



Alpine Shire

ORDINARY COUNCIL MEETING

MINUTES

M8 – 7 August 2018

Bright Council Chambers

7:00pm



The next **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **7 August 2018** commenced at **7:00pm**.

PRESENT

COUNCILLORS

Cr Ron Janas – Mayor

Cr Sarah Nicholas – Deputy Mayor

Cr John Forsyth

Cr Kitty Knappstein

Cr Tony Keeble

Cr Daryl Pearce

Cr Peter Roper

OFFICERS

Mr Charlie Bird – Chief Executive Officer

Ms Nathalie Cooke – Director Corporate

Mr William Jeremy – Director Assets



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1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS

The CEO read the following statement:

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

By speaking during question time, or at any time during the meeting, you consent to your voice and any comments you make being recorded.

In common with all narrative during council meetings verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, AND RECOGNITION OF ALL PEOPLE

The CEO read the following statement:

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3 CONFIRMATION OF MINUTES

3.1 ORDINARY COUNCIL MEETING – M7 – 3 JULY 2018

Cr Keeble

Cr Pearce

That the minutes of Ordinary Council Meeting M8 held on 3 July 2018 as circulated be confirmed.

Carried

4 APOLOGIES

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

5 OBITUARIES / CONGRATULATIONS

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.



6 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST

Item 8.2.2 Events Funding - Cr Knappstein declared a conflict of interest with respect to the Bright Autumn Festival – Gala Day event and was not present for assessment of that application.

Item 8.2.3 Community Grants - Cr Knappstein declared a conflict of interest with respect to the Alpine Shire Heritage Network project and was not present for assessment of that application.

7 PUBLIC QUESTIONS ON AGENDA ITEMS

Questions on Notice will be limited to two questions per person.

Questions on Notice can be written or from the floor.

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

**8 PRESENTATION OF REPORTS BY OFFICERS****8.1 CHIEF EXECUTIVE OFFICER – CHARLIE BIRD****8.1.1 Contract approved by the CEO**

Cr Keeble

Cr Pearce

That the Contract approved by the CEO be noted.

Contract No:	CQ18003	Process:	Request for Quotation
Title:	Alpine Better Places : Myrtleford – Supply of Custom Made Street Furniture		
Tenderer:	Draffin		
\$ (excl. GST):	48,111		

Carried



8.2 DIRECTOR ASSETS – WILL JEREMY

8.2.1 Municipal Emergency Management Plan

File Number: 0508.00

INTRODUCTION

This report relates to the adoption of Council's updated Municipal Emergency Management Plan.

Cr Roper

Cr Keeble

- 1. That Council adopt the Alpine Shire Council Municipal Emergency Management Plan Version 4.0 2018; and*
- 2. Sign and seal the Emergency Management Plan Version 4.0 2018 at the appropriate section in the agenda.*

Carried

BACKGROUND

Council is required to prepare and maintain a Municipal Emergency Management Plan (MEMP) to comply with the *Victorian Emergency Management Act 1986 and 2013*. Council's MEMP has been updated in consultation with the Municipal Emergency Management Planning Committee, ahead of an audit of the MEMP to be carried out on 5 September 2018 by a panel comprising representatives from the State Emergency Service, Department of Health and Human Services, and Victoria Police.

The key changes made to the document are:

- Updates following a review of the Community Emergency Risk Assessment (CERA) covering the applicable risks to Alpine Shire.
- Addition of information relating to 2016 census data regarding vulnerable people and vulnerabilities Alpine Shire may face with relief and recovery as a result of an emergency.
- Development of an Emergency Communications Plan.

ISSUES

Nil.

POLICY IMPLICATIONS

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-21:

- Infrastructure and open space that our community is proud of.



FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

CONSULTATION

The MEMP has been updated with input from members of the Municipal Emergency Management Planning Committee and key Alpine Shire Council staff holding identified Emergency Management roles.

CONCLUSION

The updated Municipal Emergency Management Plan has been reviewed and is now recommended for adoption by Council.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Maintenance
- Emergency Management Coordinator

ATTACHMENT(S)

8.2.1 Municipal Emergency Management Plan Version 4.0 (2018)



8.2.2 Event Funding Program 2018/19

File Number: 1610.26

INTRODUCTION

This report relates to the allocation of financial sponsorship and the provision of logistics support to events through Council's 2018/19 Event Funding Program.

Cr Roper

Cr Nicholas

That Council:

1. *Allocates financial sponsorship and provides logistics support to events as follows:*

<i>Event</i>	<i>Applicant</i>	<i>Financial Sponsorship</i>	<i>Logistics Support</i>
<i>16th Great Alpine Classic Golf Tournament 2018</i>	<i>Myrtleford Golf Club Incorporated.</i>	<i>\$1,200</i>	<i>Nil</i>
<i>5 Zero (New Event)</i>	<i>Bright Brewery</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Audax Alpine Classic and Bonjour Bright</i>	<i>Audax Alpine Classic</i>	<i>\$6,500</i>	<i>\$3,500</i>
<i>Australian National AAA Bright Paragliding</i>	<i>North East Victorian Hang Gliding Club</i>	<i>\$2,500</i>	<i>Nil</i>
<i>Four Peaks Alpine Climb</i>	<i>Mountain Sports Australia</i>	<i>\$2,500</i>	<i>\$250</i>
<i>Bright Autumn Festival - Gala Day</i>	<i>Bright Autumn Festival Committee - Chamber of Commerce</i>	<i>\$9,700</i>	<i>\$2,680</i>
<i>The Alfred 6 Hour</i>	<i>Alpine Cycling Club</i>	<i>\$2,200</i>	<i>\$300</i>
<i>Bright Cabaret Festival</i>	<i>FAM Events and Productions</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Bright Festival of Photography</i>	<i>Bright Festival of Photography</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Bright Fun Run</i>	<i>Bright P12 College</i>	<i>\$5,430</i>	<i>\$650</i>
<i>Make it Bake it Grow it - Markets</i>	<i>Bright Chamber of Commerce</i>	<i>Nil</i>	<i>\$2,500</i>
<i>Bright Mountain Film Tour</i>	<i>Hand Cut Productions</i>	<i>\$2,000</i>	<i>\$250</i>
<i>Bright OktoberFest</i>	<i>Bright Chalet</i>	<i>Nil</i>	<i>\$800</i>
<i>Bright Running Festival (New Event)</i>	<i>Perseverance Events Pty Ltd</i>	<i>\$1,000</i>	<i>Nil</i>



<i>Event</i>	<i>Applicant</i>	<i>Financial Sponsorship</i>	<i>Logistics Support</i>
<i>Bright Spring Festival Grand Fireworks Spectacular and Entertainment</i>	<i>Bright Spring Festival Committee - Chamber of Commerce</i>	<i>\$2,000</i>	<i>\$500</i>
<i>Brighter Days Festival</i>	<i>Brighter Days Foundation</i>	<i>Nil</i>	<i>\$15,000</i>
<i>Bright's Iconic Rod Run</i>	<i>Bright Rod and Kustom Club Inc.</i>	<i>\$25,000</i>	<i>\$26,500</i>
<i>Buffalo Stampede</i>	<i>Mountain Sports Australia</i>	<i>\$4,000</i>	<i>\$1,000</i>
<i>Dederang Picnic Races 2018</i>	<i>Dederang Picnic Race Club</i>	<i>\$700</i>	<i>Nil</i>
<i>Get a Grip of the Grind (New Event)</i>	<i>Halpin Partnership Pty Ltd</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Harrierville Half Marathon</i>	<i>Team Harrierville Half</i>	<i>\$3,500</i>	<i>\$500</i>
<i>High Country Charity Ride</i>	<i>Cycle Plan</i>	<i>\$2,000</i>	<i>Nil</i>
<i>High Country Kids Free Christmas Movie Night 2018</i>	<i>BELKY Pty Ltd - Trading as Cloud 9 Cinema</i>	<i>\$1,000</i>	<i>Nil</i>
<i>High Country Women's Cycling Festival</i>	<i>High Country Women's Cycling Pty Ltd</i>	<i>\$2,000</i>	<i>\$500</i>
<i>LaFiera</i>	<i>Myrtleford Chamber of Commerce</i>	<i>\$7,500</i>	<i>\$3,000</i>
<i>Mid Winter Snowball</i>	<i>Champagne Club Kiewa Valley Inc.</i>	<i>\$1,500</i>	<i>Nil</i>
<i>Mount Beauty Art Show</i>	<i>Mount Beauty Art Group</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Mount Beauty Music Festival</i>	<i>Mount Beauty Music Festival</i>	<i>\$5,000</i>	<i>\$500</i>
<i>Myrtleford & District Agricultural & Pastoral Show</i>	<i>Myrtleford and District Agricultural and Pastoral Society Show</i>	<i>\$4,000</i>	<i>\$700</i>
<i>Myrtleford 65th Golden Spurs Rodeo / Little Tackers Rodeo Training</i>	<i>Myrtleford Golden Spurs Rodeo Committee Inc.</i>	<i>\$1,000</i>	<i>\$1,100</i>
<i>Myrtleford Show & Shine</i>	<i>Rotary Club of Myrtleford Inc.</i>	<i>\$1,000</i>	<i>\$1,000</i>
<i>Myrtleford Bush Market</i>	<i>Myrtleford Chamber of Commerce</i>	<i>\$1,200</i>	<i>\$700</i>
<i>Myrtleford Farmers Market</i>	<i>Myrtleford Farmers Market</i>	<i>\$1,000</i>	<i>\$1,500</i>
<i>Mount Beauty NYE Celebrations</i>	<i>Mount Beauty United Cricket Club</i>	<i>\$2,000</i>	<i>\$300</i>



<i>Event</i>	<i>Applicant</i>	<i>Financial Sponsorship</i>	<i>Logistics Support</i>
<i>OVCC Championships</i>	<i>Ovens Valley Canine Club</i>	<i>\$1,000</i>	<i>\$650</i>
<i>Peaks Challenge</i>	<i>Bicycle Network</i>	<i>Nil</i>	<i>\$1,700</i>
<i>Rotary Club of Bright - Summer Concert Series</i>	<i>Rotary Club of Bight</i>	<i>\$1,500</i>	<i>\$500</i>
<i>Rotary Club of Bright - Markets</i>	<i>Rotary Club of Bright</i>	<i>\$6,000</i>	<i>\$3,500</i>
<i>Team Mount Beauty MTB Event Series</i>	<i>Team Mount Beauty</i>	<i>\$1,500</i>	<i>\$1,200</i>
<i>Myrtleford Festival</i>	<i>The Myrtleford Festival Association Inc.</i>	<i>\$7,500</i>	<i>\$2,500</i>
<i>Tour of Bright</i>	<i>Alpine Cycling Club</i>	<i>\$10,000</i>	<i>\$2,000</i>
<i>Touratech Travel Event & Adventure Challenge</i>	<i>Touratech Australia</i>	<i>\$2,000</i>	<i>\$1,000</i>
<i>Transmoto 8-Hour Enduro</i>	<i>Three Crowns Media Group Pty Ltd</i>	<i>\$3,000</i>	<i>\$250</i>
<i>Valley Fire Festival</i>	<i>Champagne Club Kiewa Valley Inc.</i>	<i>\$2,000</i>	<i>\$250</i>
<i>Wandi Cross</i>	<i>Wandi Trail Runners Inc.</i>	<i>\$3,500</i>	<i>\$200</i>
<i>Wandiligong Nut Festival</i>	<i>Wandiligong Nut Festival</i>	<i>\$2,000</i>	<i>\$900</i>
<i>Spartan Australia Trifecta</i>	<i>Initiative Events Pty Ltd</i>	<i>\$40,000</i>	<i>Nil</i>
<i>Total</i>		<i>\$187,430</i>	<i>\$78,380</i>

2. *Provides delegation to the Chief Executive Officer to distribute the residual funds, \$35,040.*

3. *Provides feedback to applicants on their funding applications.*

Carried

BACKGROUND

Events are vitally important to the economy in the Alpine Shire. A total of 133 events were hosted throughout the municipality over the 2017/18 financial year, injecting an estimated \$41million into the local economy.

Alpine Shire Council's 2018/19 Event Funding Program was open for applications between 4 May and 29 June 2018. A total of 47 applications were received, with a cumulative request of \$258,565 in financial sponsorship.



Council Officers carried out preliminary scoring of each application against the following criteria as detailed in the Event Funding Program Guidelines:

- Community impact and benefit;
- Expected economic and tourism benefits;
- Event profile;
- Capacity and capability of the event organiser to develop and deliver the event; and
- General criteria, including: long term sustainability of the event; operational detail of the event (including marketing); social justice principles; capacity to build relationships; location and fit of the event within the community; long term legacy creation; links to state/regional and local event strategies/plans.

Guided by the preliminary scoring, the applications were then reviewed by an assessment panel comprising:

- One member of the Bright and District Chamber of Commerce;
- One member of the Upper Kiewa Valley Community Association;
- One member of Rotary Myrtleford; and
- Two Councillors (Cr Janas and Cr Knappstein).

Council's Manager Economic and Community Development and Events Development Officer were also present to support the assessment panel.

The assessment panel has recommended that all 47 applicants receive support through the Event Funding Program, totalling \$187,430 in financial sponsorship and an estimated value of \$78,380 in logistics support.

Logistics support includes Council staffing to deliver various services for events (\$30,850), the use of Council's marquee by Bright's Iconic Rod Run event (\$17,500), as well as estimated costs for additional waste management and facility cleaning services (\$30,030).

The panel has recommended that 24 of the applicants receive the full amount of funding requested, and 23 of the applicants receive support at a lower level than requested.

ISSUES

In response to the increasing challenges of effectively supporting a large portfolio of events, Council has implemented changes in the traffic management support which will be provided to events. Council's role will continue to include the review and approval of traffic management plans where these are required, however the preparation of traffic management plans will become the responsibility of the event organiser. Additionally, whilst Council Officers will be deployed to monitor the effectiveness of traffic management implementation and enforce compliance during larger events, the responsibility for the provision of traffic management materials (temporary signage, bollards etc.) and the implementation of the approved traffic management plan will now sit with the event organisers. To assist in the transition to



this new model for traffic management during events, additional financial support has been considered by the assessment panel when making sponsorship recommendations.

A small number of community organisations will continue to have limited access to Council resources including traffic cones and barriers, where removing this support was considered likely to jeopardise the continued successful running of these events.

The cost for erection, provision of lighting, dismantling and cleaning of Council's marquee is \$17,500. In previous years this cost has been spread across multiple events; however this year Bright's Iconic Rod Run is the only event to request the use of this resource. The full cost of \$17,500 has been allocated within Council's logistics support to the Rod Run event to cover the use of the marquee this year, on the basis that late withdrawal of support would unreasonably penalise the delivery of the event. However, any event wishing to use this resource in the future will need to factor the full cost into their forecast expenditure, and not rely on this support being provided by Council.

POLICY IMPLICATIONS

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-21:

- A thriving and connected community.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's 2018/19 budget includes provision of \$270,000 to support the delivery of events through the Events Funding Program.

The recommended allocation of \$234,960 for sponsorship and logistics results in a budget surplus of \$35,040. The remaining amount of \$30,850 for logistics support by Council Officers is included in Council's wages budget.

The surplus funds may be considered for distribution:

- To events arising outside of the funding round.
- To provide traffic management training for event organisers and volunteer organisations to assist them to implement event traffic management on roads owned by Council.

CONSULTATION

The Event Funding Program was advertised in the local media, on Council's website and Facebook page, and details were emailed directly to all existing event organisers.

Event organisers were engaged by Council's events team through the application period, particularly in respect of the changes implemented in the model for traffic management delivery.

An assessment panel comprising two Councillors and three representatives from across the Shire assessed the applications received under the Event Funding Program, and provided the recommendations contained in the report.



CONCLUSION

Events are extremely important to the Alpine Shire by providing economic injection and cultural enrichment.

The recommendations put forward by the funding assessment panel support events that align with the regional brand, encourage repeat visitation, contribute to the events calendar, have a positive economic impact for the community and may be sustainable over a long period of time.

The recommendations align with the event funding criteria.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development
- Development Officer (Event Development)
- Development Officers (Event Operations)

During the assessment Cr Knappstein declared a conflict of interest with respect to the Bright Autumn Festival - Gala Day event - and was not present during the assessment of this application.

ATTACHMENT(S)

- Nil



8.2.3 Community Grants Program 2018/19

File Number: 1780.00

INTRODUCTION

This report relates to the allocation of funding through Council's 2018/19 Community Grants Program.

