



Alpine Shire

ORDINARY COUNCIL MEETING

MINUTES

M8 – 6 August 2019

Bright Council Chambers

7:00pm



The **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **6 August 2019** and commenced at **7:00pm**.

PRESENT

COUNCILLORS

Cr Ron Janas - Mayor

Cr Sarah Nicholas - Deputy Mayor

Cr Kitty Knappstein - Councillor

Cr Daryl Pearce - Councillor

Cr Tony Keeble – Councillor

Cr Peter Roper - Councillor

Cr John Forsyth - Councillor

OFFICERS

Mr Charlie Bird - Chief Executive Officer

Ms Nathalie Cooke - Director Corporate

Mr William Jeremy - Director Assets



AGENDA

1	RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS.....	4
2	ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, and RECOGNITION OF ALL PEOPLE.....	4
3	CONFIRMATION OF MINUTES.....	4
3.1	ORDINARY COUNCIL MEETING – M7 - 2 July 2019.....	4
4	APOLOGIES.....	4
5	OBITUARIES / CONGRATULATIONS.....	4
6	DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST.....	5
7	PUBLIC QUESTIONS.....	5
8	PRESENTATION OF REPORTS BY OFFICERS.....	6
8.1	CHIEF EXECUTIVE OFFICER – CHARLIE BIRD.....	6
8.1.1	New proposed date for September 2019 Ordinary Council Meeting	6
8.2	DIRECTOR ASSETS – WILLIAM JEREMY.....	8
8.2.1	Cycling Safety Strategy.....	8
8.2.2	Event Funding Program 2019/20.....	10
8.2.3	Community Grants Program 2019/20.....	17
8.2.4	Tourism North East Memorandum of Understanding.....	26
8.3	DIRECTOR CORPORATE – NATHALIE COOKE.....	30
8.3.1	Insurance Portfolio 2019/20.....	30
8.3.2	Community Satisfaction Survey 2019	33
8.3.3	Provision of Labour Hire and Accompanying Technology Solutions for Council’s Seasonal Outdoor Swimming Pools and River Pools	37
9	ASSEMBLY OF COUNCILLORS.....	41
10	GENERAL BUSINESS.....	42
11	MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN.....	42
12	RECEPTION AND READING OF PETITIONS	42
13	DOCUMENTS FOR SEALING.....	43



1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS

The CEO read the following statement:

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

By speaking during question time, or at any time during the meeting, you consent to your voice and any comments you make being recorded.

In common with all narrative during council meetings verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, AND RECOGNITION OF ALL PEOPLE

The CEO read the following statement:

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3 CONFIRMATION OF MINUTES

3.1 ORDINARY COUNCIL MEETING – M7 - 2 JULY 2019

Cr Forsyth

Cr Knappstein

That the minutes of Ordinary Council Meeting M7 - held on 2 July 2019 as circulated be confirmed.

Carried

4 APOLOGIES

Nil

5 OBITUARIES / CONGRATULATIONS

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au for its YouTube live-streaming recording for responses to questions.



6 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST

Item 8.2.2 Event Funding Program 2019/20

Cr John Forsyth declared a conflict of interest with respect to the following: La Fiera Festival, Myrtleford Bush Market, Myrtleford Show'n'Shine and Swap Meet as he is a Member of the Myrtleford Chamber of Commerce and Rotary Club and was not present for assessment of these applications.

Item 8.2.3 Community Grants Program 2019/20

Cr Tony Keeble declared a conflict of interest due to his involvement with the Kangaroo Hoppet and it should be noted that Cr Keeble's father is a member of the Mount Beauty Men's Shed and was not present for assessment of these applications.

Cr Ron Janas declared a conflict of interest with his wife's involvement with the Myrtleford and District Landcare Group.

CEO declared a conflict of interest in reference to item 8.3.3. I would like it noted:

That Alpine Shire Council is a part owner of MomentumOne Shared Services, the company that it is recommended the contract be awarded to.

That the Alpine Shire Council CEO (myself) is a Director of the MomentumOne Shared Services company, as nominated by Council, and that this is an unpaid role.

That I have not been involved in the assessment of any tenders that related to this item.

7 PUBLIC QUESTIONS

Questions on Notice will be limited to two questions per person.

Questions on Notice can be written or from the floor.

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au for its YouTube live-streaming recording for responses to questions.



8 PRESENTATION OF REPORTS BY OFFICERS

8.1 CHIEF EXECUTIVE OFFICER – CHARLIE BIRD

8.1.1 New proposed date for September 2019 Ordinary Council Meeting

File Number: 662.01

INTRODUCTION

This report seeks Council's approval to reschedule the 3 September 2019 Council meeting to 10 September 2019.

Cr Pearce

Cr Forsyth

That:

- 1. the September Ordinary Council Meeting be held on Tuesday 10 September 2019 in the Council Chambers Bright and not 3 September 2019 as previously endorsed by Council in December 2018;*
- 2. notice of the proposed change to the September 2019 Ordinary Council Meeting schedule be published on Council's website; and*
- 3. notice of the revised date be given at least two weeks prior to the revised date and published on Council's website and in a locally circulating newspaper.*

Carried

BACKGROUND

Section 83 of the *Local Government Act 1989* (the Act) provides for Council to hold 'ordinary meetings at which general business of the Council may be transacted'.

Council historically holds its ordinary meetings on the first Tuesday of the month (except public holidays) commencing at 7pm.

ISSUES

September Meeting

Council's Annual Financial Statements must be presented to a Council meeting for in-principle approval prior to being submitted to the Victorian Auditor General's Office. This would ordinarily occur at the Ordinary Council meeting in September, however due to availability of Council's external auditors information will not be available until the week following. By revising the date of the Ordinary Council Meeting this will negate the need to hold a Special Council Meeting solely for the purpose of the Annual Financial Statements.



POLICY IMPLICATION

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A high performing organisation.

CONCLUSION

The revised date for the September Ordinary Council Meeting be approved by Council.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Executive Assistant to CEO

ATTACHMENT(S)

- Nil



8.2 DIRECTOR ASSETS – WILLIAM JEREMY

8.2.1 Cycling Safety Strategy

INTRODUCTION

A Cycling Safety Strategy has been developed to identify and prioritise infrastructure improvements and education actions that Council can undertake to improve safety for cyclists in the Alpine Shire.

Cr Keeble

Cr Nicholas

That Council:

- 1. Endorse the Cycling Safety Strategy Report (July 2019); and*
- 2. Add to the project pipeline the infrastructure upgrade projects recommended in the Strategy for delivery by Council.*

Carried

BACKGROUND

Cycle tourism has grown significantly in the past five years and is forecast to more than double in the next seven years.

The growth in all modes of cycling, by both visitors and residents, is resulting in increased friction between vehicles and cyclists competing for space on our road network. There is concern that this competition will result in undesirable impacts to road user safety and enjoyment.

In September 2018, Council received grant funding of \$25,000 from the Traffic Accident Commission (TAC) to develop a Cycling Safety Strategy.

POLICY IMPLICATIONS

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- Incredible places for our community and visitors.

It is also consistent with the following priority of the Municipal Public Health and Wellbeing Plan:

- Physical activity and healthy eating.

FINANCIAL AND RESOURCE IMPLICATIONS

Where appropriate, actions from the Strategy will be added to Council's Project Pipeline for future delivery. The prioritisation and funding of projects in the Project Pipeline is subject to the normal annual budgeting process in Council.



CONSULTATION

Key external stakeholders were consulted throughout the development of the strategy including:

- Regional Roads Victoria;
- Victoria Police;
- Local schools;
- State Government Department of Economic Development, Jobs, Transport and Resources (DEDJTR);
- Alpine Cycling Club;
- Team Mount Beauty; and
- Tourism North East.

