



# Alpine Shire

**ORDINARY COUNCIL MEETING**

**MINUTES**

**M8 – 7 August 2018**

**Bright Council Chambers**

**7:00pm**



The next **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **7 August 2018** commenced at **7:00pm**.

## **PRESENT**

### **COUNCILLORS**

Cr Ron Janas – Mayor

Cr Sarah Nicholas – Deputy Mayor

Cr John Forsyth

Cr Kitty Knappstein

Cr Tony Keeble

Cr Daryl Pearce

Cr Peter Roper

### **OFFICERS**

Mr Charlie Bird – Chief Executive Officer

Ms Nathalie Cooke – Director Corporate

Mr William Jeremy – Director Assets



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## **1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS**

*The CEO read the following statement:*

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

By speaking during question time, or at any time during the meeting, you consent to your voice and any comments you make being recorded.

In common with all narrative during council meetings verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

## **2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, AND RECOGNITION OF ALL PEOPLE**

*The CEO read the following statement:*

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

## **3 CONFIRMATION OF MINUTES**

### **3.1 ORDINARY COUNCIL MEETING – M7 – 3 JULY 2018**

*Cr Keeble*

*Cr Pearce*

*That the minutes of Ordinary Council Meeting M8 held on 3 July 2018 as circulated be confirmed.*

*Carried*

## **4 APOLOGIES**

Refer to Alpine Shire Council's website [www.alpineshire.vic.gov.au](http://www.alpineshire.vic.gov.au); for its YouTube live-streaming recording for responses to questions.

## **5 OBITUARIES / CONGRATULATIONS**

Refer to Alpine Shire Council's website [www.alpineshire.vic.gov.au](http://www.alpineshire.vic.gov.au); for its YouTube live-streaming recording for responses to questions.



## **6 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST**

Item 8.2.2 Events Funding - Cr Knappstein declared a conflict of interest with respect to the Bright Autumn Festival – Gala Day event and was not present for assessment of that application.

Item 8.2.3 Community Grants - Cr Knappstein declared a conflict of interest with respect to the Alpine Shire Heritage Network project and was not present for assessment of that application.

## **7 PUBLIC QUESTIONS ON AGENDA ITEMS**

Questions on Notice will be limited to two questions per person.

Questions on Notice can be written or from the floor.

Refer to Alpine Shire Council's website [www.alpineshire.vic.gov.au](http://www.alpineshire.vic.gov.au) for its YouTube live-streaming recording for responses to questions.



## **8 PRESENTATION OF REPORTS BY OFFICERS**

### **8.1 CHIEF EXECUTIVE OFFICER – CHARLIE BIRD**

#### **8.1.1 Contract approved by the CEO**

*Cr Keeble*

*Cr Pearce*

*That the Contract approved by the CEO be noted.*

Contract No:	CQ18003	Process:	Request for Quotation
Title:	Alpine Better Places : Myrtleford – Supply of Custom Made Street Furniture		
Tenderer:	Draffin		
\$ (excl. GST):	48,111		

*Carried*



## **8.2 DIRECTOR ASSETS – WILL JEREMY**

### **8.2.1 Municipal Emergency Management Plan**

File Number: 0508.00

#### **INTRODUCTION**

This report relates to the adoption of Council's updated Municipal Emergency Management Plan.

*Cr Roper*

*Cr Keeble*

- 1. That Council adopt the Alpine Shire Council Municipal Emergency Management Plan Version 4.0 2018; and*
- 2. Sign and seal the Emergency Management Plan Version 4.0 2018 at the appropriate section in the agenda.*

*Carried*

#### **BACKGROUND**

Council is required to prepare and maintain a Municipal Emergency Management Plan (MEMP) to comply with the *Victorian Emergency Management Act 1986 and 2013*. Council's MEMP has been updated in consultation with the Municipal Emergency Management Planning Committee, ahead of an audit of the MEMP to be carried out on 5 September 2018 by a panel comprising representatives from the State Emergency Service, Department of Health and Human Services, and Victoria Police.

The key changes made to the document are:

- Updates following a review of the Community Emergency Risk Assessment (CERA) covering the applicable risks to Alpine Shire.
- Addition of information relating to 2016 census data regarding vulnerable people and vulnerabilities Alpine Shire may face with relief and recovery as a result of an emergency.
- Development of an Emergency Communications Plan.

#### **ISSUES**

Nil.

#### **POLICY IMPLICATIONS**

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-21:

- Infrastructure and open space that our community is proud of.



## **FINANCIAL AND RESOURCE IMPLICATIONS**

Nil.

## **CONSULTATION**

The MEMP has been updated with input from members of the Municipal Emergency Management Planning Committee and key Alpine Shire Council staff holding identified Emergency Management roles.

## **CONCLUSION**

The updated Municipal Emergency Management Plan has been reviewed and is now recommended for adoption by Council.

## **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Maintenance
- Emergency Management Coordinator

## **ATTACHMENT(S)**

8.2.1 Municipal Emergency Management Plan Version 4.0 (2018)





## 8.2.2 Event Funding Program 2018/19

File Number: 1610.26

### INTRODUCTION

This report relates to the allocation of financial sponsorship and the provision of logistics support to events through Council's 2018/19 Event Funding Program.

