



**ORDINARY COUNCIL MEETING**

**AGENDA**

**M1 – 4 February 2020**

**Bright Council Chambers**

**7:00pm**



Notice is hereby given that the next **Ordinary Meeting** of the **Alpine Shire Council** will be held in the Council Chambers, Great Alpine Road, Bright on **4 February 2020** commencing at **7:00pm**.

## AGENDA

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## **1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS**

*The CEO will read the following statement:*

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

By speaking during question time, or at any time during the meeting, you consent to your voice and any comments you make being recorded.

In common with all narrative during council meetings verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

## **2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, AND RECOGNITION OF ALL PEOPLE**

*The CEO will read the following statement:*

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

## **3 CONFIRMATION OF MINUTES**

### **3.1 SPECIAL COUNCIL MEETING – SPM12**

#### **RECOMMENDATION**

*That the minutes of Special Council Meeting SPM12 held on 3 December 2019 as circulated be confirmed*

### **3.2 ORDINARY COUNCIL MEETING – M13**

#### **RECOMMENDATION**

*That the minutes of Ordinary Council Meeting M13 held on 17 December 2019 as circulated be confirmed.*

## **4 APOLOGIES**

## **5 OBITUARIES / CONGRATULATIONS**



## **6 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST**

## **7 PUBLIC QUESTIONS**

Questions on Notice will be limited to two questions per person.

Questions on Notice can be written or from the floor.

Refer to Alpine Shire Council's website [www.alpineshire.vic.gov.au](http://www.alpineshire.vic.gov.au); for its YouTube live-streaming recording for responses to questions.



**8 PRESENTATION OF REPORTS BY OFFICERS**

**8.1 CHIEF EXECUTIVE OFFICER – CHARLIE BIRD**

Nil



## 8.2 DIRECTOR ASSETS – WILLIAM JEREMY

### 8.2.1 Local Road Construction and Sealing Works

File Number: CT19090

#### **INTRODUCTION**

This report relates to the award of a contract for the pavement construction and sealing of local roads within the Alpine Shire including Grange Road in Porepunkah (1400m), Merriang South Road in Merriang (400m), Egglestons Road, Buckland (600m), and Mystic Lane Bright (650m).

#### **RECOMMENDATION**

*That Council awards Contract No. 1909001 for "Local Road Construction and Sealing Works" to Stadelmann Enterprises for the lump sum price of \$290,111.47 + GST.*

#### **BACKGROUND**

Council receives frequent requests from residents and landowners to seal unsealed roads in order to mitigate dust and improve safety for road users. For the following three roads which are managed by Council, recent traffic counts have exceeded the threshold level at which consideration is given to sealing the road:

- Grange Road, Porepunkah;
- Merriang South Road, Merriang; and
- Egglestons Road, Buckland.

In addition, Council received a request from Alpine Community Plantation (ACP) through the 2019/20 budget submission process to extend the seal on Mystic Lane. This section of road is not managed by Council, however due to the economic benefit that the Mystic Mountain Bike Park brings to the Alpine Shire, Council does have an interest in facilitating access into the park whilst minimising impact on the amenity of local residents.

The State Government's Fixing Country Roads Program offered Council an opportunity to seek funds to contribute towards the cost of sealing these roads. In May 2019, Council was awarded grant funding of \$210,000 under the Fixing Country Roads Program for the reconstruction and upgrading of local roads.

The Tender was advertised in the Herald Sun on 20 November 2019, on Tenders.net and Alpine Shire Council websites.

The Tender documents were downloaded by 17 prospective tenderers and five responses were received by the closing date.



## **EVALUATION**

The evaluation panel consisted of the Manager Asset Development, the Senior Project Engineer and the Project Manager. The Tenders were evaluated according to the key selection criteria listed in the Invitation to Tender:

- Price
- Qualifications and Previous Performance
- Delivery
- Social
- Environmental

All conforming and non-conforming tender submissions were evaluated. Capability to complete the works within the required timeframe and maintain satisfactory access for logging operations, local residential and tourist traffic was an important consideration in evaluating the tender submissions.

Through this evaluation process it was determined that the conforming tender from Stadelmann Enterprises for all four Separable Portions best met the selection criteria.

## **ISSUES**

It is many years since Council has sealed an unsealed road. Sealing has been made possible through the receipt of grant funding under the Fixing Country Roads Program.

## **POLICY IMPLICATIONS**

Traffic volumes have been assessed as exceeding the threshold to be considered for sealing which is identified in Council's Sealing of Gravel Roads Policy.

The tender was advertised and evaluated in accordance with Council's Procurement Policy.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- Incredible places for our community and visitors.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

There is sufficient allocation within the project budget to deliver the local road construction and sealing works through award of this Contract.

## **CONCLUSION**

Following a comprehensive assessment, the conforming tender from Stadelmann Enterprises is considered to present the best value option for Council.