These organisations have a specific interest in public safety, tourism, cycling, or road infrastructure, and were consulted for their views on how cycling safety can be improved.

CONCLUSION

The Strategy identifies the key cycling safety issues across the Shire. It also provides recommended solutions to the identified safety issues, which will inform future infrastructure works, as well as education campaigns to improve safety for all road users. It is recommended that Council endorse the Cycling Safety Strategy.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development
- Project Officer

ATTACHMENT(S)

- Cycling Safety Strategy Report



8.2.2 Event Funding Program 2019/20

File Number: 1610.26

INTRODUCTION

This report relates to the allocation of financial sponsorship and the provision of logistics support to events through Councils 2019/20 Event Funding Program.

Cr Nicholas moved to suspend standing orders.

Cr Pearce

Cr Forsyth and Cr Keeble left Council Chambers at 7:18p.m.

Cr Nicholas

Cr Pearce

Cr Nicholas moved to reinstate standing orders.

Cr Nicholas

Cr Knapstein

That Council:

- 1. Allocates financial sponsorship and provides logistics support to events as follows:*

<i>Event Name</i>	<i>Applicant</i>	<i>Sponsorship \$</i>	<i>Logistics \$</i>
<i>1st FAI Continental Paragliding Championships</i>	<i>Victoria Hang Gliding & Paragliding Association</i>	<i>\$2,000</i>	<i>Nil</i>
<i>5Zero</i>	<i>Bright Brewery Australia Pty Ltd</i>	<i>\$1,000</i>	<i>Nil</i>
<i>Alfred 6 Hour</i>	<i>Alpine Cycling Club</i>	<i>Nil</i>	<i>\$500</i>
<i>Alpine Classic</i>	<i>O2 Events Pty Ltd</i>	<i>\$1,500</i>	<i>\$2,500</i>
<i>Australian Paragliding Open and National Championships</i>	<i>North East Victoria Hang Gliding Club</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Barrowthon, The</i>	<i>Beechworth Barrowthon Inc.</i>	<i>\$900</i>	<i>\$100</i>
<i>Bright Autumn Festival</i>	<i>Bright & District Chamber of Commerce</i>	<i>\$5,000</i>	<i>\$1,500</i>
<i>Bright Cabaret & Comedy Festival</i>	<i>FAM Events & Productions & Backpack On Productions</i>	<i>\$1,500</i>	<i>Nil</i>



<i>Event Name</i>	<i>Applicant</i>	<i>Sponsorship \$</i>	<i>Logistics \$</i>
<i>Bright Festival of Photography</i>	<i>Bright Festival of Photography Ltd</i>	<i>\$1,500</i>	<i>Nil</i>
<i>Bright Fun Run</i>	<i>Bright P12 College</i>	<i>\$1,600</i>	<i>\$400</i>
<i>Bright Make it, Bake it, Grow it Market</i>	<i>Bright & District Chamber of Commerce</i>	<i>Nil</i>	<i>\$1,000</i>
<i>Bright Rotary Carols & Music in the Park</i>	<i>Bright Rotary Club</i>	<i>\$1,000</i>	<i>\$200</i>
<i>Bright Rotary Markets</i>	<i>Bright Rotary Club</i>	<i>\$1,800*</i>	<i>\$1,200*</i>
<i>Bright Spring Festival Carnival and Fireworks</i>	<i>Bright & District Chamber of Commerce – Spring Festival Sub-Committee</i>	<i>\$1,500</i>	<i>\$250</i>
<i>Brighter Days Festival</i>	<i>Brighter Days Foundation</i>	<i>Nil</i>	<i>\$15,000</i>
<i>Bright's Iconic Rod Run</i>	<i>Bright Rod & Kustom Club Inc</i>	<i>\$15,000*</i>	<i>\$33,000</i>
<i>Darker Days</i>	<i>Bright Brewery Australia Pty Ltd</i>	<i>Nil</i>	<i>\$250</i>
<i>Dederang Picnic Races</i>	<i>Dederang Picnic Race Club Inc</i>	<i>\$1,500</i>	<i>Nil</i>
<i>e-Bright, e-Bike MTB Festival</i>	<i>All Terrain Cycles</i>	<i>\$1,000</i>	<i>Nil</i>
<i>Gather Festival, The</i>	<i>Champagne Club Kiewa Valley Inc</i>	<i>\$3,000</i>	<i>\$900</i>
<i>Get a Grip of the Grind</i>	<i>Get a Grip of the Grind Pty Ltd</i>	<i>\$1,000</i>	<i>Nil</i>
<i>Harrierville Half</i>	<i>Team Harrierville Half</i>	<i>\$2,000</i>	<i>Nil</i>
<i>High Country Charity Ride</i>	<i>Cycle Plan</i>	<i>\$1,000</i>	<i>Nil</i>
<i>High Country Women's Cycling Festival</i>	<i>High Country Women's Cycling Pty Ltd</i>	<i>\$600</i>	<i>\$900</i>
<i>Kangaroo Hoppet</i>	<i>Kangaroo Hoppet Inc</i>	<i>\$1,000</i>	<i>\$350</i>
<i>LaFiera (Italian Festival Myrtleford)</i>	<i>Myrtleford Chamber of Commerce & Industry</i>	<i>\$2,500</i>	<i>\$2,500</i>
<i>Mount Beauty Music Festival</i>	<i>Mount Beauty Music Festival</i>	<i>\$2,500</i>	<i>\$500</i>
<i>Myrtleford & District Agricultural & Pastoral Society Show</i>	<i>Myrtleford and District Agricultural and Pastoral Society</i>	<i>\$2,000</i>	<i>\$500</i>
<i>Myrtleford 66th</i>	<i>Myrtleford Golden</i>	<i>Nil</i>	<i>\$1,000</i>



<i>Event Name</i>	<i>Applicant</i>	<i>Sponsorship \$</i>	<i>Logistics \$</i>
<i>Golden Spurs Rodeo</i>	<i>Spurs Rodeo Committee Inc</i>		
<i>Myrtleford Bush Market</i>	<i>Myrtleford Chamber of Commerce & Industry</i>	<i>Nil</i>	<i>\$700</i>
<i>Myrtleford Farmers Market</i>	<i>Myrtleford Farmers Market</i>	<i>\$1,000</i>	<i>\$1,100</i>
<i>Myrtleford Festival, The</i>	<i>The Myrtleford Festival Association Inc</i>	<i>\$1,400</i>	<i>\$1,600</i>
<i>Myrtleford Lawn Tennis Club Annual Easter Tournament</i>	<i>Myrtleford Lawn Tennis Club</i>	<i>Nil</i>	<i>\$500</i>
<i>Myrtleford Rotary Annual Show'n'Shine and Swap Meet</i>	<i>Rotary Club of Myrtleford</i>	<i>Nil</i>	<i>\$1,000</i>
<i>New Year's Eve Mount Beauty 2019</i>	<i>Mount Beauty United Cricket Club</i>	<i>\$1,500</i>	<i>\$500</i>
<i>OVCC Championship Conformation Shows</i>	<i>Ovens Valley Canine Club Inc</i>	<i>Nil</i>	<i>\$500</i>
<i>Porepunkah Community Christmas Party</i>	<i>Porepunkah Community Christmas Party Committee</i>	<i>\$1,000</i>	<i>\$200</i>
<i>Ride 4 Ora - A ride against family violence</i>	<i>Ovens Valley Horse Riders Association</i>	<i>\$500</i>	<i>Nil</i>
<i>Team Mount Beauty MTB Events</i>	<i>Team Mount Beauty Inc</i>	<i>\$1,500</i>	<i>\$1,000</i>
<i>Tour of Bright</i>	<i>Alpine Cycling Club</i>	<i>\$1,900</i>	<i>\$1,100</i>
<i>Valley Fire Festival</i>	<i>Champagne Club Kiewa Valley Inc</i>	<i>\$800</i>	<i>\$200</i>
<i>Wandi Cross</i>	<i>Wandi Trail Runners Inc</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Wandiligong Nut Festival</i>	<i>Wandiligong Nut Festival Inc</i>	<i>\$1,500</i>	<i>\$500</i>
<i>Wingjam</i>	<i>Wingvan</i>	<i>\$600</i>	<i>\$400</i>
TOTALS	\$139,950	\$68,100	\$71,850