*Cr Roper*  
*Cr Nicholas*

*That Council:*

- 1. Allocates financial sponsorship and provides logistics support to events as follows:*

<i>Event</i>	<i>Applicant</i>	<i>Financial Sponsorship</i>	<i>Logistics Support</i>
<i>16th Great Alpine Classic Golf Tournament 2018</i>	<i>Myrtleford Golf Club Incorporated.</i>	<i>\$1,200</i>	<i>Nil</i>
<i>5 Zero (New Event)</i>	<i>Bright Brewery</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Audax Alpine Classic and Bonjour Bright</i>	<i>Audax Alpine Classic</i>	<i>\$6,500</i>	<i>\$3,500</i>
<i>Australian National AAA Bright Paragliding</i>	<i>North East Victorian Hang Gliding Club</i>	<i>\$2,500</i>	<i>Nil</i>
<i>Four Peaks Alpine Climb</i>	<i>Mountain Sports Australia</i>	<i>\$2,500</i>	<i>\$250</i>
<i>Bright Autumn Festival - Gala Day</i>	<i>Bright Autumn Festival Committee - Chamber of Commerce</i>	<i>\$9,700</i>	<i>\$2,680</i>
<i>The Alfred 6 Hour</i>	<i>Alpine Cycling Club</i>	<i>\$2,200</i>	<i>\$300</i>
<i>Bright Cabaret Festival</i>	<i>FAM Events and Productions</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Bright Festival of Photography</i>	<i>Bright Festival of Photography</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Bright Fun Run</i>	<i>Bright P12 College</i>	<i>\$5,430</i>	<i>\$650</i>
<i>Make it Bake it Grow it - Markets</i>	<i>Bright Chamber of Commerce</i>	<i>Nil</i>	<i>\$2,500</i>
<i>Bright Mountain Film Tour</i>	<i>Hand Cut Productions</i>	<i>\$2,000</i>	<i>\$250</i>
<i>Bright OktoberFest</i>	<i>Bright Chalet</i>	<i>Nil</i>	<i>\$800</i>
<i>Bright Running Festival (New Event)</i>	<i>Perseverance Events Pty Ltd</i>	<i>\$1,000</i>	<i>Nil</i>



<i>Event</i>	<i>Applicant</i>	<i>Financial Sponsorship</i>	<i>Logistics Support</i>
<i>Bright Spring Festival Grand Fireworks Spectacular and Entertainment</i>	<i>Bright Spring Festival Committee - Chamber of Commerce</i>	<i>\$2,000</i>	<i>\$500</i>
<i>Brighter Days Festival</i>	<i>Brighter Days Foundation</i>	<i>Nil</i>	<i>\$15,000</i>
<i>Bright's Iconic Rod Run</i>	<i>Bright Rod and Kustom Club Inc.</i>	<i>\$25,000</i>	<i>\$26,500</i>
<i>Buffalo Stampede</i>	<i>Mountain Sports Australia</i>	<i>\$4,000</i>	<i>\$1,000</i>
<i>Dederang Picnic Races 2018</i>	<i>Dederang Picnic Race Club</i>	<i>\$700</i>	<i>Nil</i>
<i>Get a Grip of the Grind (New Event)</i>	<i>Halpin Partnership Pty Ltd</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Harrietville Half Marathon</i>	<i>Team Harrietville Half</i>	<i>\$3,500</i>	<i>\$500</i>
<i>High Country Charity Ride</i>	<i>Cycle Plan</i>	<i>\$2,000</i>	<i>Nil</i>
<i>High Country Kids Free Christmas Movie Night 2018</i>	<i>BELKY Pty Ltd - Trading as Cloud 9 Cinema</i>	<i>\$1,000</i>	<i>Nil</i>
<i>High Country Women's Cycling Festival</i>	<i>High Country Women's Cycling Pty Ltd</i>	<i>\$2,000</i>	<i>\$500</i>
<i>LaFiera</i>	<i>Myrtleford Chamber of Commerce</i>	<i>\$7,500</i>	<i>\$3,000</i>
<i>Mid Winter Snowball</i>	<i>Champagne Club Kiewa Valley Inc.</i>	<i>\$1,500</i>	<i>Nil</i>
<i>Mount Beauty Art Show</i>	<i>Mount Beauty Art Group</i>	<i>\$2,000</i>	<i>Nil</i>
<i>Mount Beauty Music Festival</i>	<i>Mount Beauty Music Festival</i>	<i>\$5,000</i>	<i>\$500</i>
<i>Myrtleford &amp; District Agricultural &amp; Pastoral Show</i>	<i>Myrtleford and District Agricultural and Pastoral Society Show</i>	<i>\$4,000</i>	<i>\$700</i>
<i>Myrtleford 65th Golden Spurs Rodeo / Little Tackers Rodeo Training</i>	<i>Myrtleford Golden Spurs Rodeo Committee Inc.</i>	<i>\$1,000</i>	<i>\$1,100</i>
<i>Myrtleford Show &amp; Shine</i>	<i>Rotary Club of Myrtleford Inc.</i>	<i>\$1,000</i>	<i>\$1,000</i>
<i>Myrtleford Bush Market</i>	<i>Myrtleford Chamber of Commerce</i>	<i>\$1,200</i>	<i>\$700</i>
<i>Myrtleford Farmers Market</i>	<i>Myrtleford Farmers Market</i>	<i>\$1,000</i>	<i>\$1,500</i>
<i>Mount Beauty NYE Celebrations</i>	<i>Mount Beauty United Cricket Club</i>	<i>\$2,000</i>	<i>\$300</i>



