



**SPECIAL COUNCIL MEETING  
MINUTES**

**SPM13 – 19 December 2018  
Bright Council Chambers  
5:00pm**



The **Special Meeting** of the **Alpine Shire Council** was held in Council Chambers, Great Alpine Road, Bright on **19 December 2018** commenced at **5:00pm**.

## **PRESENT**

### **COUNCILLORS**

Cr Ron Janas - Mayor  
Cr Sarah Nicholas - Deputy Mayor  
Cr John Forsyth - Councillor  
Cr Kitty Knappstein - Councillor  
Cr Tony Keeble - Councillor  
Cr Daryl Pearce - Councillor  
Cr Peter Roper - Councillor

### **OFFICERS**

Mr Charlie Bird - Chief Executive Officer  
Ms Nathalie Cooke - Director Corporate  
Mr William Jeremy - Director Assets



**AGENDA**

1	RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS .....	4
2	ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, and RECOGNITION OF ALL PEOPLE .....	4
3	APOLOGIES.....	4
4	DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST.....	4
4.1	DIRECTOR ASSETS – WILL JEREMY .....	5
4.1.1	Contract 1809401 Porepukah - Station Street Upgrade .....	5
4.1.2	Contract 1809501 Road Reconstruction 2018-19 .....	7
5	DOCUMENTS FOR SEALING.....	9



## **1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS**

*The CEO read the following statement:*

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

By speaking during question time, or at any time during the meeting, you consent to your voice and any comments you make being recorded.

In common with all narrative during council meetings verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

## **2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, AND RECOGNITION OF ALL PEOPLE**

*The CEO read the following statement:*

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

## **3 APOLOGIES**

Nil

## **4 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST**

Nil



## **4.1 DIRECTOR ASSETS – WILL JEREMY**

### **4.1.1 Contract 1809401 Porepunkah - Station Street Upgrade**

File Number: CT18094

#### **INTRODUCTION**

This report relates to the award of a contract for the completion of a continuous footpath along the length of Station Street in Porepunkah, from the Station/Service Street roundabout through to the Great Alpine Road where it will connect to the Murray to Mountains Rail Trail. The scope of work also includes new kerb and channel and construction of road pavement along sections of Station Street to provide a consistent traffic lane width with parallel parking bays on each side.

*Cr Keeble*

*Cr Pearce*

*That Council awards Contract No. 1809401 for "Porepunkah - Station Street Upgrade" to McPherson's Earthmoving Contractors for the lump sum price of \$452,482+GST.*

*Carried*

#### **BACKGROUND**

In October 2018 Council was awarded grant funding of \$519,578 under the Victorian Government's Fixing Country Roads Program for the upgrading of Station Street, Porepunkah. These works will construct the missing sections of footpath and kerb, while increasing the pavement width to provide for a consistent traffic lane width, with parallel parking bays on each side.

The Tender was advertised in the Herald Sun on 7 November 2018, as well as on tenders.net and Alpine Shire Council websites.

The Tender documents were downloaded by 12 prospective tenderers and four responses were received by the closing date.

#### **EVALUATION**

The evaluation panel consisted of the Director Assets, Manager Asset Development and the Senior Project Engineer.

The Tenders were evaluated according to the key selection criteria listed in the Invitation to Tender:

- Price
- Qualification & Previous Performance
- Delivery
- Social



The preferred tenderer was invited to clarify aspects of their tender and provide further detail on their proposed methodology, subcontractors and program including their ability to meet the required timeframes. Through this evaluation process it was determined that the tender from McPherson's Earthmoving best met the selection criteria.

### **POLICY IMPLICATIONS**

The tender was advertised and evaluated in accordance with Council's Procurement Policy.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- Incredible places for our community and visitors

### **FINANCIAL AND RESOURCE IMPLICATIONS**

This contract is fully funded under the grant received from the Victorian Government's Fixing Country Roads Program and there is sufficient budget to award the contract.

### **CONSULTATION**

The completion of a footpath along the length of Station Street is recognised to be a high priority for the local community. Council frequently receives queries in relation to the timing for these works to be delivered, and this project is a high priority on Council's Project Pipeline.

### **CONCLUSION**

Following a comprehensive tender evaluation assessment, the Tender from McPherson's Earthmoving is considered to present the best value option for Council.

### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the Local Government Act 1989, the following officers declare that they have no interests to disclose in providing this report:

- Director Assets
- Manager Asset Development
- Senior Project Engineer

### **ATTACHMENT(S)**

- Nil



#### **4.1.2 Contract 1809501 Road Reconstruction 2018-19**

File Number: CT18095

##### **INTRODUCTION**

This report relates to the award of a contract for road reconstruction works at three locations throughout the Alpine Shire. The works include road stabilisation, pavement construction, sealing and drainage works.

The Invitation to Tender comprised three separable portions:

- Portion A: Myrtleford – Buffalo Creek Road
- Portion B: Bright – Churchill Avenue
- Portion C: Upper Gundowring – Keegans Lane

*Cr Forsyth*

*Cr Keeble*

*That Council awards Contract No. 1809501 for "Road Reconstruction 2018-19" (including Portions A, B & C) to Stadelmann Enterprises for the lump sum price of \$562,776.25 + GST.*

*Carried*

##### **BACKGROUND**

In October 2018 Council was awarded grant funding of \$584,651 under the State Government's Fixing Country Roads Program for the reconstruction and upgrading of sections of Buffalo Creek Road, Churchill Avenue and Keegans Lane. These works will reconstruct failed sections of pavement, while increasing the pavement width and improving road side drainage.

The Tender was advertised in the Herald Sun on 14 November 2018, as well as on tenders.net and the Alpine Shire Council websites.

The Tender documents were downloaded by 19 prospective tenderers and four responses were received by the closing date.

##### **EVALUATION**

The evaluation panel consisted of the Director Assets, Manager Asset Development and the Senior Project Engineer.

The Tenders were evaluated according to the key selection criteria listed in the Invitation to Tender:

- Price
- Qualifications and Previous Performance
- Delivery
- Social



The preferred tenderer was invited to clarify aspects of their tender and provide further detail on their proposed methodology, subcontractors and program including their ability to meet the required timeframes. Through this evaluation process it was determined that the tender from Stadelmann Enterprises best met the selection criteria.

### **POLICY IMPLICATIONS**

The tender was advertised and evaluated in accordance with Council's Procurement Policy.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- Incredible places for our community and visitors

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Between the grant funding allocation and the existing project budget, there is sufficient allocation to deliver the road reconstruction works through award of this Contract.

### **CONCLUSION**

Following a comprehensive assessment, the Tender from Stadelmann Enterprises is considered to present the best value option for Council.

### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development
- Senior Project Engineer

### **ATTACHMENT(S)**

- Nil





## **5 DOCUMENTS FOR SEALING**

*Cr Roper*

*Cr Nicholas*

*That the following documents be signed and sealed.*

- 1. Contract No: CT 1807501 in favour of Dinner Plain MTB Trails Construction Stage 2.*
- 2. Contract No: CT1805001 in favour of Szabolics Construction Pty Ltd for Road Stabilisation and Patching (2018-19).*

*Carried*

There being no further business the Chairperson declared the meeting closed at 5.13p.m.

.....  
Chairperson