



Alpine Shire

ORDINARY COUNCIL MEETING

MINUTES

M9 - 2 August 2016

Bright Council Chambers

7:00pm



The next **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **2 August 2016** and commenced at **7:00pm**.

PRESENT

COUNCILLORS

Cr Ron Janas – Mayor

Cr Tony Keeble – Deputy Mayor

Cr John Forsyth

Cr Kate Farrell

Cr Daryl Pearce

Cr Peter Roper

Cr Jan Vonarx

OFFICERS

Mr Dave Barry – Chief Executive Officer

Mr Trevor Britten – Director Corporate Performance

Ms Heather Green – Director Sustainable Development

Mr Charlie Bird – Director Assets

APOLOGIES

Nil



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1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS

The CEO read the following statement:

All Council meetings are filmed, with both video and audio being recorded.

Video recording is focused on Councillors and staff, while audio from the entire room is captured.

By speaking during question time, or at any time, you consent to your voice and any comments you make being recorded.

In common with all narrative in a Council meeting, verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes of Council meetings. This is to improve access and transparency of Council decision making to our community.

The full meeting and entire recording will be live-streamed to Alpine Shire Council's YouTube Channel and made available after the meeting.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, RECOGNITION OF ALL PEOPLE

The CEO read the following statement:

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3 CONFIRMATION OF MINUTES

3.1.1 ORDINARY COUNCIL MEETING – M8 - 5 JULY 2016

Cr Farrell

Cr Keeble

That the minutes of Ordinary Council Meeting M8 held on 5 July 2016 as circulated be confirmed

Carried

4 APOLOGIES

Nil

5 OBITUARIES / CONGRATULATIONS

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-stream recording.



6 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST

Cr Forsyth declared a Conflict of interest with respect to item 8.4.2 – Event Funding item, due to his position on Myrtleford Rotary.

Cr Farrell declared a conflict of interest with respect to item 8.4.3 – Community Grants due her position at the Mount Beauty Neighbourhood Centre

Cr Keeble declared an indirect interest with respect to items 8.4.2 – Events Funding due to his involvement with Blackwood Special Schools Outdoor Education Centre.

Cr Janas declared a conflict of interest with respect to item 8.4.2 – Events Funding and item 8.4.3 Community Grants due his involvement with Myrtleford Landcare Group as a committee member he is also a member of the Myrtleford Men's Shed and Relay for Life.

7 QUESTION TIME

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-stream recording.

**8 PRESENTATION OF REPORTS BY OFFICERS****8.1 CHIEF EXECUTIVE OFFICER – DAVE BARRY****8.1.1 Contracts approved by the CEO**

Cr Vonarx

Cr Farrell

That the Contracts approved by the CEO be noted.

Contract No:	CQ16023	Process:	Full Quote Process
Title:	Detailed design and documentation of the Bright (Stage 1) and Porepunkah, Alpine Better Places project works		
Tenderer:	MDG Landscape Architects		
\$ (excl. GST):	\$106.200		

Carried



8.1.2 Community Satisfaction Survey 2016

File Number: 800.03

INTRODUCTION

The annual Community Satisfaction Survey coordinated by Local Government Victoria provides a benchmark that many Councils across Victoria.

Cr Forsyth

Cr Pearce

That Council note the results of the 2016 Community Satisfaction Survey conducted within the Alpine Shire.

Carried

BACKGROUND

The annual Community Satisfaction Survey is coordinated by Local Government Victoria (LGV). While each Council has the ability to 'opt in' to the survey, the introduction of the Local Government Performance Reporting Framework (LGPRF) from 1 July 2014, has tied three of the results in the framework to questions within the Community Satisfaction Survey. The survey consists of a group of 'core' questions that are asked by every council that participates, plus a suite of 'optional' questions. Council elected to ask only the core questions, providing a basis to both provide good comparative data across councils, and also satisfy the needs of the LGPRF.

The survey (conducted by JWS Research on behalf of LGV) consists of a phone interview with 400 residents - respondents are sought according to the demographic profile for the Alpine Shire from the most recent census. Surveys were conducted during February and March 2016.

In 2016, 69 of the 79 councils across Victoria participated in the survey. Of these, 17 were in the "Small Rural Councils" grouping, to which Alpine Shire Council is allocated. Results for the survey are shown relative to both the Small Rural Councils grouping, and the wider State-wide result.

RESULTS

Performance Measures	Alpine 2015	Alpine 2016	Small Rural 2016	State- wide 2016
OVERALL PERFORMANCE	59	60	57*	59
COMMUNITY CONSULTATION <i>(Community consultation and engagement)</i>	56*	60	55*	54*
ADVOCACY <i>(Lobbying on behalf of the community)</i>	55	56	54	53*



Performance Measures	Alpine 2015	Alpine 2016	<i>Small Rural 2016</i>	<i>State- wide 2016</i>
MAKING COMMUNITY DECISIONS <i>(Decisions made in the interest of the community)</i>	58	60	53*	54*
SEALED LOCAL ROADS <i>(Condition of sealed local roads)</i>	59	60	52*	54*
CUSTOMER SERVICE	68	71	69	69
OVERALL COUNCIL DIRECTION	57	59	50*	51*

* Council's 2016 result is significantly different to these results

DISCUSSION

Excerpts from 2016 Community Satisfaction Survey Research Report:

- Council's performance improved across all core measures compared to 2015 results. Increases in performance range from one to four index points. Council outperforms the average ratings for other Small Rural councils as well as State-wide averages on all measures.
- Council's performance on Overall Council Direction, Sealed Local Roads, Community Consultation and Making Community Decisions is significantly higher than both the Small Rural council and State-wide averages on these measures.
- Community Consultation ratings saw the largest increase of all core measures, increasing by four points since 2015 – a statistically significant increase.
- Customer Service interactions increased by three points since 2015 – this is an area where Council has historically performed most strongly, and continues this trend.
- More in-depth analysis of results can be found in Attachment 1.

POLICY IMPLICATIONS

While undertaking the Community Satisfaction Survey is not mandatory, the introduction of the Local Government Performance Reporting Framework (LGPRF) has meant that undertaking it not only gives Council an insight as to how the community thinks it is performing, but also helps Council meet its reporting requirements.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost to Council for the 'core' questions in the Community Satisfaction Survey was \$8,250 excluding GST.

**CONSULTATION**

400 residents were surveyed by JWS Research (on behalf of Local Government Victoria and Alpine Shire Council) to gather the data for this survey. All interviews were conducted by phone.

CONCLUSION

Council's improvement focus is beginning to show improvement in resident perception of the organisation. Council has shown strong growth in some areas, and maintenance in all others.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Governance Officer

ATTACHMENT(S)

- 2016 Community Satisfaction Survey Results - Alpine Shire Council



8.2 DIRECTOR CORPORATE PERFORMANCE – TREVOR BRITTEN

8.2.1 Nil



8.3 DIRECTOR ASSETS – CHARLIE BIRD

8.3.1 Proposed fish passage structures at Bright and Porepunkah weirs

File Number: 563.09

INTRODUCTION

The report relates to the future ownership, operation and maintenance responsibilities of fish passage structures proposed at the both Bright and Porepunkah recreational weirs on the Ovens River.

Cr Roper

Cr Keeble

That Council:

- a. Support North East Catchment Management Authority's application to secure funding to construct a fish passage structure at the Bright and Porepunkah recreational weirs, providing:
 - i. There is sufficient budget to ensure any introduced structures are sensitive to the surrounding environment, especially from a functional and aesthetic perspective; and*
 - ii. North East Catchment Management Authority can demonstrate that any proposed in-stream infrastructure would not result in increased public safety or flooding risk within the townships.**
- b. Agree to take on the asset ownership of the fish passage structures at Bright and Porepunkah and associated operational and renewal responsibilities, subject to Council's current and future financial capacity to maintain its assets, should the North East Catchment Management Authority secure funding and construct the fish passage structures; and*
- c. Officers work closely with the North East Catchment Management Authority during the implementation of the fish passage structures.*

Carried

BACKGROUND

Alpine Shire Council is the asset owner and operator of two existing recreational weirs on the Ovens River, located in the Bright and Porepunkah townships. The primary purpose of these weirs is the creation of seasonal swimming pools in the river and they are significant tourism assets for these towns.

The Ovens River has been identified as a high priority waterway in the North East Catchment Management Authority's Regional Waterway Strategy, and is unregulated in Bright and Porepunkah. The weir structures located at Bright and Porepunkah are the remaining artificial barriers preventing fish from migrating into the upper reaches of the Ovens catchment, and have been identified as a high priority to address by the State Fishway Program.



North East Catchment Management Authority (NECMA) has secured funding and led a project to prepare detailed designs for fish passage structures for construction at Bright and Porepunkah. The fish passages will facilitate the movement of both native and recreational fish species where artificial barriers exist. Council officers have actively participated in this design project over the last nine months.

The proposed fish passage structures have been designed to be retro-fitted to the existing weir infrastructure, with the intent that Council take on the asset ownership and operational responsibilities of the fish passage structures, as they are incorporated into the operation of existing weirs.

NECMA is currently pursuing further funding to construct fish passage structures at the Bright and Porepunkah weirs, and is seeking confirmation that Council would take on the ownership of the asset and associated operational and renewal responsibilities.

It is understood that NECMA would manage the construction of the fish passage structures, should they be successful in securing funding.

ISSUES

The estimated cost of constructing the proposed fish passage structures at Bright and Porepunkah is \$2m at each location (\$4m in total). There is currently an opportunity to secure 100% of the funding required to construct fish passage structures at the Bright and Porepunkah weirs.

Whilst these weirs have a remaining useful life of at least 20 years, if Council carried out any work other than maintenance, a permit condition would trigger a requirement for Council to construct a fish passage structure as part of the repair/renewal works. In summary, there is a risk that Council would be required to pay 100% of the cost to construct a fish passage structure (\$2m per structure) when repairing/renewing the existing weirs.

The existing weirs in Bright and Porepunkah are used to create seasonal in-stream swimming pools, which are important recreation assets for the local community and visitors. Removal of these weirs would be a significant loss.

Fish passage structures are typically large concrete and galvanised steel structures that may not necessarily blend into the surrounding environment of the existing weir sites in Bright and Porepunkah. Throughout the design process, Council officers have stressed the aesthetic, recreational and economic importance of these areas and the need for the design and constructed structure to tie into the current setting. It is imperative that Council officers continue to be involved throughout the implementation phase, should NECMA secure funding.

Taking on the ownership and operational responsibility of the proposed fish passage structures in Bright and Porepunkah would increase Council's asset base (and hence renewal requirement) and ongoing maintenance costs. Cost estimates are:

- \$80,000 p.a. asset renewal requirement (for both fish passage structures)
- \$10,000 p.a. asset maintenance cost (for both fish passage structures) in addition to the current weir maintenance cost.



The construction in-stream infrastructure can reduce a waterway's capacity to convey water and subsequently increase the risk of localised flooding. NECMA would need to demonstrate that the proposed fish passage structures would not increase the flooding risk within Bright and Porepunkah before Council would support the installation of such infrastructure.

POLICY IMPLICATIONS

This proposal is consistent with the following strategic objectives of the Council Plan:

- 2.3 - To improve the condition and management of Council's assets
- 2.4 - To reduce Council's ecological footprint
- 5.2 - To manage resources well to ensure sustainability.

FINANCIAL AND RESOURCE IMPLICATIONS

It is understood that NECMA would secure 100% of funding to construct the fish passage structures at Bright and Porepunkah and manage the delivery of this infrastructure. Therefore NECMA would carry the capital cost risk and be responsible for any cost over-runs associated with delivering the project.

Taking on the ownership and operational responsibility of the proposed fish passage structures in Bright and Porepunkah would increase Council's asset base (and hence renewal requirement) and ongoing maintenance costs. Cost estimates are:

- \$80,000 p.a. asset renewal requirement (for both fish passage structures)
- \$10,000 p.a. asset maintenance cost (for both fish passage structures) in addition to the current weir maintenance costs.

CONSULTATION

The following key stakeholders have been engaged through the design process facilitated by NECMA:

- Alpine Shire Council
- NECMA
- Goulburn-Murray Water
- Department of Environment, Land, Water and Planning.

Further consultation would be required with the local community and other interested stakeholders (e.g. sport fishing clubs) before proceeding to construction.

CONCLUSION

Council officers have been actively involved in the NECMA led project to prepare detail designs for the construction of fish passage structures at Bright and Porepunkah. Implementation of the fish passages will allow fish migration into the upper reaches of the Ovens catchment, currently obstructed by the Council weir structures that are used to create seasonal in-stream swimming pools.



NECMA is currently pursuing further funding (\$4m) to construct fish passage structures at the Bright and Porepunkah weirs. It is recommended that Council take on the ownership of the asset and associated operational and renewal responsibilities, providing:

- There is sufficient budget to ensure the fish passage infrastructure is sensitive to the surrounding environment, especially from a functional and aesthetic perspective.
- It can be demonstrated that any proposed in-stream infrastructure would not result in increased flooding risk within the townships.
- Council officers continue to work closely with NECMA during the implementation phase of the proposed infrastructure.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Acting Manager Asset Maintenance

ATTACHMENT(S)

- Nil



8 DIRECTOR SUSTAINABLE DEVELOPMENT – HEATHER GREEN

8.3.2 Harrietville Strategic Master Plan – Final for Council acknowledgement of community priorities

File Number: 1780/69

INTRODUCTION

The purpose of this report is to recommend to Council that the Strategic Master Plan for Harrietville is formally recognised as an expression of strategic priorities in Harrietville.

Cr Keeble

Cr Farrell

- 1. That 'Harrietville – Our Future: Strategic Master Plan' be formally recognised by Council as an expression of the strategic priorities of the community.*
- 2. That the projects identified in the master plan for action by Council be included in the project pipeline.*
- 3. That the Harrietville Community Forum and the community generally, be thanked and congratulated on their input and enthusiasm for the project.*

Carried

BACKGROUND

The Harrietville Strategic Master Plan has been developed as a part of the *Communities Adapting to Climate Change* project – a Victorian Government funded project delivered by the Alpine Shire Council in partnership with the Harrietville Community Forum (HCF). The project was developed after the 2013 fire and flood in Harrietville to help strengthen resilience and sustainability of the Harrietville community and support some of the sustainability actions identified in the 2012 Harrietville Community Building Initiative Sustainability Action Plan.

A significant component of the project was to develop a Strategic Master Plan to acknowledge the factors that make Harrietville such a valued location; to formalise support and guidance from relevant agencies; and to outline a set of relevant strategies to build on the work that has been ongoing in Harrietville for a number of years.

The Strategic Master Plan defines the vision and strategic direction for the town, and outlines the roles and responsibilities of key stakeholders in the community. It is a clear statement of intent regarding the community's priorities for Harrietville's long term sustainability. Future funding applications and projects will be guided by the Strategic Master Plan and will share an overarching common goal and vision.



ISSUES

The draft of the Strategic Master Plan expresses a comprehensive vision for the town, an overarching aim, and a series of work areas or themes that contribute to building resilience in the community by impacting on either the economic base of the town, or on community facilities or social networks. These are represented below:

Resilience for Harrietville is defined as:

Economic sustainability of the community and of individual residents, whereby people are able to earn a living that satisfies reasonable needs.

Sustainability of the population, whereby residential numbers and population structure is able to support a range of services and businesses.

An aggregated low vulnerability, whereby a majority of the population are able to respond and adapt to change and shocks.

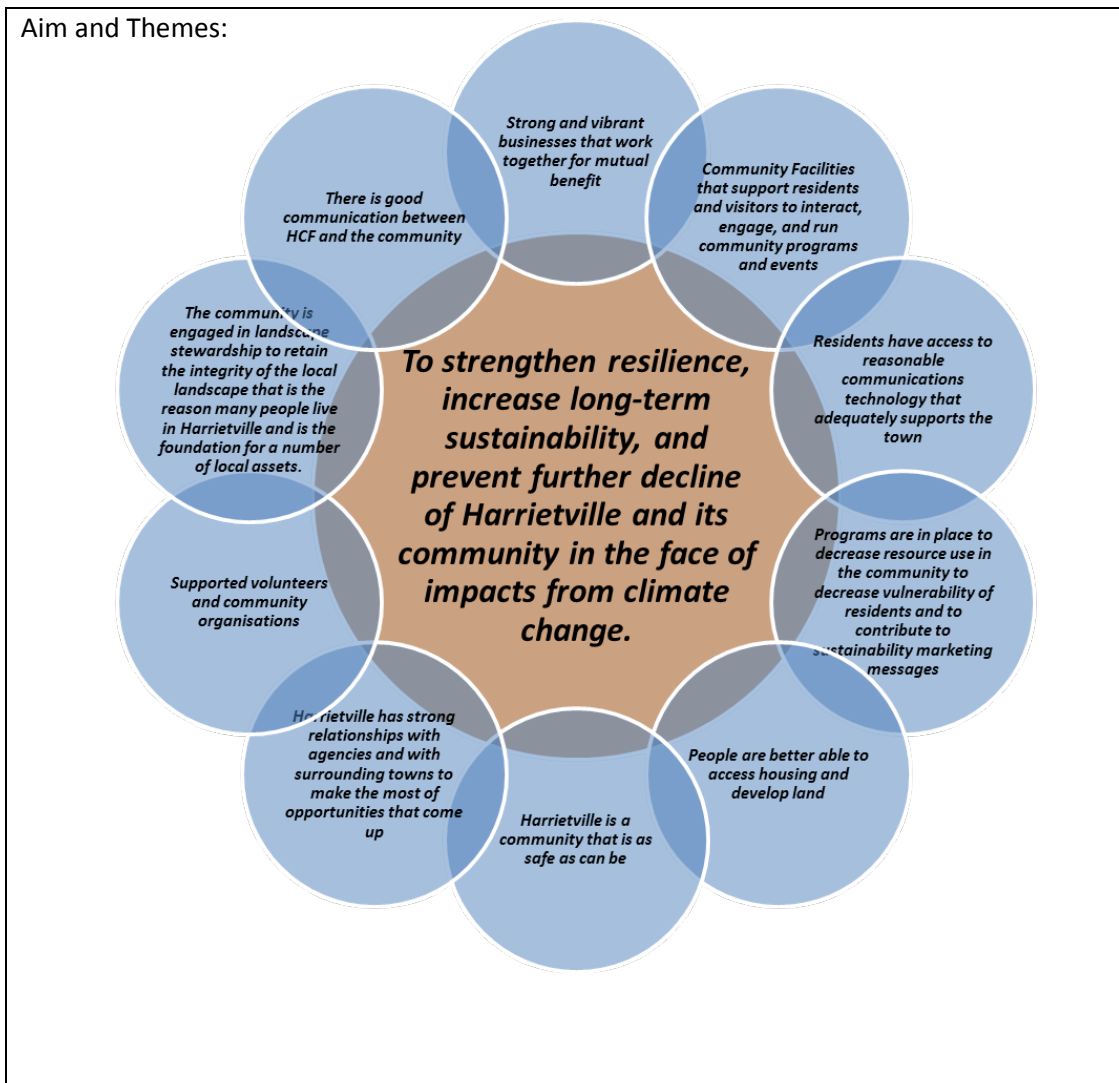
Stability of services and businesses.

Strong social networks.

Functional community facilities.

Vision for Harrietville:

Harrietville will be a strong, resilient, connected and thriving community. It will have a robust population, active and committed to meeting the needs of the town and engaging in a range of events and community development initiatives. Harrietville will have a 'heart' and will have a range of facilities that work to meet the needs of the community. The natural environment and rural landscapes, including forests, parks, rivers and farmlands will be an integral part of the Harrietville lifestyle and will support people's livelihoods in diverse ways. Visitor numbers will be healthy throughout the year, supporting a strong tourism industry focussed on the nature-based offerings of the town, without detracting from the rural lifestyle and nature-focused experience, which residents and tourists are seeking. Harrietville will be 'connected' with regional agencies, working together to integrate the latest in understanding of the environment, resource options and sustainable development options for the town and its surrounding environment.



The full draft of the Strategic Master Plan, including Action Tables, is attached.

Each theme carries with it a table of actions and the first appendix of the Strategic Master Plan rearranges the actions into groups according to type of work and whether the action is executed by the HCF, other agencies, or the continued work of the Project Officer dedicated to this project.

Key aspects of the Strategic Master Plan that would require support from Council are identified in the table below. Throughout the development of the Strategic Master Plan it has been made very clear that actions that require support from Council do not imply that funding is available. Rather the actions are a statement of priorities, and will be used to inform the entry and prioritisation of projects in Harrietville within Council’s asset development project pipeline.

Development of the Strategic Master Plan has involved extensive consultation with the community and with the HCF. Nine community discussion sessions were held over October and November 2015. In addition, HCF conducted its own survey of the community in 2014.



The issues discussed and articulated during the consultation sessions were then subjected to an analysis by the Harrietville Community Forum. The HCF looked at the overarching goal of strengthening community resilience and long-term broad sustainability and considered what needs to change to meet that long term goal and how the issues and suggestions raised by the community contribute to building sustainability and resilience.

Assessments by a number of experts have been used, where applicable to support the content of this Strategic Master Plan. These include the following documents:

- Dr Graeme Pearman presentation on climate change in Harrietville August 2015
- Victoria University Report on managing emergencies and tourism.
- Moreland Energy Foundation Report on alternative energy options in Harrietville

The *Communities Adapting to Climate Change* project will also include pre-feasibility work to assess the viability of the Tailings to meet future development needs in Harrietville, and has achieved pre-feasibility analysis to assess options for a waste water management solution for Harrietville.

In addition to expert reports, the HCF has prepared a number of strategic documents that have been used to inform the development of the Strategic Master Plan. These documents include:

- Bon Accord/Tronoh Track Complex
- Harrietville Tourism Promotion Management Plan
- Tracks and Trails Strategy Paper
- Harrietville: Gateway to the nature and history of Mount Feathertop and the Alpine National Park

The community was encouraged to give feedback on the draft of the Strategic Master Plan by attending one of two drop in centres, responding to an online survey, or viewing a visual display of the Plan in the Post Office in Harrietville and filling in a paper survey. Feedback rates were significantly lower than participation in the development of the Plan, however, more than 35 hard copies of the Plan were taken from the Post Office and Post Office staff indicated that many people stopped to view the display.

POLICY IMPLICATIONS

Promotion and furthering of community resilience and sustainability is in line with the direction provided by the 2030 Vision, the Council Plan, Council's Environment Strategy 2013, the Alpine Liveability Plan 2013-17, and the Climate Change Action Plan 2010. They all identify the importance of resilience building and future planning to best combat the impacts of climate change.



FINANCIAL AND RESOURCE IMPLICATIONS

The Strategic Master Plan does not require further budget for implementation. Rather, it sets out the community's priorities so that future asset development funding directed to Harrietville will be done so with an accurate understanding how those funds are best used.

CONSULTATION

The Strategic Master Plan draft has been informed by a series of nine discussion sessions with Harrietville residents held in October and November 2015. The initial three sessions focussed on residents' vision for the community. The remaining six sessions focussed on specific topics that were commonly raised during the first three sessions that needed further exploring.

The HCF has also conducted a survey of the community to identify community priorities. The survey was conducted in late 2014 and received fifty respondents.

During the development of the Strategic Master Plan letters were received from the Harrietville Cricket Club, the Harrietville branch of the Country Fire Authority, and the Harrietville TV Committee.

CONCLUSION

It is recommended that Council formally accepts Harrietville: Our Future. Strategic Master Plan for Harrietville as an expression of community development priorities.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Sustainable Development
- Environment Officer

ATTACHMENT(S)

- 8.4.1 Strategic Masterplan including Action Table.



8.3.3 Event Funding Program 2016-17

File Number: 1610.26

INTRODUCTION

Events are vitally important to the economy of the Alpine Shire. Council provides support to event organisers in two forms: provision of logistics and financial sponsorship.

Cr Vonarx

Cr Roper

That Council:

1. Approve the following events for logistical and/or sponsorship support :

<i>Event name</i>	<i>Applicant</i>	<i>Sponsorship</i>	<i>Logistics</i>
<i>Adventure Travel Film Festival</i>	<i>Adventure Travel Film Festival Australia</i>	<i>\$1,000</i>	<i>\$700</i>
<i>Alfred 6 Hour</i>	<i>Alpine Cycling Club</i>	<i>\$1,500</i>	<i>\$350</i>
<i>Alpine Equine Extravaganza</i>	<i>Alpine Adult Riding Club</i>	<i>Nil</i>	<i>\$500+ use of marquee*</i>
<i>Alpine Shire Relay for Life</i>	<i>Cancer Council Victoria</i>	<i>Nil</i>	<i>\$500</i>
<i>Audax Alpine Classic and Bonjour Bright Festival</i>	<i>Audax Australia Cycling Club</i>	<i>\$4,000</i>	<i>\$5,000</i>
<i>Barrowthon</i>	<i>Beechworth Barrowthon Inc.</i>	<i>Nil</i>	<i>\$2,500</i>
<i>Blackwood Special School Ride</i>	<i>Blackwood Special Schools Outdoor Education Centre</i>	<i>Nil</i>	<i>\$1,000</i>
<i>BMW Club Australia Motorrad Rally</i>	<i>BMW Motorcycle Club Victoria</i>	<i>Nil</i>	<i>\$7,500</i>
<i>Bright Autumn Festival</i>	<i>Bright Autumn Festival Committee</i>	<i>\$1,000</i>	<i>\$7,200</i>
<i>Bright Body & Soul Expo</i>	<i>Bright Body & Soul Expo</i>	<i>\$1,300</i>	<i>Nil</i>



<i>Event name</i>	<i>Applicant</i>	<i>Sponsorship</i>	<i>Logistics</i>
<i>Bright Creative Writing Workshop</i>	<i>Bright Creative Writing Workshop</i>	<i>\$1,000</i>	<i>Nil</i>
<i>Bright Cross</i>	<i>Bright Alpine Sporting Events</i>	<i>\$1,500</i>	<i>\$1,000</i>
<i>Bright Fun Run</i>	<i>Bright P-12 College</i>	<i>Nil</i>	<i>\$3,500</i>
<i>Bright Mountain Film Tour</i>	<i>Hand Cut Productions</i>	<i>\$3,000</i>	<i>Nil</i>
<i>Bright Oktoberfest</i>	<i>Bright Oktoberfest</i>	<i>\$1,000</i>	<i>\$500</i>
<i>Bright Rotary Markets</i>	<i>Rotary Club of Bright</i>	<i>Nil</i>	<i>\$5,000</i>
<i>Bright Rotary Summer Concert Series</i>	<i>Rotary Club of Bright</i>	<i>\$1,000</i>	<i>Nil</i>
<i>Bright Spring Festival Grand Fireworks Spectacular and Entertainment</i>	<i>Bright Spring Festival Committee</i>	<i>\$1,000</i>	<i>\$500</i>
<i>Brighter Days</i>	<i>Brighter Days Foundation</i>	<i>\$5,000</i>	<i>\$5,000</i>
<i>Bright's Iconic Rod Run</i>	<i>Bright Rod & Kustom Club</i>	<i>\$5,500</i>	<i>\$10,200 + use of marquee*</i>
<i>Buffalo Stampede</i>	<i>Mountain Sports Australia</i>	<i>\$6,000</i>	<i>\$1,000</i>
<i>Dederang Picnic Race Day</i>	<i>Dederang Picnic Race Club Inc</i>	<i>\$3,000</i>	<i>\$1,000</i>
<i>Four Peaks - Bright Alpine Climb</i>	<i>Mountain Sports Australia</i>	<i>\$1,000</i>	<i>\$2,500</i>
<i>Harrietville Half Marathon</i>	<i>Harrietville Primary School</i>	<i>\$3,000</i>	<i>\$1,000</i>
<i>Junior Mountain Climb Championships (Alpe d'Buffalo)</i>	<i>Alpine Cycling Club</i>	<i>Nil</i>	<i>\$3,000</i>



<i>Event name</i>	<i>Applicant</i>	<i>Sponsorship</i>	<i>Logistics</i>
<i>Kangaroo Hoppet</i>	<i>Kangaroo Hoppet</i>	<i>\$3,000</i>	<i>\$100</i>
<i>Kiewa Valley Community Bonfire</i>	<i>Champagne Club Kiewa Valley Inc.</i>	<i>\$1,000</i>	<i>\$250</i>
<i>La Fiera Italian Festival</i>	<i>Myrtleford Chamber of Commerce and Industry Inc.</i>	<i>\$4,000</i>	<i>\$1,500</i>
<i>Mid-Winter Snow Ball</i>	<i>Champagne Club Kiewa Valley Inc.</i>	<i>\$1,000</i>	<i>\$250</i>
<i>Mount Beauty Cricket Club New Year's Eve</i>	<i>Mount Beauty United Cricket Club</i>	<i>\$2,000</i>	<i>\$500</i>
<i>Mount Beauty Half Marathon</i>	<i>Mt Beauty Half Marathon Committee</i>	<i>\$2,000</i>	<i>\$500</i>
<i>Mount Beauty Parkrun</i>	<i>Mount Beauty Parkrun</i>	<i>\$2,500</i>	<i>Nil</i>
<i>MountainGrass</i>	<i>Australasian Bluegrass and Old Time Music Association</i>	<i>\$2,000</i>	<i>\$100</i>
<i>Myrtleford and District Agricultural & Pastoral Show</i>	<i>Myrtleford and District Agricultural & Pastoral Society</i>	<i>\$2,000</i>	<i>\$1,000</i>
<i>Myrtleford Bush Market</i>	<i>Myrtleford Chamber of Commerce & Industry Inc.</i>	<i>\$1,000</i>	<i>\$1,000</i>
<i>Myrtleford Festival, The</i>	<i>The Myrtleford Festival Association Inc.</i>	<i>\$5,000</i>	<i>\$4,000</i>
<i>Myrtleford Fun Run</i>	<i>Myrtleford Fun Run</i>	<i>Nil</i>	<i>\$4,000</i>
<i>Myrtleford Golden Spurs Rodeo</i>	<i>Myrtleford Lions Golden Spurs Rodeo Inc.</i>	<i>Nil</i>	<i>\$2,000</i>
<i>Myrtleford Golf Club</i>	<i>Myrtleford Golf Club</i>	<i>\$750</i>	<i>Nil</i>



<i>Event name</i>	<i>Applicant</i>	<i>Sponsorship</i>	<i>Logistics</i>
<i>Annual Tournament</i>	<i>Inc</i>		
<i>Myrtleford Lawn Tennis Club Easter Tournament</i>	<i>Myrtleford Lawn Tennis Club</i>	<i>Nil</i>	<i>\$500</i>
<i>Mystic Cross Trail Run</i>	<i>Bright Alpine Sporting Events</i>	<i>\$2,000</i>	<i>\$1,000</i>
<i>NERD Skating Beauty</i>	<i>North East Roller Derby</i>	<i>Nil</i>	<i>\$360</i>
<i>Ovens Valley Canine Club Championship Show</i>	<i>Ovens Valley Canine Club</i>	<i>Nil</i>	<i>\$1,000</i>
<i>Peaks Challenge Falls Creek</i>	<i>Bicycle Network</i>	<i>Nil</i>	<i>\$1400</i>
<i>Reel Rock Film Tour</i>	<i>Hand Cut Productions</i>	<i>\$1,000</i>	<i>Nil</i>
<i>Repco 4WD Challenge</i>	<i>Cross Country Drivers Association</i>	<i>Nil</i>	<i>\$1,000</i>
<i>Swagger Music Festival</i>	<i>Swagger Music</i>	<i>\$4,000</i>	<i>\$2,500</i>
<i>Team Mt Beauty - Cyclocross, Enduro, RAMBO, Mitta to Mount Beauty</i>	<i>Team Mt Beauty</i>	<i>\$2,000</i>	<i>\$1,500</i>
<i>Thule B24 MTB Race</i>	<i>Bright Alpine Sporting Events</i>	<i>Nil</i>	<i>\$2,000+ use of marquee*</i>
<i>Tour of Bright (Champion System)</i>	<i>Alpine Cycling Club</i>	<i>Nil</i>	<i>\$10,000</i>
<i>Touratech</i>	<i>Touratech Australia</i>	<i>\$1,000</i>	<i>\$1,000</i>
<i>Victorian Men's Country Teams Championship</i>	<i>Mount Beauty Golf Club Inc.</i>	<i>\$750</i>	<i>Nil</i>
<i>Wandiligong Nut Festival</i>	<i>Wandiligong Nut Festival Committee</i>	<i>\$1,000</i>	<i>\$500</i>
<i>Jayco Herald Sun Tour</i>	<i>GTR Events</i>	<i>\$5,000</i>	<i>Nil</i>



<i>Event name</i>	<i>Applicant</i>	<i>Sponsorship</i>	<i>Logistics</i>
<i>MTBA Downhill Series</i>	<i>MTBA</i>	<i>\$10,000</i>	<i>Nil</i>
<i>High Country Charity Ride</i>	<i>Cycling Australia</i>	<i>\$4,000</i>	<i>Nil</i>
<i>Pre World Paragliding Cup</i>	<i>Northeast Hang Gliding Club</i>	<i>\$5,000</i>	<i>Nil</i>

**The marquee owned by Council is erected in Bright and will be utilised by three events. The cost of the marquee erection will be shared across the three events.*

- 2. Advise the unsuccessful applicants that their applications were not successful and thank them for their proposals.**

Carried

Cr Forsyth left the chamber at 8.12pm.

Cr Vonarx

Cr Farrell

That Council:

- 3. Approve the following events for logistical and/or sponsorship support :**

<i>Event name</i>	<i>Applicant</i>	<i>Sponsorship</i>	<i>Logistics</i>
<i>Myrtleford Show 'n' Shine & Swap Meet</i>	<i>Rotary Club of Myrtleford</i>	<i>\$2,500</i>	<i>\$500</i>

Carried

Cr Forsyth re-entered Chambers at 8.16pm.

BACKGROUND

The number of events held across the Alpine Shire continues to grow.

Total events:

Total events FY 2013/2014 was 72;

Total events FY 2015/2016 was 88;

Total events planned, for the 2016/2017 FY is 109.

The number of events has grown over the period 2013 to 2016 by 24%. The number of participants at events has also increased. It is envisaged that the number of events, calibre and size of events will continue to grow into future years.

The economic impact of events held across Alpine Shire in the coming year is estimated at \$29million, also an increase on previous years. This figure is based on known participation (2015/2016 events), average spend per night and based on a one night stay only. This number is conservative as some events encourage longer stays.



The 2016-17 Event Funding round opened on Monday 2 May and closed on Friday 1 July 2016. During this time 64 applications were received, almost double the number of applications since the program began.