<i>Event</i>	<i>Applicant</i>	<i>Financial Sponsorship</i>	<i>Logistics Support</i>
<i>OVCC Championships</i>	<i>Ovens Valley Canine Club</i>	<i>\$1,000</i>	<i>\$650</i>
<i>Peaks Challenge</i>	<i>Bicycle Network</i>	<i>Nil</i>	<i>\$1,700</i>
<i>Rotary Club of Bright - Summer Concert Series</i>	<i>Rotary Club of Bight</i>	<i>\$1,500</i>	<i>\$500</i>
<i>Rotary Club of Bright - Markets</i>	<i>Rotary Club of Bright</i>	<i>\$6,000</i>	<i>\$3,500</i>
<i>Team Mount Beauty MTB Event Series</i>	<i>Team Mount Beauty</i>	<i>\$1,500</i>	<i>\$1,200</i>
<i>Myrtleford Festival</i>	<i>The Myrtleford Festival Association Inc.</i>	<i>\$7,500</i>	<i>\$2,500</i>
<i>Tour of Bright</i>	<i>Alpine Cycling Club</i>	<i>\$10,000</i>	<i>\$2,000</i>
<i>Touratech Travel Event &amp; Adventure Challenge</i>	<i>Touratech Australia</i>	<i>\$2,000</i>	<i>\$1,000</i>
<i>Transmoto 8-Hour Enduro</i>	<i>Three Crowns Media Group Pty Ltd</i>	<i>\$3,000</i>	<i>\$250</i>
<i>Valley Fire Festival</i>	<i>Champagne Club Kiewa Valley Inc.</i>	<i>\$2,000</i>	<i>\$250</i>
<i>Wandi Cross</i>	<i>Wandi Trail Runners Inc.</i>	<i>\$3,500</i>	<i>\$200</i>
<i>Wandiligong Nut Festival</i>	<i>Wandiligong Nut Festival</i>	<i>\$2,000</i>	<i>\$900</i>
<i>Spartan Australia Trifecta</i>	<i>Initiative Events Pty Ltd</i>	<i>\$40,000</i>	<i>Nil</i>
<i>Total</i>		<i>\$187,430</i>	<i>\$78,380</i>

2. *Provides delegation to the Chief Executive Officer to distribute the residual funds, \$35,040.*

3. *Provides feedback to applicants on their funding applications.*

*Carried*

## **BACKGROUND**

Events are vitally important to the economy in the Alpine Shire. A total of 133 events were hosted throughout the municipality over the 2017/18 financial year, injecting an estimated \$41million into the local economy.

Alpine Shire Council's 2018/19 Event Funding Program was open for applications between 4 May and 29 June 2018. A total of 47 applications were received, with a cumulative request of \$258,565 in financial sponsorship.



Council Officers carried out preliminary scoring of each application against the following criteria as detailed in the Event Funding Program Guidelines:

- Community impact and benefit;
- Expected economic and tourism benefits;
- Event profile;
- Capacity and capability of the event organiser to develop and deliver the event; and
- General criteria, including: long term sustainability of the event; operational detail of the event (including marketing); social justice principles; capacity to build relationships; location and fit of the event within the community; long term legacy creation; links to state/regional and local event strategies/plans.

Guided by the preliminary scoring, the applications were then reviewed by an assessment panel comprising:

- One member of the Bright and District Chamber of Commerce;
- One member of the Upper Kiewa Valley Community Association;
- One member of Rotary Myrtleford; and
- Two Councillors (Cr Janas and Cr Knappstein).

Council's Manager Economic and Community Development and Events Development Officer were also present to support the assessment panel.

The assessment panel has recommended that all 47 applicants receive support through the Event Funding Program, totalling \$187,430 in financial sponsorship and an estimated value of \$78,380 in logistics support.

Logistics support includes Council staffing to deliver various services for events (\$30,850), the use of Council's marquee by Bright's Iconic Rod Run event (\$17,500), as well as estimated costs for additional waste management and facility cleaning services (\$30,030).

The panel has recommended that 24 of the applicants receive the full amount of funding requested, and 23 of the applicants receive support at a lower level than requested.

## **ISSUES**

In response to the increasing challenges of effectively supporting a large portfolio of events, Council has implemented changes in the traffic management support which will be provided to events. Council's role will continue to include the review and approval of traffic management plans where these are required, however the preparation of traffic management plans will become the responsibility of the event organiser. Additionally, whilst Council Officers will be deployed to monitor the effectiveness of traffic management implementation and enforce compliance during larger events, the responsibility for the provision of traffic management materials (temporary signage, bollards etc.) and the implementation of the approved traffic management plan will now sit with the event organisers. To assist in the transition to



this new model for traffic management during events, additional financial support has been considered by the assessment panel when making sponsorship recommendations.

A small number of community organisations will continue to have limited access to Council resources including traffic cones and barriers, where removing this support was considered likely to jeopardise the continued successful running of these events.

The cost for erection, provision of lighting, dismantling and cleaning of Council's marquee is \$17,500. In previous years this cost has been spread across multiple events; however this year Bright's Iconic Rod Run is the only event to request the use of this resource. The full cost of \$17,500 has been allocated within Council's logistics support to the Rod Run event to cover the use of the marquee this year, on the basis that late withdrawal of support would unreasonably penalise the delivery of the event. However, any event wishing to use this resource in the future will need to factor the full cost into their forecast expenditure, and not rely on this support being provided by Council.

### **POLICY IMPLICATIONS**

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-21:

- A thriving and connected community.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Council's 2018/19 budget includes provision of \$270,000 to support the delivery of events through the Events Funding Program.

The recommended allocation of \$234,960 for sponsorship and logistics results in a budget surplus of \$35,040. The remaining amount of \$30,850 for logistics support by Council Officers is included in Council's wages budget.

The surplus funds may be considered for distribution:

- To events arising outside of the funding round.
- To provide traffic management training for event organisers and volunteer organisations to assist them to implement event traffic management on roads owned by Council.

### **CONSULTATION**

The Event Funding Program was advertised in the local media, on Council's website and Facebook page, and details were emailed directly to all existing event organisers.

