

# ORDINARY COUNCIL MEETING MINUTES

M5 – 6 June 2017

Bright Council Chambers

7:00pm

The next **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **6 June 2017** commenced at **7:00pm**.

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#### 1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS

The Acting CEO read the following statement:

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

By speaking during question time, or at any time during the meeting, you consent to your voice and any comments you make being recorded.

In common with all narrative during council meetings verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

# 2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, AND RECOGNITION OF ALL PEOPLE

The Acting CEO read the following statement:

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

#### 3 CONFIRMATION OF MINUTES

#### 3.1 ORDINARY COUNCIL MEETING - M4

Cr Keeble

Cr Nicholas

That the minutes of Ordinary Council Meeting M4 held on 2 May 2017 as circulated be confirmed.

Carried

#### 4 APOLOGIES

# **5 OBITUARIES / CONGRATULATIONS**

Refer to Alpine Shire Council's website <u>www.alpineshire.vic.gov.au</u> for its YouTube live-streamed recording for responses.

# 6 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST

Cr Kitty Knappstein declared an indirect conflict of interest with respect to item number 8.3.2 Planning Application 5.2016.74.2.

# 7 PUBLIC QUESTIONS ON AGENDA ITEMS

Questions on Notice will be limited to two questions per person.

Questions on Notice can be written or from the floor.

Refer to Alpine Shire Council's website <u>www.alpineshire.vic.gov.au</u>; for its YouTube live-streaming recording for responses to questions.

#### 8 PRESENTATION OF REPORTS BY OFFICERS

#### 8.1 ACTING CHIEF EXECUTIVE OFFICER – CHARLIE BIRD

# 8.1.1 Contracts approved by the former CEO

Cr Keeble Cr Nicholas

That the Contracts approved by the former CEO be noted.

Contract No: CQ17016 Process: Request for Quotation

Title: Construction of box culvert crossing of German Creek on Dunstans

Track

Tenderer: Hutchinson Civil

\$ (excl. GST): \$93,050

Contract No: CQ17034 Process: Request for Quotation

Title: Shed modification works

Tenderer: Aligned Engineering

\$ (excl. GST): \$125,640

Contract No: State procurement Process: State purchasing

contract contract

Title: White fleet replacement

Tenderer: Wangaratta Motor Group

\$ (excl. GST): \$114,901

Carried

# 8.1.2 Appointment of Charlie Bird as Director of MomentumOne Shared Services Pty Ltd

File Number: 1361.00

#### INTRODUCTION

Council's interests as a shareholder of MomentumOne Shared Services Pty Ltd (MomentumOne) are represented by the appointment of its Chief Executive Officer as a Director of MomentumOne.

Cr Roper

Cr Nicholas

That Council:

1. Appoint Charlie Bird as a Director of MomentumOne Shared Services Pty Ltd for the period of his appointment as Acting Chief Executive Officer.

Carried

#### **BACKGROUND**

MomentumOne was established by Alpine Shire Council and Towong Shire Council to deliver the benefits of shared services by reducing service delivery costs and improving service delivery quality through:

- delivering innovative technology solutions
- improving and harmonising systems (policies, processes and procedures)
- streamlined administrative overheads
- achieving economies of scale to improve procurement outcomes.

A Company Constitution, Shareholders Agreement and the Corporations Act 2001 provide the governance framework for MomentumOne. The Shareholders Agreement requires each Shareholder to appoint their Chief Executive Officer to the Board of Directors.

#### **ISSUES**

To comply with its obligations under the Shareholders Agreement and the Company Constitution, Council needs to appoint its Acting Chief Executive Officer as a Director of MomentumOne.

#### **POLICY IMPLICATIONS**

The recommendation contained in this report is consistent with following Strategic Objective of the Council Plan:

5.2 - Manage resources well to ensure sustainability.

#### FINANCIAL AND RESOURCE IMPLICATIONS

Shareholder appointed Directors on the Board of MomentumOne do not receive any remuneration from MomentumOne for their office. A reasonable amount of time is required by Directors to fulfil their responsibilities in connection with the Company.

#### **CONCLUSION**

That Charlie Bird be appointed as a Director of MomentumOne Shared Services Pty Ltd for the period of his appointment as Acting Chief Executive Officer.

# **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

• Acting Chief Executive Officer

# ATTACHMENT(S)

Nil

#### 8.2 ACTING DIRECTOR ASSETS – WILLIAM JEREMY

# 8.2.1 Community Sports Infrastructure Fund – Mount Beauty Skate Park Upgrade

File Number: 1562.10

#### INTRODUCTION

An opportunity exists for Council to seek funding to upgrade the Mount Beauty Skate Park. This report outlines the project and details of the proposed funding application and seeks Council's financial commitment towards the project.

Cr Roper Cr Nicholas

That Council:

1. Authorise the submission of a State Government grant application for the upgrade of the Mount Beauty Skate Park with a Council commitment of up to \$150,000.

Carried

#### **BACKGROUND**

In November 2012, CONVIC was engaged by the Mount Beauty Skate Park Committee to prepare a concept design and cost estimate for an extension to the skate park. The concept was prepared and the cost of the works estimated at \$255,000.

Council received 16 submissions to the Draft 2016/17 Annual Budget outlining concerns that no funds had been allocated to an upgrade of the skate park, and noting that the community had raised \$15,000 to contribute to the upgrade. Council subsequently incorporated \$20,000 in the 2016/17 Annual Budget for planning and design works for the skate park upgrade.

Specialist skate park design company Enlocus was appointed in early 2017, and given a brief to develop a concept and cost estimate for the skate park upgrade. The scope of this design brief was broader than the previous concept design study, and considered how the skate park upgrade might best be integrated into the precinct, between the new netball court, upgraded and expanded Lakeview Children's Centre, and upgraded playground and BBQ facilities at the pondage foreshore.

Following consultation with key stakeholders and the local skating community, a draft concept and costing has been prepared. The estimate for the whole-of-precinct improvement works is \$500,000.

In May 2017 the Community Sports Infrastructure Fund opened. The Community Sports Infrastructure Fund is a State Government funding program that helps provide high quality, accessible community sport and recreation facilities across Victoria.

The Minor Facilities category is accessible to local government authorities. The maximum funding allocation per application is \$100,000 for any one project, and for

rural councils a maximum funding ratio of State Government \$2 : \$1 local government is applicable. Project proposals are due 7 June 2016.

#### **ISSUES**

Although Sport and Recreation Victoria (SRV) supports the precinct wide planning considered and undertaken as part of the current project, they will not fund elements of the project that do not directly contribute to increased participation in sport and recreation. Therefore, funding for the construction of carparks, paths, fencing and garden bed planting will not be provided. However, SRV will fund the skate park extension and other complementary infrastructure which helps to support participation such as, bike rails, trees for shade and a drinking fountain.

Extension of the skate park will require the removal of one mature Radiata Pine (*Pinus radiata*). This tree has been assessed by a consultant arborist as having a fair to poor structure and fair health with a useful life expectancy of 10-20 years. The tree is asymmetrical in form as a result of previous high voltage power line clearance works. There are many visible surface roots which extend some distance from the tree. Extending the skate park will not be possible without removal of this tree.

#### **POLICY IMPLICATIONS**

Upgrade of the Mount Beauty Skate Park is consistent with the following Strategic Objectives of the Council Plan:

- 1.1 To effectively communicate and engage with stakeholders
- 3.1 To support the health and wellbeing of communities; and
- 4.1 To effectively plan and deliver strategic and major projects.

#### FINANCIAL AND RESOURCE IMPLICATIONS

The estimated cost of the skate park extension component of the works is \$265,000, with \$100,000 to be sought from grant funding, \$150,000 from Council funds and the remaining \$15,000 from the Mount Beauty Skate Park Committee. It is anticipated that this expenditure would be incurred in the 2018/19 financial year.

The impact of committing to the skate park extension component of the works in the 2018/19 financial year has been modelled in the Long Term Financial Plan (LTFP). The modelling indicates that the working capital ratios are not substantially reduced with the addition of this project. However, this project will impact the delivery of other new and upgrade projects in the project pipeline.

Funding for the balance of the cost of the precinct-wide upgrade, including car parking, footpaths and fencing, will be subject to future consideration by Council, and opportunities to secure additional sources of external grant funding for these works will be explored.

#### **CONSULTATION**

Key stakeholders have been regularly consulted throughout the concept design phase:

- In March 2017 key stakeholders attended a preliminary site meeting to discuss their ambitions for the project. This meeting included representatives from the Mount Beauty Skate Park Committee, the Recreation Reserve Committee of Management and Lake View Child Care Centre.
- 2. In April 2017 Skate Park questionnaires were posted on Facebook and located at the Mount Beauty Library, Lake View Children's Centre, Mount Beauty Secondary College, Mount Beauty Primary School and at Take Out (in Kiewa Crescent). 65 people completed the questionnaire with the majority of respondents from the local community and aged 10-17 years old.
- 3. SRV has been consulted and is supportive of an application to the 'Minor Facilities' category of the Community Sports Infrastructure Fund for this project.

#### CONCLUSION

The local community has worked towards an extension of the Mount Beauty Skate Park for many years and there is strong community interest in and support for this project, as demonstrated by the high number of responses to the recent questionnaire.

The project fulfils the requirements for funding under the 'Minor Facilities' category of the Community Sports Infrastructure Fund and the project proposal is ready to submit before 7 June 2016.

Securing funding under the Community Sports Infrastructure Fund will enable Council to deliver a quality skate park extension which reflects the needs and wants of the local community.

#### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Acting Manager Asset Development
- Acting Director Assets

### ATTACHMENT(S)

Nil

#### 8.3 DIRECTOR CORPORATE – NATHALIE COOKE

## 8.3.1 Mayor and Councillor allowances

File Number: 640.01

#### **INTRODUCTION**

Section 74 of the *Local Government Act 1989* specifies that Councils must review and determine the level of councillor and mayoral allowances prior to 30 June in the year following the general elections.

Council will effectively freeze councillor and mayoral allowances by adopting a decrease of 5% to the previously set allowances, thereby removing the effect of the annual adjustment factor for the remainder of the council term.

Cr Forsyth Cr Pearce

#### That:

- 1. Having reviewed the councillor and mayoral allowances in accordance with Section 74(1) of the Local Government Act 1989, the allowances be set as follows:
  - a. Set the councillor allowance at \$18,890, in accordance with the limits and ranges for a Category 1 Council;
  - b. Set the mayoral allowance at \$56,435, in accordance with the limits and ranges for a Category 1 Council;
  - c. Increase the set allowances by any adjustment factor specified by the Minister for Local Government under section 73B of the Local Government Act 1989; and
  - d. Pay the equivalent of the Superannuation Guarantee contribution (currently 9.5%) in addition to the set councillor and mayoral allowances as required by the Order in Council.
- 2. It be noted that no submissions were received regarding the setting of councillor and mayoral allowances.
- 3. The committee formed for the purpose of hearing submissions in relation to the mayor and councillor allowance review be disbanded.

# Carried

## **BACKGROUND**

Section 74 of the *Local Government Act 1989* ('the Act') provides for allowances to be paid to councillors and the mayor. A review of these allowances is required prior to 30 June in the year following a general election, and the review must be subject to a s223 public submission process.

Council reviewed the councillor and mayoral allowances at the ordinary council meeting on 4 April 2017, resolving to seek public submissions prior to setting the allowances.

As part of the review, Council proposed to set the allowances at a level 5% lower than the maximum allowance levels - to remove the effect of the annual adjustment factor, which increases the allowances by a mandatory factor each year (usually 2.5%).

#### **ISSUES**

# Allowance category and limits

Councils are classified into one of three categories, which are based on the number of residents in the municipal area, and the total recurrent revenue of the council. Categories and allowance ranges are formally published in the Victorian Government Gazette ('the gazette').

Alpine Shire Council is classified as a category 1 council, which is the lowest of the three allowance categories. The allowance range and limits were published in the gazette on 24 November 2016, effective from 1 December 2016. For a category 1 council, the ranges and limits as gazetted are:

Councillors: \$8,324 to \$19,834 per annum

Mayor: a maximum of \$59,257 per annum

A council may determine to set the allowances within the ranges and limits allowable by the relevant category.

#### **Adjustment factor**

The Minister for Local Government is required by Section 73B of the Act to annually review the limits and ranges of the councillor and mayoral allowances, taking into account the levels of remuneration of executives in public administration. As previously stated, the annual adjustment factor is commonly 2.5%. This adjustment is published in the gazette, and all Councils must abide by this adjustment factor.

#### **Reduction in allowance**

The Alpine Shire Council Enterprise Agreement 2016 applied a wage freeze for Council staff until 30 June 2019 with wage increases equivalent to CPI or WPI-All Sectors (whichever is greater for the period June Quarter 2018 to June Quarter 2019) on 1 July 2019.

The mechanism by which councillor and mayoral allowances may also be frozen under s74 of the Act is to adopt a decrease of 5% to the current value within the allowance range thereby providing manual modification to remove the effect of the annual adjustment factor over the four year term.

#### Superannuation guarantee

In addition to the allowance limits, an additional amount equivalent to the superannuation guarantee contribution (currently 9.5%) is payable. This is to be paid in addition to the allowance.

#### **POLICY IMPLICATIONS**

The councillor and mayoral allowances are governed by the *Local Government Act* 1989 and determinations by the Governor in Council and the Minister for Local Government as published in the Victorian Government Gazette.

Other expenses such as travel, accommodation and childcare that may be claimed by councillors in fulfilling their duties are addressed by the Councillor Reimbursement of Expenses Policy (No. 76). A separate policy (No. 75) addresses the provision of mayoral and councillor vehicles.

#### FINANCIAL AND RESOURCE IMPLICATIONS

The councillor and mayoral allowances must be accounted for in Council's annual budget. The 2017/18 budget has been prepared on the assumption that a decrease of 5% to the current value within the allowance range is applied thereby providing manual modification to remove the effect of the annual adjustment factor over a four year term.

#### **CONSULTATION**

The review of councillor and mayoral allowances was subject to a public submission period, with submissions closing on 11 May. No public submissions were received regarding the councillor and mayoral allowances. The call for submissions was advertised in the Alpine Observer, Myrtleford Times and on Council's website.

#### **CONCLUSION**

Council must review and determine the allowance levels to be paid under section 74(1) of the *Local Government Act 1989*, taking into account the ranges and limits set for a Category 1 Council.

The allowances once set will be the allowance that will apply for the balance of the term of the current Council. The allowance can only be further amended if the Minister for Local Government undertakes a review of the allowance ranges and limits under section 73B of the Act.

#### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Governance Officer

## ATTACHMENT(S)

Nil

Cr Kitty Knappstein left Council Chambers at 7.32pm as she has declared a conflict of interest with the planning application.

# 8.3.2 Planning Application 5.2016.74.2

Application Number:	5.2016.74.2
Proposal:	Use of land for the sale and consumption of liquor (general licence) and car parking dispensation
Applicant's Name:	Kurt Adam
Owner's Name:	Glenmar
Address:	Lot: 1 PS: 733798, 13-15 Camp Street and Road Reserve Adjacent to this Land, Bright
Land size:	210m2
Current use and development:	Vacant commercial shop
Site features:	Existing commercial premise
Why is a permit required?	A permit is required to change the liquor licence type and increase the consumption area.  A permit is also needed to reduce the amount of car parking needing to be supplied – 19 spaces
Zoning:	Commercial 1 Zone (C1Z)
Overlays:	Bushfire Management Overlay (BMO) - n/a
Restrictive covenants on the title?	No
Date Received:	19 April 2017
Statutory Days:	48
Planner:	Sam Porter

Cr Pearce

Cr Nicholas

# That Council:

- 1. issue a Notice of Decision to Grant an Amended Planning Permit for the use of land for the sale and consumption of liquor (general licence) and car parking dispensation in accordance with the conditions outlined in Appendix A, and
- 2. add a note to the Planning Permit that prior to the use of the on street dining area, the construction of this area must be complete and a Local Laws permit must be applied for and issued.

Carried

#### REASON FOR THE RECOMMENDATION

It is considered that the proposed use can provide an appropriate balance between the creation of vibrant retail uses with active street frontages, while not impacting on local amenity, including pedestrian amenity.

The additional car parking dispensation in the commercial area is appropriate for the proposed expanded restaurant use.

The proposal complies with the provisions of the Commercial 1 zone and Clause 52.27 – Licensed Premises of the Alpine Planning Scheme.

It is recommended that Council issue a Notice of Decision to Grant a Planning Permit, subject to conditions.

#### PROPOSAL AND BACKGROUND

**Existing Planning Permit** 

- On the 25 July 2016 Council issued a planning permit for the use of land for the sale and consumption of liquor (cafe and restaurant) and car parking dispensation
- The subject area covered only one of the three retail premises located at 13-15 Camp Street.
- The permit waived the requirement to supply 19 car parking spaces.
- No submissions were received as a part of the notification process.
- The restaurant has been in operation for longer than 6 months and Council
  has received no complaints regarding it or any other restaurant operations in
  Bright.
- The use of a land for a restaurant in a C1Z doesn't require any planning permission.

**Proposed Planning Permit Amendment** 

- On the 19 April 2017 a planning permit amendment was lodged.
- Amendment proposes to increase its area for the supply and consumption of liquor into both the neighbouring shop and onto the road verge area adjacent to both retails spaces, see figure 1 below.
- Prior to the use commencing a permit must be obtained to reduce the car parking requirement. Based on the additional capacity (50 patrons) allowable within the new premise area, therefore, a total of 19 spaces need wavering.
- The application was publically notified and one objection was received.

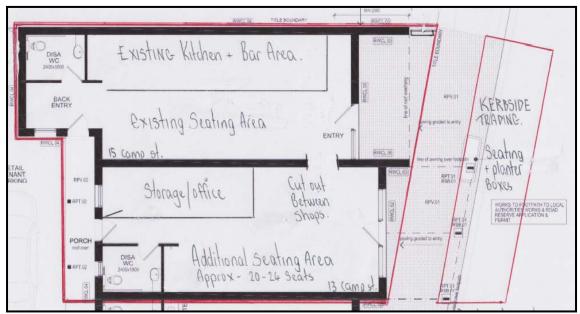


Figure 1: Development Plan

#### **SUBJECT LAND AND SURROUNDS**

The subject land is 210m2 in size and contains three separate retail premises, see Figure 2 below. The development was constructed in the past two years and formed an overall development of the site which saw two dwellings constructed at the rear (only concrete slabs visible in figure 2).

Currently two of the three premises are occupied. The most northern premise contains a restaurant approved under this original permit. The middle premise is vacant and is the subject of this amendment application which proposes to allow an expansion of this existing restaurant. The third and most southern premise contains a winery cellar door which provides light food offerings to accompany wine tastings.

North of the site is a Chinese restaurant, to the east is Rotary Park and Morses Creek, to the south is a dwelling used for holiday accommodation and to the overall west is the Bright RSL, shown below.



Figure 2: Subject Land

#### **PUBLIC NOTIFICATION**

The application was advertised in accordance with Section 52 of the Planning and Environment Act 1987. Notice of the application was sent to 11 surrounding landowners and occupiers and a sign was displayed on the subject land. One submission was received from the RSL whose property is located to the rear of the subject land. The key points of concern within their objection are:

- The development will further exacerbate limited on-street parking in Camp Street.
- Need for Car Parking Strategy,
- Staff from surrounding business parking in the street all day.

#### PLANNING ASSESSMENT

#### **Local Planning Policy Framework**

The Local Planning Policy Framework (LPPF) Clause 21.07-1 Bright, contains a number of strategies and requires that the 'appropriate recommendations of the Bright Future: Urban Design Framework (2003) and Bright Framework Plan (2009).' be implemented when considering development applications. The Bright Future Urban Design Framework contains many directions that are referenced below.

\*Note a copy of the Bright Future – Urban Design Framework can be provided upon request.

#### **Particular Provisions**

# **Car Parking**

Clause 52.06-3 requires a planning permit be granted prior to a new use commencing that is unable to supply the specified car spaces onsite. Based the on existing premise area having already obtained some dispensation for a use as a shop which has the rate of 4 spaces to each 100m2 of floor space. The additional floor spaces and amenities to be occupied will allow the restaurant to have a maximum capacity of 100 (currently 50). The additional dispensation sought for this amendment to the planning permit based on a restaurant use car parking rate of 0.4 of a space to each patron permitted onsite is 19 car spaces.

The decision guidelines relevant to this application taken from Clause 52.06-6 are:

- 'Any relevant local planning policy or incorporated plan.
- The availability of alternative car parking in the locality of the land, including:
- Public car parks intended to serve the land.
- On street parking in non residential zones.
- Any adverse economic impact a shortfall of parking may have on the economic viability of any nearby activity centre.
- The future growth and development of any nearby activity centre.
- Any car parking deficiency associated with the existing use of the land.
- Local traffic management in the locality of the land.
- The impact of fewer car parking spaces on local amenity, including pedestrian amenity and the amenity of nearby residential areas.
- Access to or provision of alternative transport modes to and from the land.
- The character of the surrounding area and whether reducing the car parking provision would result in a quality/positive urban design outcome.'

In response the following information is provided:

- As referenced earlier the Bright Future Urban Design Framework is a document listed in the Alpine Planning Scheme, it includes the following statements:
  - Aim to reduce reliance on cars in Bright, making it a safe and pleasant environment for pedestrians and cyclists. [page 27]
  - Maximise on-street car parking. [page 23]
  - Emphasise pedestrian links to shopping precincts to encourage parking on peripheral streets. [page 23]
  - Encourage use of existing off-street car parks for longer term parking.
     [page 23]

- o Formalise areas currently used for car parking in order to maximise the number of spaces.[page 23]
- Existing on-street parking generally caters adequately for parking requirements at most times of the year. Although it is true that parking can be difficult during peak times, the parking strategy for Bright should provide a balance of on-street and off-street parking and should avoid catering for peak parking demand at the expense of streetscape quality and the public realm in general. [page 43]

It is through the above statements that Council takes much of its guidance in often reducing car parking requirements for commercial uses only in the commercial zoned areas.

- The surrounding car parking supply on public land sufficiently caters for Bright's current and future commercial land uses outside of current peak periods (see future discussion below).
- The surrounding land is either zoned commercial or public park and recreation, therefore, on street parking isn't adversely impacting surrounding residential uses.
- The stimulation of the area through the recent development has provided Council an opportunity to improve line marking of on street parking in the surrounding Camp/Gavan Street area creating a total of 10 additional spaces.
- Pedestrian and cycle activity in the surrounding area is well served by existing networks and will remain unaffected by this proposal.
- The overall size and walkability of Bright currently shows that the café and
  restaurant uses located centrally in Bright experience high visitation by
  customers both walking and cycling. To provide all or the majority of car
  parking spaces required within Bright's commercial area would be
  counterproductive and not supportive of an active and healthy living lifestyle
  both Council and it's planning scheme seek to encourage.

# **Liquor Licence**

Clause 52.27 (http://planningschemes.dpcd.vic.gov.au/schemes/vpps/52\_27.pdf) Licensed Premises requires a permit be granted in this instance as:

- The applicant is seeking to increase the area allowed to have liquor served and consumed within.
- The applicant is seeking to change the category of licence. From Café and Restaurant to General.

The new area is needed as the business proposes to expand into the neighbouring premise and also introduce seating within the road verge area. The change in category will enable the premise to sell liquor for sale off the premise (take away's). It should be noted that a number of restaurants in Bright already operate under a General Licence for the same reason.

The liquor licence aspect of the proposal has not been raised as part of the objection.

#### **RESPONSE TO GROUNDS OF OBJECTION**

The concerns raised in the objection are entirely focused around the additional car parking generated by the expansion of the restaurant use and its inability to provide car spaces onsite. In response to the car parking dispensation concerns the following points and information is provided:

# The development will further exacerbate limited on-street parking in Camp Street.

During the original development approval of the site in 2014 a planning permit was granted by Council that allowed three shops (two of those shops form the subject land) and two dwellings. Within this application submitted was a Traffic Impact Assessment completed by TraffixGroup. TraffixGroup submitted data taken on the following periods:

- Monday 4th to Friday 8th April, (normal weekdays)
- Saturday 9th to Wednesday 20th April, (school holidays including Market Day on Saturday 16th April)
- Friday 22nd and Saturday 23rd April, (Easter),
- Thursday 28th to Saturday 30th April, Monday 2nd to Wednesday 4th May, Friday 6th May and Monday 9th May, (Autumn Festival),
- Tuesday 10th to Saturday 14th May, Tuesday 17th to Friday 20th May, Tuesday 24th May to Sunday 5th June, Tuesday 7th to Sunday 12th June, Wednesday 15th to Saturday 18th June, Monday 20th to Thursday 23rd June and Tuesday 28th June to Friday 1st July, (all normal days except for Saturday 18th June which was a Market Day), and
- Saturday 2nd to Tuesday 5th July, Thursday 7th July, Friday 8th July and Monday 11th to Thursday 14th July, (school holidays).

In summary, the survey data includes 76 days of which 45 were 'regular' days, 20 were school holiday days, two were Easter days, two were market days and 7 were 'autumn festival' days.

Of the 89 car parking spaces surveyed under this report the following summary can be given:

	Regular	School	Market	Easter	Autumn
	Days	Holidays	Days		Festival
% Occupancy	57%	66%	94%	100%	55%

It is therefore concluded that sufficient capacity exists within the Bright commercial area and that the impacts of a further 19 spaces being waived will not be significant to the orderly planning and use of the area

Council must continue to ensure that the Bright Futures Urban Design Framework, as detailed earlier forms a key component in decision making and that high quality urban design is not reduced in place of car parking measures that cater for peak periods.

# **Need for Car Parking Strategy/Plan**

The draft 2017/18 Budget includes an allowance for the purpose of a car parking plan during the 2017/18 financial year. It is expected that once complete Council will be better guided on the suitability permitting car parking dispensations in commercial areas and also the key locations of future parking areas remote from the commercial district. The issue of cash in lieu payments for parking dispensations will be considered as part of this plan.

# Staff from surrounding business parking in the street all day

There is an issue with commercial workers parking on street in timed parking areas. Council has limited enforcement capacity and relies on limited patrolling at peak times to encourage parking turnover. This issue is not something that can be considered as part of this planning application.

#### CONCLUSION

Pursuant to Clause 10.04 of the planning scheme, when making decisions Council is required to "balance relevant policy objectives to ensure development is sustainable and achieves a net community gain". In this context, the proposed use is considered appropriate given the following:

- The proposed use complies with the purpose of the Commercial 1 Zone and the purpose and decision guidelines of Clause 52.27 Licensed Premises.
- The proposal is consistent with relevant State and local planning policies.
- Subject to conditions, the use of the land can help achieve the objective of creating vibrant retail uses with active street frontages without impacting upon local amenity, including pedestrian amenity.
- The proposed dispensation of a further 19 car spaces is acceptable in the context of the area and will not be of any further detriment to the surrounding land owners, occupiers and community in general.

#### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager of Planning and Amenity
- Senior Planning Officer

#### ATTACHMENT(S)

Nil

#### **Attachment A**

- 1. The red line and layout as shown on the endorsed plan(s) shall not be altered or modified except with the written consent of the Responsible Authority.
- 2. The liquor license on the subject site is restricted to the area outlined in red as shown on the endorsed plans.
- 3. Ordinary trading hours for the on-premises Licence are to be:
  - 7am to 11pm, Monday to Saturday (excluding Anzac Day and Good Friday),
  - 10am to 11pm on Sunday; and
  - 12 noon to 11pm, Anzac Day and Good Friday.
- 4. Not more than one hundred patrons may be present on the premises at any one time without the written consent of the responsible authority.
- 5. Tables and chairs must be placed in position on the premises so as to be available for at least seventy-five patrons (75%) attending the premises at any one time.
- The predominant activity carried out on the premises must be the preparation and serving of meals for consumption on and off the premises.
- 7. At all times during the operation of the use, there must be present on the premises a person over the age of 21 years who is responsible for ensuring that the activities on the premises and the conduct of persons attending the premises do not have a detrimental impact on the amenity of the locality to the satisfaction of the responsible authority (referred to in this permit as 'the manager').
- 8. The manager must be authorised by the operator under this permit to make statements at any time on his/her behalf to any officer of the responsible authority and of the Victoria Police and/or of Liquor Licensing Victoria authorised under section 129 of the Liquor Control Reform Act 1998; and/or to take action on his/her behalf in accordance with a direction by such officer.
- 9. This permit shall be subject to the issue of an appropriate Liquor Licence by the Liquor Licensing Victoria and adherence to any conditions imposed by the Commission.
- 10. The use must be managed so that the amenity of the area is not detrimentally affected, through the:
  - (a) transport of materials, goods or commodities to or from the land;
  - (b) appearance of any building, works or materials;
  - (c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; and
- 11. (d) presence of vermin.

- 12. The permit will expire if one of the following circumstances applies:
  - (a) The use is not commenced within two years of the date of this permit.
  - (b) The use is discontinued for a period of two years at any time.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards if the development has not lawfully commenced prior to the expiry of the permit, or within 12 months afterwards if the development has lawfully commenced prior to the expiry of the permit.

Cr Kitty Knappstein re-entered Council Chambers at 7.42pm and resumed her position on the bench.

# 8.3.3 Finance Report Quarterly Review

#### INTRODUCTION

The purpose of this report is to note the Finance Report Quarterly Review for the period ending 31 March 2017.

Cr Roper

Cr Forsyth

That Council:

1. Note the Finance Report Quarterly Review for the period ending 31 March 2017.

Carried

#### **ISSUES**

### **Background**

The purpose of the Finance Report Quarterly Review is to provide a summary of how Council has performed during the quarter against budget and forecast. A summary of key points follows.

# **Capital Works Expenditure**

After delays to some projects affected by the floods experienced in October the capital works delivery program has recovered well with significant work since undertaken.

Forecast end of year expenditure is expected to be approximately \$0.3m below budget reflecting a positive shift from the previous Finance Report with large projects, including Porepunkah – Nicholson Street (Alpine Better Places) progressing and now due for completion in July.

There are a number of new funded projects that were not part of the original budget. These include:

- Dunstan Track Germantown (\$118K)
- Nil Gully Creek Drainage Strategy (\$46K)
- Cundy Park Shelter (\$47K).

It is expected that Council will achieve a capital spend of \$11.3m (97% of budgeted funds) this financial year.

#### **Summary of operational performance**

Council's operating performance is tracking favourable to forecast and budget. The main reasons for the favourable variance is due to:

1. Almost \$0.5m higher than expected grant income (forecast \$6.375m versus budget \$5.889m), in particular reflecting Alpine Better Places fund and capital grants received but not budgeted in the quarter ending 31 March 2017.

- 2. Savings in employee costs forecast end of year against budget of approximately \$0.8m. Reasons for the variance to budget include:
  - Vacant positions throughout the year
  - A staff wage freeze agreed within the enterprise agreement

#### **Context**

The report provides an overview for the financial quarter including the:

- Income statement
- Balance sheet
- Cash balance
- Current investments,
- Loans balances.

The report also includes a summary of each department's quarterly performance with explanations for those variances which are greater than \$10,000 and 10%.

The report has been prepared for internal management reporting purposes and as required under Section 138 of the *Local Government Act 1989*. The report has not been audited. The report is also provided to the Audit Committee for noting.

#### **POLICY IMPLICATIONS**

The Local Government Act 1989 requires the following relating to financial management:

- Section 137 (Budgeting and reporting framework) Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management.
- Section 138 (Quarterly statements) At least every 3 months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public.

# FINANCIAL AND RESOURCE IMPLICATIONS

The financial performance year to date performance is in line with forecast, and is expected to be under budget at year end. This is due to Council's demand reduction program and emphasis on controlling employee costs.

#### **CONSULTATION**

The report is prepared based on a rigorous process which includes:

• Each department reviewing their budget and providing explanations for variances at the master account level.

- Departments submitting their quarterly budget explanations to the Finance department for review and further analysis.
- Departmental managers presenting to the Executive on their departmental performance for the quarter.
- Presentation of the report to the Finance Committee and subsequently Council.

Forecasting is undertaken by department managers each quarter at master account level. There has been significant progress made in the maturity of forecasting which is evidenced by the minimal year to date variances against forecast.

#### CONCLUSION

The Finance Report Quarterly Review For the period ending 31 March 2017 is presented for noting.

#### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Corporate
- Accountant

# **ATTACHMENT(S)**

8.3.3 The Finance Report Quarterly Review for the period ending 31 March 2017.

# 8.3.4 Proposed Sale of Land and Buildings Contained in Lot 2 Plan of Subdivision PS344761E known as "Lyndhurst"

<u>File Number: 1600.48</u>

#### INTRODUCTION

This report relates to the proposed sale of the land and buildings fronting Hawthorn Lane and forming part of 16 Churchill Avenue Bright contained in Lot 2 Plan of Subdivision PS344761E known as Lyndhurst, currently occupied under a lease by Alpine Fitness Centre and Sports Camp. Council is the owner of the land and buildings and approval is required to invite public submissions regarding the proposed sale of this property.

Cr Roper Cr Pearce

That Council:

1. Invites submissions in accordance with Section 223 of the Local Government Act 1989 regarding the proposed sale of land and buildings forming part of 16 Churchill Avenue Bright in Lot 2 Plan of Subdivision PS344761E known as "Lyndhurst".

Carried

#### **BACKGROUND**

The former Alpine Children Services property known as Lyndhurst was vacated in January 2013. An Expression of Interest (EOI) and Tender process was followed at that time to seek use of the property, or use of the property and adjoining land, with Council desiring that the property and land use would result in improved services for the Alpine Shire community at large.

No successful outcome was achieved from the initial EOI process and a new process was run in 2015. This resulted in a lease of the property to Alpine Fitness Centre and Sports Camp. The lease commenced on 1 February 2016 with a term of 3 years, plus two x 3 year options.

The tenant has approached Council with a request to purchase the property, this is outside of the option to purchase provisions contained within the lease. The current lease provides the tenant with an option to purchase the property at the end of the second term. The lease also allows the landlord to sell the property to other parties outside of the option period, subject to lease conditions being met.

Section 5(2)(d) of the *Local Government Act 1989* (the Act) allows Council to sell the land and property, with obligations as to the sale of land covered by Sections 189, 190 and 223. The existing lease also recognises Council's obligations under the Act in relation to the sale of land.

In addition to fulfilling these obligations, subdivision of the land would need to occur subject to the proposed sale. Therefore sale of the property would be subject to the

lease and the obligations under that lease, and subject to registration of a plan of subdivision, which records the part of the land to be subdivided for sale.

#### **ISSUES**

Under Section 5(2)(d) of the Act, Council is able to acquire, hold, deal with or dispose of the property (including land) for the purpose of performing its functions and exercising its powers.

Section 189 of the act requires Council to do certain things before selling or exchanging land:

- To give at least 4 weeks public notice of an intension to sell or exchange land for selling by exchanging this land (Section 189 (2)(a));
- Obtain evaluation of the land which is made not more than 6 months prior to the sale or exchange from an appropriately qualified person (Section 189(2)(b); and
- Allow interested persons to make submissions under Section 223 on the proposed sale or exchange (Section 189(3)).

Council has obtained an independent valuation of the property by Opteon Property Group, dated 25 May 2017.

If Council intends to further explore the sale of the property the next steps are to advertise a public notice of the intent to sell the property and to prepare a draft Contract of Sale (and Vendor Statement).

At the end of the public notice period, Council would consider any submissions made to the intension to sell the property as required under Section 223 of the Act.

#### **POLICY IMPLICATIONS**

This process is in accordance with obligations under the *Local Government Act 1989*; the Local Government Best Practice Guidelines for the Sale, Exchange and Transfer of Land has also been referred to.

## FINANCIAL AND RESOURCE IMPLICATIONS

The current annual lease for the property is \$25,000 p.a. this is indexed annually to CPI with market reviews at the end of terms 1 and 2. Council has current obligations under the lease relating to major maintenance. The current lease has been in place for 16 month and has 20 months remaining on the first term and a further two terms of 3 years each.

#### **CONSULTATION**

The public notice would be advertised to advise of Council's intent to sell the property. Interested persons are invited to make submissions under Section 223 on the proposed sale or exchange (Section 189(3)).

At the end of the public notice period, Council would consider any submissions made to the intention as required under Section 223 of the Act.

#### **CONCLUSION**

After considerations of submissions made on the proposed sale or exchange (Section 189(3); any sale documentation would be presented to Council for final approval.

#### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Facilities

# **ATTACHMENT(S)**

Nil

#### 9 ASSEMBLY OF COUNCILLORS

#### **INTRODUCTION**

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

Cr Pearce

Cr Roper

That the summary of the Assemblies of Councillor for May 2017 be received.

Carried

#### **BACKGROUND**

The written records of the assemblies held during the previous month are summarised below. Detailed assembly records can be found in Attachment 9.0 to this report.

Date	Meeting
2 May	Briefing Session
16 May	Hearing of Council Plan Submissions
16 May	Briefing Session
23 May	Briefing Session

# **ATTACHMENT(S)**

9.0 Assemblies of Councillors - May 2017

# **10 GENERAL BUSINESS**

- 11 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN
- 12 RECEPTION AND READING OF PETITIONS

#### 13 DOCUMENTS FOR SEALING

Cr Roper Cr Keeble

That the following documents be signed and sealed.

1. Section 173 Agreement – Ezio Guiseppe Minutello and Goulburn-Murray Water Lot 2 on Plan of Subdivision 714956

Condition 16 of Planning Permit 2016.115.1 for a three lot subdivision in Simmonds Creek Road, Tawonga South.

The Agreement ensures that any future subdivisions etc. is in accordance with the Overall Development Plan and Development Contribution Plan Overlay is gazetted into the Alpine Planning Scheme.

2. Section 173 Agreement – Meagan Tamara Thomson

Lot: 1 TP: 112454, Lot: 1 PS: 441410, Lots: 1, 2 & 3 TP: 129404 & Lot: 1 TP: 129405

Condition 24 of Planning Permit 2016.11.1 for a re-subdivision of land to form 2 lots from 6 lots at 228 & 230 Great Alpine Road, Harrietville.

The Agreement gives effect to the conditions of this permit that require bushfire mitigation measures to be implemented on Lot A.

- 3. Section 173 Agreement Bright Country Golf Club Inc, for the land situated at 308 Back Porepunkah Road Bright being CA14B Section 4, Parish of Porepunkah.
- 4. Planning permit 5.2016.158.1 permits the subdivision of the land into 9 lots.

  The Section 173 Agreement provides:
  - For an exemption from a planning permit under the provisions of the Bushfire Management Overlay for a single dwelling constructed in accordance with the endorsed Bushfire Management Plan.
  - That no native vegetation is permitted to be removed within 10 metres of the rear boundaries of Lots 6,7,8 and 9.
  - That all boundary fences be of a rural style constructed to a maximum height of 1.5 metres.
  - That for Lot 6 only, no filling of the land is to be undertaken below the RL291.5m AHD.
  - That for Lot 6 only, solid, chain or fine mesh fencing is permitted.
- 5. Contract No 17008 in favour of Elliott Holding (Aust) Pty Ltd t/a Ellwaste for the collection, transportation and disposal of waste from Myrtleford Transfer Station.

- 6. Contract No 1700702 in favour of Elliot Holdings (Aust) Pty Ltd t/a Ellwaste for the collection and disposal of waste from the Porepunkah Transfer Station.
- 7. Section 173 Agreement Andrew Cairns Nominees Pty Ltd

  Lot 10 on Plan of Subdivision 528762 Volume 10941 Folio 808

  Conditions 11 and 32 of Planning Permit no. 2015.52.1 for the construction of 5 dwellings and 5 lot subdivision at 5 Cherry Lane, Bright.

If a dwelling is constructed on the land without a planning permit that the bushfire mitigation measures set out in the plan incorporated into the Agreement must be implemented and maintained to the satisfaction of the Responsible Authority.

The development of the subject land will be in accordance with the approved plans forming part of the planning permit.

#### Carried

There being no further business the Chairperson declared the meeting closed at 7.52pm.
Chairperson

# Alpine Shire Council Road Management Plan 2017

Version:

Draft v4.0

Adopted:



# AMENDMENT UPDATE

Version Number	Date	Amendment Details	Council Adoption
1	2004	Original Alpine Shire Council Road Management Plan.	Dec 2004
2	2009	<ul> <li>Minor reduction of some inspection frequencies,</li> <li>Introduction of Limited Access Roads. Support for discretionary occasional maintenance on roads not included in Register of Public Roads.</li> </ul>	June 2009
3 (Draft)	April 2013	<ul> <li>Improved clarity between Road Management Plan and Register of Public Roads,</li> <li>Road maintenance standards included in the Road Management Plan to remove reliance on separate document,</li> <li>Clarity provided in relation to bridge inspection and maintenance standards,</li> <li>Inspection frequencies and maintenance response times revised with some minor increased standards of both.</li> <li>Pathways hierarchy reviewed.</li> </ul>	N/A
3	June 2013	<ul> <li>Proposed amendments in response to submissions received through public exhibition period:-</li> <li>Inspection frequency for Paths reviewed,</li> <li>Night Inspections for roads added,</li> <li>Pedestrian Bridge categories revised,</li> <li>Response times for Dinner Plain roads amended to recognise seasonal limitations of repair works,</li> <li>The "shared zone" role of Dinner Plain roads in catering for pedestrians recognised and "trip hazard" defect added,</li> <li>Existence of some Seasonal Roads within the Shire recognised.</li> </ul>	18 June 2013
4 (Draft)	April 2017	<ul> <li>Refined hierarchy definitions of the road classifications         (Collector and Access roads)</li> <li>Amended maintenance inspection timetables</li> <li>Updated Register of Public Roads</li> <li>Preventative maintenance actions added (see appendix 2)</li> </ul>	N/A

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Comments or queries in relation to this Road Management Plan should be directed to:

# submissions@alpineshire.vic.gov.au

Further information is also available on Alpine Shire Council's website: <a href="www.alpineshire.vic.gov.au">www.alpineshire.vic.gov.au</a>

#### **EXECUTIVE SUMMARY**

Under the *Road Management Act 2004*, Alpine Shire Council (Council) is the Coordinating Road Authority for municipal roads within Alpine Shire. Council manages municipal roads in accordance with its Road Management Plan (RMP).

The purpose of Council's RMP is to:

- Establish a management system for the road management functions of Council
- Set the relevant standard in relation to the discharge of duties in the performance of those road management functions.

Council's responsibility for the roads listed on the Register of Public Roads extends to road and road related infrastructure as defined under the Act, for example:

- Road and shoulders
- Kerb and channel
- Pathways (footpaths/shared trails) within the road reserve
- Bridges
- Drainage (culverts, pit lids and open drains) within the road reserve
- Parking bays/car parks.
- Regulatory and advisory traffic signs

Under the *Road Management Act 2004*, Council has a statutory duty to inspect, maintain and repair its public roads and related infrastructure.

When an asset is inspected, it is assessed against intervention levels which determine whether no maintenance, programmed maintenance or temporary safety works are required and the associated response time.

The inspection frequencies, intervention levels and response times are outlined in this plan and need to be achievable and affordable when considered against the level of service required and the level of resources available.

Council currently maintains a road network of approximately 342km of sealed roads, 234km of unsealed (gravel) roads and 53km of shared path network. The sealed road network also includes roads in Dinner Plain which are predominately constructed of concrete. All roads are given a classification of either Collector or Access roads according to their core function and location.

#### 1. INTRODUCTION

# 1.1. PURPOSE OF THE PLAN

Under the *Road Management Act 2004*, Alpine Shire Council (Council) is the Coordinating Road Authority for municipal roads within Alpine Shire. Council manages municipal roads in accordance with its Road Management Plan (RMP).

The purpose of Council's RMP is to:

- Establish a management system for the road management functions of Council
- Set the relevant standard in relation to the discharge of duties in the performance of those road management functions.

#### 1.2. KEY STAKEHOLDERS

When creating the RMP the following road infrastructure stakeholders have been considered:

- Residents and ratepayers
- Tourists and visitors
- Industrial, agricultural and forestry road users
- Emergency services
- Pedestrians, cyclists, motorists, heavy vehicle users, motorcycle riders, and other typical users of public roads
- Adjoining councils

#### 1.3. RESPONSIBILITIES OF COUNCIL

Council's RMP must be reasonable, and compliance with the RMP must be achievable. The legal test of 'reasonable' in this instance is whether the RMP is not so unreasonable that no other road authority acting reasonably would adopt it (s.39 (5) *Road Management Act 2004*). When creating the RMP, Council is entitled to take into account other factors such as available resources and competing priorities (s.84 & 85 of the *Wrongs Act* (VIC) 1958).

#### 1.4. RESPONSIBILITIES OF ROAD USERS

The *Road Management Act 2004* confers specified rights on members of the public using public roads which are legally enforceable and imposes duties on members of the public using public highways which may be taken into account in any proceedings.

With regard to the travelling public on Council's municipal roads, under the *Road Safety Act 1986*, the obligations of road users are as follows:

- A person who drives a motor vehicle on a highway must drive in a safe manner having regard to all the relevant factors including (without limiting the generality) the:
  - o Physical characteristics of the road
  - o Prevailing weather conditions
  - o Level of visibility
  - o Condition of motor vehicle
  - o Prevailing traffic conditions
  - o Relevant road laws and advisory signs
  - o Physical and mental condition of the driver.
- A road user other than a person driving a motor vehicle must use a highway in a safe manner having regard to all the relevant factors. A road user must:
  - o Have regard to the rights of other road users and avoid any conduct that may endanger their safety or welfare
  - o Have regard to the rights of the community and infrastructure managers in relation to road infrastructure and non-road infrastructure on the road reserve and take reasonable care to avoid any conduct that may damage road infrastructure and non-road infrastructure on the road reserve
  - o Have regard to the rights of the community in relation to the road reserve and take reasonable care to avoid conduct that may harm the environment of the road reserve.

This RMP document summarises the intended duty of care by Council to manage and maintain the municipal road network as well as highlighting the duty of care to be taken by the community as users of the municipal road network.

#### 2. ROAD ASSETS - DESCRIPTION

#### 2.1. REGISTER OF PUBLIC ROADS

Council's Register of Public Roads provides details of each of the public roads that the Council is responsible for. These details include:

- Road name and locality
- Date on which the road became a public road (if declared after 1<sup>st</sup> July 2004)
- Road classification (see Section 2.4)
- Management arrangements with other road authorities (if applicable)

The term 'public road' (in the context of Council's Register of Public Roads) applies to municipal roads that are reasonably required for general public use as outlined by the *Road Management Act* 2004.

There are many roads that appear on title but which do not have physical roads constructed, or have poorly constructed roads. These roads, in many cases, will not be included on the register because they are not deemed generally required for public use. While such roads are available for use by the public, they are not "public roads" as defined by the *Road Management Act 2004* and hence, are not included in Council's Register of Public Roads. Refer to the description of Limited Access Roads in Section 2.4.1 for further details.

Council's Register of Public Roads is on display at Council's main office (2 Churchill Avenue, Bright) or can be downloaded from Council's website at: <a href="https://www.alpineshire.vic.gov.au">www.alpineshire.vic.gov.au</a>.

#### 2.2. DESCRIPTION OF COUNCIL'S ROAD INFRASTRUCTURE

The maintenance and repair of the surface and pavement of all local roads in Council's Register of Public Roads is the responsibility of Council. Generally, arterial roads are the responsibility of VicRoads, and roads not located on a Road Reserve are the responsibility of Department of Environment, Land, Water and Planning (DELWP). Some of the detail around the limits and responsibilities is explained in Section 2.3.

Council's responsibility for the roads listed on the Register of Public Roads extends to road and road related infrastructure as defined under the Act, for example:

- Road and shoulders
- Kerb and channel
- Pathways (footpaths/shared trails) within the road reserve
- Bridges
- Drainage (culverts, pit lids and open drains) within the road reserve

- Parking bays/car parks.
- Regulatory and advisory traffic signs

#### 2.3. DEMARCATION

#### 2.3.1. Roads

VicRoads is the Coordinating Road Authority for the following roads within Alpine Shire:

- Great Alpine Road
- Kiewa Valley Highway
- Tawonga Gap Road
- Mount Buffalo Road
- Buffalo River Road (from Great Alpine Road to Lake Buffalo dam wall)
- Happy Valley Road
- Running Creek Road
- Myrtleford-Yackandandah Road
- Dederang Road
- Bogong High Plains Road (from Mount Beauty to Rocky Valley Dam)
- Snow Road (formerly Glenrowan-Myrtleford Road).

These roads are not included in Council's Register of Public Roads. However, Council does maintain a number of infrastructure assets such as footpaths, footbridges and drainage within the reserves of some of these roads. The guidelines for determining responsibility between coordinating road authorities are outlined in the *Road Management Act 2004* Code of Practice Operational Responsibility for Public Roads (Code of Practice).

As a guide, the Code of Practice specifies that on an arterial road:

- In an urban area (defined loosely as within the 60km/h zone), VicRoads is responsible for the maintenance and management of road infrastructure associated with the function of through traffic (i.e. road carriageway, kerb and channel / open drains, traffic signs etc.).
- In a rural area (outside the urban area), VicRoads is responsible for all assets contained within the road reserve, unless it is otherwise agreed with the respective municipality.

Other coordinating authorities that manage roads that interface with roads listed in Council's Register of Public Roads include:

- DELWP
- Body corporates (common property roads)
- Private roads
- Adjoining councils

# 2.3.2. Footpaths and vehicle crossovers

A vehicle crossover refers to the crossing which provides vehicular access from the road to the property boundary. Vehicle crossovers are considered private property, and therefore Council does not inspect or maintain vehicle crossovers. Any damage to a vehicle crossover is the responsibility of the property owner. Any section of the vehicle crossover that is used by the general public as a footpath is the responsibility of Council.

This section of footpath is subject to the same inspection and maintenance standards applied to the wider public footpath network. The following diagram illustrates the demarcation of responsibilities in a typical vehicle crossover situation:



#### 2.4. CLASSIFICATIONS

Road infrastructure assets are classified into a hierarchy. This hierarchy is used to determine inspection frequencies and response times for any defects found or preventative maintenance requirements.

## 2.4.1. Road Hierarchy

Roads included in Council's Register of Public Roads are divided into the following classifications:

- Collector Roads provide a route through or between residential, industrial, agricultural, tourist and forest traffic nodes and generally connect to the Arterial network at one or both ends. These roads will typically carry a significant percentage of traffic of a type not associated with properties on that road, for example, tourist traffic in a residential zone or logging traffic in a farming zone. Collector roads are further divided into the following types:
  - o Sealed
  - o Unsealed
  - o Concrete.
- Access Roads primarily provide direct access for abutting residential, industrial, commercial, forestry and agricultural properties. These roads will predominately carry traffic of a type associated with properties on that road, for example, residential traffic in a residential area or industrial traffic in an industrial area. Access roads are further divided into the following types:
  - o Sealed
  - o Unsealed
  - o Concrete.
- Limited Access Roads primarily provide access for emergency vehicles and occasional non-residential property access. These roads are deemed not reasonably required for general public use. Where these roads provide access to property, they may be eligible for occasional, minimum maintenance (on request) to allow safer access to properties. These roads are not subject to routine inspections. Inspections and any subsequent maintenance on these roads is only in response to requests from the public and at Council's discretion, taking into account the use of the road, any perceived safety issues, available resources and other competing priorities.

# 2.4.2. Bridge Hierarchy

Bridges are divided into the following classifications:

- **High maintenance bridges** are those bridges that required a higher level of maintenance and/or inspection frequency (for example, cable suspension bridges or bridges nearing end of life). High maintenance bridges can be further divided into the following types:
  - o Collector road bridges
  - o Access road bridges
  - o Pathway bridges
- Normal maintenance bridges are those that are not considered high maintenance. Normal maintenance bridges can be further divided into the following types:
  - o Collector road bridges
  - o Access road bridges
  - o Pathway bridges

Note that under section 3 of the *Road Management Act 2004*, Council is not responsible for the following:

"...if the irrigation channel, sewer or drain is works within the meaning of the *Water Act 1989*, any bridge or culvert over an irrigation channel, sewer or drain, other than a bridge or culvert constructed by a road authority; or

A bridge or culvert over a sewer or drain constructed under Section 132 of the *Melbourne* and *Metropolitan Board of Works Act 1958*,"

## 2.4.3. Pathway Hierarchy

Pathways are defined as pedestrian (and/or bicycle) infrastructure that is constructed of mainly imported materials.

Pathways are divided into the following classifications:

- **High use** pathways are located within high activity areas such as township shopping areas, near hospitals and senior citizen centres
- Normal use are pathways that are not deemed high use

#### 3. INSPECTIONS & MAINTENANCE

#### 3.1. MAINTENANCE CONSIDERATIONS

Under the *Road Management Act 2004*, Council has a statutory duty to inspect, maintain and repair its public roads and road related infrastructure. Inspection frequencies, maintenance standards and response times for all road assets have been developed based on the classifications outlined in Section 2.4

There are recognised impediments that may impact on Council's ability to deliver on its stated inspection frequencies, maintenance standards and/or response times:

- Potential for snow cover roads affected include:
  - o All Dinner Plain roads
  - o Bogong High Plains Road (past the dam wall)
  - o Dargo High Plains Road
- Seasonal road closures roads affected include:
  - o Bogong High Plains Road (past the dam wall)
  - o Dargo High Plains Road
- Exceptional circumstances Council will make every effort to meet its commitments under its RMP. However, there may be situations or circumstances that affect council's business activities to the extent that it cannot deliver on the service levels of the RMP. These include but are not limited to natural disasters, such as fires, floods, or storm; or, a prolonged labour or resource shortage, due to a need to commit or redeploy Council staff and/or equipment elsewhere. In the event that the Chief Executive Officer (CEO) of Council has considered the impact of such an event on the limited financial resources of Council and its other conflicting priorities, and determined that the RMP cannot be met, then pursuant to Section 83 of the Wrongs Act, the CEO will write to Council's officer in charge of its plan and inform them that some, or all, of the timeframes and responses in Council's RMP are to be suspended. Once the scope of the event/s have been determined, and the resources committed to the event response have been identified, then there will be an ongoing consultation between Council's CEO and Council's officer responsible for the RMP, to determine which parts of Council's plan are to be reactivated and when. Council statements to residents about the suspension or reduction of the services under the RMP will include reference to how the work that will be done has been prioritised, and the period for which it is likely to be affected.