Cr Roper

Cr Keeble

That Council:

1. Allocates funding as follows:

<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total project cost</i>
<i>Alpine Community Plantation</i>	<i>Mystic Park Crossing Improvements</i>	<i>\$8,150</i>	<i>\$8,150</i>	<i>\$10,902</i>
<i>Alpine Shire Heritage Network (ASHN)</i>	<i>Re-Print Heritage Trail Brochure</i>	<i>\$4,294</i>	<i>\$3,000</i>	<i>\$5,760</i>
<i>Bright and District Historical Society</i>	<i>Blue Plaque Walk</i>	<i>\$1,200</i>	<i>\$1,200</i>	<i>\$1,954</i>
<i>Bright Community Garden</i>	<i>Glass House</i>	<i>\$4,070</i>	<i>\$4,000</i>	<i>\$6,080</i>
<i>Bright Garden Club</i>	<i>Gardener's Event</i>	<i>\$1,250</i>	<i>\$600</i>	<i>\$3,420</i>
<i>Bright United Men's Shed</i>	<i>Ovens Valley Model Train Layout</i>	<i>\$2,995</i>	<i>\$1,500</i>	<i>\$4,595</i>
<i>Happy Valley Hall Committee of Management</i>	<i>Supporting Volunteers and Building Community</i>	<i>\$5,450</i>	<i>\$4,700</i>	<i>\$7,300</i>
<i>Harrietville Historical Society</i>	<i>The Past Brought to Light</i>	<i>\$1,313</i>	<i>\$950</i>	<i>\$1,751</i>
<i>Kangwa Compost Collective</i>	<i>Kangwa Compost Collective</i>	<i>\$2,550</i>	<i>\$1,000</i>	<i>\$7,830</i>
<i>Kiewa Valley Historical Society</i>	<i>Update to existing equipment/new signage</i>	<i>\$1,500</i>	<i>\$1,500</i>	<i>\$2,000</i>
<i>Kiewa Valley Modellers Inc.</i>	<i>New lawnmower</i>	<i>\$3,298</i>	<i>\$3,000</i>	<i>\$4,498</i>



<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total project cost</i>
<i>Mount Beauty Car Club</i>	<i>Club Grader</i>	<i>\$5,000</i>	<i>\$5,000</i>	<i>\$30,000</i>
<i>Mount Beauty Men's Shed</i>	<i>Shed Extension</i>	<i>\$7,016</i>	<i>\$5,000</i>	<i>\$10,289</i>
<i>Mount Beauty Neighbourhood House</i>	<i>Kitchen Floor Replacement</i>	<i>\$3,807</i>	<i>\$3,807</i>	<i>\$11,407</i>
<i>Mount Beauty OCD and Anxiety Support Group</i>	<i>Living with anxiety and building a resilient community</i>	<i>\$1,375</i>	<i>\$1,300</i>	<i>\$3,930</i>
<i>Mudgegonga Hall Committee</i>	<i>External stairs and emergency exits</i>	<i>\$6,237</i>	<i>\$6,000</i>	<i>\$8,422</i>
<i>Myrtleford and District Circolo Calabrese</i>	<i>Calabrese Community Cultural Events Enhancement</i>	<i>\$944</i>	<i>\$900</i>	<i>\$1,244</i>
<i>Myrtleford Community Garden</i>	<i>Tools for the job</i>	<i>\$809</i>	<i>\$809</i>	<i>\$1,078</i>
<i>Myrtleford Amateur Swimming Club</i>	<i>Shade Marquee</i>	<i>\$1,234</i>	<i>\$1,200</i>	<i>\$1,645</i>
<i>Porepunkah Public Hall & Porepunkah Public Reserve Committee of Management</i>	<i>Pump Track for Punka Peeps</i>	<i>\$7,500</i>	<i>\$7,500</i>	<i>\$23,170</i>
<i>Upper Kiewa Valley Lions Club</i>	<i>Replacement cover for quick shade gazebo</i>	<i>\$540</i>	<i>\$500</i>	<i>\$720</i>
<i>Upper Kiewa Valley Lions Club</i>	<i>Purchase of quick shade gazebo</i>	<i>\$1,515</i>	<i>\$1,500</i>	<i>\$2,020</i>
<i>Upper Ovens Valley Landcare Group</i>	<i>Environment Management Plan – values and risks</i>	<i>\$5,500</i>	<i>\$3,000</i>	<i>\$9,500</i>
<i>Totals:</i>		<i>\$77,547</i>	<i>\$66,116</i>	<i>\$159,515</i>

2. *Allocates the sum of \$1,000 to support community groups wishing to apply for small grants to run Clean Up Australia Day events in March 2019. This program will be open for applications in January 2019.*
3. *Allocates the sum of \$4,000 to subsidise first aid training sessions for interested volunteer community groups across the Shire. Council Officers will coordinate the delivery of this initiative.*



4. *Provides delegation to the Chief Executive Officer to distribute the residual funds, \$8,884.*
5. *Provides feedback and assistance to unsuccessful applicants in highlighting other potential funding opportunities that may be available for their projects.*

Carried

BACKGROUND

Council's Community Grants Program is a long established funding program assisting community groups and organisations to deliver community focussed projects, programs and initiatives.

The 2018/19 Community Grants Program was open for applications between 4 May and 29 June 2018. A total of 37 applications were received, with a cumulative request of \$157,654 in funding.

The applications were reviewed by an assessment panel comprising:

- Three members of the Mount Beauty Community;
- One member of the Bright and District Chamber of Commerce;
- One youth representative from Bright;
- One youth representative from Myrtleford; and
- Two Councillors (Cr Janas and Cr Knappstein).

Council's Manager Economic and Community Development and Community Development Officer were also present to support the assessment panel.

Applications were assessed against the following criteria:

- The degree of benefit to the community;
- The contribution and support from the community toward the project;
- The degree to which projects can be maintained and are sustainable;
- The impact on environmental, economic, social, built, recreational and wellbeing criteria; and
- The geographical spread of funding allocation across the Shire;

The assessment panel has recommended that 23 applicants receive funding, with 15 receiving the full amount of funding requested and 8 received funding at a reduced level. An application from the Mount Beauty Music Festival was transferred to the Event Funding Program.

A further amount of \$5,000 is recommended to be allocated to support community groups wishing to apply for small grants to run Clean Up Australia Day events in March 2019, to subsidise first aid training sessions for interested volunteer community groups.



ISSUES

13 applications have not been recommended for funding for the reasons outlined below:

Applicant	Project	Amount Requested
Alpine Cycling Club	Increase Equipment Storage Capacity	\$6,213
Incomplete application		
Bright Croquet Club	Irrigation / Watering System Upgrade	\$4,331
Applicant has been a recipient of significant community grant funding over the last five years		
Champagne Club Kiewa Valley Inc.	Volunteer safety and support	\$1,995
This project is being supported through community volunteer first aid training coordinated by Council Officers.		
Champagne Club Kiewa Valley Inc.	Community Fire pit	\$4,000
This project duplicates a service already offered in the community.		
Freeburgh Rec and Public Hall Reserve Committee	Freeburgh Hall Verandah	\$ 7,778
This project is aesthetic with limited value to the community.		
Harrierville Community Forum	Harrierville Township Action Plan	\$5,000
Applicant has previously received funding and Council support to complete a similar project.		
Mount Beauty Cricket Club	Youth Activities for Cricket Club Events	\$907
Insufficient information around the benefit of purchasing the equipment.		
Mount Beauty Golf Club	Plans for New Clubhouse	\$8,560
This is a scoping project and the applicant was unable to provide evidence of being able to complete the full project.		
Mount Beauty Secondary School	Energy Breakthrough	\$1,450
This project will be funded through a donation by Alpine Shire Youth Awards.		
Myrtleford Speedway Club Inc.	Safety Upgrade & General Refurbishment of Myrtleford Speedway	\$10,040
Failed to provide evidence of landowner support.		
Porepukah Public Hall and Porepukah Public Reserve Committee of Management	Porepukah Public Hall Flooring Improvement Works	\$10,500
Applicant received significant funding in the last round and was successful in another application this round.		
Sustainable Upper	Enabling a Sustainable Upper Ovens	\$4,980



Applicant	Project	Amount Requested
Ovens		
Application was to establish a group.		
Team Mount Beauty	Team Mount Beauty History Project	\$14,260
High cost project with limited benefit to the broader community.		

POLICY IMPLICATIONS

The recommendations in this report are consistent with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's 2018/19 budget includes provision of \$80,000 to support community projects through the Community Grants Program.

The recommended allocation of \$66,116 through community grants, and \$5,000 for the Clean Up Australia initiative and subsidised first aid sessions, results in a budget surplus of \$8,884.

The surplus funds may be considered for distribution to other community initiatives, programs or projects arising throughout the financial year.

CONSULTATION

The Community Grants Program was advertised through local media, on Council's website and Facebook page and emailed directly to community groups. An assessment panel including two Councillors and representatives from across the Shire assessed the grant funding applications, and provided the recommendations contained within this report.

CONCLUSION

The recommendation to fund 23 projects to the value of \$66,116 will ensure that all highly valued projects are funded for 2018-19. The recommendations put forward by the assessment panel support community participation, contribute to the building of healthy and strong communities and represent a diversity of projects from across the Shire.

**DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development
- Community Development Officer

During the assessment panel review, Cr Knappstein declared a conflict of interest with respect to the Alpine Shire Heritage Network project and was not present during the assessment of this application.

ATTACHMENT(S)

- Nil



8.3 DIRECTOR CORPORATE – NATHALIE COOKE

8.3.1 Community Satisfaction Survey 2018

File Number: 800.03

INTRODUCTION

The annual Community Satisfaction Survey coordinated by Local Government Victoria provides a benchmark for the majority of Councils across Victoria. Alpine Shire Council's 2018 overall performance survey results are an improvement on 2017 survey results for almost all areas, and are significantly higher than the Small Rural Councils average, and State-wide average. Customer Service remains Council's highest performing area, despite being the only area not to improve since 2017.

*Cr Keeble
Cr Forsyth*

That Council note the results of the 2018 Community Satisfaction Survey conducted within the Alpine Shire.

Carried

BACKGROUND

The annual Community Satisfaction Survey is coordinated by Local Government Victoria (LGV). While each Council has the ability to 'opt in' to the survey, the introduction of the Local Government Performance Reporting Framework (LGPRF) from 1 July 2014 has tied three of the results in the framework to questions within the Community Satisfaction Survey. The survey consists of a group of 'core' questions that are asked by every council that participates, plus a suite of 'optional' questions. Council elected to ask only the core questions, providing a basis to both provide good comparative data across councils, and also satisfy the needs of the LGPRF.

The survey (conducted by JWS Research on behalf of LGV) consists of a phone interview with 400 residents - respondents are sought according to the demographic profile for the Alpine Shire from the most recent census. Surveys were conducted during February and March 2018.

In 2018, 64 of the 79 councils across Victoria participated in the survey. Of these, 18 were in the "Small Rural Councils" grouping, to which Alpine Shire Council is allocated. Results for the survey are shown relative to the Small Rural Councils grouping and the wider State-wide results in 2018 and against Council's own result in 2017.

Results are summarised through an 'Index Score' which is a weighted average of how many respondents responded against each possible survey response to each question, including 'very good', 'good', 'average', 'poor' and 'very poor'. Survey responses of 'can't say' were excluded from the Index Score. A higher index score indicates a more positive weighted response.



RESULTS

Performance Measures – Index Scores	Alpine 2017	Alpine 2018	Small Rural 2018	State-wide 2018
OVERALL PERFORMANCE	61	62^{+#}	56	59
COMMUNITY CONSULTATION <i>(Community consultation and engagement)</i>	56	62^{+#}	54	55
ADVOCACY <i>(Lobbying on behalf of the community)</i>	56	57^{+#}	53	54
MAKING COMMUNITY DECISIONS <i>(Decisions made in the interest of the community)</i>	57	60^{+#}	52	54
SEALED LOCAL ROADS <i>(Condition of sealed local roads)</i>	57	60^{+#}	49	53
CUSTOMER SERVICE	71	70	69	70
OVERALL COUNCIL DIRECTION	58	59^{+#}	50	52

+ Alpine's result is significantly higher than State-wide Average

* Alpine's result is significantly higher than Small Rural Average

Alpine's 2018 result is significantly higher than Alpine's 2017 result

ISSUES

Excerpts from 2018 Community Satisfaction Survey Research Report:

- Council's performance increased on almost all measures, with the exception of customer service, which dropped by one point (not a significant change) compared to Council's 2017 result. Customer service remains Council's best performing area.
 - Council's most improved service area is community consultation and engagement, which is significantly higher than in 2017 (index score of 62, up six points).
 - Alpine Shire Council's performance on six of the seven core performance measures is significantly higher than the State-wide and Small Rural group council averages (customer service being the one exception).
- In the area of customer service (index score of 70), Alpine Shire Council is performing to the State-wide council average (index score of 70), and one index



point higher than the Small Rural group average for Councils (69). This core performance measure is also Alpine Shire Council's best performing area.

- Perceptions of Council did not experience any significant declines in performance index scores in the past year. This is a positive result for Council. Further, Alpine Shire Council does not have any service areas that are performing significantly below the Small Rural group average.
- More in-depth analysis of results can be found in Attachment 8.2.1.

POLICY IMPLICATIONS

While undertaking the Community Satisfaction Survey is not mandatory, the linkage between results for "Community Consultation", "Making Community Decisions" and "Sealed Local Roads" with the Local Government Performance Reporting Framework (LGPRF) has meant that undertaking it not only gives Council an insight as to how the community thinks it is performing, but means that Council is able to meet its annual reporting requirements.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017 - 2021:

- A high performing organisation.

FINANCIAL AND RESOURCE IMPLICATIONS

The annual cost to Council for the 'core' questions in the Community Satisfaction Survey was \$8,450 including GST. This is the same cost as the previous year.

CONSULTATION

400 residents were surveyed by JWS Research (on behalf of Local Government Victoria and Alpine Shire Council) to gather the data for this survey. All interviews were conducted by phone.

CONCLUSION

Council's performance on all measures other than Customer Service has improved from 2017, and is significantly higher than both the Small Rural Councils average, and the State-wide average. A continued focus on Customer Service is recommended to maintain Council's consistent good results.



DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

- 8.3.1 - 2018 Community Satisfaction Survey results - Alpine Shire Council



8.3.2 Local Planning Policy for Bulk Water Extraction – proposed Amendment GC85

File Number: 1468.C40

INTRODUCTION

The purpose of this report is to recommend that Council resolve to abandon the proposed Amendment GC85 of the Alpine Shire Council, Towong Shire Council and Indigo Shire Council Planning Schemes.

Cr Roper

Cr Keeble

That Council:

1. *Abandon Amendment GC85;*
2. *Notify the Minister for Planning of the abandonment of the Amendment; and*
3. *Notify submitters to the Amendment of the abandonment.*

Carried

BACKGROUND

Proposed Amendment GC85 would seek to amend the Alpine Shire Council, Towong Shire Council and Indigo Shire Council Planning Schemes by introducing a new policy, to be Clause 22.05 'Groundwater extraction for bottled water' (the Policy). As exhibited the Policy would apply to "*applications for the extraction of groundwater that is bottled onsite or offsite for commercial purposes*".

Alpine Shire Council is the Planning Authority for the Amendment and responsible for managing the process. The Amendment was exhibited from 24 November to 21 December 2017, with 21 submissions received. Of these, some were supportive of the Amendment while others opposed it.

ISSUES

Council has reviewed the outcome of the recent Court of Appeal case *Stanley Rural Community Inc. v Stanley Pastoral Pty Ltd [2017] VSCA 385*, ("Stanley Pastoral"). This decision highlighted the fact that the *Planning and Environment Act 1987* (and Planning Schemes made under that Act) have limited ability to regulate activities conducted in accordance with a Licence issued under the *Water Act 1989*.

Having regard for the implications of this decision, it appears likely that the proposed Amendment would not have any practical effect in regulating the activities of water extraction for commercial bottling purposes.

POLICY IMPLICATIONS

The *Stanley Pastoral* decision has highlighted an issue of concern to the Alpine Shire community, and it is clear that local government has limited options to safeguard



local amenity from the adverse impacts of the bottled water industry or other activities conducted under the *Water Act 1989*.

It is therefore incumbent upon the Victorian Government to consider changes to the *Water Act* and/or *Planning and Environment Act* that would be needed to ensure that amenity impacts from the extraction of water can be adequately addressed. It is clear that this matter is outside the powers available to local governments at this time.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017 - 2021:

- A well planned and safe community.

FINANCIAL AND RESOURCE IMPLICATIONS

Abandonment of the proposed Amendment will mean that the staff resources can be reallocated.

CONSULTATION

Both Towong and Indigo Shire Councils have been consulted and both have confirmed in writing that they support the abandonment of the Amendment.

CONCLUSION

Proposed Amendment GC85 seeks to regulate the taking and use of water for commercial purposes. It is clear from the *Stanley Pastoral* decision that the Planning Scheme has limited, if any powers to do so where a licence has been issued under the *Water Act 1989*.

Accordingly, this report recommends that Council write to the Minister for Planning informing him of the decision to abandon the Amendment.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Chief Executive Officer
- Director Corporate
- Manager Planning
- Manager Building and Amenity

ATTACHMENT(S)

- Nil



8.3.3 Airport Services Leases for Hangars Mount Beauty Aerodrome

File Number: 1500.02

INTRODUCTION

This report relates to the leasing of land at the Mount Beauty Aerodrome for the purpose of erecting hangars.

Cr Keeble

Cr Roper

That Council:

1. *Approve and execute the four (4) Leases of Real Estate forming part of Lot 2 PS705744, Embankment Drive, Mount Beauty for aircraft hangars; and*
2. *Sign and seal the four (4) four lease documents at the appropriate stage of the Council meeting.*

Carried

BACKGROUND

At its Ordinary Council Meeting December 2008 Council approved the leasing of hangar sites at the Mount Beauty Aerodrome. The land is contained in Lot 2 Plan of Subdivision PS705744, Embankment Drive, Mount Beauty.

There are currently four Airport Services Leases at the aerodrome and Council has received numerous enquiries regarding hangar leases at the Aerodrome.

Under Section 5(2)(d) of the Act, Council is able to acquire, hold deal with or dispose of the property (including land) for the purposes of performing its functions and exercising its powers.

Section 190 of the Act notes restrictions on Council's power to lease land. These being:

- 1) A Council's power to lease any land to any person is limited to leases for a term of 50 years or less.
- 2) Subject to any other Act, if a Council leases any land to any person subject to any exceptions, reservations, covenants and conditions, it must comply with this section.
- 3) If the lease is to be –
 - a) for 1 year or more and –
 - i) the rent for any period of the lease is \$50,000 or more a year; or
 - ii) the current market rental value of the land is \$50,000 or more a year; or
 - b) for ten years or more; or
 - c) a building or improving lease –



the Council must at least 4 weeks before the lease is made, publish a public notice of the proposed lease.

- 4) A person has the right to make a submission under Section 223 of the Act on the proposed lease.

Due to the length of the leases Council is required under Section 190 of the Act to invite public submissions for the proposed leases.

ISSUES

Under Section 5(2)(d) of the Act, Council is able to acquire, hold, deal with or dispose of the property (including land) for the purpose of performing its functions and exercising its powers.

POLICY IMPLICATIONS

This process is in accordance with obligations under the *Local Government Act 1989*, and the *Local Government Best Practice Guidelines for the Sale, Exchange and Transfer of Land*.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017 - 2021:

- Highly utilised and well managed community facilities.

FINANCIAL AND RESOURCE IMPLICATIONS

The commencement annual lease income for each of the four (4) hangars will be charged at \$6.09/m² (excl. GST). Forward lease charges are indexed to CPI annually and subject to a market review after the first 10 years of the lease.

Income collected from hangar rentals at the Aerodrome is paid to the Mount Beauty Airport Management Association Inc. to assist it in fulfilling its responsibilities to operations and day to day maintenance of the Aerodrome.

CONSULTATION

Public notice was given on 2 May, 2018 where interested persons were invited to make submissions under Section 223 of the Act on the proposed leases (Section 190(3b) & (4)). No submissions were received.