Event organisers were engaged by Council's events team through the application period, particularly in respect of the changes implemented in the model for traffic management delivery.

An assessment panel comprising two Councillors and three representatives from across the Shire assessed the applications received under the Event Funding Program, and provided the recommendations contained in the report.



## **CONCLUSION**

Events are extremely important to the Alpine Shire by providing economic injection and cultural enrichment.

The recommendations put forward by the funding assessment panel support events that align with the regional brand, encourage repeat visitation, contribute to the events calendar, have a positive economic impact for the community and may be sustainable over a long period of time.

The recommendations align with the event funding criteria.

## **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development
- Development Officer (Event Development)
- Development Officers (Event Operations)

During the assessment Cr Knappstein declared a conflict of interest with respect to the Bright Autumn Festival - Gala Day event - and was not present during the assessment of this application.

## **ATTACHMENT(S)**

- Nil



### 8.2.3 Community Grants Program 2018/19

File Number: 1780.00

#### INTRODUCTION

This report relates to the allocation of funding through Council's 2018/19 Community Grants Program.

*Cr Roper*

*Cr Keeble*

*That Council:*

#### 1. Allocates funding as follows:

<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total project cost</i>
<i>Alpine Community Plantation</i>	<i>Mystic Park Crossing Improvements</i>	<i>\$8,150</i>	<i>\$8,150</i>	<i>\$10,902</i>
<i>Alpine Shire Heritage Network (ASHN)</i>	<i>Re-Print Heritage Trail Brochure</i>	<i>\$4,294</i>	<i>\$3,000</i>	<i>\$5,760</i>
<i>Bright and District Historical Society</i>	<i>Blue Plaque Walk</i>	<i>\$1,200</i>	<i>\$1,200</i>	<i>\$1,954</i>
<i>Bright Community Garden</i>	<i>Glass House</i>	<i>\$4,070</i>	<i>\$4,000</i>	<i>\$6,080</i>
<i>Bright Garden Club</i>	<i>Gardener's Event</i>	<i>\$1,250</i>	<i>\$600</i>	<i>\$3,420</i>
<i>Bright United Men's Shed</i>	<i>Ovens Valley Model Train Layout</i>	<i>\$2,995</i>	<i>\$1,500</i>	<i>\$4,595</i>
<i>Happy Valley Hall Committee of Management</i>	<i>Supporting Volunteers and Building Community</i>	<i>\$5,450</i>	<i>\$4,700</i>	<i>\$7,300</i>
<i>Harrietville Historical Society</i>	<i>The Past Brought to Light</i>	<i>\$1,313</i>	<i>\$950</i>	<i>\$1,751</i>
<i>Kangwa Compost Collective</i>	<i>Kangwa Compost Collective</i>	<i>\$2,550</i>	<i>\$1,000</i>	<i>\$7,830</i>
<i>Kiewa Valley Historical Society</i>	<i>Update to existing equipment/new signage</i>	<i>\$1,500</i>	<i>\$1,500</i>	<i>\$2,000</i>
<i>Kiewa Valley Modellers Inc.</i>	<i>New lawnmower</i>	<i>\$3,298</i>	<i>\$3,000</i>	<i>\$4,498</i>



<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total project cost</i>
<i>Mount Beauty Car Club</i>	<i>Club Grader</i>	<i>\$5,000</i>	<i>\$5,000</i>	<i>\$30,000</i>
<i>Mount Beauty Men's Shed</i>	<i>Shed Extension</i>	<i>\$7,016</i>	<i>\$5,000</i>	<i>\$10,289</i>
<i>Mount Beauty Neighbourhood House</i>	<i>Kitchen Floor Replacement</i>	<i>\$3,807</i>	<i>\$3,807</i>	<i>\$11,407</i>
<i>Mount Beauty OCD and Anxiety Support Group</i>	<i>Living with anxiety and building a resilient community</i>	<i>\$1,375</i>	<i>\$1,300</i>	<i>\$3,930</i>
<i>Mudgegonga Hall Committee</i>	<i>External stairs and emergency exits</i>	<i>\$6,237</i>	<i>\$6,000</i>	<i>\$8,422</i>
<i>Myrtleford and District Circolo Calabrese</i>	<i>Calabrese Community Cultural Events Enhancement</i>	<i>\$944</i>	<i>\$900</i>	<i>\$1,244</i>
<i>Myrtleford Community Garden</i>	<i>Tools for the job</i>	<i>\$809</i>	<i>\$809</i>	<i>\$1,078</i>
<i>Myrtleford Amateur Swimming Club</i>	<i>Shade Marquee</i>	<i>\$1,234</i>	<i>\$1,200</i>	<i>\$1,645</i>
<i>Porepunkah Public Hall &amp; Porepunkah Public Reserve Committee of Management</i>	<i>Pump Track for Punka Peeps</i>	<i>\$7,500</i>	<i>\$7,500</i>	<i>\$23,170</i>
<i>Upper Kiewa Valley Lions Club</i>	<i>Replacement cover for quick shade gazebo</i>	<i>\$540</i>	<i>\$500</i>	<i>\$720</i>
<i>Upper Kiewa Valley Lions Club</i>	<i>Purchase of quick shade gazebo</i>	<i>\$1,515</i>	<i>\$1,500</i>	<i>\$2,020</i>
<i>Upper Ovens Valley Landcare Group</i>	<i>Environment Management Plan – values and risks</i>	<i>\$5,500</i>	<i>\$3,000</i>	<i>\$9,500</i>
<i>Totals:</i>		<i>\$77,547</i>	<i>\$66,116</i>	<i>\$159,515</i>

2. *Allocates the sum of \$1,000 to support community groups wishing to apply for small grants to run Clean Up Australia Day events in March 2019. This program will be open for applications in January 2019.*
3. *Allocates the sum of \$4,000 to subsidise first aid training sessions for interested volunteer community groups across the Shire. Council Officers will coordinate the delivery of this initiative.*





4. *Provides delegation to the Chief Executive Officer to distribute the residual funds, \$8,884.*
5. *Provides feedback and assistance to unsuccessful applicants in highlighting other potential funding opportunities that may be available for their projects.*

*Carried*

## **BACKGROUND**

Council's Community Grants Program is a long established funding program assisting community groups and organisations to deliver community focussed projects, programs and initiatives.