2. *Notes that the provision of financial support and cash sponsorship for the delivery of the Bright Rotary Markets is contingent on the Twilight Market being held in a location other than the Bright CBD;*
3. *Notes that provision of financial sponsorship for the delivery of Bright's Iconic Rod Run is on the basis that no support will be provided to the Bright Rod & Kustom Club Inc for the hire of a marquee after the 2019 event;*



4. Notes that the provision of financial support for the Brighter Days Festival is on the basis that the event is held in Pioneer Park; and

5. Provides feedback to applicants on their funding applications.

Carried

BACKGROUND

Alpine Shire Council's 2019/20 Event Funding Program was open for applications between 29 May and 21 June 2019. Forty nine (49) applications were received, with a cumulative request of \$375,265 in financial sponsorship.

Council Officers carried out preliminary scoring of each application against the following criteria as detailed in the Event Funding Program Guidelines:

- Community impact and benefit;
- Expected economic and tourism benefits;
- Event profile;
- Capacity and capability of the event organiser to develop and deliver the event; and
- General criteria, including: long term sustainability of the event; operational detail of the event (including marketing); social justice principles; capacity to build relationships; location and fit of the event within the community; long term legacy creation; links to state/regional and local event strategies/plans.

Guided by the preliminary scoring, the applications were then reviewed by an assessment panel comprising:

- One member of the Bright and District Chamber of Commerce;
- One member of the Upper Kiewa Valley Community Association;
- One member of the Myrtleford Chamber of Commerce;
- A youth representative from Bright;
- Two Councillors (Cr Forsyth and Cr Knappstein);
- Council's Director Assets; and
- Council's Manager Economic and Community Development and Events Development Officers were also present to support the assessment panel.

The assessment panel has recommended that 44 applicants receive support through the Event Funding Program, totalling \$68,100 in financial sponsorship and an estimated value of \$71,850 in logistics support.



ISSUES

Five applications have not been recommended for funding through the Events Funding Program, for the reasons outlined below.

Event Name	Applicant	Requested \$
Bright Oktoberfest	Gilandos T/A Bright Oktoberfest	\$4,000
<i>This event has been running for 10 years and has been financially supported by Council for the past three years. It is run for profit and should now be financially sustainable. The assessment panel agreed that financial support from Council is no longer appropriate.</i>		
Midwinter Snowball	Champagne Club Kiewa Valley Inc	\$1,500
<i>This event is now out of the seed funding period (first three years of event) and has not shown adequate growth/innovation to justify continued financial support from Council.</i>		
Second Chance Deb Ball	Champagne Club Kiewa Valley Inc	\$500
<i>The assessment panel agreed that based on the event plan this event would be better suited as a private social event and as such financial support from Council would not be appropriate. Other community funding sources or corporate sponsorship may be more fitting.</i>		
Summer Festival	Mount Beauty Neighbourhood Centre	\$1,950
<i>The application did not provide adequate information about the event to properly assess it against all criteria. From what was provided, the assessment panel agreed that the activities proposed were an extension of the core business practices of the Neighbourhood Centre rather than a standalone event.</i>		
Transmoto 8-Hour Wangaratta	Three Crowns Media Group Pty Ltd	\$5,000
<i>This event is not taking place within the Alpine Shire and was deemed ineligible.</i>		

POLICY IMPLICATIONS

The recommendations in this report are aligned with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's 2019/20 budget includes provision of \$200,000 to support the delivery of events, comprising expenditure of \$250,000 offset by income of \$50,000 from Sports and Recreation Victoria for the Mountain Bike Australia (MTBA) National Championships event.

Outside of the Event Funding Program, Council has committed to providing \$40,000 of financial sponsorship to the 2019 Spartan Trifecta Event and \$20,000 of financial sponsorship to the 2020 Mountain Bike Australia (MTBA) National Championships.

The available budget to allocate to events through the Event Funding Program is therefore \$140,000, and the recommended allocation of \$139,950 for sponsorship and logistics support is within the available budget.



CONSULTATION

The Event Funding Program was advertised in the local media, on Council's website and Facebook page, and details were emailed directly to all existing event organisers. Event organisers were engaged by Council's events team through the application period.

An assessment panel including two Councillors and four representatives from across the Shire assessed the applications received under the Event Funding Program, and provided the recommendations contained in the report.

CONCLUSION

Events are important to the Alpine Shire, providing economic injection and cultural enrichment.

The recommendations put forward by the funding assessment panel support events that align with the regional brand, encourage repeat visitation, contribute to the events calendar, have a positive economic impact for the community and may be sustainable over a long period of time.

The recommendation aligns with the event funding criteria.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development
- Development Officer (Event Development)
- Development Officers (Event Operations)

The following Declarations of Conflict of Interest were made by assessment panel members. Panel members removed themselves from assessment of the relevant event funding applications and any panel discussions relevant to the applications.

Member of the Bright and District Chamber of Commerce: 5Zero, Bright Autumn Festival, Bright Make It, Bake It, Grow It markets, Bright Spring Festival, Darker Days, Wandiligong Nut Festival.



Member of the Upper Kiewa Valley Community Association: Gather Festival, Midwinter Snowball, Second Chance Deb Ball, Summer Festival, Valley Fire Festival

Cr John Forsyth: La Fiera, Myrtleford Bush Market, Myrtleford Show'n'Shine and Swap Meet

Member of the Myrtleford Chamber of Commerce: La Fiera, Myrtleford Bush Market, Myrtleford Farmers Market

Director Assets: Aust. Paragliding Open and National Championships

ATTACHMENT(S)

- Nil

Cr Forsyth re-entered Council Chambers at 7:21p.m.



8.2.3 Community Grants Program 2019/20

File Number: 1780.00

INTRODUCTION

This report relates to the allocation of funding through Council's 2019/20 Community Grants Program.

Cr Nicholas

Cr Pearce

Cr Nicholas moved to suspend standing orders.

Cr Janas left the Council Chambers at 7:22p.m.

Cr Roper

Cr Forsyth

Cr Roper moved to reinstate standing orders.

Cr Roper

Cr Knappstein

To elect Cr Sarah Nicholas as Chair for 8.2.3 Community Grants Program 2019/20.

