

## **TERMS AND CONDITIONS**

### **General**

The Alpine Shire Council ('Council') reserves the right without cause or explanation to cancel this permit either prior to or at any time during its currency or its exercise by the Permit Holder.

Cancellation of a permit occurs immediately when.

- a) Conditions of the permit have been breached; or
- b) If Council identifies a misrepresentation in the application

Note that this permit does not cover the Permit Holder or any other participant of the event for use of land or roads owned or managed by any other organisation which may include the following:

- Parks Victoria
- Alpine Community Plantations (ACP)
- VicRoads
- Department of Energy, Environment and Climate Action (DEECA)
- Private property

### **Liability**

Council is not liable for any claims for loss or damages sustained or incurred to any person or property due to the:

- Use or occupation of the event area; or
- Conduct of the event; or
- Granting of a permit

A Public Liability Insurance Policy must be supplied to Council for a minimum of \$20,000,000 cover. A certificate of currency must have valid dates for the duration of the event and relevant stakeholders listed on the policy. All organisations that are participating in the event (including your own) must have appropriate public liability insurance.

### **Compliance**

The Permit Holder must always be contactable during the event and must ensure the following:

- The traffic management plans and conditions approved by Council are adhered to with appropriately ticketed personnel implementing the plan. No signage may be moved or altered without prior permission from Council.
- Laws, legal requirements, additional permits and Council directions that apply to the event are upheld by all employees, agents and any person associated with or attending the event.
- All providers of alcoholic beverages have the appropriate liquor licence and comply with any conditions contained therein.

- All food providers have submitted a Temporary Food Premise Notification Form and evidence of a Food Safety Program to Council's Environmental Health Officer prior to the event.
- Compliance with any CFA requirements including fire danger period restrictions. Outdoor events should not be held on declared "Code Red/Catastrophic" fire danger rating days. Any events scheduled to occur on Code Red days within Council's open spaces will not be permitted to proceed. Event organisers should consider cancellation or postponement or apply modified start/finish times or locations to their events on days with "Extreme" fire danger ratings or where a heat health alert has been issued.
- Any amplified noise complies with sound and time limits as defined within the EPA Victoria State Environment Protection Policy No. n2. As per the policy, amplified noise is permitted up to a sound limit of 72 decibels for indoor venues between the times specified in Schedule A, and up to 65 decibels for outdoor venues (including marquees) between 12pm and 11pm, except where the duration is greater than 5 hours in which case noise must cease at 10pm.
- Written notification is provided to any affected residents and/or businesses 10-14 days prior to the event.

### **Code of Conduct**

The Permit Holder must:

- ensure all schedules and timelines, including bump in and out times specified on the event permit, are adhered to;
- Ensure the event is conducted in a manner which results in the minimum of inconvenience to road users and other members of the public. Where required, crowd control and security are the responsibility of the event organiser;
- ensure any public facilities, infrastructure or open spaces are used in an appropriate manner and reinstated where necessary;
- comply with all reasonable requests or directions given by authorised officers of the Council or members of Victoria Police;
- ensure extreme weather conditions are considered and included in the Risk and Emergency Management Plans. Risk management and emergency management is the responsibility of the event organiser and should be eliminated or reduced as reasonably possible; and
- ensure adequate signage and protection is provided to ensure the safety of participants and the public.

### **Use of Open Spaces and Facilities**

Open spaces and facilities include any public parks, gardens, amenities, playgrounds, halls, community centres and reserves owned by Council.

Open spaces, including any public toilets, shelters, barbecue facilities, pedestrian/bike paths and seating contained therein must always remain accessible to the public.

Additional public toilets must be provided by the Permit Holder if existing facilities are not adequate for the event.

Vehicles are prohibited on any grass areas and dedicated pedestrian/bike paths. Approval for access must be provided by Council's Open Spaces Coordinator.

No infrastructure may be erected or installed in an open spaces area without the prior approval of Open Spaces Coordinator.

Access to open spaces must be always maintained for emergency vehicles, owners or tenants of nearby or adjoining properties, pedestrians, and cyclists.

The possibility of inclement weather needs to be taken into consideration prior to an event and appropriate contingencies prepared to reduce the impact to open spaces.

At the conclusion of the event all displays and promotional material, excess rubbish and other equipment associated with the staging of the event is to be removed and the areas should be left in a clean, tidy condition and rubbish-free.

#### **Reinstatement work**

Reinstatement works are the responsibility of the Permit Holder. If the Permit Holder fails to comply with these conditions and Council is required to undertake additional cleaning and/or removal of rubbish or other materials a charge will apply to reinstate the area to its current condition.

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For further reference contact:

**Alpine Shire Council – Events Team**

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