CONCLUSION

Council having met its obligations under Section 190 and Section 223 of the Act may enter into the leases through executing the lease documents attached at the appropriate stage of the Council Meeting.



DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Facilities

ATTACHMENT(S)

- Nil



8.3.4 Instrument of Appointment and Authorisation - *Planning and Environment Act 1987* - Manager Planning

File Number: Delegations register

INTRODUCTION

Instruments of appointment and authorisation are an important means of Council ensuring that its officers are appropriately authorised under the relevant Acts that Council administers. This report provides authorisation for Council's Manager Planning.

Cr Roper
Cr Nicholas

That Council exercise the powers conferred by section 224 of the Local Government Act 1989, and by section 188 of the Planning and Environment Act 1987, so that:

- 1. The member of Council staff referred to in attachment 8.4.4 "S11A – Instrument of Appointment and Authorisation – Planning & Environment Act 1987" (the instrument) be appointed and authorised as set out in the instrument:
 - a. Manager Planning;**
- 2. The instrument comes into force immediately as the common seal of Council is affixed to the instrument, and remains in force until 31 December 2018 unless Council determines to vary or revoke it earlier; and*
- 3. The instrument be signed and sealed at the appropriate stage of this meeting.*

Carried

BACKGROUND

Authorised Officers

Section 224(1) of the *Local Government Act 1989* (the Act) provides that "a Council may appoint any person other than a Councillor to be an authorised officer for the purposes of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of Council". Legislation other than the *Local Government Act 1989* also empowers a Council to appoint authorised officers so that they have their own statutory powers under the relevant Act.

In the case of Council's staff in the Planning department, the attached Instruments of Appointment and Authorisation under the *Planning and Environment Act 1987* mean that they are authorised officers for the purposes of that Act.



Planning and Environment Act 1987

Section 188(1)(b) of the *Planning and Environment Act 1987* specifies that “a planning authority ... may by instrument delegate any of its powers, discretions or functions under this Act to an officer of the authority”. However Section 188(2)(c) specifically prevents an officer from further sub-delegating any duty, function or power.

Therefore, as the responsible authority, Council must authorise staff directly using the “S11A – Instrument of Appointment and Authorisation – Planning and Environment Act 1987”, rather than via the Chief Executive Officer.

ISSUES

Council's planning department staff requires current and accurate authorisations to fulfil their duties. Council updated instruments of appointment and authorisation for a number of members of staff in the planning department in May. In addition a new Manager Planning now requires authorisation to undertake his role.

POLICY IMPLICATIONS

Ensuring authorisations are kept up to date ensures that Council's planning staff can undertake their statutory roles.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017 - 2021:

- A well planned and safe community.

FINANCIAL AND RESOURCE IMPLICATIONS

Council allocates an annual budget to subscribe to the delegations and authorisations service provided by the law firm Maddocks. Council has made provision in its 18/19 budget for the amount of \$3,750. The service provides a detailed way of ensuring that appropriate delegations and authorisations are given to Council staff, and it is used by many councils. All of the relevant legislation affecting local government, including Acts and regulations and the sections that relate to the powers, duties and functions of Council are outlined within a template and the relevant officer is allocated accordingly.

There are no other financial implications associated with this instrument of appointment and authorisation.

Appropriate authorisations allow Council and Council staff to operate effectively and within legislative frameworks.

CONSULTATION

The relevant staff and director have been consulted during the preparation of the instrument of authorisation. There is no requirement to consult the community in the preparation of these instruments.



CONCLUSION

The appropriate appointment of authorised officers to enforce the *Planning and Environment Act 1987* is required to ensure that Council officers can undertake their statutory roles.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

- 8.3.4 - S11A - Instrument of Appointment and Authorisation (*Planning & Environment Act 1987*) - Manager Planning



9 ASSEMBLY OF COUNCILLORS

INTRODUCTION

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

Cr Keeble

Cr Nicholas

That the summary of the Assemblies of Councillor for June / July 2018 be received.

Carried

BACKGROUND

The written records of the assemblies held during the previous month are summarised below. Detailed assembly records can be found in Attachment 9.0 to this report.

Date	Meeting
25 June	Budget debrief
3 July	Briefing Session
17 July	Briefing Session

ATTACHMENT(S)

- 9.0 Assemblies of Councillors – June / July 2018



10 GENERAL BUSINESS

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

11 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN

Nil

12 RECEPTION AND READING OF PETITIONS

Nil



13 DOCUMENTS FOR SEALING

Cr Keeble

Cr Pearce

That the following documents be signed and sealed.

1. *Instrument of Appointment and Authorisation – Manager Planning Scott Taylor.*
2. *Alpine Shire Council lease of Mount Beauty Airfield (Hangar 6) in favour of John Caldwell and Leslie Knox.*
3. *Alpine Shire Council lease of Mount Beauty Airfield (Hangar 7) in favour of Justin and Bec Holdings Pty Ltd.*
4. *Alpine Shire Council lease of Mount Beauty Airfield (Hangar 8) in favour of Anthony Edwards and Kathleen Silvestri.*
5. *Alpine Shire Council lease of Mount Beauty Airfield (Hangar 9) in favour of Graeme Carlile.*
6. *Alpine Shire Council Municipal Emergency Management Plan Version 4.0 2018.*
7. *Contract No 1802801 in favour of North East Civil Constructions Pty Ltd for Alpine Better Places (Stage 2) Myrtle Street / Jubilee Park.*

Carried

There being no further business the Chairperson declared the meeting closed at 7.54 p.m.

.....

Chairperson



ALPINE
SHIRE COUNCIL

BRIGHT CAR PARKING PLAN

August 2018

Project background

- Bright experiences significant parking demands during events and peak tourist periods.
- There is a high demand for priority on street parking and there is also poor directional signage to off street car parks.
- Council receives frequent requests for more, improved or different parking, such as short stay, disabled parking, loading bays and long vehicle parking.
- New retail and residential developments in the town centre have increased demand for parking in recent years.



Development of the plan

- Community Engagement

Around 40 people attended two public drop-in sessions held in October 2017 and written submissions were also invited. Council received 20 written submissions and has also continued to receive customer enquires regarding short term and disabled parking spots, bus and long vehicle parking.

- Data Collected

Consultants collected data on the available supply of, and demand for, existing on and off street car parking. This was assessed in both peak and off-peak times. The consultants also identified areas of concern or gaps in the existing parking situation and recommended solutions.



Development of the plan (cont.)

- Proposed Improvements


Council considered both the consultant's findings and what the community said and has proposed actions and capital improvement works for implementation.

- Draft Car Parking Plan developed

Council released the Draft plan for consultation in June 2018. Two public drop-in sessions were held in June and July 2018 and written submissions were invited. The plan was also made available on the Council website, at the Library, and displayed in the foyer of the Council Offices.

- Final Car Parking Plan

Council Officers reviewed the feedback received from the drop-in sessions and community submissions and made changes to the plan where practicable.




Feedback from initial community engagement

There were common themes around dealing with parking:


- Cater for pedestrians and cyclists (maps, paths and storage) to encourage alternative modes of transport, and reduce parking demand.
- Increase level of parking enforcement and extend enforcement to the weekend and events.
- Do not introduce paid parking.
- Improve all parking signage and layout of off street car parks.
- Provide additional disabled and improved long vehicle parking.

There were also contrasting views expressed:

- More parking spots needed vs no more car parks wanted.
 - Make better use of the area north of the Ovens River vs north of the Ovens River is too remote.
 - Buy vacant land for parking vs no more expensive car parks.
- 

Data collected

Consultants (O'Brien Traffic) were engaged to carry out a study on the existing parking conditions. The key findings from their assessment were:









- Bright has a predominance of longer term parking (2P and unrestricted) and a low level of enforcement. This results in low turnover of premium on-street parking, reduced availability and non-compliant use of the spaces.
 - The occupancy outside of peak periods is very low.
 - There is generally a significant amount of available parking within easy walking distance (400 m) of the town centre, however events and peak periods impact this available parking.
 - There are no restrictions on weekends after noon on Saturday.
- 

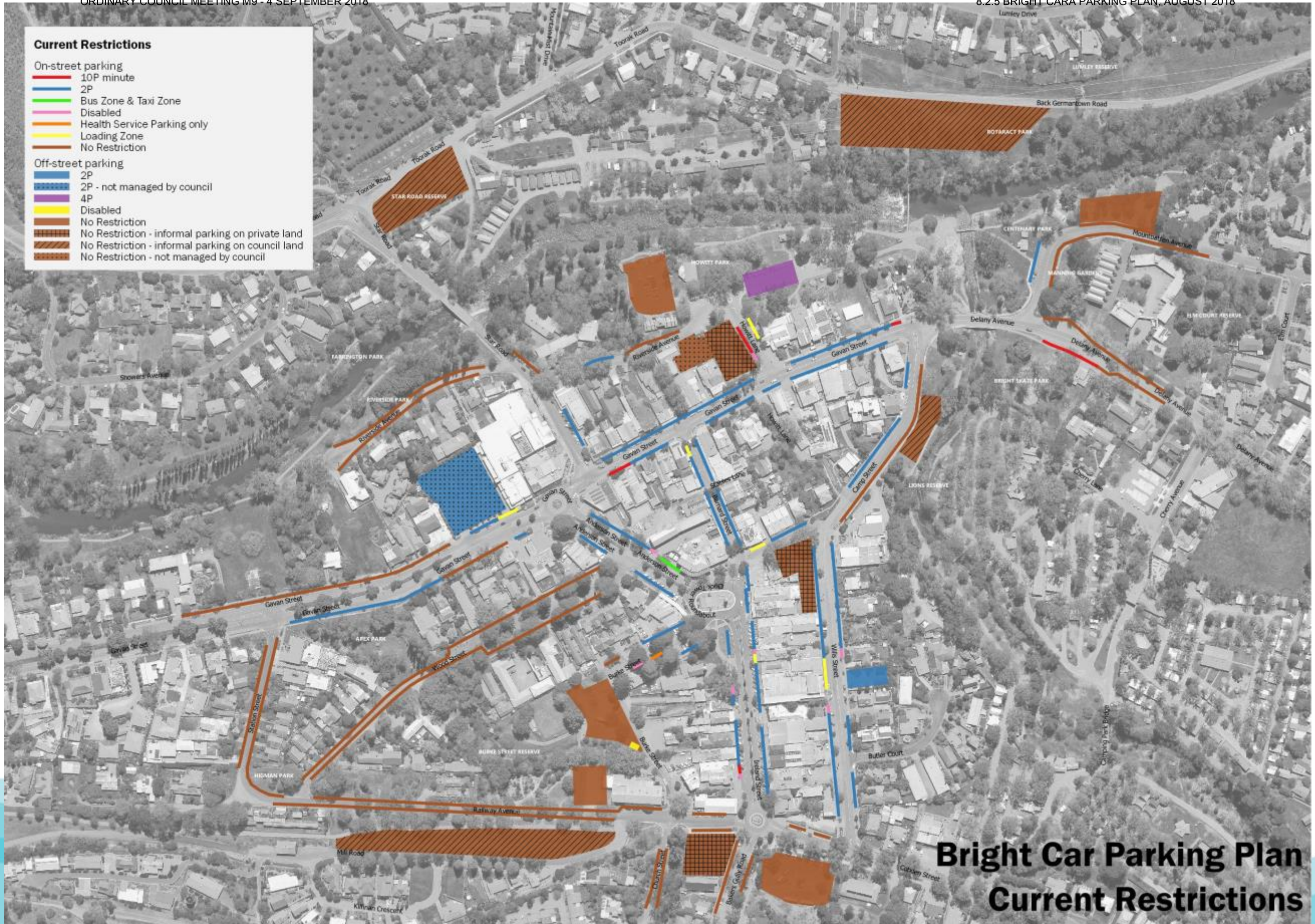
Current Restrictions

On-street parking

-  10P minute
-  2P
-  Bus Zone & Taxi Zone
-  Disabled
-  Health Service Parking only
-  Loading Zone
-  No Restriction

Off-street parking

-  2P
-  2P - not managed by council
-  4P
-  Disabled
-  No Restriction
-  No Restriction - informal parking on private land
-  No Restriction - informal parking on council land
-  No Restriction - not managed by council



**Bright Car Parking Plan
Current Restrictions**



Study recommendations

The study's short term recommendations were to:

- Provide a greater amount of short term parking, including 1/4P and 1P, in areas requiring increased turnover, and to extend restrictions to include the weekend.
- Improve directional signage to off street car parks.
- Improve local community and visitor education on the types of parking zones around the town.
- Conduct parking enforcement activities to encourage turnover and ensure compliance.
- Improve links between Alpine Events Park and the town centre.
- Rationalise bus parking.



Study recommendations

The study's long term recommendations were to:

- Improve the layout of off street car parks.
- Improve layout of on street parking where appropriate.
- Improve planning for parking during events.
- Improve the distribution of disabled parking and loading zones.



Proposed improvements

The proposed improvements are in response to both community feedback and the study findings, and are based on the following principles:

- On street parking will be improved to accommodate special needs and time restricted with a range of short term limits to encourage turnover and support local business.
 - Off street parking around the town centre will be well signed, improved and integrated with event management strategies to ensure use for parking during peak periods.
 - Pedestrians will be prioritised and Bright will be a safe, comfortable and easy place to walk to minimise vehicle circulation from people parking multiple times in one trip.
 - Cycling will be encouraged and accommodated as an alternative means of transport into the town centre.
 - Enforcement will be undertaken regularly to ensure system integrity.
- 

Feedback on the draft plan

Received 14 written submissions and spoke with several residents and businesses:

- Appreciative that Council have taken action to develop a plan.
- Support the notion of 1/4P and 1P spaces, to increase the availability of spaces at key locations.
- Support the creation of additional disabled spaces.
- Support improved pedestrian facilities and pathways.
- Concerned that the plan is too focused on pedestrians and cyclists, with unsuitable treatments proposed.
- Concerned that the plan does not go far enough to tackle the cause of parking concerns – namely development without an appropriate number of car parks.
- Concerned that enforcement will not occur as required, especially at peak times.
- Concerned that bus parking proposed for Riverside and Railway Avenues is unsafe.
- Concerned that the Plan will take too long to deliver an improvement to the current situation.

Key changes to the draft plan

- Retained the existing all day parking in Riverside Avenue and relocated the proposed bus loading/unloading zone to Mountbatten Avenue.
- Converted the proposed bus zone in Railway Avenue (adjacent to the Community Centre) to a loading zone.
- Added a new disabled space to the southern end of Ireland Street.
- Added the proposal to formalise the parking layout in Riverside Avenue and added a pedestrian crossing at the end of Riverside Walk to improve pedestrian safety.
- Included a bus loading/unloading zone in the Burke Street car park.
- Added the proposal to improve pedestrian access along Masciorini Lane, to better connect Toorak Road to Star Road.
- Added the proposal to improve pedestrian crossings in Star Road, Camp Street and Mountbatten Avenue.
- The following proposed improvements were also brought forward into the 0-2 year timeframe - upgrade and extend footpaths on Wood Street, better define and sign walkways between Burke, Ireland and Wills Streets and upgrade pedestrian crossings in Gavan Street.

Peak period and event parking improvements

Improvement	Timeframe (years)		
	0-2	2-6	6+
Complete event delivery review project.			
Investigate inclusion of off street car parks into online maps/apps.			
Prepare standardised parking plans for events, including any required changes to existing restrictions, and provide to event organisers for online publication.			
Add maps of on and off street parking locations to ASC and relevant tourism websites.			

On street car parking improvements

All projects result in a net gain of approximately 35 spaces

Improvement	Timeframe (years)		
	0-2	2-6	6+
Review times and days of all restrictions. Implement 1P and 1/4P parking in high occupancy areas of Ireland, Barnard and Gavan Streets.			
Line mark parallel bays on Mountbatten Avenue to formalise 35 spaces.			
Line mark angle parking on Wood Street to formalise 40 spaces.			
Change parallel to angle bays on Railway Avenue to create 3 additional spaces.			
Create loading zone on Railway Avenue at the Community Centre.			
Add 2 disabled parking spaces to Gavan Street and 1 to Ireland Street.			



On street car parking improvements (cont.)

All projects result in a net gain of approximately 35 spaces

Improvement	Timeframe (years)		
	0-2	2-6	6+
Create additional bus loading/unloading bays on Mountbatten Avenue and Gavan Street.			
Create angle parking on south side of Railway Avenue to formalise 30 spaces.			
Improve kerb, line marking and signage on Riverside Avenue to formalise parking and improve pedestrian safety.			
Change parallel to angle bays on east side of Camp Street to create 17 additional spaces.			