#### 3.2. MAINTENANCE PROCESS

## 3.2.1. Inspection Timetables

Inspections aim to find defects that exceed tolerable levels when balancing risk, Council's limited financial resources and competing priorities and the obligations on road users to exercise reasonable care for their own safety. Defects can also be brought to Council's attention by members of the public. Inspections are undertaken based on geographic regions (Lower Ovens, Upper Ovens, Kiewa Valley and Dinner Plain). See Appendix 1 for a map of these regions.

Alpine Shire undertakes three types of inspections:

- 1. **Programmed inspections** are undertaken on a set schedule to ensure compliance with intervention levels set out in Appendix 2. Response times to respond to an issue or to effect repairs are measured from the time that the defect is recorded by Council as exceeding the relevant intervention level.
- 2. Reactive inspections are undertaken in response to notification of defects by the public. These inspections also determine compliance with intervention levels set out in Appendix 2. Response times are measured from the time that the defect is confirmed to exceed the relevant intervention level. Inspections for reactive maintenance are undertaken as soon as possible after a report is received depending on the assessed level of risk, but not exceeding 4 weeks.
- 3. Condition assessments are a longer term periodic inspection designed to assess the life cycle condition of assets to help plan for asset renewal or replacement. This assessment does not consider maintenance defects or compliance with the intervention levels in Appendix 2.

Table 1: Programmed inspection frequency – Roads

Road Classification	Frequency
Collector	4 times in a 13 month period
Access	2 times in a 13 month period

#### Notes:

o In addition a night inspection (to ensure the reflectiveness and effectiveness of signs and guideposts) is undertaken once a year over the entire road network.

Table 2: Programmed inspection frequency – Bridges

Bridge Classification	Frequency
High maintenance	2 times in a 13 month period
Normal maintenance	1 time in a 13 month period

Table 3: Programmed inspection frequency – Pathways

Pathway Classification	Frequency
High use	2 times in a 13 month period
Normal use	1 time in a 13 month period

# 3.2.2. Intervention Levels and Response Times

When an asset is inspected, it is assessed against intervention levels which determine whether programmed maintenance or temporary repairs are required and the associated response time.

Intervention levels are set out in Appendix 2. Response times are detailed below.

Table 4: Defect response times – Roads

Classification	Туре	Maximum Response Time (weeks)
Arterial	Sealed	8
Collector	Sealed	8
Collector	Unsealed	8
Collector	Concrete	26
Access	Sealed	16
Access	Unsealed	16
Access	Concrete	26

#### Notes:

o While Arterial roads do not appear on Council's Register of Public Roads (as they are managed by VicRoads), Council does maintain areas of seal associated with these roads (such as parking bays).

Table 5: Defect response times – Bridges

Classification	Туре	Maximum Response Time (weeks)
High maintenance	Collector road bridge	8
High maintenance	Access road bridge	16
High maintenance	Pathway bridge	16
Normal maintenance	Collector road bridge	8
Normal maintenance	Access road bridge	16
Normal maintenance	Pathway bridge	16

Table 6: Defect response times – Pathways

Classification	Type	Maximum Response Time (weeks)
High use	-	4
Normal use	-	26

# APPENDIX 1 – INSPECTION REGIONS



#### **APPENDIX 2 – DEFECT INTERVENTION LEVELS**

Defects identified above intervention levels are actioned within the maximum response times set out in tables 4, 5 and 6 above.

Imperfections, which are under intervention levels, may be recorded during a programmed inspection to be included in future preventative maintenance works programs. This process is purely at Council's discretion.

#### **Defect Intervention Levels - Roads**

When defects are identified during an inspection, the following intervention levels are applied:

Defect identified	Intervention level
	D 1 75
Pothole	Depth >75mm and diameter >300mm
Edge break	Depth >75mm and for >2m length
Guidepost	Missing / non functional
Drainage	Impaired free drainage of road surface, causing
	>25mm of standing water >10m2 total
Vegetation	Obstructs or restricts visibility of road signs or
	<4.5m height clearance over traffic lanes
Depression / Heave	Depth >100mm over 5m length
Regulatory or Traffic Advisory Signs	Missing / non functional
Line marking	Non functional
Pit lid	Missing or structural integrity obviously
	compromised
Reflective markers	Missing / non functional
Guardrail	Missing or structural integrity obviously
	compromised
Cracking	>20mm width over 10m length

# **Defect Intervention Levels – Bridges**

When defects are identified during an inspection, the following intervention levels are applied:

Defect identified	Intervention level	
Guardrail	Missing or structural integrity obviously compromised	
Deck	Missing or structural integrity obviously compromised	

Beams	Missing or structural integrity obviously compromised
Stringers	Missing or structural integrity obviously compromised
Crossheads	Missing or structural integrity obviously compromised
Piers	Missing or structural integrity obviously compromised
Abutments	Missing or structural integrity obviously compromised
Drainage	Impaired free drainage of bridge surface, causing >25mm of standing water >10m2 total
Vegetation	Obstructs or restricts visibility of road signs or <4.5m height clearance over traffic lanes

# Defect Intervention Levels – Pathways

When defects are identified during an inspection, the following intervention levels are applied:

Defect identified	Intervention level
Vertical lip	>20mm
<b>Vegetation</b> <2.5m clearance over pathway	
<b>Depression / Heave</b> >40mm, over 1.5m length	
Tactiles	Missing or greater than 50% degraded
Cracking	>10mm wide over 1.5m length
<b>Drainage</b> >25mm depth of standing water over 1.5m	
	length



# Register of Public Roads

Alpine Shire Council's Register of Public Roads provides details of each of the public roads that the council is responsible for.

The term 'public road' (in the context of council's Register of Public Roads) applies to municipal roads that are reasonably required for general public use as outlined by the Road Management Act 2004.

Last Updated: April 2017

# Register of Public Roads

	Road name	Locality	Type	Class	Surface	Date proclaimed
1	Acacia Court	Freeburgh	Road	Access	Sealed	01-01-2005
2	Albert Street	Myrtleford	Road	Access	Sealed	01-01-2005
3	Albert Street	Myrtleford	Road	Collector	Sealed	01-01-2005
4	Alexandra Court	Bright	Road	Access	Sealed	01-01-2005
5	Alice Street	Myrtleford	Road	Access	Sealed	01-01-2005
6	Allamar Court	Tawonga South	Road	Access	Sealed	01-01-2005
7	Alpine View Avenue	Bright	Road	Access	Sealed	01-01-2005
8	Alrima Court	Bright	Road	Access	Sealed	01-01-2005
9	Anderson Street	Bright	Road	Collector	Sealed	01-01-2005
10	Anna Lane	Merriang	Road	Access	Sealed	01-01-2011
11	Antonio Close	Tawonga, Tawonga South	Road	Access	Sealed	01-01-2005

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	Road name	Locality	Type	Class	Surface	proclaimed
12	Apex Lane	Myrtleford	Road	Access	Sealed	01-01-2005
13	Armstrongs Road	Porepunkah	Road	Access	Sealed	01-01-2005
14	Arthur Street	Mount Beauty	Road	Access	Sealed	01-01-2005
15	Arundel Lane	Gundowring	Road	Access	Unsealed	01-01-2005
16	Ashdowne Avenue	Myrtleford	Road	Access	Sealed	01-01-2005
17	Ashwood Avenue	Bright	Road	Access	Sealed	01-01-2005
18	Attridges Lane	Harrietville	Road	Access	Sealed	01-01-2005
19	Back Creek Road	Buffalo River	Road	Access	Sealed	01-01-2005
20	Back Germantown Road	Bright	Road	Collector	Sealed	01-01-2005
21	Back Germantown Road	Bright	Road	Collector	Unsealed	01-01-2005
22	Back Porepunkah Road	Bright, Porepunkah	Road	Collector	Sealed	01-01-2005
23	Back Wandiligong Road	Bright	Road	Access	Unsealed	01-01-2005
24	Back Wandiligong Road	Bright, Wandiligong	Road	Access	Sealed	01-01-2005
25	Bailey Street	Porepunkah	Road	Access	Sealed	01-01-2005
26	Baker Street	Tawonga South	Road	Access	Sealed	01-01-2005
27	Bakers Gully Road	Bright	Parking Bay	Access	Sealed	01-01-2005
28	Bakers Gully Road	Bright	Road	Access	Sealed	01-01-2005
29	Bakers Gully Road	Bright	Road	Access	Unsealed	01-01-2005
30	Banool Avenue	Myrtleford	Road	Access	Sealed	01-01-2005
31	Barberry Court	Bright	Road	Access	Sealed	01-01-2005
32	Barnard Street	Bright	Road	Collector	Sealed	01-01-2005
33	Baroni Lane	Porepunkah	Road	Access	Unsealed	01-01-2005
34	Barton Street	Myrtleford	Road	Access	Unsealed	01-01-2005
35	Barton Street	Myrtleford	Road	Access	Sealed	01-01-2005
36	Barwidgee Lane	Mudgegonga	Road	Access	Unsealed	01-01-2005
37	Basin Creek Road	Barwidgee	Road	Access	Unsealed	01-01-2005

Date

	Road name	Locality	Туре	Class	Surface	proclaimed
38	Bay Creek Lane	Mongans Bridge	Road	Collector	Sealed	01-01-2005
39	Bay Creek Lane	Mongans Bridge	Road	Access	Sealed	01-01-2005
40	Bay Creek Lane	Mongans Bridge	Road	Access	Unsealed	01-01-2005
41	Beauty Avenue	Mount Beauty	Road	Access	Sealed	01-01-2005
42	Beers Lane	Wandiligong	Road	Access	Sealed	01-01-2005
43	Bells Gully Road	Wandiligong	Road	Access	Unsealed	01-01-2005
44	Bells Gully Road	Wandiligong	Road	Access	Sealed	01-01-2005
45	Bibby Lane	Harrietville, Smoko	Road	Access	Sealed	01-02-2008
46	Big Muster Drive	Dinner Plain	Road	Access	Concrete	01-01-2005
47	Big Muster Drive	Dinner Plain	Road	Access	Concrete	01-01-2007
48	Bird Avenue	Myrtleford	Road	Access	Sealed	01-01-2005
49	Blacks Flat Road	Mudgegonga	Road	Access	Unsealed	01-01-2005
50	Blacks Flat Road	Mudgegonga	Road	Access	Sealed	01-01-2005
51	Blacks Lane	Rosewhite	Road	Access	Unsealed	01-01-2005
52	Blackwood Bowl	Bright	Road	Access	Sealed	01-01-2005
53	Blewett Lane	Myrtleford	Road	Access	Sealed	01-01-2005
54	Blue Hills Rise	Bright	Road	Access	Sealed	01-06-2008
55	Bluegum Court	Bright	Road	Access	Sealed	01-01-2005
56	Boat Ramp Road	Mount Beauty	Road	Access	Sealed	01-01-2005
57	Bogong Avenue	Mount Beauty	Road	Access	Sealed	01-01-2005
58	Bogong High Plains Road	Mount Beauty	Service Road	Access	Sealed	01-01-2005
59	Bogong Lane	Dinner Plain	Road	Access	Concrete	01-01-2005
60	Bohuns Lane	Mongans Bridge	Road	Access	Sealed	01-01-2005
61	Bon Accord Track	Harrietville	Road	Access	Sealed	01-01-2005
62	Bottcher Lane	Myrtleford	Road	Access	Unsealed	01-01-2005
63	Bowditch Road	Kancoona	Road	Access	Unsealed	01-01-2005

	Road name	Locality	Туре	Class	Surface	Date proclaimed
64	Boyd Road	Kergunyah South	Road	Collector	Sealed	01-01-2005
65	Braeside Court	Tawonga South	Road	Access	Sealed	01-01-2005
66	Briggs Lane	Dederang, Myrtleford	Road	Access	Sealed	01-01-2005
67	Briggs Lane	Myrtleford	Road	Access	Unsealed	01-01-2005
68	Bright Community Centre Carpark	Bright	Carpark	Access	Concrete	
69	Bright Information Rotunda Carpark	Bright	Carpark	Access	Sealed	
70	Bright Library Carpark	Bright	Carpark	Access	Sealed	
71	Bright Senior Citizens Centre Carpark	Bright	Carpark	Access	Sealed	
72	Bright Sports Centre Carpark	Bright	Carpark	Access	Sealed	
73	Brooks Street	Bright	Road	Access	Sealed	01-01-2005
74	Brown Road	Mudgegonga	Road	Access	Unsealed	01-01-2005
75	Brownes Lane	Rosewhite	Road	Access	Unsealed	01-01-2005
76	Brownes Lane	Rosewhite	Road	Access	Sealed	01-01-2005
77	Brumby Lane	Dinner Plain	Road	Access	Concrete	01-01-2005
78	Buckland Street	Tawonga South	Road	Access	Sealed	01-01-2005
79	Buckland Valley Road	Buckland	Road	Access	Sealed	01-01-2005
80	Buckland Valley Road	Buckland	Road	Access	Unsealed	01-01-2005
81	Buckland Valley Road	Buckland, Porepunkah	Road	Collector	Sealed	01-01-2005
82	Buffalo Creek Road	Myrtleford	Road	Access	Unsealed	01-01-2005
83	Buffalo Creek Road	Myrtleford, Merriang	Road	Access	Sealed	01-01-2005
84	Buffalo River Road	Merriang	Service Road	Access	Sealed	01-01-2005
85	Buffalo River Road	Myrtleford	Parking Bay	Arterial	Sealed	01-01-2005
86	Burke Street	Bright	Carpark	Access	Sealed	

Date

	Road name	Locality	Type	Class	Surface	Date proclaimed
87	Burke Street	Bright	Road	Access	Sealed	01-01-2005
88	Butler Court	Bright	Road	Access	Sealed	01-01-2005
89	Butterworths Lane	Mudgegonga	Road	Access	Unsealed	01-01-2005
90	Byers Lane	Rosewhite	Road	Access	Unsealed	01-01-2005
91	Caloutas Lane	Freeburgh	Road	Access	Unsealed	01-01-2005
92	Camp Street	Bright	Road	Collector	Sealed	01-01-2005
93	Camping Park Road	Harrietville	Road	Access	Sealed	01-01-2005
94	Canyon Lane	Bright	Road	Access	Sealed	01-01-2005
95	Canyon Lane	Bright	Road	Access	Unsealed	01-01-2005
96	Carcoola Avenue	Myrtleford	Road	Access	Sealed	01-01-2005
97	Carrolls Road	Mudgegonga, Rosewhite	Road	Collector	Sealed	01-01-2005
98	Carrolls Road North	Mudgegonga	Road	Access	Unsealed	01-01-2005
99	Carrolls Road North	Mudgegonga	Road	Access	Sealed	01-01-2005
100	Cartwrights Lane	Rosewhite	Road	Access	Unsealed	01-01-2005
101	Cattle Pen Drive	Dinner Plain	Road	Access	Concrete	01-01-2005
102	Cavedons Lane	Eurobin	Road	Access	Sealed	01-01-2005
103	Cavedons Lane	Eurobin	Road	Access	Sealed	01-01-2007
104	Cedar Lane	Bright	Road	Access	Sealed	01-01-2005
105	Cemetery Access Road	Barwidgee	Road	Access	Sealed	01-01-2005
106	Cemetery Lane	Harrietville	Road	Access	Sealed	01-01-2005
107	Cemetery Lane	Harrietville, Coral Bank	Road	Access	Unsealed	01-01-2005
108	Centenary Avenue	Wandiligong	Road	Access	Sealed	01-01-2005
109	Centenary Avenue	Wandiligong	Road	Collector	Sealed	01-01-2005
110	Chalet Road	Mount Beauty	Road	Access	Sealed	01-01-2005
111	Chamberlain Court	Tawonga South	Road	Access	Sealed	01-01-2005
112	Chambers Street	Myrtleford	Road	Access	Sealed	01-01-2005

Date

	Road name	Locality	Type	Class	Surface	Date proclaimed
113	Chandler Court	Porepunkah	Road	Access	Sealed	01-01-2005
114	Charles Street	Tawonga	Road	Access	Sealed	01-01-2005
115	Charlie Miley Road	Harrietville	Road	Access	Unsealed	01-01-2005
116	Charlie Miley Road	Harrietville	Road	Access	Sealed	01-07-2005
117	Cherry Avenue	Bright	Road	Access	Sealed	01-01-2005
118	Cherry Lane	Bright	Road	Access	Sealed	01-01-2005
119	Church Street	Bright	Road	Access	Sealed	01-01-2005
120	Churchill Avenue	Bright	Road	Collector	Sealed	01-01-2005
121	Churchill Avenue Council Carpark	Bright	Carpark	Access	Sealed	
122	Cindy Court	Bright	Road	Access	Sealed	01-01-2005
123	Clancy Lane	Myrtleford	Road	Access	Sealed	01-01-2005
124	Claret Court	Bright	Road	Access	Sealed	01-01-2005
125	Clarkes Road	Wandiligong	Road	Access	Sealed	01-01-2005
126	Clemens Lane	Myrtleford	Road	Access	Sealed	01-01-2005
127	Clemens Lane	Myrtleford	Road	Access	Unsealed	01-01-2005
128	Clock Tower Roundabout	Bright	Road	Collector	Sealed	01-01-2005
129	Clover Rise	Tawonga South	Road	Access	Sealed	01-01-2012
130	Clyde Street	Myrtleford	Road	Collector	Sealed	01-01-2005
131	Cobden Street	Bright	Road	Collector	Sealed	01-01-2005
132	Cobden Street	Bright	Road	Access	Sealed	01-01-2005
133	Cobungra Court	Harrietville	Road	Access	Sealed	01-01-2005
134	Collins Lane	Myrtleford	Road	Access	Sealed	01-01-2005
135	Colonial Court	Bright	Road	Access	Sealed	01-01-2005
136	Conifer Street	Myrtleford	Road	Access	Sealed	01-01-2005
137	Conleys Lane	Harrietville	Road	Access	Sealed	01-01-2005
138	Cooee Lane	Dinner Plain	Road	Access	Concrete	01-01-2005

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	Road name	Locality	Type	Class	Surface	proclaimed	
139	Coolumbooka Avenue	Tawonga South	Road	Access	Sealed	01-01-2005	
140	Cooper Street	Tawonga	Road	Access	Sealed	01-01-2005	
141	Coral Bank Lane	Coral Bank	Road	Access	Sealed	01-01-2005	
142	Coronation Avenue	Bright	Parking Bay	Collector	Sealed	01-01-2005	
143	Coronation Avenue	Bright	Road	Collector	Sealed	01-01-2005	
144	Coronation Avenue	Bright	Service Road	Access	Sealed	01-01-2005	
145	Costantinos Lane	Tawonga, Coral Bank	Road	Access	Unsealed	01-01-2005	
146	Cottrells Lane	Tawonga	Road	Access	Sealed	01-01-2005	
147	Cottrells Lane	Tawonga	Road	Access	Unsealed	01-01-2005	
148	Council Office Roundabout	Bright	Road	Access	Sealed	01-01-2005	
149	Creek Road	Mudgegonga	Road	Access	Unsealed	01-01-2005	
150	Crisp Hollow	Dinner Plain	Road	Access	Concrete	01-01-2005	
151	Crosthwaite Lane	Kergunyah South	Road	Access	Unsealed	01-01-2005	
152	Crystal Brook Avenue	Porepunkah	Road	Access	Sealed	01-01-2005	
153	Cuff 'n Collar Lane	Dinner Plain	Road	Access	Concrete	01-01-2005	
154	Cuthbert Street	Tawonga	Road	Access	Sealed	01-01-2005	
155	Dallas Court	Bright	Road	Access	Sealed	01-01-2005	
156	Damms Court	Tawonga South	Road	Access	Sealed	01-01-2005	
157	Damms Road	Tawonga, Mount Beauty	Road	Collector	Sealed	01-01-2005	
158	Danica Court	Bright	Road	Access	Sealed	01-01-2005	
159	Dawsons Lane	Eurobin	Road	Access	Unsealed	01-01-2005	
160	De Piazzas Lane	Mudgegonga	Road	Access	Unsealed	01-01-2005	
161	Deacon Avenue	Bright	Road	Access	Sealed	01-01-2005	
162	Deans Lane	Buckland	Road	Access	Unsealed	01-01-2005	

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	Road name	Locality	Type	Class	Surface	proclaimed	
163	Dederang Road	Tawonga South	Road	Access	Sealed	01-01-2007	
164	Dederang-Kiewa Valley Link Road	Dederang	Road	Access	Sealed	01-01-2007	
165	Delany Avenue	Bright	Parking Bay	Arterial	Sealed	01-01-2005	
166	Devils Creek Road	Buckland	Road	Access	Unsealed	01-01-2005	
167	Dibbin Lane	Freeburgh	Road	Access	Unsealed	01-01-2005	
168	Diggings Road	Tawonga	Road	Access	Sealed	01-01-2005	
169	Disher Avenue	Myrtleford	Road	Access	Sealed	01-01-2005	
170	Dredge Hole Lane	Harrietville	Road	Access	Unsealed	01-01-2005	
171	Dredge Hole Lane	Harrietville	Road	Access	Sealed	01-01-2005	
172	Drovers Lane	Dinner Plain	Road	Access	Concrete	01-01-2005	
173	Drummond Street	Tawonga	Road	Access	Sealed	01-01-2005	
174	Dry Bone Lane	Dinner Plain	Road	Access	Concrete	01-01-2005	
175	Duke Street	Myrtleford	Parking Bay	Access	Unsealed	01-01-2005	
176	Duke Street	Myrtleford	Road	Access	Sealed	01-01-2005	
177	Dunstan Track	Bright	Road	Access	Sealed	01-01-2005	
178	Dunstan Track	Bright	Road	Access	Unsealed	01-01-2005	
179	Egglestons Lane	Buckland	Road	Access	Unsealed	01-01-2005	
180	Egglestons Lane	Buckland	Road	Access	Sealed	01-01-2005	
181	Elgin Street	Myrtleford	Road	Access	Sealed	01-01-2005	
182	Elgin Street	Myrtleford	Road	Collector	Sealed	01-01-2005	
183	Eliza Way	Myrtleford	Road	Access	Sealed	01-01-2005	
184	Elm Court	Bright	Parking Bay	Access	Sealed	01-01-2005	
185	Elm Court	Bright	Road	Access	Sealed	01-01-2005	
186	Embankment Drive	Mount Beauty	Road	Collector	Sealed	01-01-2005	

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	Road name	Locality	Type	Class	Surface	proclaimed	
187	Eumerella Drive	Buffalo River	Road	Access	Sealed	01-01-2005	
188	Ewart Lane	Myrtleford	Road	Access	Sealed	01-01-2005	
189	Faheys Lane	Kancoona, Running Creek	Road	Access	Unsealed	01-01-2005	
190	Fairway Avenue	Mount Beauty	Road	Access	Sealed	01-01-2005	
191	Farelly Lane	Porepunkah	Road	Access	Unsealed	01-01-2005	
192	Farrington Lane	Freeburgh	Road	Access	Sealed	01-07-2012	
193	Fearns Lane	Myrtleford	Road	Access	Unsealed	01-01-2005	
194	Feathertop Lane	Harrietville	Road	Access	Sealed	01-01-2005	
195	Feathertop Street	Tawonga South	Road	Access	Sealed	01-01-2005	
196	Feathertop Track	Harrietville	Road	Access	Unsealed	01-01-2005	
197	Feathertop Track	Harrietville	Road	Access	Sealed	01-01-2005	
198	Fernydale Lane	Ovens	Road	Access	Sealed	01-01-2005	
199	Fernydale Lane	Ovens	Road	Access	Unsealed	01-01-2005	
200	Fibbiales Road	Myrtleford	Road	Access	Unsealed	01-01-2005	
201	Fiddleback Drive	Tawonga South	Road	Access	Sealed	01-01-2005	
202	Fieldings Road	Tawonga	Road	Access	Sealed	01-01-2005	
203	Fieldings Road	Tawonga	Road	Access	Unsealed	01-01-2005	
204	Fingerboard Hill	Merriang	Road	Access	Sealed	01-01-2005	
205	Flemings Lane	Eurobin	Road	Access	Sealed	01-01-2005	
206	Forest Lane	Barwidgee, Myrtleford	Road	Access	Sealed	01-01-2005	
207	Forest Lane	Myrtleford	Road	Access	Unsealed	01-01-2005	
208	Francis Street	Porepunkah	Road	Access	Sealed	01-01-2005	
209	Frasers Lane	Bright	Road	Access	Sealed	01-01-2005	
210	Frasers Lane	Bright	Road	Access	Unsealed	01-01-2005	
211	Fredas Lane	Tawonga	Road	Access	Unsealed	01-01-2005	
212	Freeburgh Avenue	Mount Beauty	Road	Access	Sealed	01-01-2005	

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	Road name	Locality	Type	Class	Surface	proclaimed	
213	Gavan Street	Bright	Parking Bay	Access	Sealed	01-01-2005	
214	Geebung Road	Dinner Plain	Road	Access	Concrete	01-01-2005	
215	Gentile Lane	Coral Bank	Road	Access	Unsealed	01-01-2005	
216	Geoffrey Street	Myrtleford	Road	Access	Sealed	01-01-2005	
217	Georgian Court	Bright	Road	Access	Sealed	01-01-2005	
218	Gerratys Lane	Myrtleford	Road	Access	Sealed	01-01-2005	
219	Gilberts Lane	Rosewhite	Road	Access	Unsealed	01-01-2005	
220	Gillards Lane	Wandiligong	Road	Access	Sealed	01-01-2005	
221	Glanford Road	Buffalo River	Road	Access	Unsealed	01-01-2005	
222	Gledhills Lane	Bright	Road	Access	Sealed	01-01-2005	
223	Gledhills Lane	Bright	Road	Access	Unsealed	01-01-2005	
224	Glenbourn Drive	Tawonga South	Road	Access	Sealed	01-01-2005	
225	Goldies Spur Road	Buckland	Road	Access	Sealed	01-01-2005	
226	Goldies Spur Road	Buckland	Road	Access	Unsealed	01-01-2005	
227	Goonan Lane	Dederang	Road	Access	Unsealed	01-01-2005	
228	Gould Court	Tawonga	Road	Access	Sealed	01-01-2005	
229	Grange Road	Porepunkah	Road	Access	Sealed	01-01-2005	
230	Grange Road	Porepunkah	Road	Access	Unsealed	01-01-2005	
231	Great Alpine Road	Harrietville	Parking Bay	Access	Sealed	01-01-2005	
232	Great Alpine Road	Harrietville	Service Road	Access	Sealed	01-01-2005	
233	Green Lane	Dederang	Road	Access	Unsealed	01-01-2005	
234	Greens Lane	Myrtleford	Road	Access	Sealed	01-01-2005	
235	Grenvilles Road	Wandiligong	Road	Access	Sealed	01-01-2005	
236	Growlers Creek Road	Wandiligong	Road	Access	Unsealed	01-01-2005	
237	Growlers Creek Road	Wandiligong	Road	Access	Sealed	01-01-2005	