Carried



*Cr Roper
Cr Forsyth*

That Council:

1. Allocate funding as follows:

<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total Project Cost</i>
<i>1st Myrtleford Scout Group</i>	<i>Safety Equipment</i>	<i>\$1,587</i>	<i>\$750</i>	<i>\$2,117</i>
<i>Alpine Little Athletics Centre</i>	<i>Hurdle Trolley</i>	<i>\$1,057</i>	<i>\$1,057</i>	<i>\$1,409</i>
<i>Alpine Regional Horsemen's Association</i>	<i>Arena Extension</i>	<i>\$9,303</i>	<i>\$5,877</i>	<i>\$12,253</i>
<i>Boomerang Bags Bright & Townships</i>	<i>Wrap, Reuse, Maintain & Extend Workshops</i>	<i>\$1,741</i>	<i>\$1,741</i>	<i>\$4,461</i>
<i>Bright & District Chamber of Commerce</i>	<i>Storage container for Christmas Tree</i>	<i>\$1,500</i>	<i>\$1,500</i>	<i>\$2,800</i>
<i>Bright Courthouse Committee of Management</i>	<i>Government Hills Arts Precinct - Branding and Signage</i>	<i>\$7,060</i>	<i>\$4,605</i>	<i>\$9,602</i>
<i>Bright Croquet Club Inc.</i>	<i>Storage Shed for Greenkeeper Equipment</i>	<i>\$2,100</i>	<i>\$1,050</i>	<i>\$2,800</i>
<i>Bright United Men's Shed</i>	<i>Astronomy Trailer Shelter</i>	<i>\$3,100</i>	<i>\$1,000</i>	<i>\$4,400</i>
<i>Gapsted CFA</i>	<i>Training Trailer</i>	<i>\$4,406</i>	<i>\$4,406</i>	<i>\$5,906</i>
<i>Harrietville Bush Kinder</i>	<i>Indoors, Outdoors and Beyond</i>	<i>\$3,288</i>	<i>\$1,644</i>	<i>\$4,343</i>
<i>Kiewa Valley Historical Society</i>	<i>Improvements to Exhibition Interpretation and Signage Equipment</i>	<i>\$1,717</i>	<i>\$1,100</i>	<i>\$2,337</i>
<i>Mount Beauty & District Men's Shed</i>	<i>Purchase of a 15 inch Heavy-Duty Portable Thicknesser</i>	<i>\$2,000</i>	<i>\$2,000</i>	<i>\$3,084</i>



<i>Mount Beauty Dragon Boat Club</i>	<i>Gazebo for Club Events</i>	<i>\$1,042</i>	<i>\$1,042</i>	<i>\$1,402</i>
<i>Mount Beauty Dragon Boat Club</i>	<i>Concept 2 Rower</i>	<i>\$1,485</i>	<i>\$1,485</i>	<i>\$2,020</i>
<i>Mount Beauty Golf Club Inc</i>	<i>Women and Junior Participation in Golf Workshops</i>	<i>\$3,520</i>	<i>\$1,000</i>	<i>\$5,800</i>
<i>Mount Beauty Neighbourhood Centre</i>	<i>Painting for a cause</i>	<i>\$9,100</i>	<i>\$3,000</i>	<i>\$17,500</i>
<i>Mount Beauty Playgroup</i>	<i>Dramatic and collaborative play equipment improvement</i>	<i>\$1,550</i>	<i>\$1,550</i>	<i>\$2,067</i>
<i>Mudgegonga Hall Committee</i>	<i>Hall Insulation and Guttering Project</i>	<i>\$2,000</i>	<i>\$2,000</i>	<i>\$3,047</i>
<i>Myrtleford & District Landcare & Sustainability Group</i>	<i>Say NO to bottled water, tap it instead and enjoy the best: NE Victorian water</i>	<i>\$4,205</i>	<i>\$2,103</i>	<i>\$5,845</i>
<i>Myrtleford Cemetery Trust</i>	<i>Drive & Path way extension</i>	<i>\$9,075</i>	<i>\$3,000</i>	<i>\$12,500</i>
<i>Myrtleford Community Garden</i>	<i>Install large water tank</i>	<i>\$2,045</i>	<i>\$1,045</i>	<i>\$3,050</i>
<i>Myrtleford Table Tennis Association Inc</i>	<i>Purchase safety barriers</i>	<i>\$600</i>	<i>\$600</i>	<i>\$800</i>
<i>Porepunkah Panthers Baseball Club</i>	<i>Baseball Equipment</i>	<i>\$190</i>	<i>\$190</i>	<i>\$190</i>
<i>Sustainable Upper Ovens</i>	<i>Event Waste Management Toolkit</i>	<i>\$5,000</i>	<i>\$2,500</i>	<i>\$10,000</i>
<i>Team Mount Beauty</i>	<i>Junior Ride Program - Ride Leader Packs</i>	<i>\$1,266</i>	<i>\$1,266</i>	<i>\$1,766</i>
<i>Totals</i>		<i>\$79,937</i>	<i>\$47,511</i>	<i>\$121,499</i>



- 2. Allocates \$500 to support community groups wishing to apply for small grants to run Clean Up Australia Day events in March 2020. This program will be open for applications in January 2020;*
- 3. Provides delegation to the Chief Executive Officer to distribute residual or unspent funds;*
- 4. Provides feedback and assistance to unsuccessful applicants in highlighting other potential funding opportunities that may be available for their projects; and*
- 5. Allocates funding of \$5,000 to each of the Mount Beauty, Myrtleford and Bright communities for the purpose of supporting community-led Christmas decoration initiatives from the 2019/20 Community Grants Budget.*

Carried

BACKGROUND

Council's Community Grants Program is a long established funding program assisting community groups and organisations to deliver community focussed projects, programs and initiatives.

The 2019/20 Community Grants Program was open for applications between 29 May and 21 June 2019. 45 eligible applications were received, with a cumulative request of \$191,811 in funding. Two ineligible applications were received: (1) Falls Creek Tennis and Social Club (project located outside of Alpine Shire); and (2) O2 events (application received through Alpine Shire Council Event Funding program).

The applications were reviewed by an assessment panel comprising:

- One member of the Mudgegonga Community;
- One member of the Myrtleford Chamber of Commerce;
- One member of the Bright and District Chamber of Commerce;
- One youth representative from Mount Beauty;
- Director Assets, Will Jeremy;
- Two Councillors (Cr Forsyth and Cr Knapstein).

The nominated representative of the Mount Beauty community withdrew from the assessment process due to ill health.

Council's Manager Economic and Community Development and Community Development Officer were also present to support the assessment panel.

Applications were assessed against the following criteria:

- The degree of benefit to the community;
- The contribution and support from the community toward the project;
- The degree to which projects can be maintained and are sustainable;
- The impact on environmental, economic, social, built, recreational and wellbeing criteria; and
- The geographical spread of funding allocation across the Shire.



The assessment panel has recommended that 25 applicants receive funding, with 12 to receive the full amount of funding requested and 13 to receive funding at a reduced level.

A further amount of \$500 is recommended to be allocated to support community groups wishing to apply for small grants to run Clean Up Australia Day events held in March 2020.

Bright Community Bank Branch – Bendigo Bank has agreed to contribute \$23,451 towards specific projects submitted as part of the Alpine Shire Council Community Grants Program as follows:

<i>Name of Applicant</i>	<i>Project Title</i>	<i>Bright Community Bank</i>
<i>Alpine Cycling Club</i>	<i>MTB Loop Extension Mystic Park</i>	<i>\$2,500</i>
<i>Bright Community Garden</i>	<i>Bright Community Garden, All Ability Raised Wicking Garden Beds</i>	<i>\$3,935</i>
<i>Bright Croquet Club Inc.</i>	<i>Storage Shed for Greenkeeper Equipment</i>	<i>\$1,050</i>
<i>Myrtleford Community Garden</i>	<i>Install large water tank</i>	<i>\$1,000</i>
<i>Happy Valley Hall Committee</i>	<i>Something for the Young Ones</i>	<i>\$2,485</i>
<i>*Bright & District Pony Club</i>	<i>BPC & AARC Clubrooms Improvement Project</i>	<i>\$3,230</i>
<i>Myrtleford & District Landcare & Sustainability</i>	<i>Say NO to bottled water, tap it instead and enjoy the best: NE</i>	<i>\$2,102</i>
<i>Ovens Valley United Cricket Club</i>	<i>Pitch mower upgrade</i>	<i>\$1,400</i>
<i>Harrietville Bush Kinder</i>	<i>Indoors, Outdoors and Beyond</i>	<i>\$1,644</i>
<i>Bright and District Chamber of Commerce</i>	<i>Bright Co working Phase 2 Fitout</i>	<i>\$1,605</i>
<i>Sustainable Upper Ovens</i>	<i>Event Waste Management Toolkit</i>	<i>\$2,500</i>
Total		\$23,451