Council officers worked with event organisers to ensure logistical support needs were accurately determined. Logistic support includes the use of Council resources, such as traffic management and signage or services such as waste management. Changes were made to the application process in 2015-16 to ensure more detailed information was gathered about events requesting logistical support and previous expenditure in this area was also reviewed. This approach once again assisted in creating a better-informed estimate of costs for the upcoming 2016-17 period.

The total 2016-17 events budget provides a total of \$265,000 that could be applied across logistics and sponsorship support and allows for erection of the marquee. Furthermore, this figure includes an amount for "major event attraction" (Spartan Trifecta) and an amount for "other new event attraction". This allows for opportunistic support, for events that may present outside of the funding program round. Of the 64 applications received, a total of \$253,559 was requested of sponsorship support and approximately \$49,555 of logistic support. The Spartan Trifecta event has an existing agreement in place for sponsorship of \$40,000. At the time that the budget was adopted, an amount of \$60,000 was also set aside for the Enduro World Series Mountain Bike event. Unfortunately Council was unsuccessful in gaining the hosting rights to this event.

The above recommendations allocate the following:

Sponsorship Funds to be allocated	\$170,000
Spartan Trifecta	-\$40,000
Remaining sponsorship funds to be allocated	\$130,000
Total sponsorship funds recommended (in this report)	-\$105,300
Remaining funds	\$24,700
Logistics funds to be allocated	\$95,000
Marquee (erection and cleaning)	-\$15,000
Remaining logistics funds to be allocated	\$80,000
Total logistics funds recommended	-\$49,555
Remaining Funds	\$30,445

ISSUES

Assessment process

Event funding applications are only assessed if the event meets set criteria and completed documentation is submitted.

The assessment of each application considers the provided documentation, the eligibility of the applicant, suitability of the event in terms of tourism objectives, benefit to the community and economic impact. Sponsorship funds recommended for each event are determined by a number of factors including growth of the event, the number of visitors it attracts, regional or local significance of the event and



evidence of innovation (such as introducing something new to the program or investing in more comprehensive marketing campaign).

Events that have been running for three years or less are eligible for 'seed funding' which provides extra sponsorship funds to assist in establishing the event. This funding is reduced after three years and applicants are expected to demonstrate financial sustainability through the growth of their event.

An assessment panel consisting of: Council Officers, Councillors and members of Bright, Myrtleford and Mount Beauty communities took part in assessment of funding applications and the recommendations of funding for Council consideration.

Attachment 1 – 'Event Applications' outlines the requests received for support.



The following applications were not recommended for funding:

Event	Applicant	Reason not funded
Alpine Country Fair	Bright P-12 College Parents & Friends Group	Does not meet criteria to attract visitors.
Heroes of the Alpine Shire	Boynton's Feathertop Winery	Event not being held within 2016-17 financial year, not eligible for funding.
Cloud 9's High Country Christmas	Cloud 9 Cinema	Event model needs to be reviewed before funding can be considered.
Longest Lunch at Boynton's	Boynton's Feathertop Winery	Private business interest, not eligible for funding.
Tour Fondo	Bright Alpine Sporting Events	Support provided through Tour of Bright funding

Economic Impact

Events have a major economic impact in the Alpine Shire, as a result of:

- number of events held across the Shire;
- visitation and spend;

Major events in terms of visitation and economic impact across the Alpine Shire include:

Kangaroo Hoppet	Mount Beauty	1500 participants
Swagger Music Festival	Wandiligong	1500
Dederang Races	Dederang	3500
La Fiera	Myrtleford	5000
Bright's Iconic Rod Run	Bright	13500
Audax Alpine Classic	Bright	5000
Brighter Days Festival	Bright	7000

Growing existing events:

Mount Beauty Cricket Club New Year's Eve (new event)

Following the closure of the Country Club in Mount Beauty last year, the Mount Beauty Cricket Club took on the challenge of hosting a New Year's Eve celebration. Held outdoors at the cricket ground, the club organised a family-friendly event with live music, catering, kid's activities and more. It was very well attended by over 600 locals and visitors. The club is already in planning this year's event.



Audax Alpine Classic and Bonjour Bright Festival

After celebrating 30 years of the Alpine Classic in 2016, this long-standing cycling event will celebrate the tenth year of the “value add event” Bonjour Bright” in 2017. It provides entertainment, activities and a festive atmosphere for family and friends of riders across the weekend. The Alpine Classic attracts around 1500-2000 entrants and another 2500-3000 spectators across the weekend.

The Myrtleford Festival

The Myrtleford Festival has been a popular community event since 1961. In response to a reduction in crowd numbers the committee is taking the initiative to revamp the format of the event by collaborating with other events over the March long weekend and create an event that appeals to both locals and visitors. This is an iconic festival with a passionate committee that is aiming for great results in 2017.

Brighter Days

This event has gone from strength to strength since its inception in 2012. The 2016 event saw around 6000 people enjoying live music in Howitt Park, motorbike and car displays, cruises and plenty of other family-friendly entertainment. In 2017, organisers expect to exceed this number and continue raising money for children’s charities in the process. It is likely that this event will outgrow Howitt Park as its host venue. Council officers are working with the event organisers in transition to Pioneer Park, once the Alpine Events Park project is completed.

New Events

The 2016-17 year will see a total of 17 new events coming to the Alpine Shire. Of particular interest are the BMW Clubs Australia Motorrad Rally in Bright, Mystic Cross Trail Run in Wandiligong and the Adventure Riders Southern Congregation in Myrtleford that will each bring in an additional 300 visitors on average to the region. The Rotary Club of Myrtleford has teamed up with the Chopped & Changed Kustom Car Club of Myrtleford to create a new event that hopes to attract 1000-2000 car, boat and hot rod enthusiasts to a show’n’shine and swap meet at the Myrtleford Showgrounds. This event has an enthusiastic committee behind it and aims to be an annual fundraiser for the Rotary Club.

Most of these new events have requested support; however some will not require additional assistance from Council and are able to run independently.

Funds have been earmarked for the Spartan Trifecta weekend and extensive planning has begun with the organisers to bring this new event to Bright in November. This event will be the first of its kind for Australia and is expected to attract around 3,000 participants in its first year.

A number of existing events have not applied for funding support through the event funding program.

Committees of events for Mount Beauty, Mount Beauty Music Festival and Sweet Valley Sounds have indicated that their events will take a “recess” for 2017 as a result of lack of local support and volunteer “burn out”. These events will look to re-establish for 2018. As a result of this and acknowledging that events are important



for the economy of any of our townships, Council officers will explore opportunities on how to work with the Mount Beauty community to assist in the development of events, including the provision of specialist assistance to event organisers.

New events requesting Council support outside of the funding application period will have the opportunity to apply for funding through the new event attraction budget.

POLICY IMPLICATIONS

Alpine Shire Council Plan

Strategy 4.2.1 Prosperous Economy, Employment and Investment – Implement targeted tourism and business support

Arts and Culture Strategic Plan 2008 – 5.5 Events

Creative, efficient, effective and strategic support of culture and arts programs, events and facilities.

FINANCIAL AND RESOURCE IMPLICATIONS

The recommended funding of events can be accommodated in this year's budget.

CONSULTATION

The Event Funding program was widely advertised in the local media, on the Alpine Shire Council website and Facebook page and emailed directly to all event organisers listed in Council's directory.

All event organisers who expressed interest in the program were offered one-on-one assistance with the application process and/or access to event plan templates. Numerous event organisers took advantage of this assistance.

An assessment panel including two Councillors, two Council staff members and a representative from the Bright, Mount Beauty and Myrtleford Chambers of Commerce was formed to assess and discuss the funding applications.

Applications were assessed against the following criteria:

Alignment with the Alpine Shire Council Tourism Development strategies

Alignment with township brands

Level to which the event will attract outside visitors (intrastate and interstate)

Future growth and sustainability of the event

Value added to the existing calendar of events

Offer a significant economic benefit to the wider Alpine Shire community

Marketing/ promotional strategies – how they complement Alpine Shire Council

Organisational capacity of the event managers

Potential for the event to develop into a key tourism or visitor attraction in the foreseeable future.



There was agreement about the events that met the criteria and have greatest benefit to the Shire.

CONCLUSION

Events are extremely important to the Shire by providing economic activity and cultural enrichment. Council officers assist event organisers by providing guidance, ongoing logistic support and where possible recommend sponsorship.

The recommendations put forward by the funding sub-committee support events that align with the regional brand, encourage repeat visitation, contribute to the events calendar, have a positive economic impact for the community and are sustainable over a long period of time.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the Local Government Act 1989, the following officers declare that they have no interests to disclose in providing this report.

- Director Sustainable Development
- Manager Economic and Community Development
- Development Officer (Event Operations)
- Development Officer (Events)

In addition, the Bright, Mount Beauty and Myrtleford Chambers of Commerce are all involved with events, either directly or as an underwriter. During the assessment the representatives from the Chambers declared their interests and removed themselves from the assessment of those events.

ATTACHMENT(S)

- 8.4.3 Events Funding attachment



8.3.4 Alpine Shire Council Community Grants 2016/17

File Number: 1780

INTRODUCTION

Each year, Council runs a community grants program to assist in funding projects that enhance community development, community resilience and social inclusion. The 2016/17 Community Grants program opened for applications mid-May and closed on 8 July 2016.

Forty-two applications were received; 32 are recommended for funding.

Cr Vonarx

Cr Forsyth

That Council:

1. Allocates funding as follows:

<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total project cost</i>
<i>Alpine Arthritis Group</i>	<i>Flex and Bends - FAB Warm Water and Exercise Program</i>	<i>\$1,110</i>	<i>\$1,100</i>	<i>\$6,294</i>
<i>Alpine Cycling Club</i>	<i>First Aid for Volunteers</i>	<i>\$2,300</i>	<i>\$1,500</i>	<i>\$3,150</i>
<i>Alpine Independent Aged Care Advocacy Service Inc.</i>	<i>Alpine Powers of Attorney</i>	<i>\$1,200</i>	<i>\$1,200</i>	<i>\$18,450</i>
<i>Alpine Shinkyokushin Karate</i>	<i>Protective Headgear</i>	<i>\$669</i>	<i>\$669</i>	<i>\$892</i>
<i>Bright and District U3A</i>	<i>New Tables and Chairs</i>	<i>\$4,265</i>	<i>\$3,390</i>	<i>\$5,856</i>
<i>Bright Bowls Club</i>	<i>Kitchen Improvements</i>	<i>\$2,429</i>	<i>\$1,200</i>	<i>\$3,239</i>
<i>Bright Community Garden</i>	<i>Bright Community Garden Car Parking Project</i>	<i>\$5,000</i>	<i>\$2,500</i>	<i>\$17,380</i>
<i>Bright Croquet Club</i>	<i>Replace Aged Mower</i>	<i>\$3,000</i>	<i>\$3,000</i>	<i>\$4,500</i>
<i>Bright Garden Club Inc.</i>	<i>Bright Garden Club Maintenance of Bright RSL Grounds - Purchase Lawn Mower</i>	<i>\$550</i>	<i>\$550</i>	<i>\$2,450</i>



<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total project cost</i>
<i>Bright RSL Sub-branch</i>	<i>The Long Tan Cross</i>	<i>\$1,505</i>	<i>\$1,505</i>	<i>\$2,655</i>
<i>Friends of Germantown Streamside Reserve</i>	<i>Germantown Reserve Boardwalk</i>	<i>\$8,444</i>	<i>\$8,444</i>	<i>\$15,725</i>
<i>Gapsted Community Hall Committee</i>	<i>Gapsted Community Hall Improvement Program - Stage 2</i>	<i>\$8,345</i>	<i>\$8,345</i>	<i>\$11,225</i>
<i>Happy Valley Hall Tree Garden</i>	<i>What Tree is That?</i>	<i>\$1,880</i>	<i>\$1,880</i>	<i>\$2,680</i>
<i>Harrierville Dredge Hole Recreation Reserve</i>	<i>Bring It To Life</i>	<i>\$9,389</i>	<i>\$9,389</i>	<i>\$20,990</i>
<i>Harrierville Community Hall of Management</i>	<i>Harrierville Mural Replacement and Upgrade Project</i>	<i>\$2,918</i>	<i>\$2,500</i>	<i>\$4,878</i>
<i>Harrierville Primary School Parents and Friends</i>	<i>Back to Harrierville Day Celebrating 150 Years of Harrierville Primary School</i>	<i>\$3,345</i>	<i>\$1,500</i>	<i>\$20,525</i>
<i>Kurdawanga Warrabe Committee</i>	<i>Kurdawanga Warrabe</i>	<i>\$9,100</i>	<i>\$3,000</i>	<i>\$78,500</i>
<i>Myrtleford and District Landcare and Sustainability Group</i>	<i>Myrtleford Sustainable House Day</i>	<i>\$1,500</i>	<i>\$1,500</i>	<i>\$16,200</i>
<i>Myrtleford Bowls Club</i>	<i>Youth/Adult Recruitment Drive</i>	<i>\$1,600</i>	<i>\$800</i>	<i>\$4,500</i>
<i>Myrtleford Cemetery Trust</i>	<i>Pioneer Cemetery Tree Planting Project</i>	<i>\$750</i>	<i>\$750</i>	<i>\$1,480</i>
<i>Myrtleford Farmers Market</i>	<i>Entertainment - Myrtleford Farmers Market</i>	<i>\$2,000</i>	<i>\$2,000</i>	<i>\$2,800</i>
<i>Myrtleford Golf Club Inc</i>	<i>Myrtleford Golf Project</i>	<i>\$4,596</i>	<i>\$2,000</i>	<i>\$16,626</i>
<i>Myrtleford and District</i>	<i>Modular Units for Gold Mining Displays</i>	<i>\$2,930</i>	<i>\$1,500</i>	<i>\$3,910</i>



<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total project cost</i>
<i>Historical Society Inc.</i>				
<i>Myrtleford Men's Shed</i>	<i>Dust Hazard Removal</i>	<i>\$2,260</i>	<i>\$2,260</i>	<i>\$3,085</i>
<i>Myrtleford Men's Shed</i>	<i>Mental Health First Aid Training</i>	<i>\$2,400</i>	<i>\$2,400</i>	<i>\$3,240</i>
<i>Myrtleford Toy Library</i>	<i>Purchase of Toys for Kids with Additional Needs</i>	<i>\$1,400</i>	<i>\$1,400</i>	<i>\$1,880</i>
<i>Neighbourhood Watch - Dederang and District</i>	<i>Community Movie Night</i>	<i>\$2,100</i>	<i>\$1,500</i>	<i>\$4,820</i>
<i>TAFCO Rural Supplies</i>	<i>FARM SMART - Adoption of Sustainable Management Practices in the Ovens, King and Kiewa Valleys</i>	<i>\$2,000</i>	<i>\$2,000</i>	<i>\$111,165</i>
<i>Tawonga Bowls Club</i>	<i>Paving Installation</i>	<i>\$400</i>	<i>\$400</i>	<i>\$1,400</i>
<i>Upper Ovens Valley Landcare Group</i>	<i>Environment/ Management Plan- Values and Risks</i>	<i>\$4,500</i>	<i>\$2,000</i>	<i>\$21,100</i>
	<i>Totals=</i>	<i>\$103,836</i>	<i>\$79,682</i>	<i>\$458,700</i>

Carried

Cr Vonarx moved a motion for the deputy Mayor take over as Chair for the remainder of this item.

Cr Vonarx

Cr Pearce

That the Deputy Mayor assumes position as Chair for the remainder of this item.

Carried

Crs Janas and Farrell left Chambers at 8.20pm



Cr Vonarx
Cr Forsyth

That Council:

2. Allocates funding as follows:

<i>Applicant</i>	<i>Project</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>	<i>Total project cost</i>
<i>Mount Beauty Neighbourhood Centre</i>	<i>Safe Disability Access</i>	<i>\$4,000</i>	<i>\$4,000</i>	<i>\$29,000</i>
<i>Myrtleford and District Landcare and Sustainability Group</i>	<i>Myrtleford Ovens River Loop Walk/Clearwater Reserve/Nimmo Bridge Reserve</i>	<i>\$5,945</i>	<i>\$3,500</i>	<i>\$18,105</i>

3. liase with the following applicants to better understand the requirements and need for the proposed projects and determine whether they can be completed within the Asset Maintenance program, as they both relate to Council owned assets.

- Kiewa Valley Historical Society: Upgrade Electrics in Display Area value \$3,182*
 - Myrtleford Neighbourhood Centre: Flexible Learning Hub Improvements (new carpet) value \$7,770.*
- 4. Note that the Community Grants program will assist in the delivery of \$458,700 of community projects to be undertaken in the 2016/2017 FY.*
- 5. Feedback and assistance be provided to unsuccessful applicants to find other potential grant programs that may be available.*

Carried

Cr Janas and Cr Farrell returned to Chambers at 8.22pm.

Cr Janas resumed position as Chair.

BACKGROUND

The Community Grants program is a long established funding scheme that has assisted numerous community groups and organisations in the past. This year, applications were received from a diverse group of organisations from across the shire.

The total amount of money requested through the Community Grants Program this year was \$163,511.



ISSUES

1. The Community Grants program is of great value to our community. Groups and organisations are able to access valuable funds to improve their facilities, resources or programs. This helps the group/organisation to be sustainable and offer a wider range of activities and keep people better connected. Groups may benefit from new and improved facilities, equipment or training to enable them to be more effective and perhaps lead safer activities. Often the grant enables the community to complement the workings of Council; an example being empowering our Landcare groups.
2. Thirteen of the projects have been recommended for reduced funding due to availability of funds. All of these projects can still proceed, with a reduced grant allocation.
3. Ten projects were unsuccessful as they did not meet the criteria for this grants program.

Applications were considered according to the following criteria:

- Projects that provide a high degree of community benefit;
- A good geographic spread of allocation across shire;
- The contribution and support from the community toward the project;
- Projects that impact on environmental, economic, social, built, recreational and wellbeing criteria; and
- Projects that can be maintained and are sustainable.

Unsuccessful applicants will be contacted; provided with feedback and recommendation of other grant providers, who may be able to assist.



Applicant	Project	Amount Requested
Gapsted Recreation Reserve Committee Management	Gapsted Cricket Wicket Renewal	\$6375
Declined as Cricket Club not yet established and funds could be available through Cricket Victoria		
Icons in the Sky	Icons in the Sky - Mount Buffalo Chalet	\$2934
Declined as confusion between being a community project and a private enterprise.		
Kiewa Valley Community Radio Association Inc	Alpine Radio Soundproofing Windows in Main Studio	\$1500
Declined due to insufficient funds to fund all projects		
Kiewa Valley Historical Society	Upgrade Electrics in Display Area	\$3182
Refer to Recommendation # 2		
Mudgegonga Hall Committee	Community Quilt Display Case	\$3308
Declined as this project would be better suited to Into Our Hands Community Foundation's Grant program.		
Myrtleford Neighbourhood Centre	Flexible Learning Hub Improvements	\$7770
Refer to Recommendation # 2		
Myrtleford Pony Club	Sand Arena	\$27,100
Declined because of the large amount asked for and because the site for this arena has not been fixed as yet. Will encourage the Pony Club to participate in the development of the Masterplan for the Showgrounds Recreation Reserve and for the Pony Club to partner with other organisations e.g. Service clubs, for support.		
Neighbourhood Watch Dederang and District	Laptop and Printer for the Production of the Voice	\$2300
Declined due to concerns re the ownership and maintenance of this equipment as requested.		
Ovens Valley Horse Riders Association	Safety and Emergency Equipment	\$638
Declined as this organisation was unable to make any contribution to the project.		
Rotary Club of Myrtleford	Purchase and Installation of Flag Poles in Myrtleford	\$4568
Declined as the landowner (VicRoads) has not given permission for the flag poles to be erected in the road reserve, and the project benefits need to be demonstrated better.		



POLICY IMPLICATIONS

The Community Grants program is consistent with the:

Council Plan 2013-17: Strategy 3.2.1 Strengthen the Capacity and Resilience of Communities;

2030 Community Vision: Key Direction Seven: Enhancing Our Strong and Safe Communities; and

Liveability Plan 2013-17.

FINANCIAL AND RESOURCE IMPLICATIONS

\$80,000 is available for distribution from the 2016/17 budget.

\$79,682 is recommended to be allocated.

CONSULTATION

The Community Development Officer regularly advises groups and individuals of grant opportunities. The Community Grants Guidelines suggest that any prospective applicant contact the Community Development Department prior to submitting a grant application. This is an opportunity to gain advice on whether the proposed project is a suitable project for this program, on how to write a grant application and how to structure a budget.

An assessment panel consisting of Cr Forsyth, the Community Development Officer, and 7 community members representing the diversity of the Alpine Shire geographical location, age and gender met on 18 July 2016 to consider the applications after having had the opportunity to pre-read the applications.

CONCLUSION

Funding the 32 projects to the value of \$79,682 will ensure that all highly ranked projects are funded for 2016/17. The recommendations put forward by the assessment panel, support community participation, contribute to the building of healthy and strong communities and represent a diversity of projects from across the municipality.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director of Sustainable Development
- Manager Economic and Community Development
- Community Building Officer

ATTACHMENT(S)

- Nil



9 ASSEMBLY OF COUNCILLORS

INTRODUCTION

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

Cr Vonarx

Cr Keeble

That the summary of the Assemblies of Councillor for July 2016 be received.

Carried

BACKGROUND

The written records of the assemblies held during the previous month are summarised below. Detailed assembly records can be found in Attachment 9.0 to this report.

Date	Meeting
5 July	Briefing Session
19 July	Briefing Session

ATTACHMENT(S)

- 9.0 Assemblies of Councillors – July 2016



10 PRESENTATION OF REPORTS BY DELEGATES

INTRODUCTION

Councillor representation on various committees occurs where Council has an interest. Delegate reports contain information about meetings attended, and the outcomes of those meetings that affect Council.

Cr Farrell

Cr Keeble

That the summary of the presentation of reports by delegates for June 2016 be received.

Carried

BACKGROUND

The written records of the delegates reports held during the previous month are summarised below. Detailed delegates reports can be found in Attachment 10.0 to this report.

Date	Meeting	Councillor
29-30 June	Rural Councils Victoria	Cr Jan Vonarx

ATTACHMENT(S)

- 10.0 Presentation of Reports by Delegates – June 2016



11 GENERAL BUSINESS

Cr Vonarx Question time is a privilege that now takes up much time, QT should be curtailed. Getting out of hand

Cr Pearce queried Farmer family on Dunstons Track and German Creek access.

Director Assets responded.

Cr Roper – approx. cost of clean-up following recent weather events.

Director Assets advised that further investigation required, accurately accounting for costs.

Cr Keeble – insurance claims on February weather events have been approved. And remedial works will commence shortly.

12 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN

13 RECEPTION AND READING OF PETITIONS

13.1.1 Mount Beauty Skate Park Committee

Council received a petition seeking financial assistance towards the renovation and revitalisation of its local facilities.

A report will be tabled at the next Ordinary Council meeting in September 2016.

Cr Vonarx

Cr Farrell

Accept the petition, money in budget for scoping

Carried



14 DOCUMENTS FOR SEALING

Cr Farrell

Cr Pearce

That the following documents be signed and sealed.

- 1. Heads of Agreement with Independence Stockman Project Pty Ltd and Alpine Shire Council regarding vegetation offset provision at Dinner Plain.*

Carried

There being no further business the Chairperson declared the meeting closed at 8.30pm.

.....
Chairperson

COUNCIL LOCAL LAW

Alpine Shire

**LOCAL LAW NO. 1
COUNCIL ADMINISTRATION (2016)**

DOCUMENT UNCONTROLLED WHEN PRINTED

DOCUMENT CONTROL

Local Law Number: 001	Status: Operational	
Approved by: Council	Date made: 6 September 2016 Date of operation: 6 September 2016	Sunset date: 6 September 2026
Directorate: Executive	Department: Executive	Contact person: Chief Executive Officer

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Part 1 Preliminary

Division 1.1

1.1.1 Title

1. This is the Local Law No 1 Common Seal and Meeting Procedures (2016).

1.1.2 Objectives

1. The purpose of this Local Law is to –
 - i. Provide for the peace, order and good government of the municipal district of the Alpine Shire Council; and
 - ii. Provide for those matters which require a local law under the Local Government Act; and
 - iii. Regulate the use of the Common Seal, election of Mayor and the proceedings of Council and the Committees of Council.

1.1.3 The power to make this local law

1. This Local Law is made under the provisions of section 91(1), 111, and the whole of Part 5 of the *Local Government Act 1989*.

1.1.4 Operation Date

1. This Local Law comes into operation on 6 September 2016.

1.1.5 Revocation

1. This Local Law sunsets ten years after coming into operation (6 September 2026).

1.1.6 Application

1. This Local Law applies to Ordinary and Special Meetings of the Alpine Shire Council. It also applies to Special Committee meetings.

1.1.7 Definitions

Chief Executive Officer means the chief Executive Officer of the Alpine Shire Council and includes an acting temporary or substitute officer

Councillor means a Councillor or Commissioner of the Alpine Shire and includes a person acting as a Councillor or Commissioner

General Business means matters pertaining to the good government of the municipality on which a resolution is sought. It does not include general enquiries or specific requests about operations or works which come within the day-to-day responsibility of managers.

1.1.8 Human rights charter

1. This Local Law does not contravene the Victorian Government's Human Rights Charter.

Part 2 The Council

Division 2.1 Use of Alpine Shire Council common seal

1. The purpose of this Part is to regulate the use of the Common Seal and prohibit unauthorised use of the Common Seal or any device resembling the Common Seal as required by Section 5(3)(c) of the *Local Government Act 1989*.

2.1.1 When is the Common Seal used?

1. The Common Seal may be used only on the authority of Council.

2.1.2 Who keeps the Common Seal?

1. The Chief Executive Officer must keep the Common Seal in safe custody.

2.1.3 Signature to accompany Seal

1. Every document to which the seal is affixed must be signed by two Councillors and the Chief Executive Officer.

2.1.4 Unauthorised use of the Common Seal

1. See Part 4 for offences and penalties.

Division 2.2 Election of Mayor

2.2.1 Purpose

1. The purpose of this Part is to regulate the proceedings for the election of Mayor.

2.2.2 Who will preside?

1. The Chief Executive Officer is to preside at the election of Mayor.

2.2.3 Which voting method is used?

1. Voting for the election of Mayor is to be by a show of hands and if there is an equality of votes it shall be decided by lot.

Part 3 Council Administration

Division 3.1 Meeting Procedures

3.1.1 Purpose

1. The purpose of this Part is to regulate proceedings at meetings of Council and special committees.

3.1.2 Quorum

1. A quorum is a majority of the number of Councillors or members of a special committee.

3.1.3 Ordinary Meeting

1. No business may be conducted at an ordinary meeting of Council unless it is business notice of which has been given either by inclusion in the agenda or any report accompanying the agenda or in a notice of motion provided that the Council may resolve to admit (without such notice) an item considered to be urgent business, not being a matter which required that notice shall be given.

3.1.4 Agenda

1. The agenda for an ordinary meeting must be sent to every Councillor not less than 48 hours before the meeting.

3.1.5 Order of Business

1. The business of an ordinary meeting must be sent to every Councillor not less than 48 hours before the meeting.

3.1.6 Confirmation of Minutes

1. At every ordinary meeting of the Council the minutes of the previous meetings must be dealt with as follows:
 - i. if the minutes have been delivered to each Councillor at least 48 hours before the meeting a motion must be passed for confirmation of the minutes; or
 - ii. if the minutes have not been so delivered the minutes must be read and a motion must be passed for confirmation of the minutes.
2. No discussion is permitted on the minutes except as to their accuracy as a record of proceedings.
3. Once the minutes are confirmed they must be signed by the chairperson.

3.1.7 Procedure for Moving a Motion or Amendments

1. The mover must state the nature of the motion.
2. The chairperson must call for a seconder unless the motion is a call to enforce a point of order.
3. If there is no seconder the motion lapses.
4. If there is a seconder then the chairperson must call the mover to address the meeting.
5. After the mover has addressed the meeting the seconder may address the meeting.
6. After the seconder has addressed the meeting (or after the mover has addressed the meeting if the seconder does not address the meeting) the chairperson must call upon any Councillor who wishes to speak against the motion.
7. If no Councillor speaks against the motion then the chairperson may put the motion or call any other member to speak.
8. Any Councillor may move or second an amendment.
9. A Councillor may speak once on the motion and once on any amendment except for the mover of an original motion which has not been amended (but not of an amendment) who has a right of reply after which the motion must be put to the meeting for decision.
10. A Councillor may be permitted by the chairperson or by resolution to speak more than once to explain that the Councillor has been misrepresented or understood.
11. A Councillor calling the attention of the chairperson to a point of order is not regarded as speaking to the motion or the amendment.
12. No motion or amendment may be withdrawn without the consent of the meeting.
13. Amendments must be dealt with one at a time.
14. An amendment must not be considered until any previous amendment is decided upon.

3.1.8 Conduct of Debate

1. Councillors and Officers must designate each other by their official titles.

3.1.9 Voting

1. All voting on matters is by show of hands.
2. Where a Councillor intends to abstain from voting on a matter the Councillor must indicate to the chairperson that he / she is abstaining from voting.
3. If there is an equal division of votes upon any matter other than the election of the Mayor or the appointment of the chairperson of a special committee, the chairperson at such meeting shall in addition to a vote as a Councillor have a second or casting vote.

3.1.10 Divisions

1. If a division is called by a Councillor the vote must be taken by Councillors voting in an affirmative first holding up their hands and then those voting in the negative holding up their hands. The chairperson must declare the result.
2. The Chief Executive Officer must record in the minutes the names of Councillors and whether they voted for or against.

3.1.11 Motions

1. Motions must be clear and unambiguous and not be defamatory or objectionable in language or nature
2. The chairperson may require motions to be put in writing.

3.1.12 Debate

1. A Councillor must rise and address the chairperson to move a motion, amendment or take part in the debate.
2. Once acknowledged by the chairperson the Councillor has the floor and must not be interrupted unless called to order or time has expired.

3.1.13 Points of Order

1. The chairperson is the final arbiter of all points of order.
2. The point of order may be taken on the grounds that the matter is:
 - i. contrary to this local law;
 - ii. defamatory;
 - iii. irrelevant;
 - iv. outside Council's power; or
 - v. improper

3.1.14 Time Limits

1. No Councillor may speak longer than the time set out below unless granted an extension by the meeting:

The mover of a motion	5 minutes
Any other member	3 minutes
The mover of a motion exercising a right of reply	2 minutes

3.1.15 Notice of Motion

1. Notices of motion must be given to the Chief Executive Officer in sufficient time to permit the Chief Executive Officer to give notice in the manner and time required for the meeting.
2. The Chief Executive Officer must date and number all notices of motion in the order received.

3.1.16 Petitions

1. No petition shall be considered until the next ordinary meeting of the Council after that at which it was presented unless otherwise resolved by the Council.

3.1.17 Revocation or Alteration of Previous Resolution

1. A notice of motion to revoke or alter a previous resolution:-
 - i. must be given to the Chief Executive Officer in sufficient time to enable him to give 7 clear days' notice to all Councillors;
 - ii. must be deemed withdrawn if not moved at the next meeting at which such business may be transacted;
 - iii. if it is a second or subsequent notice to revoke or alter an earlier resolution, must not be accepted by the Chief Executive Officer until a period of one month has elapsed after the date of the meeting at which the first or last motion of revocation or alteration was dealt with.
2. A revocation or alteration of a previous resolution must be passed by an absolute majority of the whole of the Councillors.

3.1.18 Suspensions

1. Council may suspend from a meeting and for the balance of the meeting any Councillor whose actions have disrupted the business of the Council and impeded its orderly conduct.

3.1.19 Removal from Chamber

1. The Chairperson, or the Council in the case of a suspension, may ask any authorised officer or a member of the police force to remove from the chamber any person who has committed an offence against this local law.

3.1.20 Recording of council meetings

1. Council meetings that are open to the public may be audio-visually recorded by Council, and made available on its website: www.alpineshire.vic.gov.au.

Part 4 Offences

Offences against this local law may be proceeded with by an infringement notice as an alternative to a prosecution. The fixed penalties of the infringement notice shall be detailed in this local law. The Chief Executive Officer may issue a notice of infringement, which shall be payable at the Municipal Office within 28 days in order to avoid prosecution.