The 2018/19 Community Grants Program was open for applications between 4 May and 29 June 2018. A total of 37 applications were received, with a cumulative request of \$157,654 in funding.

The applications were reviewed by an assessment panel comprising:

- Three members of the Mount Beauty Community;
- One member of the Bright and District Chamber of Commerce;
- One youth representative from Bright;
- One youth representative from Myrtleford; and
- Two Councillors (Cr Janas and Cr Knappstein).

Council's Manager Economic and Community Development and Community Development Officer were also present to support the assessment panel.

Applications were assessed against the following criteria:

- The degree of benefit to the community;
- The contribution and support from the community toward the project;
- The degree to which projects can be maintained and are sustainable;
- The impact on environmental, economic, social, built, recreational and wellbeing criteria; and
- The geographical spread of funding allocation across the Shire;

The assessment panel has recommended that 23 applicants receive funding, with 15 receiving the full amount of funding requested and 8 received funding at a reduced level. An application from the Mount Beauty Music Festival was transferred to the Event Funding Program.

A further amount of \$5,000 is recommended to be allocated to support community groups wishing to apply for small grants to run Clean Up Australia Day events in March 2019, to subsidise first aid training sessions for interested volunteer community groups.



## ISSUES

13 applications have not been recommended for funding for the reasons outlined below:

Applicant	Project	Amount Requested
Alpine Cycling Club	Increase Equipment Storage Capacity	\$6,213
Incomplete application		
Bright Croquet Club	Irrigation / Watering System Upgrade	\$4,331
Applicant has been a recipient of significant community grant funding over the last five years		
Champagne Club Kiewa Valley Inc.	Volunteer safety and support	\$1,995
This project is being supported through community volunteer first aid training coordinated by Council Officers.		
Champagne Club Kiewa Valley Inc.	Community Fire pit	\$4,000
This project duplicates a service already offered in the community.		
Freeburgh Rec and Public Hall Reserve Committee	Freeburgh Hall Verandah	\$ 7,778
This project is aesthetic with limited value to the community.		
Harrietteville Community Forum	Harrietteville Township Action Plan	\$5,000
Applicant has previously received funding and Council support to complete a similar project.		
Mount Beauty Cricket Club	Youth Activities for Cricket Club Events	\$907
Insufficient information around the benefit of purchasing the equipment.		
Mount Beauty Golf Club	Plans for New Clubhouse	\$8,560
This is a scoping project and the applicant was unable to provide evidence of being able to complete the full project.		
Mount Beauty Secondary School	Energy Breakthrough	\$1,450
This project will be funded through a donation by Alpine Shire Youth Awards.		
Myrtleford Speedway Club Inc.	Safety Upgrade & General Refurbishment of Myrtleford Speedway	\$10,040
Failed to provide evidence of landowner support.		
Porepunkah Public Hall and Porepunkah Public Reserve Committee of Management	Porepunkah Public Hall Flooring Improvement Works	\$10,500
Applicant received significant funding in the last round and was successful in another application this round.		
Sustainable Upper	Enabling a Sustainable Upper Ovens	\$4,980



Applicant	Project	Amount Requested
Ovens		
Application was to establish a group.		
Team Mount Beauty	Team Mount Beauty History Project	\$14,260
High cost project with limited benefit to the broader community.		

### **POLICY IMPLICATIONS**

The recommendations in this report are consistent with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Council's 2018/19 budget includes provision of \$80,000 to support community projects through the Community Grants Program.

The recommended allocation of \$66,116 through community grants, and \$5,000 for the Clean Up Australia initiative and subsidised first aid sessions, results in a budget surplus of \$8,884.

The surplus funds may be considered for distribution to other community initiatives, programs or projects arising throughout the financial year.

### **CONSULTATION**

The Community Grants Program was advertised through local media, on Council's website and Facebook page and emailed directly to community groups. An assessment panel including two Councillors and representatives from across the Shire assessed the grant funding applications, and provided the recommendations contained within this report.

### **CONCLUSION**

The recommendation to fund 23 projects to the value of \$66,116 will ensure that all highly valued projects are funded for 2018-19. The recommendations put forward by the assessment panel support community participation, contribute to the building of healthy and strong communities and represent a diversity of projects from across the Shire.



### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development
- Community Development Officer

During the assessment panel review, Cr Knappstein declared a conflict of interest with respect to the Alpine Shire Heritage Network project and was not present during the assessment of this application.

### **ATTACHMENT(S)**

- Nil



### **8.3 DIRECTOR CORPORATE – NATHALIE COOKE**

#### **8.3.1 Community Satisfaction Survey 2018**

File Number: 800.03

##### **INTRODUCTION**

The annual Community Satisfaction Survey coordinated by Local Government Victoria provides a benchmark for the majority of Councils across Victoria. Alpine Shire Council's 2018 overall performance survey results are an improvement on 2017 survey results for almost all areas, and are significantly higher than the Small Rural Councils average, and State-wide average. Customer Service remains Council's highest performing area, despite being the only area not to improve since 2017.