Off street car parking improvements

All projects result in a net gain of approximately 75 spaces

Improvement	Timeframe (years)		
	0-2	2-6	6+
Improve the layout of the Senior Citizens Centre car park to create 10 additional spaces. Include 2 long vehicle parks and bus parking.	Green	Light Grey	Light Grey
Implement a consistent network of directional signs to off street parking locations.	Green	Light Grey	Light Grey
Improve the drainage, sealed extent and layout of the Burke Street car park to create 19 additional spaces and formalise bus loading/unloading zone.	Green	Light Grey	Light Grey
Improve the sealed extent and layout of the Sound Shell car park to exclude coach parking and create 14 additional spaces.	Light Grey	Teal	Light Grey
Protect significant trees, level and improve the available area at Rotaract Park to formalise 100 spaces.	Light Grey	Teal	Light Grey
Improve the sealed extent and layout of the Community Centre car park to create 12 additional spaces.	Light Grey	Teal	Light Grey
Protect significant trees, fence off hazards, level and improve the available area at Star Road Reserve to formalise 60 spaces.	Light Grey	Light Grey	Blue

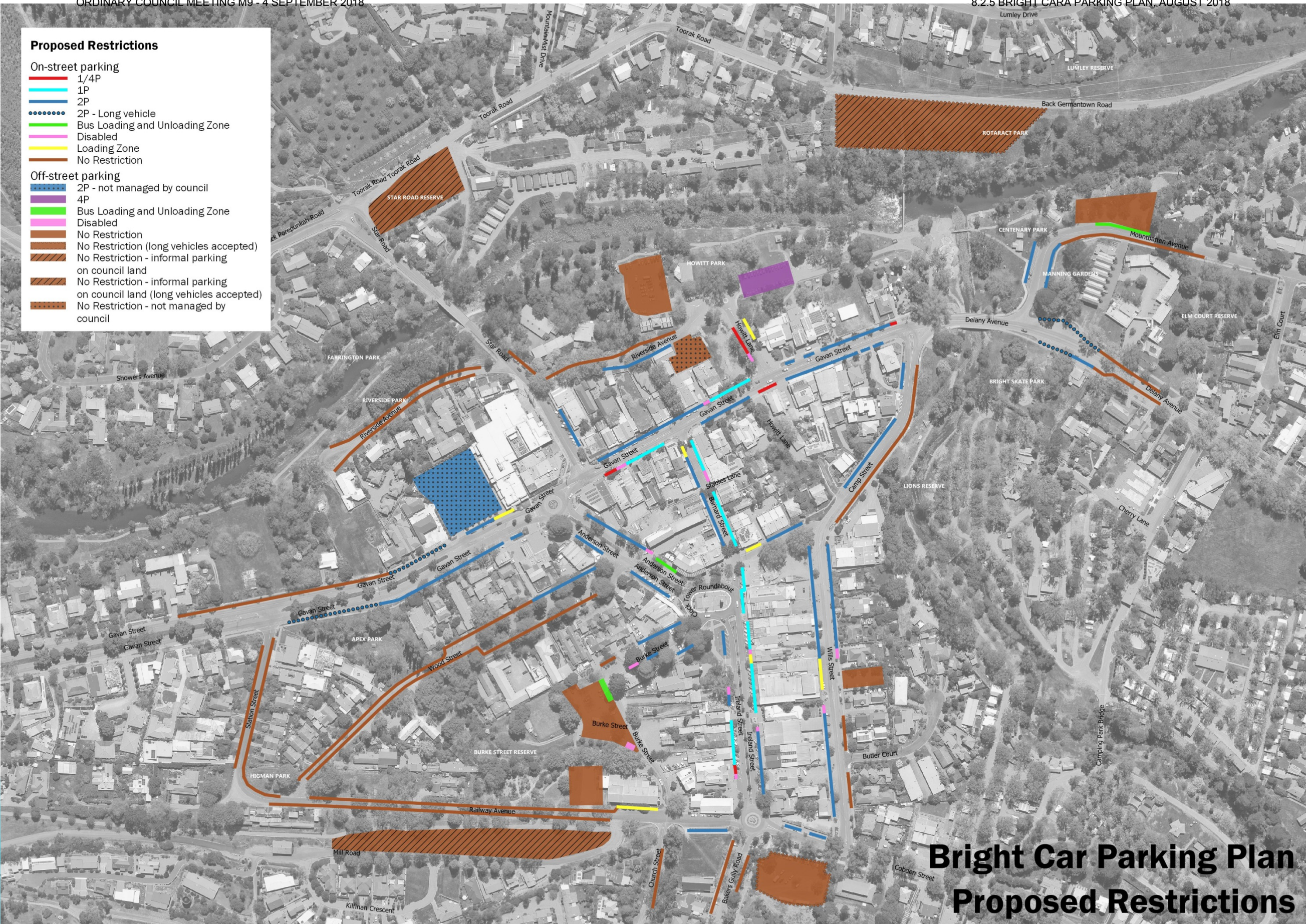
Proposed Restrictions

On-street parking

- 1/4P
- 1P
- 2P
- 2P - Long vehicle
- Bus Loading and Unloading Zone
- Disabled
- Loading Zone
- No Restriction

Off-street parking

- 2P - not managed by council
- 4P
- Bus Loading and Unloading Zone
- Disabled
- No Restriction
- No Restriction (long vehicles accepted)
- No Restriction - informal parking on council land
- No Restriction - informal parking on council land (long vehicles accepted)
- No Restriction - not managed by council








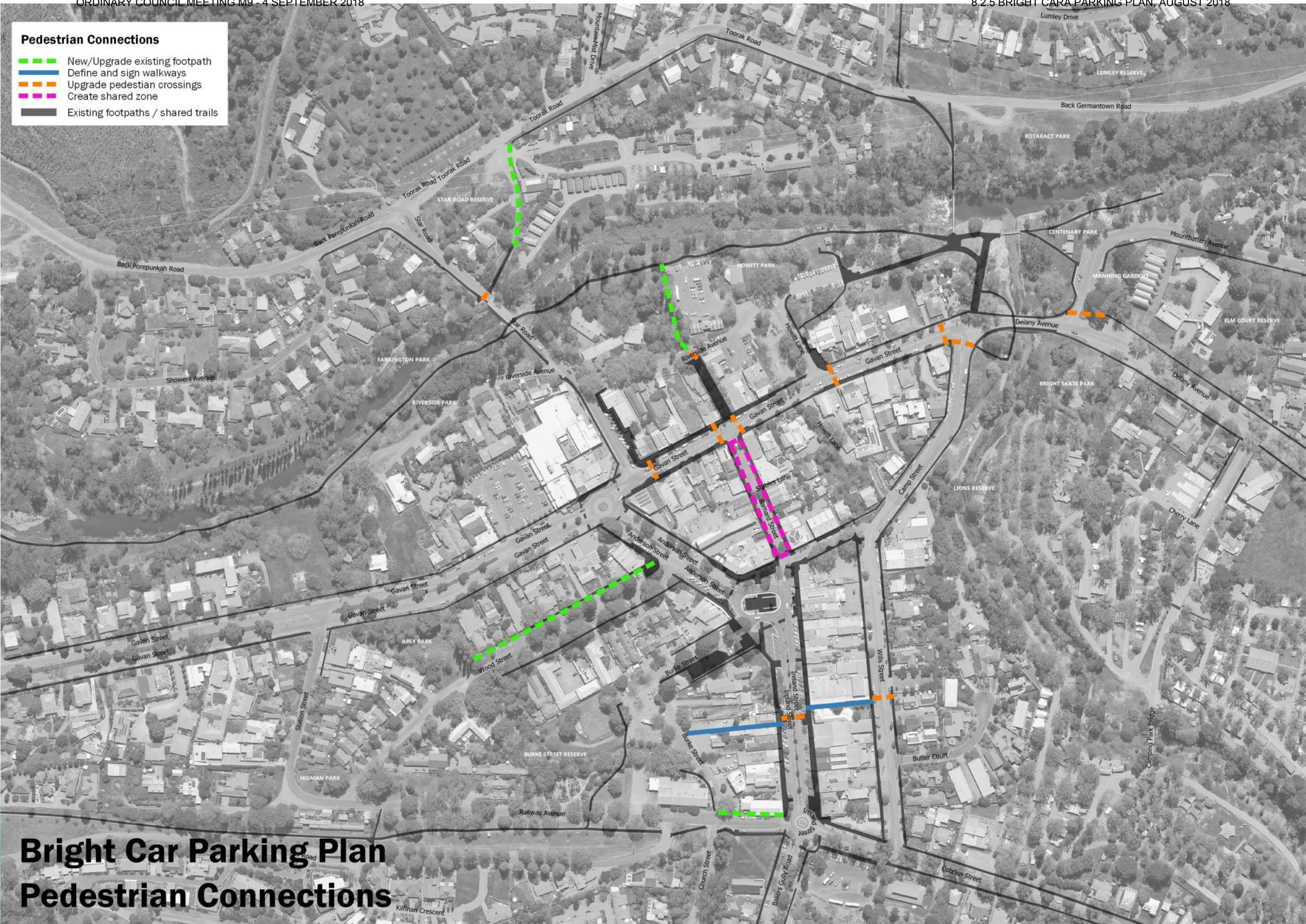
**Bright Car Parking Plan
Proposed Restrictions**

Pedestrian Improvements

Improvement	Timeframe (years)		
	0-2	2-6	6+
Upgrade and extend footpaths on Wood Street.			
Better define and sign walkways between Burke, Ireland and Wills Streets.			
Upgrade pedestrian crossings in Gavan, Ireland and Wills Streets, Star Road and Riverside Avenue.			
Provide footpath connection between Riverside Avenue and Canyon Walk.			
Provide footpath connection on Railway Avenue between the Community Centre and Ireland Street.			
Implement shared zone in Barnard Street.			
Upgrade Masciorini Lane to improve pedestrian connection between Toorak Road and Star Road.			

Pedestrian Connections

-  New/Upgrade existing footpath
-  Define and sign walkways
-  Upgrade pedestrian crossings
-  Create shared zone
-  Existing footpaths / shared trails



Bright Car Parking Plan

Pedestrian Connections

Cycling Improvements

Improvement	Timeframe (years)		
	0-2	2-6	6+
Implement sharrows throughout the town centre where there is insufficient room for bicycle lanes.			
Provide temporary bike racks for events and peak periods.			
Increase the number and location of bike racks across the town centre.			
Install a bicycle contra-flow lane in Barnard Street to Camp Street and in Camp Street to Wills Street.			
Investigate shared trail along Camp Street, Morses Creek and Churchill Avenue to connect town centre to Alpine Events Park.			

Cycling connections



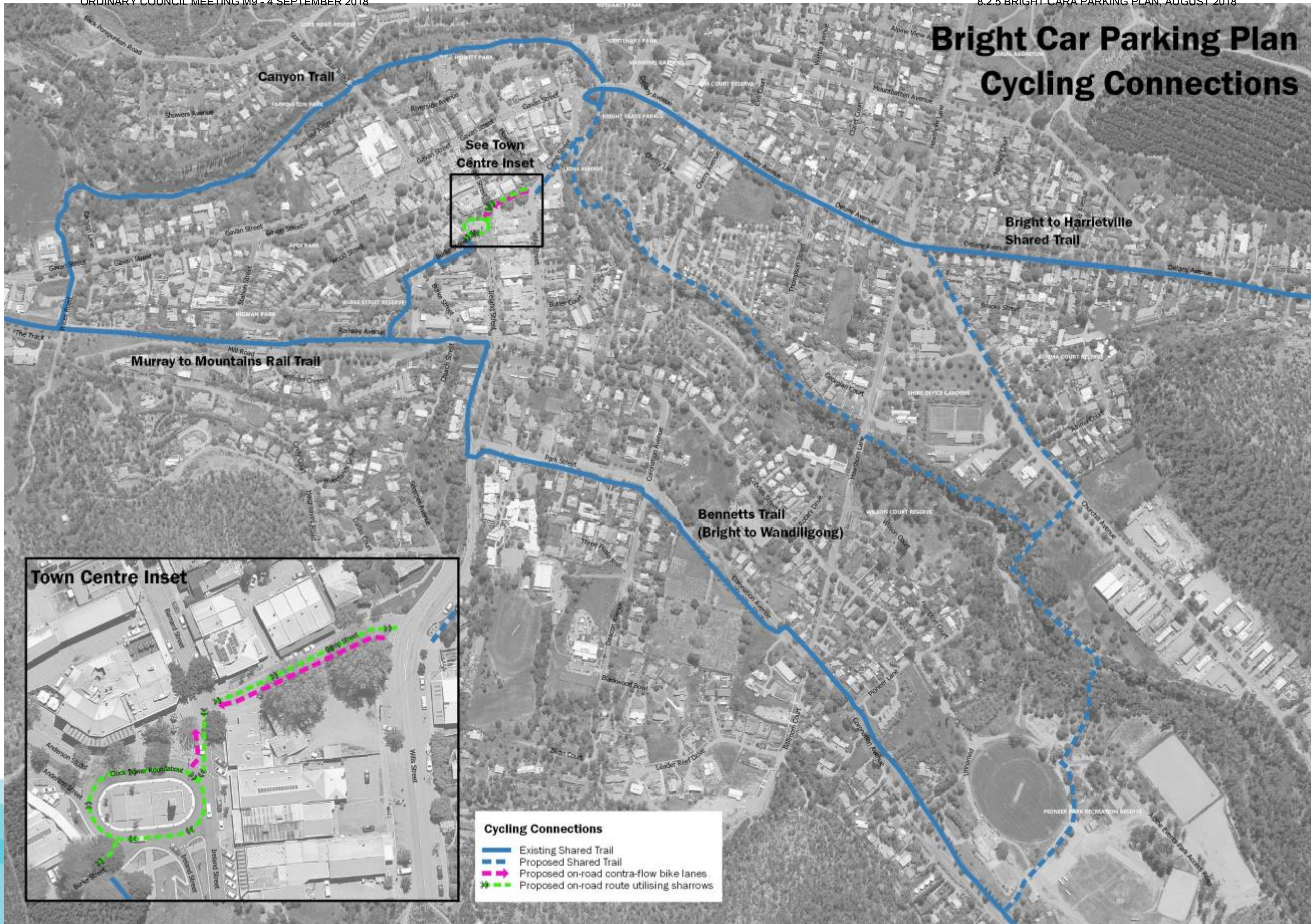
Bicycle contra-flow lane




Bicycle sharrows



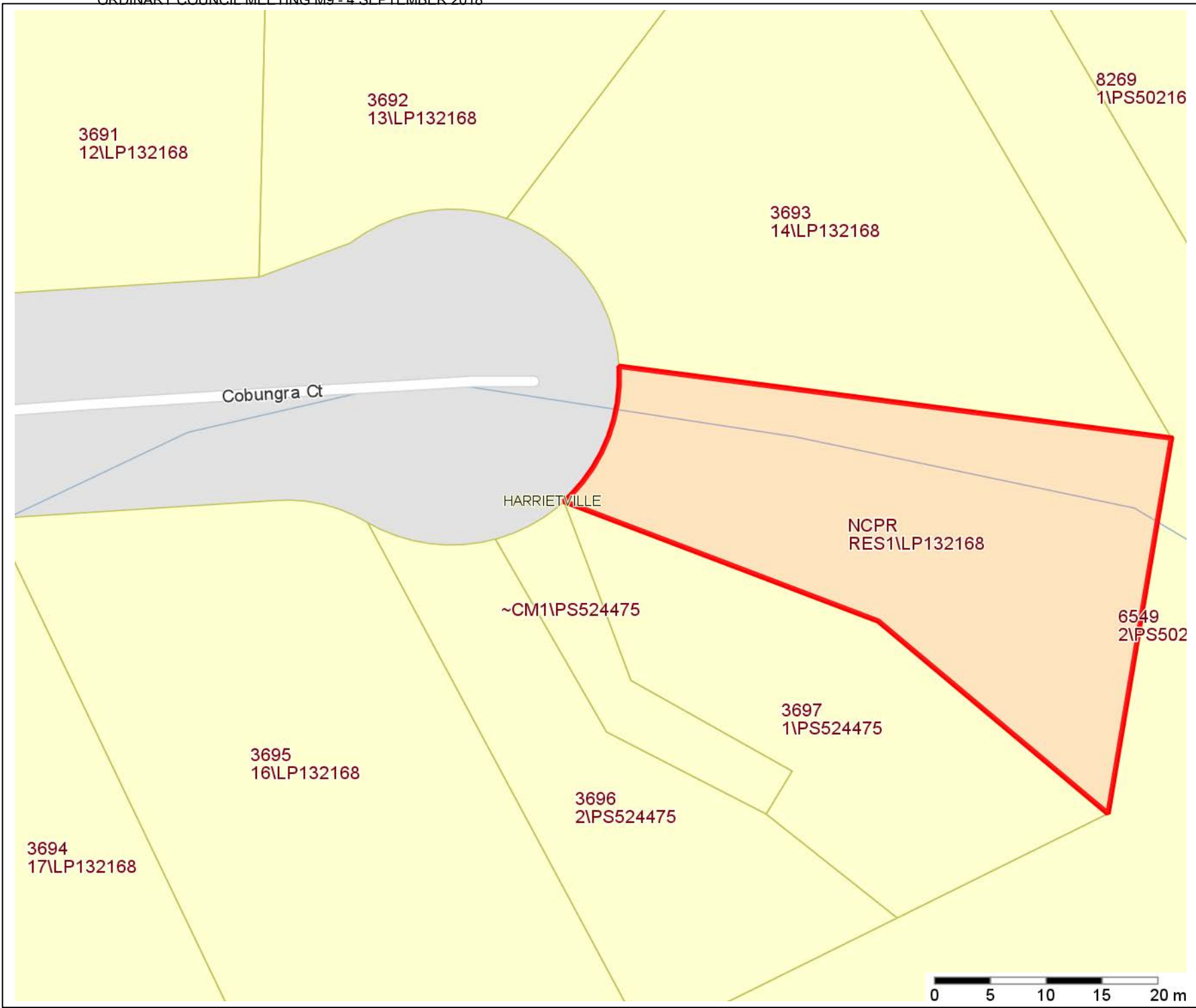
Bright Car Parking Plan Cycling Connections



Implementation of the Plan

- The Bright Car Parking Plan will be recommended for Council endorsement at the Council Meeting to be held on Tuesday, 4 September 2018.
 - Projects will be added to the Project Pipeline for delivery as approved by Council in the annual works program budget process.
 - If you have any questions please contact Manager Asset Development Francine Stacey on 5755 0555.
- 

Appendix: Cobungra Court, Harrietteville



— Lease Area



Scale: 1:453 @ A4
Coordinate System: GDA94 MGA Zone 55

Created: 9/08/2018

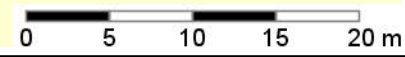
While every care is taken by Alpine Shire Council, Land Victoria and the Department of Sustainability and Environment to ensure the accuracy of this data, Alpine Shire Council, Land Victoria and the Department of Sustainability and Environment jointly and severally make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaim all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which may be incurred as a result of data being inaccurate or incomplete in any way and for any reason.



ALPINE SHIRE COUNCIL

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MINUTES

MEETING: Audit Committee Meeting No: 2018/19-1
HELD: Friday 27 July 2018 at 9.30am
LOCATION: Committee Room, Bright Office

IN ATTENDANCE:

Members:

Sue Lebish, Chair
Mark Anderson
Gerard Moore
Sinead Ryan
Cr Kitty Knappstein

Officers:

Nathalie Cooke, Director Corporate
Will Jeremy, Director Assets
Emma Woolaston, Manager Corporate
Kirsten McDonald, Health, Safety and Risk Officer

Vision Statement:

*The Alpine Shire provides outstanding opportunities
for its residents and visitors through sustainable growth
in balance with the natural environment.*

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1. ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS AND RECOGNITION OF ALL PEOPLE

The Alpine Shire Council acknowledges the traditional owners of the land we are now on. We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

2. APOLOGIES

Cr Sarah Nicholas
Charlie Bird, Chief Executive Officer

3. DECLARATION OF CONFLICT OF INTEREST

M Anderson declared a new interest with the Game Management Authority.