	Road name	Locality	Туре	Class	Surface	Date proclaimed
238	Gundowring Road	Gundowring	Road	Collector	Sealed	01-01-2007
239	Gundowring Road	Gundowring, Upper Gundowring	Road	Collector	Sealed	01-01-2005
240	Guy Court	Tawonga South	Road	Access	Sealed	01-01-2005
241	Halinka Court	Bright	Road	Access	Sealed	01-01-2005
242	Halls Road	Myrtleford	Road	Access	Sealed	01-01-2005
243	Halter Lane	Dinner Plain	Parking Bay	Access	Concrete	01-01-2005
244	Halter Lane	Dinner Plain	Road	Access	Concrete	01-01-2005
245	Hampton Court	Bright	Road	Access	Sealed	01-01-2005
246	Hardys Lane	Mudgegonga	Road	Access	Unsealed	01-01-2005
247	Hargreaves Road	Bright	Road	Access	Sealed	01-01-2005
248	Harrietville Pioneer Park Carpark	Harrietville	Carpark	Access	Sealed	
249	Harris Lane	Buckland	Road	Access	Unsealed	01-01-2005
250	Harris Lane	Buckland, Porepunkah	Road	Access	Sealed	01-01-2005
251	Harrison Lane	Porepunkah	Road	Access	Sealed	01-01-2005
252	Harts Lane	Myrtleford	Road	Access	Unsealed	01-01-2005
253	Havilah Road	Havilah	Road	Collector	Unsealed	01-01-2005
254	Havilah Road	Havilah	Road	Access	Sealed	01-01-2005
255	Havilah Road	Havilah	Road	Access	Unsealed	01-01-2005
256	Havilah Road	Havilah, Rosewhite	Road	Collector	Sealed	01-01-2005
257	Hawthorn Lane	Bright	Parking Bay	Access	Sealed	01-01-2005
258	Hawthorn Lane	Bright	Road	Collector	Sealed	01-01-2005
259	Hawthorn Lane	Bright	Road	Access	Sealed	01-01-2005
260	Hawthorn Lane	Bright	Service Road	Access	Sealed	01-01-2005
261	Heather Grove	Myrtleford	Road	Access	Sealed	01-01-2005

Date

	Road name	Locality	Туре	Class	Surface	Date proclaimed
262	Heather Lane	Bright	Road	Access	Sealed	01-01-2005
263	Heberles Road	Tawonga South	Road	Access	Sealed	01-01-2005
264	Hicks Lane	Dederang	Road	Access	Unsealed	01-01-2005
265	Higgins Court	Myrtleford	Road	Access	Sealed	01-01-2005
266	Higgs Lane	Wandiligong	Road	Access	Sealed	01-01-2005
267	Highland Court	Tawonga South	Road	Access	Sealed	01-01-2005
268	Hill Street	Mount Beauty	Road	Access	Sealed	01-01-2005
269	Hillside Court	Myrtleford	Road	Access	Sealed	01-01-2005
270	Hobbs Lane	Mongans Bridge, Running Creek	Road	Access	Unsealed	01-01-2005
271	Hollonds Street	Mount Beauty	Road	Collector	Sealed	01-01-2005
272	Holmes Court	Porepunkah	Road	Access	Sealed	01-01-2005
273	Hores Lane	Tawonga	Road	Access	Sealed	01-01-2005
274	Horsehair Bend Bend	Dinner Plain	Road	Access	Concrete	01-01-2005
275	Horseshoe Circle	Dinner Plain	Parking Bay	Access	Concrete	01-01-2005
276	Horseshoe Circle	Dinner Plain	Road	Access	Concrete	01-01-2005
277	Horseshoe Circle Carpark	Dinner Plain	Carpark	Access	Concrete	01-01-2005
278	Hoskings Lane	Harrietville	Road	Access	Sealed	01-01-2005
279	Houghs Lane	Bright	Road	Access	Sealed	01-01-2005
280	Howell Lane	Myrtleford	Road	Access	Sealed	01-01-2005
281	Howitt Lane	Bright	Parking Bay	Access	Sealed	01-01-2005
282	Howitt Lane	Bright	Road	Access	Sealed	01-01-2005
283	Howitt Lane	Bright	Road	Access	Unsealed	01-01-2005
284	Howitt Park Carpark	Bright	Carpark	Access	Sealed	
285	Howmans Lane	Harrietville	Road	Access	Sealed	01-01-2005
286	Hughes Lane	Eurobin	Road	Access	Sealed	01-01-2007

Date

	Road name	Locality	Type	Class	Surface	proclaimed
287	Hughes Lane	Eurobin	Road	Access	Sealed	01-01-2005
288	Hull Street	Dederang	Road	Access	Sealed	
289	larias Lane	Bright	Road	Access	Sealed	01-01-2005
290	Ireland Street	Bright	Road	Collector	Sealed	01-01-2005
291	JB Crook	Dinner Plain	Road	Access	Concrete	01-01-2005
292	Jagoes Gully Road	Wandiligong	Road	Access	Unsealed	01-01-2005
293	Jagoes Gully Road	Wandiligong	Road	Access	Sealed	01-01-2005
294	James Close	Bright	Road	Access	Sealed	01-01-2005
295	Jamieson Street	Myrtleford	Road	Access	Sealed	01-01-2005
296	Jenny Lane	Merriang	Road	Access	Sealed	01-01-2005
297	John Street	Myrtleford	Road	Access	Sealed	01-01-2005
298	Jones Road	Porepunkah	Road	Access	Unsealed	01-01-2005
299	Jones Street	Myrtleford	Road	Access	Sealed	01-01-2005
300	Jubilee Street	Myrtleford	Road	Access	Sealed	01-01-2005
301	Junction Road	Porepunkah	Road	Access	Sealed	01-01-2005
302	Jurisichs Road	Nug Nug	Road	Access	Unsealed	01-01-2005
303	Kaighins Lane	Wandiligong	Road	Access	Sealed	01-01-2005
304	Kancoona South Road	Kancoona	Road	Collector	Sealed	01-01-2007
305	Kancoona South Road	Kancoona	Road	Access	Unsealed	01-01-2005
306	Kancoona South Road	Kancoona	Road	Collector	Sealed	01-01-2005
307	Karnu Court	Bright	Road	Access	Sealed	01-01-2005
308	Keating Reserve Carpark	Harrietville	Carpark	Access	Sealed	
309	Keegans Lane	Upper Gundowring, Dederang	Road	Collector	Sealed	01-01-2005
310	Kellers Road	Tawonga	Road	Access	Unsealed	01-01-2005
311	Kiewa Crescent	Mount Beauty	Parking Bay	Collector	Sealed	01-01-2005

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017		8.2.1(B) ASC REGISTER OF PUBLIC ROADS <b>Date</b>			
	Road name	Locality	Type	Class	Surface	proclaimed
312	Kiewa Crescent	Mount Beauty	Road	Access	Sealed	01-01-2005
313	Kiewa Crescent	Mount Beauty	Road	Collector	Sealed	01-01-2005
314	Kiewa Valley Highway	Tawonga South, Tawonga	Service Road	Access	Sealed	01-01-2005
315	Kilfinan Crescent	Bright	Road	Access	Sealed	01-01-2005
316	Kinchela Court	Bright	Road	Access	Sealed	01-01-2005
317	King Street	Myrtleford	Road	Access	Sealed	01-01-2005
318	Kirks Lane	Barwidgee	Road	Access	Sealed	01-01-2005
319	Kirks Lane	Barwidgee	Road	Access	Unsealed	01-01-2005
320	Kneebone Court	Myrtleford	Road	Access	Sealed	01-01-2005
321	Lachlan Court	Bright	Road	Access	Sealed	01-01-2005
322	Lakeside Avenue	Mount Beauty	Road	Access	Sealed	01-01-2005
323	Lakeside Avenue	Mount Beauty	Road	Collector	Sealed	01-01-2005
324	Lambert Lane	Glen Creek	Road	Access	Unsealed	01-07-2007
325	Lambert Street	Tawonga	Road	Access	Sealed	01-01-2005
326	Lawrence Street	Myrtleford	Parking Bay	Access	Sealed	01-01-2005
327	Lawrence Street	Myrtleford	Road	Access	Sealed	01-01-2005
328	Leader Reef Drive	Bright	Road	Access	Sealed	01-01-2005
329	Leader Reef Drive	Bright	Road	Access	Sealed	28-05-2013
330	Leggio Road	Myrtleford	Road	Access	Sealed	01-01-2005
331	Lennox Street	Myrtleford	Road	Access	Sealed	01-01-2005
332	Lewis Avenue	Myrtleford	Road	Access	Sealed	01-01-2005
333	Lewis Avenue	Myrtleford	Road	Collector	Sealed	01-01-2005
334	Liddens Lane	Coral Bank	Road	Access	Unsealed	01-01-2005
335	Linlee Ridge Road	Buffalo River	Road	Access	Sealed	01-01-2005
336	Long Corner Creek Road	Buffalo River	Road	Access	Sealed	01-01-2005

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017		8.2.1(B) ASC REGISTER OF PUBLIC ROADS <b>Date</b>			
	Road name	Locality	Type	Class	Surface	proclaimed
337	Long Tunnel Track	Wandiligong	Road	Access	Sealed	01-01-2005
338	Longos Lane	Myrtleford	Road	Access	Sealed	01-01-2005
339	Longos Lane	Myrtleford	Road	Access	Sealed	01-06-2007
340	Loudens Lane	Tawonga	Road	Access	Sealed	01-07-2007
341	Loudens Lane	Tawonga	Road	Access	Sealed	01-01-2005
342	Loudens Lane	Tawonga	Road	Access	Unsealed	01-01-2005
343	Louie Court	Bright	Road	Access	Sealed	01-01-2005
344	Lowen Drive	Bright	Road	Access	Unsealed	01-01-2005
345	Lower River Road	Gapsted	Road	Access	Sealed	01-01-2005
346	Lower River Road East	Gapsted	Road	Access	Sealed	01-01-2005
347	Lower River Road East	Gapsted	Road	Access	Unsealed	01-01-2005
348	Lower River Road West	Gapsted	Road	Access	Unsealed	01-01-2005
349	Lower River Road West	Gapsted	Road	Access	Sealed	01-01-2005
350	Lowerson Street	Myrtleford	Road	Access	Sealed	01-01-2005
351	Lucknow Court	Myrtleford	Road	Access	Sealed	01-01-2005
352	Lumley Drive	Bright	Road	Access	Sealed	01-01-2005
353	Lyrebird Gully Road	Harrietville	Road	Access	Sealed	01-01-2005
354	Macaulay Grove	Myrtleford	Road	Access	Sealed	01-01-2005
355	Maddison Street	Mount Beauty	Parking Bay	Access	Sealed	01-01-2005
356	Maddison Street	Mount Beauty	Road	Access	Sealed	01-01-2005
357	Maddisons Lane	Mount Beauty	Road	Access	Sealed	01-01-2005
358	Marascos Lane	Ovens	Road	Access	Sealed	01-01-2005
359	Margaret Drive	Tawonga South	Road	Access	Sealed	01-01-2005
360	Martin Place	Myrtleford	Road	Access	Sealed	01-01-2005
361	Martley Street	Porepunkah	Road	Access	Sealed	01-01-2005
362	Marum Court	Tawonga South	Road	Access	Sealed	01-01-2005

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017		8.2.1(B) ASC REGISTER OF PUBLIC ROADS <b>Date</b>			
	Road name	Locality	Type	Class	Surface	proclaimed
363	Mathews Street	Myrtleford	Road	Access	Sealed	01-01-2005
364	Maude Street	Myrtleford	Road	Access	Sealed	01-01-2005
365	Mcconnells Lane	Porepunkah	Road	Access	Sealed	01-01-2005
366	Mcconnells Lane	Porepunkah	Road	Access	Unsealed	01-01-2005
367	Mccormacks Lane	Buckland	Road	Access	Unsealed	01-01-2005
368	Mccormacks Lane	Rosewhite	Road	Access	Unsealed	01-01-2005
369	Mccullough Street	Porepunkah	Road	Access	Sealed	01-01-2005
370	Mcdonald Drive	Myrtleford	Road	Access	Sealed	01-01-2005
371	Mcfadyens Lane	Bright	Road	Access	Sealed	01-01-2005
372	Mcfaydens Lane	Myrtleford	Road	Access	Sealed	01-01-2005
373	Mcgeehan Crescent	Myrtleford	Road	Access	Sealed	01-01-2005
374	Mcilroy Rae Road	Gapsted	Road	Access	Sealed	01-01-2005
375	Mcilroy Rae Road	Gapsted	Road	Access	Unsealed	01-01-2005
376	Mckay Street	Mount Beauty	Road	Access	Sealed	01-01-2005
377	Mclees Road	Buffalo River	Road	Access	Unsealed	01-01-2005
378	Mclees Road	Buffalo River	Road	Access	Sealed	01-01-2005
379	Menz Road	Nug Nug	Road	Access	Unsealed	01-01-2005
380	Merri Meadows Lane	Merriang South	Road	Access	Sealed	01-01-2005
381	Merriang Gap Road	Merriang	Road	Access	Sealed	01-01-2005
382	Merriang Gap Road	Whorouly East, Merriang, Gapsted	Road	Access	Unsealed	01-01-2005
383	Merriang Homestead Road	Merriang	Road	Access	Sealed	01-01-2005
384	Merriang Homestead Road	Merriang, Merriang South	Road	Access	Unsealed	01-01-2005
385	Merriang Road	Merriang, Myrtleford	Road	Collector	Sealed	01-01-2005
386	Merriang South Road	Merriang South	Road	Collector	Unsealed	01-01-2005

Date

Road name Class Surface proclaimed Locality Type 387 Merriang South Road Merriang South, Buffalo Collector Sealed 01-01-2005 Road River, Merriang 388 Meyland Road Porepunkah Road Access Unsealed 01-01-2005 389 Miles Road Tawonga Road Access Unsealed 01-01-2005 390 Mill Bend Road Porepunkah Road Access Sealed 01-01-2005 391 Mill Road **Bright** Road Access Sealed 01-01-2005 392 Mill Road Harrietville Road Access Sealed 01-01-2005 393 01-01-2005 Mill Road **Mount Beauty** Road Access Sealed 394 Milne Avenue Myrtleford Road Access Sealed 01-01-2005 395 Monash Drive Porepunkah Road Access Sealed 01-01-2005 396 Eurobin Road Access Unsealed 01-01-2005 Monshings Lane 397 Moore Street Myrtleford 1 4 1 Road Access Sealed 01-01-2005 398 Morgans Creek Road Kancoona Road Access Sealed 01-01-2005 399 **Morrisons Lane** Barwidgee Road Access Sealed 01-01-2005 400 Tawonga South Sealed 01-01-2005 Morses Court Road Access 401 Morses Creek Road Bright, Wandiligong Road Collector Sealed 01-01-2005 402 Morses Creek Road Wandiligong Road Collector Unsealed 01-02-2006 403 Sealed Mount Beauty Recreation Mount Beauty Carpark Access Reserve Carpark 404 Mount Beauty Visitor Mount Beauty Carpark Access Sealed Information Centre Carpark 405 Mount Hotham Airport Road Access Sealed 01-01-2005 Cobungra Road 406 Mount Porepunkah Road **Bright** Road Access Sealed 01-01-2005 407 Mount Street 01-01-2005 **Mount Beauty** Road Access Sealed 408 Mount York Road Road Access Unsealed 01-01-2005 Tawonga 409 Mountain Avenue Mount Beauty Road Access Sealed 01-01-2005 410 Mountain Creek Road Road Access Sealed 01-01-2005 Tawonga

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017		8.2.1(B) ASC REGISTER OF PUBLIC ROADS  Date			
	Road name	Locality	Type	Class	Surface	proclaimed
411	Mountain Creek Road	Tawonga	Road	Collector	Sealed	01-01-2005
412	Mountain Mist Drive	Bright	Road	Access	Sealed	01-01-2005
413	Mountain View Walk	Harrietville	Road	Access	Sealed	01-01-2005
414	Mountbatten Avenue	Bright	Road	Access	Sealed	01-01-2005
415	Mullagong Road	Mongans Bridge, Upper Gundowring	Road	Collector	Sealed	01-01-2005
416	Mulligan Court	Bright	Road	Access	Sealed	01-07-2013
417	Mummery Lane	Ovens	Road	Access	Unsealed	01-01-2005
418	Mummery Road	Myrtleford	Parking Bay	Access	Sealed	01-01-2005
419	Mummery Road	Myrtleford	Parking Bay	Collector	Sealed	01-01-2005
420	Mummery Road	Myrtleford	Road	Access	Sealed	01-01-2005
421	Mummery Road	Myrtleford	Road	Collector	Sealed	01-01-2005
422	Munro Lane	Myrtleford	Road	Access	Sealed	01-01-2005
423	Munro Lane	Myrtleford	Road	Access	Unsealed	01-01-2005
424	Myrtle Street	Myrtleford	Parking Bay	Arterial	Sealed	01-01-2005
425	Myrtle Street	Myrtleford	Road	Arterial	Sealed	01-01-2005
426	Myrtle Street	Myrtleford	Road	Arterial	Sealed	01-02-2006
427	Myrtle Street	Myrtleford	Service Road	Access	Sealed	
428	Myrtle Street	Myrtleford	Service Road	Access	Sealed	01-01-2005
429	Myrtle Street	Tawonga South	Road	Access	Sealed	01-01-2005
430	Myrtleford - Stanley Road	Barwidgee, Mudgegonga, Stanley, Gapsted	Road	Collector	Sealed	01-01-2005
431	Myrtleford Kindergarten Carpark	Myrtleford	Carpark	Access	Sealed	

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017		8.2.1(B) ASC REGISTER OF PUBLIC ROADS <b>Date</b>			
	Road name	Locality	Type	Class	Surface	proclaimed
432	Myrtleford Library	Myrtleford	Parking Bay	Access	Sealed	01-01-2005
433	Myrtleford Library Entrance Road	Myrtleford	Road	Access	Sealed	01-01-2005
434	Myrtleford Library Rear Access Road	Myrtleford	Road	Access	Sealed	01-01-2005
435	Myrtleford Library Rear Parking Bays	Myrtleford	Parking Bay	Access	Sealed	
436	Mystery Basin Rise	Bright	Road	Access	Sealed	02-07-2013
437	Mystic Flight Park Carpark	Bright	Carpark	Access	Sealed	
438	Mystic Lane	Bright	Road	Access	Sealed	01-01-2005
439	Nelse Street	Mount Beauty	Road	Access	Sealed	01-01-2005
440	Nelse Street	Mount Beauty	Road	Collector	Sealed	01-01-2005
441	Newmans Lane	Harrietville	Road	Access	Unsealed	01-01-2005
442	Newmans Lane	Harrietville	Road	Access	Sealed	01-01-2005
443	Nicholson Street	Porepunkah	Road	Access	Sealed	01-01-2005
444	Nicholson Street	Porepunkah	Road	Collector	Sealed	01-01-2005
445	Nicholson Street	Porepunkah	Service Road	Access	Sealed	01-01-2005
446	Niela Crescent	Myrtleford	Road	Access	Sealed	01-01-2005
447	Norleys Lane	Wandiligong	Road	Access	Sealed	01-01-2005
448	Norman Court	Bright	Road	Access	Sealed	01-01-2005
449	Nug Nug Reserve Road	Nug Nug	Road	Access	Unsealed	01-01-2005
450	Nug Nug Road	Buffalo River, Nug Nug	Road	Access	Unsealed	01-01-2005
451	Nug Nug Road	Nug Nug, Buffalo River	Road	Access	Sealed	01-01-2005
452	Ocallaghan Lane	Mudgegonga	Road	Access	Unsealed	01-01-2005
453	Odonnell Avenue	Myrtleford	Road	Access	Sealed	01-01-2005
454	Odonnell Avenue	Myrtleford	Road	Collector	Sealed	01-01-2005

	Road name	Locality	Туре	Class	Surface	Date proclaimed
455	Odonnell Avenue	Myrtleford	Service Road	Access	Sealed	01-01-2005
456	Odonnell Avenue	Myrtleford	Service Road	Access	Unsealed	01-01-2005
457	Old Harrietville Road	Germantown, Bright, Freeburgh	Road	Access	Sealed	01-01-2005
458	Old Ovens Highway Highway	Myrtleford, Gapsted	Road	Access	Sealed	01-01-2005
459	Omeo Court	Tawonga South	Road	Access	Sealed	01-01-2005
460	One Mile Creek Road	Porepunkah	Road	Access	Sealed	01-01-2005
461	One Mile Creek Road	Porepunkah	Road	Access	Unsealed	01-01-2005
462	Orana Avenue	Bright	Road	Access	Sealed	01-01-2005
463	Orchard Court	Bright	Road	Access	Sealed	01-01-2005
464	Osullivans Lane	Ovens	Service Road	Access	Sealed	01-01-2005
465	Paiano Lane	Bright	Road	Access	Sealed	01-01-2005
466	Panorama Drive	Buffalo River	Road	Access	Sealed	01-01-2005
467	Paola Lane	Germantown	Road	Access	Sealed	01-01-2005
468	Park Lane	Dinner Plain	Road	Access	Concrete	01-01-2005
469	Park Street	Bright	Parking Bay	Access	Unsealed	01-01-2005
470	Park Street	Bright	Parking Bay	Access	Unsealed	01-06-2007
471	Park Street	Bright	Parking Bay	Access	Sealed	01-01-2005
472	Park Street	Mount Beauty	Road	Collector	Sealed	01-01-2005
473	Park Street	Mount Beauty, Bright	Road	Access	Sealed	01-01-2005
474	Piazza Court	Myrtleford	Road	Access	Sealed	01-01-2005
475	Pick And Shovel Rise	Harrietville	Road	Access	Sealed	01-01-2005
476	Pinch Gut Lane	Harrietville	Road	Access	Unsealed	01-01-2005

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	Road name	Locality	Type	Class	Surface	proclaimed
477	Pinch Gut Lane	Harrietville	Road	Access	Sealed	01-01-2005
478	Pine Court	Freeburgh	Road	Access	Sealed	01-01-2005
479	Pini Lane	Mudgegonga	Road	Access	Sealed	01-01-2005
480	Pini Lane	Mudgegonga, Rosewhite	Road	Access	Unsealed	01-01-2005
481	Pioneer Lane	Bright	Road	Access	Sealed	01-01-2005
482	Plantation Lane	Tawonga	Road	Access	Unsealed	01-01-2005
483	Plantation Lane	Tawonga	Road	Access	Sealed	consider for inclusion 2016
484	Police Lane	Dederang	Road	Access	Unsealed	01-01-2005
485	Police Lane	Dederang	Road	Access	Sealed	01-01-2005
486	Police Lane	Dederang	Road	Access	Unsealed	01-07-2012
487	Police Paddock Walk	Wandiligong	Road	Access	Unsealed	01-01-2005
488	Pool Road	Mount Beauty	Parking Bay	Access	Sealed	01-01-2005
489	Pool Road	Mount Beauty	Road	Access	Sealed	01-01-2005
490	Porcellatos Lane	Bright	Road	Access	Sealed	01-01-2005
491	Power Street	Myrtleford	Road	Access	Sealed	01-01-2005
492	Prices Road	Bright	Road	Access	Sealed	01-01-2005
493	Prince Street	Myrtleford	Parking Bay	Access	Sealed	01-01-2005
494	Prince Street	Myrtleford	Road	Access	Sealed	01-01-2005
495	Pyke Street	Porepunkah	Road	Access	Sealed	01-01-2005
496	Pyke Street	Porepunkah	Road	Access	Unsealed	01-01-2005
497	Queen Street	Myrtleford	Road	Access	Sealed	01-01-2007
498	Queen Street	Myrtleford	Road	Collector	Sealed	01-01-2005
499	Quins Gap Road	Bright	Road	Access	Sealed	01-01-2005
500	Quins Gap Road	Bright, Porepunkah	Road	Access	Unsealed	01-01-2005

Date

	Road name	Locality	Туре	Class	Surface	Date proclaimed
501	Racecourse Road	Bright	Road	Access	Sealed	01-01-2005
502	Railway Avenue	Bright	Road	Collector	Sealed	01-01-2005
503	Ranch Road	Tawonga South	Road	Access	Sealed	01-01-2005
504	Rangeview Drive	Myrtleford	Road	Access	Sealed	01-09-2012
505	Rangeview Drive	Myrtleford	Road	Access	Sealed	01-01-2005
506	Rayner Street	Myrtleford	Road	Access	Sealed	01-01-2005
507	Rayner Track	Porepunkah	Road	Access	Sealed	01-01-2005
508	Rebecca Drive	Bright	Road	Access	Sealed	01-01-2005
509	Redbank - Mongans Road	Coral Bank, Tawonga, Mongans Bridge	Road	Collector	Sealed	01-01-2005
510	Redgum Place	Myrtleford	Road	Access	Sealed	01-01-2014
511	Reid Court	Tawonga South	Road	Access	Sealed	01-01-2005
512	Reids Lane	Coral Bank, Tawonga	Road	Access	Sealed	01-01-2005
513	Reids Lane	Tawonga	Road	Access	Unsealed	01-01-2005
514	Reserve Drive	Mount Beauty	Parking Bay	Access	Sealed	01-01-2005
515	Reserve Drive	Mount Beauty	Road	Access	Sealed	01-01-2005
516	Rimini Road	Porepunkah	Road	Access	Unsealed	01-01-2005
517	Riverside Avenue	Bright	Parking Bay	Access	Sealed	01-01-2005
518	Riverside Avenue	Bright	Road	Access	Sealed	01-01-2005
519	Riverside Park Carpark	Porepunkah	Carpark	Access	Sealed	
520	Riverside Walk	Bright	Road	Access	Sealed	01-01-2005
521	Robert Street	Myrtleford	Road	Access	Sealed	01-01-2005
522	Roberts Creek Road	Bright, Porepunkah	Road	Collector	Sealed	01-01-2005
523	Roberts Creek Road	Porepunkah	Road	Access	Sealed	01-01-2005
524	Robertson Street	Myrtleford	Road	Access	Sealed	01-01-2005
525	Rock Pool Road	Mount Beauty	Road	Access	Sealed	01-01-2005

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	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017		8.2.1(B) ASC REGISTER OF PUBLIC ROADS <b>Date</b>			
	Road name	Locality	Type	Class	Surface	proclaimed
526	Rock Pool Road	Mount Beauty	Road	Access	Unsealed	01-01-2005
527	Rockpool Lane	Buckland	Road	Access	Sealed	01-01-2005
528	Rogers Lane	Dederang	Road	Access	Unsealed	01-01-2007
529	Rogers Lane	Dederang	Road	Access	Unsealed	01-01-2005
530	Ronald Street	Tawonga	Road	Access	Sealed	01-01-2005
531	Roney Macs Twist	Dinner Plain	Road	Access	Concrete	01-01-2005
532	Rooneys Bridge Road	Dederang	Road	Access	Sealed	consider for inclusion 2016
533	Roper Street	Mount Beauty	Road	Access	Sealed	01-01-2005
534	Ropers Road	Tawonga	Road	Access	Sealed	01-01-2005
535	Rose River Road	Rose River, Dandongadale	Road	Access	Unsealed	01-01-2005
536	Rose Street	Myrtleford	Road	Access	Sealed	01-01-2005
537	Ross Court	Myrtleford	Road	Access	Sealed	01-01-2005
538	Rotary Drive	Bright	Parking Bay	Access	Sealed	01-01-2005
539	Rotary Drive	Bright	Road	Access	Sealed	01-01-2005
540	Rotary Park Carpark	Myrtleford	Carpark	Access	Sealed	
541	Rotary Waterslide Carpark	Bright	Carpark	Access	Sealed	01-01-2005
542	Rowe Lane	Dederang	Road	Access	Unsealed	01-01-2005
543	Rowe Lane	Dederang	Road	Access	Sealed	01-01-2005
544	Royal Bridge Track	Wandiligong	Road	Access	Sealed	01-01-2005
545	Royal Bridge Track	Wandiligong	Road	Access	Unsealed	01-01-2005
546	Ryder Lane	Kergunyah South	Road	Access	Unsealed	01-01-2005
547	Ryders Lane	Tawonga	Road	Collector	Sealed	01-01-2005
548	Schlapps Road	Gapsted	Road	Access	Unsealed	01-01-2005
549	School Lane	Wandiligong	Road	Access	Sealed	01-01-2005