It is an offence –

1. For a Councillor to not withdraw an expression, considered by the Chairperson to be defamatory, indecent, abusive, offensive, disorderly or objectionable, and to not satisfactorily apologise when called upon twice by the Chairperson to do so.
2 penalty units
2. For any person not being a Councillor, who is guilty of any improper or disorderly conduct and who does not leave when requested by the Chairperson to do so.
5 penalty units
3. For any person to fail to obey a direction of the Chairperson in relation to the conduct of the meeting and the maintenance of order.
2 penalty units
4. For a Councillor to refuse to leave the chamber on suspension.
5 penalty units
5. No person may use the Common Seal or any device resembling the Common Seal without the authority of Council.
10 penalty units

Making of Local Law No. 1 Council Administration (2016)

in accordance with section 111(1) of the *Local Government Act 1989*

THE COMMON SEAL OF THE
ALPINE SHIRE COUNCIL was
hereunto affixed this 6th day of
September 2016 in the
presence of:

.....
COUNCILLOR

.....
Name

.....
COUNCILLOR

.....
Name

.....
CHIEF EXECUTIVE OFFICER

Name



ANNUAL FINANCIAL REPORT
For the year ended 30 June 2016

Financial Report

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Comprehensive Income Statement

For the year ended 30 June 2016

	Note	2016 \$'000	2015 \$'000
Income			
Rates and charges	3	16,601	15,876
Statutory fees and fines	4	394	398
User fees	5	1,789	1,581
Grants - Operating	6	3,411	7,235
Grants - Capital	6	2,348	4,024
Contributions - monetary	7	175	332
Contributions - non monetary	7	201	402
Other income	8	1,099	1,144
Share of net profits/(losses) of associates	16	(178)	28
Total income		25,840	31,020
Expenses			
Employee costs	10	(9,797)	(9,693)
Materials and services	11	(10,047)	(9,090)
Bad and doubtful debts	12	(11)	(6)
Depreciation	13	(4,180)	(4,133)
Landfill rehabilitation expense	25	(1,002)	81
Borrowing costs	15	(22)	(58)
Other expenses	14	(711)	(607)
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	9	(268)	(287)
Total expenses		(26,038)	(23,793)
Surplus/(deficit) for the year		(198)	7,227
Other comprehensive income			
Net asset revaluation increment/(decrement)	28	(407)	7,083
Share of other comprehensive income of associates	16	-	-
Total comprehensive result		(605)	14,310

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2016

	Note	2016 \$'000	2015 \$'000
Assets			
Current assets			
Cash and cash equivalents	17	2,591	3,858
Other financial assets	18	9,507	10,006
Trade and other receivables	19	1,790	1,304
Inventories	20	45	49
Other assets	21	245	255
Total current assets		14,178	15,472
Non-current assets			
Trade and other receivables	19	5	7
Inventories	20	143	150
Investments in associates	16	362	505
Property, infrastructure, plant and equipment	22	198,271	197,104
Total non-current assets		198,781	197,766
Total assets		212,959	213,238
Liabilities			
Current liabilities			
Trade and other payables	23	1,602	1,808
Trust funds and deposits	24	737	648
Provisions	25	3,759	2,699
Lease income received in advance	26	30	30
Interest-bearing loans and borrowings	27	-	170
Total current liabilities		6,128	5,355
Non-current liabilities			
Provisions	25	3,989	3,631
Lease income received in advance	26	447	477
Interest-bearing loans and borrowings	27	-	775
Total non-current liabilities		4,436	4,883
Total liabilities		10,564	10,238
Net assets		202,395	203,000
Equity			
Accumulated surplus		83,982	84,226
Reserves	28	118,413	118,774
Total equity		202,395	203,000

The above balance sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended 30 June 2016

2016	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at the beginning of the financial year	203,000	84,226	116,481	2,293
Surplus/(deficit) for the year	(198)	(198)	-	-
Share of other comprehensive income of associates	-	-	-	-
Net asset revaluation increment/(decrement) 28(a)	(407)	-	(407)	-
Transfers to other reserves 28(b)	-	(746)	-	746
Transfers from other reserves 28(b)	-	700	-	(700)
Balance at the end of the financial year	202,395	83,982	116,074	2,339

2015	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at the beginning of the financial year	188,690	77,003	109,398	2,289
Surplus/(deficit) for the year	7,227	7,227	-	-
Share of other comprehensive income of associates	-	-	-	-
Net asset revaluation increment/(decrement) 28(a)	7,083	-	7,083	-
Transfers to other reserves 28(b)	-	(469)	-	469
Transfers from other reserves 28(b)	-	465	-	(465)
Balance at the end of the financial year	203,000	84,226	116,481	2,293

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 30 June 2016

		2016 Inflows/ (Outflows) \$'000	2015 Inflows/ (Outflows) \$'000
	Notes		
Cash flows from operating activities			
Rates and charges		16,532	15,801
Statutory fees and fines		394	398
User fees		1,843	1,615
Grants - operating		3,411	7,077
Grants - capital		2,059	4,024
Contributions - monetary		193	365
Interest received		396	349
Rent received		408	405
Trust funds and deposits taken		2,739	2,487
Other receipts		58	390
Net GST refund		1,409	1,257
Materials and services		(11,652)	(10,174)
Employee costs		(9,137)	(10,785)
Trust funds and deposits repaid		(2,650)	(2,348)
Other payments		(1,033)	(613)
Net cash provided by/(used in) operating activities	29	4,970	10,248
Cash flows from investing activities			
Payments for investments		-	(1,106)
Proceeds from sale of investments		499	-
Payments for property, infrastructure, plant and equipment		(5,797)	(5,903)
Proceeds from sale of property, infrastructure, plant and equipment		28	50
Net cash provided by/(used in) investing activities		(5,270)	(6,959)
Cash flows from financing activities			
Finance costs		(22)	(58)
Proceeds from borrowings		-	-
Repayment of borrowings		(945)	(197)
Net cash provided by/(used in) financing activities		(967)	(255)
Net increase/(decrease) in cash and cash equivalents		(1,267)	3,034
Cash and cash equivalents at the beginning of the financial year		3,858	824
Cash and cash equivalents at the end of the financial year	17	2,591	3,858
Financing arrangements	30		
Restrictions on cash assets	17		

The above statement of cash flows should be read in conjunction with the accompanying notes.

Statement of Capital Works

For the year ended 30 June 2016

	Note	2016 \$'000	2015 \$'000
Property			
Land		-	-
Total land		-	-
Buildings		1,414	684
Total buildings		1,414	684
Total property		1,414	684
Plant and equipment			
Plant, machinery and equipment		135	303
Fixtures, fittings and furniture		-	30
Computers and telecommunications		50	-
Total plant and equipment		185	333
Infrastructure			
Roads		2,022	2,470
Bridges		828	770
Footpaths and cycleways		374	77
Drainage		84	134
Recreational, leisure and community facilities		499	174
Parks, open space and streetscapes		391	1,255
Total infrastructure		4,198	4,880
Total capital works expenditure		5,797	5,897
Represented by:			
New asset expenditure		720	1,848
Asset renewal expenditure		3,364	2,888
Asset expansion expenditure		-	-
Asset upgrade expenditure		1,713	1,161
Total capital works expenditure		5,797	5,897

Notes to the Financial Statements

For the year ended 30 June 2016

Introduction

The Alpine Shire Council (Council) was established by an Order of the Governor in Council on 18 November 1994 and is a body corporate. The Council's main office is located at Great Alpine Road, Bright Victoria 3741.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014.

Note 1: Significant accounting policies

a) Basis of Accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to note 1 (j))
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 1 (k))
- the determination of employee provisions (refer to note 1 (p))

b) Changes in accounting policies

There have been no changes in accounting policies from the previous period.

c) Accounting for investments in associates and joint arrangements

Associates

Associates are all entities over which Council has significant influence but not control or joint control. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

d) Revenue recognition

Income is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

Rates and charges

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

Statutory fees and fines

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

User fees

User fees are recognised as revenue when the service has been provided or the payment is received, whichever first occurs.

Grants

Grant income is recognised when Council obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and is valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in note 6. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 1: Significant Accounting Policies (continued)

Contributions

Monetary and non-monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

Sale of property, infrastructure, plant and equipment

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest

Interest is recognised as it is earned.

Dividends

Dividend revenue is recognised when the Council's right to receive payment is established.

Other income

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

e) Fair value measurement

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

f) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

g) Trade and other receivables

Receivables are carried at amortised cost using the effective interest rate method. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred.

h) Other financial assets

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

i) Inventories

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where Inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 1: Significant Accounting Policies (continued)

j) Recognition and measurement of property, plant and equipment and infrastructure

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in note 1 k have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at note 22, Property, infrastructure, plant and equipment, and infrastructure.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from two to three years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that

class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land under roads

Land under roads acquired after 30 June 2008 is brought to account using the fair value basis. Council does not recognise land under roads that it controlled prior to that period in its reports.

k) Depreciation of property, plant and equipment and infrastructure

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 1: Significant Accounting Policies (continued)

Class of Asset	Threshold Limit
Land	\$1
Land under roads	\$5,000
Buildings	\$5,000
Roads	\$5,000
Bridges	\$5,000
Drainage	\$5,000
Footpaths and cycleways	\$5,000
Recreational, leisure and community facilities	\$5,000
Parks, open space and streetscapes	\$5,000
Waste management	\$5,000
Plant, machinery and equipment	\$2,000
Fixtures, fittings and furniture	\$2,000
Computers and telecomms	\$2,000

Class of Asset	Period
Buildings	15 to 100 years
Roads	5 to 100 years
Drainage	70 years
Bridges	50 to 100 years
Footpaths and cycleways	22 to 97 years
Recreational, leisure and community facilities	15 to 50 years
Parks, open space and streetscapes	7 to 100 years
Waste management	30 to 70 years
Playground equipment	15 to 50 years
Plant, machinery and equipment	5 to 20 years
Fixtures, fittings and furniture	5 to 20 years
Computers and telecomms	3 to 10 years

l) Repairs and maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

m) Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether

there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

n) Trust funds and deposits

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited (refer to note 24).

o) Borrowings

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Except where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised.

Borrowing costs include interest on bank overdrafts, interest on borrowings, and finance lease charges.

p) Employee costs and benefits

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 1: Significant Accounting Policies (continued)

Wages, salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

Current Liability - unconditional LSL is disclosed as a current liability even when the council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months.

The components of this current liability are measured at:

- present value - component that is not expected to be wholly settled within 12 months.
- nominal value - component that is expected to be wholly settled within 12 months.

Termination benefits

Termination benefits are payable when employment is terminated before the normal retirement date, or when an employee accepts a voluntary redundancy in exchange for these benefits. Council recognises termination benefits when it demonstrably committed to either terminating the employment of current employees according to a detailed formal plan without possibility of withdrawal or providing termination benefits as a result of an offer made to encourage voluntary redundancy. Benefits falling due more than 12 months after balance sheet date are discounted to present value.

Classification of employee costs

Non-current liability - conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a

non-current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

This non-current LSL liability is measured at present value.

q) Landfill rehabilitation provision

Council is obligated to restore its landfill sites to a particular standard. The forecast life of the sites is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

r) Leases

Finance leases

Leases of assets where substantially all the risks and rewards incidental to ownership of the asset, are transferred to the Council are classified as finance leases. Finance leases are capitalised, recording an asset and a liability at the lower of the fair value of the asset and the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and the interest expense. Leased assets are depreciated on a straight line basis over their estimated useful lives to the Council where it is likely that the Council will obtain ownership of the asset or over the term of the lease, whichever is the shorter. Leased assets are currently being amortised over a two to five year period.

Operating leases

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

s) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 1: Significant Accounting Policies (continued)

Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

t) **Contingent assets and contingent liabilities and commitments**

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

u) **Pending accounting standards**

Certain new AAS's have been issued that are not mandatory for the 30 June 2016 reporting period. Council has assessed these pending standards and has identified that no material impact will flow from the application of these standards in future reporting periods.

v) **Rounding**

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statement may not equate due to rounding.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 2: Budget comparison

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$100,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 23 June 2015. The Budget was based on

assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

	Budget 2016 \$'000	Actual 2016 \$'000	Variance 2016 \$'000	Ref
a) Income and Expenditure				
Income				
Rates and charges	16,434	16,601	167	1
Statutory fees and fines	565	394	(171)	2
User fees	1,584	1,789	205	3
Grants - Operating	4,696	3,411	(1,285)	4
Grants - Capital	1,792	2,348	556	5
Contributions - monetary	137	175	38	6
Contributions - non monetary	103	201	98	7
Share of net profits/(losses) of associates	-	(178)	(178)	8
Other income	773	1,099	326	9
Total income	26,084	25,840	(244)	
Expenses				
Employee costs	(9,650)	(9,797)	(147)	10
Materials and services	(9,565)	(10,047)	(482)	11
Bad and doubtful debts	-	(11)	(11)	
Depreciation	(4,199)	(4,180)	19	
Landfill rehabilitation expense	(195)	(1,002)	(807)	12
Borrowing costs	(27)	(22)	5	
Other expenses	(764)	(711)	53	
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(100)	(268)	(168)	13
Total expenses	(24,500)	(26,038)	(1,538)	
Surplus/(deficit) for the year	1,584	(198)	(1,782)	

Notes to the Financial Statements

For the year ended 30 June 2016

Note 2: Budget comparison (continued)

Ref	Item	Explanation
1	Rates and Charges	Council received revenue from supplementary valuations during the year which were in line with previous years. In addition Council conducted a review of the commercial industrial rate to ensure it was being applied consistently across the Shire. This resulted in additional properties meeting the criteria for the differential rate. This was applied from 1 January 2016.
2	Statutory Fees and Fines	The variance is due to the building fees being budgeted in statutory fees and fines instead of user fees. Total building fees were budgeted to be \$187K and actually exceeded budget at \$200K. This also mainly accounts for the variance in user fees.
3	User Fees	The main reason for the variance is due to building fees being budgeted under statutory fees and fines rather than user fees. There were also fluctuations within other business functions including rates, property management, waste and recycling, Visitor Information Centres and emergency management. These fluctuations occurred due to better performance than budgeted and were offset by other functions such as Council's pools. The decrease in user fees in pools was a strategic decision of reducing the family seasons pass to increase the level of usage of the facility.
4	Grants – operating	Council received half of its Financial Assistance Grants from the Victorian Grants Commission in June 2015. This was recognised as income in 2015. The Grants Commission did not make payments in advance this year. This equates to \$1.7 million. This was partly offset by unbudgeted operating grants for storm damage from the Eurobin landslide (\$206K) and the Myrtleford flood mitigation design (\$161K) which was higher than budget due to incorrect forecasting.
5	Grants – capital	Council received additional capital grants this year relating to Roads to Recovery. Council received at total of \$1.5 million and only \$1.1 million was budgeted.
6	Contributions - monetary	Council received additional contributions which were for kerb renewal works (\$50k).
7	Contributions – non monetary	This was received by Council in the form of road and drainage assets associated with a new subdivision, the amount of which was larger than expected in the budget.
8	Share of net profits/(losses) of associates	There was no budget allocated due to the uncertainty surrounding the operations of the High Country Library Corporation at budget development time in March 2015. During the year the High Country Library Corporation has dissolved and libraries have transitioned to Council from 1 August 2016. The loss is attributable to the wind up and payout of redundancy costs. Council also entered into a shared service arrangement with Towong Shire Council in which a company called MomentumOne was set up to provide shared services to

Notes to the Financial Statements

For the year ended 30 June 2016

Note 2: Budget comparison (continued)

Ref	Item	Explanation
		Councils. Towong and Alpine are each 50% shareholders in the company which commenced in October 2015. Initially the company was providing labour hire to pools at Towong, Alpine and now Hepburn. The company has also provided technology solutions such as a point of sale system to Council's at an affordable package. In the first year of operation a loss was expected which equated to approximately \$27K.
9	Other income	This is mainly due to Council receiving \$171K from its insurer for damage to the Mount Beauty Library. Also interest on investments was higher than expected due to higher than expected cash balances.
10	Employee Costs	Employee costs are slightly unfavourable to budget. This is due to Council incurring redundancy costs of \$562K for all Home and Community Care (HACC) staff. Council's HACC services were recommissioned to another provider by the Department of Health and this change was effective from 30 June 2016. Without this expense Council's employee budget would have been \$458K favourable.
11	Materials and services	<p>Council had a capital works budget of \$8.7 million of which \$7.4 million was spent. Within the projects residing in the Asset Development area there was \$1.6 million identified as operating expenditure and this has been expensed to materials and services rather than capitalised. Examples of such projects include:</p> <ul style="list-style-type: none"> • Flood recovery \$245K – attributed to the mudslide at Eurobin. • Mount Beauty Progressing Place – Lakeside \$170K due to much of the works being outdoor furniture and landscaping works which are not capitalised under Council's Capitalisation policy. • Mount Beauty Progressing Place – CBD \$224K due to much of the works being outdoor furniture and landscaping works which are not capitalised under Council's Capitalisation policy. • Porepunkah landfill works \$166K – remediation of landfills are not considered an asset. • Rural roads drainage \$151K – earth works for drainage are not capitalised under Councils capitalisation policy. <p>There are a number of other projects which had components not capitalised as they fell outside Council's capitalisation policy. Excluding the \$1.6 million in project works not capitalised, the materials and services budget would have been \$1.1 favourable which is consistent with quarterly reporting during the year. This favourable result is due to a demand reduction program across all Council departments.</p>
12	Landfill rehabilitation expense	The landfill rehabilitation expense is mainly attributed to an unbudgeted increase in remediation costs for the Myrtleford Landfill. The Myrtleford landfill (not the transfer station) is going to be closed and waste will be diverted to alternate, more efficient landfills. This decision was made by Council due to the low volume and high costs associated with maintaining the

Notes to the Financial Statements

For the year ended 30 June 2016

Note 2: Budget comparison (continued)

Ref	Item	Explanation
		landfill. Work conducted has provided more accurate costings associated with the remediation.
13	Net loss on disposal of property, infrastructure, plant and equipment	This variance is mainly attributed to the write off of road reseals being higher than usual. Council completed a higher road reseal program this year (thus resulting in higher write off of old reseals) to ensure it met the requirements for the Roads to Recovery program. Council received more Roads to Recovery funding than budgeted.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 2: Budget comparison (continued)

	Budget 2016 \$'000	Actual 2016 \$'000	Variance 2016 \$'000	Ref
b) Capital Works				
Property				
Land	-	-	-	
Total land	-	-	-	
Buildings	1,685	1,414	271	1
Total buildings	1,685	1,414	271	
Total property	1,685	1,414	271	
Plant and equipment				
Plant, machinery and equipment	1,103	135	968	2
Fixtures, fittings and furniture	-	-	-	
Computers and telecommunications	51	50	1	
Total plant and equipment	1,154	185	969	
Infrastructure				
Roads	1,848	2,022	(174)	3
Bridges	914	828	86	
Footpaths and cycleways	307	374	(67)	
Drainage	94	84	10	
Recreational, leisure and community facilities	1,180	499	681	4
Parks, open space and streetscapes	1,538	391	1,147	5
Total infrastructure	5,881	4,198	1,683	
Total capital works expenditure	8,720	5,797	2,923	
Represented by:				
New asset expenditure	1,701	720	981	
Asset renewal expenditure	4,009	3,364	645	
Asset expansion expenditure	-	-	-	
Asset upgrade expenditure	3,010	1,713	1,297	
Total capital works expenditure	8,720	5,797	2,923	

Notes to the Financial Statements

For the year ended 30 June 2016

Note 2: Budget comparison (continued)		
Ref	Item	Explanation
1	Buildings	Building capital works are lower than expected mainly due to the building works at the Porepunkah Transfer Station being put on hold whilst a details review of the waste business function was undertaken.
2	Plant, machinery and equipment	Purchases of plant and machinery did not progress as planned. This included a paveliner which has been ordered and not yet arrived. The tendering process for the purchase of a grader started later than expected. Both these items have been re-budgeted in 2016/17.
3	Roads	Roads expenditure has exceeded budget which has been planned and highlighted throughout the year. This is due to council receiving additional Roads to Recovery funding. The increased spend on roads is budgeted to continue in the 2016/17.
4	Recreational, leisure and community facilities	<p>The variance in spend relates to the majority of works not being capitalised under Council's Capitalisation Policy. There has been \$1.6 million identified as operating expenditure which has been expensed to materials and services rather than capitalised. Also some projects came in favourable to budget, or have not yet been completed. Examples of such projects include:</p> <ul style="list-style-type: none"> • Myrtleford sports stadium feasibility, \$38K of works not capitalised. • Mount Beauty pool repairs, \$38K of works not capitalised. • Alpine Events Centre master plans and funding applications, \$77K of works not capitalised. • Rotary park sewer connection, \$38K of works not capitalised. • Dinner Plain projects, \$66K of works not capitalised. • McNamara Reserve netball court upgrade, \$51K of works not yet complete. <p>Other smaller projects and minor variances have contributed to the less than budgeted result.</p>
5	Parks, Open space and streetscape	<p>The variance in spend relates to the majority of works not being capitalised under Council's Capitalisation Policy. There has been \$1.6 million identified as operating expenditure which has been expensed to materials and services rather than capitalised. Examples of such projects include:</p> <ul style="list-style-type: none"> • Mount Beauty Progressing Place – Lakeside \$170K due to much of the works being outdoor furniture and landscaping works which are not capitalised under Council's Capitalisation policy. • Mount Beauty Progressing Place – CBD \$224K due to much of the works being outdoor furniture and landscaping works which are not capitalised under Council's Capitalisation policy. • Sun smart shade sail project (\$38K). • Porepunkah weir repairs (\$61K). <p>There are a number of other projects which had components not capitalised as they fell outside Council's capitalisation policy which were smaller values.</p>

Notes to the Financial Statements

For the year ended 30 June 2016

Note 3: Rates and charges

	2016	2015
	\$'000	\$'000
General rates	12,784	12,277
Garbage charges	3,055	2,845
Dinner Plain special rate	565	562
Supplementary rates and rate adjustments	87	80
Revenue in lieu of rates	110	112
Total rates and charges	16,601	15,876

Council uses capital improved value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total market value of the land plus buildings and other improvements.

The valuation base used to calculate general rates for 2015/2016 was \$2,611 million (\$2,584 million 2014/2015). The 2015/2016 rate in the dollar was 0.004968 for residential, 0.003519 for farm and 0.007097 for commercial/industrial (2014/15 0.004828

for residential, 0.003420 for farm and 0.006897 for commercial/industrial).

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2014, and the valuation will be first applied in the rating year commencing 1 July 2014.

Note 4: Statutory fees and fines

	2016	2015
	\$'000	\$'000
Town planning fees	104	109
Health services	130	148
Permits	114	100
Infringements and costs	28	28
Land information certificates	18	13
Total statutory fees and fines	394	398

Note 5: User fees

	2016	2015
	\$'000	\$'000
Aged and health services	417	431
Building services	196	206
Waste management services	281	243
Engineering works	60	36
Leisure centre and recreation	243	270
Community centres	17	18
Legal costs recovered	42	23
Caravan park	358	321
Visitor information centres	162	8
Events	-	21
Other fees and charges	13	4
Total user fees	1,789	1,581

Notes to the Financial Statements

For the year ended 30 June 2016

Note 6: Grants

Grants were received in respect of the following:

Summary of grants

	2016 \$'000	2015 \$'000
Commonwealth funded grants	3,245	5,879
State funded grants	2,514	5,380
Total	5,759	11,259
Operating recurrent grants		
<i>Commonwealth Government</i>		
Victorian grants commission	1,679	5,243
<i>State Government</i>		
Fuel rebate	64	-
School crossing supervisors	18	18
Maternal and child health	164	160
Rates administration	96	85
Home help/linkages	655	628
Youth services	52	41
Emergency Services	26	26
Senior citizen centres	26	44
Immunisation funding	7	7
Vegetation management	15	-
Weed management	20	-
Total recurrent operating grants	2,822	6,252
Operating non-recurrent grants		
<i>Commonwealth Government</i>		
Environmental projects	53	95
<i>State Government</i>		
Bushfire preparation works	19	-
Municipal emergency resourcing program	30	120
Economic development and tourism	20	79
Bushfire incident and recovery	-	42
Flood/storm incident and recovery	206	596
Community development	150	46
Flood mitigation design	108	-
Tobacco activity	3	5
Total non-recurrent operating grants	589	983
Total operating grants	3,411	7,235

Notes to the Financial Statements

For the year ended 30 June 2016

Note 6: Grants (continued)

	2016 \$'000	2015 \$'000
Capital grants		
Capital recurrent grants		
<i>Commonwealth Government</i>		
Roads to recovery	1,513	541
Total recurrent capital grants	1,513	541
Capital non-recurrent grants		
<i>State Government</i>		
Capital projects		
Roads	18	514
Recreational, leisure	162	689
Parks, open spaces and streetscapes	253	187
Buildings	402	93
Footpaths and cycleways	-	600
Roads and bridges funding	-	1,000
Local government infrastructure fund	-	400
Total non-recurrent capital grants	835	3,483
Total capital grants	2,348	4,024
Unspent grants received on condition that they be spent in a specific manner		
Balance at start of year	1,442	2,298
Received during the financial year and remained unspent at balance date	90	320
Received in prior years and spent during the financial year	(1,442)	(1,176)
Balance at year end	90	1,442

Note 7: Contributions

	2016 \$'000	2015 \$'000
Monetary	175	332
Non-monetary	201	402
Total contributions	376	734
Contributions of non-monetary assets were received in relation to the following asset classes:		
Land	-	-
Buildings	-	-
Roads	145	402
Other infrastructure	56	-

Notes to the Financial Statements

For the year ended 30 June 2016

Note 8: Other income

	2016 \$'000	2015 \$'000
Merchandise sales	-	125
Scrap sales	40	32
Insurance claim reimbursement	181	47
Interest on rates	79	91
Interest on investments	310	361
Rent	437	437
Doubtful debts recovered	-	16
Sale of Inventory	-	35
Assets previously not recognised	52	-
Total other income	1,099	1,144

Note 9: Net gain/(loss) on disposal of property, infrastructure, plant and equipment

	2016 \$'000	2015 \$'000
Proceeds of sale	28	50
Written down value of assets disposed	(296)	(337)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	(268)	(287)

Note 10: Employee costs

	2016 \$'000	2015 \$'000
a) Employee costs		
Wages and salaries - permanent	6,754	7,114
Workcover	144	183
Wages and salaries - casual	675	676
Annual leave and long service leave	844	741
Provision for redundancies	562	96
Superannuation	783	819
Fringe benefits tax	35	64
Total employee costs	9,797	9,693
b) Superannuation		
Council has made contributions to the following funds:		
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	33	70
Employer contributions - other funds	-	-
Total superannuation contribution	33	70
Accumulated funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	459	496
Employer contributions - other funds	291	253
Total accumulated funds	750	749
Employer contributions payable at reporting date	-	-

Notes to the Financial Statements

For the year ended 30 June 2016

Council account for its obligations under the defined benefit fund as if it was a defined contribution plan. The reason for this is that the fund manager, Vision Super, is unable to provide accurate information to

each employer in a timely manner. Additional information about Council's exposure in relation to the defined benefit fund is detailed at note 33.

Note 11: Materials and services

	2016	2015
	\$'000	\$'000
Contract payments	3,363	3,268
Building maintenance	256	204
General maintenance	4,019	2,399
Office administration	236	892
Utilities	824	729
Information technology	224	254
Insurance	368	374
Consultants	757	970
Total materials and services	10,047	9,090

Note 12: Bad and doubtful debts

	2016	2015
	\$'000	\$'000
Rate debtors	-	2
Other debtors	11	4
Total bad and doubtful debts	11	6

Note 13: Depreciation

	2016	2015
	\$'000	\$'000
Property	962	1,066
Plant and equipment	661	860
Infrastructure	2,557	2,207
Total Depreciation	4,180	4,133

Refer to note 22 for a more detailed breakdown of depreciation charges

Note 14: Other expenses

	2016	2015
	\$'000	\$'000
Auditors remuneration - VAGO - audit of financial statements, performance statement and grant acquittals	29	29
Auditors remuneration - Internal	16	20
Councillors allowances	191	206
Council grants and contributions	470	347
Refund of rates	5	5
Total other expenses	711	607

Note 15: Borrowing costs

	2016	2015
	\$'000	\$'000
Interest - Borrowings	22	58
Total borrowing costs	22	58

Notes to the Financial Statements

For the year ended 30 June 2016

Note 16: Investments in associates

	2016 \$'000	2015 \$'000
Investment in associates accounted for by the equity method are:		
High Country Library Corporation		
A 23% Interest is held in the High Country Library Corporation.		
Fair value of Council's investment in High Country Library Corporation	341	505
MomentumOne Shared Services Pty Ltd		
A 50% Interest is held in the MomentumOne Shared Services Pty Ltd.		
Fair value of Council's investment in MomentumOne Shared Services Pty Ltd.	21	-
Council's share of accumulated surplus/(deficit)		
Council's share of accumulated surplus/(deficit) at start of year	322	294
Reported surplus/(deficit) for year	(178)	28
Transfers (to)/from reserves	-	-
Distributions for the year	-	-
Council's share of accumulated surplus/(deficit) at end of year	144	322
Council's share of reserves		
Council's share of reserves at start of year	57	57
Transfers (to)/from reserves	(57)	-
Council's share of reserves at end of year	-	57
Movement in carrying value of specific investment		
Carrying value of investment at start of year	505	482
Investment in MomentumOne Shared services Pty Ltd	35	-
Share of surplus/(deficit) for year	(178)	28
Share of asset revaluation	-	(5)
Distributions received	-	-
Carrying value of investment at end of year	362	505
Council's share of expenditure commitments		
Operating commitments	-	17
Capital commitments	-	-
Council's share of expenditure commitments	-	17

Notes to the Financial Statements

For the year ended 30 June 2016

Note 17: Cash and cash equivalents

	2016	2015
	\$'000	\$'000
Cash on hand	3	3
Cash at bank	2,588	3,855
Total cash and cash equivalents	2,591	3,858
Council's cash and cash equivalents are subject to restrictions that limit amounts available for discretionary use. These include:		
Trust funds and deposits (note 24)	737	648
Subdivision recreation reserve (note 28b)	258	256
	995	904
Other financial assets (note 18)	9,507	10,006
Total unrestricted cash and cash equivalents	11,103	12,960
Intended allocations		
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
Cash held to fund carried forward capital works	1,709	2,032
Dinner Plain reserve	1,077	1,059
Landfill rehabilitation reserve	977	277
Other reserves	27	701
Total funds subject to intended allocations	3,790	4,069

Note 18: Other financial assets

	2016	2015
	\$'000	\$'000
Term deposits	9,507	10,006
Total other financial assets	9,507	10,006

Note 19: Trade and other receivables

	2016	2015
	\$'000	\$'000
Current		
Rates debtors	718	649
Other debtors	832	469
Provision for doubtful debts - other debtors	(20)	(13)
Net GST receivable	260	199
Total current trade and other receivables	1,790	1,304
Non-current		
Other debtors	5	7
Total non-current trade and other receivables	5	7
Total trade and other debtors	1,795	1,311

Notes to the Financial Statements

For the year ended 30 June 2016

Note 19: Trade and other receivables (continued)

a) Ageing of receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is not recent history default. The ageing of the Council's trade and other receivables (excluding statutory receivables) was:

	2016 \$'000	2015 \$'000
Current (not yet due)	584	345
Past due by up to 30 days	61	86
Past due between 31 and 180 days	7	26
Past due between 181 and 365 days	10	-
Past due more than 1 year	16	12
Total trade and other receivables	678	469
b) Movement in provisions for doubtful debts		
Balance at the beginning of the year	13	24
New provisions recognised during the year	11	5
Amounts already provided for and written off as uncollectible	(4)	-
Amounts provided for but recovered during the year	-	(16)
Balance at end of year	20	13

Note 20: Inventories

Current

	2016 \$'000	2015 \$'000
Stores and materials	-	5
Merchandise	45	44
	45	49
Non-current		
Stores and materials	143	150
	143	150
Total inventories	188	199

Note 21: Other assets

	2016 \$'000	2015 \$'000
Prepayments	175	178
Accrued income	70	77
Total other assets	245	255

Notes to the Financial Statements

For the year ended 30 June 2016

Note 22: Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment	At Fair Value	Accumulated	WDV 30 June	At Fair Value	Accumulated	WDV 30 June
	30 June 2016	Depreciation	2016	30 June 2015	Depreciation	2015
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	20,816	-	20,816	19,526	-	19,526
Buildings	59,141	(28,147)	30,994	51,392	(19,198)	32,194
Plant and Equipment	9,380	(7,174)	2,206	9,298	(6,603)	2,695
Infrastructure	188,160	(44,475)	143,685	184,651	(42,412)	142,239
Work in progress	570	-	570	450	-	450
Total	278,067	(79,796)	198,271	265,317	(68,213)	197,104

Summary of Work in Progress	Opening WIP	Additions	Transfers	Write Offs	Closing WIP
Buildings	151	82	(75)	-	158
Plant and Equipment	-	-	-	-	-
Infrastructure	299	319	(161)	(45)	412
Total	450	401	(236)	(45)	570

For the year ended 30 June 2016

Note 22: Property, infrastructure, plant and equipment (continued)

	Land - specialised	Total land	Buildings - specialised	Total buildings	Work in progress	Total property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2015	19,526	19,526	51,392	51,392	151	71,069
Accumulated depreciation at 30 June 2015	-	-	(19,198)	(19,198)	-	(19,198)
	19,526	19,526	32,194	32,194	151	51,871
Movements in fair value						
Acquisition of assets at fair value	-	-	1,332	1,332	82	1,414
Revaluation increments/(decrements)	1,238	1,238	6,342	6,342	-	7,580
Fair value of assets disposed	-	-	-	-	-	-
Impairment losses recognised in operating result	-	-	-	-	-	-
Transfers	-	-	75	75	(75)	-
Assets previously not recognised	52	52	-	-	-	52
	1,290	1,290	7,749	7,749	7	9,046
Movements in accumulated depreciation						
Depreciation and amortisation	-	-	(962)	(962)	-	(962)
Revaluation increments/(decrements)	-	-	(7,987)	(7,987)	-	(7,987)
Accumulated depreciation of disposals	-	-	-	-	-	-
Impairment losses recognised in operating result	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
	-	-	(8,949)	(8,949)	-	(8,949)
At fair value 30 June 2016	20,816	20,816	59,141	59,141	158	80,115
Accumulated depreciation at 30 June 2016	-	-	(28,147)	(28,147)	-	(28,147)
	20,816	20,816	30,994	30,994	158	51,968

For the year ended 30 June 2016

Note 22: Property, infrastructure, plant and equipment (continued)

	Plant, machinery and equipment	Fixtures, fittings and furniture	Computers and telecomms	Work in progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2015	6,176	657	2,465	-	9,298
Accumulated depreciation at 30 June 2015	(4,104)	(510)	(1,989)	-	(6,603)
	2,072	147	476	-	2,695
Movements in fair value					
Acquisition of assets at fair value	135	-	50	-	185
Fair value of assets disposed	(103)	-	-	-	(103)
Transfers	-	-	-	-	-
	32	-	50	-	82
Movements in accumulated depreciation					
Depreciation and amortisation	(436)	(28)	(197)	-	(661)
Accumulated depreciation of disposals	90	-	-	-	90
	(346)	(28)	(197)	-	(571)
At fair value 30 June 2016	6,208	657	2,515	-	9,380
Accumulated depreciation at 30 June 2016	(4,450)	(538)	(2,186)	-	(7,174)
	1,758	119	329	-	2,206

Notes to the Financial Statements

For the year ended 30 June 2016

Note 22: Property, infrastructure, plant and equipment (continued)

	Roads	Bridges	Footpaths and cycleways	Drainage	Waste	Recreational, leisure and community	Parks, open spaces and streetscapes	Work in progress	Total infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2015	126,043	27,146	4,999	15,915	970	4,629	4,949	299	184,950
Accumulated depreciation at 30 June 2015	(26,458)	(5,972)	(1,305)	(5,756)	(389)	(1,221)	(1,311)	-	(42,412)
	99,585	21,174	3,694	10,159	581	3,408	3,638	299	142,538
Movements in fair value									
Acquisition of assets at fair value	2,167	643	374	132	-	499	265	319	4,399
Revaluation increments/(decrements)	-	-	-	-	-	-	-	-	-
Fair value of assets disposed	(677)	(55)	-	-	-	-	-	(45)	(777)
Transfers	2	65	52	-	-	42	-	(161)	-
	1,492	653	426	132	-	541	265	113	3,622
Movements in accumulated depreciation									
Depreciation and amortisation	(1,670)	(298)	(82)	(162)	(18)	(162)	(165)	-	(2,557)
Revaluation increments/(decrements)	-	-	-	-	-	-	-	-	-
Accumulated depreciation of disposals	466	28	-	-	-	-	-	-	494
	(1,204)	(270)	(82)	(162)	(18)	(162)	(165)	-	(2,063)
At fair value 30 June 2016	127,535	27,799	5,425	16,047	970	5,170	5,214	412	188,572
Accumulated depreciation at 30 June 2016	(27,662)	(6,242)	(1,387)	(5,918)	(407)	(1,383)	(1,476)	-	(44,475)
	99,873	21,557	4,038	10,129	563	3,787	3,738	412	144,097

Notes to the Financial Statements

For the year ended 30 June 2016

Note 22: Property, infrastructure, plant and equipment (continued)

Valuation of land and Buildings

Valuation of land was undertaken by a qualified independent valuer LG Valuation Services Pty Ltd (API Registration no. 62901). The valuation of land is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or un-serviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input

in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land will have a significant impact on the fair value of these assets.