4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

4.1 Confirmation of previous Minutes

RECOMMENDATION

That the Minutes of Audit Committee Meeting No: 4 held on 1 June 2018 be confirmed.

Moved: K Knappstein

Second: M Anderson

Carried

ACTION:

Investigate 'errors and omissions accepted' acknowledgement in confirming minutes

Attachments

4.1 Minutes of Audit Committee Meeting No: 4, 1 June 2018

4.2 Business arising from previous Minutes

Payroll system implementation – page 21

S Lebish requested an update on the status of the implementation of the new payroll system.

Council implemented KeyPay in conjunction with Towong Shire Council with funding from Local Government Victoria Fast Funding Program. The KeyPay system went live for the first pay run of 2018/19 with the third pay run due next week. Following parallel tests in May and June, KeyPay is no longer being run in parallel with previous system (Authority) and is proving to be simple to use with cleaner calculations. Staff can access the system online and via phone or iPad. Timesheets are built into back end and are currently being tested for further implementation.

VAGO Interim Management Letter Business improvement opportunities – page 22

S Lebish requested an update on Council's position in relation to the invoice and payment processing business improvement opportunities.

Council is not comfortable with the suggested changes to the current process. Council would prefer to retain its current processes that effectively mean at least two officers assess and approve payment.

Review of 2017/18 shell accounts

S Lebish requested an update on the status of the review of the 2017/18 shell accounts.

Request taken on notice.

ACTION:

Report from accountant to be supplied to Committee via email.

Current Status

An internal audit plan 2018/19 – 2020/21 has been drafted for the Committee's consideration.

Attachments

5.2 DRAFT Internal Audit Plan 2018/19 – 2020/21

The Health Safety and Risk Officer provided an overview of the development of the draft Internal Audit Plan including reviews currently in progress.

The Committee was generally satisfied with the draft plan and requested the plan be reviewed to consider defining 'audit'. Further suggestions include:

- a. using incident/risk failure data to inform the plan;*
- b. using scoping templates to guide audit plans; and*
- c. programming a waste management audit prior to the VAGO audit scheduled for 2020/21.*

G Moore also suggested that Council consider audit training for key staff/managers.

Noted

ACTION:

Review Internal Audit Plan and table at September 2018 Committee meeting for final endorsement.

5.3 Long Service Leave Model

Directorate: Corporate

Department: Corporate

Manager: Manager Corporate

Officer: Accountant

Action

17/11: Consider investigating Department of Treasury and Finance 2008 long service leave (LSL) model and the gross up for the additional annual leave included in the LSL liability calculations.

Source

VAGO Final Management Letter Recommendations Year Ending 30/06/2017

Last Update

Management has reviewed the 2008 LSL model, however had some concerns with certain calculations not being specific enough for Council. Consequently, plan to implement a combined approach incorporating Council specifics and some of the improvements identified in the 2008 model.

Current Status

The Accountant has discussed Council's proposed methodology of a combined DTF 2008 LSL model and Council specific information with auditors. Early indications from auditor are that this revised approach will close this item.

The Manager Corporate provided an overview of the current status and advised that Council will consider amending its methodology to fully reflect the DTF 2008 LSL model should VAGO not close this item during the impending audit.

Noted

AUDIT COMMITTEE MEETING MINUTES

Meeting No.2018/19-1 – 27 July 2018



The Manager Corporate provided an overview of the current status and the Director Assets advised the Committee that this item has taken some time to progress due to the difficulty in valuing the asset classes.

Noted

5.6 Supplier Audit Trail Report

Directorate: Corporate

Department: Corporate

Manager: Manager Corporate

Officer: Manager Corporate

Action

As part of migration to XERO, ensure audit trail reports for changes to supplier masterfile are generated.

Source

VAGO Final Management Letter Recommendations Year Ending 30/06/2017

Last Update

There is no report available from Xero on supplier masterfile changes. However a number of controls are in place to mitigate fraud risk:

- New supplier form: required to establish new suppliers in Xero and manager approves
- Bills from non-approved suppliers: escalated to managers
- ApprovalMax hierarchy: at least two levels of approval on all transactions and new suppliers
- Independent audit: conducted prior to pay run to confirm invoice approval process and escalate exceptions
- Transactions edited in Xero (outside ApprovalMax): escalated to management
- Aged bill report: identifies suppliers allocated to ex-staff members in ApprovalMax

Current Status

There is no audit report available from Xero on supplier masterfile changes.

However it has been determined that audit checks may be conducted by exporting the supplier masterfile periodically and spot auditing changes between versions. An initial export of the masterfile has been made and a proposed audit checklist is being developed for auditor review in August.

The Manager Corporate confirmed that Xero is not able to provide an audit report for supplier masterfile changes but outlined the process Council can use to address this matter. The supplier Masterfile may be exported from Xero periodically and audit checks made based on version to version changes and anomalies like duplicate records. The Committee questioned the priority of this assuming that Council's supplier numbers would be relatively low. The Manager of Corporate confirmed that Council has in the order of 1000 suppliers. The proposed process will be documented for consideration by the Auditors in late August.

ACTION:

Document supplier masterfile changes audit checks process.

AUDIT COMMITTEE MEETING MINUTES

Meeting No.2018/19-1 – 27 July 2018



VAGO also specifically mentioned the following outdated policies:

- Employee code of conduct
- Internet and email usage policy
- Fraud and Corruption Control
- Debt Write off Policy
- Protected Disclosures

Current Status

A contractor has been engaged and extensive consultation has been undertaken with managers and selected key staff to draft a framework and log existing policies and procedures, potential gaps, and target review dates. All items below to be completed by 17/08/18 prior to auditor visit, current status is as follows:

Policy and Procedure Log:	Draft completed – under management review
Policy and procedure framework:	Draft completed – under management review
Employee Code of Conduct:	Draft update completed – under management review
Internet and Email Usage:	Review and redrafting in progress
Fraud and Corruption Control:	Review not yet started
Debt Write-off:	Review not yet started
Protected Disclosures:	Completed 05/06/2018 Policy reviewed, updated and adopted by Council

The Manager Corporate provided an overview of the current status. The policy log has been reviewed by managers and policy owners and timelines allocated. The contractor undertaking the review had secured permanent employment and Council is currently seeking a new contractor to fast track the development/rewrite of key policies particularly HR, safety and fraud and corruption policies. The Governance Officer will coordinate the ongoing ownership and review schedule of policies.

The Committee discussed policy frameworks. S Ryan suggested two streams of policies - regulatory and operational; and G Moore suggested one overarching policy with 'how to' documents supplementing this policy. A simple code of conduct could be provided referring to the policy and 'how to' documents.

The Committee noted the importance of having up-to-date policies if the current form of the code of conduct referring to the policies was to be maintained. M Anderson referred Council to the Victorian Public Sector Commission code of conduct.

The Committee was advised that Council currently has more than 100 policies however the review has identified that many of these are actually procedures so there are opportunities to streamline and combine policies.

The Committee requested a copy of the policy log and for the log to reference any policies referred to previously in the Committee's action sheet.

ACTION:

Supply updated Policy Log to Committee

10.39am Cr K Knappstein left the meeting

10.41am Cr K Knappstein returned to the meeting

6. GENERAL BUSINESS

6.1 Committee Member Induction

G Moore requested an induction.

The Committee discussed induction topics including: ground rules; crisis management; processes to deal with community and media; legislative context; confidentiality; and occupational health and safety.

ACTION:

Schedule induction for interested members

11.01am Meeting temporarily suspended

11.06am Meeting resumed

6.2 Capital Works Report

M Anderson requested advice on when the Committee would receive this report.

The Director Assets advised a quarterly report on project variances is prepared for CEO and Council and this report will now be provided to the Committee on a quarterly basis.

ACTION:

Council to provide Capital Works Report to the Committee on a quarterly basis.

6.3 Legal Update

M Anderson requested advice on when the Committee would receive an update on legal disputes, insurance claims and matters that may have an impact on the reputation of Council as requested at the June 2018 meeting.

ACTION:

Health Safety and Risk Officer to provide update to September 2018 meeting.

6.4 Stakeholder Feedback

The Director Assets provided an update to the Committee on project stakeholder feedback.

Surveys have been sent to project stakeholders via Survey Monkey with 49 responses to date. The survey asks four questions: which project were you involved with; are you happy with the finished project; did we keep you informed; what could we do better.

The Committee discussed the difficulty of getting feedback for projects where there were no discrete stakeholders. Suggestions included noticeboards on/at project sites with options to provide feedback eg. email, social media, and contacting adjoining land owners.

AUDIT COMMITTEE MEETING MINUTES

Meeting No.2018/19-1 – 27 July 2018

**6.5 Project Dashboard**

The Director Assets informed the Committee that the project dashboard had recently been released to the public. The dashboard was demonstrated for the Committee.

S Ryan queried how the community could tell whether a project was 'on time'. The Committee discussed the project parameters that the community are likely to be most interested in.

The Committee discussed options for capturing original due date and projected due date including additional column of data, use of different icon colours, etc.

ACTION:

Review dashboard and community feedback in six months.

7. NEXT MEETING

Tuesday 4 September 2018 at 9.00am

G Moore advised the Committee that he is an apology for the September 2018 meeting.

8. ATTACHMENTS

4.1 Minutes of Audit Committee Meeting No: 4, 1 June 2018

5.2 DRAFT Internal Audit Plan 2018/19 – 2020/21

9. MEETING CLOSE

The meeting closed at 11.30am

Sue Lebish, Chair



ALPINE

SHIRE COUNCIL

ANNUAL FINANCIAL REPORT
For the year ended 30 June 2018

Financial Report

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Certification of the Financial Report

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards, and other mandatory professional reporting requirements.

Emma Woolaston
PRINCIPAL ACCOUNTING OFFICER

Date:

In our opinion, the accompanying financial statements present fairly the financial transactions of Alpine Shire Council for the year ended 30 June 2018 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

Name:
COUNCILLOR

Date:

Name:
COUNCILLOR

Date:

Charlie Bird
CHIEF EXECUTIVE OFFICER

Date:

Victorian Auditor-General's Office Report

Comprehensive Income Statement

For the year ended 30 June 2018

	Note	2018 \$'000	2017 \$'000
Income			
Rates and charges	2.1	17,772	17,026
Statutory fees and fines	2.2	654	574
User fees	2.3	1,621	1,494
Grants - operating	2.4	5,114	6,345
Grants - capital	2.4	3,885	3,196
Contributions - monetary	2.5	647	726
Contributions - non monetary	2.5	553	926
Other income	2.6	1,217	831
Assets previously not recognised		-	2,602
Total income		31,463	33,720
Expenses			
Employee costs	3.1	(7,485)	(7,772)
Materials and services	3.2	(10,511)	(11,986)
Depreciation	3.3	(4,621)	(4,407)
Bad and doubtful debts	3.4	-	(1)
Landfill rehabilitation expense	4.4	41	355
Assets written-off / impaired	5.2	(1,230)	-
Other expenses	3.5	(667)	(701)
Share of net profits/(losses) of associates	2.5	-	(110)
Net loss on disposal of property, infrastructure, plant and equipment	5.2	(391)	(89)
Total expenses		(24,864)	(24,711)
Surplus/(deficit) for the year		6,599	9,009
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation (decrement)/increment	5.2	511	2,429
Share of other comprehensive income of associates	5.3	-	-
Total comprehensive result		7,110	11,438

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2018

	Note	2018 \$'000	2017 \$'000
Assets			
Current assets			
Cash and cash equivalents	4.1	1,585	2,528
Other financial assets	4.1	14,500	10,007
Trade and other receivables	4.1	2,011	1,372
Non-current assets classified as held for sale	5.1	591	-
Inventories	4.2	54	46
Other assets	4.2	282	275
Total current assets		19,023	14,228
Non-current assets			
Inventories	4.2	117	139
Investment property	5.4	3,260	-
Investments in associates	5.3	35	252
Property, infrastructure, plant and equipment	5.2	213,269	214,825
Total non-current assets		216,681	215,216
Total assets		235,704	229,444
Liabilities			
Current liabilities			
Trade and other payables	4.3	1,839	2,303
Trust funds and deposits	4.3	366	537
Provisions	4.4	2,225	2,050
Income received in advance	4.4	70	94
Total current liabilities		4,500	4,984
Non-current liabilities			
Provisions	4.4	3,053	3,390
Income received in advance	4.4	388	417
Total non-current liabilities		3,441	3,807
Total liabilities		7,941	8,791
Net assets		227,763	220,653
Equity			
Accumulated surplus		106,791	99,585
Reserves	8.1	120,972	121,068
Total equity		227,763	220,653

The above balance sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended 30 June 2018

2018		Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at the beginning of the financial year		220,653	99,585	118,503	2,565
Surplus for the year		6,599	6,599	-	-
Share of other comprehensive income of associates		-	-	-	-
Net asset revaluation increment	5.2	511	-	511	-
Transfers to other reserves	8.1	-	(17)	-	17
Transfers from other reserves	8.1	-	624	-	(624)
Balance at the end of the financial year		227,763	106,791	119,014	1,958

2017		Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at the beginning of the financial year		209,215	90,802	116,074	2,339
Surplus for the year		9,009	9,009	-	-
Share of other comprehensive income of associates		-	-	-	-
Net asset revaluation decrement	5.2	2,429	-	2,429	-
Transfers to other reserves	8.1	-	(226)	-	226
Transfers from other reserves	8.1	-	-	-	-
Balance at the end of the financial year		220,653	99,585	118,503	2,565

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 30 June 2018

	Notes	Inflows/ (Outflows) \$'000	Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges		17,531	17,070
Statutory fees and fines		654	574
User fees		1,658	1,531
Grants – operating		5,134	6,315
Grants – capital		3,374	3,721
Contributions – monetary		609	800
Interest received		291	307
Rent received		519	536
Trust funds and deposits taken		2,910	3,078
Other receipts		-	81
Net GST refund		1,609	1,285
Materials and services		(12,589)	(12,748)
Employee costs		(7,530)	(8,940)
Trust funds and deposits repaid		(3,098)	(3,298)
Other payments		(667)	(1,602)
Net cash provided by operating activities		10,405	8,710
Cash flows from investing activities			
Payments for investments		(4,493)	(500)
Investment in MomentumOne Shared Services Pty Ltd	5.3	-	-
Payments for property, infrastructure, plant and equipment		(6,979)	(8,461)
Proceeds from sale of property, infrastructure, plant and equipment	5.2	124	188
Net cash used in investing activities		(11,348)	(8,773)
Net (decrease)/increase in cash and cash equivalents		(943)	(63)
Cash and cash equivalents at the beginning of the financial year		2,528	2,591
Cash and cash equivalents at the end of the financial year	4.1	1,585	2,528
Financing arrangements	4.5		
Restrictions on cash assets	4.1		

The above statement of cash flows should be read in conjunction with the accompanying notes.

Statement of Capital Works

For the year ended 30 June 2018

	Note	2018 \$'000	2017 \$'000
Property			
Buildings		3,316	1,344
Total buildings		3,316	1,344
Total property		3,316	1,344
Plant and equipment			
Plant, machinery and equipment		531	1,080
Fixtures, fittings and furniture		23	75
Computers and telecommunications		77	124
Library books		88	73
Total plant and equipment		719	1,352
Infrastructure			
Roads		1,585	2,372
Bridges		185	554
Footpaths and cycleways		600	774
Drainage		149	410
Recreational, leisure and community facilities		18	837
Parks, open space and streetscapes		343	756
Waste		85	62
Total infrastructure		2,965	5,765
Total capital works expenditure		7,000	8,461
Represented by:			
New asset expenditure		272	613
Asset renewal expenditure		3,506	3,400
Asset upgrade expenditure		3,222	4,448
Total capital works expenditure		7,000	8,461

The above statement of capital works should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

For the year ended 30 June 2018

Overview

Introduction

The Alpine Shire Council (Council) was established by an Order of the Governor in Council on 18 November 1994 and is a body corporate. The Council's main office is located at 2 Churchill Avenue, Bright Victoria 3741.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the *Local Government (Planning and Reporting) Regulations 2014*.

Significant accounting policies

Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision.

Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 5.2);
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 5.2);
- the determination of employee provisions (refer to Note 4.5);
- the determination of landfill provisions (refer to Note 4.5); and
- other areas requiring judgments.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Notes to the Financial Statements

For the year ended 30 June 2018

Note 1: Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* require explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$100,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 27 June 2017. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council set guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

1.1: Income and expenditure

	Budget 2018 \$'000	Actual 2018 \$'000	Variance 2018 \$'000	Ref
a) Income and Expenditure				
Income				
Rates and charges	17,490	17,772	282	1
Statutory fees and fines	460	654	194	2
User fees	991	1,621	630	3
Grants - Operating	3,113	5,114	2,001	4
Grants - Capital	3,042	3,885	843	5
Contributions - monetary	632	647	15	
Contributions - non monetary	200	553	353	6
Other income	847	1,217	370	7
Total income	26,775	31,463	4,688	
Expenses				
Employee costs	(8,081)	(7,485)	596	8
Materials and services	(10,685)	(10,511)	174	9
Depreciation	(4,303)	(4,621)	(318)	10
Landfill rehabilitation expense	(197)	41	238	11
Assets written-off / impaired	-	(1,230)	(1,230)	12
Other expenses	(758)	(667)	91	
Share of net losses of associates	-	-	-	
Net loss on disposal of property, infrastructure, plant and equipment	(100)	(391)	(291)	13
Total expenses	(24,124)	(24,864)	(740)	
Surplus for the year	2,651	6,599	3,948	

Notes to the Financial Statements

For the year ended 30 June 2018

1.1: Income and expenditure (continued)

Ref	Item	Explanation
1	Rates and charges	Rates and charges were \$0.3m favourable to budget due to supplementary development in the Shire.
2	Statutory fees and fines	Statutory fees and fines were \$0.2m favourable to budget due to higher than anticipated property development resulting in an increase in statutory planning fees.
3	User fees	User fees were \$0.6m favourable to budget due to: a) \$0.35m higher than expected user fees for Myrtleford Holiday Park, as Council's plans to lease the Park earlier in the year were delayed; and b) various other fee categories exceeding expectations, including transfer station income (\$110k), building permits (\$70k), and local laws permits (\$30k).
4	Grants – Operating	Operating grants were \$2m favourable to budget primarily due to early receipt of half (\$1.9m) of the 2018/19 Victorian Grants Commission grant.
5	Grants - Capital	Capital grants were \$0.8m favourable to budget due to: a) the Roads to Recovery grant being \$0.6m higher than expected; b) a number of unbudgeted grants, including: i) \$0.8m for roads resealing in the Upper Ovens; ii) \$0.5m for the upgrade of the Myrtleford Library; iii) \$0.2m for the Mount Buffalo Business Case Assessment and Activation; and iv) \$0.1m for the Eurobin Flood Bypass. These gains were partially offset by grants which had been budgeted for 2017/18 but which were received late in 2016/17, which included \$0.2m for the Alpine Better Places Mafeking Square project, and \$0.2m for the Mount Beauty Pool Upgrade. In addition, \$0.4m of grants expected for the Alpine Events Park project were delayed from 2017/18 to 2018/19.
6	Contributions - non monetary	Non-monetary contributions were \$0.4m favourable to budget due to higher than expected development activity in the Alpine Shire.
7	Other Income	Other income was \$0.4m favourable to budget due to increases in valuations of investment properties, including the Myrtleford Holiday Park and the Bright Holiday Park.
8	Employee costs	Employee costs were lower than budgeted by \$0.6m due to the ongoing impact of vacant positions, the majority of which are now filled.