## **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.



- Director Assets
- Manager Asset Development
- Senior Project Engineer
- Project Manager

**ATTACHMENT(S)**

- Nil



## 8.2.2 Local Sports Infrastructure Fund 2020/21

File Number: 01766.21

### INTRODUCTION

An opportunity exists for Council to seek State Government funding to assist with the delivery of three priority sporting infrastructure projects for the Shire. This report outlines the projects and details of the proposed funding application and seeks Council's financial commitment to the project.

### RECOMMENDATION

*That Council authorises the submission of a grant application for the following projects:*

1. *Construction of the Bright to Harrietteville shared trail (Great Valley Trail), reducing the existing Council commitment from \$1,300,000 to \$500,000.*
2. *Construction of the Pebble Beach Path Extension - Confluence to Damms Road, Mount Beauty with a Council commitment of no more than \$175,000.*
3. *Delivery of an Alpine Active Sport and Recreation Plan with a Council commitment of no more than \$30,000.*

### BACKGROUND

The Victorian State Government recently announced the opening of the 2020/21 Local Sports Infrastructure Fund. The \$22 million fund is a state-wide competitive Victorian Government investment program that provides a range of grant opportunities across five funding streams, summarised below:

PLANNING	FEMALE FRIENDLY FACILITIES	COMMUNITY FACILITIES	STRATEGIC FACILITIES	AQUATIC CENTRES AND INDOOR STADIUMS
Municipal - \$30,000 Regional - \$50,000	up to \$500,000	up to \$250,000	up to \$800,000	up to \$2 million
1 of each	Unlimited	Maximum 2 Applications	Only 1	Only 1
 MUNICIPAL Planning up to \$30,000   REGIONAL Planning up to \$50,000	 Change Rooms  Lighting   Fields  Courts	 Play grounds  Lighting   Skate Parks  Fields   Multi Sport Courts  Trails	 Pavilions  Active Recreation   Precincts  Gymnastics	 Aquatic Centres   Indoor Stadiums

Applications for all streams close 14 February 2020.



Council has consulted with Sport and Recreation Victoria and has identified that the following projects are eligible for funding:

**Strategic Facilities: Great Valley Trail**

Council has already secured \$1.3 million of Federal Government funding for the completion of a shared trail from Bright to Harrietteville through their Building Better Regions Fund. Council is eligible to apply for an additional \$800,000 through the Strategic Facilities stream, which would reduce Council's financial commitment to the project to no more than \$500,000. Planning and design is currently underway for this project, with the first stage anticipated to be ready for construction in Spring 2020.

**Community Facilities: Pebble Beach Path Extension - Confluence to Damms Road**

Up to \$250,000 is available for the construction of eligible facilities, including shared trails, under the Community Facilities stream where Council provides a co-contribution of \$1 to every \$2 of funding provided. Council is currently completing the Pebble Beach Path Extension to the Confluence along the Kiewa River West Branch with funding provided through the State Government's Pick My Project funding program.

An extension of this trail from the confluence back to Damms Road has long been requested by the community and will provide a strategic return loop along the Kiewa River East Branch. Some planning and cultural heritage investigations have already been undertaken for this section of trail which is listed in Council's Project Pipeline for delivery between the 2022 and 2025 financial years.

**Planning: Alpine Active Sport and Recreation Plan**

Across the Shire our existing sport and recreation facilities are ageing and in need of renewal or replacement, and demand for different facilities is also changing or growing. The key issues identified by the community include the following:

- Ageing outdoor pools in Myrtleford and Mount Beauty.
- Community support for an upgrade of the Ablett Pavilion in McNamara Reserve.
- Community support for the development of a second oval and athletics track at Pioneer Park, as well as growing community support for the development of a 50-metre pool at Pioneer Park, Bright.
- Inadequate cricket facilities at the Memorial Oval in Myrtleford, and a related proposal to establish a second oval at McNamara Reserve.
- Desire for an upgraded soccer pavilion and improved irrigation for the Myrtleford Savoy Soccer Club.
- Inadequate soccer and female change facilities in the Mount Beauty Recreation Reserve.
- Growing community support for a splash park and bike track in Myrtleford.

The strategy will identify and address the following in consultation with the community:



- An assessment of the Shire's existing sport and active recreation facilities, their condition and location.
- A gap analysis of the current and predicted demand for existing and future facilities.
- Where gaps are identified, a feasibility assessment of alternative facility development options to deliver best value and benefits to the community.
- High level scoping and costing for any recommended new or upgraded facilities.
- A recommended priority list and timeframes for project implementation.

## **ISSUES**

It is taking longer than originally forecast to secure the necessary approvals to deliver the Great Valley Trail project. However, successful applicants have two years to complete Strategic Facilities projects and the Great Valley Trail is already resourced with a dedicated internal project officer and programmed for completion within the timeframe required by the funding terms.

Along the Kiewa River East Branch, the landholder adjacent to the proposed Pebble Beach Path Extension currently holds a waterfront licence agreement over the Crown Land proposed for the trail alignment. Preliminary discussions have been held with both the Department of Environment, Land, Water and Planning and the affected landholder, and it is considered that a solution to this waterfront access can be resolved to enable the project to proceed.