Valuation of buildings were performed by Gary Noall Engineering Coordinator for Council. The effective date of the valuation for building assets is 30 June 2016.

The valuation of buildings is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's land and buildings information about the fair value hierarchy as at 30 June 2016 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000
Land - specialised	-	9,362	11,454
Buildings - specialised	-	-	30,994
Total	-	9,362	42,448

Valuation of infrastructure assets were performed by Gary Noall Engineering Coordinator for Council. The effective date of the valuation for road infrastructure assets is 30 June 2014, 30 June 2016 for drainage and 30 June 2015 for bridge infrastructure assets.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2016 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000
Roads	-	-	99,873
Bridges	-	-	21,557
Footpaths and cycleways	-	-	4,038
Drainage	-	-	10,129
Waste management	-	-	563
Recreational, leisure and community	-	-	3,787
Parks, open space and streetscapes	-	-	3,738
Total	-	-	143,685

Description of significant unobservable inputs into level 3 valuations

Specialised land is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 40% and 60%. The market value of land varies significantly

depending on the location of the land and the current market conditions. Currently land values range between \$1.25 and \$425 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement cost is calculated on a square metre basis and ranges from \$200 to \$3,000 per square metre. The

Notes to the Financial Statements

For the year ended 30 June 2016

Note 22: Property, infrastructure, plant and equipment (continued)

remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 30 years to 69 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement

cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 5 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Note 23: Trade and other payables

	2016 \$'000	2015 \$'000
Trade payables	1,123	1,404
Accrued expenses	470	399
Other creditors	9	5
Total trade and other payables	1,602	1,808

Note 24: Trust funds and deposits

	2016 \$'000	2015 \$'000
Refundable deposits	(1)	8
Fire services levy	491	320
Retention amounts	134	195
Subdivision works	98	110
Other deposits	15	15
Total trust funds and deposits	737	648

Purpose and nature of items

Refundable deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 25: Provisions

	Landfill restoration	Employee provisions	Total
	\$'000	\$'000	\$'000
2016			
Balance at beginning of the financial year	3,718	2,612	6,330
Additional provisions	860	1,492	2,352
Amounts used	(166)	(922)	(1,088)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	142	12	154
Balance at the end of the financial year	4,554	3,194	7,748
2015			
Balance at beginning of the financial year	3,799	3,738	7,537
Additional provisions	(253)	1,075	822
Amounts used	-	(2,061)	(2,061)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	172	(140)	32
Balance at the end of the financial year	3,718	2,612	6,330
		2016	2015
		\$'000	\$'000
a) Employee provisions			
Current provisions expected to be wholly settled within 12 months			
Annual leave		645	700
Long service leave		147	149
Redundancies		562	86
Other leave		66	158
		1,420	1,093
Current provisions expected to be wholly settled after 12 months			
Annual leave		333	177
Long service leave		1,129	1,014
Other		-	-
		1,462	1,191
Total current provisions		2,882	2,284
Non-current			
Long service leave		312	328
		312	328
Total aggregate carrying amount of employee provisions		3,194	2,612

Notes to the Financial Statements

For the year ended 30 June 2016

Note 25: Provisions

The following assumptions were adopted in measuring the present value of employee benefits:

Weighted average increase in employee costs	2.60%	3.50%
Weighted average discount rates	1.99%	2.98%
Weighted average settlement period	10 years	10 years

b) Landfill restoration

Current	877	415
Non-current	3,677	3,303
Total landfill restoration	4,554	3,718

The following assumptions were adopted in measuring the present value of landfill restoration:

Weighted average increase in restoration costs	2.12%	2.60%
Weighted average discount rates	1.99%	2.98%
Weighted average settlement period	23 years	22 years

Note 26: Lease income received in advance

This represents income received on 1 July 2011 for the Bright Caravan Park lease to be recognised over the life of the lease (21 years) and lease income from annual tenants at the Myrtleford Holiday Park.

	2016 \$'000	2015 \$'000
Current	30	30
Non-current	447	477
Total lease income received in advance	477	507

Note 27: Interest-bearing loans and borrowings

Current

	2016 \$'000	2015 \$'000
Borrowings - secured	-	170
	-	170

Non-current

Borrowings - secured	-	775
	-	775

a) The maturity profile for Council's borrowings is:

Not later than one year

Later than one year and not later than five years	-	170
Later than five years	-	700
	-	75
	-	945

b) Council has no finance leases.

c) Aggregate carrying amount of interest-bearing loans and borrowings:

Current	-	170
Non-current	-	775
Total interest-bearing loans and borrowings	-	945

Notes to the Financial Statements

For the year ended 30 June 2016

Note 28: Reserves

	Balance at beginning of reporting period	Increment / (decrement)	Share of increment / (decrement) on revaluation of HCL	Balance at end of reporting period
	\$'000	\$'000	\$'000	\$'000
a) Asset revaluation reserve				
2016				
Property				
Land	15,880	1,238	-	17,118
Buildings	20,647	(1,645)	-	19,002
	36,527	(407)	-	36,120
Infrastructure				
Roads	54,368	-	-	54,368
Bridges	17,137	-	-	17,137
Footpaths and cycleways	1,153	-	-	1,153
Drainage	7,296	-	-	7,296
Recreational, leisure and community	-	-	-	-
Parks, open spaces and streetscapes	-	-	-	-
	79,954	-	-	79,954
Total asset revaluation reserve	116,481	(407)	-	116,074
2015				
Property				
Land	15,880	-	-	15,880
Buildings	20,652	-	(5)	20,647
	36,532	-	(5)	36,527
Infrastructure				
Roads	54,368	-	-	54,368
Bridges	10,049	7,088	-	17,137
Footpaths and cycleways	1,153	-	-	1,153
Drainage	7,296	-	-	7,296
Recreational, leisure and community	-	-	-	-
Parks, open spaces and streetscapes	-	-	-	-
	72,866	7,088	-	79,954
Total asset revaluation reserve	109,398	7,088	(5)	116,481

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 28: Reserves (continued)

	Balance at beginning of reporting period	Transfer from accumulated surplus	Transfer to accumulated surplus	Balance at end of reporting period
	\$'000	\$'000	\$'000	\$'000
b) Other reserves				
2016				
Plant replacement	674	-	(674)	-
Dinner Plain	1,059	-	18	1,077
Gravel pit restoration	27	-	-	27
Waste Reserve	277	700	-	977
Subdivision recreation reserve	256	46	(44)	258
Total other reserves	2,293	746	(700)	2,339
2015				
Plant replacement	269	405	-	674
Dinner Plain	1,021	38	-	1,059
Gravel pit restoration	27	-	-	27
Waste Reserve	582	-	(305)	277
Subdivision recreation reserve	390	26	(160)	256
Total other reserves	2,289	469	(465)	2,293

Plant replacement reserve is maintained to fund replacement of plant and machinery over a 10 year cycle.

Dinner Plain reserve is maintained to ensure all rates raised from Dinner Plain properties are quarantined and invested back into Dinner Plain.

Gravel pit restoration reserve is maintained to fund restoration of the Harrietville quarry.

Waste reserve is maintained to fund landfill rehabilitation works. Where budgeted rehabilitation

projects are not carried out in the financial year, funds are allocated to the reserve to fund future rehabilitation work.

Subdivision recreation reserve is maintained to account for contributions received under the *Subdivision Act 1988*. This reserve funds future recreational projects which met the definition of the Act.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 29: Reconciliation of cash flows from operating activities to surplus/(deficit)

	2016	2015
	\$'000	\$'000
Surplus/(deficit) for the year	(198)	7,227
Depreciation	4,180	4,133
Net (gain)/loss on disposal of property, infrastructure, plant and equipment	268	287
Contributions - non monetary assets	(201)	(402)
Finance costs	22	58
Assets previously not recognised	(52)	-
Change in assets and liabilities:		
(Increase)/decrease in trade and other receivables	(484)	(167)
(Increase)/decrease in prepayments	3	31
(Increase)/decrease in accrued income	7	(8)
(Increase)/decrease in inventories	11	170
(Increase)/decrease in investment in associates	143	(23)
Increase/(decrease) in trade and other payables	(206)	52
Increase/(decrease) in trust funds and other deposits	89	139
Increase/(decrease) in employee provisions	582	(1,125)
Increase/(decrease) in income in advance	(30)	(43)
Increase/(decrease) in landfill restoration provision	836	(81)
Net cash provided by/ (used in) operating activities	4,970	10,248

Note 30: Financing arrangements

	2016	2015
	\$'000	\$'000
Bank overdraft	250	250
Bank guarantees	65	65
Total used facilities	315	315

Notes to the Financial Statements

For the year ended 30 June 2016

Note 31: Commitments for expenditure

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2016	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	1,770	594	-	-	2,364
Dinner Plain Bus	36	-	-	-	36
Cleaning	32	-	-	-	32
Other	198	118	-	-	316
Total	2,036	712	-	-	2,748
Capital					
Computers and telecomms	99	-	-	-	99
Buildings	61	-	-	-	61
Roads	174	-	-	-	174
Bridges	182	-	-	-	182
Recreational, leisure and community	4	-	-	-	4
Parks, open space and streetscapes	12	-	-	-	12
Total	532	-	-	-	532

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2015	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	1,506	683	401	-	2,590
Dinner Plain Bus	120	36	-	-	156
Cleaning	151	26	-	-	177
Home Care	30	-	-	-	30
Roads	-	-	-	-	-
Other	279	-	-	-	279
Total	2,086	745	401	-	3,232
Capital					
Buildings	72	-	-	-	72
Roads	284	-	-	-	284
Bridges	18	-	-	-	18
Waste management	17	-	-	-	17
Recreational, leisure and community	-	-	-	-	-
Parks, open space and streetscapes	354	-	-	-	354
Total	745	-	-	-	745

Notes to the Financial Statements

For the year ended 30 June 2016

Note 32: Operating leases

a) Operating lease commitments

At the reporting date, Council had no obligations under non-cancellable operating leases.

b) Operating lease receivables

The Council has entered into commercial property leases on some properties, consisting of a caravan park and a community centre. These properties held under operating leases have remained non-cancellable lease terms between 1 and 18 years. All leases include a CPI based revision of the rental charge annually.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

Not later than one year

Later than one year and not later than five years

Later than five years

Total operating lease receivables

	2016 \$'000	2015 \$'000
	386	344
	1,352	1,319
	3,123	3,407
	4,861	5,070

Note 33: Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme to ensure that the liabilities of the fund are covered by the assets of the fund. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

148 Council staff are members of Visions Super, a multi employer defined benefit fund with a total of around 100,000 members. Funding of the fund is primarily through employer contributions (9.5%) and returns on investment, however Council may be required to provide additional funds should they be required. Any additional funds provided are contributed in proportion to membership of the total fund. The fund is required to target full funding of its vested benefits. The fund utilises a vested benefits index (VBI) to monitor performance. The fund has set its shortfall limit at a VBI of 97%, if the VBI falls to this level Council is likely to be required to make an additional contribution to the fund. The funds estimated VBI at 30 June 2015 was 105.8%

Other than the above, Alpine Shire Council has no contingent liabilities or assets.

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of

which is funded differently. Obligations for contributions to the Fund are recognised as an expense in Comprehensive Operating Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2016, this was 9.5% required under Superannuation Guarantee legislation.

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's

Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Alpine Shire Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Notes to the Financial Statements

For the year ended 30 June 2016

Funding arrangements

Council makes employer contributions to the defined benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary.

The Fund's latest actuarial investigation was held as at 30 June 2014 and it was determined that the vested benefit index (VBI) of the defined benefit category of which Council is a contributing employer was 103.4%. To determine the VBI, the fund Actuary used the following long-term assumptions:

- Net investment returns 7.5% pa
- Salary information 4.25% pa
- Price inflation (CPI) 2.75% pa.

Vision Super has advised that the estimated VBI at 30 June was 102.0%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the actuarial investigation determined the defined benefit category was in a satisfactory financial position and that no change was necessary to the defined benefit category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2015 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2016, this rate was 9.5% of members' salaries (9.5% in 2014/2015). This rate will increase in line with any increase to the contribution rate.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the defined benefit category is in an unsatisfactory financial position at actuarial investigation or the defined benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the defined benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring.

The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's defined benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2015 Interim actuarial investigation surplus amounts

The Fund's latest actuarial investigation as at 30 June 2014 identified the following in the defined benefit category of which Council is a contributing employer:

- A VBI surplus of \$130.8 million; and
- A total service liability surplus of \$239 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2015.

The total service liability surplus means that the current value of the assets in the Fund's defined benefit category plus expected future contributions exceeds the value of expected future benefits and expenses.

Council was notified of the 30 June 2015 VBI during August 2015.

Future superannuation contributions

The expected employer contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2017 is \$33,512

Notes to the Financial Statements

For the year ended 30 June 2016

Note 34: Contingent liabilities and contingent assets

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in note 33. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

Landfill

At the end of 2012 the EPA issued guidelines for closed landfills, which will apply to the closed Porepunkah Landfill. In July 2013, the EPA issued a pollution

abatement notice requiring Council to prepare and submit a rehabilitation plan and aftercare plan for the premises, which must contain time bound milestones for implementation.

Drainage Assets

As a result of the mapping of councils drainage assets 21 kilometres of extra drainage assets were discovered, however as the condition and size of the assets has not been established as yet an accurate valuation of these assets cannot be made and are not included in the asset values on note 22.

Note 35: Financial instruments

Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in Note 1 of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

a) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

b) Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk / Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of

changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rate.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1989. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product,
- monitoring of return on investment, and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in our balance sheet. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's

Notes to the Financial Statements

For the year ended 30 June 2016

Note 35: Financial instruments (continued)

financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

We may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in note 33.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements or we will not have sufficient funds to settle a transaction when required, we will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;

have readily accessible standby facilities and other funding arrangements in place;

have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;

monitor budget to actual performance on a regular basis; and

set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the balance sheet and the amounts related

to financial guarantees disclosed in note 37, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at note 27.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

e) Fair value

Unless otherwise stated, the carrying amount of financial instruments reflects their fair value.

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible over the next 12 months:

A parallel shift of 1% and -1% in market interest rates (AUD) from year end rates of 2.5%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Financial Statements

For the year ended 30 June 2016

Note 36: Related party transactions

a) Responsible persons

Names of persons holding the positions of a Responsible Person at Council at any time during the year are:

Councillors

Ron Janas - Mayor (November 2015 to current)
 Jan Vonarx - Mayor (July 2015 to November 2015)
 Peter Roper
 Daryl Pearce
 Tony Keeble
 Kate Farrell
 John Forsyth

Chief Executive Officer

Dave Barry

b) Remuneration of responsible persons

The numbers of responsible persons whose total remuneration from Council and any related entities, excluding retirement benefits, fall within the following bands:

\$20,000 - \$29,999
 \$30,000 - \$39,999
 \$40,000 - \$49,999
 \$60,000 - \$69,999
 \$210,000 - \$219,999

	2016 No.	2015 No.
	5	5
	-	1
	1	1
	1	-
	1	1
	8	8
	2016 \$'000	2015 \$'000
	402	399

Total remuneration for the reporting year for responsible persons included above amounted to:

Notes to the Financial Statements

For the year ended 30 June 2016

Note 36: Related party transactions (continued)

Senior officers remuneration

A senior officer other than a responsible person, is an officer of Council who:

- a) has management responsibilities and reports directly to the Chief Executive Officer; or
- b) whose total annual remuneration exceeds \$139,000.

The number of senior officers other than responsible persons, are shown below in their relevant income bands:

\$50,000 - \$59,999

\$100,000 - \$109,999

\$150,000 - \$159,999

\$160,000 - \$169,999

	2016 No.	2015 No.
	-	1
	-	1
	-	-
	3	2
	3	4
	2016 \$'000	2015 \$'000
	491	484

Total remuneration for the reporting year for senior officers included above amounted to:

c) Responsible persons retirement benefits

No retirements benefits were paid to responsible persons in either 2015 or 2016.

d) Loans to responsible persons

No loans were in existence to responsible persons in either 2015 or 2016.

e) Transactions with responsible persons

During the period Council entered into the following transactions with responsible persons or related parties of responsible persons -

- Term deposits and loan repayments with Bright Community Bank (a branch of Bendigo Bank) which Jan Vonarx is a Director. These transactions were within a normal supplier relationship and at arm's length.
- The CEO's partner was an employee of Council, until 30 March 2016. This was a normal Council employee relationship.

Note 37 Events occurring after balance date

High County Library Corporation was liquidated on the 31 July 2016 with the assets returned to the four Councils that have ownership of the corporation. Alpine Shire Council will receive assets to the value as specified in note 16 Investments in Associates.

Certification of the Financial Report

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards, and other mandatory professional reporting requirements.

Leanne Williams CA
PRINCIPAL ACCOUNTING OFFICER

Date:

In our opinion, the accompanying financial statements present fairly the financial transactions of Alpine Shire Council for the year ended 30 June 2016 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

Tony Keeble
COUNCILLOR

Date:

Peter Roper
COUNCILLOR

Date:

Dave Barry
CHIEF EXECUTIVE OFFICER

Date:



Alpine Shire Council

Performance Statement

For the year ended 30 June 2016

Performance Statement

For the year ended 30 June 2016

Description of municipality

The Alpine Shire Council is situated in north-east Victoria, approximately 300km from the Victorian state capital Melbourne, and 70km south of Albury-Wodonga. The area of the Alpine Shire is 4,790 square kilometres consisting of 92% public land.

The Shire extends from mountain ranges to the valley floor, where residents choose to live predominantly around the three main towns of Bright, Myrtleford and Mount Beauty. Other members of the populace live in the smaller towns, villages and surrounding farming communities that are spread throughout the Shire.

The region offers a diverse lifestyle with a mix of culture, history and experience. The region is a well-known destination for tourists, with festivals, markets, exhibitions, sporting and recreational activities held throughout the Alpine Shire; together with a range of cafes, restaurants and wineries.

The estimated resident population of the Shire is 11,858, a number which significantly increases with the seasonal influx of tourists. Population demographics show a lower population of 20-39 year olds, but a much higher population of persons aged 55 and over than the Victorian averages.

Sustainable Capacity Indicators

For the year ended 30 June 2016

<i>Indicator / measure</i>	Results 2015	Results 2016	Material Variations
Population			
<i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,954	\$2,210.83	This increase is due to \$1.6 million in expenditure which relates to capital works projects, yet is not capitalised under Council's capitalisation policy. This includes landscaping and street furniture for Mount Beauty Progressing Place, Eurobin mudslide, Porepunkah landfill remediation works and earthworks for rural roads drainage.
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$14,702	\$14,965.00	Infrastructure per head of municipal population was incorrectly reported in 2014/15, as Council had included land values in with all other property. This has been corrected in 2015/16. The previously reported result was \$16,325.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	21	20.59	
Own-source revenue			
<i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,558	\$1,676.76	
Recurrent grants			
<i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$565	\$365.58	Reduction is due to less Financial Assistance Grants (\$1.7 million) which were received in the prior year.

Sustainable Capacity Indicators (continued)

For the year ended 30 June 2016

<i>Indicator / measure</i>	Results 2015	Results 2016	Material Variations
<p>Disadvantage <i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]</p>	5	5	Relative Socio-Economic Disadvantage was incorrectly reported as "Rank within Australia - Decile" in 2014/15. The "Rank within Victoria - Decile" has been corrected in 2015/16. The result previously reported for 2014/15 was 6.

Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent capital grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*.

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue excluding revenue which is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2016

<i>Service / indicator / measure</i>	Results 2015	Results 2016	Material Variations
Aquatic facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	3.4	3.99	Council continues to see an increase in users of aquatic facilities. This can be attributed to: good uptake of reduced price early bird season passes, growing Learn to Swim programs, and extension of access to outdoor pools through opening times.
Animal management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	0	1	Council took one animal management incident to court in 2015/16, resulting in charges. There were no prosecutions in the 2014/15 year.
Food safety Health and safety <i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	0%	45.61%	In 2014/15, Council included only those notifications from auditors of Class 1 premises. In 2015/16, Council has expanded reporting to include notifications made by Council authorised officers (for Class 1-3), as well as those received by auditors. Two critical notifications occurred, both of which were followed up in 2015/16.
Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	58	60	

Service Performance Indicators (continued)

For the year ended 30 June 2016

Service/indicator /measure	Results 2015	Results 2016	Material Variations
Home and community care Participation <i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	30%	27.16%	Council implemented a demand reduction program for the HACC service in 2015/16 in order to return to target funded hours. This resulted in slightly less persons receiving a HACC service than in 2014/15.
Participation <i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	36%	28.93%	The HACC CALD population within the municipality is ageing, and diminishing over time. The effect of the HACC demand reduction program has also seen an affect on CALD clients.
Libraries Participation <i>Active library members</i> [Number of active library members / Municipal population] x100	24%	23.21%	Active library members have been updated for both 2014/15 and 2015/16 to reflect the improved ability to report 'active library members' as those that borrow a library item. The result previously reported for 2014/15 was 28.57%.
Maternal and child health Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	85%	85.65%	Council's MCH nurses have focussed on increasing participation in MCH programs during 2015/16.
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	88%	88.24%	

Service Performance Indicators (continued)

For the year ended 30 June 2016

Service/indicator /measure	Results 2015	Results 2016	Material Variations
Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	59	60	
Statutory Planning Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	0%	0%	There were no VCAT Council decisions in relation to planning applications in 2015/16.
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	49%	49.23%	

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the *Aboriginal Heritage Act 2006*

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English.

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth to control the standards of HACC service provision.

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the *Home and Community Care Act 1985* of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the *Home and Community Care Act 1985* of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

Financial Performance Indicators

For the year ended 30 June 2016

Dimension / indicator / measure	Results 2015	Results 2016	Forecasts 2016	2017	2018	2019	Material Variations
Efficiency							
Revenue level							
<i>Average residential rate per residential property</i> [Residential rate revenue / Number of residential property assessments]	\$1,623	\$1,696.08	\$1,686.48	\$1,733.85	\$1,782.10	\$1,830.93	
Expenditure level							
<i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$2,812	\$3,025.71	\$2,859.81	\$2,852.38	\$2,902.15	\$2,973.53	
Workforce turnover							
<i>Resignations and terminations compared to average</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	23%	5.82%	27.93%	13.10%	13.10%	13.10%	The resignations have dropped from 2015 due to Council completing its HR Review in 2015. In 2016/17 there is a forecast increase due to the recommissioning of the Home and Community Care services to another provider by the Department of Health.
Liquidity							
Working capital							
<i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x100	289%	231.36%	158.20%	152.28%	162.66%	142.67%	Decrease due to Council paying out its borrowings in 2016 (\$1 million) and receiving \$1.7 million of its 2016 Financial Assistance Grants in the prior year.

Financial Performance Indicators (continued)

For the year ended 30 June 2016

Dimension / indicator / measure	Results 2015	Results 2016	Forecasts 2016	2017	2018	2019	Material Variations
Liquidity (continued) Unrestricted cash Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100	177%	151.83%	99.24%	92.48%	99.66%	87.03%	Increase due to Council providing for Home and Community Care redundancies which occurred on 1 July 2016 as a result of the department of Health recommissioning the service to another provider.
Obligations Asset renewal Asset renewal compared to depreciation [Asset renewal expenses / Asset depreciation] x100	71%	80.48%	111.49%	83.77%	98.21%	96.71%	Council increased its renewal spend on bridges mainly attributed to Harris Lane, Merriang and Freeburgh bridges
Loans and borrowings Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100	6%	0.00%	0.00%	0.00%	0.00%	0.00%	Council repaid all its borrowings in full in July 2015 due to have strong cash reserves.
Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	2%	6.03%	0.00%	0.00%	0.00%	0.00%	Council repaid all its borrowings in full in July 2015 due to have strong cash reserves.

Financial Performance Indicators (continued)

For the year ended 30 June 2016

Dimension / indicator / measure	Results 2015	Results 2016	Forecasts 2016	2017	2018	2019	Material Variations
Obligations (continued) Indebtedness <i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x100	26%	22.82%	16.10%	14.07%	13.44%	9.55%	Council repaid all its borrowings in full in July 2015 due to have strong cash reserves.
Operating position Adjusted underlying result <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	12%	-5.03%	4.30%	1.82%	2.01%	2.21%	Reduction is due to less Financial Assistance Grants (\$1.7 million) which were received in the prior year and an increase in materials and services expenditure (\$1.6 million) due to amounts relating to capital works projects not being capitalised. This includes landscaping and street furniture for Mount Beauty Progressing Place, Eurobin mudslide, Porepunkah landfill remediation works and earthworks for rural roads drainage. Without these two factors Council would have derived an adjusted underlying surplus rather than a deficit.

Financial Performance Indicators (continued)

For the year ended 30 June 2016

Dimension / indicator / measure	Results 2015	0 0	Forecasts 2016	2017	2018	2019	Material Variations
Stability							
Rates concentration							
<i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	58%	65.36%	64.05%	67.79%	68.32%	68.33%	Rates increased by a greater percentage than adjusted underlying revenue, due to supplementary valuations.
Rates effort							
<i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.6%	0.594%	0.608%	0.625%	0.642%	0.660%	

Financial Performance Indicators (continued)

For the year ended 30 June 2016

Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent capital grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2016

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and *Local Government (Planning and Reporting) Regulations 2014*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations 2014* require explanation of any material variations in the results contained in the performance statement. Council has utilised materiality thresholds as described in the "Local Government Better Practice Guide 2015-16 - Performance Statement" relevant to each indicator and measure. Where Council's year on year result varies by more than 10% of the State-wide average (2014/15), Council has reported a material variance. Explanations have not been provided for variations below these materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 28 June 2016 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

Certification of the performance statement

For the year ended 30 June 2016

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

Leanne Williams
Principal Accounting Officer
Dated:

In our opinion, the accompanying performance statement of the *(council name)* for the year ended 30 June 2015 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify this performance statement in its final form.

Tony Keeble
Councillor
Dated:

Peter Roper
Councillor
Dated:

Dave Barry
Chief Executive Officer
Dated:

Finance Report Quarterly Review



Alpine Shire

For the period ending 30 June 2016

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Introduction

Preparation of report

The purpose of this report is to provide Council with a summary of financial performance for the quarter against budget. This report provides an overview for the quarter including:

- Income statement
- Balance sheet.
- Cash balance;
- Current investments; and
- Loans balances.

This report also includes a summary of each department's quarterly performance with explanations for variances which are approximately greater than \$10,000 or 10%.

This report has been prepared for internal management reporting purposes and as required under section 138 of the Local Government Act 1989. This report has not been audited.

The Quarterly Finance Report is prepared based on a rigorous process which includes:

- Each department reviewing their budget and providing explanations for variances at the master account level.
- Departments submitting their quarterly budget explanations to the Finance department for review and further analysis.
- Departmental managers presenting to the Executive on their departmental performance for the quarter.
- Presentation of the Quarterly Finance Report to the Finance Committee.

This report is also provided to the Audit Committee for noting.

Capital works expenditure

Capital works expenditure for the year is \$7.4 million compared to \$7.5 million forecast in quarter 3 (97.3%). The actual result is \$1.1 million less than the budgeted \$8.5 million. Further analysis of the capital works budget requires exclusions as they were identified shortly after the adoption of the original budget to not proceed based on Council strategic decisions such as waste baling equipment, new landfill cell development and snow

blower. Excluded items total \$1,024K and see the delivery of the capital works budget actually being 98%. An excellent result for Council.

Summary of performance

Employee costs are slightly unfavourable to budget. This is due to Council incurring redundancy costs of \$562K for all Home and Community Care (HACC) staff. Council's HACC services were recommissioned to another provider by the Department of Health and this change was effective from 30 June 2016. Without this expense Council's employee budget would have been \$458K favourable.

A point to note is that during the preparation of the annual financial statements there was \$1.6 million in works relating to capital projects that were not capitalised. The items include landscaping works, street furniture, masterplan development and flood recovery works from the Eurobin mudslide, all which were outside Council's capitalisation policy. This expenditure has been recognised in materials and services on the income statement. This affects the budget variance and shows materials and services as unfavourable. Excluding the \$1.6 million in project works not capitalised, the materials and services budget would have been \$1.1 favourable which is consistent with quarterly reporting during the year. This favourable result is due to a demand reduction program across all Council departments.

Overall from a cash perspective Council was favourable to budget.

MomentumOne

Council entered into a shared service arrangement with Towong Shire Council which together they set up a company called MomentumOne to provide shared services to Councils. Towong and Alpine are each 50% shareholders in the company which commenced in October 2015. Initially the company was providing labour hire to pools at Towong, Alpine and now Hepburn. The company has also provided technology solutions such as a point of sale system to Council's at an affordable package. In the first year of operation a loss was expected which equated to approximately \$27K.



Income Statement

	Actual	Budget	Variance		Ref
	June	June	Actual v Budget		
	\$'000	\$'000	\$'000	%	
Income					
Rates and charges	16,601	16,434	(167)	(1%)	1
Fees and fines	2,183	2,149	(34)	(2%)	
Contributions - cash	175	137	(38)	(22%)	2
Contributions - non-monetary assets	201	103	(98)	(49%)	3
Grants	5,759	6,488	729	13%	4
Net gain on disposal of property, infrastructure, plant and equipment	(268)	(100)	168	(63%)	5
Share of net profits/(losses) of associates	(178)	-	178	(100%)	6
Other income	1,099	773	(326)	(30%)	7
Total income	25,572	25,984	412	2%	
Expenses					
Employee costs	9,797	9,650	(147)	(2%)	8
Materials and services	10,047	9,565	(482)	(5%)	9
Depreciation and amortisation	4,180	4,199	19	0%	
Landfill rehabilitation	1,002	195	(807)	(81%)	10
Finance costs	22	27	5	23%	
Other expenses	722	764	42	6%	
Total expenses	25,770	24,400	(1,370)	(5%)	
Surplus (deficit) for the year	(198)	1,584	1,782	(900%)	

Income Statement – explanations of variances

Ref	Item	Explanation
1	Rates and charges	Council received revenue from supplementary valuations during the year which were in line with previous years. In addition Council conducted a review of the commercial industrial rate to ensure it was being applied consistently across the Shire. This resulted in additional properties meeting the criteria for the differential rate. This was applied from 1 January 2016.
2	Contributions - cash	Council received additional contributions which were for kerb renewal works (\$50k).
3	Contributions – non-monetary assets	This was received by Council in the form of road and drainage assets associated with a new subdivision, the amount of which was larger than expected in the budget.
4	Grants	Grants are unfavourable to budget due to the following: Grants operating - Council received half of its Financial Assistance Grants from the Victorian Grants Commission in June 2015. This was recognised as income in 2015. The Grants Commission did not make payments in advance this year. This equates to \$1.7 million. This was partly offset by unbudgeted operating grants for storm damage from the Eurobin landslide (\$206K) and the Myrtleford flood mitigation design (\$161K) which was higher than budget due to incorrect forecasting. Grants capital – Council received additional capital grants this year relating to Roads to Recovery. Council received a total of \$1.5 million and only \$1.1 million was budgeted.



Finance Report – Quarterly Review

Ref	Item	Explanation
5	Net gain on disposal of property, plant and equipment	This variance is mainly attributed to the write off of road reseals being higher than usual. Council completed a higher road reseal program this year (thus resulting in higher write off of old reseals) to ensure it met the requirements for the Roads to Recovery program. Council received more Roads to Recovery funding than budgeted.
6	Share of net profits/(losses) in associates	There was no budget allocated due to the uncertainty surrounding the operations of the High Country Library Corporation at budget development time in March 2015. During the year the High Country Library Corporation has dissolved and libraries have transitioned to Council from 1 August 2016. The loss is attributable to the wind up and payout of redundancy costs. Council also entered into a shared service arrangement with Towong Shire Council in which a company called MomentumOne was set up to provide shared services to Councils. Towong and Alpine are each 50% shareholders in the company which commenced in October 2015. Initially the company was providing labour hire to pools at Towong, Alpine and now Hepburn. The company has also provided technology solutions such as a point of sale system to Council's at an affordable package. In the first year of operation a loss was expected which equated to approximately \$27K.
7	Other income	This is mainly due to Council receiving \$171K from its insurer for damage to the Mount Beauty Library. Also interest on investments was higher than expected due to higher than expected cash balances.
8	Employee costs	Employee costs are slightly unfavourable to budget. This is due to Council incurring redundancy costs of \$562K for all Home and Community Care (HACC) staff. Council's HACC services were recommissioned to another provider by the Department of Health and this change was effective from 30 June 2016. Without this expense Council's employee budget would have been \$458K favourable.
9	Materials and services	Council had a capital works budget of \$8.7 million of which \$7.4 million was spent. Within the projects residing in the Asset Development area there was \$1.6 million identified as operating expenditure and this has been expensed to materials and services rather than capitalised. Examples of such projects include: <ul style="list-style-type: none"> • Flood recovery \$245K – attributed to the mudslide at Eurobin. • Mount Beauty Progressing Place – Lakeside \$170K due to much of the works being outdoor furniture and landscaping works which are not capitalised under Council's Capitalisation policy. • Mount Beauty Progressing Place – CBD \$224K due to much of the works being outdoor furniture and landscaping works which are not capitalised under Council's Capitalisation policy. • Porepunkah landfill works \$166K – remediation of landfills are not considered an asset. • Rural roads drainage \$151K – earth works for drainage are not capitalised under Councils capitalisation policy. There are a number of other projects which had components not capitalised as they fell outside Council's capitalisation policy. Excluding the \$1.6 million in project works not capitalised, the materials and services budget would have been \$1.1 favourable which is consistent with quarterly reporting during the year. This favourable result is due to a demand reduction program across all Council departments.