8.2.1(B) ASC REGISTER OF PUBLIC ROADS

Date

			_			
	Road name	Locality	Type	Class	Surface	proclaimed
550	School Road	Wandiligong	Road	Access	Sealed	01-01-2005
551	Scrubbers End	Dinner Plain	Parking Bay	Access	Concrete	01-01-2005
552	Scrubbers End	Dinner Plain	Road	Access	Concrete	01-01-2005
553	Seamer Street	Porepunkah	Road	Access	Sealed	01-01-2005
554	Selzers Lane	Ovens	Road	Access	Unsealed	01-01-2005
555	Selzers Lane	Ovens	Road	Access	Sealed	01-01-2005
556	Service Street	Porepunkah	Road	Collector	Sealed	01-01-2005
557	Settlers Lane	Rosewhite	Road	Access	Unsealed	01-01-2005
558	Shepheards Lane	Wandiligong	Road	Access	Sealed	01-01-2005
559	Showers Avenue	Bright	Road	Access	Sealed	01-01-2005
560	Sidling Track	Wandiligong	Road	Access	Unsealed	01-01-2005
561	Simmonds Creek Road	Tawonga South	Road	Access	Sealed	01-01-2005
562	Simmonds Creek Road	Tawonga South, Mount Beauty	Road	Access	Sealed	01-01-2007
563	Simmonds Street	Mount Beauty	Road	Access	Sealed	01-01-2005
564	Slippery Dip	Dinner Plain	Road	Access	Concrete	01-01-2005
565	Smith Street	Myrtleford	Parking Bay	Access	Sealed	01-01-2005
566	Smith Street	Myrtleford	Road	Access	Sealed	01-01-2005
567	Smiths Lane	Mudgegonga	Road	Access	Sealed	01-01-2005
568	Smiths Lane	Mudgegonga	Road	Access	Unsealed	01-01-2007
569	Smithy Lane	Wandiligong	Road	Access	Sealed	01-01-2005
570	Smoko Creek Road	Smoko	Road	Access	Unsealed	01-01-2005
571	Solly Lane	Porepunkah	Road	Access	Unsealed	01-01-2005
572	Sommer Avenue	Bright	Road	Access	Sealed	01-01-2005
573	Sound Shell Carpark	Bright	Carpark	Access	Sealed	
574	Speers Lane	Dederang	Road	Access	Unsealed	01-01-2005

8.2.1(B) ASC REGISTER OF PUBLIC ROADS

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017		8.2.1(B) ASC REGISTER OF PUBLIC ROADS <b>Date</b>			
	Road name	Locality	Type	Class	Surface	proclaimed
575	Spion Kopje Road	Bright	Road	Access	Sealed	01-01-2005
576	Squatters Lane	Dinner Plain	Road	Access	Concrete	01-01-2005
577	St Bernard Drive	Tawonga South	Road	Access	Sealed	01-01-2005
578	Stables Lane	Bright	Road	Access	Unsealed	01-01-2005
579	Stackey Gully Road	Bright	Road	Access	Sealed	01-01-2005
580	Standish Street	Myrtleford	Parking Bay	Collector	Sealed	01-01-2005
581	Standish Street	Myrtleford	Road	Collector	Sealed	01-01-2005
582	Standish Street	Myrtleford	Road	Access	Sealed	01-01-2005
583	Standish Street	Myrtleford	Service Road	Collector	Sealed	01-01-2005
584	Star Road	Bright	Parking Bay	Collector	Sealed	01-01-2005
585	Star Road	Bright	Road	Collector	Unsealed	01-01-2005
586	Star Road	Bright	Road	Collector	Sealed	01-01-2005
587	Station Street	Bright	Road	Collector	Sealed	01-01-2005
588	Station Street	Porepunkah	Road	Collector	Sealed	01-01-2005
589	Steiners Lane	Smoko	Road	Access	Unsealed	01-01-2005
590	Stewarts Road	Tawonga South	Road	Access	Sealed	01-01-2005
591	Stoney Creek Road	Gapsted	Road	Access	Unsealed	01-01-2005
592	Stoney Creek Road	Gapsted	Road	Access	Sealed	01-01-2005
593	Stony Creek Road	Harrietville	Road	Access	Unsealed	01-01-2005
594	Stony Creek Road	Harrietville	Road	Access	Sealed	01-01-2005
595	Streets Lane	Dederang	Road	Access	Sealed	01-01-2005
596	Swamp Lane	Dederang	Road	Access	Unsealed	01-01-2005
597	Swinburne Street	Myrtleford	Road	Access	Sealed	01-01-2005
598	Switchback Road	Mudgegonga	Road	Access	Sealed	01-01-2005
599	Switchback Road	Mudgegonga	Road	Access	Unsealed	01-01-2005

Date

	Road name	Locality	Туре	Class	Surface	proclaimed
600	Sykes Lane	Porepunkah	Road	Access	Sealed	01-01-2005
601	Table Top Fork	Dinner Plain	Road	Access	Concrete	01-01-2007
602	Tail Race Road	Mount Beauty	Road	Access	Sealed	01-01-2005
603	Tarrengower Court	Myrtleford	Road	Access	Sealed	01-02-2006
604	Tawonga Crescent	Mount Beauty	Road	Access	Sealed	01-01-2005
605	Tawonga Crescent	Mount Beauty	Road	Collector	Sealed	01-01-2005
606	Tea Bag Lane	Dinner Plain	Road	Access	Concrete	01-01-2005
607	Tea Tree Close	Myrtleford	Road	Access	Sealed	01-01-2014
608	Telford Lane	Porepunkah	Road	Access	Sealed	01-01-2007
609	Tempo Court	Bright	Road	Access	Sealed	01-01-2005
610	Tempo Crescent	Bright	Road	Access	Sealed	01-01-2005
611	Tennis Club Carpark	Bright	Carpark	Access	Sealed	
612	Tennis Court	Mount Beauty	Parking Bay	Access	Sealed	01-01-2005
613	Tennis Court	Mount Beauty	Road	Access	Sealed	01-01-2005
614	The Track	Bright	Road	Access	Sealed	01-01-2005
615	Thomas Street	Myrtleford	Road	Access	Sealed	01-01-2005
616	Thompson Street	Bright	Road	Access	Sealed	01-01-2005
617	Three Peaks Rise	Bright	Road	Access	Sealed	01-04-2008
618	Tip Road	Porepunkah	Road	Access	Sealed	01-01-2005
619	Toms Road	Tawonga	Road	Access	Unsealed	01-01-2005
620	Toner Avenue	Myrtleford	Road	Access	Sealed	01-01-2005
621	Toniazzo Lane	Merriang, Myrtleford	Road	Access	Sealed	01-01-2005
622	Toorak Road	Bright	Road	Collector	Sealed	01-01-2005
623	Tower Road	Dinner Plain	Road	Access	Concrete	01-01-2005
624	Tre-Vista Lane	Germantown	Road	Access	Unsealed	01-01-2005

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017		8.2.1(B) ASC REGISTER OF PUBLIC ROADS <b>Date</b>			
	Road name	Locality	Type	Class	Surface	proclaimed
625	Tunnel Gap Road	Glen Creek, Bruarong, Mudgegonga	Road	Collector	Sealed	01-01-2005
626	Tyntynder Lane	Bright	Road	Access	Sealed	01-01-2005
627	Undara Road	Myrtleford	Road	Access	Sealed	01-01-2005
628	Unnamed	Bright, Myrtleford	Road	Access	Sealed	01-01-2005
629	Vails Road	Tawonga South	Road	Access	Sealed	01-01-2005
630	Valley Avenue	Mount Beauty	Road	Access	Sealed	01-01-2005
631	Valley Avenue	Mount Beauty	Road	Collector	Sealed	01-01-2005
632	Walkers Lane	Bright	Road	Access	Sealed	01-01-2005
633	Wallace Drive	Buckland	Road	Access	Sealed	01-01-2005
634	Wallace Street	Mount Beauty	Road	Access	Sealed	01-01-2005
635	Walnut Grove	Bright	Road	Access	Sealed	01-01-2005
636	Watson Court	Myrtleford	Road	Access	Sealed	01-01-2005
637	Wattle Avenue	Bright	Road	Access	Sealed	01-01-2005
638	Websters Lane	Freeburgh	Road	Access	Unsealed	01-01-2005
639	Websters Lane	Freeburgh	Road	Access	Sealed	01-01-2005
640	Wermatong Avenue	Mount Beauty	Road	Access	Sealed	01-01-2005
641	Westons Lane	Eurobin	Road	Access	Sealed	01-01-2005
642	Westons Lane	Eurobin	Road	Access	Unsealed	01-01-2005
643	Wet Gully Track	Bright	Road	Access	Unsealed	01-01-2005
644	Whalleys Lane	Myrtleford	Road	Access	Sealed	01-01-2005
645	White Star Road	Wandiligong	Road	Access	Unsealed	01-01-2005
646	White Star Road	Wandiligong	Road	Access	Sealed	01-01-2005
647	Williams Road	Wandiligong	Road	Access	Sealed	01-01-2005
648	Williams Street	Myrtleford	Road	Access	Sealed	01-01-2005
649	Willow Grove	Myrtleford	Road	Access	Sealed	01-01-2005
650	Wills Street	Bright	Road	Collector	Sealed	01-01-2005

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Zivan Court

Date **Class** proclaimed Road name Locality **Type** Surface 651 Wills Street Carpark Bright Carpark Access Sealed 652 Wilson Court **Bright** Road Sealed 01-01-2005 Access 653 Wire Plain Dash Dinner Plain Road 01-01-2007 Access Concrete 654 Wobonga Lane Eurobin Road Access Sealed 01-01-2005 655 Eurobin 01-01-2005 Wobonga Lane Road Collector Sealed 656 Wonnangatta Avenue Tawonga South Road Access Sealed 01-01-2005 657 Wood Street **Bright** Parking Access Sealed 01-01-2005 Bay 658 Wood Street Sealed 01-01-2005 **Bright** Road Access 659 Wood Street Porepunkah Road Access Sealed 01-01-2005 660 Woodlands Grove **Bright** Road Access Sealed 01-01-2005 661 Woodside Court Myrtleford 1 4 1 Road Access Sealed 01-01-2005 662 Woodsides Lane Unsealed Mudgegonga Road Access 01-01-2005 Yarra Place 663 Myrtleford Road Access Sealed 01-01-2005 664 Yellow Box Court Myrtleford Road Access Sealed 01-01-2014 665 Tawonga South 01-01-2005 Young Crescent Road Access Sealed 666 Dinner Plain 01-01-2007 Youngs Top Road Access Concrete

#### **Shared Trails**

Road

Access

Unsealed

01-01-2005

**Bright** 

	Shared Trail name	Locality	Class
1	Bennetts Trail	Bright, Wandiligong	Shared Trail
2	Bright to Harrietville Shared Trail	Bright, Harrietville	Shared Trail
3	Mount Beauty Pondage Shared Trail	Mount Beauty	Shared Trail

ORDINARY COUNCIL MEETING M7 - 4 JULY Shared Trail name	2017 Locality	8.2.1(B) ASC REGISTER OF PUBLIC	ROADS <b>Class</b>
Mount Beauty to Tawonga Shared Trail	Tawonga, Mount Beauty	, Tawonga South	Shared Trail
Mount Buffalo Road Shared Trail	Porepunkah		Shared Trail
Murray to Mountains Rail Trail	Porepunkah, Bright, My Gapsted	rtleford, Ovens, Eurobin,	Shared Trail

Mount Beauty, Tawonga South

Shared

Shared Trail

Trail

4

5

6

Oven River Loop

Pebble Beach Shared Trail

# Footpaths

Myrtleford

	Footpath name	Locality	Class
1	Albert Street	Myrtleford	Footpath
2	Anderson Street	Bright	Footpath
3	Ashdowne Avenue	Myrtleford	Footpath
4	Ashwood Avenue	Bright	Footpath
5	Back Porepunkah Road	Bright	Footpath
6	Bailey Street	Porepunkah	Footpath
7	Bakers Gully Road	Bright	Footpath
8	Barnard Street	Bright	Footpath
9	Big Muster Drive	Dinner Plain	Footpath
10	Blue Hills Rise	Bright	Footpath
11	Bluegum Court to Danica Court Access	Bright	Footpath
12	Bluegum Court to Porcellatos Lane Access	Bright	Footpath
13	Bogong High Plains Road	Mount Beauty	Footpath
14	Buffalo River Road	Myrtleford	Footpath
15	Burke Street	Bright	Footpath

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017  Footpath name	8.2.1(B) ASC REGISTER OF PUI <b>Locality</b>	BLIC ROADS <b>Class</b>
16	Camp Street	Bright	Footpath
17	Carcoola Avenue	Myrtleford	Footpath
18	Centenary Park	Bright	Footpath
19	Chalet Road	Mount Beauty	Footpath
20	Charles Street	Tawonga	Footpath
21	Cherry Avenue	Bright	Footpath
22	Churchill Avenue	Bright	Footpath
23	Clock Tower Roundabout	Bright	Footpath
24	Clock Tower Roundabout	Bright	Footpath
25	Clyde Street	Myrtleford	Footpath
26	Cobden Street	Bright	Footpath
27	Coronation Avenue	Bright	Footpath
28	Council Office Roundabout	Bright	Footpath
29	Deacon Avenue	Bright	Footpath
30	Delany Avenue	Bright	Footpath
31	Delany Avenue to Claret Court Access	Bright	Footpath
32	Disher Avenue	Myrtleford	Footpath
33	Duke Street	Myrtleford	Footpath
34	Egglestons Lane	Myrtleford	Footpath
35	Elgin Street	Myrtleford	Footpath
36	Elm Court	Bright	Footpath
37	Embankment Drive	Mount Beauty	Footpath
38	Fairway Avenue	Mount Beauty	Footpath
39	Feathertop Track	Harrietville	Footpath
40	Fiddleback Drive	Tawonga South	Footpath
41	Gavan Street	Bright	Footpath
42	Georgian Court	Bright	Footpath

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017  Footpath name	8.2.1(B) ASC REGISTER OF PUI <b>Locality</b>	BLIC ROADS <b>Class</b>
43	Great Alpine Road	Harrietville	Footpath
44	Great Alpine Road	Porepunkah	Footpath
45	Halls Road	Myrtleford	Footpath
46	Hawthorn Lane	Bright	Footpath
47	Heather Grove	Myrtleford	Footpath
48	Hill Street	Mount Beauty	Footpath
49	Hillside Court	Myrtleford	Footpath
50	Hollonds Street	Mount Beauty	Footpath
51	Hores Lane	Tawonga	Footpath
52	Howitt Lane	Bright	Footpath
53	Howitt Park	Bright	Footpath
54	Hydro Park	Mount Beauty	Footpath
55	Ireland Street	Bright	Footpath
56	Ireland Street to Wills Street Access	Bright	Footpath
57	Jamieson Street	Myrtleford	Footpath
58	Jones Street	Myrtleford	Footpath
59	Jubliee Park	Myrtleford	Footpath
60	Karnu Court	Bright	Footpath
61	Kiewa Crescent	Mount Beauty	Footpath
62	Kiewa Valley Highway	Dederang	Footpath
63	Kiewa Valley Highway	Tawonga	Footpath
64	Kiewa Valley Highway	Tawonga South	Footpath
65	King Street	Myrtleford	Footpath
66	Kneebone Court	Myrtleford	Footpath
67	Lakeside Avenue	Mount Beauty	Footpath
68	Lakeside Avenue to Mountain Avenue Access	Mount Beauty	Footpath
69	Lawrence Street	Myrtleford	Footpath

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017  Footpath name	8.2.1(B) ASC REGISTER OF PUB <b>Locality</b>	BLIC ROADS <b>Class</b>
70	Leader Reef Drive	Bright	Footpath
71	Leggio Road	Myrtleford	Footpath
72	Lewis Avenue	Myrtleford	Footpath
73	Long Tunnel Track	Myrtleford	Footpath
74	Lowerson Street	Myrtleford	Footpath
75	Lucknow Court	Myrtleford	Footpath
76	Lumley Drive	Bright	Footpath
77	Macaulay Grove	Myrtleford	Footpath
78	Maddison Street	Mount Beauty	Footpath
79	Margaret Drive	Tawonga South	Footpath
80	Martley Street	Porepunkah	Footpath
81	Mcgeehan Crescent	Myrtleford	Footpath
82	Monash Drive	Porepunkah	Footpath
83	Moore Street	Myrtleford	Footpath
84	Morses Creek Road	Wandiligong	Footpath
85	Mount Beauty Recreation Reserve	Mount Beauty	Footpath
86	Mount Porepunkah Road	Bright	Footpath
87	Mountain Creek Road	Tawonga	Footpath
88	Mountain Mist Drive	Bright	Footpath
89	Mountbatten Avenue	Bright	Footpath
90	Mulligan Court	Bright	Footpath
91	Mummery Road	Myrtleford	Footpath
92	Myrtle Street	Myrtleford	Footpath
93	Mystery Basin Rise	Bright	Footpath
94	Mystic Lane	Bright	Footpath
95	Nelse Street	Mount Beauty	Footpath
96	Nicholson Street	Porepunkah	Footpath

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017  Footpath name	8.2.1(B) ASC REGISTER OF PUBLIC Locality	BLIC ROADS <b>Class</b>
97	Niela Crescent	Myrtleford	Footpath
98	Norman Court	Bright	Footpath
99	Odonnell Avenue	Myrtleford	Footpath
100	Orchard Court	Bright	Footpath
101	Park Street	Bright	Footpath
102	Park Street	Mount Beauty	Footpath
103	Pool Road	Mount Beauty	Footpath
104	Power Street	Myrtleford	Footpath
105	Prices Road	Bright	Footpath
106	Prince Street	Myrtleford	Footpath
107	Queen Street	Myrtleford	Footpath
108	Railway Avenue	Bright	Footpath
109	Rangeview Drive	Myrtleford	Footpath
110	Rangeview Drive to Leggio Road Access	Myrtleford	Footpath
111	Redgum Place	Myrtleford	Footpath
112	Riverside Avenue	Bright	Footpath
113	Robert Street	Myrtleford	Footpath
114	Robertson Street	Myrtleford	Footpath
115	Roper Street	Mount Beauty	Footpath
116	Rotaract Park	Bright	Footpath
117	Rotary Drive	Bright	Footpath
118	Rotary Park	Myrtleford	Footpath
119	Ryders Lane	Tawonga	Footpath
120	Seamer Street	Porepunkah	Footpath
121	Simmonds Creek Road	Mount Beauty	Footpath
122	Simmonds Creek Road	Tawonga South	Footpath
123	Smith Street	Myrtleford	Footpath

	ORDINARY COUNCIL MEETING M7 - 4 JULY 2017  Footpath name	8.2.1(B) ASC REGISTER OF PU <b>Locality</b>	BLIC ROADS <b>Class</b>
124	Sommer Avenue	Bright	Footpath
125	Standish Street	Myrtleford	Footpath
126	Star Road	Bright	Footpath
127	Station Street	Bright	Footpath
128	Station Street	Porepunkah	Footpath
129	Swinburne Street	Myrtleford	Footpath
130	Tail Race Road	Mount Beauty	Footpath
131	Tarrengower Court	Myrtleford	Footpath
132	Tawonga Crescent	Mount Beauty	Footpath
133	Tea Tree Close	Myrtleford	Footpath
134	The Track	Bright	Footpath
135	Thomas Street	Myrtleford	Footpath
136	Thompson Street	Bright	Footpath
137	Three Peaks Rise	Bright	Footpath
138	Toner Avenue	Myrtleford	Footpath
139	Toorak Road	Bright	Footpath
140	Undara Road	Myrtleford	Footpath
141	Walkers Lane	Bright	Footpath
142	Watson Court	Myrtleford	Footpath
143	Wermatong Avenue	Mount Beauty	Footpath
144	Wills Street	Bright	Footpath
145	Wood Street	Bright	Footpath
146	Woodside Court	Myrtleford	Footpath
147	Yarra Place	Myrtleford	Footpath
148	Yarrah Place to Lawrence Street Access	Myrtleford	Footpath

#### **Roads Maintenance Agreements**

Roads (or portions of roads) for which Alpine Shire Council has agreements for road maintenance with other relevant Responsible Road Authorities.

	Road name	Locality	Type	Agreement between
1	Abbeyard Road	Dandongadale, Abbeyard	Road	DELWP and Alpine Shire Council
2	Bogong High Plains Road	Nelse, Falls Creek	Road	Parks Victoria and Alpine Shire Council
3	Buffalo River Road	Buffalo River, Dandongadale	Road	DELWP and Alpine Shire Council
4	Dargo High Plains Road	Wongungarra, Hotham Heights, Selwyn, Dargo	Road	DELWP and Alpine Shire Council
5	Dederang Recreation Reserve Road	Dederang	Road	CoM and Alpine Shire Council
6	Eurobin Creek Track	Eurobin, Porepunkah, Mount Buffalo	Road	Parks Victoria and Alpine Shire Council
7	Long Corner Creek Road	Buffalo River	Road	DELWP and Alpine Shire Council
8	Montgomery Lane	Buckland	Road	DELWP and Alpine Shire Council
9	Morses Creek Road	Wandiligong	Road	DELWP and Alpine Shire Council
10	Mount Porepunkah Road	Bright	Road	DELWP and Alpine Shire Council
11	Myrtleford Bowls Club Carpark	Myrtleford	Carpark	CoM and Alpine Shire Council
12	Snowy Creek Road	Germantown, Freeburgh	Road	DELWP and Alpine Shire Council
13	Tronoh Dredgehole Reserve Road	Harrietville	Road	CoM and Alpine Shire Council

# LOCAL GOVERNMENT COMMUNITY SATISFACTION SURVEY ALPINE SHIRE COUNCIL

# 2017 RESEARCH REPORT

COORDINATED BY THE DEPARTMENT OF ENVIRONMENT, LAND, WATER AND PLANNING ON BEHALF OF VICTORIAN COUNCILS

J W S R E S E A R C H

#### **CONTENTS**



- Background and objectives
- Survey methodology and sampling
- Further information
- Key findings & recommendations
- Summary of findings
- Detailed findings
  - Key core measure: Overall performance
  - Key core measure: Customer service
  - Key core measure: Council direction indicators
  - Individual service areas
  - Detailed demographics
- Appendix A: Detailed survey tabulations
- Appendix B: Further project information

## **BACKGROUND AND OBJECTIVES**



Welcome to the report of results and recommendations for the 2017 State-wide Local Government Community Satisfaction Survey for Alpine Shire Council.

Each year Local Government Victoria (LGV) coordinates and auspices this State-wide Local Government Community Satisfaction Survey throughout Victorian local government areas. This coordinated approach allows for far more cost effective surveying than would be possible if councils commissioned surveys individually.

Participation in the State-wide Local Government Community Satisfaction Survey is optional. Participating councils have various choices as to the content of the questionnaire and the sample size to be surveyed, depending on their individual strategic, financial and other considerations.

The main objectives of the survey are to assess the performance of Alpine Shire Council across a range of measures and to seek insight into ways to provide improved or more effective service delivery. The survey also provides councils with a means to fulfil some of their statutory reporting requirements as well as acting as a feedback mechanism to LGV.

#### SURVEY METHODOLOGY AND SAMPLING



This survey was conducted by Computer Assisted Telephone Interviewing (CATI) as a representative random probability survey of residents aged 18+ years in Alpine Shire Council.

Survey sample matched to the demographic profile of Alpine Shire Council as determined by the most recent ABS population estimates was purchased from an accredited supplier of publicly available phone records, including up to 10% mobile phone numbers to cater to the diversity of residents within Alpine Shire Council, particularly younger people.

A total of n=400 completed interviews were achieved in Alpine Shire Council. Survey fieldwork was conducted in the period of 1st February – 30th March, 2017.

The 2017 results are compared with previous years, as detailed below:

- 2016, n=403 completed interviews, conducted in the period of 1st February 30th March.
- 2015, n=400 completed interviews, conducted in the period of 1st February 30th March.
- 2013, n=400 completed interviews, conducted in the period of 1st February 24th March.
- 2012, n=400 completed interviews, conducted in the period of 18<sup>th</sup> May 30<sup>th</sup> June.

Minimum quotas of gender within age groups were applied during the fieldwork phase. Post-survey weighting was then conducted to ensure accurate representation of the age and gender profile of the Alpine Shire Council area.

Any variation of +/-1% between individual results and net scores in this report or the detailed survey tabulations is due to rounding. In reporting, '—' denotes not mentioned and '0%' denotes mentioned by less than 1% of respondents. 'Net' scores refer to two or more response categories being combined into one category for simplicity of reporting.

#### SURVEY METHODOLOGY AND SAMPLING



Within tables and index score charts throughout this report, statistically significant differences at the 95% confidence level are represented by upward directing blue and downward directing red arrows. Significance when noted indicates a significantly higher or lower result for the analysis group in comparison to the 'Total' result for the council for that survey question for that year. Therefore in the example below:

- The state-wide result is significantly <u>higher</u> than the overall result for the council.
- The result among 50-64 year olds is significantly <u>lower</u> than for the overall result for the council.

Further, results shown in blue and red indicate significantly higher or lower results than in 2016. Therefore in the example below:

- The result among 35-49 year olds in the council is significantly higher than the result achieved among this group in 2016.
- The result among 18-34 year olds in the council is significantly lower than the result achieved among this group in 2016.

#### Overall Performance – Index Scores (example extract only)



## **FURTHER INFORMATION**



Further information about the report and explanations about the State-wide Local Government Community Satisfaction Survey can be found in Appendix B, including:

- Background and objectives
- Margins of error
- Analysis and reporting
- Glossary of terms

#### **Contacts**

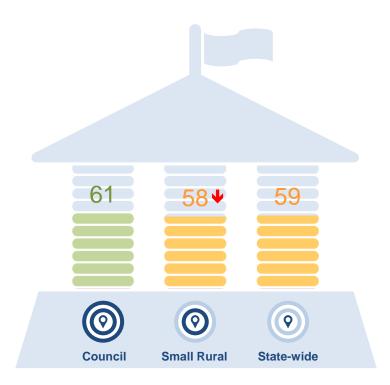
For further queries about the conduct and reporting of the 2017 State-wide Local Government Community Satisfaction Survey, please contact JWS Research on (03) 8685 8555.