**Funding for this project is subject to further information/funding commitment of Bright and District Pony Club.*



ISSUES

20 applications have not been recommended for funding through the Community Grants Program, for the reasons outlined below:

<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>
*Alpine Cycling Club	MTB Loop Extension Mystic Park	\$6,000
<i>The club has been granted funds for a number of projects through previous rounds of Councils community grant program.</i>		
*Bright & District Pony Club	BPC & AARC Clubrooms Improvement Project	\$12,923
<i>Potential for this to be part of a larger future upgrade project, to make the facility available to a broader range or community user groups.</i>		
*Bright and District Chamber of Commerce	Bright Co working Phase 2 Fitout - Access, Health & Safety	\$1,605
<i>This project is being fully funded by Bright Community Bank.</i>		
*Bright Community Garden	Bright Community Garden, All Ability Raised Wicking Garden Beds	\$7,870
<i>Bright Community Bank contributing to 1/2 cost of this project, recommend applicant to consider using locally produced garden beds using recycled materials.</i>		
Bright Gymnastics	Cooling System for Bright Community Stadium	\$7,431
<i>The stadium is not currently insulated; recommend that applicant seek support of other user groups to insulate the stadium prior to installing cooling system.</i>		
Community Christmas Lights	Light Up Bright	\$19,000
<i>Council will allocate funds to the Mount Beauty, Myrtleford and Bright communities outside of the Community Grants Funding Program.</i>		
*Happy Valley Hall Committee	Something for the Young Ones	\$4,970
<i>Part funded by Bright Community Bank.</i>		
Harrietville Community Forum	Harrietville information Board	\$3,861
<i>Panel recommends this project be held off until the Shared Use Trail from Harrietville to Bright is completed; in the meantime, Council will advocate to VicRoads for 'site of interest' signage to be installed at the intersection directing people to Harrietville.</i>		



<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>
Mount Beauty Dragon Boat Club	Chinese New Year Celebrations	\$620
<i>The benefit to the boarder community was not demonstrated with this project; two other applications for this applicant have been approved.</i>		
Mount Beauty Half Marathon Committee	Mount Beauty Half Marathon	\$4,060
<i>This project has not demonstrated that it is sustainable.</i>		
Mount Beauty Music Festival	Celebration Children's Week	\$1,100
<i>Alpine Shire Council currently runs Children's Week celebrations in Bright, Mount Beauty and Myrtleford. This project would duplicate existing events.</i>		
Mount Beauty Tennis Club Inc.	Update signage	\$600
<i>Council made a significant capital investment into the Tennis Club during the previous financial year.</i>		
Myrtleford Agricultural & Pastoral Society Inc.	Resurface floor in AW Richardson Pavilion	\$12,660
<i>As this is noted in the application as a public safety issue, it is recommended that the applicant explore funding through DELWP's 'public safety on public lands' fund - Council will advocate on behalf of the applicant for this funding.</i>		
Myrtleford Speedway Club Inc.	Safety upgrading and general refurbishment of Myrtleford Speedway	\$14,415
<i>As this is noted in the application as a public safety issue, it is recommended that the applicant explore funding through DELWP's 'public safety on public lands' fund - Council will advocate on behalf of the applicant for this funding.</i>		
Myrtleford Whorouly Uniting Church	Lap Top Computer	\$1,850
<i>The cash noted as being available to contribute to the project appears sufficient to purchase a lap top computer with a specification capable of supporting the uses which are proposed.</i>		
*Ovens Valley United Cricket Club	Pitch mower upgrade	\$1,400
<i>This project is being fully funded by Bright Community Bank.</i>		
Team Mount Beauty	She Rides Junior Mountain Bike Ride Days	\$2,820
<i>Club needs to look at how they deliver this project to achieve an event that requires less financial input.</i>		
Upper Kiewa Valley Community Association Inc.	Interpretive Signage for West Kiewa/Pebble Beach Track and Embankment Drive	\$4,669
<i>Recommend deferring until the extension of the Pebble Beach Track has been completed. The proposed content of the signs was unclear from the application, and would benefit from clarification in any future application.</i>		



<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>
Upper Kiewa Valley Regional Arts Inc	Performance - Wolfgang's Magical Musical Circus	\$3,570
<i>This is a one off project and has not demonstrated sustainability.</i>		
Upper Ovens Valley Landcare Group	Platypus signage	\$2,250
<i>This project is part of a larger project being undertaken by Council, if as a result of the outcomes of this project signage is required, Council will cover the cost of this.</i>		

POLICY IMPLICATIONS

The recommendations in this report are consistent with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's 2019/20 budget includes provision of \$80,000 to support community projects through the Community Grants Program.

The recommended allocation of \$47,511 through community grants and \$500 for the Clean-Up Australia initiative fits within the allocated budget.

Any unspent grants may be considered for distribution to other community initiatives, programs or projects arising throughout the financial year.

In addition, it is proposed that Council allocate \$5,000 to each of the Mount Beauty, Myrtleford and Bright communities (a total commitment of \$15,000 from the 2019/20 Community Grants Budget) to support community led Christmas decoration initiatives.

CONSULTATION

The Community Grants Program was advertised through local media, on Council's website and Facebook page and emailed directly to community groups. An assessment panel including two Councillors and representatives from across the Shire assessed the grant funding applications, and provided the recommendations contained within this report.

CONCLUSION

The recommendations put forward by the assessment panel support community participation, contribute to the building of healthy and strong communities and represent a diversity of projects from across the Shire.



DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development
- Community Development Officer

During the assessment panel review the following officers / members declared conflicts of interest:

Panel members removed themselves from the assessment of relevant Community Grant funding applications and any panel discussions relevant to the applications.

- Director Assets declared a conflict of interest with relation to the Bright Courthouse Committee of Management and Upper Kiewa Valley Community Association.
- Manager Economic and Community Development declared a conflict of interest in relation to the Alpine Cycling Club application.
- Community Development Officer declared a conflict of interest in relation to the application from Alpine Cycling Club; and
- Member of the Bright and District Chamber of Commerce declared a conflict of interest in relation to the following applications: (a) Storage Container for the Christmas tree; (b) Bright Co working Phase 2 Fitout – Access Health & Safety and (c) Light Up Bright.

ATTACHMENT(S)

- Nil

Cr Janas and Cr Keeble re-entered Council Chambers at 7.28p.m.

Cr Janas resumed his position as Chair.



8.2.4 Tourism North East Memorandum of Understanding

File Number: 1615.18

INTRODUCTION

The purpose of this report is to provide background information and to seek Council endorsement for the signing of the Memorandum of Understanding (MoU) with Tourism North East for 1 July 2020- 30 June 2023.