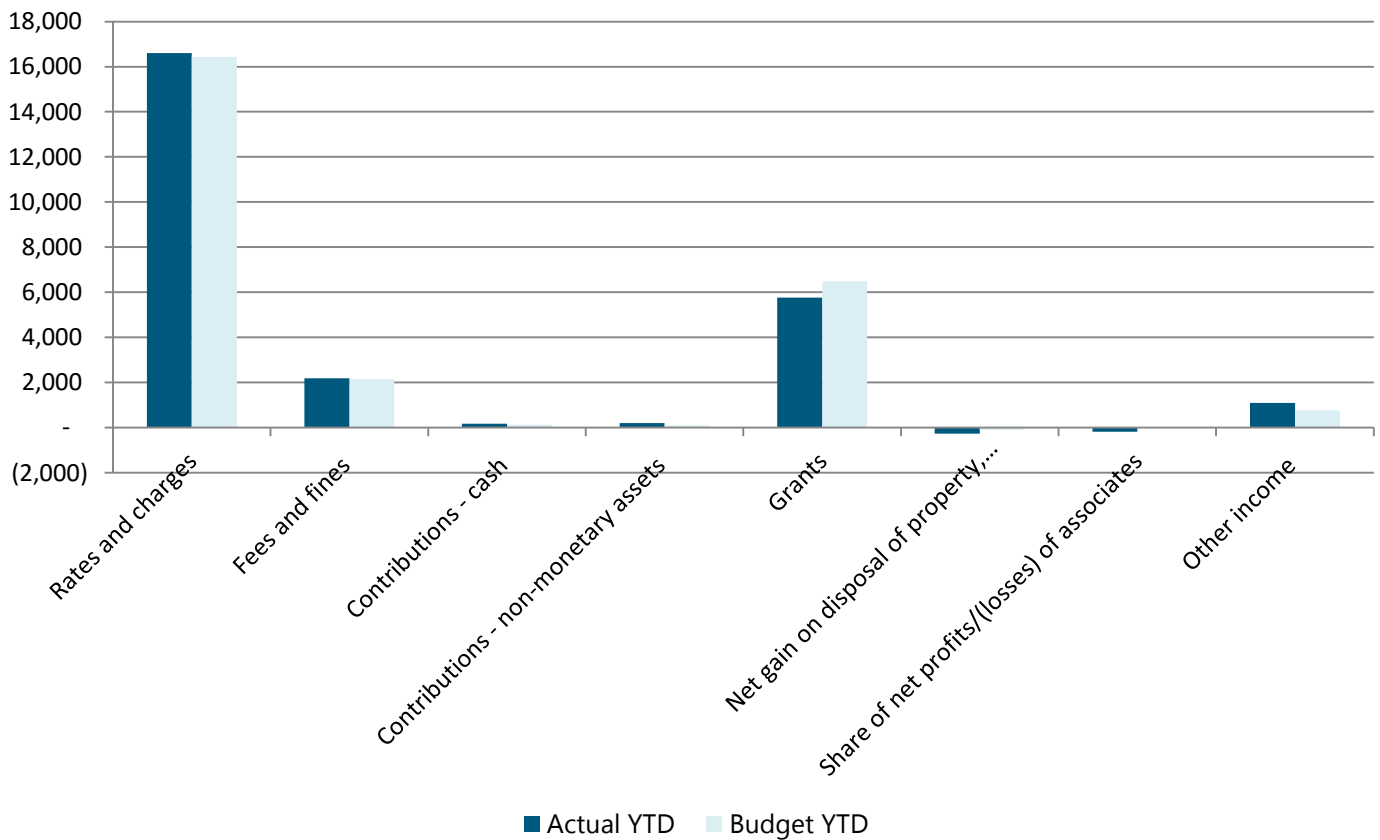


Finance Report – Quarterly Review

Ref	Item	Explanation
10	Landfill rehabilitation	The landfill rehabilitation expense is mainly attributed to an unbudgeted increase in remediation costs for the Myrtleford Landfill. The Myrtleford landfill (not the transfer station) is going to be closed and waste will be diverted to alternate, more efficient landfills. This decision was made by Council due to the low volume and high costs associated with maintaining the landfill. Work conducted has provided more accurate costings associated with the remediation.

Income Statement – graphs

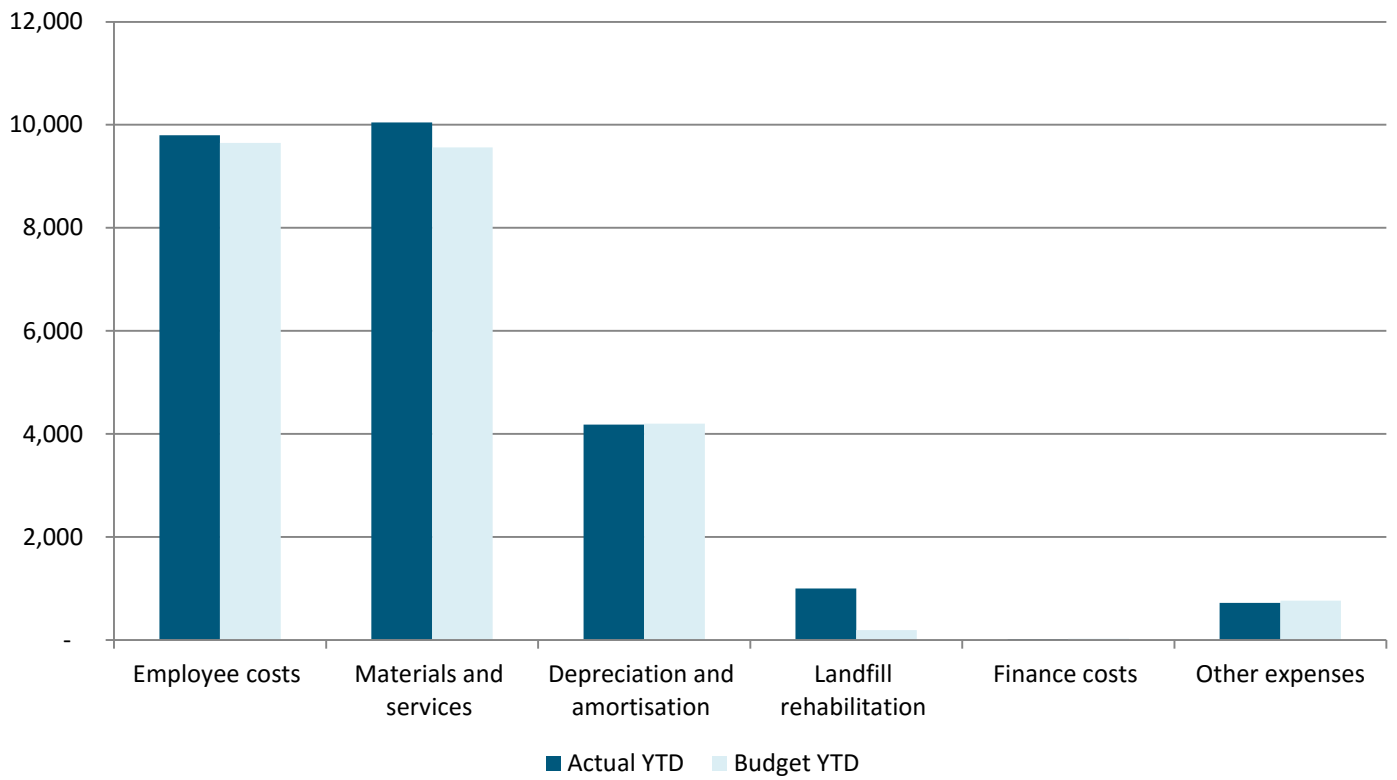
Income





Finance Report – Quarterly Review

Expenses





Balance Sheet

	Actual	Annual Budget	Variance YTD Actual v Budget	Ref	
	\$'000	\$'000	\$'000	%	
Current assets					
Cash assets	12,098	7,283	4,815	66%	1
Receivables	1,790	1,528	262	17%	2
Other	290	380	(90)	-24%	
Total current assets	14,178	9,191	4,987	54%	
Non-current assets					
Investment in associate	362	492	(130)	-26%	3
Inventory	143	983	(840)	-85%	4
Property, Infrastructure, plant and equipment	198,271	198,621	(350)	0%	
Other	5	5	-	0%	
Total non-current assets	198,781	200,101	(1,320)	-1%	
Total assets	212,959	209,292	3,667	2%	
Current liabilities					
Payables	1,602	1,415	187	13%	5
Interest bearing liabilities	-	-	-	0%	
Employee benefits	2,882	2,665	217	8%	6
Provision for landfill rehabilitation	877	321	556	173%	7
Trust funds and deposits	737	519	218	42%	8
Other	30	30	-	0%	
Total current liabilities	6,128	4,950	(1,178)	24%	
Non-current liabilities					
Interest bearing liabilities	-	-	-	0%	
Employee benefits	312	338	(26)	-8%	6
Provision for landfill rehabilitation	3,677	3,819	(142)	-4%	7
Other	447	447	-	0%	
Total non-current liabilities	4,436	4,604	168	-4%	
Total liabilities	10,564	9,554	(1,010)	11%	
Net assets	202,395	199,738	2,657	1%	
Equity					
Accumulated surplus	83,982	83,869	113	0%	
Asset revaluation reserve	116,074	113,856	2,218	2%	
Other reserves	2,339	2,013	326	16%	9
Total equity	202,395	199,738	2,657	1%	

Balance Sheet – explanations of variances

1	Cash assets	<p>Cash assets are higher than expected due to:</p> <ul style="list-style-type: none"> • \$1.8 million in carry forward works which were not budgeted; • Materials and services expenditure savings of \$1.1 million (excluding the \$1.6 million which related to capital expenditure not capitalised); • Employee costs favourable to budget excluding the redundancy provision of \$562K which was paid out in July 2016.
2	Receivables	Receivables are higher than budgeted due to other debtors. This is due to an invoice being raised for the grant funding for the completed works at Mount Beauty Lakeview Children’s Centre for \$332K.
3	Investments in associates	See point 6 from income statement explanation.
4	Inventory	Inventory is lower than budget due to land inventory being included in the budget. The land, however was transferred out of inventory at the end of the 2015 financial year. The budget had already been completed at this time.
5	Payables	Payables are higher at year end than budgeted due to holding creditors open longer to ensure all capital works invoices are captured that relate to the financial year.
6	Employee benefits	Employee benefits are higher than expected due to Council providing for \$562K of redundancies for Home and Community Care (HACC) employees. HACC was recommissioned to another provider by the Department of Health and this became effective from 30 June 2016.
7	Provision for landfill	See point 10 from income statement explanation.
8	Trust funds and deposits	The higher balance relates to amounts owed to the State Revenue Office for the Fire Services Levy.
9	Other Reserves	The movement in the other reserves is due to a contribution to the waste reserve due to rehabilitation works not proceeding during the year as expected. This is partly offset by the closing of the plant replacement reserve in which the funds were transferred back to accumulated surplus.

Cash and investments

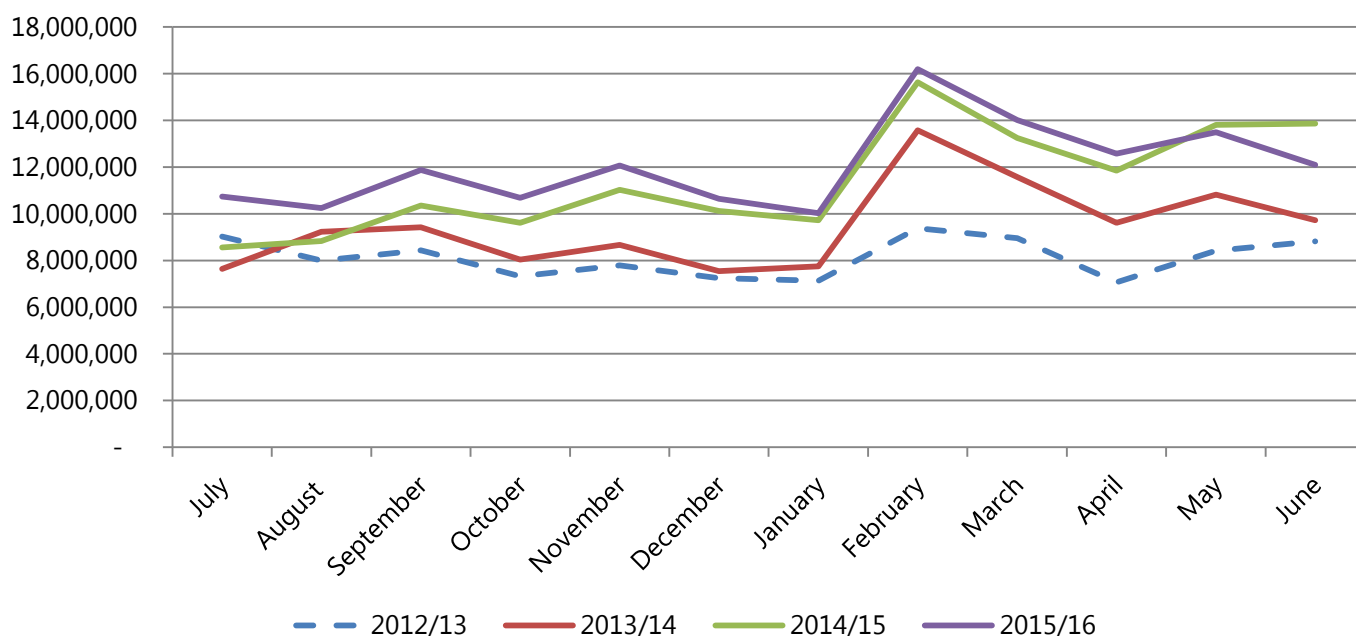
This graph shows the cash position as at the end of the quarter and the variation from month to month.

The quarter three result is favourable and higher than previous years due to the receipt in advance of half of Council’s 2015/16 Financial Assistance Grant (\$1.4M) and the carry-over of identified 2014/15 capital works (\$2M).

The rise in cash balance in September and November is due to receipt of rate instalments and is a normal variant to cash flow.

In comparison to previous years, the cost reduction effort to contain recurrent expenditure such as employee costs has also contributed to the strong cash position. The cash balance in June decreased compared to last year due to Council not receiving any Financial Assistance Grants in advance.

Monthly Cash Balance



Investment policy

The Finance Committee endorsed a revised investment policy at its June 2016 meeting and this was subsequently adopted by Council in July 2016. The review was undertaken due to the level of cash Council has available and existing investments exceeding the investment policy threshold. This was being highlighted in this report each quarter.

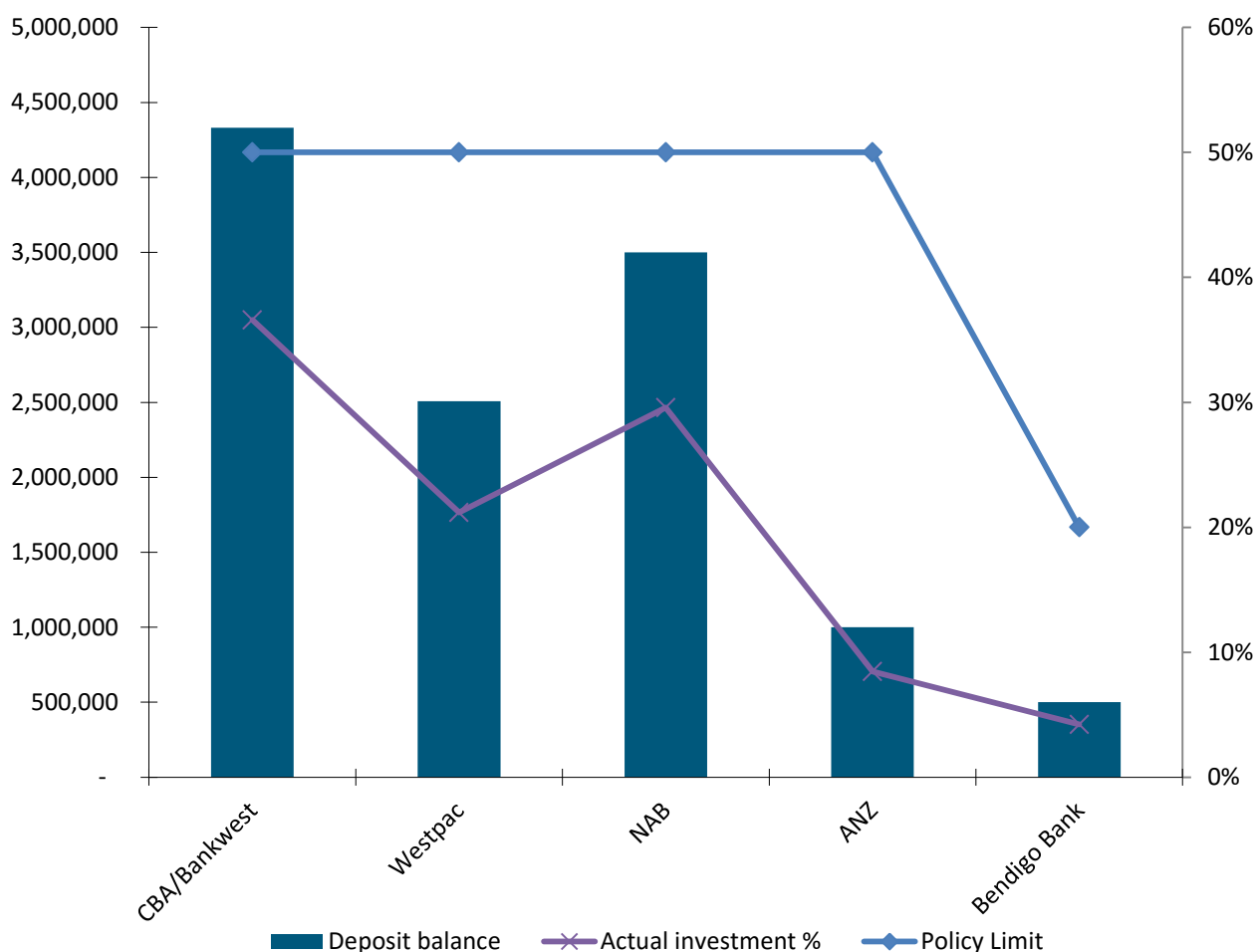
Upon review of the Policy the following changes have been made:

- Combining two documents (Investment Strategy and Investment Policy) into one.
- Percentage based investment limit (instead of dollar based).
- Allow for investments to be made for greater than 12 months but not more than 36 months and not more than 20% of total funds.

- Increased detail provided on liquidity, authorised investments and risk management.

Investment listing

Institution	Deposit balance	Policy Limit	Actual investment %
CBA/Bankwest	4,330,339	50.00%	37%
Westpac	2,507,249	50.00%	21%
NAB	3,500,000	50.00%	30%
ANZ	1,000,000	50.00%	8%
Bendigo Bank	500,000	20.00%	4%
Total	11,837,588		100%



Interest bearing liabilities

As part of Council’s 2015.16 budget, there was an amount budgeted to pay out all existing loans of Council. This payout was made for all loans during the month of July 2015. The balance of the loans is now zero.

Departmental summaries

The following pages show a breakdown of each department’s performance for the quarter. Explanations have been provided for variances that are approximately greater than \$10,000 and or 10%.



Finance Report – Quarterly Review

Directorate summary – year end actual against forecast

	YTD Actuals	YTD Forecast	Forecast Variance	YTD Variance
	\$	\$	\$	%
Income				
Councillor & Executive	(23,212)	(13,654)	9,558	(70%)
Corporate Performance	(20,465,383)	(19,965,192)	500,191	(3%)
Assets - Operating	(968,819)	(211,148)	757,671	(359%)
Sustainable Development	(2,484,202)	(2,495,148)	(10,946)	0%
Assets - Capital	(2,778,977)	(2,421,429)	357,548	(15%)
Income Total	(26,720,593)	(25,106,571)	1,614,022	(6%)
Expenditure				
Councillor & Executive	8,583,568	8,749,267	165,699	2%
Corporate Performance	7,800,313	6,619,817	(1,180,496)	(18%)
Assets - Operating	2,411,617	2,383,671	(27,946)	(1%)
Sustainable Development	2,308,782	2,541,672	232,890	9%
Assets - Capital	7,374,963	7,997,370	622,407	8%
Expenditure Total	28,479,243	28,291,797	(187,446)	(1%)
Total	1,758,651	3,185,226	1,426,575	45%

Directorate summary – year end actual against budget

	Year End Actual	Original Annual Budget	Budget Variance	Forecast Variance
	\$	\$	\$	%
Income				
Councillor & Executive	(23,212)		23,212	
Corporate Performance	(20,465,383)	(22,533,050)	(2,067,667)	9%
Assets - Operating	(968,819)	(154,792)	814,027	(526%)
Sustainable Development	(2,484,202)	(2,553,866)	(69,664)	3%
Assets - Capital	(2,778,977)	(2,678,018)	100,959	(4%)
Income Total	(26,720,593)	(27,919,726)	(1,199,133)	4%
Expenditure				
Councillor & Executive	8,583,568	9,069,700	486,132	5%
Corporate Performance	7,800,313	7,263,578	(536,735)	(7%)
Assets - Operating	2,411,617	2,373,606	(38,011)	(2%)
Sustainable Development	2,308,782	2,703,881	395,099	15%
Assets - Capital	7,374,963	8,568,882	1,193,919	14%
Expenditure Total	28,479,243	29,979,647	1,500,404	5%
Total	1,758,651	2,059,921	301,270	15%

Finance Report – Quarterly Review

Councillor and executive summary – year end actual against forecast

	YTD Actuals \$	YTD Forecast \$	YTD Variance \$	YTD Variance %
Councillor & executive				
Income				
1.12 Council Support	(23,212)	(13,654)	9,558	100%
Total income	(23,212)	(13,654)	9,558	100%
Expenditure				
1.11 Council Representation	213,037	212,134	(903)	(0%)
1.12 Council Support	8,024,395	8,105,839	81,444	1%
1.14 Human Resources	184,771	163,709	(21,062)	(13%)
1.15 Business Improvement	139,804	251,298	111,494	44%
1.16 Marketing and Communications	21,562	16,287	(5,275)	(32%)
Total expenditure	8,583,568	8,749,267	165,699	2%
Councillor and executive total	8,560,356	8,735,613	175,257	2%

Councillor and executive summary – year end actual against budget

	Year End Actual \$	Original Annual Budget \$	Forecast Variance \$	Forecast Variance %
Councillor & executive				
Income				
1.12 Council Support	(23,212)	-	23,212	100%
Total income	(23,212)	-	23,212	100%
Expenditure				
1.11 Council Representation	213,037	225,068	12,031	5%
1.12 Council Support	8,024,395	8,457,632	433,237	5%
1.14 Human Resources	184,771	173,400	(11,371)	(7%)
1.15 Business Improvement	139,804	165,000	25,196	15%
1.16 Marketing and Communications	21,562	48,600	27,038	56%
Total expenditure	8,583,568	9,069,700	486,132	5%
Councillor and executive total	8,560,356	9,069,700	509,344	6%

Human resources was higher than budgeted and forecast due to additional training being undertaken by many staff and higher than expected recruitment following the HR review.

Business improvement was forecast to be higher due to MomentumOne expenditure, this was partly offset by recognition of Council's contribution to set up the entity (\$35K) which is recognised as an asset in the balance sheet and reimbursement of expenditure of (\$44K).

Marketing and Communications expenditure is favourable to forecast. This is partly due to the budget including \$8K for the rebranding of Council's vehicles which was not carried out. There has also been no quarterly newsletters which were budgeted for and advertisements have also formed part of Council's demand reduction program.

Finance Report – Quarterly Review

Councillor summary – year end actual against budget

Account	Name	Allowance	Travel, Training and Conferences Expenses	IT Expenses	Catering	Memberships	Total	Annual Budget
2001	Peter Roper	\$22,062		\$540			\$22,602	\$25,477
2022	Jan Vonarx	\$36,096	\$4,260	\$810		\$40	\$41,206	\$70,439
2023	John Forsyth	\$21,111		\$810			\$21,921	\$25,837
2024	Ron Janas	\$47,961	\$2,659	\$810			\$51,430	\$25,837
2025	Kate Farrell	\$21,099	\$1,963	\$990		\$80	\$24,132	\$25,837
2026	Daryl Pearce	\$21,051	\$1,621	\$540			\$23,212	\$25,804
2027	Tony Keeble	\$21,111		\$810			\$21,921	\$25,837
2028	Catering	\$-			\$6,883		\$6,883	
Total		\$190,491	\$10,503	\$5,310	\$6,883	\$120	\$213,307	\$225,068

IT Equipment - Summary of changes

Cr Daryl Pearce - replaced iPad due to damage

Cr Daryl Pearce - was using a Council iphone which has stopped working. Cr Pearce no longer has a Council phone.

Cr Kate Farrell - upgrade iPad due to performance issues

Cr Ron Janas - upgrade iPad as part of renewal program

Report preparation information

Council operates on a centralised approach to accounting for transactions such as iPad, and pool car use. These expense items are not separately split out due to the excessive processing time required. For the purposes of this report, change over of equipment is identified on a per item basis rather than in dollars. Legal expenses are considered an executive expense and are not incurred by or costed to individual Councillors. Cents per kilometre for vehicle use will be tracked in 2016/17, however this data is not available for the 2015/16 financial year.



Finance Report – Quarterly Review

Corporate services summary – year end actual against forecast

	YTD Actuals	YTD Forecast	YTD Variance	YTD Variance
	\$	\$	\$	%
Corporate Services				
Income				
2.11 Risk Management	(181,927)	(7,181)	174,746	(2433%)
2.12 Rates	(12,497,893)	(12,486,785)	11,108	(0%)
2.13 Accounting Services	(2,264,055)	(1,970,308)	293,747	(15%)
2.14 IT Services	(1,500)	(1,500)	(1)	0%
2.15 Customer Services	(19,941)	(16,680)	3,261	(20%)
Total Income	(14,965,315)	(14,482,454)	482,861	(3%)
Expenditure				
2.11 Risk Management	421,257	399,801	(21,456)	(5%)
2.12 Rates	227,698	261,531	33,833	13%
2.13 Accounting Services	915,980	915,097	(883)	(0%)
2.14 IT Services	434,284	427,018	(7,266)	(2%)
2.15 Customer Services	128,026	59,701	(68,325)	(114%)
Total Expenditure	2,127,245	2,063,148	(64,097)	(3%)
Total Corporate Services	(12,838,071)	(12,419,306)	418,765	(3%)

Corporate services summary – year end actual against budget

	Year End Actual	Original Annual Budget	Forecast Variance	Forecast Variance
	\$	\$	\$	%
Corporate Services				
Income				
2.11 Risk Management	(181,927)	-	181,927	-
2.12 Revenue Collection	(12,497,893)	(12,284,767)	213,126	(2%)
2.13 Accounting Services	(2,264,055)	(3,939,529)	(1,675,474)	43%
2.14 IT Services	(1,500)	-	1,500	(100%)
2.15 Customer Services	(19,941)	-	19,941	(100%)
Total Income	(14,965,315)	(16,224,296)	(1,258,981)	8%
Expenditure				
2.11 Risk Management	421,257	415,858	(5,399)	(1%)
2.12 Rates	227,698	265,455	37,757	14%
2.13 Accounting Services	915,980	964,230	48,250	5%
2.14 IT Services	434,284	427,018	(7,266)	(2%)
2.15 Customer Services	128,026	62,399	(65,627)	(105%)
Total Expenditure	2,127,245	2,134,960	7,715	0%
Total Corporate Services	(12,838,071)	(14,089,336)	(1,251,265)	9%

Risk Management income includes an interest contribution received from JMAPP (\$1.4K), insurance claim for the McNamara ticket box (\$5.7K) and insurance claim for the Mount Beauty Library (\$171K) which had the roof blown off in January 2016.

Accounting Services income is less than budgeted due to Council receiving its Financial Assistance Grants in advance in the prior year.

Rates income is higher than budgeted due to supplementary valuations and a review of properties not being charged the commercial industrial rate which should have been.

Customer Service expenditure is unfavourable to budget due to library costs being coded to this account. Library costs exceeded budget this year due to the transition back to Council.

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Alpine@home summary – year end actual against forecast

	YTD Actuals	YTD Forecast	YTD Variance	YTD Variance
	\$	\$	\$	%
HACC				
Income				
2.41 HACC Services	(1,071,747)	(1,101,855)	(30,109)	3%
2.42 Maternal & Child Health	(171,337)	(169,363)	1,974	(1%)
Total Income	(1,243,084)	(1,271,218)	(28,134)	2%
Expenditure				
2.41 HACC Services	1,837,229	1,427,539	(409,690)	(29%)
2.42 Maternal & Child Health	5,711	5,149	(562)	(11%)
Total Expenditure	1,842,940	1,432,688	(410,252)	(29%)
Total HACC	599,856	161,470	(438,386)	(271%)

Alpine@home summary – year end actual against budget

	Year End Actual	Original Annual Budget	Forecast Variance	Forecast Variance
	\$	\$	\$	%
HACC				
Income				
2.41 HACC Services	(1,071,747)	(1,399,037)	(327,291)	23%
2.42 Maternal & Child Health	(171,337)	(169,549)	1,788	(1%)
Total Income	(1,243,084)	(1,568,586)	(325,502)	21%
Expenditure				
2.41 HACC Services	1,837,229	1,760,680	(76,549)	(4%)
2.42 Maternal & Child Health	5,711	3,200	(2,511)	(78%)
Total Expenditure	1,842,940	1,763,880	(79,060)	(4%)
Total HACC	599,856	195,294	(404,562)	(207%)

HACC services were unfavourable to budget. This is due to HACC services being recommissioned back to the Department of Health and subsequently contracted to Alpine Health. As a result, Council incurred redundancy costs for the HACC employees which were provided for at 30 June 2016.



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Facilities summary – year end actual against forecast

	YTD Actuals	YTD Forecast	YTD Variance	YTD Variance
	\$	\$	\$	%
Facilities				
Income				
2.21 Property Management	(625,373)	(617,065)	8,308	(1%)
2.22 Airports	(22,115)	(22,885)	(770)	3%
2.23 Waste and Recycle Service	(3,114,254)	(3,094,541)	19,713	(1%)
2.24 School Crossing	(18,325)	(18,325)		0%
2.26 Visitor Information Centres	(207,423)	(190,009)	17,414	(9%)
2.27 Swimming Pools Management & Maint.	(252,654)	(252,213)	441	(0%)
2.29 Recreation	(16,840)	(16,482)	358	(2%)
Total Income	(4,256,984)	(4,211,520)	45,464	(1%)
Expenditure				
2.21 Property Management	236,961	243,939	6,978	3%
2.22 Airports	22,716	27,188	4,472	16%
2.23 Waste and Recycle Service	2,803,453	2,067,763	(735,690)	(36%)
2.24 School Crossing	163	213	50	24%
2.25 Library Services	339,536	364,452	24,916	7%
2.26 Visitor Information Centres	144,148	135,441	(8,707)	(6%)
2.27 Swimming Pools Management & Maint.	142,643	133,337	(9,306)	(7%)
2.29 Recreation	100,687	93,887	(6,800)	(7%)
2.30 Bright Office	39,823	57,761	17,938	31%
Total Expenditure	3,830,128	3,123,981	(706,147)	(23%)
Total Community Services	(426,855)	(1,087,539)	(660,684)	61%

Facilities summary – year end actual against budget

	Year End Actual	Original Annual Budget	Forecast Variance	Forecast Variance
	\$	\$	\$	%
Facilities				
Income				
2.21 Property Management	(625,373)	(602,000)	23,373	(4%)
2.22 Airports	(22,115)	(10,600)	11,515	(109%)
2.23 Waste and Recycle Service	(3,114,254)	(3,597,318)	(483,064)	13%
2.24 School Crossing	(18,325)	(17,870)	455	(3%)
2.26 Visitor Information Centres	(207,423)	(189,210)	18,213	(10%)
2.27 Swimming Pools Management & Maint.	(252,654)	(295,915)	(43,261)	15%
2.29 Recreation	(16,840)	(27,255)	(10,415)	38%
Total Income	(4,256,984)	(4,740,168)	(483,184)	10%
Expenditure				
2.21 Property Management	236,961	266,468	29,507	11%
2.22 Airports	22,716	18,600	(4,116)	(22%)
2.23 Waste and Recycle Service	2,803,453	2,229,603	(573,850)	(26%)
2.24 School Crossing	163	220	57	26%
2.25 Library Services	339,536	343,452	3,916	1%
2.26 Visitor Information Centres	144,148	140,850	(3,298)	(2%)
2.27 Swimming Pools Management & Maint.	142,643	178,040	35,397	20%
2.29 Recreation	100,687	132,555	31,868	24%



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	Year End Actual	Original Annual Budget	Forecast Variance	Forecast Variance
	\$	\$	\$	%
2.30 Bright Office	39,823	54,950	15,127	28%
Total Expenditure	3,830,128	3,364,738	(465,390)	(14%)
Total Community Services	(426,855)	(1,375,430)	(948,575)	69%

Property management expenditure is favourable to budget due to planned improvements to camp kitchen, bunk rooms and outdoor BBQ at Myrtleford Holiday Park achieved at \$17K below budget provision. Utilities \$10K below budget at the park due to lower than anticipated water costs.

Waste and recycle services expenditure is higher than budgeted due to the transfer of funds to the waste reserve which were not forecast. This represents funds relating to waste which were unspent and will be spent in future years. This is mainly attributed to the rehabilitation work not being carried out as planned.

Swimming Pools Management and Maintenance is favourable to budget due to consumable purchases and repairs across three sites were \$14K below budget. Utility costs associated with operating the river pools have been coded to a separate account and contribute \$10.5K of the underspent amount.

Recreation expenditure is under budget due to staff wages and equipment costs associated with mowing of reserves have been coded to separate accounts. This accounts for \$17.5K of the unspent budget. Lower use of the Bright Community Centre and the use of the Mount Beauty Community Centre by Lakeview has resulted in lower than budget cleaning expenses. The cleaning of the Myrtleford Senior Citizens was brought in house with the cleaning staff costs not coded to this account contributing approx \$7.5K of the under budget outcome.

