



2019/20
Community Grants Program

Clean Up Australia
March 2020

Funding Guidelines

2019/2020 ALPINE SHIRE COMMUNITY GRANTS

CLEAN UP AUSTRALIA GRANTS

INTRODUCTION

Community groups and organisations provide vital services and support to Alpine Shire residents. Alpine Shire Council is committed to supporting these valuable activities by providing a funding opportunity to assist not for profit community groups, organisations and youth projects to deliver Clean Up Australia activities within the Alpine Shire during March 2020.

Guidelines and application forms are available on the Alpine Shire Council's website www.alpineshire.vic.gov.au.

COUNCIL VISION

Alpine Shire Council Plan 2017-2021 commits to the development of a prosperous, connected and culturally diverse community.

Alpine Shire Council's 2030 Community Vision states:

"The Alpine Shire provides outstanding opportunities for its residents and visitors through sustainable growth in balance with the natural environment."

These grants are designed to help communities achieve this vision.

The Alpine Shire Council Plan can be viewed at:

http://www.alpineshire.vic.gov.au/files/Council/Council_Plan_2017-2021.pdf

AVAILABLE FUNDING

The total budget for Clean Up Australia projects is \$1,000, a maximum of \$200 per community project will be allocated.

MORE INFORMATION

For more information about this grant opportunity contact info@alpineshire.vic.gov.au or 03 5755 0555.

More information about planning your Clean Up Australia Project and Clean Up Resource Kits can be found at <https://www.cleanup.org.au/>

**ALL PROJECTS MUST BE COMPLETED DURING
MARCH 2020**

ASSESSMENT

Applications will be assessed by Council officers and referred to the Chief Executive Officer for approval.

Priority will be given to projects/events/programs which:

- Are well planned and achievable within the timeframe
- Contribute to developing and maintaining a thriving and connected community
- Consider the needs of the community
- Do not duplicate existing projects / activities
- Demonstrate value for money
- Include a budget which accurately reflects the scope of the project
- Support local businesses

WHAT WON'T BE FUNDED?

Applications involving:

- retrospective funding;
- maintenance costs to Council owned buildings, which may include painting and repairs, covered under Alpine Shire Council's maintenance policy;
- maintenance costs to buildings owned by other Government agencies whether subject to a Committee of Management or not;
- maintenance costs or improvements to privately owned buildings;
- salaries
- projects submitted for commercial activities and by organisations
- fundraising activities, competitions, prizes and awards
- purchase of assets / equipment not directly related to Clean Up Australia projects

will **not** be considered.

Funding may be used to pay for disposal of rubbish collected, Council will not issue free or discounted rubbish disposal.

Applicants will be responsible for obtaining any permits necessary to complete the proposed project.

AUSPICE ORGANISATIONS

To auspice is to lend support to another person or group, in the context of grant applications, an auspice organisation is one that actually gets given the grant money on your behalf and is ultimately responsible to ensure the project is completed. You may need to seek an auspice organisation if your group is not incorporated or does not have a bank account or if your group will not be ongoing; you should partner with an organisation with similar vision or values to yours.

If you require an auspice arrangement you will need to provide a letter of support by your auspice organisation or have the auspice organisation sign the application.

More information about using an auspice arrangement can be found at <https://www.nfplaw.org.au/auspicing>

TIMELINE

Monday 15 December 2019	Application forms available
Monday 27 January 2020	Applications close
Wednesday 8 February 2020	Applications assessed and recommendations for funding determined
Monday 13 February 2020	Applicants notified
March 2020	Successful projects completed

APPLICATION SUBMISSION

Applications can only be completed online at <https://alpineshire.smartygrants.com.au/cleanupaustralia>

COSTING THE PROJECT

To help support local businesses and the local economy, Council encourages applicants to seek quotes from local and regional businesses.

GST must be included in the project budget.

PAYMENT OF GRANT

Grants will be paid directly to the bank account of successful applicants upon receipt of evidence that the project has commenced or has been completed.

Funds will only be paid for the project contained in the application, if the project comes in under budget applicants will only be paid for the actual cost of the project.

On completion of the project applicants must submit the online acquittal report which will be provided to successful applicants.

Groups which fail to complete their project or which fail to submit their completion report to Council may not be eligible to apply for future Alpine Shire Council grants.

APPLICATIONS CLOSE
5.00pm on Monday 27 January 2020
Late applications will not be accepted