Cr Nicholas

Cr Pearce

That the:

- 1. Memorandum of Understanding (MoU) between Alpine Shire Council, partnering councils and Resort Management Boards to facilitate the operations of Tourism North East be endorsed by Council;*
- 2. Chief Executive Officer be authorised to sign the MoU;*
- 3. Financial commitment detailed in the MoU of \$38,500 per annum with CPI increases in years two and three be allocated in Council's future budgets for its annual membership contribution; and*
- 4. Financial commitment for annual marketing and promotions activity to be undertaken by Tourism North East be allocated in Council's future budgets, for the term of the MoU, with annual expenditure of up to \$200,000.*

Carried

BACKGROUND

Memorandum of Understanding:

In 2011, Tourism North East (TNE) was established to replace the former marketing campaign committee called North East Victoria Tourism Inc. to drive the growth and development of the tourism industry across North East Victoria. The partnering councils and Resort Management Boards formalised the arrangements in a Memorandum of Understanding (MoU) that was signed by all partner Chief Executive Officers (CEOs). The MoU has been in existence since, providing a commitment of recurrent funding to underwrite the core functions of the organisation.

Since its inception, TNE has delivered significant results across a broad range of focus areas and successfully attracted additional financial resources from State and Federal Government as well as substantial 'buy in' from tourism industry operators.

TNE has a focus on the following activities:

- Industry development
- Product development
- Regional marketing
- Strong advocacy and a united voice for the region



- Effective coordination and communication
- Skills training
- Leadership and mentoring
- Networking

TNE has a skilled workforce with specialist skills around marketing, project management, communication and digital marketing which has resulted in ongoing high value outputs and a very engaged tourism industry.

TNE governance is managed through a Board structure, meeting quarterly and composed of stakeholder representatives (CEOs) from the nine participating councils and Resort Management Boards as well as skills-based directors. Parks Victoria has a representative on the Board in a non-voting capacity. The Board has an independent Chairperson.

As a result of the quality of work and the broad range of focus areas of TNE, Alpine Shire Council has been able to achieve efficiency and broad reach in the delivery of destination marketing for the Alpine Shire. The partnership between TNE and Alpine Shire Council continues to strengthen and the Shire's industry operators view TNE as a genuine partner in developing and growing the tourism industry.

TNE is regarded as the leading Regional Tourism Board in Victoria. Its success is evidenced by the significant growth and visitation expenditure \$336m in 2018, up 29% and 27% respectively on the previous two years.

The MoU is a succinct document that defines the roles and responsibilities of both TNE and the partner stakeholders.

Annual Marketing and Promotions Plan:

Annually, TNE delivers a number of marketing activities and campaigns on behalf of the participating councils and Resort Management Boards, including the management and hosting of the regional digital platforms and linked websites. There are five websites for Alpine Shire hosted on the regional digital platform. Annually, TNE prepares in consultation with Council Officers a costed schedule of promotional activity, industry development opportunities, and product development projects that it will undertake throughout the financial year that addresses promoting the key product pillars for the region. Costs associated with the regional digital platform sites are incorporated into the annual plan.

ISSUES

The strength and success of TNE is as a result of the commitment from each of the partner stakeholders. Resourcing of the core functions of TNE is shared equally with the participating stakeholders. Through its commitment to TNE, a small organisation such as the Alpine Shire Council is able to benefit from leveraging off a significantly larger pool of resources and experience than it would be able to support in-house.

This MoU is a continuation of the commitment from all partner stakeholders and is a three year commitment effective from 1 July 2020. This term provides an adequate period of time for TNE to focus on the delivery of a range of multi-year initiatives and to build confidence with State and Federal Governments as TNE regularly takes on



the project management function for regionally significant projects that are funded through State and Federal programs. Buy-in activity is for one year only and is reviewed annually through the budgeting process.

The annual marketing and promotional plan is prepared by TNE in consultation with Council and costs for delivery are incorporated into preparation of Council's annual budget.

Annual Review

The Board of TNE undertakes annual reviews of the organisation including the performance of the Board, the strategic direction of the organisation and the performance of the CEO and staff.

Board Directorship

The CEO is Council's nominated Director on the TNE Board, this director role is unpaid.

POLICY IMPLICATIONS

The recommendations in this report are consistent with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community.

FINANCIAL AND RESOURCE IMPLICATIONS

The MoU will commit Council to three years of core funding of \$38,500 per annum with CPI increases in years two and three. The annual marketing and promotions activity plan costs of up to \$200,000 will be incorporated into Council's annual budget with an offset (of approximately \$25,000) by fees paid by tourism operators when listing their product on the regional digital platform websites.

CONSULTATION

Consultation with council and tourism industry operators and tourism partner organisations is an ongoing process. TNE has significantly improved the level of integration with industry, council and other stakeholders since the organisations inception.



CONCLUSION

Council’s involvement in TNE since its inception has been of great benefit to the Shire and the tourism industry. It is recommended that this commitment be continued for another three years.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development

ATTACHMENT(S)

- Nil



8.3 DIRECTOR CORPORATE – NATHALIE COOKE

8.3.1 Insurance Portfolio 2019/20

File Number: SU0655

INTRODUCTION

This report outlines Council's insurance portfolio for 2019/20 and seeks Council approval for the purchase of the recommended insurance policies.

Cr Keeble

Cr Roper

That Council:

- 1. Procure its 2019/20 WorkCover insurance from Xchanging to the maximum value of \$183,000 including GST; and*
- 2. Procure its 2019/20 Community Public Liability, Councillors and Officers Liability, Motor Vehicle, Airport Owners and Operators Liability, Personal Accident, Corporate Travel, JMAPP (Assets) insurance and brokerage service from Jardine Lloyd Thompson Pty Ltd to the total value of \$252,032.82 including GST.*

Carried

REPORT

WorkCover Insurance

WorkCover insurance is regulated under the *Workplace Injury Rehabilitation and Compensation Act 2013*.

The Act requires:

- Council to register with WorkSafe as an employer;
- WorkSafe to provide Council with statutory insurance to cover Council for the cost of workplace injuries suffered by its workers;
- Council to pay the WorkCover insurance premium (s430)

WorkSafe appoints a panel of agents to provide its WorkCover insurance through a tender process and then allocates Council to an agent from the panel.

Council's WorkCover registration is allocated to Xchanging Integrated Services Victoria Pty Ltd.

The primary factors taken into account in the calculation of Council's WorkCover insurance premium are:

- Remuneration - the wages, salaries, superannuation and other benefits Council pays its workers.
- Industry classification rate - the claims experience for local government and other Council activities.



- Performance rating - Council's claims cost experience for the previous three years compared to the industry average.

Council's 2019/20 WorkCover insurance premium taking into account various adjustments and a 5% early payment option is \$173,825.36 including GST.

Other classes of Insurance

Jardine Lloyd Thompson Pty Ltd (JLT) has been Council's insurance broker since the inception of the Council and provide continuity of a quality service. Council's brokerage service was last market tested prior to 2017/18 financial year.

JLT, on behalf of Council, undertake market testing of all insurance policies generally on a three year rolling basis.

Asset Insurance

JLT also administer the Victorian councils owned mutual, Municipal Asset Protection Plan Discretionary Trust Arrangement, otherwise known as JMAPP. JMAPP is essentially a fund for property damage claims combining conventional property damage/business interruption insurance with a discretionary trust element that enables the trustees to make discretionary payments that would not have been otherwise covered under traditional insurance policies.

In anticipation of the premium for the JMAPP policy exceeding \$150,000 in 2019/20, Council appointed JLT to undertake a public tender for this class of insurance in conformity with Section 186 of the *Local Government Act 1986*.

In addition to advertising the tender, all major insurers for each class of insurance were contacted to submit a tender to ensure the most competitive terms and conditions were achieved. Two insurers responded to the initial expression of interest and were able to comply with the conditions however only one tender was submitted.

Procurement policy and cumulative spend

JLT source a total of seven insurance policies on behalf of Council and while the policies are placed with various underwriters, JLT invoice Council for each policy with a cumulative spend in excess of \$250,000 requiring Council approval as it is above the \$150,000 threshold in Council's Procurement Policy and the *Local Government Act 1986*.