Asset maintenance summary – year end actual against forecast

	YTD Actuals	YTD Forecast	YTD Variance	YTD Variance
	\$	\$	\$	%
Asset maintenance				
Income				
3.11 Maintenance - Roads	(75,807)	(85,529)	(9,722)	11%
3.16 Open Spaces	(72,705)	(72,705)		0%
3.17 Operations	(738,718)	(839)	737,880	(87974%)
3.19 Emergency Management	(81,589)	(52,075)	29,514	(57%)
Total Income	(968,819)	(211,148)	757,671	(359%)
Expenditure				
3.109 Rail Trail Maintenance	14,999	22,400	7,401	33%
3.11 Maintenance - Roads	226,782	224,165	(2,617)	(1%)
3.12 Maintenance Bridges	37,182	42,698	5,516	13%
3.13 Maintenance - Buildings	276,468	340,485	64,017	19%
3.14 Maintenance - Drainage	50,150	51,000	850	2%
3.15 Maintenance - Footpaths	20,205	24,000	3,795	16%
3.16 Open Spaces	665,149	666,846	1,697	0%
3.17 Operations	1,028,869	913,939	(114,930)	(13%)
3.19 Emergency Management	91,813	98,138	6,325	6%
Total Expenditure	2,411,617	2,383,671	(27,946)	(1%)
Total asset maintenance	1,442,798	2,172,523	729,725	34%

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Asset maintenance summary – year end actual against budget

	Year End Actual	Original Annual Budget	Forecast Variance	Forecast Variance
	\$	\$	\$	%
Asset maintenance				
Income				
3.11 Maintenance - Roads	(75,807)	(29,000)	46,807	(161%)
3.16 Open Spaces	(72,705)	(18,092)	54,613	(302%)
3.17 Operations	(738,718)		738,718	(100%)
3.19 Emergency Management	(81,589)	(107,700)	(26,111)	24%
Total Income	(968,819)	(154,792)	814,027	(526%)
Expenditure				
3.109 Rail Trail Maintenance	14,999	22,400	7,401	33%
3.11 Maintenance - Roads	226,782	213,000	(13,782)	(6%)
3.12 Maintenance Bridges	37,182	40,000	2,818	7%
3.13 Maintenance - Buildings	276,468	411,000	134,532	33%
3.14 Maintenance - Drainage	50,150	51,000	850	2%
3.15 Maintenance - Footpaths	20,205	24,000	3,795	16%
3.16 Open Spaces	665,149	494,974	(170,175)	(34%)
3.17 Operations	1,028,869	961,931	(66,938)	(7%)
3.19 Emergency Management	91,813	155,301	63,488	41%
Total Expenditure	2,411,617	2,373,606	(38,011)	(2%)
Total asset maintenance	1,442,798	2,218,814	776,016	35%

Maintenance – roads income is greater than budget due to income from subdivisional payments not being budgeted.

Open spaces income is greater than budgeted due to the receipt of a hazardous tree removal grant.

Operations this represents funds from the plant replacement reserve which has been abolished by Council. The reserve funds have been transferred back to the accumulated surplus (which was unbudgeted) as proper long term financial planning removes the need for the reserve.

Maintenance - Buildings expenditure is less than forecast and budget due to building assessments yet to be finalised to inform required works. Priority works are continually occurring. Completed assessments will inform future works.

Open Spaces expenditure is expected to be unfavourable at year end due to facilities cleaning which was inadvertently omitted from the budget.

Operations expenditure is over budget due to utilities expenditure being under budgeted.

Emergency Management expenditure is expected to be less than budget due to this budget area including \$60K for wages which will be costed to the Council Support business function.

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Planning and amenity summary – year end actual against forecast

	YTD Actuals	YTD Forecast	YTD Variance	YTD Variance
	\$	\$	\$	%
Planning and amenity				
Income				
4.21 Statutory Planning	(104,590)	(103,369)	1,221	(1%)
4.22 Building	(200,686)	(188,531)	12,155	(6%)
4.23 Environmental Health	(133,056)	(158,384)	(25,328)	16%
4.24 Local Laws	(114,611)	(95,472)	19,139	(20%)
4.25 Strategic Planning				
Total Income	(552,942)	(545,756)	7,186	(1%)
Expenditure				
4.21 Statutory Planning	23,932	35,879	11,947	33%
4.22 Building	3,029	11,336	8,307	73%
4.23 Environmental Health	27,061	35,996	8,935	25%
4.24 Local Laws	36,585	40,017	3,432	9%
4.25 Strategic Planning	97,944	99,355	1,411	1%
Total Expenditure	188,551	222,583	34,032	15%
Total planning and amenity	(364,391)	(323,173)	41,218	(13%)

Planning and amenity summary – year end actual against budget

	Year End Actual	Original Annual Budget	Forecast Variance	Forecast Variance
	\$	\$	\$	%
Planning and amenity				
Income				
4.21 Statutory Planning	(104,590)	(115,000)	(10,410)	9%
4.22 Building	(200,686)	(187,800)	12,886	(7%)
4.23 Environmental Health	(133,056)	(162,998)	(29,942)	18%
4.24 Local Laws	(114,611)	(100,000)	14,611	(15%)
4.25 Strategic Planning		(5,836)	(5,836)	100%
Total Income	(552,942)	(571,634)	(18,692)	3%
Expenditure				
4.21 Statutory Planning	23,932	65,000	41,068	63%
4.22 Building	3,029	23,380	20,351	87%
4.23 Environmental Health	27,061	155,080	128,019	83%
4.24 Local Laws	36,585	38,200	1,615	4%
4.25 Strategic Planning	97,944	92,000	(5,944)	(6%)
Total Expenditure	188,551	373,660	185,109	50%
Total planning and amenity	(364,391)	(197,974)	166,417	(84%)

Building income and expenditure is favourable to forecast and budget. The building team secured a number of major projects during quarter two which led to additional revenue approximately \$13K above the forecast. The Building team has a \$23K p.a. expenditure budget, which is required on an

as-needs basis for expert advice associated with complex building enforcement cases. This expert advice was largely not required during the 2015/16 financial year and accordingly, expenditure was minor and well below budget.



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Environmental Health is under forecast and under budget due to the following:

- Septic tank permit fees being less than forecast;
- Problems associated with the introduction of a new information management system for Environmental Health, which resulted in a reduction in the total fees received for registered premises renewals some of which will be recouped 16/17 financial year; and
- Income from Council's immunisation program was factored into the Environmental Health budget but was received by Alpine@home due to the transference of the function to that area of Council.
- The Domestic Waste Water Plan project (\$100K) which was budgeted and not completed. It has been re-budgeted for next financial year.

Economic and community development summary – year end actual against forecast

	YTD Actuals \$	YTD Forecast \$	YTD Variance \$	YTD Variance %
Economic and community development				
Income				
4.11 Economic Development	1,000		(1,000)	
4.12 Tourism	(3,843)	(2,056)	1,787	(87%)
4.13 Festivals & Events	(20,291)	(20,291)	(0)	0%
4.14 Community Development	(138,128)	(162,335)	(24,207)	15%
4.15 Youth	(98,283)	(97,066)	1,217	(1%)
4.16 Dinner Plain Rates and Charges	(1,605,672)	(1,606,507)	(835)	0%
4.17 Dinner Plain Management	(66,044)	(61,137)	4,907	(8%)
Total Income	(1,931,259)	(1,949,392)	(18,133)	1%
Expenditure				
4.11 Economic Development	38,342	38,857	515	1%
4.12 Tourism	246,169	258,700	12,531	5%
4.13 Festivals & Events	185,847	247,038	61,191	25%
4.14 Community Development	153,848	245,271	91,423	37%
4.15 Youth	61,921	82,780	20,859	25%
4.16 Dinner Plain Rates and Charges	592,541	589,482	(3,059)	(1%)
4.17 Dinner Plain Management	841,563	856,961	15,398	2%
Total Expenditure	2,120,230	2,319,089	198,859	9%
Total Economic and community development	188,971	369,697	180,726	49%

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Economic and community development summary – year end actual against budget

	Year End Actual	Original Annual Budget	Forecast Variance	Forecast Variance
	\$	\$	\$	%
Economic and community development				
Income				
4.11 Economic Development	1,000	(10,000)	(11,000)	110%
4.12 Tourism	(3,843)	-	3,843	(100%)
4.13 Festivals & Events	(20,291)	(70,000)	(49,709)	71%
4.14 Community Development	(138,128)	(134,600)	3,528	(3%)
4.15 Youth	(98,283)	(100,636)	(2,353)	2%
4.16 Dinner Plain Rates and Charges	(1,605,672)	(1,607,644)	(1,972)	0%
4.17 Dinner Plain Management	(66,044)	(59,352)	6,692	(11%)
Total Income	(1,931,259)	(1,982,232)	(50,973)	3%
Expenditure				
4.11 Economic Development	38,342	49,700	11,358	23%
4.12 Tourism	246,169	258,700	12,531	5%
4.13 Festivals & Events	185,847	257,000	71,153	28%
4.14 Community Development	153,848	314,340	160,492	51%
4.15 Youth	61,921	92,745	30,824	33%
4.16 Dinner Plain Rates and Charges	592,541	565,085	(27,456)	(5%)
4.17 Dinner Plain Management	841,563	792,651	(48,912)	(6%)
Total Expenditure	2,120,230	2,330,221	209,991	9%
Total Economic and community development	188,971	347,989	159,018	46%

Economic Development income and expenditure is less than budget due to the cancellation of the Regional Living Expo which will no longer occur as a result of the State Government deciding not to deliver the program.

Festivals and events income and expenditure are less than budget due to a change in how the logistics of events was budgeted this year. Due to difficulties with administering the new process, logistics will remain consistent with prior years whereby an in-kind contribution will be provided. The reduction in income is supported by a correlating reduction in expenditure.

Community development expenditure is under forecast due to seasonal activities; in particular community grant expenditure which was less than budgeted and the VASP project also underspent with work on this project being undertaken next year.

Youth expenditure is less than budgeted due to less activity on the Engage project. This has been re-budgeted in 2016/17.

Dinner Plain – refer to the detailed Dinner Plain operating statement.

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Dinner Plain detail – year end actual against forecast

	YTD Actuals	YTD Forecast	YTD Variance	YTD Variance
	\$	\$	\$	%
Dinner Plain				
Income				
4.16 Dinner Plain Rates and Charges				
1601 Dinner Plain Rates & Charges	(1,299,083)	(1,299,066)	17	(0%)
1602 Dinner Plain Waste & Recycling Rates	(306,589)	(307,441)	(852)	0%
4.16 Dinner Plain Rates and Charges Total	(1,605,672)	(1,606,507)	(835)	0%
4.17 Dinner Plain Management				
1605 Dinner Plain Village Services	(66,044)	(60,253)	5,791	(10%)
4.17 Dinner Plain Management Total	(66,044)	(60,253)	5,791	(10%)
9.19 Recreational and Other Renewal				
1978 CFA Fire Access Trail at Dinner Plain	(19,170)	(19,170)		
9.19 Recreational and Other Renewal Total	(19,170)	(19,170)		0%
Income Total	(1,690,886)	(1,685,930)	4,956	(0%)
Expenditure				
4.16 Dinner Plain Rates and Charges				
2701 Dinner Plain Marketing	117,800	89,614	(28,186)	(31%)
2702 Bus Services	188,465	186,000	(2,465)	(1%)
2708 Dinner Plain Events	53,300	54,000	700	1%
2709 Snow Clearing	126,673	128,222	1,549	1%
2710 Dinner Plain TV	9,156	9,156		0%
2711 Snow Grooming	51,951	62,229	10,278	17%
2717 Employee costs - Dinner Plain	45,195	60,260	15,065	25%
4.16 Dinner Plain Rates and Charges Total	592,540	589,481	(3,059)	(1%)
4.17 Dinner Plain Management				
2703 Resort Maintenance	94,780	83,702	(11,078)	(13%)
2704 Waste Management Dinner Plain	256,185	252,400	(3,785)	(1%)
2706 Public Facilities	44,099	86,737	42,638	49%
2707 Council Administration	427,965	460,677	32,712	7%
2903 Transfer to Dinner Plain Reserves	18,534	-	(18,534)	
4.17 Dinner Plain Management Total	841,563	883,516	41,953	5%
9.12 Plant and Motor Vehicles Renewal				
3622 Renewal - Dinner Plain Equipment	-	-		0%
9.12 Plant and Motor Vehicles Renewal Total	-	-		0%
9.13 Road Renewal				
3005 Renewal projects Dinner Plain	45,242	27,568	(17,674)	(64%)
9.13 Road Renewal Total	45,242	27,568	(17,674)	(64%)
9.16 Footpath renewal				
3644 Castran Corner	73,120	64,000	(9,120)	100%



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	YTD Actuals	YTD Forecast	YTD Variance	YTD Variance
	\$	\$	\$	%
9.16 Footpath Renewal Total	73,120	64,000	(9,120)	100%
9.19 Recreational and Other Renewal				
3647 CFA Fire Access Trail at Dinner Plain	22,886	20,401	(2,485)	100%
9.19 Recreational and Other Renewal Total	22,886	20,401	(2,485)	100%
9.39 Recreation and Other New				
3105 New projects Dinner Plain	34,014	47,270	13,256	100%
3636 Gravity Adventure Park Dinner Plain	71,176	63,447	(7,729)	100%
3642 Dinner Plain Oval Feasibility Study	10,345	9,300	(1,045)	100%
9.39 Recreation and Other New Total	115,535	120,017	4,482	100%
Expenditure Total	1,690,886	1,704,983	14,097	1%
Net Income/Expenditure	-	19,053	19,053	100%

Dinner Plain detail – year end actual against budget

	Year End Actual	Original Annual Budget	YTD Variance	YTD Variance
	\$	\$	\$	%
Dinner Plain				
Income				
4.16 Dinner Plain Rates and Charges				
1601 Dinner Plain Rates & Charges	(1,299,083)	(1,300,618)	(1,535)	0%
1602 Dinner Plain Waste & Recycling Rates	(306,589)	(307,026)	(437)	0%
4.16 Dinner Plain Rates and Charges Total	(1,605,672)	(1,607,644)	(1,972)	0%
4.17 Dinner Plain Management				
1605 Dinner Plain Village Services	(66,044)	(59,352)	6,692	(11%)
4.17 Dinner Plain Management Total	(66,044)	(59,352)	6,692	(11%)
9.19 Recreational and Other Renewal				
1978 CFA Fire Access Trail at Dinner Plain	(19,170)	-	19,170	(100%)
9.19 Recreational and Other Renewal Total	(19,170)	-	19,170	100%
Income Total	(1,690,886)	(1,666,996)	23,890	(1%)
Expenditure				
4.16 Dinner Plain Rates and Charges				
2701 Dinner Plain Marketing	117,800	65,500	(52,300)	(80%)
2702 Bus Services	188,465	186,000	(2,465)	(1%)
2708 Dinner Plain Events	53,300	60,000	6,700	11%
2709 Snow Clearing	126,673	125,000	(1,673)	(1%)
2710 Dinner Plain TV	9,156	6,000	(3,156)	(53%)
2711 Snow Grooming	51,951	62,325	10,374	17%
2717 Employee costs - Dinner Plain	45,195	60,260	15,065	25%
4.16 Dinner Plain Rates and Charges Total	592,540	565,085	(27,455)	(5%)



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	Year End Actual	Original Annual Budget	YTD Variance	YTD Variance
	\$	\$	\$	%
4.17 Dinner Plain Management				
2703 Resort Maintenance	94,780	83,900	(10,880)	(13%)
2704 Waste Management Dinner Plain	256,185	252,400	(3,785)	(1%)
2706 Public Facilities	44,099	86,800	42,701	49%
2707 Council Administration	427,965	460,777	32,812	7%
2903 Transfer to Dinner Plain Reserves	18,534	(91,226)	(109,760)	120%
4.17 Dinner Plain Management Total	841,563	792,651	(48,912)	(6%)
9.12 Plant and Motor Vehicles Renewal				
3622 Renewal - Dinner Plain Equipment		215,025	215,025	100%
9.12 Plant and Motor Vehicles Renewal Total		215,025	215,025	100%
9.13 Road Renewal				
3005 Renewal projects Dinner Plain	45,242	53,756	8,514	16%
9.13 Road Renewal Total	45,242	53,756	8,514	16%
9.16 Footpath renewal				
3644 Castran Corner	73,120	-	(73,120)	(100%)
9.16 Footpath Renewal Total	73,120	-	(73,120)	(100%)
9.19 Recreational and Other Renewal				
3647 CFA Fire Access Trail at Dinner Plain	22,886	-	(22,886)	(100%)
9.19 Recreational and Other Renewal Total	22,886	-	(22,886)	(100%)
9.39 Recreation and Other New				
3105 New projects Dinner Plain	34,014	64,508	30,494	47%
3636 Gravity Adventure Park Dinner Plain	71,176	-	(71,176)	(100%)
3642 Dinner Plain Oval Feasibility Study	10,345	-	(10,345)	(100%)
9.39 Recreation and Other New Total	115,535	64,508	(51,027)	(79%)
Expenditure Total	1,690,886	1,691,025	139	0%
Net Income/Expenditure	-	24,029	24,029	100%

Dinner Plain operates as a separate business function and all revenue is quarantined to a reserve. This reserve then provides for projects which relate to Dinner Plain.

Dinner Plain marketing expenditure is greater than budget due to a combination of additional expenditure being directed to marketing (as endorsed by Council at the October 2015 Council meeting) of \$53K, as well as unbudgeted funds required to be spent on replacement of TV infrastructure that failed of \$6K.

Dinner Plain renewal - equipment expenditure is under forecast due to the snow blower not being purchased this year. This will not proceed as the existing equipment has been assessed to have a greater useful life.

Dinner Plain employee costs are less than budget due to the position being vacant. An Officer has now commenced and is working 4 days per week on marketing and events for Dinner Plain.

Dinner Plain public facilities expenditure is under spent, partly due to some costs being coded to the resort maintenance account that were budgeted against the public facilities account. The variance is also partly due to the timing as some utilities invoices.

Dinner Plain Council administration is less than forecast due to waiting for the Brandy Creek office lease invoice.

Finance Report – Quarterly Review

Road renewal expenditure is less than forecast and budget due to emergency footpath repairs at Castran Corner taking priority.

Footpath renewal expenditure is for emergency works at Castran Corner. This is unbudgeted work and was to address a public safety risk ahead of the ski season.

Dinner Plain road upgrade expenditure is for the Dinner Plain link road upgrade. This work was renamed and categories to account 3647 CFA Fire Access Track. This project came in slightly under budget.

Dinner Plain new projects is less than budget due to the timing of the mountain bike track master plan works being undertaken. Actual works are not expected to be undertaken until next year.

Gravity adventure park was not budgeted for due to the works for the project being completed at the end of 2015. However invoicing for some work came in during the 2015/16 year.

Dinner Plain transfer to reserve is the net of income and expenditure. The funds required from the reserve were predicted in quarter three.

Assets – capital income – year end actual against budget

	Year End Actual	Original Annual Budget	Forecast Variance	Forecast Variance
	\$	\$	\$	%
Assets - capital				
Income				
9.12 Plant and Motor Vehicles Renewal	(28,186)	(844,994)	(816,808)	97%
9.18 Building Renewal	(18,650)	(8,650)	10,000	(116%)
9.19 Recreation and Other Renewal	(69,170)	-	69,170	(100%)
9.28 Building Upgrade	(336,500)	(443,000)	(106,500)	24%
9.29 Recreation and Other Upgrades	(287,415)	(274,900)	12,515	(5%)
9.39 Recreation and Other New	(210,000)	(47,000)	163,000	(347%)
9.41 Flood Recovery	(205,599)	-	205,599	(100%)
9.5 Projects Grant income	(1,613,456)	(1,059,474)	553,982	(52%)
Total Income	(2,768,977)	(2,678,018)	90,959	(3%)

Plant and motor vehicles renewal income is less than budget as income was forecast to not be received from the sale of the grader, sale of the paveline road maintenance unit and sale of the white fleet.

Building upgrade income is less than budgeted due to a change in strategy on the upgrade of the transfer station in Porepunkah. This was forecast during the quarter 3 review.

Recreation and other new income is greater than budgeted due to income received from a shade sale grant and flood mitigation design income.

Flood recovery income is grant income received from the Eurobin mudslide.

Projects grant income is greater than budgeted due to Council receiving additional Roads to Recovery funding this financial year.

Finance Report – Quarterly Review

Capital Projects summary

Project	Year End Actual	Year End Forecast	Variance		Original Annual Budget	Variance		Explanation
	\$	\$	\$	%	\$	\$	%	
9.11 Office Equipment and Furniture Renewal								
3001 IT Equipment & Office Furniture - Renewal	45,333	61,321	15,988	26%	51,321	5,988	12%	The purchase of the photocopier came in \$10K favourable to budget.
9.11 Office Equipment and Furniture Renewal Total	45,333	61,321	15,988	26%	51,321	5,988	12%	
9.12 Plant and Motor Vehicles Renewal								
3002 Plant Renewal	136,085	455,297	319,212	70%	823,310	687,225	83%	The Paveliner has been ordered, but delivery was not achieved due to delays in both procurement and manufacturing. The tendering process for the grader (forecast cost \$405,000) was started later than planned, and is currently on hold.
3531 Playground Equipment	82,567	89,395	6,828	8%	89,395	6,828	8%	
3622 Renewal - Dinner Plain Equipment	-	-	-	-	215,025	215,025	100%	The purchase of the snow blower was put on hold as the existing equipment was deemed to have an existing useful life.
9.12 Plant and Motor Vehicles Renewal Total	218,652	544,692	326,040	60%	1,127,730	909,078	81%	
9.13 Road Renewal								
3005 Dinner Plain - Road Renewal	45,242	27,568	(17,674)	(64%)	53,756	8,514	16%	
3300 Gravel Resheeting	274,176	242,000	(32,176)	(13%)	250,056	(24,120)	(10%)	Actual exceeds budget as additional funding was secured from the roads to recovery program.
3301 Resealing	851,781	737,000	(114,781)	(16%)	673,200	(178,581)	(27%)	Actual exceeds budget as additional funding was secured from the roads to recovery program.
3602 Renewal - Pavement Rehab Mt Beauty	573,089	500,000	(73,089)	(15%)	215,025	(358,064)	(167%)	Actual exceeds budget as additional funding was secured from the roads to recovery program.
3604 Renewal - Pavement Rehab Multiple	169,320	169,389	69	0%	212,875	43,555	20%	Actual spend is less than budget due to a decision to underspend in pavement rehab in order to fund additional kerb and channel work in Myrtle Street and capitalise on additional funding from VicRoads for this work.
9.13 Road Renewal Total	1,913,609	1,675,957	(237,652)	(14%)	1,404,912	(508,697)	(36%)	
9.14 Bridge Renewal								
3528 Bridge Renewal	103,422	93,322	(10,100)	(11%)	914,424	811,002	89%	The total actual spend on bridge renewal for the 2015/16 FY was \$847,093 versus a budget of \$914,424. However, Harris Lane Bridge renewal remained incomplete at the end of 2015/16 and had the forecast remaining cost been incurred in 2015/16 instead of being carried forward, actual spend would have exceeded budget. The reason for this overspend is Porepunkah Weir actual cost exceeding the original forecast of \$20,000 due to additional scope which did not become apparent until the water was diverted away from the weir. An additional factor contributing to the overspend is the capitalised wages applied to these activities exceeding original expectations.
3631 Kancoona South Rd Bridge	1,206	1,075	(131)	(12%)	-	(1,206)	(100%)	
3632 Merriang Rd Bridge	180,069	160,499	(19,570)	(12%)	-	(180,069)	(100%)	
3633 Freeburgh Bridge	315,912	275,345	(40,567)	(15%)	-	(315,912)	(100%)	
3634 Harris Lane Bridge	185,172	121,349	(63,823)	(53%)	-	(185,172)	(100%)	
3635 Porepunkah Weir	61,312	61,143	(169)	(0%)	-	(61,312)	(100%)	
9.14 Bridge Renewal Total	847,092	712,733	(134,359)	(19%)	914,424	67,332	7%	
9.15 Kerb Renewal								
3306 Kerb and Channel	118,399	114,508	(3,891)	(3%)	64,508	(53,891)	(84%)	Actual exceeded budget due to an additional grant of \$50,000 secured from VicRoads.
9.15 Kerb Renewal Total	118,399	114,508	(3,891)	(3%)	64,508	(53,891)	(84%)	
9.16 Footpath Renewal								
3307 Footpath Renewal	55,710	42,697	(13,013)	(30%)	54,596	(1,114)	(2%)	
9.16 Footpath Renewal Total	55,710	42,697	(13,013)	(30%)	54,596	(1,114)	(2%)	
9.17 Drainage Renewal								
3402 Urban Drainage	17,976	25,000	7,024	28%	27,493	9,517	35%	
9.17 Drainage Renewal Total	17,976	25,000	7,024	28%	27,493	9,517	35%	
9.18 Building Renewal								

Finance Report – Quarterly Review

Project	Year End Actual	Year End Forecast	Variance		Original Annual Budget	Variance		Explanation
	\$	\$	\$	%	\$	\$	%	
3436 Gapsted Community Hall Improvements	12,100	10,591	(1,509)	(14%)	10,680	(1,420)	(13%)	
3617 Renewal - Bright Office Refurbishment	15,397	27,317	11,920	44%	90,634	75,237	83%	Actual spend is less than budget due to delays in finalising the scope, which left insufficient time to complete procurement activities. Implementation has been delayed until 2016/17.
3648 Mount Beauty Library Repairs and Temporary Relocation	51,081	7,092	(43,989)	(620%)	-	(51,081)	(100%)	This work was unbudgeted repair work to the library following storm damage in Mount Beauty in late January.
3649 Mount Beauty Storm Repairs	9,977	-	(9,977)	100%	-	(9,977)	(100%)	This work was unbudgeted repair work to buildings other than the library following storm damage in Mount Beauty in late January.
9.18 Building Renewal Total	88,556	45,000	(43,556)	(97%)	101,314	12,758	13%	
9.19 Recreation and Other Renewal								
3416 Replacement of Bins	36,194	37,357	1,163	3%	37,629	1,435	4%	
3647 CFA Fire Access Trail at Dinner Plain	22,886	20,401	(2,485)	(12%)	-	(22,886)	(100%)	
9.19 Recreation and Other Renewal Total	59,080	57,758	(1,322)	(2%)	37,629	(21,451)	(57%)	
9.1A Waste Renewal								
3618 Baling Equipment - Myrtleford	-	-	-	-	64,508	64,508	100%	Actual spend in less than budget due to a change in strategy for Myrtleford Landfill.
3619 Waste Cell Development	-	-	-	-	591,320	591,320	100%	Actual spend in less than budgeted due to a change in strategy for Myrtleford Landfill.
3620 Rehabilitation - Porepunkah	166,251	132,293	(33,958)	(26%)	347,250	180,999	52%	Actual spend is less than budget due to delays in the design approvals process, which has delayed stage 1 implementation until 2016/17.
3624 Waste Renewal - Buildings	-	-	-	-	16,127	16,127	100%	Actual spend in less than budgeted due to a change in strategy for Myrtleford Landfill.
3625 Wheelie Bin Replacement	56,182	50,000	(6,182)	(12%)	102,137	45,955	45%	Actual spend is less than budget as the uptake of the 360L recycling bin has been lower than forecast.
3629 Myrtleford Greenwaste Pad	2,072	1,847	(225)	(12%)	-	(2,072)	(100%)	
3630 Myrtleford Baling Shed Improvements	58,526	52,171	(6,355)	(12%)	-	(58,526)	(100%)	
3641 HA Porepunkah	14,808	13,200	(1,608)	(12%)	-	(14,808)	(100%)	
9.1A Waste Renewal Total	297,839	249,511	(48,328)	(19%)	1,121,342	823,503	73%	
9.23 Road Upgrade								
3400 Railway Ave / Mill Rd / Church St intersection	44,030	39,249	(4,781)	(12%)	20,000	(24,030)	(120%)	Actual spend exceeds budget because work completed during 2014/15 was not invoiced before the end of the FY, and this amount was not carried forward.
3603 Bright - Alpine Better Places - Mafeking Square	-	20,000	20,000	100%	107,513	107,513	100%	Actual spend is less than budget due to the development of a revised design for Mafeking Square, which delayed implementation works until 2016/17.
3605 Upgrade - Guardrail	49,172	49,172	(0)	(0%)	64,508	15,336	24%	Actual spend is less than budget as better prices were achieved for the work than forecast.
9.23 Road Upgrade Total	93,203	108,421	15,218	14%	192,021	98,818	51%	
9.26 Footpath Upgrade								
3644 Dinner Plain - Balustrade at Castran Corner	73,120	64,000	(9,120)	(14%)	-	(73,120)	(100%)	This was unbudgeted works to address safety concerns arising from deteriorating concrete footpath at Castran Corner.
9.26 Footpath Upgrade Total	73,120	64,000	(9,120)	(14%)	-	(73,120)	(100%)	
9.27 Drainage Upgrade								
3415 Rural Road Drainage	150,708	161,269	10,561	7%	161,269	10,561	7%	
3601 Upgrade - Urban Road Drainage	59,986	62,000	2,013	3%	66,658	6,672	10%	
9.27 Drainage Upgrade Total	210,694	223,269	12,575	6%	227,927	17,233	8%	
9.28 Building Upgrade								
3361 Lakeview Childcare Centre Upgrade	744,705	760,539	15,834	2%	483,807	(260,898)	(54%)	Actual spend exceeds budget as an additional unbudgeted amount of \$283,000 for the stage 2 scope was endorsed by Council in November 2015.
3516 Mount Beauty Library Redevelopment	48,443	38,224	(10,219)	(27%)	418,224	369,781	88%	Actual spend is less than budget as the project was placed on hold whilst a strategic review of the library location was completed.

Finance Report – Quarterly Review

Project	Year End Actual	Year End Forecast	Variance		Original Annual Budget	Variance		Explanation
	\$	\$	\$	%	\$	\$	%	
3613 Upgrade Porepunkah transfer station	43,746	28,050	(15,696)	(56%)	188,147	144,401	77%	Actual spend is less than budget due to a change in strategy on the upgrade of the transfer station.
3614 Myrtleford Library Hub	23,045		(23,045)	(100%)		(23,045)	(100%)	This was unbudgeted work to capitalise on an opportunity to secure the library hub operations in Alpine Shire.
3626 Community Facilities		149,443	149,443	100%	149,443	149,443	100%	Inadvertently included in budgeted.
3638 Bright Office Switchboard Upgrade	28,752	21,503	(7,249)	(34%)		(28,752)	(100%)	This work was unbudgeted and was necessary to address safety issues with the switchboard.
9.28 Building Upgrade Total	888,692	997,759	109,067	11%	1,239,621	350,929	28%	
9.29 Recreation and Other Upgrades								
3350 Walking / Cycling Signage Strategy & Implementation	10,324	10,000	(324)	(3%)	10,000	(324)	(3%)	
3423 Bright Foreshore Project	17,839	20,080	2,241	11%		(17,839)	(100%)	
3517 Mt Beauty Progressing Place - CBD Upgrade	264,843	318,000	53,157	17%	311,733	46,890	15%	Actual spend is less than budget due to incomplete works being carried forward into 2016/17.
3533 Myrtleford Central DD	9,850	8,780	(1,070)	(12%)		(9,850)	(100%)	
3606 Upgrade-Mount Beauty Progressing Place - Lakeside	496,158	592,703	96,545	16%	520,203	24,045	5%	
3607 Upgrade-Alpine Better Places	115,983	104,283	(11,700)	(11%)	82,368	(33,615)	(41%)	Actual spend exceeds budget as costs associated with the preparation of grant funding applications were excluded from the original budget estimates.
3609 McNamara Reserve Netball Court Upgrade	101,502	154,564	53,062	34%	152,668	51,166	34%	Actual spend is less than budget as the work remains incomplete and the final invoice has not been submitted. A decision was taken early in 2016 to select a contractor offering a very well priced tender but who was unable to meet the requested delivery timeframe.
3627 Bright Football Oval Drainage and Turf	8,032	7,160	(872)	(12%)		(8,032)	(100%)	
3628 Alpine Events Centre	77,197	40,324	(36,873)	(91%)		(77,197)	(100%)	This was unbudgeted work resulting from a successful grant application to develop the Alpine Events Centre.
3639 Rotary Park Sewer Connection	37,703	3,075	(34,628)	(1126%)		(37,703)	(100%)	This was unbudgeted work to connect the Rotary Park toilets into the nearby sewer. It was necessary to address concerns about the frequency with which the septic tank was being emptied, and the potential risk of overflow to nearby park and into the Ovens River.
3640 Mount Beauty Pool Repair	37,861	33,750	(4,111)	(12%)		(37,861)	(100%)	
3642 Dinner Plain Village Green Oval Feasibility Study	10,345	9,300	(1,045)	(11%)		(10,345)	(100%)	
3643 Myrtleford - Nimmo Bridge Beach	19,508	21,000	1,492	7%		(19,508)	(100%)	
3645 Alpine Community Plantation Grant	16,827	15,000	(1,827)	(12%)		(16,827)	(100%)	
9.29 Recreation and Other Upgrades Total	1,223,972	1,338,019	114,047	9%	1,076,972	(147,000)	(14%)	
9.33 Road New								
3526 Kerb & Channel Construction	27,484	38,500	11,016	29%	25,000	(2,484)	(10%)	
9.33 Road New Total	27,484	38,500	11,016	29%	25,000	(2,484)	(10%)	
9.36 Footpath New								
3429 Harrierville Shared Path	9,614	24,474	14,860	61%	27,000	17,386	64%	Actual is less than budget as the planned scope of works was delivered within budget, and there was a transfer from the recreation reserve which had not been budgeted.
3505 Footpaths & Tracks and Trails Infrastructure	135,809	217,952	82,143	38%	225,025	89,216	40%	Actual is less than budget as a result of procurement delays, and a number of stakeholder issues which arose after award and had not been adequately addressed during the design.
9.36 Footpath New Total	145,423	242,426	97,003	40%	252,025	106,602	42%	
9.38 Building New								
3616 Myrtleford Holiday Park	287,064	327,948	40,884	12%	327,948	40,884	12%	Actual is less than forecast as the start of design work for the drainage improvements and hardstands was delayed.