# KEY FINDINGS & RECOMMENDATIONS



# **ALPINE SHIRE COUNCIL**





# **OVERALL COUNCIL PERFORMANCE**

Results shown are index scores out of 100.

## **OVERALL PERFORMANCE**



The **overall performance index score of 61** for Alpine Shire Council represents a one point **improvement** on the 2016 result. This continues the steady upward trend in overall performance perceptions achieved from 2015 to 2016, with ratings now moving closer to the high seen in 2013 (index score of 63).

- Alpine Shire Council's performance on this measure is *statistically significantly higher* (at the 95% confidence interval) than the average rating for councils in the Small Rural group (index score of 58). It is also two points higher than that of the State-wide result (index score of 59) (although this difference is not statistically significant).
- Residents of the Lower Ovens area, and those aged 18 to 34 years old (index scores of 67 and 66 respectively) are significantly more favourable in their view of Council's overall performance.
- Conversely, residents of the Upper Ovens area rate overall performance significantly lower (index score of 56) than the Council average.

Residents are four times as likely to rate Alpine Shire Council's overall performance as 'very good' (8%) than 'very poor' (2%). Another two-fifths of residents (42%) rate Council's overall performance as 'good', while a further 36% sit mid-scale providing an 'average' rating. **Almost one in ten (9%) rate Council's overall performance as 'poor'.** 

Notably, there are no 'poor' or 'very poor' ratings amongst the 18 to 34 year old cohort.

#### **OVERVIEW OF CORE PERFORMANCE MEASURES**



Review of the core performance measures (as shown on page 18) shows that Alpine Shire Council's **performance on most measures has either remained stable or decreased** compared to Council's own results in 2016. Even though perceptions have in some cases declined, the 2017 results are all higher (some significantly so) than the Small Rural and State-wide council averages. This is because the gap between Council ratings and group averages was greater than the decline in perceptions.

- Of note, Council's performance on the condition of sealed local roads (index score of 57) is significantly higher than both the Small Rural and State-wide council averages (index scores of 50 and 53 respectively).
- Performance in the area of making community decisions (index score of 57) is also rated significantly higher than the State-wide council average (54).

Community consultation and engagement is the only area that exhibited a *significant decline* in performance index scores from the 2016 result, down four points to 56. The 2017 result is however consistent with that of previous years, the 2016 result representing a peak result.

The decline from 2016 is due to men, those aged 18 to 49 years and residents of Upper Ovens all returning *significantly lower* ratings in this area compared to the previous year.

Alpine Shire Council performs best in the area of **customer service** (index score of 71), maintaining the higher result achieved in 2016.

#### **CUSTOMER CONTACT AND SERVICE**



More than half (56%) of Alpine Shire Council residents have had recent contact with Council. This is significantly lower than 2016 (65%), but consistent with the contact levels evident in previous years.

Over the past year, women, those aged 65 years and over and residents of Kiewa Valley and Upper Ovens had significantly less contact with Council than they did in the previous 12 months.

Alpine Shire Council's customer service index of 71 is a positive result for Council. As mentioned previously, it represents the Council's strongest result.

- Over a quarter (28%) of residents rate Council's customer service as 'very good', with a further 39% rating customer service as 'good'. Customer service ratings are at their highest levels to date (equaling the 2016 result).
- Perceptions of **customer service** have *increased significantly* among residents of the Lower Ovens area (and with an index score of 77, is at a peak for residents in this area). In contrast, residents of the Kiewa Valley area rated performance in this area *significantly lower* than the previous year (index score of 63 compared to 72 in 2016).

## AREAS WHERE COUNCIL IS PERFORMING WELL



Beyond customer service, another area where Alpine Shire Council is well regarded is Council direction. With an index score of 58, performance in this area is three points higher than 2012 / 2013 levels, but represents a halt to what had been a gradual upward trend from 2013 to a high of 59 in 2016.

- Notably, the 2017 result is significantly higher than both the Small Rural and State-wide council averages (index scores of 52 and 53 respectively).
- Perceptions of council direction have greatly improved amongst residents of the Lower Ovens area, with a *significant* 10 point *increase* over the past 12 months to an index score of 68. This result is also *significantly higher* than the Council average.
- Conversely, residents of the Upper Ovens area rated performance on this measure significantly lower than they did the previous year, dropping 14 points to an index score of 46. This is the lowest rating returned by this cohort to date. This result is also significantly lower than the Council average.

## **FOCUS AREAS FOR COMING 12 MONTHS**



For the coming 12 months, Council should pay particular attention to **community consultation and engagement**. This is the **only area to exhibit a** *significant decline* in performance index score over the past 12 months (from 60 in 2016 to 56 currently). Moving forward, Council should aim to recover the gains that have been lost in this service area.

Consideration should also be given to **residents of the Upper Ovens area**, who appear to be driving negative opinion in 2017.

A quarter (26%) of residents in this area believe council direction has 'deteriorated' over the past 12 months.

On the positive side, perceptions of Alpine Shire Council's **overall performance continue to steadily increase**. Council should also **maintain its relatively strong performance in the area of customer service**.

- It is also important to learn from what is working amongst other groups, especially residents of the Lower Ovens area, and use these lessons to build performance experience and perceptions in other areas.
- Residents in this area returned significantly higher ratings than the Alpine Shire Council average on four of the seven core measures.

#### FURTHER AREAS OF EXPLORATION



An approach we recommend is to further mine the survey data to better understand the profile of these over and under-performing demographic groups. This can be achieved via additional consultation and data interrogation, self-mining the SPSS data provided, or via the dashboard portal available to the council.

A personal briefing by senior JWS Research representatives is also available to assist in providing both explanation and interpretation of the results. Please contact JWS Research on 03 8685 8555.

# **SNAPSHOT OF KEY FINDINGS**



#### **Higher results in 2017**

(Significantly <u>higher</u> result than 2016)

None applicable

#### Lower results in 2017

(Significantly <u>lower</u> result than 2016)

Community consultation and engagement

# Most favourably disposed towards Council

Lower Ovens

Least favourably disposed towards Council

Upper Ovens

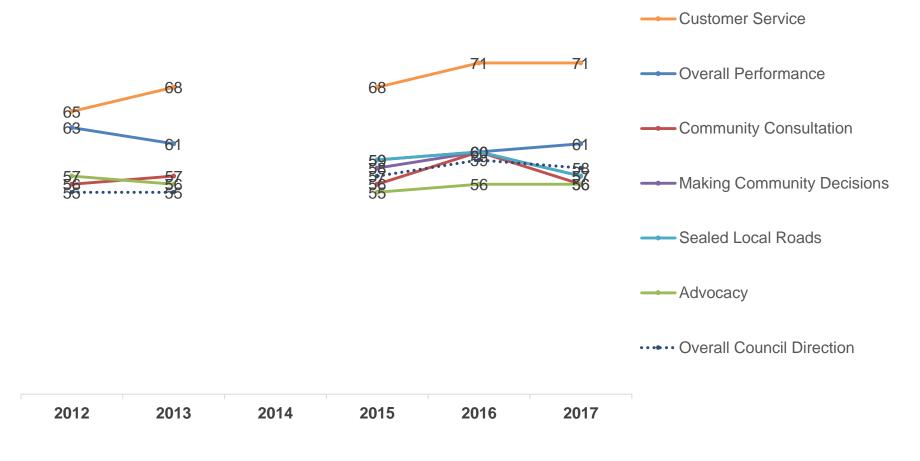
# SUMMARY OF FINDINGS



# 2017 SUMMARY OF CORE MEASURES

#### **INDEX SCORE RESULTS**





# 2017 SUMMARY OF CORE MEASURES

#### **DETAILED ANALYSIS**



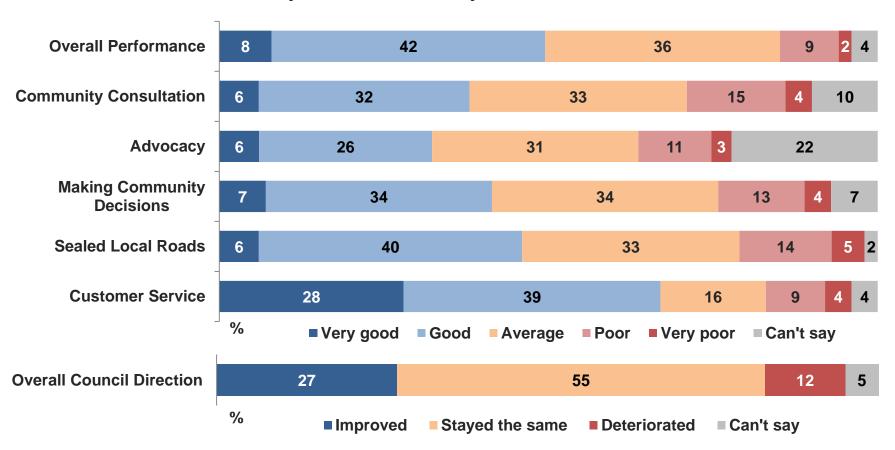
Performance Measures	Alpine 2017	Alpine 2016	Small Rural 2017	State- wide 2017	Highest score	Lowest score
OVERALL PERFORMANCE	61	60	58	59	Lower Ovens	Upper Ovens
COMMUNITY CONSULTATION (Community consultation and engagement)	56	60	55	55	Lower Ovens	Upper Ovens
ADVOCACY (Lobbying on behalf of the community)	56	56	55	54	Lower Ovens	Upper Ovens
MAKING COMMUNITY DECISIONS (Decisions made in the interest of the community)	57	60	55	54	Lower Ovens	Upper Ovens
SEALED LOCAL ROADS (Condition of sealed local roads)	57	60	50	53	Lower Ovens	Kiewa Valley
CUSTOMER SERVICE	71	71	69	69	Lower Ovens	Kiewa Valley
OVERALL COUNCIL DIRECTION	58	59	52	53	Lower Ovens	Upper Ovens

## 2017 SUMMARY OF KEY COMMUNITY SATISFACTION

#### **PERCENTAGE RESULTS**



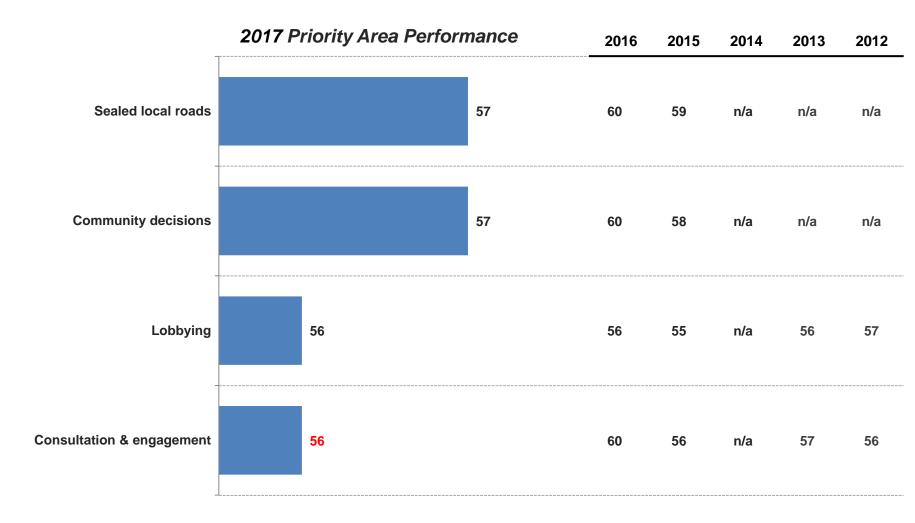
#### **Key Measures Summary Results**



## 2017 PERFORMANCE SUMMARY

#### **INDEX SCORES OVER TIME**



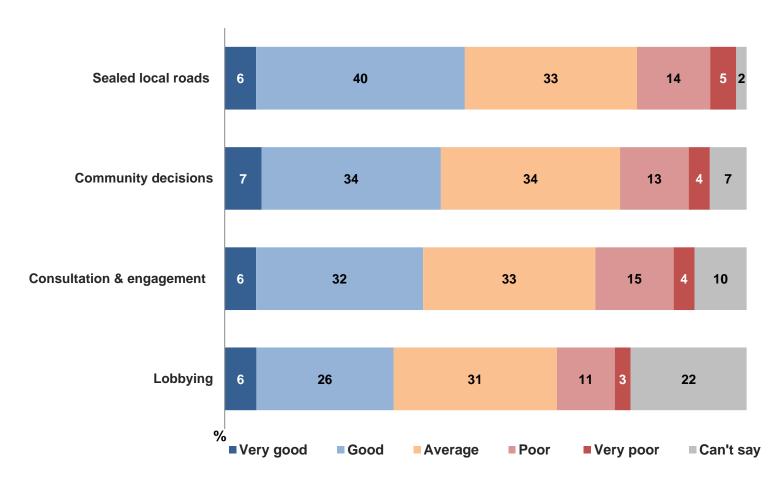


# INDIVIDUAL SERVICE AREAS PERFORMANCE

#### **DETAILED PERCENTAGES**



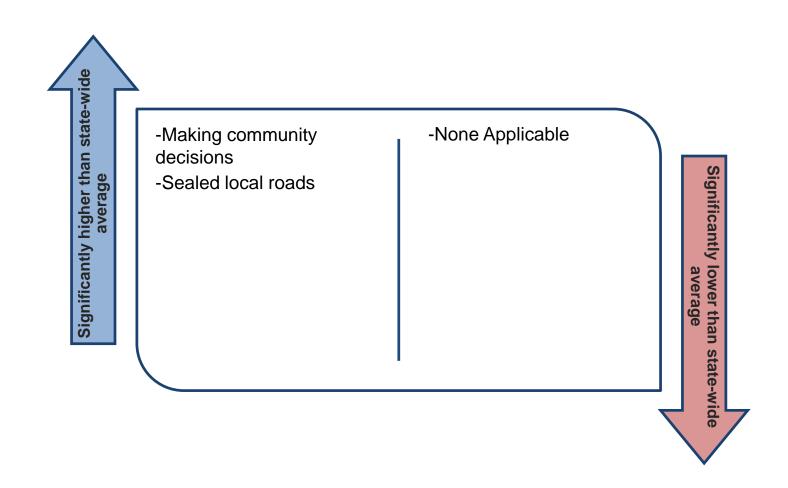
#### Individual Service Areas Performance



# INDIVIDUAL SERVICE AREAS SUMMARY

#### **COUNCIL'S PERFORMANCE VS STATE-WIDE AVERAGE**

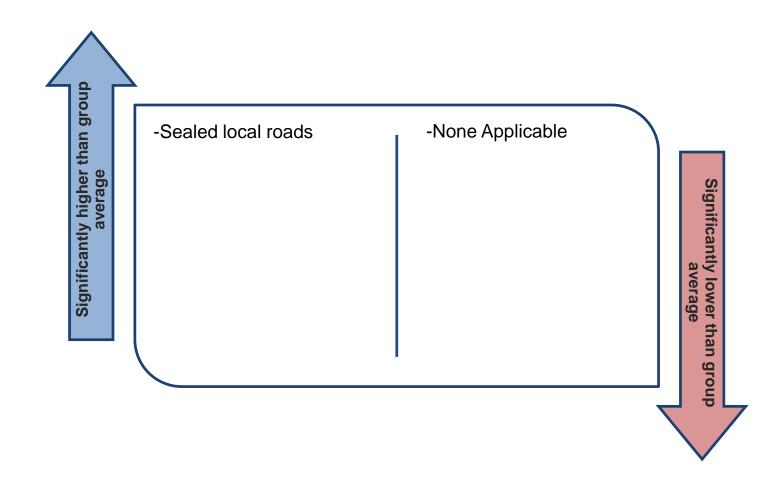




#### INDIVIDUAL SERVICE AREAS SUMMARY

#### **COUNCIL'S PERFORMANCE VS GROUP AVERAGE**





# DETAILED FINDINGS



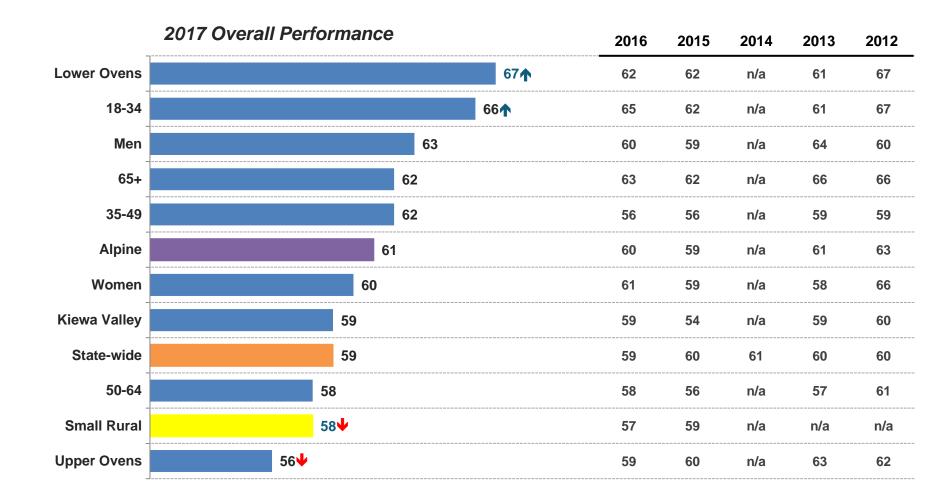
## KEY CORE MEASURE OVERALL PERFORMANCE



#### **OVERALL PERFORMANCE**

#### **INDEX SCORES**





Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Alpine Shire Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor? Base: All respondents. Councils asked state-wide: 68 Councils asked group: 16

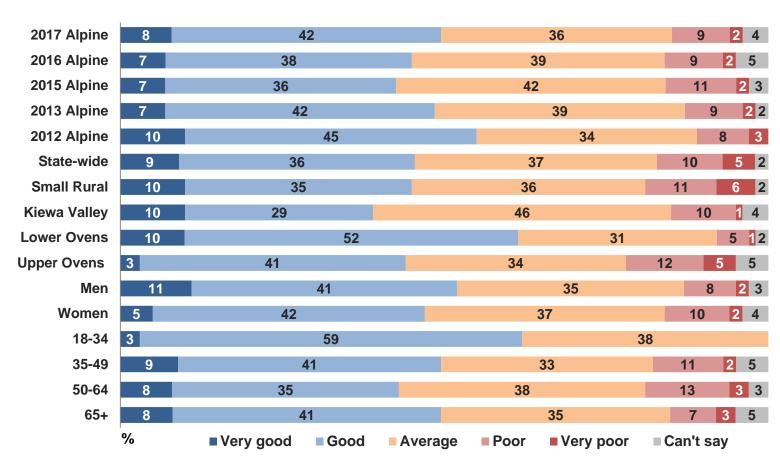
Note: Please see page 5 for explanation about significant differences

#### **OVERALL PERFORMANCE**

#### **DETAILED PERCENTAGES**



#### 2017 Overall Performance



## KEY CORE MEASURE CUSTOMER SERVICE



#### **CONTACT LAST 12 MONTHS**

#### **SUMMARY**



<b>Overall</b>	contact with Alpine	١
	Shire Council .	

• 56%, down 9 points on 2016

#### Most contact with Alpine Shire Council

Aged 35-49 years

#### Least contact with Alpine Shire Council

Aged 18-34 years

#### **Customer service rating**

• Index score of 71, equal points on 2016

#### Most satisfied with customer service

- Lower Ovens residents
- Aged 65+ years

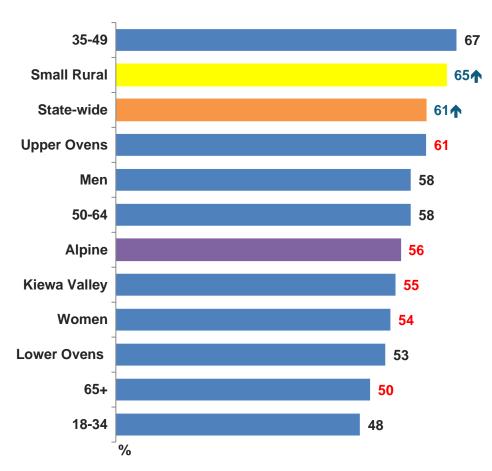
#### Least satisfied with customer service

- Kiewa Valley residents
- Aged 50-64 years

#### 2017 CONTACT WITH COUNCIL



#### 2017 Contact with Council



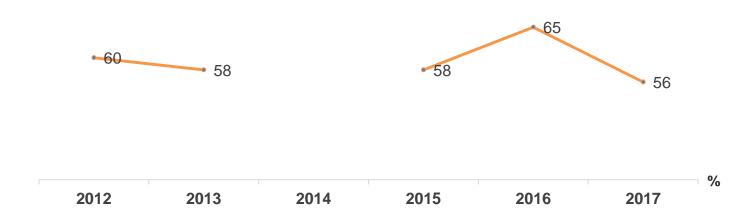
Q5. Over the last 12 months, have you or any member of your household had any contact with Alpine Shire Council? This may have been in person, in writing, by telephone conversation, by text message, by email or via their website or social media such as Facebook or Twitter?

Base: All respondents. Councils asked state-wide: 49 Councils asked group: 13 Note: Please see page 5 for explanation about significant differences

#### 2017 CONTACT WITH COUNCIL



#### 2017 Contact with Council Have had contact

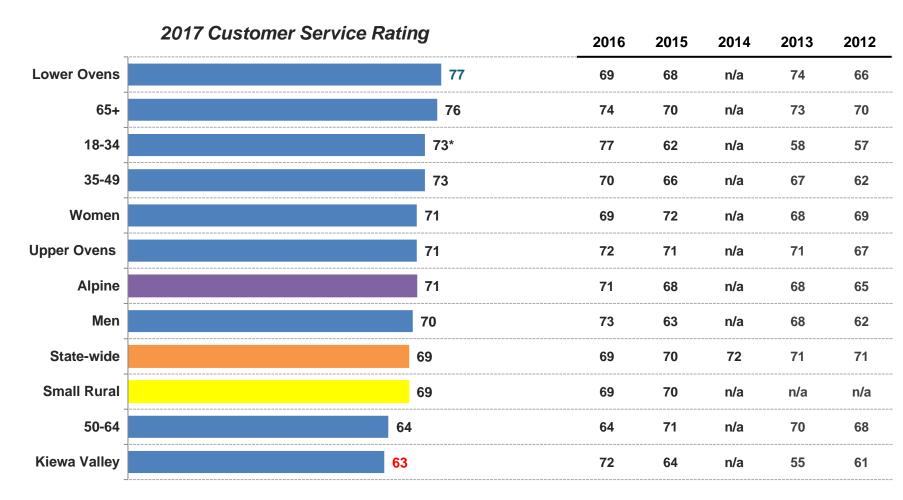


Q5. Over the last 12 months, have you or any member of your household had any contact with Alpine Shire Council? This may have been in person, in writing, by telephone conversation, by text message, by email or via their website or social media such as Facebook or Twitter?

#### 2017 CONTACT CUSTOMER SERVICE

#### **INDEX SCORES**





Q5c. Thinking of the most recent contact, how would you rate Alpine Shire Council for customer service? Please keep in mind we do not mean the actual outcome but rather the actual service that was received.

Base: All respondents who have had contact with Council in the last 12 months.

Councils asked state-wide: 68 Councils asked group: 16

Note: Please see page 5 for explanation about significant differences

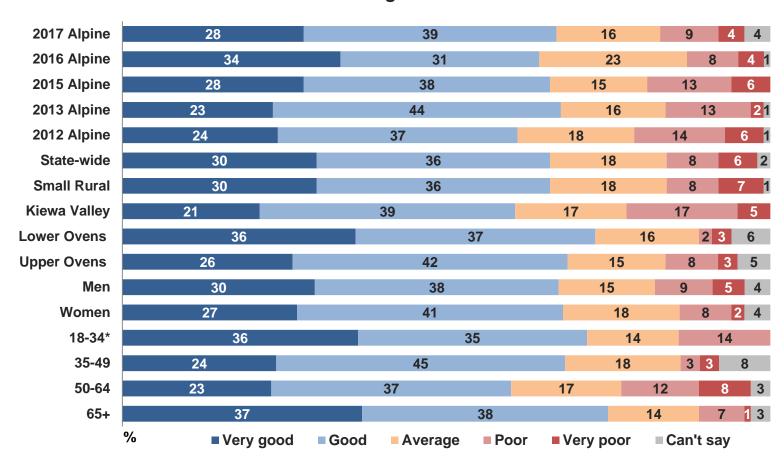
\*Caution: small sample size < n=30

#### 2017 CONTACT CUSTOMER SERVICE

#### **DETAILED PERCENTAGES**



#### 2017 Customer Service Rating



Q5c. Thinking of the most recent contact, how would you rate Alpine Shire Council for customer service? Please keep in mind we do not mean the actual outcome but rather the actual service that was received.

Base: All respondents who have had contact with Council in the last 12 months.