Notes to the Financial Statements

For the year ended 30 June 2018

1.1: Income and expenditure (continued)

Ref	Item	Explanation
9	Materials and services	<p>Materials and services were \$0.2m less than budgeted. Significant areas which were favourable to budget included:</p> <ul style="list-style-type: none">a) lower than expected asset maintenance costs (\$0.2m);b) carry forward of selected planning projects due to vacancies (\$0.2m); andc) negotiated savings in the technology budget (\$0.1m). <p>These were partially offset by:</p> <ul style="list-style-type: none">a) spend on contractors to support workforce vacancies (\$0.2m) andb) higher than expected operating costs for the Myrtleford Holiday Park due to a delay in plans to lease the Park (\$0.2m).
10	Depreciation	<p>Depreciation was \$0.3m favourable to budget primarily due to revaluation adjustment error in the Budget.</p>
11	Landfill rehabilitation expense	<p>Landfill rehabilitation expense was \$0.2m favourable to budget due to changes to assumptions to inflation and discount factors.</p>
12	Assets written-off / impaired	<p>\$1.2m in assets was written-off / impaired following a detailed review of valuations and valuation methodology. Specifically:</p> <ul style="list-style-type: none">a) \$0.9m was written off in relation to parks, open spaces and streetscapes; andb) \$0.4m was written down in relation to buildings, due to a revaluation of properties held for sale, including Lyndhurst and assets expected to be sold as part of the lease of Myrtleford Holiday Park.
13	Net loss on disposal of property, infrastructure, plant and equipment	<p>Council lost \$0.4m on disposal of assets compared to budget of \$0.1m, primarily due to a review of recreation and open spaces assets leading to selected assets being reclassified as non-capital expenses. In particular some work-in-progress assets relating to the Hero Trail and the Myrtleford roundabout were written-down due to an assessment that a portion of the work did not pertain to Council assets.</p>

Notes to the Financial Statements

For the year ended 30 June 2018

1.2: Capital Works

	Budget 2018 \$'000	Actual 2018 \$'000	Variance 2018 \$'000	Ref
b) Capital Works				
Property				
Buildings	1,590	3,316	(1,726)	1
Total buildings	1,590	3,316	(1,726)	
Total property	1,590	3,316	(1,726)	
Plant and equipment				
Plant, machinery and equipment	603	531	72	
Fixtures, fittings and furniture	-	23	(23)	
Computers and telecommunications	150	77	73	
Library books	76	88	(12)	
Total plant and equipment	829	719	110	
Infrastructure				
Roads	3,080	1,585	1,495	2
Bridges	140	185	(45)	
Footpaths and cycleways	315	600	(285)	3
Drainage	95	149	(54)	
Recreational, leisure and community facilities	1,858	18	1,840	4
Parks, open space and streetscapes	249	343	(94)	
Waste management	-	85	(85)	
Total infrastructure	5,737	2,965	2,772	
Total capital works expenditure	8,156	7,000	1,168	
Represented by:				
New asset expenditure	349	272	77	
Asset renewal expenditure	3,205	3,506	(301)	
Asset upgrade expenditure	4,602	3,222	1,380	
Total capital works expenditure	8,156	7,000	1,156	

Notes to the Financial Statements

For the year ended 30 June 2018

1.2: Capital works (continued)

Ref	Item	Explanation
1	Buildings	<p>Capital works pertaining to buildings was \$1.7m higher than budgeted due to the Alpine Events Park project being reclassified from 'recreational, leisure and community facilities' in the budget to 'buildings' for the purpose of the Financial Statements. In addition the project was initially budgeted for of \$1.7m in FY17/18 and the actual result was \$2.5m.</p> <p>This was partially offset by:</p> <ul style="list-style-type: none">a) a delay in stage two of the Bright Office Renewal project resulting in an underspend of \$0.3m compared to budget;b) \$0.1m saving on the Mount Beauty Transfer Station Upgrade due to the original budget being overestimated; andc) \$0.1m of works being reclassified from capital to operating expenditure.
2	Roads	<p>Capital works pertaining to roads were \$1.5m less than budgeted. This was primarily due to \$0.9m of works being reclassified from capital to operating expenditure due to the spend not relating to Council assets, including:</p> <ul style="list-style-type: none">a) \$550,000 of the Alpine Better Places Myrtle Street budget;b) \$70,000 of the Alpine Better Places Porepunkah budget;c) \$50,000 of the Gavan Street Lane Modifications budget;d) \$40,000 of the Alpine Better Places Mafeking Square budget; ande) \$40,000 of the Kiewa Valley Highway Crossing Upgrade project. <p>In addition \$120,000 of the budget for Alpine Better Places Myrtle Street project was reclassified from 'roads' to 'footpaths and cycleways'.</p> <p>Finally, the initial budget for Roads included the \$0.7m budget for the capital component of the workforce. This budget was reallocated proportionately across capital works projects for the purpose of the Financial Statements, leading to the amount allocated to Roads reducing by approximately \$0.5m.</p>
3	Footpaths and cycleways	<p>Capital works pertaining to footpaths and cycleways was \$0.3m over budget due to:</p> <ul style="list-style-type: none">a) \$120,000 of the budget for Alpine Better Places Myrtle Street being reclassified from 'roads' to 'footpaths and cycleways, andb) the Dinner Plain Mountain Bike Trail being \$150,000 over budget due to works being brought forward as the planning permit for stage one was received early.
4	Recreational, leisure and community facilities	<p>Capital works pertaining to recreational, leisure and community facilities was \$1.8m favourable to budget primarily due to \$1.7m budgeted for Alpine Events Park being reclassified as 'Buildings'.</p>

Notes to the Financial Statements

For the year ended 30 June 2018

Note 2: Funding for the delivery of our services

2.1 Rates and charges

	2018 \$'000	2017 \$'000
General rates	13,547	13,144
Garbage charges	3,203	3,181
Dinner Plain special rate	294	436
Supplementary rates and rate adjustments	120	85
Interest on rates and charges	84	70
Revenue in lieu of rates	524	110
Total rates and charges	17,772	17,026

Council uses capital improved value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the total market value of the land plus buildings and other improvements.

The valuation base used to calculate general rates for 2017/2018 was \$2,726 million (\$2,703 million in 2016/2017). The 2017/2018 rate in the dollar was 0.004994 for residential, 0.003646 for farm and 0.007141 for commercial/industrial (2016/17 0.4901 for residential, 0.003578 for farm and 0.007008 for commercial/industrial).

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2016, and the valuation was first applied in the rating year commencing 1 July 2016.

Annual rates and charges are recognised as revenues when Council issues annual rates notices.

Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

2.2: Statutory fees and fines

	2018 \$'000	2017 \$'000
Town planning fees	322	205
Health services	137	165
Permits	133	126
Infringements and costs	29	40
Land information certificates	19	19
Election Fines	14	19
Total statutory fees and fines	654	574

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

Notes to the Financial Statements

For the year ended 30 June 2018

2.3: User fees

	2018	2017
	\$'000	\$'000
Aged and health services	-	20
Building services	249	244
Waste management services	400	339
Engineering works	57	27
Leisure centre and recreation	211	217
Community centres	32	31
Legal costs recovered	19	23
Caravan park	439	362
Visitor information centres	202	184
Project management	-	30
Library income	10	13
Other fees and charges	2	4
Total user fees	1,621	1,494

User fees are recognised as revenue when the service has been provided or the payment is received, whichever first occurs.

Notes to the Financial Statements

For the year ended 30 June 2018

2.4 Funding from other levels of government

Grants were received in respect of the following:

Summary of grants

	2018 \$'000	2017 \$'000
Commonwealth funded grants	4,789	6,439
State funded grants	4,210	3,102
Total	8,999	9,541

(a) Operating recurrent grants

Commonwealth Government

Victorian grants commission	3,730	5,151
Fuel rebate	26	30

State Government

School crossing supervisors	27	19
Maternal and child health	192	189
Rates administration	(89)	154
Youth services	74	60
Senior citizen centres	46	46
Library services	173	168
Immunisation funding	9	8
Weed management	20	20

Total recurrent operating grants	4,208	5,845
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Operating non-recurrent grants

State Government

Learning and Development	10	-
Municipal emergency resourcing program	64	30
Economic development and tourism	120	-
Victorian adaptation and sustainability partnership	-	49
Flood/storm incident and recovery	535	190
Community development	153	142
Recycling services	18	-
Shared services solutions	-	75
Tobacco activity	6	14

Total non-recurrent operating grants	906	500
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Total operating grants	5,114	6,345
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Notes to the Financial Statements

For the year ended 30 June 2018

2.4 Funding from other levels of government (continued)

	2018 \$'000	2017 \$'000
(b) Capital grants		
Capital recurrent grants		
<i>Commonwealth Government</i>		
Roads to recovery	1,059	1,288
Total recurrent capital grants	1,059	1,288
Capital non-recurrent grants		
<i>State Government</i>		
Capital projects		
Roads	1,333	733
Recreational, leisure	16	1,005
Parks, open spaces and streetscapes	-	18
Buildings	1,477	152
Total non-recurrent capital grants	2,826	1,908
Total capital grants	3,885	3,196
Unspent grants received on condition that they be spent in a specific manner		
Balance at start of year	871	90
Received during the financial year and remained unspent at balance date	85	871
Received in prior years and spent during the financial year	(871)	(90)
Balance at year end	85	871

Grant income is recognised when Council obtains control of the contribution. Control is normally obtained upon receipt (or acquittal) or upon earlier notification that a grant has been secured.

2.5: Contributions

	2018 \$'000	2017 \$'000
Monetary	647	726
Non-monetary	553	926
Total contributions	1,200	1,652
Contributions of non-monetary assets were received in relation to the following services:		
Land	-	36
Roads	393	628
Other infrastructure	160	262
Total non-monetary contributions	553	890

Monetary and non-monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

2.6: Other income

Notes to the Financial Statements

For the year ended 30 June 2018

	2018	2017
	\$'000	\$'000
Insurance claim reimbursement	-	26
Interest on investments	315	288
Rent	501	517
Fair value adjustments for investment property	401	-
Total other income	1,217	831

Interest is recognised as it is earned. Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Notes to the Financial Statements

For the year ended 30 June 2018

Note 3: The cost of delivering services

3.1: Employee costs

	2018 \$'000	2017 \$'000
a) Employee costs		
Wages and salaries - permanent	5,421	5,583
Workcover	116	98
Wages and salaries - casual	661	836
Annual leave and long service leave	617	548
Superannuation	650	686
Fringe benefits tax	20	21
Total employee costs	7,485	7,772
b) Superannuation		
Council has made contributions to the following funds:		
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	28	32
Accumulated funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	346	381
Employer contributions - other funds	276	273
Total accumulated funds	622	654
Employer contributions payable at reporting date	-	-

Refer to note 8.3 for further information relating to Council's superannuation obligations.

3.2: Materials and services

	2018 \$'000	2017 \$'000
Administration	1,646	1,579
Operational	5,029	5,424
Asset maintenance	2,680	2,592
Non recurrent	1,156	2,391
Total materials and services	10,511	11,986

Notes to the Financial Statements

For the year ended 30 June 2018

3.3: Depreciation and amortisation

	2018 \$'000	2017 \$'000
Property	1,246	1,192
Plant and equipment	605	592
Infrastructure	2,770	2,623
Total Depreciation	4,621	4,407

Refer to note 5.2 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.

3.4: Bad and doubtful debts

	2018 \$'000	2017 \$'000
Other debtors	-	1
Total bad and doubtful debts	-	1

Provision for doubtful debt is recognised when there is objective evidence that an impairment loss has occurred. Bad debts are written off when identified.

3.5: Other expenses

	2018 \$'000	2017 \$'000
Auditors remuneration - VAGO - audit of financial statements, performance statement and grant acquittals	37	41
Auditors remuneration - Internal	3	13
Councillors allowances	207	197
Council grants and contributions	415	445
Refund of rates	5	5
Total other expenses	667	701

3.6: Net gain/(loss) on disposal of property, infrastructure, plant and equipment

	2018 \$'000	2017 \$'000
Proceeds of sale	(103)	(188)
Written down value of assets disposed	494	277
Total net loss on disposal of property, infrastructure, plant and equipment	391	89

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

Notes to the Financial Statements

For the year ended 30 June 2018

Note 4: Our financial position

4.1: Financial assets

	2018 \$'000	2017 \$'000
(a) Cash and cash equivalents		
Cash on hand	3	3
Cash at bank	1,582	2,525
Total cash and cash equivalents	1,585	2,528
(b) Other financial assets		
Term deposits	14,500	10,007
Total other financial assets	14,500	10,007
Council's cash and cash equivalents are subject to restrictions that limit amounts available for discretionary use. These include:		
Trust funds and deposits Note 4.3(b)	366	537
Total unrestricted cash, cash equivalents and other financial assets	15,719	11,998
Intended allocations		
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
Cash held to fund carried forward capital works	660	996
Dinner Plain reserve	1,025	1,169
Landfill rehabilitation reserve	865	1,008
Other reserves	27	27
Total funds subject to intended allocations	2,577	3,200

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

	2018 \$'000	2017 \$'000
(c) Trade and other receivables		
Current		
Rates debtors (statutory)	915	674
Other debtors (non-statutory)	918	319
Provision for doubtful debts - other debtors	(12)	(17)
Net GST receivable	190	396
Total current trade and other receivables	2,011	1,372

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

Notes to the Financial Statements

For the year ended 30 June 2018

(d) Ageing of Receivables

At balance date other debtors representing financial assets were past due but not impaired. The ageing of the Council's trade and other receivables (excluding statutory receivables) was:

	2018 \$'000	2017 \$'000
Current (not yet due)	719	230
Past due by up to 30 days	32	56
Past due between 31 and 180 days	146	19
Past due between 181 and 365 days	-	4
Past due more than 1 year	21	7
Total trade and other receivables	918	316

(e) Ageing of individually impaired Receivables

At balance date, other debtors representing financial assets with a nominal value of \$12,000 (2017: \$17,000) were impaired. The amount of the provision raised against these debtors was \$12,000 (2017: \$17,000). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

4.2: Non-financial assets

	2018 \$'000	2017 \$'000
(a) Inventories		
Current		
Merchandise	54	46
	54	46
Non-current		
Stores and materials	117	139
	117	139
Total inventories	171	185

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

	2018 \$'000	2017 \$'000
(b) Other assets		
Prepayments	197	181
Accrued income	85	94
Total other assets	282	275

Notes to the Financial Statements

For the year ended 30 June 2018

4.3: Payables

	2018	2017
	\$'000	\$'000
(a) Trade and other payables		
Trade payables	1,349	1,746
Accrued expenses	486	549
Other creditors	4	8
Total trade and other payables	1,839	2,303
(b) Trust funds and deposits		
Refundable deposits	-	-
Fire services levy	98	241
Retention amounts	146	183
Subdivision works	107	98
Other deposits	15	15
Total trust funds and deposits	366	537

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Other deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Services Levy - Council is the collection agent for the fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Subdivision works - Council receives deposits as a form of surety from property developers until certain works are completed. Once the works are completed the amounts are refunded.