The recommended insurers and premiums, including GST, for 2019/20 are:

Class of Insurance	Insurer	Premium
Community Public Liability	QBE Insurance (Aust) Ltd (through Key Underwriting)	\$2,699.26
Councillors and Officers Liability	XL Insurance Company	\$11,067.77
Motor Vehicle	AAI Ltd T/As Vero Insurance	\$58,038.78
Airport Owners and Operators Liability	QBE Aviation	\$3,961.63
Personal Accident	Chubb Insurance Australia Ltd (through Key Underwriting)	\$1,462.87



Class of Insurance	Insurer	Premium
Corporate Travel	Chubb Insurance Australia Ltd (through Key Underwriting)	\$149.60
JMAPP (Assets)	Municipal Asset Protection Plan Discretionary Trust Arrangement	\$151,897.18
Broker Fee	JLT	\$22,755.70
Total Cost		\$252,032.82

POLICY IMPLICATIONS

This recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A responsible and sustainable organisation.

FINANCIAL AND RESOURCE IMPLICATIONS

Council has allocated funds in its 2019/20 budget to cover its insurance premiums.

CONCLUSION

It is recommended that Council place its 2019/20 WorkCover Insurance with Xchanging and a suite of other insurances including motor vehicle and asset insurance through JLT.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Corporate
- Health Safety Risk Officer

ATTACHMENT(S)

- Nil



8.3.2 Community Satisfaction Survey 2019

File Number: 800.03

INTRODUCTION

The annual Community Satisfaction Survey coordinated by Local Government Victoria provides a benchmark for the majority of Councils across Victoria. Alpine Shire Council's 2019 overall performance survey results are slightly lower than 2018 survey results. Customer Service remains Council's highest performing area.

*Cr Roper
Cr Nicholas*

That Council note Alpine Shire Council's results for the 2019 Community Satisfaction Survey.

Carried

BACKGROUND

The annual Community Satisfaction Survey is coordinated by Local Government Victoria (LGV). While each Council has the ability to 'opt in' to the survey, the introduction of the Local Government Performance Reporting Framework (LGPRF) from 1 July 2014 has tied three of the results in the framework to questions within the Community Satisfaction Survey. The survey consists of a group of 'core' questions that are asked by every council that participates, plus a suite of 'optional' questions. Council elected to ask only the core questions, providing a basis to both provide good comparative data across councils, and also satisfy the needs of the LGPRF.

The survey (conducted by JWS Research on behalf of LGV) consists of a phone interview with 400 residents - survey sampling was matched to the demographic profile of the Alpine Shire according to the most recently available Australian Bureau of Statistics population estimates. Up to 40% of the surveys were undertaken on mobile phone numbers. Surveys were conducted during February and March 2019.

In 2019, 63 of the 79 councils across Victoria participated in the survey. Of these, 18 were in the "Small Rural Councils" grouping, to which Alpine Shire Council is allocated. Results for the survey are shown relative to the Small Rural Councils grouping and the wider State-wide results in 2019 and against Council's own result in 2018.

Results are summarised through an 'Index Score' which is a weighted average of how many respondents responded against each possible survey response to each question, including 'very good', 'good', 'average', 'poor' and 'very poor'. Survey responses of 'can't say' were excluded from the Index Score. A higher index score indicates a more positive weighted response.



RESULTS

Performance Measures –

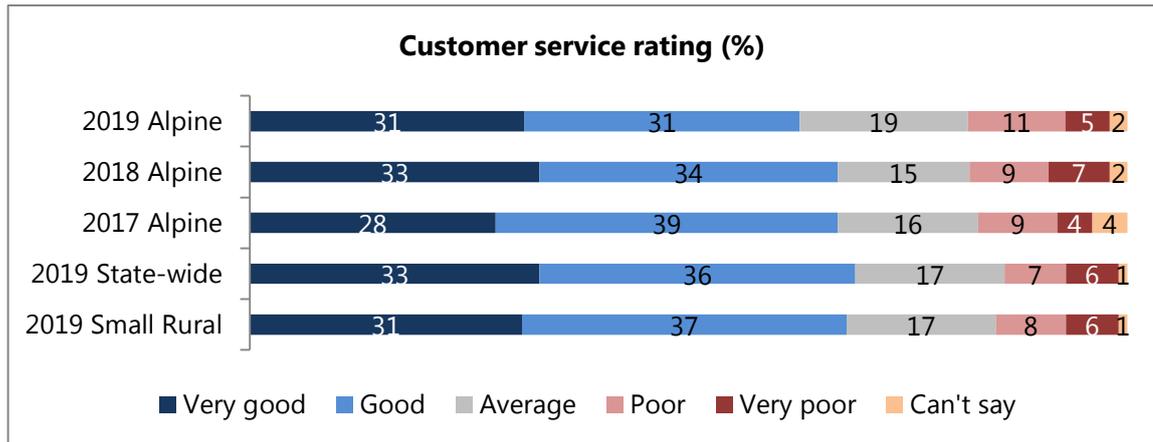
Index Scores	Alpine 2019	Alpine 2018	Alpine 2017	Small Rural 2019	State- wide 2019
OVERALL PERFORMANCE	60	62	61	58	60
COMMUNITY CONSULTATION (Community consultation and engagement)	56[^]	62	56	56	56
ADVOCACY (Lobbying on behalf of the community)	56	57	56	55	54
MAKING COMMUNITY DECISIONS (Decisions made in the interest of the community)	59+*	60	57	55	55
SEALED LOCAL ROADS (Condition of sealed local roads)	64+*#	60	57	53	56
CUSTOMER SERVICE	69	70	71	70	71
% respondents having contact with Council	59%	63%	56%	64%	62%
OVERALL COUNCIL DIRECTION	54[^]	59	58	53	53

+ Alpine's result is significantly higher than State-wide Average

* Alpine's result is significantly higher than Small Rural Average

Alpine's 2019 result is significantly higher than Alpine's 2018 result

[^]Alpine's 2019 result is significantly lower than Alpine's 2018 result



RESULTS

- Council performs as well or significantly higher than the State-wide and Small Rural council averages on all service areas.
- The two areas showing decline on 2018 figures are Overall Council Direction, and Community Consultation - although the Community Consultation result has returned to the same level as in 2017. In both cases, Alpine's 2019 result is in line with both State-wide and Small Rural Council results.
- Making Community Decisions and Sealed Local Roads continue to be areas where Alpine performs well above the State-wide and Small Rural Council results.
- The report recommends a focus on service areas where current performance levels have seen declines in the past year, namely Community Consultation.

Customer Service

- Respondents that had contact with Council in 2019 fell slightly compared to 2018. Contact includes: in person, in writing, by telephone conversation, by text message, by email or via Council's website or social media such as Facebook.
- 62% of residents rate Alpine's customer service as 'very good' or 'good', compared to 68% for Small Rural Councils and 69% State-wide.
- 19% rate Alpine's customer service as average, compared to 17% for both Small Rural Councils and State-wide.

Full report

- Council's full report and more in-depth analysis of results can be found in Attachment 8.3.2. State-wide comparative results can be found at: <https://www.localgovernment.vic.gov.au/our-programs/council-community-satisfaction-survey>

POLICY IMPLICATIONS

While undertaking the Community Satisfaction Survey is not mandatory, the linkage between results for "Community Consultation", "Making Community Decisions" and "Sealed Local Roads" with the Local Government Performance Reporting Framework (LGPRF) has meant that undertaking it not only gives Council an insight as to how the



community thinks it is performing, but means that Council is able to meet its annual reporting requirements.

FINANCIAL AND RESOURCE IMPLICATIONS

The annual cost to Council for the 'core' questions in the Community Satisfaction Survey was \$8,700 including GST. This is a slight increase compared to the previous year.