*Cr Keeble  
Cr Forsyth*

*That Council note the results of the 2018 Community Satisfaction Survey conducted within the Alpine Shire.*

*Carried*

##### **BACKGROUND**

The annual Community Satisfaction Survey is coordinated by Local Government Victoria (LGV). While each Council has the ability to 'opt in' to the survey, the introduction of the Local Government Performance Reporting Framework (LGPRF) from 1 July 2014 has tied three of the results in the framework to questions within the Community Satisfaction Survey. The survey consists of a group of 'core' questions that are asked by every council that participates, plus a suite of 'optional' questions. Council elected to ask only the core questions, providing a basis to both provide good comparative data across councils, and also satisfy the needs of the LGPRF.

The survey (conducted by JWS Research on behalf of LGV) consists of a phone interview with 400 residents - respondents are sought according to the demographic profile for the Alpine Shire from the most recent census. Surveys were conducted during February and March 2018.

In 2018, 64 of the 79 councils across Victoria participated in the survey. Of these, 18 were in the "Small Rural Councils" grouping, to which Alpine Shire Council is allocated. Results for the survey are shown relative to the Small Rural Councils grouping and the wider State-wide results in 2018 and against Council's own result in 2017.

Results are summarised through an 'Index Score' which is a weighted average of how many respondents responded against each possible survey response to each question, including 'very good', 'good', 'average', 'poor' and 'very poor'. Survey responses of 'can't say' were excluded from the Index Score. A higher index score indicates a more positive weighted response.



## RESULTS

Performance Measures – Index Scores	Alpine 2017	Alpine 2018	Small Rural 2018	State-wide 2018
<b>OVERALL PERFORMANCE</b>	61	<b>62<sup>+#</sup></b>	56	59
<b>COMMUNITY CONSULTATION</b> <i>(Community consultation and engagement)</i>	56	<b>62<sup>+#</sup></b>	54	55
<b>ADVOCACY</b> <i>(Lobbying on behalf of the community)</i>	56	<b>57<sup>+</sup></b>	53	54
<b>MAKING COMMUNITY DECISIONS</b> <i>(Decisions made in the interest of the community)</i>	57	<b>60<sup>+</sup></b>	52	54
<b>SEALED LOCAL ROADS</b> <i>(Condition of sealed local roads)</i>	57	<b>60<sup>+</sup></b>	49	53
<b>CUSTOMER SERVICE</b>	71	<b>70</b>	69	70
<b>OVERALL COUNCIL DIRECTION</b>	58	<b>59<sup>+</sup></b>	50	52

+ Alpine's result is significantly higher than State-wide Average

\* Alpine's result is significantly higher than Small Rural Average

# Alpine's 2018 result is significantly higher than Alpine's 2017 result

## ISSUES

Excerpts from 2018 Community Satisfaction Survey Research Report:

- Council's performance increased on almost all measures, with the exception of customer service, which dropped by one point (not a significant change) compared to Council's 2017 result. Customer service remains Council's best performing area.
  - Council's most improved service area is community consultation and engagement, which is significantly higher than in 2017 (index score of 62, up six points).
  - Alpine Shire Council's performance on six of the seven core performance measures is significantly higher than the State-wide and Small Rural group council averages (customer service being the one exception).
- In the area of customer service (index score of 70), Alpine Shire Council is performing to the State-wide council average (index score of 70), and one index



point higher than the Small Rural group average for Councils (69). This core performance measure is also Alpine Shire Council's best performing area.

- Perceptions of Council did not experience any significant declines in performance index scores in the past year. This is a positive result for Council. Further, Alpine Shire Council does not have any service areas that are performing significantly below the Small Rural group average.
- More in-depth analysis of results can be found in Attachment 8.2.1.

### **POLICY IMPLICATIONS**

While undertaking the Community Satisfaction Survey is not mandatory, the linkage between results for "Community Consultation", "Making Community Decisions" and "Sealed Local Roads" with the Local Government Performance Reporting Framework (LGPRF) has meant that undertaking it not only gives Council an insight as to how the community thinks it is performing, but means that Council is able to meet its annual reporting requirements.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017 - 2021:

- A high performing organisation.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The annual cost to Council for the 'core' questions in the Community Satisfaction Survey was \$8,450 including GST. This is the same cost as the previous year.

### **CONSULTATION**

400 residents were surveyed by JWS Research (on behalf of Local Government Victoria and Alpine Shire Council) to gather the data for this survey. All interviews were conducted by phone.

### **CONCLUSION**

Council's performance on all measures other than Customer Service has improved from 2017, and is significantly higher than both the Small Rural Councils average, and the State-wide average. A continued focus on Customer Service is recommended to maintain Council's consistent good results.



**DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Corporate
- Governance Officer

**ATTACHMENT(S)**

- 8.3.1 - 2018 Community Satisfaction Survey results - Alpine Shire Council





### 8.3.2 Local Planning Policy for Bulk Water Extraction – proposed Amendment GC85

File Number: 1468.C40

#### INTRODUCTION

The purpose of this report is to recommend that Council resolve to abandon the proposed Amendment GC85 of the Alpine Shire Council, Towong Shire Council and Indigo Shire Council Planning Schemes.

*Cr Roper*  
*Cr Keeble*

*That Council:*

- 1. Abandon Amendment GC85;*
- 2. Notify the Minister for Planning of the abandonment of the Amendment;  
and*
- 3. Notify submitters to the Amendment of the abandonment.*

*Carried*

#### BACKGROUND

Proposed Amendment GC85 would seek to amend the Alpine Shire Council, Towong Shire Council and Indigo Shire Council Planning Schemes by introducing a new policy, to be Clause 22.05 'Groundwater extraction for bottled water' (the Policy). As exhibited the Policy would apply to "*applications for the extraction of groundwater that is bottled onsite or offsite for commercial purposes*".

