



APPLICATION FOR A PERMIT FOR FOOTPATH TRADING, FOOTPATH DINING, RAFFLES AND PORTABLE ADVERTISING SIGNAGE

Refer Clauses 4.8, 4.9 and 4.10 *Community Local Law 2019*

Name of Applicant:

Postal Address:

Postcode: **Email Address:**

Telephone: **Mobile:**

Business / Organisation Name:

Business / Organisation Address:

Application for: (tick all that apply)

Portable Advertising: **Footpath Dining:** **Footpath Trading:** **Raffle:**

Charitable / Community: a bona-fide group for whom the selling of food or goods and services is primarily carried out as a fundraising activity which has a collective benefit for a nominated beneficiary.

Business: means a shop or business that operates from a fixed and permanent premise.

Government: means a Government organisation providing information to the public.

Proposed location of Portable Advertising; Footpath Dining; or Footpath Trading:

Dates and times Signage to be displayed; Dining or trading area to be utilised:

Is the premises licenced to serve alcohol?	YES	NO	N/A
Is a copy of the Liquor Licence provided?	YES	NO	N/A
Is a copy of the "Red Line" Plan provided?	YES	NO	N/A
Have you provided a Certificate of Currency for your Public Liability Insurance?	YES	NO	-----
Are details of proposed signage provided?	YES	NO	N/A
Is a plan of proposed Dining area provided?	YES	NO	N/A
Is a plan of proposed Trading area provided?	YES	NO	N/A

Lodgement:**Email:** info@alpineshire.vic.gov.au**Post:** Alpine Shire Council, PO Box 139, Bright Vic. 3741**In Person:** Alpine Shire Council Office, 2 Churchill Avenue, Bright

Please note: A permit may not be issued unless all of the required information has been provided.

Declaration:

I declare that all the information in this application is true and correct.

Name of Applicant: **Signature:** (if not submitting electronically) **Date:** **Fees:**

A fee is payable to process this permit application. More information about paying this fee will be forwarded to you by email. Please refer to the Local Laws Fee Schedule on Council's website: www.alpineshire.vic.gov.au

Conditions:

Council's objectives are to promote a high standard of amenity, activation and vibrancy in our town centres, and provide for comfortable and safe pedestrian access. Businesses can play an important role in achieving these objectives through footpath based activities, however if poorly conceived these activities also have the potential to detract from the overall amenity or accessibility of an area.

Our streets and towns are all different and it is difficult to anticipate all circumstances that may arise in permit applications. Therefore Council retains absolute discretion to modify or amend the requirements in this policy on a case by case basis to achieve a high standard of access and amenity for the community.

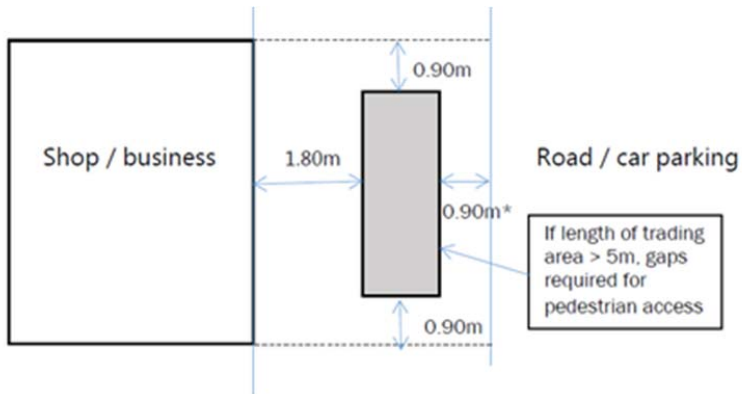
The requirements for providing a high standard of access are as follows:

- Generally, a minimum 1.8m width needs to be provided to allow for safe passing of wheelchairs, prams, mobility scooters. Depending on the context, this may be reduced to 1.5m width for short distances of up to 2.5m, or it may need to be greater than 1.8m in high pedestrian traffic areas in town centres.
- Access and circulation is required between building edges and the roadway, and along the kerb line
- A maximum of one portable advertising sign will be permitted per business.
- If the footpath is less than 1.8m wide, the plan must demonstrate how the placement of goods, signage or outdoor dining does not further restrict the footpath below its existing width.

In making a decision as to whether to issue a permit, Council requires the following:

- A copy of public liability insurance to the value of \$5 million
- If alcohol is to be served as a part of Footpath Dining, a copy of the premises liquor licence and 'red line' plan must be provided.
- A dimensioned plan of the items proposed to be placed on the footpath / roadway with appropriate clear areas provided as per the guidance below
- All items placed on a footpath must be adequately weighted down or secured appropriately against the wind
- A-frame signs are to be a maximum of 1m² per side, and 800mm wide, and 1.2m high
- Banner or flag type signs are to be a maximum of 2.4m high and not be able to move over or obstruct any pathway
- Umbrellas associated with footpath dining are to provide a minimum of 1.9m clear space underneath and must not protrude into pedestrian access or roadway areas

Standard minimum clear areas to be provided around footpath trading and portable advertising signs:



Example Plan

**Distance between items and kerb may be decreased at the absolute discretion of Council if it is deemed not to result in any restriction of access to car parking or pedestrian circulation.*

Further information can be found at [Community Local Law 2019](#)