Finance Report – Quarterly Review

Project	Year End Actual	Year End Forecast	Variance		Original Annual Budget	Variance		Explanation
	\$	\$	\$	%	\$	\$	%	
9.38 Building New Total	287,064	327,948	40,884	12%	327,948	40,884	12%	
9.39 Recreation and Other New								
3105 New Projects Dinner Plain	34,014	47,270	13,256	28%	64,508	30,494	47%	Actual is less than budget as progress on the Dinner Plain mountain bike trails was less than forecast due to delays in completing design studies and securing a planning permit.
3515 Alpine Safer Parks Project	61,375	54,710	(6,665)	(12%)	54,370	(7,005)	(13%)	
3536 Mt Beauty Netball Court	16,710		(16,710)	(100%)		(16,710)	(100%)	This was unbudgeted work resulting from a successful grant application.
3541 Sun Smart Shade Sail	81,332		(81,332)	(100%)	12,500	(68,832)	(551%)	Expenditure exceeds budget due to the receipt of additional grant funding of \$60,000, and because capitalised wages were not factored into the budget.
3608 Myrtleford Indoor Sport Stadium Feasibility Study	38,607	30,000	(8,607)	(29%)	43,005	4,398	10%	
3610 Myrtleford Skate Park	174,510	155,560	(18,950)	(12%)	147,716	(26,794)	(18%)	Actual spend exceeds budget due to additional minor concreting scope which was not identified as necessary until late in the project delivery, and due to capitalised wages not being factored into the budget.
3612 Ground Water Entitlement	38,911		(38,911)	(100%)		(38,911)	(100%)	This is an unbudgeted item to secure additional groundwater entitlement for the Bright Splash Park. Water usage exceeds forecast as the agreed operating hours of the park are longer than originally anticipated due to the success of the park.
3636 Gravity and Adventure Park Dinner Plain	71,176	63,447	(7,729)	(12%)		(71,176)	(100%)	This is an unbudgeted item. No work was carried out in 2015/16, however invoicing for work in 2014/15 was not completed in time to be captured as 2015/16 expenditure.
3637 Myrtleford - Standish St Floodway Modelling	1,568	1,568				(1,568)	(100%)	
9.39 Recreation and Other New Total	518,201	352,555	(165,646)	(47%)	322,099	(196,102)	(61%)	
9.41 Flood Recovery								
3098 Claimable Storm/Flood Restoration Expenditure	244,863	320,000	75,137	23%		(244,863)	(100%)	This unbudgeted work is unplanned emergency storm/flood restoration expenditure.
9.41 Flood Recovery Total	244,863	320,000	75,137	23%		(244,863)	(100%)	
Total	7,374,963	7,542,074	167,111	2%	8,568,882	1,193,919	14%	



Conclusion

Council has ended the financial year with a deficit, however this was derived due to \$1.7 million of the Financial Assistance Grants being received in the prior year. If Financial Assistance Grants were received in the year to which they relate Council would have derived a profit of \$1.5 million.



MINUTES

MEETING: Audit Committee Meeting No: 1
HELD: Tuesday, 26 July 2016 at 1.00pm
LOCATION: Council Chambers, Bright Office

IN ATTENDANCE:

Members:

Mark Anderson
Sue Lebish
Sinead Ryan
Jane Shepherd
Cr Peter Roper
Cr Tony Keeble – arrived 1.15pm

Officers:

Dave Barry, Chief Executive Officer
Trevor Britten, Director Corporate Performance
Charlie Bird, Director Assets
Leanne Williams, Manager Corporate

Vision Statement:

*The Alpine Shire provides outstanding opportunities
for its residents and visitors through sustainable growth
in balance with the natural environment.*



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1. INTERIM CHAIR

The Chief Executive Officer assumed the role of Interim Chair to deal with Items 2 to 5 of this Agenda.

2. WELCOME

The Audit Committee extended a welcome to the two new independent members Jane Shepherd and Sinead Ryan.

3. APOLOGIES

Nil

4. DECLARATION OF CONFLICT OF INTEREST

Nil

5. NOMINATION AND RECOMMENDATION OF CHAIR

The Alpine Shire Council Audit Committee Charter 2015 sets out the requirements for the appointment of the Chair of the Audit Committee.

Section 3 of the Charter stipulates that:

*"The Alpine Shire Council will appoint the Audit Committee Chair.
The Audit Committee will nominate and recommend to Council a Chair each year.
The Chair of the Audit Committee must be an independent member."*

The Chief Executive Officer will call for nominations for Chair of the Audit Committee and conduct a vote if more than one nomination is received.

The Chief Executive Officer called for nominations for Chair of the Audit Committee. Sue Lebish nominated for the role. There were no further nominations.

RECOMMENDATION

That Sue Lebish be recommended to Council for appointment to the role of Chair of the Audit Committee for 2016/2017.

Moved: S Lebish

Second: M Anderson

Carried

The Chief Executive Officer vacated the role of Interim Chair and the Chair elect assumed the role of Chair.

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

RECOMMENDATION

That the Minutes of Audit Committee Meeting No: 1 held on 23 February 2016 be confirmed.

Moved: Cr Roper

Second: S Lebish

Carried

Attachments

6.1 Minutes of Audit Committee Meeting, 23 February 2016

7. STANDING ITEMS

7.1 Progress of Action Sheet

INTRODUCTION

The Audit Committee action sheet is a register of all Audit Committee resolutions and requests that require a subsequent action to be implemented. This report provides an update on the progress and status of the actions.

RECOMMENDATION

That progress of the Action Sheet be noted.

Moved: M Anderson

Second: S Ryan

Carried

Attachments

7.1 Audit Committee Action Sheet

7.2 Strategic Risk Progress Report

INTRODUCTION

The Alpine Shire Council Risk Assessment Report 2014 was prepared at the request of the Audit Committee. The purpose of the review was to assist in determining the high risk areas within Council to assist in prioritising the controls and actions to manage the risk. This report provides an update on the progress on the outstanding actions.

The Manager Corporate provided a verbal update on the outstanding items.

RECOMMENDATION

That progress of the Strategic Risk Progress Report be noted.

Moved: Cr Roper

Second: J Shepherd

Carried

Attachments

7.2 Strategic Risk Assessment Progress Report

7.3 Business Arising from Previous Meeting

Councillor Expenses – M Anderson

M Anderson asked about the status of the Councillor expense report. The Manager Corporate updated the Committee explaining that the Councillor expense report was provided to the Finance Committee in June 2016 and was subsequently adopted by Council in July. The Councillor expense report will now form part of the Quarterly Finance Report.

8. OFFICER REPORTS

8.1 Dinner Plain Audit Report

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Manager Corporate

INTRODUCTION

Council recently commissioned an independent audit and sought legal advice on its declaration and administration of the Dinner Plain Special Rate under the requirements of the *Local Government Act 1989*. This report provides an overview of the audit and legal advice and the recommendations of the audit.

RECOMMENDATION

That the Dinner Plain Special rate and Operations Review, May 2016, be noted.

Moved: S Ryan

Second: Cr Keeble

Carried

BACKGROUND

Council declares a Dinner Plain Special Rate each year under section 163 of the *Local Government Act 1989*. This is in addition to the general rate that applies across the Shire. Under the Act, the proceeds of the special rate can only be used for the provision of services or works that benefit Dinner Plain ratepayers and residents.

Ratepayers of Dinner Plain had raised concerns about how Council administers and manages the special rate.

Audit

Council sought quotes from three registered company auditors and appointed Crowe Horwath to undertake an audit of the Dinner Plain operations.

The scope of the audit was to:

- Agree the operating statement of Dinner Plain income and expense accounts for the period 2004 to 2015 to Council's general ledger;
- Agree Council's chart of accounts to ensure completeness of Dinner Plain accounts captured within the operating statement;
- Agree the general rate and special rate against Council's minutes and adopted annual budget and the rate actually struck;
- Agree the Dinner Plain reserve in Council's financial statements to Council's general ledger for the period 2004 to 2015;
- Audit of Dinner Plain reserve to determine if it is overstated, understated or as depicted in the financial statements;
- Review of legal advice received by Council to ensure that the special rate has been applied in accordance with the *Local Government Act 1989*;
- Review interest matters in relation to the special and general rates; and
- Audit the administration/internal charge costed to Dinner Plain.

The audit made three recommendations and two performance improvement observations:

Recommendations

Audit Recommendation	Management Response															
<p>Consistently apply increases using the rate in the dollar rather than percentages and be mindful of the use of consistent rounding protocols</p> <p><i>(Internal audit acknowledges it is not uncommon for Local Government, in a rating scenario to encounter minor rounding issues)</i></p>	<p>In the Council declaration, a rate in the dollar of 0.00387 was declared. In Appendix B page 56 of the adopted 2013/14 Budget, Council also declared a rate in the dollar of 0.00387, however made mention of the Special Rate being 74% of the General Rate. This was considered rounding. Council did not make reference to the 74% in the declaration and therefore does not consider there to be a variance. For the purposes of quantifying the value of 0.15% the table below shows this is considered rounding.</p> <table border="1" data-bbox="868 831 1383 1106"> <thead> <tr> <th>Rate in the dollar</th> <th>CIV</th> <th>Special rate revenue</th> </tr> </thead> <tbody> <tr> <td>0.003380</td> <td>146028000</td> <td>\$493,621</td> </tr> <tr> <td>0.003387</td> <td>146028000</td> <td>\$494,597</td> </tr> <tr> <td colspan="2">Variance</td> <td>-\$976</td> </tr> <tr> <td colspan="2">Average per ratepayer</td> <td>-\$1.87</td> </tr> </tbody> </table> <p>*0.003380 = % uplift 0.003387 = declared</p>	Rate in the dollar	CIV	Special rate revenue	0.003380	146028000	\$493,621	0.003387	146028000	\$494,597	Variance		-\$976	Average per ratepayer		-\$1.87
Rate in the dollar	CIV	Special rate revenue														
0.003380	146028000	\$493,621														
0.003387	146028000	\$494,597														
Variance		-\$976														
Average per ratepayer		-\$1.87														
<p>Strengthen controls surrounding record management to ensure that all necessary supporting documentation is retained and can be located.</p> <p>Improve archiving and filing process for invoices and supporting documentation in terms of Council reinforcing to staff the adoption of a systematic process.</p> <p>Reviews the processes and controls relating to the coding and allocation of suppliers to Business Functions at Council.</p> <p><i>(Most local government financial records such as statements, invoices and receipts are only retained for a period 7 years. In accordance with Council Policy, a total of 120 invoices (36%) prior to 2008/09 were unable to be provided due to destruction in line with Council policy.)</i></p>	<p>Over the last 3 years the budgetary controls have been significantly strengthened with the development of a robust quarterly reporting process and greater scrutiny over invoices and variances.</p> <p>Council has also simplified its chart of accounts to reduce the risk of miss-coding invoices and is working on a Purchase to Pay system that will provide for all invoices to be electronically work flowed and filed.</p> <p>Management acknowledges that there were weaknesses in this area in the past and have taken significant steps to improve this process.</p> <p>To ensure this is monitored closely, a quarterly audit is undertaken of the purchasing process to ensure Council is complying with its Purchasing Policy and this is monitored by Council's Audit Committee.</p>															
<p>Periodically perform a time in motion approach to validate the reasonableness of the allocation of internal administrative costs.</p> <p>Use actual time spent (a timesheet approach) over a nominated period for the next calculation.</p>	<p>-</p>															

Of the three audit recommendations, two were considered to have a low risk rating and the third a medium risk rating.

Performance Improvement Recommendations
Develop a memorandum of understanding on the Dinner Plain business function and make it available to ratepayers
Strengthen the controls relating to the Declarations of the Dinner Plain Special rate

Legal Advice

Council also sought legal advice from Maddocks in relation to the administration of the special rate in accordance with Council declarations and the *Local Government Act 1989*.

The advice from Maddocks is that:

- “1.Council’s operations have been consistent with the various Declarations of the Dinner Plain Special Rate
 the money collected from those who paid the Dinner Plain Special Rate was used for services provided to Dinner Plain ratepayers and residents.
2.Council has acted lawfully in choosing “to keep unspent funds in a reserve “ if it was convenient or more practicable to spend the unspent funds in the next or a future Financial Year”.

KEY IMPLICATIONS AND OPTIONS

Legislative Issues

Compliance with the *Local Government Act 1989*.

COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)	
<i>Theme: Performance Focused Organisation</i>	
Strategic Objective 5.2	To manage resources well to ensure sustainability.
Strategic Objective 5.4	To ensure a high standard of governance.
2016/17 Budget	
Section 7	Rates and Charges
Audit Committee Charter	
Clause 5.1	Financial Report
Clause 5.6	External Audit
Clause 5.5	Internal Audit

CONCLUSION

Council has always held that it has declared and administered the Dinner Plain Special Rate in accordance with the requirements of the *Local Government Act 1989*. The audit and legal advice support Council's position. The audit recommendations identify opportunities for process and control improvements and these are already being actioned.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

Attachments

8.1.1 Dinner Plain Special Rate and Operations Review, May 2016

8.1.2 Legal advice on Dinner Plain Special Rate

8.2 Asset Valuation Report

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Manager Corporate

INTRODUCTION

Australian Accounting Standards require Council to revalue its assets on a regular basis. Council has recently had its land and building assets revalued. This report provides an overview of the revaluation.

The Committee asked questions about the valuation process. The Committee requested a break-up of the asset valuation reserve per category be provided.

RECOMMENDATION

That the revaluation of land and building assets as at 30 June 2016 be noted.

Moved: M Anderson

Second: J Shepherd

Carried

BACKGROUND

The purpose of the revaluation is to assess the value of Council's non-current physical assets including land and buildings for effective asset management and financial reporting.

AASB 116 (paragraph 6) defines fair value as "the amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction".

The land and building assets were last revalued in June 2013 but are reviewed annually to determine if there has been a material change.

Land Assets

Council appointed LG Valuation Services Pty Ltd to undertake the revaluation of land assets as at 30 June 2016. LG Valuation Services also conducted the 2013 revaluation.

The revaluation was measured under the "fair value" approach. The methodology included the inspection and analysis of every sale that occurred in the municipality over the last two years and having regard to the highest and best use of the land.

A total of 116 land assets were revalued at a total value, as at 30 June 2016, of \$20,818,445. This is a \$2,241,681, or 12%, increase on the 2013 value of \$18,576,764.

Building Assets

Council chose to undertake the revaluation of building assets in house. These assets were previously revalued by LG Valuation Services Pty Ltd in 2013.

The revaluation of buildings considered three building components: structure, roof and internal fitout. For each of these components, the replacement and written down values were determined.

A total of 301 buildings and structures were revalued. As at 30 June 2016, they have a total replacement value of \$58,558,827, marginally (<0.1%) higher than the 2013 value of \$58,504,503. The written down value of these assets in 2016 is \$31,115,228, a \$7,527,010 (19.5%) decrease on the 2013 written down value of \$38,642,238.

Included in section 9.6 of the agenda is a copy of the Annual Asset Valuation and Renewal Calculations 2015 report. This report outlines the revaluation methodology utilised for the in house revaluation. The report for the 2016 revaluation is still being finalised in preparation for the auditors visit in August.

KEY IMPLICATIONS AND OPTIONS

Legislative Issues

Compliance with Australian Accounting Standards: AASB 116 Property, Plant and Equipment; and AASB 13 Fair Value Measurement.

Risk Management

Identified Risk	Risk Likelihood (H,M,L)	Impact of Risk (H,M,L)	Strategy to Manage Risk
Material change or misstatement Under or over valuation	M	L	• Annual valuation review
Material change to depreciation	M	L	• As above
Lost and found assets	L	L	• As above

COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)	
<i>Theme: Performance Focused Organisation</i>	
Strategic Objective 2.3	To improve the condition and management of Council's assets.
Strategic Objective 5.2	To manage resources well to ensure sustainability.
2016/17 Budget	
Section 3	Financial Statements
Section 10	Analysis of Operating Budget
Audit Committee Charter	
Clause 5.6	External Audit
Clause 5.5	Internal Audit

CONCLUSION

Council is complying with the requirements of the Australian Accounting Standards Board. The change in valuation this year is \$2,241,681 (12%) and \$54,324 (<0.1%) increase for land and building assets respectively.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

Attachments

8.2.1 Revaluation of Land Assets as at 30 June 2016

8.2.2 Summary of Revaluation of Building Assets as at 30 June 2016

8.3 JMAPP Property Risk Management Audit

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Health Safety and Risk Officer

INTRODUCTION

Council's property assets are insured under the JLT Municipal Asset Protection Plan Discretionary Trust Arrangement (JMAPP) and every 2 years JLT undertake a JMAPP property risk management audit. Council's 2014-2016 audit was conducted on Friday 8 July 2016. This report provides an overview of the audit and the preliminary results.

The Manager Corporate and Director Assets provided an overview of the JMAPP audit. M Anderson requested the Committee be provided with a copy of the last JMAPP audit report (2014) and the final report once received from the insurers.

RECOMMENDATION

That the preliminary results of the JMAPP Property Risk Management Audit 2014-2016 be noted.

Moved: J Shepherd

Second: S Ryan

Carried

BACKGROUND

The JMAPP audit program was extensively reviewed after the 2012-2014 period with a focus on an asset based approach. The 2014-2016 audit examined the effectiveness of Council's property risk management.

The 2014-2016 audit comprised four sections:

1. JMAPP asset inspections
2. Asset records and incident investigation
3. Asset risk management practices
4. Business Continuity management

The audit is performance scored against the criteria of the audit questions and an overall percentage score is given which reflects the Council's performance. A percentage score below 50% results in the Council's performance being presented to the JMAPP Committee for discussion and consideration of follow-up actions.

Council was audited on Friday 8 July 2016.

Section 1 – Asset Inspections

Three assets are inspected for basic property risk exposures such as fire, arson, burglary, vandalism, water/storm damage. The three assets inspected were:

- Pioneer Park Pavilion, Bright
- Bright Community Centre
- Bright Library

Preliminary score = 60/60

Section 2 – Asset Records and Incident Investigations

This section of the audit focuses on record keeping and incident investigation including occupier/user agreements, asset inspections, defect management and incident investigations.

Preliminary score = 28/36

Section 3 – Asset Risk Management Practices

This section focused on asset valuations, master key registers and risk assessment at the design phase of building projects.

Preliminary score = 19/34

Section 4 – Business Continuity Management

Section 4 assessed Council's business continuity policy and program.

Preliminary score = 18/50

The preliminary results given on the day of the audit indicate that Council will score 125 out of a possible 180 points resulting in an audit score of 69%. This is an increase on the 2012-2014 audit score of 55%.

The final report that will be presented to Council will make recommendations for improvement. It is anticipated that these will focus on business continuity, risk assessment of building project designs and asset inspections.

KEY IMPLICATIONS AND OPTIONS

Legislative Issues

Section 76A of the *Local Government Act 1989* requires Council to take out and maintain insurance.

Risk Management

Identified Risk	Risk Likelihood (H,M,L)	Impact of Risk (H,M,L)	Strategy to Manage Risk
Increased insurance premiums	M	M	<ul style="list-style-type: none"> • Prioritise and implement JMAPP audit recommendations
Cancellation of insurance on individual assets	L	M	<ul style="list-style-type: none"> • Regular asset inspections • Prioritise and action defects

COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)	
<i>Theme: Performance Focused Organisation</i>	
Strategic Objective 5.2	To manage resources well to ensure sustainability.
2016/17 Budget	
Section 7	Budgeted Financial Position
Audit Committee Charter	
Clause 5.6	External Audit
Clause 5.5	Internal Audit

CONCLUSION

While the preliminary results given on the day are a pleasing on the previous audit, the final audit report will identify the need to address key areas of business continuity, annual asset inspections and risk assessments at building project design phase.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

Attachments

8.3 JMAPP Audit Questionnaire 2014-2016

8.4 Health and Safety Report

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Health, Safety and Risk Officer

INTRODUCTION

The purpose of this report is to provide the Audit Committee with an overview of Council's quarterly performance in regards to health and safety matters. A detailed confidential report has been prepared and will be circulated separately to the agenda.

The report details the following:

- Reported events for the quarter;
- Health and safety statistics;
- Health and Safety Committee attendance; and
- WorkCover summary.

RECOMMENDATION

That the Confidential 2015/2016 Quarters 3 and 4 Health and Safety Report be endorsed for Council adoption.

Moved: M Anderson

Second: J Shepherd

Carried

BACKGROUND

Alpine Shire Council is committed, so far as is reasonably practical, to ensuring the health, safety and wellbeing of all employees, contractors, volunteers and community members while participating in business or undertakings on its behalf.

Employee Health and Safety - Register of Events

A total of 35 employee health and safety events were reported during Quarters 3 and 4: 15 incidents/injuries; 17 hazard reports and 3 near misses. Quarter 4 saw a significant increase in hazard reports from the Facilities Department as a result of a particular issue at one worksite. This has been assessed and addressed.

Overall the 2015/2016 year saw a total of 62 events reported, a 41 percent increase on 2014/2015 and double the events reported in 2013/2014 and 2012/2013.

Health and Safety Representation

The Health and Safety Committee met once during each Quarter. Quarter 3 saw the highest attendance of Health and Safety Representatives (HSRs) for the year, with five of the six HSRs in attendance.

The Open Spaces Coordinator continues to show support for the committee and the work of the HSRs accepting a standing invitation to attend Committee meeting. He attended both the Quarter 3 and Quarter 4 meetings.

Quarter 4 was the last meeting for the two Community Care Designated Work Group (DWG) representatives with Council ceasing the Alpine@Home (Home and Community Care) service effective 1 July 2016.

Training, Education and Awareness

Training focused on mandatory training for Asset Maintenance employees and emergency management across various worksites and the Health, Safety and Risk Officer completed an incident investigation course.

WorkCover Claims

There were no new WorkCover claims lodged during Quarter 3 however one claim was closed and two claims from previous quarters were still being actively managed.

During Quarter 4 two new claims were lodged and accepted resulting in four active claims. Of the active claims, three were closed during the quarter and one claim will remain open into the 2016/2017 year.

WorkCover Insurance

Worksafe has changed its panel of agents that manage WorkCover insurance registrations and claims effective from 1 July 2016.

Council's previous insurers, QBE Workers Compensation (Vic) Limited, were not reappointed to the panel of agents. As a result, Council's WorkCover insurance registration was transferred from QBE to Xchanging Integrated Services Victoria Pty Ltd on 1 July 2016.

KEY IMPLICATIONS AND OPTIONS

Legislative Issues

Compliance with *Occupational Health and Safety Act 2004*

Compliance with *Occupational Health and Safety Regulations 2007*

Risk Management

Identified Risk	Risk Likelihood (H,M,L)	Impact of Risk (H,M,L)	Strategy to Manage Risk
WorkCover claims management	H	H	<ul style="list-style-type: none"> • Engage external consultant for claims advice, support and management. • Ensure return to work coordinators trained. • Regular reporting to Executive.
Health and safety management	H	H	<ul style="list-style-type: none"> • Further develop and enhance the safety system framework. • Increase attendance at HS Committee. • Provide health and safety training to staff.

COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)	
<i>Theme 5: Performance Focused Organisation</i>	
Strategic Objective 5.3	To support people and business practices
Strategic Objective 5.4	To ensure a high standard of governance
2016/17 Budget	
Section 2.5	Performance focused organisation
Audit Committee Charter	
Clause 5.3	Risk management
Clause 5.7	Compliance
Clause 5.8	Reporting Responsibilities

CONCLUSION

The 2015/2016 Quarters 3 and 4 Health and Safety Report indicates that employee reporting of health and safety events has increased from previous years however there are reasonably consistent seasonal trends in reporting. Attendance at Health and Safety Committee meetings has improved however the designated work groups will require review in 2016/17 due to changes in Council’s services including the loss of Alpine@Home and gaining libraries.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

Attachments

8.4 2015/2016 Quarters 3 and 4 Health and Safety Report - **CONFIDENTIAL**

8.5 Annual Financial and Performance Audit and Report Program

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Manager Corporate

INTRODUCTION

The purpose of this report is to provide an overview of the annual financial audit process for the year ended 30 June 2016.

The Committee requested that the Closing Report be provided to it for the next meeting to discuss with the Auditor.

RECOMMENDATION

That this report be noted.

Moved: J Shepherd

Second: S Ryan

Carried

BACKGROUND

Annual Financial Report

Each year Council is required to prepare Annual Financial Statements in accordance with Australian Accounting Standards Board (AASB) requirements and the *Local Government Act 1989* that are audited in accordance with Australian Accounting Standards.

The financial statements show Council's financial performance, financial position, and cash flows against the previous year, and comprise of:

- comprehensive income statement;
- balance sheet;
- statement of changes in equity;
- statement of cash flows; and
- statement of capital works.

Performance Statements

Performance statements are required to be prepared according to the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

The performance statement comprises:

- sustainable capacity indicators;
- service performance indicators; and
- financial performance indicators.

Financial and Performance Statement Program

WEEK	DATE	REQUIREMENT
Wk 1	18/07/2016	Deadline - year-end close off process for 2015/16 invoices
Wk 2	27/07/2016	Deadline - performance statement data from managers
Wk's 1-3	Late July / early August	Prepare draft financial and performance statements
Wk 4	08/08/2016	Submit draft performance statement to LGV
Wk 5	15/08/2016	Submit draft financial/performance statements to auditor
Wk 6	22-24/08/2016	Audit
	25/08/2016	Review of data by auditors
Wk 7	Late August	Prepare draft annual report
Wk 8	06/09/2016	<i>Audit Committee Meeting</i> Endorse "in principle" annual financial and performance statements Proposed teleconference with auditors
		<i>Council Meeting</i> Adopt "in principle" financial/performance statements Authorise two councillors to certify final financial/performance statement
	08/09/2016	Submit "in principle" financial/performance statements to VAGO
Wk 9	14/09/2016	Notice of Council Meeting to consider annual report
	16/09/2016	Receive VAGO Closing Report
Wk 10	23/09/2016	Receive VAGO Final Management Letter
Wk 11	Late September	Issue of VAGO certificates for insertion in annual report
	30/09/2016	Deadline - submit annual report / financials / performance statement to Minister Local Government
Wk 12	04/10/2016	<i>Council Meeting</i> Adopt annual report / financials / performance statement
-	22/11/2016	<i>Audit Committee Meeting</i> Presentation of VAGO Closing Report and Management Letter

KEY IMPLICATIONS AND OPTIONS

Legislative Issues

- Section 131 of the *Local Government Act 1989* (Annual Report – contents) requires Council to prepare an annual report which contains:
 - Audited financial statements;
 - Audited performance statements; and
 - Audited financial statements against the budget (section 127) known as Standard Statements.
- Section 132 of the *Local Government Act 1989* (Annual Report - Preparation) requires Council to submit an annual financial report which is audited.
- Division 2 of the *Local Government (Planning and Reporting) Regulations 2014* prescribe the performance statement contents and form.
- Part 3 of the *Audit Act 1994* requires Council’s auditors to prepare a report on the financial statements.

Risk Management

Identified Risk	Risk Likelihood (H,M,L)	Impact of Risk (H,M,L)	Strategy to Manage Risk
Change in accounting standards	H	L	<ul style="list-style-type: none"> • Continuous liaison with auditors • Receive updates from industry bodies including FinPro and Institute of Chartered Accountants. • Regular staff training
Change in legislation	M	L	<ul style="list-style-type: none"> • Continuous liaison with auditors. • Receive updates from industry bodies including FinPro and Institute of Chartered Accountants. • Regular staff training
Error in financial statements	H	L	<ul style="list-style-type: none"> • Financial statements are audited. Any errors will be amended. • Council has year-end controls and reconciliations in place to minimise the risk of errors occurring

COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2016 Review)	
<i>Theme: Performance Focused Organisation</i>	
Strategic Objective 5.2	To manage resources well to ensure sustainability.
Strategic Objective 5.4	To ensure a high standard of governance.
Audit Committee Charter	
Clause 5.1	Financial Report
Clause 5.6	External Audit
Clause 5.5	Internal Audit

CONCLUSION

The program for preparation and submission of the annual financial and performance statements is consistent with previous years however the dates are dependent on the auditors and VAGO. The deadline of 30 September 2016 for submission of the final annual report to the Minister Local Government is not negotiable.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

Attachments

Nil

9. FOR INFORMATION ONLY

9.1 2016/2017 Annual Budget - Adopted

Refer Attachment 9.1

9.2 2013-2017 Council Plan – 2016 Review

Refer Attachment 9.2

9.3 2015/2016 Quarter 3 Finance Report

Refer Attachments 9.3 – Quarter 3

9.4 2015/2016 Quarters 3 and 4 Invoice Audits

Refer Attachments 9.4.1 and 9.4.2 – Quarter 3

Refer Attachments 9.4.3 and 9.4.4 – Quarter 4

Please note that the invoice selection process was changed between the Quarter 3 and Quarter 4 audits. The selection process has been modified from a purely random selection to a targeted random basis. The modification excludes payments under \$1000 and investment and payroll related payments. Selection is then on a weighted by dollar amount random basis ie. a \$50,000 payment is 50 times more likely to be chosen than a \$1,000 payment.

9.5 VAGO Interim Management Letter Year Ending 30 June 2016

Refer Attachments 9.5

9.6 Annual Asset Valuation and Renewal Calculations 2015

Refer Attachments 9.6

This report outlines the revaluation methodology utilised for the in house revaluation of Council's assets. The report for the 2016 revaluation is still being finalised in preparation for the auditors visit in mid-August 2016.

9.7 IT Disaster Recovery Plan

Refer Attachments 9.7

The attached IT Disaster Recovery Plan includes notes post the disaster recovery execution on 29 September 2015.

10. GENERAL BUSINESS

10.1 Organisational Update

An organisational update was provided to the independent members as part of their induction prior to the Committee meeting. No further update required.

10.2 Internal Audit Program

The Manager Corporate provided an overview of how the internal audit program has been developed in past years including the risk assessment process. It was requested that management review Council's risks internally and present a report to the November 2016 meeting.

S Ryan suggested an internal review could be conducted around the organisational transformation process that had been completed to determine if there were any gaps in Council's requirement to deliver services. This will be discussed further at the

November meeting as part of the internal risk assessment to be completed by management.

The Committee also recommended a cash handling and credit card audit be conducted and presented to the November 2016 meeting. This was considered appropriate given the implementation of VEND had been implemented for 12 months.

RECOMMENDATION

That a cash handling and credit card audit be completed and presented to the November 2016 Audit Committee meeting.

Moved: S Lebish

Second: S Ryan

Carried

11. NEXT MEETINGS

Special Meeting: 6 September 2016 at 1.00pm

Ordinary Meeting: 22 November 2016 at 1.00pm

12. ATTACHMENTS

- 6.1 Minutes of Audit Committee Meeting 23 February 2016
- 7.1 Audit Committee Action Sheet – *sent under separate cover*
- 7.2 Strategic Risk Assessment Progress Report
- 8.1.1 Dinner Plain Special Rate and Operations Review
- 8.1.2 Legal Advice on Dinner Plain Special Rate
- 8.2.1 Revaluation of Land Assets as at 30 June 2016
- 8.2.2 Summary of Revaluation of Building Assets as at 30 June 2016
- 8.3 JMAPP Audit Questionnaire 2014-2016
- 8.4 2015/2016 Quarters 3 and 4 Health and Safety Report – **CONFIDENTIAL**
- 9.1 Budget Report 2016/2017 - Adopted
- 9.2 2013-2017 Council Plan - 2016 Review
- 9.3 2015/2016 Quarter 3 Finance Report
- 9.4.1 2015/2016 Quarter 3 Invoice Audit - Results
- 9.4.2 2015/2016 Quarter 3 Invoice Audit - Results
- 9.5 VAGO Interim Management Letter Year Ending 30 June 2016
- 9.6 Annual Asset Valuation and Renewal Calculations 2015
- 9.7 IT Disaster Recovery Plan

13. MEETING CLOSE

There being no further business the Chair declared the meeting closed at 3.15pm

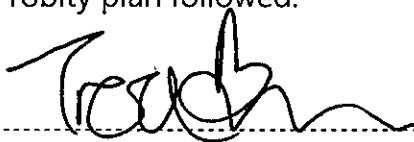
Invitation to Tender No: CT16/032**Labour hire and accompanying technology solutions****Probity plan checklist**

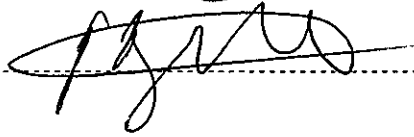
Recommendation	Comply	Comment
<p>A tender evaluation panel should be formed before tenders are issued.</p> <p>All members forming the evaluation panel should be involved in the actual assessment of bids. Council may consider appointing an independent chairperson, and/or other independent members, to the tender evaluation panel to ensure genuine impartiality.</p>	<p>No</p> <p>Yes</p>	<p>The probity plan was received after tenders were issued.</p> <p>Panel members: Jane Shepherd (Independent) Brett Jordan Trevor Britten</p>
<p>All members of the tender evaluation panel should complete and lodge a conflict of interest declaration and confidentiality deed, prior to the commencement of the evaluation process.</p>	<p>Yes</p>	<p>Declarations and Deeds completed, signed and filed</p>
<p>The ITT documents should set out selection criteria, including all factors Council proposes to take into account when evaluating the proposal (eg local sourcing).</p>	<p>Yes</p>	<p>ITT sets out selection criteria (clause 1.11)</p>
<p>All bids should then be evaluated in a systematic manner against the clearly predetermined and disclosed evaluation criteria.</p>	<p>Yes</p>	<p>Refer to confidential Tender Recommendation</p>
<p>All bidders should be accorded equal opportunity and should be held to an equal standard (eg. all bidders, including MomentumOne, must meet the relevant application requirements and should be given equal opportunity to have their applications considered).</p>	<p>Yes</p>	<p>Refer to confidential Tender Recommendation</p>
<p>Council should provide feedback to tenderers at the conclusion of the ITT process – this can pre-empt expressions of concern by unsuccessful bidders particularly in the event MomentumOne is the successful bidder and there are any complaints</p>	<p>Yes</p>	<p>MomentumOne are sole tenderer</p>



Recommendation	Comply	Comment
regarding a perception of advantage accorded to MomentumOne as a subsidiary of Council.		
Council should prepare a tender evaluation report setting out all relevant information including the evaluation criteria, details of the Panel members, the summary of bids and the conclusion reached on the successful bidder. In the event MomentumOne is the successful bidder, the report should clearly outline Council's interest in MomentumOne, and the reasons why it was the successful bidder (which will hopefully address any concerns that it had an inherent advantage as a subsidiary of Council).	Yes	Refer to confidential Tender Recommendation, and Council report
Council must ensure robust record keeping arrangements are in place, including maintaining documentation which demonstrates the processes utilised to identify conflicts of interest, all communications with each bidder, how each bid was evaluated against the criteria and the tender evaluation report. Documentation should be maintained in a secure manner in order that it can be easily accessed in the event of an audit (eg an electronic data room).	Yes	Thorough documentation, stored in electronic file
After the tender has been awarded, details of the contract should be published in a publicly available online contract register.	Yes	This will be done after the contract has been awarded

Probity plan followed:





Trevor Britten

Brett Jordan

26 August 2016

26 August 2016

Submitter name	Submitter issue	Council's response	Submitter response
Former Ovens Crossing Inn, 6938 Great Alpine Road, Porepunkah	Dispute over historical significance of house – National Trust say hotel demolished yet citation says it exists.	Delete house pending further investigations.	Agreed to further investigation including site visit.
Tobacco workers cottages, 776 Buckland Valley Road, Buckland	Doesn't want house listed due to potential maintenance concerns. Also doubts about significance of houses and the fact that there is nothing comparable. This was raised in Moira Shire Planning Panel Report and the member asked the Heritage Adviser to provide comparable examples.	Delete houses pending further investigations into significance.	Agreed to further investigations.
Former SECV Workshop, 39-45 Bogong High Plains Road, Tawonga South	Former SECV workshop could have maintenance issues and wants to install a suspended ceiling	Referred to Heritage Adviser, Suspended ceiling OK providing crane remains but it does not need to be operable.	Advised concerns been satisfied. OK to put property on Overlay.
(Avalon House) 196, Great Alpine Road, Harrietville	House has had many renovations and the box has been ticked <i>not</i> to include it on the Overlay.	Delete, as house should not have been included.	Agreed and accepted by submitter.
Pine House, 11a Delany Avenue, Bright	Various issues not related to the heritage significance such as increase in rates, resale value and maintenance. Acknowledged the heritage significance of the property.	If go to Panel then the issues raised by the submitter are not likely to be the focus. The focus will be on the heritage significance which the submitter acknowledges. Need to do site visit with Heritage Adviser so he understands the implications of the HO on development proposals he has for the property. Delete the property pending the site visit. Will be the subject of future amendment.	Accepts the house is of heritage significance but unhappy that other matters are not of concern. Agrees with Heritage Adviser site visit.
13 Park Street, Bright	Wanted to undertake repairs to roof and back of house.	Advised this could be done using Council's Heritage Adviser. Delete property pending further information and a site visit from the Heritage Adviser.	Has accepted this and does not want to go to a panel hearing
Sambas Mine, Harrietville	Delete Sambas Mine because if listed likely to cause environmental issues as rehabilitation plan has not been done to ensure site is safe when not operational.	Delete the site from the Overlay. It is bad planning to allow this to go on the Overlay if it will create environmental issues. Further work is required.	Accepted response from Council. Mine operator accepted the outcome and is awaiting a response from Heritage Victoria into his application to go on the Heritage Register.
Various sites	Wants the ability to do routine and emergency maintenance.	Advised planning scheme allows for this through exemptions. Happy for sites to remain on proposed Overlay.	Agreed with Council's response and noted its use with other Councils.
Tawonga Gap, Germantown & Porepunkah Bridges	Wants the ability to do routine and emergency maintenance.	Advised planning scheme allows for this through exemptions but Council will delete the Germantown Bridge as it is part of the arterial network and needs on-going maintenance. Happy for remaining sites to be added to the Overlay.	Agreed with Council's response.