Notes to the Financial Statements

For the year ended 30 June 2018

4.4: Provisions

	Employee provisions \$'000	Landfill restoration \$'000	Total \$'000
2018			
Balance at beginning of the financial year	2,012	3,428	5,440
Additional provisions	617	1	618
Amounts used	(667)	(76)	(743)
Increase/(decrease) in the discounted amount arising because of time and the effect of any change in the discount rate	5	(42)	(37)
Balance at the end of the financial year	1,967	3,311	5,278
2017			
Balance at beginning of the financial year	3,194	4,554	7,748
Additional provisions	722	(237)	485
Amounts used	(1,860)	(771)	(2,631)
Decrease in the discounted amount arising because of time and the effect of any change in the discount rate	(44)	(118)	(162)
Balance at the end of the financial year	2,012	3,428	5,440

	2018 \$'000	2017 \$'000
a) Employee provisions		
Current provisions expected to be wholly settled within 12 months		
Annual leave	509	640
Long service leave	160	159
Other leave	55	65
	724	864
Current provisions expected to be wholly settled after 12 months		
Annual leave	233	96
Long service leave	803	790
	1,036	886
Total current provisions	1,760	1,750
Non-current		
Long service leave	207	262
	207	262
Total aggregate carrying amount of employee provisions	1,967	2,012

The following assumptions were adopted in measuring the present value of employee benefits:

	2018	2017
Weighted average increase in employee costs	3.00%	2.80%
Weighted average discount rates	2.65%	2.61%
Weighted average settlement period	8 years	8 years

Notes to the Financial Statements

For the year ended 30 June 2018

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised

in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

b) Landfill restoration

Current

Non-current

Total landfill restoration

	2018 \$'000	2017 \$'000
Current	465	300
Non-current	2,846	3,128
Total landfill restoration	3,311	3,428

The following assumptions were adopted in measuring the present value of landfill restoration:

Weighted average increase in restoration costs

Weighted average discount rates

Weighted average settlement period

	2018	2017
Weighted average increase in restoration costs	2.50%	2.40%
Weighted average discount rates	2.65%	2.61%
Weighted average settlement period	21 years	21 years

Council is obligated to restore former landfill sites at Myrtleford and Porepunkah to a particular standard. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken, which has been estimated based on current understanding of work required to reinstate the sites to this standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

(c) Lease income received in advance

This represents income received on 1 July 2011 for the Bright Caravan Park lease to be recognised over the life of the lease (21 years)

Current

Non-current

Total lease income received in advance

Other income received in advance

Current

Total income received in advance

Current

Non-current

Total income received in advance

	2018 \$'000	2017 \$'000
Current	30	30
Non-current	388	417
Total lease income received in advance	418	447
Current	40	64
Total income received in advance	70	94
Non-current	388	417
Total income received in advance	458	511

Notes to the Financial Statements

For the year ended 30 June 2018

4.5 : Finance arrangements

	2018 \$'000	2017 \$'000
Bank overdraft	250	250
Credit cards	50	50
Bank guarantees	15	15
Total facilities	315	315
Used facilities	65	65
Unused facilities	250	250

4.6: Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2018	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	1,553	1,332	3,334	777	6,996
Dinner Plain bus	168	168	42	-	378
Cleaning	225	225	43	-	493
Consultancy	369	-	-	-	369
Other	74	-	-	-	74
Total	2,389	1,725	3,419	777	8,310
Capital					
Buildings	315	-	-	-	315
Roads	54	-	-	-	54
Recreational, leisure and community facilities	84	-	-	-	84
Other	60	-	-	-	60
Total	513	-	-	-	513
	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2017	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	1,427	726	2,119	1,412	5,684
Dinner Plain bus	80	-	-	-	80
Cleaning	136	22	-	-	158
Other	236	-	-	-	236
Total	1,879	748	2,119	1,412	6,158
Capital					
Buildings	72	-	-	-	72
Roads	164	-	-	-	164
Parks, open space and streetscapes	39	-	-	-	39
Total	275	-	-	-	275

Notes to the Financial Statements

For the year ended 30 June 2018

b) Operating lease receivables

The Council has entered into commercial property leases on some properties, consisting of a caravan park, a community centre, fitness centre, and a cafe. These properties held under operating leases have remained non-cancellable lease terms between 1 and 17 years. All leases include a CPI based revision of the rental charge annually.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

Not later than one year

Later than one year and not later than five years

Later than five years

Total operating lease receivables

	2018 \$'000	2017 \$'000
Not later than one year	410	407
Later than one year and not later than five years	1,284	1,258
Later than five years	2,815	2,839
Total operating lease receivables	4,509	4,504

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

Notes to the Financial Statements

For the year ended 30 June 2018

Note 5: Assets we manage

5.1: Non current assets classified as held for sale

	2018 \$'000	2017 \$'000
Cost of acquisition	591	-
Total non-current assets classified as held for sale	591	-

Non-current assets classified as held for sale (including disposal groups) are measured at the lower of their carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their

carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

Notes to the Financial Statements

For the year ended 30 June 2018

5.2: Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment	At Written Down Fair Value 30 June 2017 \$'000	Acquisitions \$'000	Contributions \$'000	Revaluation \$'000	Depreciation \$'000	Disposal \$'000	Impairment losses \$'000	Transfers \$'000	At Written Down Fair Value 30 June 2018 \$'000
Land	27,818	-	-	75	-	-	-	(259)	27,634
Buildings	31,171	537	-	-	(1,246)	-	(371)	(2,610)	27,481
Plant and equipment	2,927	696	-	1,931	(605)	(13)	-	(123)	4,813
Infrastructure	152,376	2,812	553	(1,495)	(2,770)	(297)	(859)	(38)	150,282
Work in progress	533	2,955	-	-	-	(184)	-	(245)	3,059
Total	214,825	7,000	553	511	(4,621)	(494)	(1,230)	(3,275)	213,269

Summary of work in progress	Opening WIP \$'000	Additions \$'000	Transfers \$'000	Write Offs \$'000	Closing WIP \$'000
Buildings	128	2,779	(62)	-	2,845
Plant and equipment	-	23	-	-	23
Infrastructure	405	153	(183)	(184)	191
Total	533	2,955	(245)	(184)	3,059

Notes to the Financial Statements

For the year ended 30 June 2018

5.2: Property, infrastructure, plant and equipment (continued)

Asset recognition thresholds and depreciation periods

Class of asset	Depreciation Period	Threshold Limit \$'000
Land	-	-
Land under roads	-	5
Buildings	15 to 100 years	5
Roads	5 to 100 years	5
Bridges	70 years	5
Drainage	50 to 100 years	5
Footpaths and cycleways	22 to 97 years	5
Recreational, leisure and community facilities	15 to 50 years	5
Parks, open space and streetscapes	7 to 100 years	5
Waste management	30 to 70 years	5
Plant, machinery and equipment	5 to 20 years	2
Fixtures, fittings and furniture	5 to 20 years	2
Computers and telecommunications	3 to 10 years	2

Notes to the Financial Statements

For the year ended 30 June 2018

5.2: Property, infrastructure, plant and equipment (continued)

a) Property	Land - specialised \$'000	Land under roads \$'000	Total land \$'000	Buildings - specialised \$'000	Total buildings \$'000	Work in progress \$'000	Total property \$'000
At fair value 1 July 2017	20,816	7,002	27,818	60,519	60,519	128	88,465
Accumulated depreciation at 30 June 2017	-	-	-	(29,348)	(29,348)	-	(29,348)
	20,816	7,002	27,818	31,171	31,171	128	59,117
Movements in fair value							
Acquisition of assets at fair value	-	-	-	537	537	2,779	3,316
Revaluation increments/(decrements)	75	-	75	-	-	-	75
Impairment losses recognised in operating result	-	-	-	(371)	(371)	-	(371)
Transfers	(259)	-	(259)	(5,774)	(5,774)	(62)	(6,095)
	(184)	-	(184)	(5,608)	(5,608)	2,717	(3,075)
Movements in accumulated depreciation							
Depreciation and amortisation	-	-	-	(1,246)	(1,246)	-	(1,246)
Transfers	-	-	-	3,164	3,164	-	3,164
	-	-	-	1,918	1,918	-	1,918
At fair value 30 June 2018	20,632	7,002	27,634	54,911	54,911	2,845	85,390
Accumulated depreciation at 30 June 2018	-	-	-	(27,430)	(27,430)	-	(27,430)
	20,632	7,002	27,634	27,481	27,481	2,845	57,960

Notes to the Financial Statements

For the year ended 30 June 2018

5.2: Property, infrastructure, plant and equipment (continued)

	Plant, machinery and equipment	Fixtures, fittings and furniture	Computers and telecomms	Library books	Work in progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
b) Plant and equipment						
At fair value 1 July 2017	6,580	477	1,277	71	-	8,405
Accumulated depreciation at 30 June 2017	(4,158)	(305)	(1,012)	(3)	-	(5,478)
	2,422	172	265	68	-	2,927
Movements in fair value						
Acquisition of assets at fair value	531	-	77	88	23	719
Revaluation increments/(decrements)	1,296	-	-	-	-	1,296
Fair value of assets disposed	(971)	(81)	(640)	-	-	(1,692)
Transfers	(1,039)	-	-	499	-	(540)
	(183)	(81)	(563)	587	23	(217)
Movements in accumulated depreciation						
Depreciation and amortisation	(371)	(31)	(137)	(66)	-	(605)
Revaluation increments/(decrements)	635	-	-	-	-	635
Accumulated depreciation of disposals	958	81	640	-	-	1,679
Transfers	739	-	-	(322)	-	417
	1,961	50	503	(388)	-	2,126
At fair value 30 June 2018	6,397	396	714	658	23	8,188
Accumulated depreciation at 30 June 2018	(2,197)	(255)	(509)	(391)	-	(3,352)
	4,200	141	205	267	23	4,836

Notes to the Financial Statements

For the year ended 30 June 2018

5.2: Property, infrastructure, plant and equipment (continued)

	Roads	Bridges	Footpaths and cycleways	Drainage	Waste	Recreational, leisure and community facilities	Parks, open spaces and streetscapes	Work in progress	Total infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
c) Infrastructure									
At fair value 1 July 2017	129,106	28,366	7,821	21,101	970	4,374	7,548	405	199,691
Accumulated depreciation at 30 June 2017	(27,150)	(6,506)	(2,985)	(6,662)	(416)	(594)	(2,597)	-	(46,910)
	101,956	21,860	4,836	14,439	554	3,780	4,951	405	152,781
Movements in fair value									
Acquisition of assets at fair value	1,585	185	585	126	85	-	246	153	2,965
Contributed assets	343	-	50	160	-	-	-	-	553
Revaluation increments/(decrements)	-	(764)	-	-	-	-	-	-	(764)
Fair value of assets disposed	(702)	-	-	-	-	(190)	-	(184)	(1,076)
Impairment losses recognised in operating result	-	-	-	-	-	-	(458)	-	(458)
Transfers	176	(112)	604	15	1,082	1,529	(2,976)	(183)	135
	1,402	(691)	1,239	301	1,167	1,339	(3,188)	(214)	1,355
Movements in accumulated depreciation									
Depreciation and amortisation	(1,708)	(308)	(140)	(214)	(72)	(179)	(149)	-	(2,770)
Revaluation increments/(decrements)	-	(731)	-	-	-	-	-	-	(731)
Accumulated depreciation of disposals	576	-	-	-	-	19	-	-	595
Impairment losses recognised in operating result	-	-	-	-	-	-	(401)	-	(401)
Transfers	(54)	25	(103)	-	(647)	(523)	946	-	(356)
	(1,186)	(1,014)	(243)	(214)	(719)	(683)	396	-	(3,663)
At fair value 30 June 2018	130,508	27,675	9,060	21,402	2,137	5,713	4,360	191	201,046
Accumulated depreciation at 30 June 2018	(28,336)	(7,520)	(3,228)	(6,876)	(1,135)	(1,277)	(2,201)	-	(50,573)
	102,172	20,155	5,832	14,526	1,002	4,436	2,159	191	150,473

Notes to the Financial Statements

For the year ended 30 June 2018

5.2: Property, infrastructure, plant and equipment (continued)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

Finance leases

Leases of assets where substantially all the risks and rewards incidental to ownership of the asset are transferred to the Council are classified as finance leases. Finance leases are capitalised, recording an asset and a liability at the lower of the fair value of the asset and the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and

the interest expense. Leased assets are depreciated on a straight line basis over their estimated useful lives to the Council where it is likely that the Council will obtain ownership of the asset or over the term of the lease, whichever is the shorter.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter.

Valuation of land

Valuation of land was undertaken by a qualified independent valuer LG Valuation Services Pty Ltd (API Registration no. 62901). The valuation of land and is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table. An indexed based revaluation was conducted in the current year; this valuation was based on the change in the capital improved value for properties in the Alpine Shire which is used by Council to calculate land rate charges. A full revaluation of these assets will be conducted in 2018/19.

Details of the Council's land and information about the fair value hierarchy as at 30 June 2018 are detailed on the following page.

Notes to the Financial Statements

For the year ended 30 June 2018

5.2: Property, infrastructure, plant and equipment (continued)

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of valuation
Land - specialised	-	-	20,632	Jun-2018
Buildings - specialised	-	-	27,481	Jun-2016
Total	-	-	48,113	

Valuation of infrastructure

Valuation of Council's infrastructure assets was performed by Council's Engineering Coordinator. The date of the current valuation is detailed in the following table.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2018 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of valuation
Roads	-	-	102,172	Jun-2017
Bridges	-	-	20,155	Jun-2018
Footpaths and cycleways	-	-	5,832	Jun-2017
Drainage	-	-	14,526	Jun-2017
Waste management	-	-	1,002	
Recreational, leisure and community facilities	-	-	4,436	
Parks, open space and streetscapes	-	-	2,159	Jun-2018
Total	-	-	150,282	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 40% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$1.25 and \$425 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement cost is calculated on a square metre basis and ranges from \$200 to \$3,000 per square metre. The remaining useful lives of buildings are determined on the basis of the

current condition of buildings and vary from 30 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 5 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Notes to the Financial Statements

For the year ended 30 June 2018

5.3: Investments in associates, joint arrangements and subsidiaries

Investment in associates accounted for by the equity method are:

High Country Library Corporation

A 23% Interest was held in the High Country Library Corporation in 2017.

Fair value of Council's investment in High Country Library Corporation

2018 \$'000	2017 \$'000
----------------	----------------

-	218
---	-----

MomentumOne Shared Services Pty Ltd

A 50% Interest is held in the MomentumOne Shared Services Pty Ltd.

Fair value of Council's investment in MomentumOne Shared Services Pty Ltd.

35	34
----	----

Council's share of accumulated deficit

Council's share of accumulated surplus at start of year

34	144
----	-----

Reported profit/(deficit) for year

-	(110)
---	-------

Transfers (to)/from reserves

-	-
---	---

Distributions for the year

1	-
---	---

Council's share of accumulated surplus at end of year

35	34
----	----

Council's share of reserves

Council's share of reserves at start of year

-	-
---	---

Transfers (to)/from reserves

-	-
---	---

Council's share of reserves at end of year

-	-
---	---

Movement in carrying value of investment in associates

Carrying value of investment at start of year

252	362
-----	-----

Distributions for the year

(217)	-
-------	---

Share of profit/(deficit) for year

-	(110)
---	-------

Carrying value of investment at end of year

35	252
----	-----

Council's share of expenditure commitments

Operating commitments

-	-
---	---

Capital commitments

-	-
---	---

Council's share of expenditure commitments

-	-
---	---

Associates are entities over which Council has significant influence but not control or joint control. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

Investments in joint arrangements are classified as either joint operations or joint ventures depending on the contractual rights and obligations each investor has, rather than the legal structure of the joint arrangement.

For joint operations, Council recognises its direct right to, and its share of jointly held assets, liabilities, revenues and expenses of joint operations.

Interests in joint ventures are accounted for using the equity method. Under this method, the interests are initially recognised in the consolidated balance sheet at

cost and adjusted thereafter to recognise Council's share of the post-acquisition profits or losses and movements in other comprehensive income in profit or loss and other comprehensive income respectively.

Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

Notes to the Financial Statements

For the year ended 30 June 2018

5.4: Investment property

	2018 \$'000	2017 \$'000
Balance at beginning of financial year	-	-
Additions	2,859	-
Fair value adjustments	401	-
Balance at end of financial year	3,260	-

Investment property is held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the comprehensive income statement in the period that they arise.

Valuation of investment property

Valuation of investment property has been determined in accordance with an independent valuation by a qualified independent valuer LG Valuation Services Pty Ltd (API Registration no. 62901) who has recent experience in the location and category of the property being valued. The valuation is at fair value, based on the current market value for the property.

Notes to the Financial Statements

For the year ended 30 June 2018

Note 6: People and relationships

6.1: Council and key management remuneration

a) Related Parties

Parent entity

Alpine Shire Council is the parent entity.

Subsidiaries and associates

Interests in subsidiaries and associates are detailed in Note 5.3.

b) Key management personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors

Ron Janas - Mayor

Sarah Nicholas – Deputy Mayor

Peter Roper

Daryl Pearce

Tony Keeble

John Forsyth

Kitty Knapstein

Chief executive officer and other key management personnel

Charlie Bird- Chief Executive Officer

Nathalie Cooke

William Jeremy

	2018 No.	2017 No.
Total Number of Councillors	7	9
Chief Executive Officer and other Key Management Personnel	3	6
Total Key Management Personnel	10	15

(c) Remuneration of Key Management Personnel

	2018 \$'000	2017 \$'000
Total remuneration of key management personnel was as follows:		
Short-term benefits	751	762
Long-term benefits	-	114
Termination benefits	-	99
Post-employment benefits	-	73
Total	751	1,048

Notes to the Financial Statements

For the year ended 30 June 2018

6.1: Council and key management remuneration (continued)

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

< \$10,000

\$10,000 - \$19,999

\$20,000 - \$29,999

\$50,000 - \$59,999

\$60,000 - \$69,999

\$160,000 - \$169,999

\$170,000 - \$179,999

\$210,000 - \$219,999

\$240,000 - \$249,999

	2018	2017
	No.	No.
	-	2
	-	3
	6	4
	-	1
	1	1
	-	1
	2	2
	1	-
	-	1
	10	15

Notes to the Financial Statements

For the year ended 30 June 2018

(a) Transactions with related parties

Council provides a library hub service to Rural City of Wangaratta, in addition to various other transactions.

Paid to Rural City of Wangaratta

Received from Rural City of Wangaratta

2018
\$'000

2017
\$'000

55

192

352

497

MomentumOne provides a labour hire services mainly for the operating of Council's swimming pool facilities.

Paid to MomentumOne Shared Services Pty Ltd

Received from MomentumOne Shared Services Pty Ltd

251

192

-

2

Transactions with Alpine Community Plantations have been predominately related to the maintenance of a mountain bike trails.

Paid to Alpine Community Plantations

Tourism North East provides marketing and advertising services for Council.

Paid To Tourism North East

13

200

177

174

Transactions with Alpine Children's Services are for minor expenditure refunds and grants.

Paid to Alpine Children's Services

3

3

Council employed partners of key management personnel. This is a normal Council employee/contractor relationship.

77

-

(b) Outstanding balances with related parties

The outstanding balances owing with related parties is to

MomentumOne Shared Services Pty Ltd

Rural City of Wangaratta

-

15

94

-

(c) Loans to/from related parties

There were no loans either to or from related parties.

(d) Commitments to/from related parties

Council has contracted with MomentumOne to provide labour hire services for 2017/18 and 2018/19. While there is no specific amount committed to by Council, it expects the amounts to be paid in future years to be similar to that paid in previous years.

Notes to the Financial Statements

For the year ended 30 June 2018

Note 7: Managing uncertainties

7.1: Contingent assets and liabilities

(b) Contingent liabilities

Landfill

Council is responsible for three small landfill sites that have been closed more than twenty years at Myrtleford, Mount Beauty and Harrietville. These sites are being monitored by Council and it may be required to perform rehabilitation works in the future. It is estimated that the works if required are likely to cost \$800,000.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

(c) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

7.2: Change in accounting standards

The following new AASs have been issued that are not mandatory for the 30 June 2018 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Financial Instruments - Disclosures (AASB 7) (applies 2018/19)

This Standard requires entities to provide disclosures in their financial statements that enable users to evaluate:

- (a) the significance of financial instruments for the entity's financial position and performance; and
- (b) the nature and extent of risks arising from financial instruments to which the entity is exposed.