Alpine Shire Council is the Planning Authority for the Amendment and responsible for managing the process. The Amendment was exhibited from 24 November to 21 December 2017, with 21 submissions received. Of these, some were supportive of the Amendment while others opposed it.

#### ISSUES

Council has reviewed the outcome of the recent Court of Appeal case *Stanley Rural Community Inc. v Stanley Pastoral Pty Ltd [2017] VSCA 385*, ("Stanley Pastoral"). This decision highlighted the fact that the *Planning and Environment Act 1987* (and Planning Schemes made under that Act) have limited ability to regulate activities conducted in accordance with a Licence issued under the *Water Act 1989*.

Having regard for the implications of this decision, it appears likely that the proposed Amendment would not have any practical effect in regulating the activities of water extraction for commercial bottling purposes.

#### POLICY IMPLICATIONS

The *Stanley Pastoral* decision has highlighted an issue of concern to the Alpine Shire community, and it is clear that local government has limited options to safeguard



local amenity from the adverse impacts of the bottled water industry or other activities conducted under the *Water Act 1989*.

It is therefore incumbent upon the Victorian Government to consider changes to the *Water Act* and/or *Planning and Environment Act* that would be needed to ensure that amenity impacts from the extraction of water can be adequately addressed. It is clear that this matter is outside the powers available to local governments at this time.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017 - 2021:

- A well planned and safe community.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Abandonment of the proposed Amendment will mean that the staff resources can be reallocated.

### **CONSULTATION**

Both Towong and Indigo Shire Councils have been consulted and both have confirmed in writing that they support the abandonment of the Amendment.

### **CONCLUSION**

Proposed Amendment GC85 seeks to regulate the taking and use of water for commercial purposes. It is clear from the *Stanley Pastoral* decision that the Planning Scheme has limited, if any powers to do so where a licence has been issued under the *Water Act 1989*.

Accordingly, this report recommends that Council write to the Minister for Planning informing him of the decision to abandon the Amendment.

### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Chief Executive Officer
- Director Corporate
- Manager Planning
- Manager Building and Amenity

### **ATTACHMENT(S)**

- Nil



### 8.3.3 Airport Services Leases for Hangars Mount Beauty Aerodrome

File Number: 1500.02

#### **INTRODUCTION**

This report relates to the leasing of land at the Mount Beauty Aerodrome for the purpose of erecting hangars.

*Cr Keeble*

*Cr Roper*

*That Council:*

- 1. Approve and execute the four (4) Leases of Real Estate forming part of Lot 2 PS705744, Embankment Drive, Mount Beauty for aircraft hangars; and*
- 2. Sign and seal the four (4) four lease documents at the appropriate stage of the Council meeting.*

*Carried*

#### **BACKGROUND**

At its Ordinary Council Meeting December 2008 Council approved the leasing of hangar sites at the Mount Beauty Aerodrome. The land is contained in Lot 2 Plan of Subdivision PS705744, Embankment Drive, Mount Beauty.

There are currently four Airport Services Leases at the aerodrome and Council has received numerous enquiries regarding hangar leases at the Aerodrome.

Under Section 5(2)(d) of the Act, Council is able to acquire, hold deal with or dispose of the property (including land) for the purposes of performing its functions and exercising its powers.

Section 190 of the Act notes restrictions on Council's power to lease land. These being:

- 1) A Council's power to lease any land to any person is limited to leases for a term of 50 years or less.
- 2) Subject to any other Act, if a Council leases any land to any person subject to any exceptions, reservations, covenants and conditions, it must comply with this section.
- 3) If the lease is to be –
  - a) for 1 year or more and –
    - i) the rent for any period of the lease is \$50,000 or more a year; or
    - ii) the current market rental value of the land is \$50,000 or more a year; or
  - b) for ten years or more; or
  - c) a building or improving lease –



the Council must at least 4 weeks before the lease is made, publish a public notice of the proposed lease.

- 4) A person has the right to make a submission under Section 223 of the Act on the proposed lease.

Due to the length of the leases Council is required under Section 190 of the Act to invite public submissions for the proposed leases.

### **ISSUES**

Under Section 5(2)(d) of the Act, Council is able to acquire, hold, deal with or dispose of the property (including land) for the purpose of performing its functions and exercising its powers.

### **POLICY IMPLICATIONS**

This process is in accordance with obligations under the *Local Government Act 1989*, and the *Local Government Best Practice Guidelines for the Sale, Exchange and Transfer of Land*.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017 - 2021:

- Highly utilised and well managed community facilities.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The commencement annual lease income for each of the four (4) hangars will be charged at \$6.09/m<sup>2</sup> (excl. GST). Forward lease charges are indexed to CPI annually and subject to a market review after the first 10 years of the lease.

Income collected from hangar rentals at the Aerodrome is paid to the Mount Beauty Airport Management Association Inc. to assist it in fulfilling its responsibilities to operations and day to day maintenance of the Aerodrome.

### **CONSULTATION**

Public notice was given on 2 May, 2018 where interested persons were invited to make submissions under Section 223 of the Act on the proposed leases (Section 190(3b) & (4)). No submissions were received.

### **CONCLUSION**

Council having met its obligations under Section 190 and Section 223 of the Act may enter into the leases through executing the lease documents attached at the appropriate stage of the Council Meeting.



**DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Facilities

**ATTACHMENT(S)**

- Nil



### **8.3.4 Instrument of Appointment and Authorisation - *Planning and Environment Act 1987* - Manager Planning**

File Number: Delegations register

#### **INTRODUCTION**

Instruments of appointment and authorisation are an important means of Council ensuring that its officers are appropriately authorised under the relevant Acts that Council administers. This report provides authorisation for Council's Manager Planning.

*Cr Roper*  
*Cr Nicholas*

*That Council exercise the powers conferred by section 224 of the Local Government Act 1989, and by section 188 of the Planning and Environment Act 1987, so that:*

- 1. The member of Council staff referred to in attachment 8.4.4 "S11A – Instrument of Appointment and Authorisation – Planning & Environment Act 1987" (the instrument) be appointed and authorised as set out in the instrument:*
  - a. Manager Planning;*
- 2. The instrument comes into force immediately as the common seal of Council is affixed to the instrument, and remains in force until 31 December 2018 unless Council determines to vary or revoke it earlier; and*
- 3. The instrument be signed and sealed at the appropriate stage of this meeting.*

*Carried*

#### **BACKGROUND**

##### **Authorised Officers**

Section 224(1) of the *Local Government Act 1989* (the Act) provides that "a Council may appoint any person other than a Councillor to be an authorised officer for the purposes of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of Council". Legislation other than the *Local Government Act 1989* also empowers a Council to appoint authorised officers so that they have their own statutory powers under the relevant Act.

In the case of Council's staff in the Planning department, the attached Instruments of Appointment and Authorisation under the *Planning and Environment Act 1987* mean that they are authorised officers for the purposes of that Act.



## **Planning and Environment Act 1987**

Section 188(1)(b) of the *Planning and Environment Act 1987* specifies that “a planning authority ... may by instrument delegate any of its powers, discretions or functions under this Act to an officer of the authority”. However Section 188(2)(c) specifically prevents an officer from further sub-delegating any duty, function or power.

Therefore, as the responsible authority, Council must authorise staff directly using the “S11A – Instrument of Appointment and Authorisation – Planning and Environment Act 1987”, rather than via the Chief Executive Officer.

## **ISSUES**

Council's planning department staff requires current and accurate authorisations to fulfil their duties. Council updated instruments of appointment and authorisation for a number of members of staff in the planning department in May. In addition a new Manager Planning now requires authorisation to undertake his role.

## **POLICY IMPLICATIONS**

Ensuring authorisations are kept up to date ensures that Council's planning staff can undertake their statutory roles.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017 - 2021:

- A well planned and safe community.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

Council allocates an annual budget to subscribe to the delegations and authorisations service provided by the law firm Maddocks. Council has made provision in its 18/19 budget for the amount of \$3,750. The service provides a detailed way of ensuring that appropriate delegations and authorisations are given to Council staff, and it is used by many councils. All of the relevant legislation affecting local government, including Acts and regulations and the sections that relate to the powers, duties and functions of Council are outlined within a template and the relevant officer is allocated accordingly.

There are no other financial implications associated with this instrument of appointment and authorisation.

Appropriate authorisations allow Council and Council staff to operate effectively and within legislative frameworks.

## **CONSULTATION**

The relevant staff and director have been consulted during the preparation of the instrument of authorisation. There is no requirement to consult the community in the preparation of these instruments.



## **CONCLUSION**

The appropriate appointment of authorised officers to enforce the *Planning and Environment Act 1987* is required to ensure that Council officers can undertake their statutory roles.

## **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Corporate
- Governance Officer

## **ATTACHMENT(S)**

- 8.3.4 - S11A - Instrument of Appointment and Authorisation (*Planning & Environment Act 1987*) - Manager Planning





## 9 ASSEMBLY OF COUNCILLORS

### INTRODUCTION

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

*Cr Keeble*

*Cr Nicholas*

*That the summary of the Assemblies of Councillor for June / July 2018 be received.*

*Carried*

### BACKGROUND

The written records of the assemblies held during the previous month are summarised below. Detailed assembly records can be found in Attachment 9.0 to this report.

Date	Meeting
25 June	Budget debrief
3 July	Briefing Session
17 July	Briefing Session

### ATTACHMENT(S)

- 9.0 Assemblies of Councillors – June / July 2018



## **10 GENERAL BUSINESS**

Refer to Alpine Shire Council's website [www.alpineshire.vic.gov.au](http://www.alpineshire.vic.gov.au) for its YouTube live-streaming recording for responses to questions.

## **11 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN**

Nil

## **12 RECEPTION AND READING OF PETITIONS**

Nil



### 13 DOCUMENTS FOR SEALING

*Cr Keeble*

*Cr Pearce*

*That the following documents be signed and sealed.*

1. *Instrument of Appointment and Authorisation – Manager Planning Scott Taylor.*
2. *Alpine Shire Council lease of Mount Beauty Airfield (Hangar 6) in favour of John Caldwell and Leslie Knox.*
3. *Alpine Shire Council lease of Mount Beauty Airfield (Hangar 7) in favour of Justin and Bec Holdings Pty Ltd.*
4. *Alpine Shire Council lease of Mount Beauty Airfield (Hangar 8) in favour of Anthony Edwards and Kathleen Silvestri.*
5. *Alpine Shire Council lease of Mount Beauty Airfield (Hangar 9) in favour of Graeme Carlile.*
6. *Alpine Shire Council Municipal Emergency Management Plan Version 4.0 2018.*
7. *Contract No 1802801 in favour of North East Civil Constructions Pty Ltd for Alpine Better Places (Stage 2) Myrtle Street / Jubilee Park.*

*Carried*

There being no further business the Chairperson declared the meeting closed at 7.54 p.m.

.....  
Chairperson