Councils asked state-wide: 68 Councils asked group: 16

\*Caution: small sample size < n=30

### KEY CORE MEASURE COUNCIL DIRECTION INDICATORS



#### COUNCIL DIRECTION

#### **SUMMARY**



**Council Direction from Q6** 

- 55% stayed about the same, down 2 points on 2016
- 27% improved, up 2 points on 2016
- 12% deteriorated, up 3 points on 2016

Most satisfied with Council Direction from Q6

Lower Ovens residents

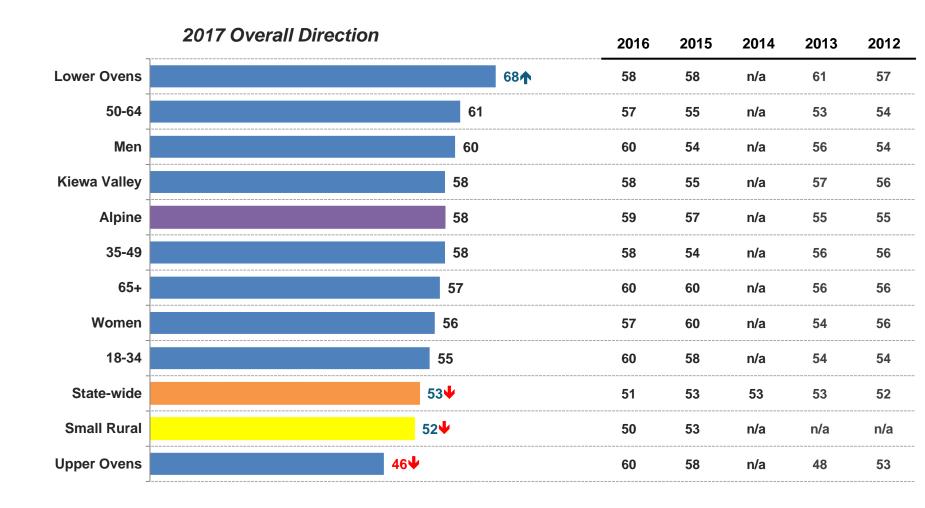
Least satisfied with Council Direction from Q6

• Upper Ovens residents

#### 2017 OVERALL COUNCIL DIRECTION LAST 12 MONTHS

#### **INDEX SCORES**



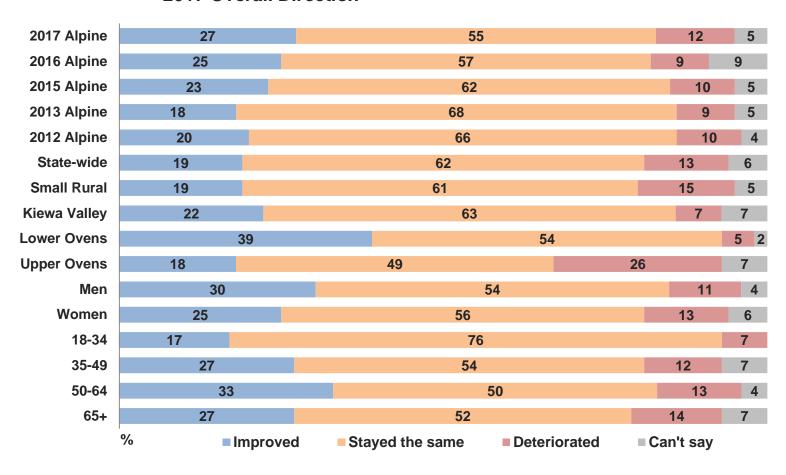


#### 2017 OVERALL COUNCIL DIRECTION LAST 12 MONTHS

#### **DETAILED PERCENTAGES**



#### 2017 Overall Direction



# INDIVIDUAL SERVICE AREAS

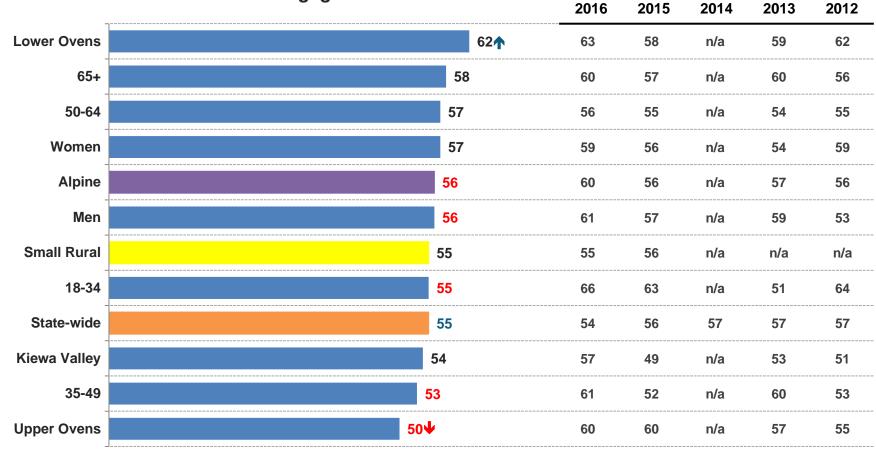


#### 2017 COMMUNITY CONSULTATION AND ENGAGEMENT

#### PERFORMANCE INDEX SCORES



2017 Consultation and Engagement Performance



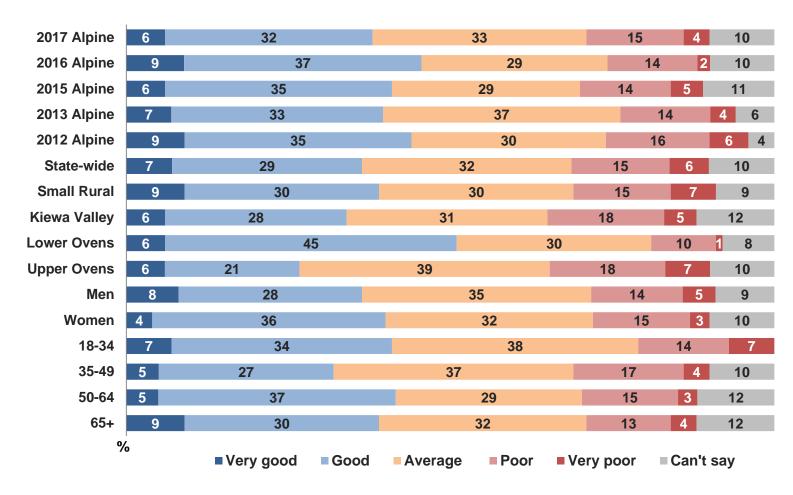
Q2. How has Council performed on 'community consultation and engagement' over the last 12 months? Base: All respondents. Councils asked state-wide: 68 Councils asked group: 16 Note: Please see page 5 for explanation about significant differences

#### 2017 COMMUNITY CONSULTATION AND ENGAGEMENT

#### PERFORMANCE DETAILED PERCENTAGES



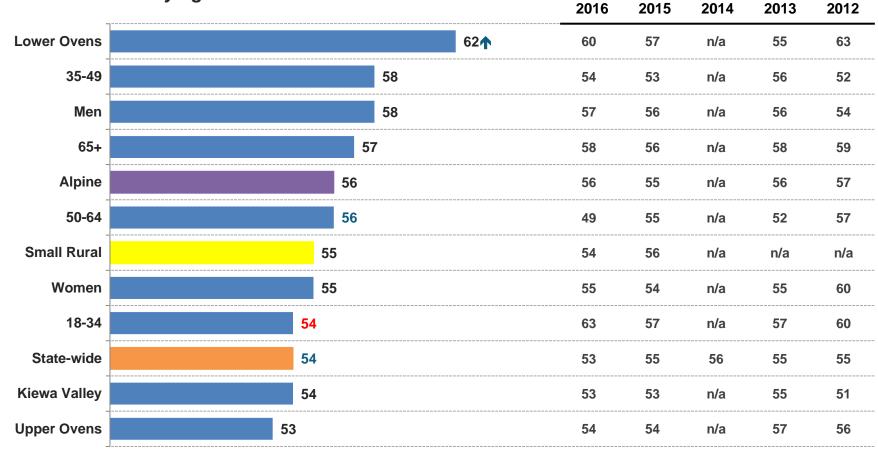
#### 2017 Consultation and Engagement Performance



#### 2017 LÜBBYING ON BEHALF OF THE COMMUNITY

#### PERFORMANCE INDEX SCORES



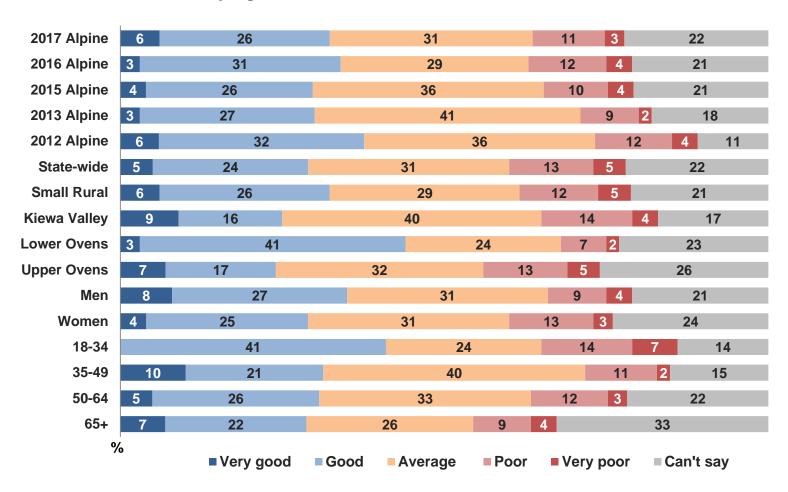


#### 2017 LUBBYING ON BEHALF OF THE COMMUNITY

#### PERFORMANCE DETAILED PERCENTAGES



#### 2017 Lobbying Performance

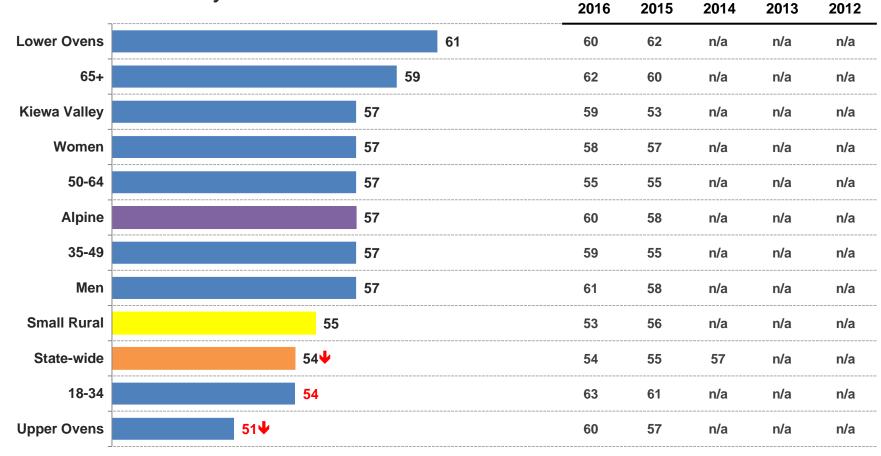


#### 2017 DECISIONS MADE IN THE INTEREST OF THE COMMUNITY

#### PERFORMANCE INDEX SCORES



2017 Community Decisions Made Performance

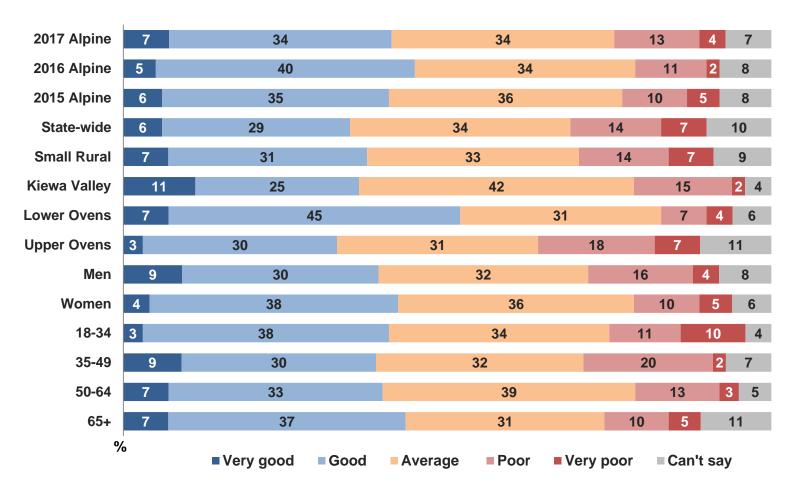


#### 2017 DECISIONS MADE IN THE INTEREST OF THE COMMUNITY

#### PERFORMANCE DETAILED PERCENTAGES



#### 2017 Community Decisions Made Performance



#### 2017 THE CONDITION OF SEALED LOCAL ROADS IN YOUR AREA

#### PERFORMANCE INDEX SCORES



#### 2017 Sealed Local Roads Performance 2016 2012 2015 2014 2013 **Lower Ovens** 61 62 58 n/a n/a n/a 18-34 59 64 60 n/a n/a n/a 50-64 58 59 55 n/a n/a n/a 58 Women 58 57 n/a n/a n/a 57 **Alpine** 60 59 n/a n/a n/a **Upper Ovens** 57 59 64 n/a n/a n/a 35-49 57 55 61 n/a n/a n/a 57 Men 61 61 n/a n/a n/a 65+ 56 61 60 n/a n/a n/a **Kiewa Valley** 53 58 55 n/a n/a n/a 53₩ State-wide 54 55 55 n/a n/a **Small Rural** 50₩ 52 52 n/a n/a n/a

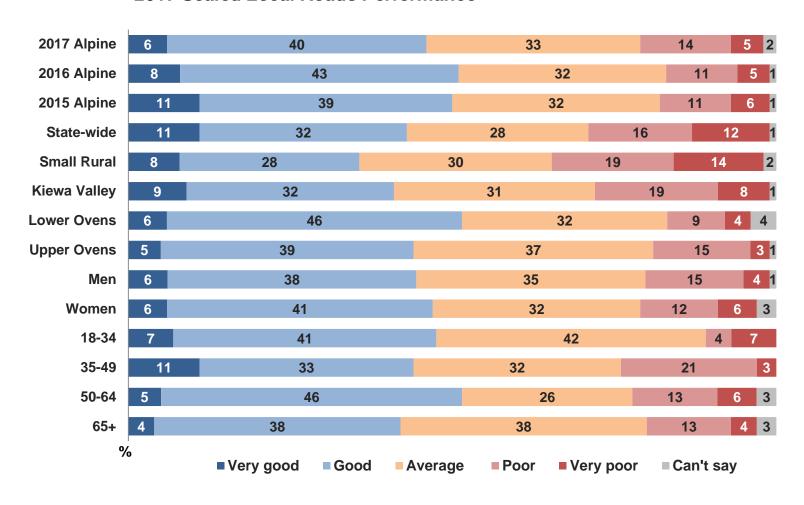
Q2. How has Council performed on 'the condition of sealed local roads in your area' over the last 12 months? Base: All respondents. Councils asked state-wide: 68 Councils asked group: 16 Note: Please see page 5 for explanation about significant differences

#### 2017 THE CONDITION OF SEALED LOCAL ROADS IN YOUR AREA

#### PERFORMANCE DETAILED PERCENTAGES



#### 2017 Sealed Local Roads Performance

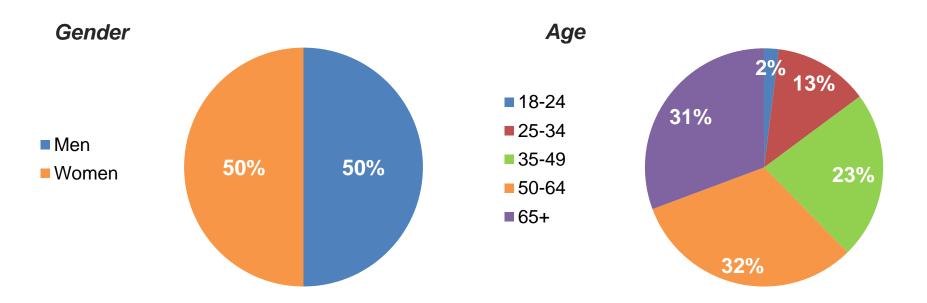


# DETAILED DEMOGRAPHICS



#### 2017 GENDER AND AGE PROFILE





Please note that for the reason of simplifying reporting, interlocking age and gender reporting has not been included in this report. Interlocking age and gender analysis is still available in the dashboard and data tables provided alongside this report.

## APPENDIX A: DETAILED SURVEY TABULATIONS AVAILABLE IN SUPPLIED EXCEL FILE



### APPENDIX B: FURTHER PROJECT INFORMATION



### APPENDIX B: BACKGROUND AND OBJECTIVES



The survey was revised in 2012. As a result:

- ➤ The survey is now conducted as a representative random probability survey of residents aged 18 years or over in local councils, whereas previously it was conducted as a 'head of household' survey.
- As part of the change to a representative resident survey, results are now weighted post survey to the known population distribution of Alpine Shire Council according to the most recently available Australian Bureau of Statistics population estimates, whereas the results were previously not weighted.
- The service responsibility area performance measures have changed significantly and the rating scale used to assess performance has also changed.

As such, the results of the 2012 State-wide Local Government Community Satisfaction Survey should be considered as a benchmark. Please note that comparisons should not be made with the State-wide Local Government Community Satisfaction Survey results from 2011 and prior due to the methodological and sampling changes. **Comparisons in the period 2012-2017 have been made throughout this report as appropriate.** 

### APPENDIX 8: MARGINS OF ERROR



The sample size for the 2017 State-wide Local Government Community Satisfaction Survey for Alpine Shire Council was n=400. Unless otherwise noted, this is the total sample base for all reported charts and tables.

The maximum margin of error on a sample of approximately n=400 interviews is +/-4.8% at the 95% confidence level for results around 50%. Margins of error will be larger for any sub-samples. As an example, a result of 50% can be read confidently as falling midway in the range 45.2% - 54.8%.

Maximum margins of error are listed in the table below, based on a population of 10,000 people aged 18 years or over for Alpine Shire Council, according to ABS estimates.

Demographic	Actual survey sample size	Weighted base	Maximum margin of error at 95% confidence interval
Alpine Shire Council	400	400	+/-4.8
Men	178	199	+/-7.3
Women	222	201	+/-6.5
Kiewa Valley	115	113	+/-9.1
Lower Ovens (Myrtleford - Eurobin)	156	156	+/-7.8
Upper Ovens (Porepunkah - Dinner Plain)	129	131	+/-8.6
18-34 years	29	58	+/-18.5
35-49 years	72	91	+/-11.6
50-64 years	154	129	+/-7.9
65+ years	145	122	+/-8.1

#### APPENDIX B: ANALYSIS AND REPORTING



All participating councils are listed in the state-wide report published on the DELWP website. In 2017, 68 of the 79 Councils throughout Victoria participated in this survey. For consistency of analysis and reporting across all projects, Local Government Victoria has aligned its presentation of data to use standard council groupings. Accordingly, the council reports for the community satisfaction survey provide analysis using these standard council groupings. Please note that councils participating across 2012-2017 vary slightly.

#### **Council Groups**

Alpine Shire Council is classified as a Small Rural council according to the following classification list:

Metropolitan, Interface, Regional Centres, Large Rural & Small Rural

Councils participating in the Small Rural group are: Alpine, Ararat, Benalla, Buloke, Central Goldfields, Gannawarra, Hepburn, Hindmarsh, Indigo, Loddon, Mansfield, Murrindindi, Pyrenees, Queenscliffe, West Wimmera and Yarriambiack.

Wherever appropriate, results for Alpine Shire Council for this 2017 State-wide Local Government Community Satisfaction Survey have been compared against other participating councils in the Small Rural group and on a state-wide basis. Please note that council groupings changed for 2015, and as such comparisons to council group results before that time can not be made within the reported charts.

#### APPENDIX B: ANALYSIS AND REPORTING



#### **Index Scores**

Many questions ask respondents to rate council performance on a five-point scale, for example, from 'very good' to 'very poor', with 'can't say' also a possible response category. To facilitate ease of reporting and comparison of results over time, starting from the 2012 survey and measured against the state-wide result and the council group, an 'Index Score' has been calculated for such measures.

The Index Score is calculated and represented as a score out of 100 (on a 0 to 100 scale), with 'can't say' responses excluded from the analysis. The '% RESULT' for each scale category is multiplied by the 'INDEX FACTOR'. This produces an 'INDEX VALUE' for each category, which are then summed to produce the 'INDEX SCORE', equating to '60' in the following example.

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Very good	9%	100	9
Good	40%	75	30
Average	37%	50	19
Poor	9%	25	2
Very poor	4%	0	0
Can't say	1%		INDEX SCORE 60

### APPENDIX 8: ANALYSIS AND REPORTING



Similarly, an Index Score has been calculated for the Core question 'Performance direction in the last 12 months', based on the following scale for each performance measure category, with 'Can't say' responses excluded from the calculation.

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Improved	36%	100	36
Stayed the same	40%	50	20
Deteriorated	23%	0	0
Can't say	1%		INDEX SCORE 56

### APPENDIX B: INDEX SCORE IMPLICATIONS



Index scores are indicative of an overall rating on a particular service area. In this context, index scores indicate:

- a) how well council is seen to be performing in a particular service area; or
- b) the level of importance placed on a particular service area.

For ease of interpretation, index score ratings can be categorised as follows:

INDEX SCORE	Performance implication	Importance implication
75 – 100	Council is performing <b>very well</b> in this service area	This service area is seen to be extremely important
60 – 75	Council is performing <b>well</b> in this service area, but there is room for improvement	This service area is seen to be very important
50 – 60	Council is performing <b>satisfactorily</b> in this service area but needs to improve	This service area is seen to be fairly important
40 – 50	Council is performing <b>poorly</b> in this service area	This service area is seen to be somewhat important
0 – 40	Council is performing <b>very poorly</b> in this service area	This service area is seen to be not that important

#### APPENDIX B:

#### INDEX SCORE SIGNIFICANT DIFFERENCE CALCULATION



The test applied to the Indexes was an Independent Mean Test, as follows:

$$Z Score = (\$1 - \$2) / Sqrt ((\$3*2 / \$5) + (\$4*2 / \$6))$$

#### Where:

>\$1 = Index Score 1

>\$2 = Index Score 2

▶\$3 = unweighted sample count 1

>\$4 = unweighted sample count 1

⇒\$5 = standard deviation 1

▶\$6 = standard deviation 2

All figures can be sourced from the detailed cross tabulations.

The test was applied at the 95% confidence interval, so if the Z Score was greater than +/- 1.954 the scores are significantly different.

#### APPENDIX B: ANALYSIS AND REPORTING



#### **Core, Optional and Tailored Questions**

Over and above necessary geographic and demographic questions required to ensure sample representativeness, a base set of questions for the 2017 State-wide Local Government Community Satisfaction Survey was designated as 'Core' and therefore compulsory inclusions for all participating Councils.

#### These core questions comprised:

- Overall performance last 12 months (Overall performance)
- Lobbying on behalf of community (Advocacy)
- Community consultation and engagement (Consultation)
- Decisions made in the interest of the community (Making community decisions)
- Condition of sealed local roads (Sealed local roads)
- Contact in last 12 months (Contact)
- Rating of contact (Customer service)
- Overall council direction last 12 months (Council direction)

Reporting of results for these core questions can always be compared against other participating councils in the council group and against all participating councils state-wide. Alternatively, some questions in the 2017 State-wide Local Government Community Satisfaction Survey were optional. Councils also had the ability to ask tailored questions specific only to their council.

# APPENDIX B: ANALYSIS AND REPORTING



# Reporting

Every council that participated in the 2017 State-wide Local Government Community Satisfaction Survey receives a customised report. In addition, the state government is supplied with a state-wide summary report of the aggregate results of 'Core' and 'Optional' questions asked across all council areas surveyed.

Tailored questions commissioned by individual councils are reported only to the commissioning council and not otherwise shared unless by express written approval of the commissioning council.

The overall State-wide Local Government Community Satisfaction Report is available at https://www.localgovernment.vic.gov.au/our-programs/council-community-satisfaction-survey.

# APPENDIX B: GLOSSARY OF TERMS



**Core questions**: Compulsory inclusion questions for all councils participating in the CSS.

CSS: 2017 Victorian Local Government Community Satisfaction Survey.

**Council group**: One of five classified groups, comprising: metropolitan, interface, regional centres, large rural and small rural.

**Council group average**: The average result for all participating councils in the council group.

**Highest / lowest**: The result described is the highest or lowest result across a particular demographic sub-group e.g. men, for the specific question being reported. Reference to the result for a demographic sub-group being the highest or lowest does not imply that it is significantly higher or lower, unless this is specifically mentioned.

**Index score**: A score calculated and represented as a score out of 100 (on a 0 to 100 scale). This score is sometimes reported as a figure in brackets next to the category being described, e.g. men 50+ (60).

Optional questions: Questions which councils had an option to include or not.

**Percentages**: Also referred to as 'detailed results', meaning the proportion of responses, expressed as a percentage.

**Sample**: The number of completed interviews, e.g. for a council or within a demographic sub-group.

**Significantly higher / lower**: The result described is significantly higher or lower than the comparison result based on a statistical significance test at the 95% confidence limit. If the result referenced is statistically higher or lower then this will be specifically mentioned, however not all significantly higher or lower results are referenced in summary reporting.

**Statewide average**: The average result for all participating councils in the State.

Tailored questions: Individual questions tailored by and only reported to the commissioning council.

**Weighting**: Weighting factors are applied to the sample for each council based on available age and gender proportions from ABS census information to ensure reported results are proportionate to the actual population of the council, rather than the achieved survey sample.

# THERE ARE OVER 6 MILLION PEOPLE IN VICTORIA...

FIND OUT
WHAT THEY'RE
THINKING.

Contact Us: 03 8685 8555

John Scales
Managing Director

Mark Zuker
Managing Director





# **MINUTES**

MEETING: Audit Committee Meeting No: 5
HELD: Friday, 26 May 2017 at 9.30am
LOCATION: Committee Room, Bright Office

#### IN ATTENDANCE:

#### Members:

Sue Lebish, Chair Mark Anderson Sinead Ryan Jane Shepherd Cr Kitty Knappstein Cr Sarah Nicholas

#### Officers:

Charlie Bird, Chief Executive Officer (Acting)
Nathalie Cooke, Director Corporate
Will Jeremy, Director Assets (Acting)
Kirsten McDonald, Health, Safety and Risk Officer

Via Teleconference: Item 7.1 only
External Auditor, Kathy Teasdale
Audit Partner, Richmond Sinnott Delahunty Pty Ltd, Bendigo

#### Vision Statement:

The Alpine Shire provides outstanding opportunities for its residents and visitors through sustainable growth in balance with the natural environment.



# **AGENDA**

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# 1. ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS AND RECOGNITION OF ALL PEOPLE

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

# 2. APOLOGIES

Guy Wilkinson, Manager Corporate (Acting)

# DECLARATION OF CONFLICT OF INTEREST

Nil

# 4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

#### RECOMMENDATION

That the Minutes of Audit Committee Meeting No: 4 held on 24 March 2017 be confirmed.

Moved: S Nicholas Second: J Shepherd

Carried

#### Attachments

4.1 Minutes of Audit Committee Meeting No: 4, 24 March 2017

# 5. NOMINATION AND RECOMMENDATION OF CHAIR 2017/2018

The Alpine Shire Council Audit Committee Charter 2017 sets out the requirements for the appointment of the Chair of the Audit Committee.

Section 3.4 of the Charter stipulates that:

- "The chair of the audit committee must be an independent member.
- The chair must have suitable qualifications in line with the member knowledge and skills criteria in this Charter and as required by section 139 (2A) of the Local Government Act 1989.
- The Audit Committee will nominate and recommend to Council a chair each year.
- The Alpine Shire Council will formally appoint the Audit Committee Chair".

The Chair will call for nominations for Chair of the Audit Committee 2017/2018.

A vote will be conducted if more than one nomination is received.



One nomination was received for role of Chair of the Audit Committee. Sue Lebish accepted the nomination.

That Sue Lebish be recommended to Council for appointment to the role of Chair of the Audit Committee for 2017/2018.

Moved: S Nicholas Second: J Shepherd

Carried

# 6. STANDING ITEMS

# 6.1 Progress of Action Sheet

#### **INTRODUCTION**

The Audit Committee action sheet is a register of all Audit Committee resolutions and requests that require a subsequent action to be implemented. This report provides an update on the progress and status of the actions.

The Health, Safety and Risk Officer provided a verbal update on the action sheet.

The Committee requested that.

#### **RECOMMENDATION**

That progress of the Action Sheet be noted.

Moved: S Ryan Second: S Nicholas

Carried ACTION

#### **Attachments**

6.1 Audit Committee Action Sheet

# 6.2 Business Arising from Previous Meeting

Nil



# 7. OFFICER REPORTS

#### 7.1 VAGO Interim Management Letter, Year Ending 30 June 2017

**Directorate:** Corporate **Department:** Corporate

Manager: Manager Corporate (Acting) Author: Health Safety Risk Officer

#### **INTRODUCTION**

Council's internal auditors RSD were on site for their interim visit in late April 2017. As part of that visit the auditors identified three new findings: two low risk findings and one medium risk finding:

- AASB 124 Related Party Disclosures;
- VEND Reconciliation;
- Credit Cards.

The External Auditor, Kathy Teasdale, gave the Committee an overview of the audit strategy, management letter and recommendations.

# Audit strategy:

• The auditor explained the update to the strategy, higher risks and new materiality threshold of \$546,000.

#### Interim Management Letter:

• Status of prior findings was discussed. These are documented in detail in the committee's action sheet.