Council receives multiple requests for new or upgraded sport and recreational facilities. A Shire wide plan will enable informed decision making around the benefits and costs of these works, as well as a proposed priority for implementation of the identified projects. A community endorsed and Council adopted plan will also support future funding applications for sport and recreation infrastructure identified through this project.

## **POLICY IMPLICATIONS**

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- Incredible places for our community and visitors.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

### **Great Valley Trail**

The budget to deliver the Great Valley Trail is \$2.6 million. Currently, \$1.3 million has been committed by the Federal Government's Building Better Regions Fund. Up to \$800,000 can be applied for under the State Government's Strategic Facilities stream and requires a 1:1 co-contribution from Council. The federal funding can be attributed towards Council's contribution therefore reducing Council's financial contribution from \$1.3 million to \$500,000.

### **Pebble Beach Path Extension - Confluence to Damms Road**



The estimated cost to complete the Pebble Beach Path Extension from the Confluence to Damms Road is \$375,000. Up to \$250,000 can be applied for under this funding stream and Council is required to make a \$1 contribution for every \$2 of funding received. It is recommended that the full \$250,000 is applied for with a co-contribution of \$125,000 from Council.

Successful applicants have 18 months to complete Community Facilities projects once notified. Therefore, it is anticipated that most of the expenditure will be in the 2020/21 financial year, allowing enough time to source a dedicated project manager for this project.

### **Alpine Active Sport and Recreation Plan**

The estimated cost to complete the Alpine Active Sport and Recreation Plan is \$60,000. Up to \$30,000 can be applied for under this stream and Council is required to make a \$1 contribution for every \$2 of funding received. It is recommended that the full \$30,000 is applied for with a co-contribution of \$30,000 from Council.

Successful applicants have 18 months to complete Planning stream projects once notified. Therefore, it is anticipated that most of the expenditure will be in the 2020/21 financial year, allowing enough time to source a dedicated project manager for this project.

### **CONSULTATION**

There is strong and demonstrated community and stakeholder support for the Great Valley Trail.

The Mount Beauty community have been strong advocates for the completed Pebble Beach Path loop for many years. This project is a high priority for the community which is reflected by its listing in Council's Project Pipeline for delivery between the 2022 and 2025 financial years.

The Alpine Active Sport and Recreation Plan will enable Council to have strategic discussions with the broader community, as well as individual sporting and user groups, to identify the demand, as well as support for various sport and recreation facilities across the Shire.

Should funding be secured, then a detailed stakeholder engagement plan will be prepared and implemented throughout the delivery of all projects.

### **CONCLUSION**

There is strong community demand as well as an identified need for all of the proposed projects and the Local Sports Infrastructure Fund presents an opportunity to secure significant grant funding to enable completion of these projects. All projects are eligible for funding, and if the grant funding applications were to be successful, Council has the financial capacity to commit the balance of funds needed to deliver the projects.



**DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development

**ATTACHMENT(S)**

- Nil



**8.3 DIRECTOR CORPORATE – NATHALIE COOKE**

Nil



## 9 ASSEMBLY OF COUNCILLORS

### INTRODUCTION

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

### RECOMMENDATION

*That the summary of the Assemblies of Councillor for December 2019 be received.*

### BACKGROUND

The written records of the assemblies held during the previous month are summarised below. A detailed assembly record can be found in Attachment 9.0 to this report.

Date	Meeting
17 December	Briefing Session

### ATTACHMENT(S)

- 9.0 Assembly of Councillors – December 2019



**10 GENERAL BUSINESS**

**11 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN**

**12 RECEPTION AND READING OF PETITIONS**



### **13 DOCUMENTS FOR SEALING**

#### **RECOMMENDATION**

*That the following documents be signed and sealed.*

- 1. Section 173 Agreement – Gregory Bernard Chalwell – Lot 3 on Plan of Subdivision 545519R Volume 11005 Folio 173. Condition 20 of Planning Permit 5.2019.73.1 for the development of a dwelling and outbuilding and removal of vegetation at Morses Creek Road, Wandiligong. The Agreement restricts the number of bedrooms in the dwelling, and wastewater requirements.*
- 2. Contract No CT1819-03 in favour of WM Waste Management Services Pty Ltd for the collection transportation and reprocessing of mattresses and soft furnishings from Councils Transfer Stations in Myrtleford, Porepunkah and Mount Beauty for a three year term.*
- 3. Contract No 1907001 in favour of Waratah Bridge Constructions (Vic) Pty Ltd for Guardrail Upgrades.*



**14 CONFIDENTIAL ITEM**

The following item was deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with Section 89(2)(a) of the *Local Government Act 1989*.

In accordance with the Act, Council may resolve to consider these issues in open or closed session.

**RECOMMENDATION**

*That, in accordance with the provision of Section 89(2)(a) of the Local Government Act 1989, the meeting be closed to members of the public for consideration of personnel matters as a confidential item.*

There being no further business the Chairperson declared the meeting closed at \_\_\_\_p.m

.....  
Chairperson