Financial Instruments (AASB 9) (applies 2018/19)

The key changes include the simplified requirements for the classification and measurement of financial assets, a new hedging accounting model and a revised impairment loss model to recognise impairment losses earlier, as opposed to the current approach that recognises impairment only when incurred.

Revenue from contracts with customers (AASB 15) (applies 2019/20 for LG sector)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities (AASB 2016-7) (applies 2019/20)

This Standard defers the mandatory effective date of AASB 15 for not-for-profit entities from 1 January 2018 to 1 January 2019.

Notes to the Financial Statements

For the year ended 30 June 2018

Leases (AASB 16) (applies 2019/20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Income of Not-for-Profit Entities (AASB 1058) (applies 2019/20)

This standard replaces AASB 1004 Contributions and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable to not-for-profit entity to further its objectives.

7.3: Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act*

1989. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. To help manage this risk:

- Council has a policy for establishing credit limits for the entities Council deal with;
- Council may require collateral where appropriate; and
- Council only invests surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Notes to the Financial Statements

For the year ended 30 June 2018

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 7.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- has readily accessible standby facilities and other funding arrangements in place;
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitors budget to actual performance on a regular basis; and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 7.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 4.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

A parallel shift of 1% and -1% in market interest rates (AUD) from year end rates of 2.6%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Financial Statements

For the year ended 30 June 2018

7.4: Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities;

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 2 to 4 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

7.5: Events occurring after the balance date

No matters have occurred after balance date that require disclosure in the financial report.

Notes to the Financial Statements

For the year ended 30 June 2018

Note 8: Other matters

8.1: Reserves

	Balance at beginning of reporting period	Increment / (decrement)	Balance at end of reporting period
	\$'000	\$'000	\$'000
a) Asset revaluation reserve			
2018			
Property			
Land	17,118	75	17,193
Buildings	19,002	-	19,002
	36,120	75	36,195
Plant, machinery and equipment	-	1,931	1,931
Infrastructure			
Roads	55,214	-	55,214
Bridges	17,137	(1,495)	15,642
Footpaths and cycleways	1,239	-	1,239
Drainage	8,793	-	8,793
	82,383	(1,495)	80,888
Total asset revaluation reserve	118,503	511	119,014
2017			
Property			
Land	17,118	-	17,118
Buildings	19,002	-	19,002
	36,120	-	36,120
Infrastructure			
Roads	54,368	846	55,214
Bridges	17,137	-	17,137
Footpaths and cycleways	1,153	86	1,239
Drainage	7,296	1,497	8,793
	79,954	2,429	82,383
Total asset revaluation reserve	116,074	2,429	118,503

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Notes to the Financial Statements

For the year ended 30 June 2018

8.1: Reserves (continued)

	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
b) Other reserves				
2018				
Dinner Plain	1,169	-	(144)	1,025
Gravel pit restoration	27	-	-	27
Waste reserve	1,008	-	(143)	865
Subdivision recreation reserve	361	17	(337)	41
Total other reserves	2,565	17	(624)	1,958
2017				
Dinner Plain	1,077	92	-	1,169
Gravel pit restoration	27	-	-	27
Waste reserve	977	31	-	1,008
Subdivision recreation reserve	258	103	-	361
Total other reserves	2,339	226	-	2,565

The **Dinner Plain reserve** is maintained to ensure all rates raised from Dinner Plain properties are quarantined and invested back into Dinner Plain.

The **gravel pit restoration reserve** is maintained to fund restoration of the Harrietville quarry.

The **waste reserve** is maintained to fund landfill rehabilitation works. Where budgeted rehabilitation projects are not carried out in the financial year, funds are allocated to the reserve to fund future rehabilitation work.

The **subdivision recreation reserve** is maintained to account for contributions received under the *Subdivision Act 1988*. This reserve funds future recreational projects which meet the definition of the Act.

Notes to the Financial Statements

For the year ended 30 June 2018

8.2: Reconciliation of cash flows from operating activities to surplus/(deficit)

	2018	2017
	\$'000	\$'000
(Deficit)/surplus for the year	6,599	9,009
Depreciation	4,621	4,407
Net loss on disposal of property, infrastructure, plant and equipment	391	89
Contributions - non monetary assets	(553)	(926)
Fair value adjustments for investment property	(401)	-
Assets previously not recognised	-	(2,602)
Landfill rehabilitation expense	(41)	(355)
Assets written-off / impaired	1,230	-
Change in assets and liabilities:		
(Increase)/decrease in trade and other receivables	(639)	423
(Increase)/decrease in prepayments	(16)	(6)
(Increase)/decrease in accrued income	9	(24)
(Increase)/decrease in inventories	14	3
(Increase)/decrease in investment in associates	-	110
Increase/(decrease) in trade and other payables	(464)	701
Increase/(decrease) in trust funds and other deposits	(171)	(200)
Increase/(decrease) in employee provisions	(45)	(1,182)
Increase/(decrease) in income in advance	(53)	34
Increase/(decrease) in landfill restoration provision	(76)	(771)
Net cash provided by operating activities	10,405	8,710

Notes to the Financial Statements

For the year ended 30 June 2018

8.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper / Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2018, this was 9.5% as required under Superannuation Guarantee legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2017, a full triennial actuarial investigation was completed. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 103.1%. To determine the VBI, the Fund Actuary used the following long-term assumptions:

- Net investment returns 6.5% pa
- Salary information 3.5% pa
- Price inflation (CPI) 2.5% pa.

Vision Super has advised that the estimated VBI at 30 June 2018 was 106.0%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2017 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2017 triennial actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2018, this rate was 9.5% of members' salaries (9.5% in 2016/2017). This rate will increase in line with any increases in the SG contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

Notes to the Financial Statements

For the year ended 30 June 2018

2017 triennial actuarial investigation surplus amounts

The Fund's triennial investigation as at 30 June 2017 identified the following in the defined benefit category of which Council is a contributing employer:

- A VBI surplus of \$69.8 million
- A total service liability surplus of \$193.5 million.
- A discounted accrued benefits surplus of \$228.8 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2017. Council was notified of the 30 June 2017 VBI during August 2017.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to the investigation date.

2018 interim actuarial investigation

An interim actuarial investigation will be conducted for the Fund's position as at 30 June 2018. It is anticipated that this actuarial investigation will be completed in December 2018.



ALPINE

SHIRE COUNCIL

Alpine Shire Council

Performance Statement

For the year ended 30 June 2018

Performance Statement

For the year ended 30 June 2018

Description of municipality

The Alpine Shire Council is situated in north-east Victoria, approximately 300km from the Victorian state capital Melbourne, and 70km south of Albury-Wodonga. The area of the Alpine Shire is 4,790 square kilometres consisting of 92% public land.

The Shire extends from mountain ranges to the valley floor, where residents choose to live predominantly around the three main towns of Bright, Myrtleford and Mount Beauty. Other members of the populace live in the smaller towns, villages and surrounding farming communities that are spread throughout the Shire.

The region offers a diverse lifestyle with a mix of culture, history and experience. The region is a well-known destination for tourists, with festivals, markets, exhibitions, sporting and recreational activities held throughout the Alpine Shire; together with a range of cafes, restaurants and wineries.

The estimated resident population of the Shire is 12,515, a number which significantly increases with the seasonal influx of tourists. Population demographics show a lower population of 20-39 year olds, but a much higher population of persons aged 55 and over than the Victorian averages.

Sustainable Capacity Indicators

For the year ended 30 June 2018

<i>Indicator/ measure</i>	Results				Material Variations
	2015	2016	2017	2018	
Population					
<i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,954	\$2,211	\$1,969	\$1,987	A slight change in calculation from 2017/18 onwards has occurred, as requested by Local Government Victoria, creating a small but not significant movement in results.
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$14,702	\$14,965	\$15,021	\$14,833	
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	21	21	22	22	

Sustainable Capacity Indicators (continued)

For the year ended 30 June 2018

<i>Indicator / measure</i>	Results				Material Variations
	2015	2016	2017	2018	
<p>Own-source revenue <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]</p>	\$1,558	\$1,677	\$1,584	\$1,699	A slight change in calculation from 2017/18 onwards has occurred, as requested by Local Government Victoria, creating a small but not significant movement in results.
<p>Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]</p>	\$565	\$366	\$573	\$421	Victorian Grants Commission timing lead to an abnormally high result in 2016/17.
<p>Disadvantage <i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]</p>	5	5	5	5	

Sustainable Capacity Indicators (continued)

For the year ended 30 June 2018

Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent capital grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*.

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue excluding revenue which is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2018

Service / indicator / measure	Results				Material Variations
	2015	2016	2017	2018	
Aquatic facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	3.4	4.0	3.2	3.1	Overall utilisation of aquatic facilities is slightly less than the previous year, driven mostly by a reduction in visits to the gymnasium at the indoor facility - a result of competition from new private fitness facilities opening in town.
Animal management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	0	1	0	0	No animal management prosecutions were undertaken in 2017/18.
Food safety Health and safety <i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	0%	46%	45%	33%	A reduction in follow up visits was due to a vacancy within Council's Environmental Health unit in 2017. The appointment of a full time Environmental Health Officer in January 2018 will assist in improving this measure in the 2018 calendar year.

Service Performance Indicators (continued)

For the year ended 30 June 2018

Service/indicator/measure	Results				Material Variations
	2015	2016	2017	2018	
Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	58	60	57	60	Satisfaction with "Council Decisions" has increased compared to the previous year, reflecting an overall positive result for Council across all Community Satisfaction Survey results in 2018.
Home and community care Participation <i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	30%	27%	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Australian Government's NDIS and CHSP programs.
Participation <i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	36%	29%	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Australian Government's NDIS and CHSP programs.

Service Performance Indicators (continued)

For the year ended 30 June 2018

Service/indicator/measure	Results				Material Variations
	0	0	0	0	
Libraries Participation <i>Active library members</i> [Number of active library members / Municipal population] x100	24%	23%	21%	20%	
Maternal and child health Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	85%	86%	89%	87%	Some staffing changes and challenges recruiting permanent MCH staff during 2017/18 may have impacted the participation in the MCH service.
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	88%	88%	85%	96%	Council saw a slight increase in participation in the service by Aboriginal children in 2017/18 compared to previous years.
Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	59	60	57	60	Satisfaction with "Sealed Local Roads" has increased compared to the previous year, reflecting an overall positive result for Council across all Community Satisfaction Survey results in 2018.

Service Performance Indicators (continued)

For the year ended 30 June 2018

Service/indicator/measure	Results				Material Variations
	2015	2016	2017	2018	
Statutory Planning Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	0%	0%	0%	0%	No Council planning decisions were taken to VCAT in 2017/18.
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	49%	49%	50%	46%	A change in contractors means a slight change in reporting methodology, resulting in a small reduction from the previous year. An increase in contamination in recycling collections (ie garbage being removed from the recycling kerbside collection) has been noted, and impacts slightly on Council's final result.

Service Performance Indicators (continued)

For the year ended 30 June 2018

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the *Aboriginal Heritage Act 2006*

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English.

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth to control the standards of HACC service provision.

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the *Home and Community Care Act 1985* of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the *Home and Community Care Act 1985* of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

Financial Performance Indicators

For the year ended 30 June 2018

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Efficiency									
Revenue level									
<i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,623	\$1,696	\$1,710	\$1,717	\$1,760	\$1,795	\$1,843	\$1,893	
Expenditure level									
<i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$2,812	\$3,026	\$2,875	\$2,854	\$2,789	\$2,883	\$2,945	\$3,022	A slight change in calculation from 2017/18 onwards has occurred, as requested by Local Government Victoria, creating a small but not significant movement in results.
Workforce turnover									
<i>Resignations and terminations compared to average staff</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	23%	6%	31%	7.1%	10.0%	10.0%	10.0%	10.0%	In 2016/17, Council's resignations and terminations was high due to the Home and Community Care service being recommissioned to another provider effective 1 July 2016. Council's result in 2017/18 is a return to a more expected pattern. Forecast turnover has been adjusted down from 15% to 10% to reflect recent experience outside of abnormal adjustments such as experienced in 2016/17.

Financial Performance Indicators (continued)

For the year ended 30 June 2018

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Liquidity									
Working capital									
<i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x100	289%	231%	285%	423%	291%	333%	311%	346%	The primary driver for the increase in current assets compared to current liabilities was income being \$4.7m favourable to budget in 2017/18. This ratio is expected to reduce to more closely align to recent historical results over the course of 2018/19 given the substantial planned capital works program of \$11.3 million.
Unrestricted cash									
<i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100	177%	152%	33%	334%	244%	279%	261%	290%	The primary driver for the increase in unrestricted cash compared to liabilities was income being \$4.7m favourable to budget in 2017/18. This ratio is expected to reduce over the course of 2018/19 given the substantial planned capital works program of \$11.3 million.

Financial Performance Indicators (continued)

For the year ended 30 June 2018

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Obligations									
Asset renewal									
<i>Asset renewal compared to depreciation</i> [Asset renewal expenses / Asset depreciation] x100	71%	80%	77%	76%	106%	90%	89%	91%	
Loans and borrowings									
<i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	6%	0%	0%	0%	0%	0%	0%	0%	
<i>Loans and borrowings repayments</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	2%	6%	0%	0%	0%	0%	0%	0%	

Financial Performance Indicators (continued)

For the year ended 30 June 2018

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Obligations (continued) Indebtedness <i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x100	26%	23%	19%	16%	14%	13%	11%	11%	A slight change in calculation from 2017/18 onwards has occurred, as requested by Local Government Victoria, creating a small but not significant movement in results. Council ceased to borrow in 2015/16 reducing non-current liabilities. At the same time own source revenue was favourable to budget in 2017/18 primarily due to property development in the Shire boosting rates, charges, fees and fines.
Operating position Adjusted underlying result <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	12%	-5%	12%	11%	2%	6%	6%	6%	A slight change in calculation from 2017/18 onwards has occurred, as requested by Local Government Victoria, creating a small but not significant movement in results.

Financial Performance Indicators (continued)

For the year ended 30 June 2018

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Stability									
Rates concentration									
<i>Rates compared to adjusted underlying revenue</i>	58%	65%	59%	62%	72%	69%	69%	69%	A slight change in calculation from 2017/18 onwards has occurred, as requested by Local Government Victoria, creating a small but not significant movement in results.
[Rate revenue / Adjusted underlying revenue] x100									
Rates effort									
<i>Rates compared to property values</i>	0.6%	0.6%	0.6%	0.5%	0.5%	0.6%	0.6%	0.6%	
[Rate revenue / Capital improved value of rateable properties in the municipality] x100									

Financial Performance Indicators (continued)

For the year ended 30 June 2018

Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent capital grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2018

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and *Local Government (Planning and Reporting) Regulations 2014*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations 2014* require explanation of any material variations in the results contained in the performance statement. Council has utilised materiality thresholds as described in the "Local Government Better Practice Guide 2017-18 - Performance Statement" relevant to each indicator and measure. Where Council's year on year result varies by more than 10% of the State-wide average (2016/17), Council has reported a material variance. Explanations have not been provided for variations below these materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 19 June 2018 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting Council.

Certification of the performance statement

For the year ended 30 June 2018

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

NAME

Principal Accounting Officer

Dated:

In our opinion, the accompanying performance statement of the Alpine Shire Council for the year ended 30 June 2018 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify this performance statement in its final form.

NAME

Councillor

Dated:

NAME

Councillor

Dated:

Charlie Bird

Chief Executive Officer

Dated:

RECORD OF ASSEMBLY OF COUNCILORS

Meeting Title: Briefing Session
Date: 24 July 2018
Location: Committee Room, Bright Office
Start Time: 3.00pm
Chairperson: Cr Ron Janas, Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Mayor	Charlie Bird	Chief Executive Officer
Cr Kitty Knappstein	Councillor	Will Jeremy	Director Assets
Cr Daryl Pearce	Councillor	Nathalie Cooke	Director Corporate

Councillor and staff apologies:

Name	Position
Cr Sarah Nicholas	Deputy Mayor
Cr Tony Keeble	Councillor
Cr John Forsyth	Councillor
Cr Peter Roper	Councillor

1. Conflict of interest disclosures

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

3. Matters considered

- Councillor only time
- Risk Framework
- Local Laws review
- Long Term Financial Plan
- Harrierville Greenwaste Management
- Myrtleford Holiday Park Tender
- Pick my Project.

RECORD OF ASSEMBLY OF COUNCILORS

Meeting Title: Briefing Session
Date: 7 August 2018
Location: Committee Room, Bright Office
Start Time: 4.00pm
Chairperson: Cr Ron Janas, Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Mayor	Charlie Bird	Chief Executive Officer
Cr Sarah Nicholas	Deputy Mayor	Will Jeremy	Director Assets
Cr Tony Keeble	Councillor	Nathalie Cooke	Director Corporate
Cr John Forsyth	Councillor		
Cr Daryl Pearce	Councillor		
Cr Peter Roper	Councillor		
Cr Kitty Knappstein	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

3. Matters considered

- Councillor only time
- Bright Car Parking Plan
- Alpine Events Park management model
- IT Disaster Recovery in the Cloud
- Harrierville Green Waste
- Agenda review Ordinary Council Meeting

RECORD OF ASSEMBLY OF COUNCILORS

Meeting Title: Briefing Session
Date: 21 August 2018
Location: Committee Room, Bright Office
Start Time: 3.00pm
Chairperson: Cr Sarah Nicholas – Deputy Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Sarah Nicholas	Deputy Mayor	Charlie Bird	Chief Executive Officer
Cr John Forsyth	Councillor	Will Jeremy	Director Assets
Cr Tony Keeble	Councillor	Nathalie Cooke	Director Corporate
Cr Kitty Knappstein	Councillor		

Councillor and staff apologies:

Name	Position
Cr Ron Janas	Mayor
Cr Daryl Pearce	Councillor
Cr Peter Roper	Councillor

1. Conflict of interest disclosures

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

3. Matters considered

- Councillor only time
- Councillor Strategic Planning Workshop outcomes
- McNamara Reserve Netball and Tennis Construction Tender
- Dinner Plain Events Funding
- Supply and delivery of Bitumen Emulsion Tender
- Cobungra Court Harrierville
- VIC Operating Hours
- Town entry signage