CONSULTATION

400 residents were surveyed by JWS Research (on behalf of Local Government Victoria and Alpine Shire Council) to gather the data for this survey. All interviews were conducted by phone.

CONCLUSION

Council performs as well or significantly higher than the State-wide and Small Rural council averages on all service areas. Council's performance has declined slightly compared to the previous year, but in some cases the decline is a return to similar trends from 2017.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

- 8.2.3- 2019 Community Satisfaction Survey results - Alpine Shire Council
- State-wide results for 2019 Community Satisfaction Survey results are available at: <https://www.localgovernment.vic.gov.au/our-programs/council-community-satisfaction-survey>



8.3.3 Provision of Labour Hire and Accompanying Technology Solutions for Council's Seasonal Outdoor Swimming Pools and River Pools

File Number: CT19043

INTRODUCTION

This purpose of this report is to award a three year contract for the provision of labour hire services for seasonal swimming pools and river pools. Council's approval is required due to the Chief Executive Officer's threshold of \$150,000 being exceeded for this contract.

Cr Forsyth

Cr Keeble

That Council Award Contract No. CT19043 to MomentumOne Shared Services Pty Ltd for the provision of labour hire and accompanying technology solutions for an initial period of three (3) years (plus and option of one further term of 3 years) according to a comprehensive schedule of rates. The cost of contract for the first year (based upon current planned pool seasons and operating hours) is estimated to be \$179,000 (plus GST).

Carried

BACKGROUND

In September 2016 Council awarded a contract for the provision of labour hire and accompanying technology solutions for employee classifications associated with aquatic and recreational facilities and cleaning. This contract ends in September 2019.

The Bright Sports Centre (including the Bright Indoor Pool) is operated under direct Council management and an assessment of management options had also been planned to be undertaken within the 2018/19.

In May 2019, Council entered into a joint tender with Indigo Shire Council for the Provision of Pool Management Services. The purpose of the tender was to explore market options for the management of Council's seasonal swimming pools and the Bright Sports Centre. The tender called for proposals for either management models or labour hire solutions as separable parts, and separate parts for the seasonal swimming pools and Bright Sports Centre.

The tender also enabled Indigo Shire Council and Alpine Shire Council to make separate determinations as to which, if any, of the tendered options to recommend.

The tender submission closing date was 4 June 2019, with three tender submissions received. The three tender submissions were for the management of Council's seasonal pools and Bright Sports Centre; management of the Bright Sports Centre only; and for the provision of labour hire and accompanying technology solutions for the seasonal pools and Bright Sports Centre.



EVALUATION

Submissions were evaluated according to the key selection criteria listed in the Invitation to Tender, these being:

- Price
- Qualifications and previous performance
- Safety
- Alignment to Council values, policies and strategies
- Program, operating systems management
- Ability to recruit, retain and manage staff

Following an assessment process it has been determined that the tender from MomentumOne Shared Services Pty Ltd best met the selection criteria for the tender for Council's Seasonal Pools.

ISSUES

Submissions

The submissions were very different in nature. The submission proposing a management model for all sites proposed that the full responsibility for day to day management of the facilities would be the responsibility of the tenderer. The tenderer would pay all operating costs (including staff costs), other than agreed capital works or major repairs/maintenance, and recover these costs from Council, and charge Council an additional management fee.

The Labour Hire Model proposed the provision of staff and technology for the operation of the facilities under Council management. Council would pay all operating costs and labour hire costs as charged by the tenderer.

The Bright Sports Centre only submission proposed that the full responsibility for the day to day management of the centre would be the responsibility of the tenderer. They would pay all costs associated with the operation of the centre (including staff costs), other than agreed capital works and major repairs/maintenance, and Council would pay a set annual management fee.

Probity

To address the following issues:

- MomentumOne is a joint venture between Alpine Shire Council and Towong Shire Council
- Alpine and Towong Shire Councils are 50/50 shareholders in MomentumOne
- The Chief Executive Officers (CEOs) of Alpine and Towong Shire Councils are the Directors of MomentumOne

Council excluded the CEO from all stages of development of tender documents and the subsequent review, evaluation and recommendations resulting from the tender. Council's Audit Committee Chairperson was an independent member of the tender evaluation panel.



The Alpine Shire Council CEO is the nominated Director / Council Representative on the MomentumOne Board, this director role is unpaid.

Evaluation

The evaluation included a reference comparison based upon Council operating the facilities under its direct management and staffing. In evaluation the labour hire model offered the most cost effective model and scored highest in the weighted evaluation for the operation of Councils seasonal pools.

At this stage Council has not finalised its evaluation of the submissions for the Bright Sports Centre though the contract proposed with MomentumOne would provide for provision of labour for the pool component of this facility if required.

POLICY IMPLICATIONS

The Tender was advertised and evaluated in accordance with Council's Procurement Policy.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- Highly utilised and well managed community facilities.

FINANCIAL AND RESOURCE IMPLICATIONS

Services under this contract are estimated to cost in excess of \$179,000 (plus GST) per annum with the exact contract amount varying due to actual staff hours engaged throughout the outdoor pool season. This estimate is based upon total billed staff hours for the 2018/19 season at the quoted schedule of rates submitted in the tender from MomentumOne Shared Services Pty Ltd.

The financial impact of awarding this contract is to maintain service provision at current levels but adjusted to cater for future movements in CPI. The budget for 2019/2020 has been prepared on the basis of these services being provided and will be adjusted annually in accordance with the relevant clause in the contract.

CONSULTATION

All tenders were reviewed and discussed with the submitting tenderers including detailed discussions regarding the management model submitted. Though the tender was run as a joint tender with Indigo Shire Council each Council has conducted its own assessment and the recommended contract would be between Alpine Shire Council and MomentumOne Shared Services Pty Ltd.

CONCLUSION

Following a comprehensive assessment the tender from MomentumOne Shared Services is deemed to present the best value and services for Council in delivering its seasonal pool services.



DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Facilities

ATTACHMENT(S)

- Nil



9 ASSEMBLY OF COUNCILLORS

INTRODUCTION

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

Cr Pearce

Cr Nicholas

That the summary of the Assemblies of Councillor for June / July 2019 be received.

Carried

BACKGROUND

The written records of the assemblies held during the previous month are summarised below. Detailed assembly records can be found in Attachment 9.0 to this report.

Date	Meeting
25 June	Briefing Session
2 July	Briefing Session
23 July	Briefing Session

ATTACHMENT(S)

- 9.0 Assemblies of Councillors – June / July 2019



10 GENERAL BUSINESS

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

11 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

12 RECEPTION AND READING OF PETITIONS

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.



13 DOCUMENTS FOR SEALING

Cr Forsyth

Cr Pearce

That the following documents be signed and sealed.

1. Section 173 Agreement – Maureen Veronica Finch

Lot 1 on Lodged Plan 125201 Volume 9379 Folio 796.

Condition 10 of Planning Permit 2018.112.1 for Four Lot Subdivision at 25A Hawthorn Lane, Bright. The Agreement provides for Bushfire Protection Measures and a minimum garden area requirement.

2. Section 173 Agreement – Sharon Marie Kneale

Lot 1 on Plan of Subdivision 538215D. Volume 12004 Folio 836.

Conditions 12 and 32 of Planning Permit 2017.144.1 for a three lot subdivision at 60 Coronation Avenue, Bright. The Agreement provides for garden size area requirement and covers the adjoining forest plantation for dust, truck movements and loss of visual amenity. The Agreement also provides for Bushfire Management Plan requirements.

Carried

There being no further business the Chairperson declared the meeting closed at 7:53p.m

.....

Chairperson