In addition to the discussion on the strategy and management letter:

- The External Auditor requested to attend the Audit Committee Meeting to present the annual financial statement.
- The changes in senior staff and recruitment processes were discussed including
  advice for management about the importance of the policy and procedures review
  to provide clear governance, the critical nature of handovers, the recruitment of
  appropriate experience and using external networks and auditors to contribute to
  the interview process.
- The new format financial statements for government were discussed and specifically the resources required to transition to the new format. If Council is required to transition need to be aware of the resource implications.

#### RECOMMENDATION

#### That:

- 1. The VAGO Interim Management Letter, Year Ending 30 June 2017, be endorsed for Council adoption in principle.
- 2. The Management Action Plan for addressing the interim audit findings be monitored through the Audit Committee's action sheet.

Moved: J Shepherd Second: M Anderson

Carried ACTIONS



# • Invite External Auditor to September 2017 Committee Meeting.

#### **BACKGROUND**

#### **Audit Strategy**

The VAGO Audit Strategy issued in March 2017 (refer attachment 7.1.1), outlines the purpose and scope of the financial audit of Council

The strategy outlines the approach that will be utilised in undertaking the audit including a risk assessment, risk response and reporting.

#### Interim Management Letter

The purpose of the interim management letter is to bring to the Committee's and Council's attention matters arising from the interim phase of the financial report audit of the Alpine Shire Council for the year ending 30 June 2017. Refer attachment 7.1.2.

The interim audit phase included examination of processes and systems supporting:

- revenue and receivables;
- expenditure and payables;
- · employee benefits; and
- · cash, cash equivalents and investments.

Additional audit procedures are scheduled for the final audit phase.

#### **Interim Audit Findings**

The interim audit phase identified three new findings: two low risk findings and one medium risk finding. All new findings have been discussed with Council's executive and action plans have been developed to address each recommendation.

Ref.	Finding	Risk	Response
2.1	AASB 124 Related Party Disclosures	Low	Existing procedure will be reviewed and refined to align to the updated requirements as per the guidance notes issued by the Department of Environment, Land, Water and Planning
2.2	VEND Reconciliation	Low	Issue will be reviewed when the bank reconciliation process is transferred to the new financial system (Xero). In the interim the VEND deposits are being matched as they are entered on authority via the bank reconciliation module to ensure that all VEND deposits are accounted for.
2.3	Credit Cards	Medium	All cardholders will be required to sign an agreement between the cardholders and the council and reminded that they are required to provide supporting documentation for their expenditure.
			While employees are required to provide verifying supporting documentation, it is not always possible to obtain this documentation. Where the documentation is not provided, the cardholder is still required to justify the expenditure to their supervisor
			This action has been implemented and completed. Refer completed actions on Action Sheet

In addition to the three new findings the interim audit also reviewed the status of prior year findings. Of the eight prior year findings, seven were low risk and one medium risk.



All but one finding, finding 3.5, remain open and are captured on the committee's Action Sheet.

Ref.	Finding	Risk	Status
3.1	Infrastructure revaluation process	Medium	Open
3.2	Asset register review	Low	Open
3.3	Bank reconciliation review	Low	Open
3.4	Payroll master-file reports not generated	Low	Open
3.5	Non-current physical assets valuation policy	Low	Closed
3.6	Asset valuation risk documentation	Low	Open
3.7	Regular review of non-rateable properties	Low	Open
3.8	Policies and procedures review	Low	Open

#### **KEY IMPLICATIONS**

#### Legislative Issues

- Compliance with Section 132 of the Local Government Act 1989 which requires Council to submit an annual financial report which is audited as part of its Annual Report.
- Compliance with Part 3 of the *Audit Act 1994* which requires Council's auditors to prepare a report on the financial statements.

#### COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)			
Theme: Performance Focused Organisation			
Strategic Objective 5.2 To manage resources well to ensure sustainability.			
Audit Committee Charter			
Clause 5.1	Financial Report		
Clause 5.2	Internal Control		
Clause 5.6	External Audit		
Clause 5.7	Compliance		

#### **CONCLUSION**

The VAGO Interim Management Letter Year Ending 30 June 2017 has been reviewed by the executive and the findings accepted. The executive takes the financial controls of Council very seriously and will action these issues accordingly and in some cases action has already been taken.

# **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act* 1989, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate
- Manager Corporate (Acting)
- Health Safety Risk Officer

#### **Attachments**

- 7.1.1 VAGO Audit Strategy for Year Ending 30 June 2017
- 7.1.2 VAGO Interim Management Letter, Year Ending 30 June 2017



# 7.2 Strategic Risk Review and Register

**Directorate:** Corporate **Department:** Corporate

Manager: Manager Corporate (Acting) Author: Health Safety Risk Officer

#### **INTRODUCTION**

The Audit Committee has requested that Council reviews its strategic risks and risk register. This report outlines the planned approach to this review.

The Director Corporate gave an overview of the proposed approach and advised the Committee that this is a business wide review. The committee discussed the need to develop a framework and implementation plan and report quarterly. The Acting CEO suggested that business continuity risk be prioritised.

#### RECOMMENDATION

That this report be noted.

Moved: J Shepherd Second: M Anderson

Carried
ACTION:

Develop a framework and implementation plan and report to July 2017 meeting.

#### **BACKGROUND**

#### Approach

The approach that will be utilised in undertaking the strategic risk review and register includes:

		Responsible Officer
1.	Undertake SWOT analysis of 2017/2018 Council Plan strategic objectives and projects	Directors
2.	Identify key risks	Directors Managers Health, Safety, Risk Officer
3.	Socialise the findings of 1 and 2	Key operational staff
4.	Finalise key risks	Directors Managers Health, Safety, Risk Officer
5.	Document controls and mitigation measures for each risk	Directors Managers Health, Safety, Risk Officer
6.	Develop register based on 4 and 5	Health, Safety, Risk Officer
7.	Review register every 3 months at Alpine Management Team meetings	Directors Managers
8.	Develop Annual Audit Plan	Director Corporate in consultation with Audit Committee
9.	Report anomalies to Audit Committee and Council	Director Corporate Health, Safety, Risk Officer



# **Timing**

As it is proposed to link the strategic risks register to the Council Plan, it is expected that a draft register will be prepared by 1 July 2017.

#### **KEY IMPLICATIONS**

#### Legislative Issues

Compliance with Local Government Act 1989

#### COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)			
Theme: Performance Focused Organisation			
Strategic Objective 5.4	To ensure a high standard of governance		
Audit Committee Charter			
Clause 5.3	Risk Management		
Clause 5.4	Business Continuity		
Clause 5.7	Compliance		

#### CONCLUSION

In response to Audit Committee recommendations to review its strategic risks and risk register, this report outlines the approach and timing of such review. The outcomes will be a draft register by 1 July 2017 that aligns with the new Council Plan and that will inform the internal audit programs for the next few years.

#### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act* 1989, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate
- Manager Corporate (Acting)
- Health Safety Risk Officer

### **Attachments**

Nil



# 7.3 VAGO Report on Public Participation and Community Engagement

**Directorate:** Corporate **Department:** Corporate

Manager: Manager Corporate (Acting) Author: Health Safety Risk Officer

#### **INTRODUCTION**

This report provides an overview of Council's compliance with the recommendations of the Victorian Auditor General's report on Public Participation and Community Engagement: Local Government Sector tabled in May 2017.

The Health, Safety and Risk Officer outlined Council's current approach to public participation and engagement. The Committee provided feedback on the monitoring and evaluation of engagement activities.

#### RECOMMENDATION

That this report be noted.

Moved: S Ryan Second: S Nicholas

That:

- 1. This report be noted; and
- 2. Establish spreadsheet summary of engagement activities to monitor and evaluate public participation activities.

Carried

**ACTION** 

Establish spreadsheet summary of engagement activities to monitor and evaluate public participation activities by 31/12/2017

#### **BACKGROUND**

#### **VAGO Report**

The Victorian Auditor General's Office (VAGO) examined the effectiveness of community engagement and public participation at six councils, including a mix of metropolitan, rural and regional councils, as well as Local Government Victoria's role in supporting councils' public participation activities. Public participation in the budget process, as an element in the development of council plans, and as an investment decision for each council, was assessed.

The report was tabled in Parliament on 10 May 2017. The full report can be accessed at: <a href="http://www.audit.vic.gov.au/publications/20170510-PP-Local-Gov/20170510-PP-Local-Gov.pdf">http://www.audit.vic.gov.au/publications/20170510-PP-Local-Gov.pdf</a>

The audit used the International Association for Public Participation (IAP2) model of public participation to assess the council's framework and practices. The audit found that while the councils had "strong public participation frameworks that provide them with the tools they need to undertake better practice consultation" it did note that these tools were not routinely applied and there were inadequate processes for documenting and evaluating engagement and participation activities.



The audit noted that a councils' "approach to public participation should reflect the scale, purpose and level of public interest in the council decision or project" however regardless of the size of the project Councils should have documented evidence that better practice principles have been taken into account when designing and implementing public engagement and participation activities.

The report makes a total of four recommendations, three of which are directed to local councils and one recommendation to the Department of Environment, Land, Water and Planning. Council's compliance with the recommendations is outlined in attachment 6.3.1.

#### **Policies**

Council has a Communication and Consultation Policy and a Release of Information to the Public Domain Policy. As part of the broader policy review, these policies will be reviewed in accordance with the VAGO recommendation to take into account the IAP2 model.

#### **Procedures**

As part of the Asset Development department's review of its project management practices it has established, documented and implemented a stakeholder management and communication plan. This plan is utilised for all Asset development projects. Refer attachment 7.3.2.

## **Staff Training**

Eleven current staff in key engagement roles in various departments completed a Certificate in Engagement conducted by the International Association for Public Participation (IAP2) in July 2016. The principles of IAP2 are well known within the organisation and should be utilised in Councils engagement with its stakeholders

#### Community Satisfaction Survey

Council participates in the annual local government community satisfaction survey. One of the measures relates to engagement and in 2016, Council ranked very well for engagement with a score of 60 compared to an average of 55 and 54 for the state and small rural councils respectfully.

#### COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)				
Theme: Performance Focused Organisation				
Strategic Objective 1.1 To effectively communicate and engage with stakeholders.				
Audit Committee Charter				
Clause 5.7 Compliance				

#### CONCLUSION

While Council is yet to review its engagement polices for alignment with IAP2 principles it has proactively established and implemented a consistent and thorough stakeholder management and engagement procedure and template that now forms part of its project management process. It has also identified and trained key staff in the IAP2 model and it ranks above the state and small rural councils averages in the annual community satisfaction survey for its engagement.

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# **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act* 1989, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate
- Manager Corporate (Acting)
- · Health Safety Risk Officer

# **Attachments**

- 7.3.1 Compliance Summary with VAGO Recommendations on Public Participation and Community Engagement
- 7.3.2 Stakeholder Management and Communications Plan



#### 7.4 State Taxation Acts Amendment Bill 2017

**Directorate:** Corporate **Department:** Corporate

Manager: Manager Corporate (Acting) Author: Health Safety Risk Officer

#### INTRODUCTION

This report provides an overview of the proposed State Taxation Acts Amendment Bill 2017 currently before the Victorian Parliament.

The Health, Safety and Risk Officer outlined the proposed changes to the legislation and the potential implications for Council.

#### **RECOMMENDATION**

That this report be noted.

Moved: J Shepherd Second: S Nicholas

Carried

#### BACKGROUND

The State Taxation Acts Amendment Bill 2017 (the Bill) makes a range of amendments to taxation arrangements to tie in with budget measures set out in the Victorian budget papers.

The Bill proposes to amend various taxation related legislation including: Duties Act 2000, First Home Owner Grant Act 2000, Land Tax Act 2005, Payroll Tax Act 2007, Planning and Environment Act 1987, Taxation Administration Act 1997, Unclaimed Money Act 2008 and Valuation of Land Act 1960.

Of particular interest is the two proposed changes to the *Valuation of Land Act 1960* to provide for:

- 1. general valuations to be made annually; and
- 2. the Valuer-General to conduct all valuations under the Act.

The current arrangement is that Local Government has responsibility for valuation processes. Councils can engage a contract valuer or use in-house staff to undertake a revaluation every two years and then provide its land valuations to the State Revenue Office for the purposes of assessing Land Tax.

Under changes made to legislation in 2009, Council can transfer its land valuation responsibility to the Valuer-General. Only 18 councils have relinquished valuation functions since 2009.

There has been no consultation of stakeholder engagement in relation to these changes and little indication as to how the valuation process will proceed if the proposed legislation passes parliament.

The Municipal Group of Valuers are opposed to the changes until there has been consultation with stakeholders and there is a better understanding of the impacts and outcomes of the proposed changes. The group has identified numerous issues and those of particular interest to Council include:

- impact on cost moving to annual rather than bi-annual valuations;
- status of existing valuation contracts;
- management of supplementary valuations;

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- · allocation of legal costs and process associated with objections and appeals;
- cost and implementation of replacement or integration of administration systems;
- risk to revenue if State Government doesn't have capacity and capability to deliver annual valuations in the timeframes set out in the proposed Bill.

The Bill was tabled in Parliament on 1 May 2017 and is due to be debated in the Legislative Assembly of the Victorian Parliament around the 23 May 2017 and by the Upper House soon after. The full report can be accessed at:

http://www.legislation.vic.gov.au/domino/Web\_Notes/LDMS/PubPDocs.nsf/ee665e366dcb6cb0ca256da400837f6b/444D40B3758ADE25CA2581130075383A/\$FILE/581337bi1.pdf

#### COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)				
Theme: Performance Focused Organisation				
Strategic Objective 5.2 To manage resources well to ensure sustainability				
Audit Committee Charter				
Clause 5.1 Financial Report				

#### **CONCLUSION**

The Bill has the potential to have significant effects for local government and considering that the vast proportion of Councils income is derived by valuation processes it is concerning that the local government sector was not consulted. The Bill at this stage raises many questions that are yet to be addressed and potentially are unlikely to be addressed before the Bill is considered by Parliament.

#### DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act* 1989, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate
- Manager Corporate (Acting)
- Health Safety Risk Officer

#### **Attachments**

Nil

### ORDINARY COUNCIL MEETING M7 - 4 JULY 2017 AUDIT COMMITTEE MEETING MINUTES Meeting No.5 - 26 May 2017



#### **Health and Safety Report** 7.5

Directorate: Corporate Department: Corporate

Manager Corporate **Author:** Health Safety Risk Officer Manager:

#### **INTRODUCTION**

The purpose of this report is to provide the Audit Committee with an overview of Council's performance in regards to health and safety matters. A detailed confidential report has been prepared and will be circulated separately to the agenda.

The Health, Safety and Risk Officer outlined the Health and Safety statistics for the reporting period.

The Committee noted and discussed the response to a number of the health and safety events and discussed the importance of the mental health training.

#### RECOMMENDATION

That the Confidential 2016/2017 Year to Date 30 April 2017 Health and Safety Report be endorsed for Council adoption.

Moved: J Shepherd Second: M Anderson

Carried

#### BACKGROUND

Alpine Shire Council is committed, so far as is reasonably practical, to ensuring the health, safety and wellbeing of all employees, contractors, volunteers and community members while participating in business or undertakings on its behalf.

Employee Health and Safety - Register of Events

A total of 10 employee health and safety events were reported during the period 1 March to 30 April 2017 as follows:

Hazards 3 2

Incident

4 Injuries

Near miss = 1

Reporting for this period is reasonably consistent with previous years.

Training, Education and Awareness

Training during this period focused on mental health with 69 employees attending various sessions around the Shire of the A.L.E.R.T program on anxiety, depression and suicide prevention

#### WorkCover Claims

One new minor WorkCover claim was lodged during the period 1 March to 30 April 2017 and two claims were active and ongoing.



# **KEY IMPLICATIONS**

#### Legislative Issues

Compliance with Occupational Health and Safety Act 2004
Compliance with Occupational Health and Safety Regulations 2007

#### Risk Management

Identified Risk	Risk Likelihood (H,M,L)	Impact of Risk (H,M,L)	Strategy to Manage Risk
WorkCover claims management	Н	Н	<ul> <li>Engage external consultant for claims advice, support and management.</li> <li>Ensure return to work coordinators trained.</li> <li>Regular reporting to Executive.</li> </ul>
Health and safety management	Н	Н	<ul> <li>Further develop and enhance the safety system framework.</li> <li>Increase attendance at HS Committee.</li> <li>Provide health and safety training to staff.</li> </ul>
Public liability management	М	L	<ul> <li>Ensure appropriate insurance coverage.</li> <li>Maintain customer request system.</li> <li>Increase reporting to Executive.</li> </ul>

#### COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)				
Theme 5: Performance Focused Organisation				
Strategic Objective 5.3	To support people and business practices			
Strategic Objective 5.4	To ensure a high standard of governance			
2016/17 Budget				
Section 2.5	Performance focused organisation			
Audit Committee Charter				
Clause 5.3	Risk management			
Clause 5.7	Compliance			
Clause 5.8	Reporting Responsibilities			

#### **CONCLUSION**

The 2016/2017 Year to Date 30 April 2017 Health and Safety Report indicates that employee hazard, incident, injury and near-miss reporting in terms of numbers and seasonal trends has remained consistent with previous years and injuries resulting in lost time within this period are also consistent with previous years. The training focus during this period was on mental wellbeing of employees.

#### DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act* 1989, the following officers declare that they have no interest to disclose in providing this report.

Health, Safety and Risk Officer

#### Attachments

7.5 2016/2017 Year to Date 30 April 2017 Health and Safety Report - CONFIDENTIAL



## 7.6 2016/2017 Quarter 3 Purchasing Spot Audit

**Directorate:** Corporate **Department:** Corporate

Manager: Manager Corporate (Acting) Author: Health Safety Risk Officer

#### **INTRODUCTION**

The quarterly purchasing spot audit is a standing item reported to the Audit Committee at its meetings. Ordinarily this report is included in the "For Information Only" section of the agenda however this quarterly report has raised a number of anomalies that require a response.

The Director Corporate outlined the results of the Quarter 3 Purchasing Spot Audit and explained the issues identified in the audit. The Committee noted management's intention to perform a further audit in June to monitor the purchasing process.

#### RECOMMENDATION

#### That:

- 1. The results of the 2016/2017 Quarter 3 Purchasing Spot Audit be noted.
- 2. The annual review of the Procurement Policy include a review of cumulative/aggregate spend.
- 3. All staff involved in the purchasing process be reminded of the current purchasing policy, procedures and extents of authority and delegation.

Moved: M Anderson Second: k Knappstein

Carried

#### **BACKGROUND**

#### Selection

The payments are selected using the random number function in excel to allocate a number between 1 and the total number of payments for the quarter. The payments that have been allocated a number between 1 and 10 are the ones chosen for the audit.

#### **Quarter 3 Audit Results**

The quarter 3 purchasing audit results are attached – Refer Attachment 7.6. The results indicate that sample numbers 4 and 6 fail to comply with policy and or procedure and sample 9 illustrates that cumulative spend processes require clarification.

Sample	Description	Response
4	PO raised in Dave Barry, CEO name PO value within CEO delegation PO not signed	Multiple instances of human error: two points of check - at invoice authorisation and accounts payable - did not pick up PO not signed.
	J	All staff involved in purchasing to be reminded of policy and procedures and extents of authority and delegation.
		Implementation of Approval Max (purchase to pay system) will remove opportunity for this type of human error.
6	Invoice value within CEO delegation Invoice signed for goods received and countersigned by manager	As for sample 4



Sample	Description	Response
	Invoice not signed by CEO for payment approved	
9	Contractor engaged on multiple projects Each project has compliant PO Invoice selected for sample 9 has complaint approval process	The purchasing process for each project is compliant.  However, total cumulative spend in financial year with contractor is over \$150,000 threshold in s186 of the Act and Council Procurement Policy.  Council's Procurement Policy is silent on cumulative or aggregate spend when split across projects.  Interpretation of cumulative/aggregate spend to be reviewed against best practice and clarification provided in the annual review of the Procurement Policy

#### Interim Audit

Due to the anomalies raised by the Quarter 3 audit, it is proposed to run an interim audit before the Quarter 4 audit to establish an understanding of the potential extent of breaches of policy and procedure.

#### **KEY IMPLICATIONS**

# Legislative Issues

Compliance with Local Government Act 1989

#### COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016	Review)
Theme: Performance Focused O	rganisation
Strategic Objective 5.4	To ensure a high standard of governance
Audit Committee Charter	
Clause 5.3	Risk Management
Clause 5.4	Business Continuity
Clause 5.7	Compliance

#### CONCLUSION

The results of the 2016/2017 Quarter 3 Purchasing Spot Audit No.1 indicate that there were some non-compliance issues in the purchasing process due to human error and lack of clarity in relation to cumulative spend. The issues related to human error should be eliminated with the implementation of the Approval Max purchase to pay system and clarity around best practice for cumulative spend will be provided through the annual review of the Procurement Policy. All staff involved in the purchasing process should also be reminded of the current policy, procedures and extents of authority and delegation.

# **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act* 1989, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate
- Manager Corporate (Acting)
- Health Safety Risk Officer

#### **Attachments**

7.6 2016/2017 Quarter 3 Purchasing Spot Audit



# 8. FOR INFORMATION ONLY

#### 8.1 2016/2017 Quarter 3 Finance Report

Refer Attachment 8.1

The Chair, S Lebish, advised that she had reviewed Council's Investment Policy in light of the S&P ratings that saw Bendigo Bank down-graded to a B rating.

#### **ACTION:**

- 1. Circulate Investment Policy to Committee;
- 2. Review S&P Ratings on a regular basis to inform investment decisions

#### 8.2 Local Government Act 1989 – Compliance Requirements to 30 June 2018

Refer Attachment 8.2

The Health, Safety and Risk Officer provided an overview of the draft Local Government Act 1989 Compliance spreadsheet. The Committee was advised that this was one of the building blocks in managing Council's risks and that the intention would be to expand the document to identify statutory requirements of other legislation.

#### 8.3 Dinner Plain Rate

In response to a number of recommendations of the Dinner Plain Special Rate and Operations Review, May 2016 outlined in the Committee Action Sheet, it had been reported to the Committee that Dinner Plain rating matters would be included in the development of Council's 2017/2018 Budget.

Council considered the declaration of the Dinner Plain rate at its meeting in April 2017. A copy of the report is attached. The report also noted that:

"within the 2017/18 rating period Council will undertake a financial assessment on the impact of reducing the Dinner Plain Village Rate for 2018/19 to apply to commercial properties (including holiday homes) only within Dinner Plain village. This assessment will include a detailed analysis of projected income and expenditure and document the potential income deficit achieved once the Dinner Plain reserve is exhausted. This analysis will allow Councillors to make an informed decision on the future strategy to defray these expenses".

Refer Attachment 8.3

# 9. GENERAL BUSINESS

#### 9.1 2016/2017 Quarter 3 Performance Report

Request by member M Anderson to have the quarterly performance report circulated to the Committee.

**ACTION:** 

Circulate 2016/2017 Quarter 3 Performance Report to Committee



# 9.2 Illegal dumping of waste

Member M Anderson raised the issue of illegal dumping in other municipalities due to ongoing increasing costs for disposal of waste. The Audit Committee discussed the need to monitor the situation and the Acting CEO advised the Audit Committee that Council was attempting to keep disposal costs as low as practicable.

# 10. NEXT MEETING

Friday 21 July 2017 at 9.30am

# 11. ATTACHMENTS

- 4.1 Minutes of Audit Committee Meeting No: 4, 24 March 2017
- 6.1 Audit Committee Action Sheet
- 7.1.1VAGO Audit Strategy for Year Ending 30 June 2017
- 7.1.2 VAGO Interim Management Letter, Year Ending 30 June 2017
- 7.3.1 VAGO Public Participation and Community Engagement: Compliance Summary
- 7.3.2 Stakeholder Management and Communications Plan
- 7.5 Health and Safety Report 2016/2017 Year to Date 30 April 2017 CONFIDENTIAL
- 7.6 2016/2017 Quarter 3 Purchasing Spot Audit Results
- 8.1 2016/2017 Quarter 3 Finance Report
- 8.2 Local Government Act 1989 Compliance Requirements to 30 June 2018
- 8.3 Dinner Plain Village Rate Strategy

# 12. MEETING CLOSE

Sue Lebish, Chair	

The meeting closed at 12.05pm

# **RECORD OF ASSEMBLY OF COUNCILORS**



**Meeting Title:** Briefing Session

**Date:** 6 June 2017

**Location:** Committee Room, Bright Office

**Start Time:** 5.00pm

**Chairperson:** Cr Ron Janas, Mayor

#### **Councillor and staff attendees:**

Name	Position	Name	Position
Cr Ron Janas	Mayor	Charlie Bird	A/CEO
Cr Tony Keeble	Deputy Mayor	Will Jeremy	A/DA
Cr Sarah Nicholas	Councillor	Nathalie Cooke	DC
Cr John Forsyth	Councillor		
Cr Kitty Knappstein	Councillor		
Cr Peter Roper	Councillor		

# **Councillor and staff apologies:**

Name	Position	
Cr Daryl Pearce	Councillor	

# 1. Conflict of interest disclosures

Nil

# 2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

# 3. Matters considered

- Councillors only session
- Preliminaries
- Ordinary Council meeting agenda review

# **RECORD OF ASSEMBLY OF COUNCILORS**



**Meeting Title:** Hearing of submissions

**Date:** 13 June 2017

**Location:** Committee Room, Bright Office

**Start Time:** 2.00pm

**Chairperson:** Cr Tony Keeble, Deputy Mayor

## **Councillor and staff attendees:**

Name	Position	Name	Position
Cr Tony Keeble	Deputy Mayor	Charlie Bird	A/CEO
Cr Sarah Nicholas	Councillor	Will Jeremy	A/DA
Cr Kitty Knappstein	Councillor	Nathalie Cooke	DC

# **Councillor and staff apologies:**

Name	Position	
Cr Ron Janas	Mayor	
Cr Daryl Pearce	Councillor	
Cr Peter Roper	Councillor	
Cr John Forsyth	Councillor	

#### 1. Conflict of interest disclosures

Nil

# 2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

# 3. Matters considered

- Hearing of Dinner Plain Village Rate submissions
- Hearing of external budget submissions
- Hearing of internal budget submissions

# **RECORD OF ASSEMBLY OF COUNCILORS**



**Meeting Title:** Briefing Session

**Date:** 20 June 2017

**Location:** Committee Room, Bright Office

**Start Time:** 3.00pm

**Chairperson:** Cr Sarah Nicholas

#### **Councillor and staff attendees:**

Name	Position	Name	Position
Cr Sarah Nicholas	Councillor	Charlie Bird	A/CEO
Cr John Forsyth	Councillor	Will Jeremy	A/DA
Cr Kitty Knappstein	Councillor	Nathalie Cooke	DC

# **Councillor and staff apologies:**

Name	Position
Cr Ron Janas	Mayor
Cr Tony Keeble	Deputy Mayor
Cr Daryl Pearce	Councillor
Cr Peter Roper	Councillor

#### 1. Conflict of interest disclosures

Nil

# 2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

# 3. Matters considered

- Preliminaries
- Special Council meeting agenda review
- Climate change adaptation presentation
- Camp Street development kerb realignment