

[FORM 1 Regulation 24, Building Regulations 2018, Building Act 1993]

APPLICATION FOR A BUILDING PERMIT

Contacts

Applicant

<input type="checkbox"/> Owner	<input type="checkbox"/> Agent of owner
Name:	
Postal address:	
	Postcode:
Phone:	Email:
Address for serving documents:	
	Postcode:

Is the applicant a lessee or licensee of Crown land to which this application applies?

Contact person

Name:	Phone:
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Builder

Name:	
Postal address:	
	Postcode:
Phone:	Email:

Owner (if agent of owner is applicant)

Name:	
Postal address:	
	Postcode:
Phone:	Email:

Is the applicant a lessee of the building, of which parts are leased by different persons, responsible for the alterations to a part of the building leased by that lessee?

Property details

Street no:	Lot no:	PS no:
Street name:		
Suburb:		Postcode:

Building practitioners¹

a) to be engaged in the building work²

Name:	
Category/class:	Reg no:
Name:	
Category/class:	Reg no:

(If a registered domestic builder carrying out domestic building work attach details of the required insurance)

b) engaged to prepare documents submitted with this application ³

Name:	
Category/class:	Reg no:
Name:	
Category/class:	Reg no:

Nature of building work

Construction of a new building Demolition of a building Extension to an existing building Re-erection of a building Construction of a swimming pool or spa Other:	Alterations to an existing building Removal of a building Change of use of an existing building Construction of swimming pool spa or barrier
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Proposed use of building ⁴

Describe how the building will be used (eg. dwelling)

	Floor area: m ²
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Owner-builder ⁵

I intend to carry out the work as an owner builder

Cost of building work

Is there a contract for the building work?

If yes, state the contract price:

If no, state the estimated cost of the building work:

Note: include cost of labour and materials and attach details of method of estimation

Stage

Large scale developments

If application is to permit a stage of the building work:

Extent of stage:	Cost of work for this stage:
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Signature

This form must be signed by the owner/occupier

I declare that all the information in this application is true and correct

Fee

A fee is payable to process this application. More information about paying this fee will be forwarded to you by email. Refer to www.alpineshire.vic.gov.au for further details.

Lodgement

Email: info@alpineshire.vic.gov.au

Post: Alpine Shire Council, PO Box 139, Bright VIC 3741

In Person: Alpine Shire Council Office, 2 Churchill Ave, Bright VIC

Attach:

- Insurance details for registered domestic builder if required
 - Any other additional information to support the application
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Office Use

Date lodged:

Receipt no:

Planning referral

Septic referral

Drainage referral

Building fee:

GST:

Lodgement fee:

Building levy:

Total permit fee:

Notes:

1. *Building practitioner* means:

- a building surveyor; or
- a building inspector; or
- a quantity surveyor; or
- an engineer engaged in the building industry; or
- a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- a builder, including a domestic builder; or
- a person who erects or supervises the erection of prescribed temporary structures; or

h. a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.

but does not include -

- an architect; or
- a person (other than a domestic builder) who does not carry on the business of building.

2. Include building practitioners with continuing involvement in the building work.

3. Include only building practitioners with no further involvement in the building work.

4. The use of the building may also be subject to additional requirements under other legislation

such as the Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

5. If an owner builder there are restrictions on the sale of the building under Section 137B of the Building Act 1993. Section 137B prohibits an owner builder from selling a building on which domestic building work has been completed within 6½ years from the date of completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Victorian Building Authority maintains a current list of domestic insurance providers.