Summit Cairn, MUMC Hut, Staircase Pole Line, Echo Point Shelter, Eurobin Falls, Horn Lookout Shelter at Alpine & Mt Buffalo National Parks Clover Arboretum, Bogong High Plains Road	<ul style="list-style-type: none"> - Wants the ability to do routine and emergency maintenance. - Wants more information on the historical significance of various exotic trees in Clover Arboretum. - MUMC Hut has not been referred to Melbourne University who own the structure. - Eurobin Falls come under the National Parks Act and cover on the Overlay not required 	<ul style="list-style-type: none"> - Advised planning scheme allows for maintenance and emergency works through exemptions and where sites are in a national park they get an exemption from the planning scheme as they operate under the National Parks Act 1975. - Happy for sites to remain on proposed Overlay. - Clover Arboretum site is being deleted as further information is required on its exotic trees. - MUMC Hut to be deleted as it has not been referred to Melbourne University who own the structure. - Delete Eurobin Falls as they come under the National Parks Act and it is a duplication of protection 	Agreed with Council's response.
Kilns at 36/46 Briggs Lane, Myrtleford	Doesn't want the kilns listed due to concerns over maintenance. No query over historical significance of the kilns. Wants to go to panel.	Advised routine maintenance does not require a permit. Council will not go to Panel on one item so it will delete this item and it will become the subject of another amendment.	Agreed with Council's response.
Former Police House, 201 Great Alpine Road, Harrietville	Wants to do renovations to ensure property is habitable. Does not disagree with heritage significance.	Heritage Adviser looked at property with owner and agreed proposed works were acceptable. This was confirmed in writing with the offer that any drawings can be passed to the Heritage Adviser for some free advice into the future if the proposals change. Property to remain on Overlay.	Agreed with Council's response.
163 Myrtle Street, Myrtleford	Wants to do renovations to ensure property is habitable. Does not disagree with heritage significance.	Heritage Adviser (HA) looked at property with owner and agreed proposed works were acceptable. This was confirmed in writing with the offer that any drawings can be passed to the Heritage Adviser for some free advice into the future if the proposals change. Delete pending further discussions with Heritage Adviser and will be the subject of a future heritage Amendment.	Agrees in part with response as argues that he can't find the skilled trades to do the renovations to the house (curved wood work). Further discussions with Heritage Adviser required.
Union Church, 22 Bailey Street, Porepunkah	Church no longer used. 'Committee' set up to manage church with the eventual aim of selling church and its land. Advised they do not own the land. Ownership may be with the Uniting Church.	As Council is unsure of land ownership it has not undertaken the appropriate notification in regard to this item. Therefore investigations into land ownership are required to assist the 'Committee' to understand the land ownership issues. Delete property subject to further investigations unless land ownership is sorted prior to	Agreed with Council's response.

		sending the paperwork to the Minister for Planning for Approval. This item will then become the subject of a future planning amendment.	
Hit and Miss Dredge Hole, Great Alpine Road, Harrierville	Doesn't want dredge hole listed as he says any historical evidence has been taken away when the dredge hole was drained. Has provided photographic evidence of the drained dredge hole.	Referred matter to Heritage Adviser and writer of citation. It was agreed that there is a need to review the existing citation and make further investigations as the original fabric may have been disturbed or removed. The Hit and Miss Dredge Hole may also be listed on the Heritage Database. Delete property subject to further investigations.	Agreed with Council's response to delete the item from the proposed Overlay subject to further investigations.
Hit and Miss Dredge Hole, Great Alpine Road, Harrierville	Doesn't want dredge hole listed as he says any historical evidence has been taken away when the dredge hole was drained. Has provided photographic evidence of the drained dredge hole.	Referred matter to Heritage Adviser and writer of citation. It was agreed that there is a need to review the existing citation and make further investigations as the original fabric may have been disturbed or removed. The Hit and Miss Dredge Hole may also be listed on the Heritage Database. Delete property subject to further investigations.	Agreed with Council's response to delete the item from the proposed Overlay subject to further investigations.
Hit and Miss Dredge Hole, Great Alpine Road, Harrierville	Doesn't want dredge hole listed as he says any historical evidence has been taken away when the dredge hole was drained. Has provided photographic evidence of the drained dredge hole.	Referred matter to Heritage Adviser and writer of citation. It was agreed that there is a need to review the existing citation and make further investigations as the original fabric may have been disturbed or removed. The Hit and Miss Dredge Hole may also be listed on the Heritage Database. Delete property subject to further investigations.	Agreed with Council's response to delete the item from the proposed Overlay subject to further investigations.
Kilns at 7377 Great Alpine Road, Bright	Says kiln not of historical significance as it has been moved and renovated to accommodate a museum as an attachment to it.	Agreed to delete as box ticked on citation that it should not be listed. Another kiln from the same area (Pizzini in Eurobin) located at Rotary Park, Myrtleford is significant and box has been ticked to include it on Overlay as it is a better specimen.	Agreed with Council's response.
Uniting Church 17, Ireland Street, Bright	Advised church roof has been replaced as didn't know about proposed citation done in 2008	Thanked her for notification and advised routine maintenance replacing like for like does not require a permit. No objection to the amendment.	Agreed with Council's response.
All items proposed	No objection	No response required as no objection. Acknowledgement sent.	

Appendix B – Development Plans and Photo Montages

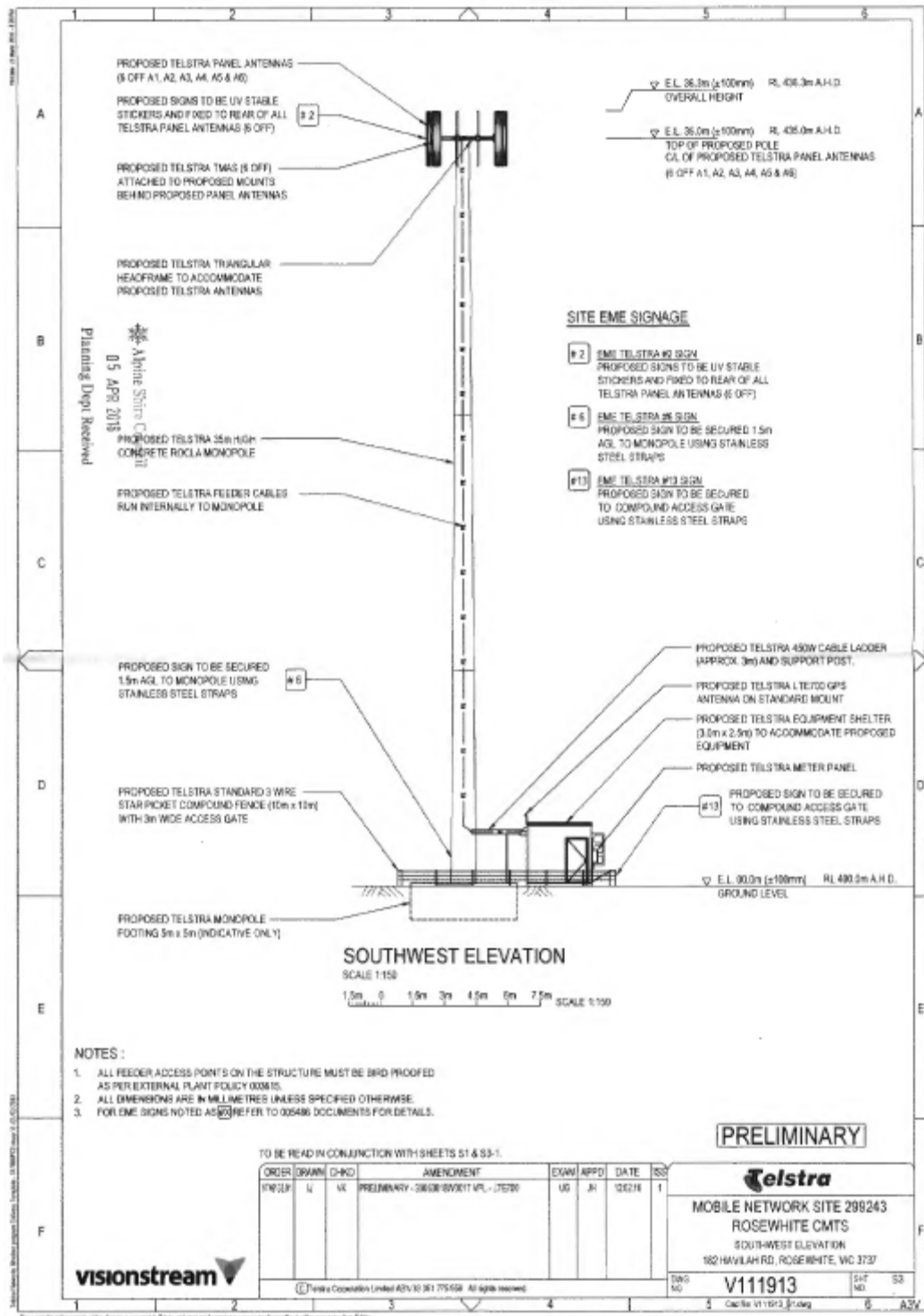


Figure 1: Proposed south-western elevation of the facility

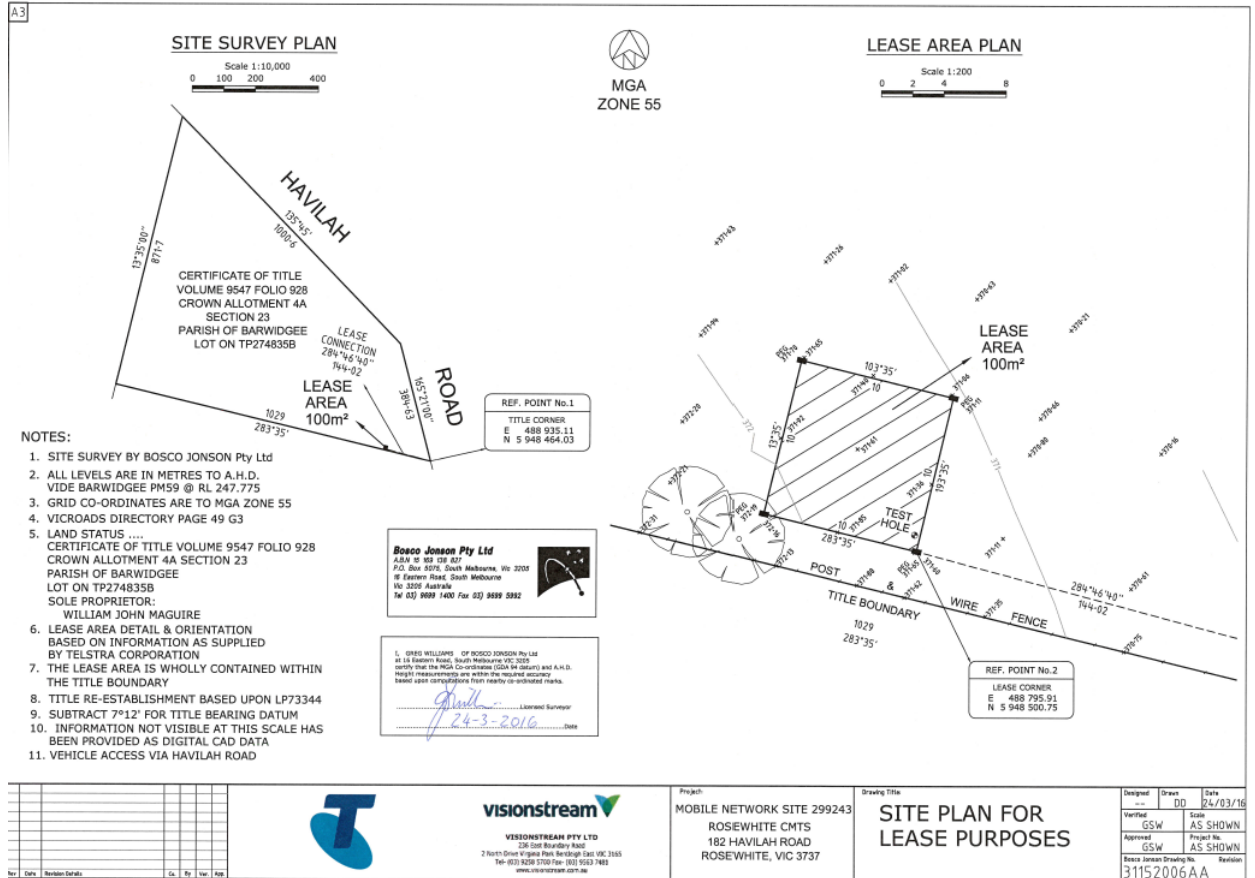


Figure 2: Proposed site plan of the facility

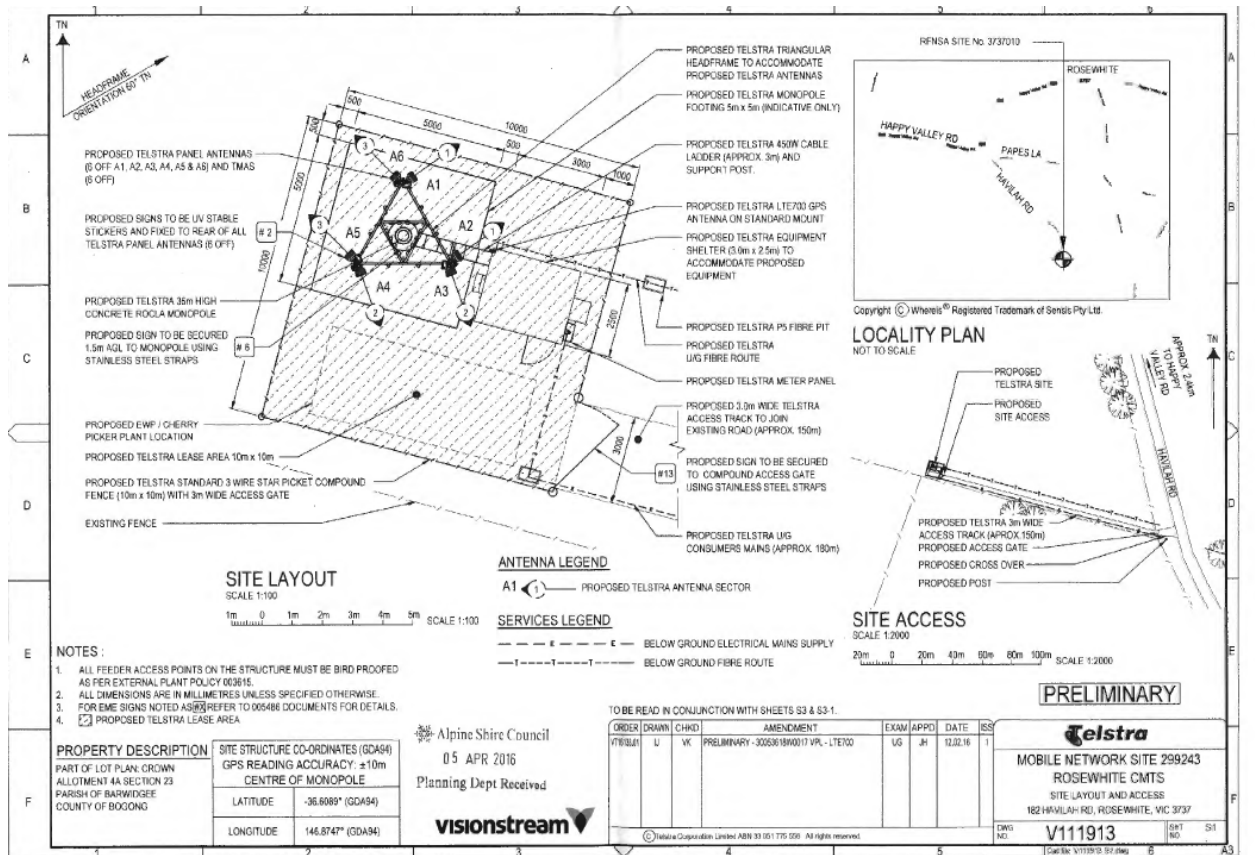


Figure 3: Proposed site layout of the facility



Proposed 35m Monopole Installation - Rosewhite

Indicative view from Havilah Road, approximately 370m from the proposed site looking to the south



Figure 4: Indicative view of proposed facility from Havilah Road looking south



Proposed 35m Monopole Installation - Rosewhite

Indicative view from Havilah Road, approximately 150m from the proposed site looking to the west



Figure 5: Indicative view of proposed facility from Havilah Road looking west

Appendix C: Existing and Proposed Mobile Coverage



Figure 1: Existing Telstra Coverage (Source: Telstra 2016)

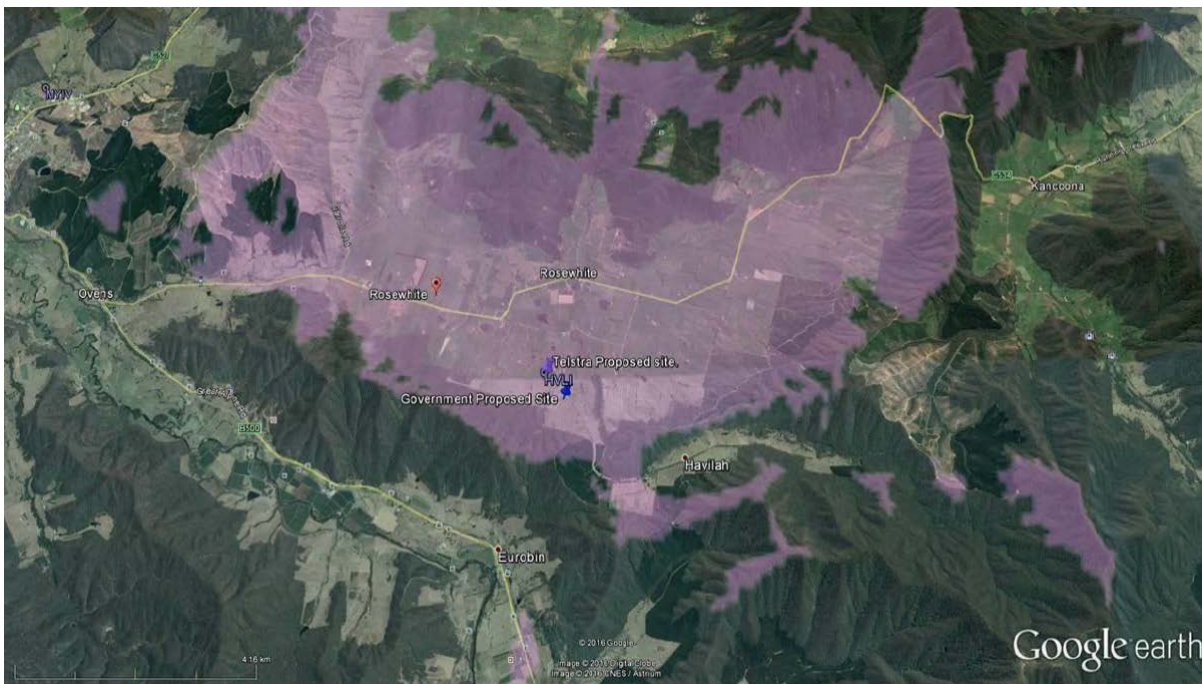


Figure 2: Proposed Telstra Coverage (Source: Telstra 2016)



Dinner Plain Advisory Committee

Meeting: 23 June 2016

*** Please note: minutes are not final until confirmed at the following DPAC meeting.*

MINUTES

Minutes of the Dinner Plain Advisory Committee Meeting held at the Dinner Plain Hotel, commencing 10:00am.

1.WELCOME

Chairperson Leona Turra welcomed the committee, council attendees, and community members in attendance.

PRESENT FROM DPAC:

Leona Turra, Colin McDonald, Gary Battershill, Shelley Holah, David Chlebna and Belinda Trembath

IN ATTENDANCE FROM COUNCIL:

Heather Green – Director Sustainable Development

Elaine Burridge – Manager Community and Economic Development

Leanne Williams – Manager Corporate

Will Jeremy – Manager Asset Development

APOLOGIES:

Lee Rourke

2. GENERAL BUSINESS:

Acceptance of previous minutes from the April 28 DPAC meeting, with one request by Colin to correct reference to him as 'acting chair' to 'co-chair'.



Alpine Shire

3. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Opening weekend event:

There was discussion regarding the opening weekend event – the level of funding provided, the lack of participation and value for money with a private business operating the event. Belinda proposed a Hotham / Dinner Plain Chamber of Commerce so that the two communities would work closer together.

Noted

4. OFFICER REPORTS

4.1 Leanne Williams – Manager Corporate:

Leanne presented the findings of the Dinner Plain audit to DPAC.

- Copies of the report are available to the public on the Alpine Shire Council website and Leanne is happy to take questions.
- Action by Council – Develop a Long Term Financial Plan for Dinner Plain which includes: Sustainable general and special rate projections; Service level requirements; Asset renewal requirements; New asset development and flow on impacts and explore alternative finance systems for quarantining the DP business function.
- This will be developed with the view of implementation for the budget 2017/2018.
- There has been little feedback from ratepayers on the findings of the audit and no issues raised.

Comments on Leanne's presentation:

Various comments from DPAC members were made with the consensus being:

- DPAC needs to draft a response to the audit, accepting the results and publish in the next newsletter.
- The audit has been a good process to go through and confirms that the data DPAC has been receiving has been correct.
- There is concern that in light of the findings of the audit, the “administration charge” could increase to level it should be at;
- There needs to be clarification about where the money in the reserve is spent in the future.
- Any concerns from the community needs to be raised now so that the community can move forward.

Heather: how Dinner Plain is managed is still being determined. The Long Term Financial Plan and strategic pipeline are very important.

DPAC resolution and Action: 1. Advice to be provided to Council that DPAC is satisfied with the outcomes of the audit, 2. DPAC draft a response to the audit for inclusion in the next Dinner Plain newsletter referencing that DPAC are satisfied with the results.



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Action: Develop a Long Term Financial Plan (as referred to above)

4.2 Will Jeremy – Manager Asset Development

Will presented projects delivered in Dinner Plain in 2015/16 and those in the pipeline.

Projects delivered:

- Roads renewal
- Scrubbers End Car Park repairs
- CFA road upgrade (CFA funded)
- Castran Corner upgrade
- MTB Trail planning and vegetation report
- Open Space (Village Green) high level study
- Cattle Grid installation in Dinner Plain Track
- Horse Yards fencing at Crisps Hut
- Street signage materials
- Toboggan slope signage

Pipeline:

- Road renewal
- Scrubbers End car park reseal
- Castran Corner handrail and stonework at DP Hut renewal
- Depot fencing and access control
- MTB trail implementation. Trails 1 & 2 builds to start in 2017
- Strategic projects (toboggan slope access)
- Detailed work - Open Space – Village Green (location study, stakeholder alignment, native vegetation and cultural heritage reports and construction/establishment costs)
- Camping (investigate options)
- Water Tower (investigate public use of water tower as lookout)

Will is seeking feedback on what's in the development pipeline.

Comments:

- It is important projects align with the Master Plan.
- Projects that increase visitation and therefore economy into the village should be prioritised and communicated.
- It is important to confirm if the open space – village green will be suitable for Geebung Polo, both in size and is the space ideal for Polo from a tourism/visitor experience perspective.
- Scoping of camping and water tower projects in the pipeline for 2016/2017 is a good thing.

Heather notes that it is important to recognise that there is nowhere in Dinner Plain that a neighbourhood 'safe-place' can be established no matter what size is proposed for a



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“open space”. The Dinner Plain survey will provide guidance on project priorities as well as special rate services, including the bus with car parking spaces being removed at Mount Hotham.

DPAC Resolution and Action: Will to follow up with Geebung Polo organiser re: suitability of size of space and visitor experience re: open space – village green. Further community consultation on the open space is required.

4.3 Heather Green – Director Sustainable Development

Future of DPAC:

DPAC members and council need to start to think about future of DPAC and if the committee should remain as is or change.

DPAC members provided the following feedback:

- Concerns about an election model as it could end up being popularist rather than merit based;
- Communications between DPAC and the community needs to be improved. Proposed skills-based members of the community to attend meetings based on relevant topics to that meeting.
- Suggestion to go back to a Management Committee.
- Would like a 50% rollover of members to ensure continuity.
- Current membership is three years. A suggested tenure of four years is too long.
- There should be one group to represent Dinner Plain rather than multiple groups like DPAC and DPRBOS.
- Is the community is too small with so many absent rate payers to support a general election model.

DPAC resolution and Action: The above comments be provided to Council in considering the future of DPAC.

Bushfire management:

- Proposes to call a forum on CFA bushfire management for November.

Action: CFA bushfire management forum to be arranged with ratepayers in November, prior to summer.

4.4 Elaine Burridge – Manager Community and Economic Development

Q3 Finance Report:

- Operational expenditure in the third quarter is favourable across a number of areas due to savings identified and timing of activity. It is expected that at year end some areas will remain under spent compared to budget, however, there will be no



Alpine Shire

contribution to the reserve as a result of the additional expenditure (as endorsed by Council at the September and December Council meetings) for additional marketing funds and additional unbudgeted capital works required to be undertaken (replacement of Castran Corner concrete, Scrubbers End car park overlay, village green reports). Employee costs were under budget due to a period of absence in the Dinner Plain Coordinator role after Grant's departure; under budget in office rent as Council has not been invoiced by landlord for rent due for 2014/2015 FY and nil received to date for 2015/2016 FY, despite multiple requests to the landlord.

- Quarterly Finance reports presented to DPAC will be presented consistent with the reports as presented to the Audit Committee and to Council. As such there will be a lapse between the end of quarter and when the report can be presented to DPAC as the reports need to be tabled to the Audit Committee and Council for endorsement before it goes to DPAC.

Belinda is asked for an update on Hotham Airport. She says they have met with Essendon Airport. Services may possibly resume in winter 2017 if operator with Dash 8s found. Dinner Plain community may have an option to underwrite the operation by \$25,000.

Ice Skating:

- Installation of a pop-up ice skating rink was considered for the July school holidays, however, installation of the rink alone was quoted at \$63,000 for 7 operating days. Additional costs required included sound and lighting, power generation for 24hr operation to maintain ice, marquee if needed to protect from weather, security, etc. A shortfall was still envisaged after a conservative estimation of revenue that could be raised from ticket sales. This item requires further investigation and inclusion in the 2017/2018 budget if it is to be booked for 2018 July school holidays.

WiFi:

- DPAC agrees to take it off the agenda as the costs outweigh the benefits and would not provide a benefit to everyone.

It was noted that new tennis nets are needed for the tennis courts.

Action: Responsible Council Officer to order two new tennis nets and assess condition of hire equipment.

4.5 Alia Parker – Marketing and Events Officer

- Dinner Plain had a marketing budget of \$125,000 in 2016/17 and, based on estimates as at the time of the meeting, \$112,733 had been spent with \$12,267 remaining.
- Marketing activity has spanned social media, PR and media famils, outdoor advertising, magazines and newspapers, website, email marketing, Snow Victoria TVC and social media campaign support, Dinner Plain history book.



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- Provided an overview of each of these categories.
- Recent events funded include Daniher's Drive and the Great Alpine Road Marathon.
- An event organiser (BASE in Bright) has been found to bring back the Dinner Plain MTB Enduro and Funduro.
- Funding applications for Sled Dog Challenge, Mile High and Easter have been received.

Meeting Closed: 12.30pm

NEXT MEETING

The date of the next meeting is changed to 8 September 2016. Venue and time to be confirmed.

Alpine Shire Council

MUNICIPAL EARLY YEARS PLAN

2012-2018



Solid foundations for a lifetime

A practical plan to help children and families thrive from birth to eight years

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Introduction

The Alpine Shire Council is pleased to develop a Municipal Early Years Plan that details how Council will support and build opportunities for the children and families in the early years from birth to eight within the municipality. This plan, which has been updated to carry over to the end of 2017, demonstrates Council's understanding and awareness of the importance of the early years and highlights the commitment and support that is to be provided to children and families.

This plan will be reviewed and a new plan developed for 2018 - 2022 using up-to-date data from the Australian Bureau of Statistics and the Australian Early Development Census. The new plan will also incorporate the changes in resourcing, infrastructure, service delivery and community needs which have evolved since the adoption of this plan in 2012.

This document has been developed in accordance with the requirements of both the Victorian Department of Education and Training and the Municipal Association of Victoria and aims to provide a detailed roadmap and action plan to achieve the best possible start for children and families within the Alpine Shire.

Council undertook extensive community consultation involving children, families, educators and service partners. This process ensured local voices were heard and it is these suggestions that underpin this plan.

The major goals of the plan are to:

- Create a holistic approach to building child and family strong communities
- Set the best foundation
- Link and connect services to provide best childhood development outcomes
- Equip and support parents in their child's development
- Support children and families with additional needs
- Encourage safe and healthy practices for our children.

Council's vision 2030

"The Alpine Shire provides outstanding opportunities for its residents and visitors through sustainable growth in balance with the natural environment."¹

Council's mission

The Alpine Shire will:

- Provide leadership and representation
- Foster community spirit through community cohesion and participation
- Encourage best value, customer focused services
- Facilitate sustainable growth and development
- Provide an accessible and accountable system of government.

¹ The Alpine Shire 2030 Community Vision, 2011

What is a Municipal Early Years Plan?

A Municipal Early Years Plan (MEYP) is a local area strategic plan for development and coordination of early education, care and health services, activities and other local developments for young children. A MEYP is tailored to suit local circumstances and is developed by Council to reflect local needs and circumstances.

The plan enables Council to:

- Make more informed decisions in relation to early years
- Develop and better evaluate early years services, activities and facilities delivered by different council departments, and
- Maximise resources and undertake long-term planning for children from birth to eight years.

The plan enables Council to work in partnership with the community to improve outcomes for young children by:

- Increasing support for young children and their families
- Focusing attention on disadvantaged / vulnerable families
- Promoting ease of access to services, and
- Increasing the responsiveness of services and efficient use of other resources by developing service integration and collaboration.

The plan provides a strong basis for cooperation between levels of government, community and both the private and public early years' service sector.

Since the implementation of the 2005 Municipal Early Years Plan, a series of major goals have come to fruition. These include the planning and delivery of

- A \$2.7 million integrated early childhood service 'Alpine View Children's Centre' in Bright which opened in January 2013. This state-of-the-art centre combines Maternal and Child Health, child care and kindergarten services on one site, as well as housing the Bright Toy Library, Bright Playgroup and providing a community space.
- A \$780,000 renovation of Lake View Children's Centre in Mount Beauty was completed in May 2016/ The centre now provides a best-practice facility with increased capacity for the town's youngest residents as well as housing the Bright Toy Library, Bright Playgroup and providing a community space.

The importance of the early years

Brain development

The quality of a child's earliest environments and experiences at different stages of development are critical in determining the brain's architecture. Early development provides the foundation for a person's cognitive, social, emotional, physical and mental health. This in turn, impacts on their educational, economic and personal wellbeing later in life. Supporting children and families in the early years greatly increases children's chances of finding successful pathways that lead to good health and educational outcomes.

Building resilient children

It is said that it takes a whole village to raise a child. The development of healthy social, familial and community networks strengthens social connectedness in the early years. The encouragement of formal and informal relationships that exist in a strong community helps to build resilient children and families. Furthermore this helps to create a self-perpetuating positive cycle.

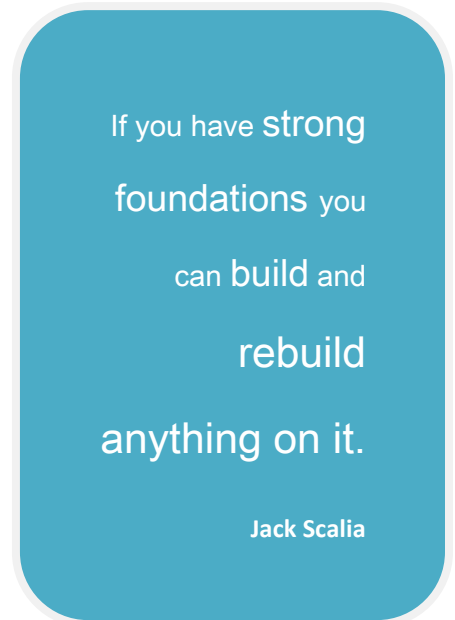
Financial investment

Economic studies such as that undertaken by Heckman and Masterov (2004) suggest that early investment in children, during the pre-birth period up to of eight years of age, reap extraordinary high returns. The yield savings benefit the whole community through improved human capital leading to greater productivity and enhanced social inclusion. Over the long term this results in several positive outcomes including significant reduced public expenditure across an array of social service systems. Another study by Rolnick and Grunewald (2003) specifically details that the investment in preschool early childhood education yields more than \$8 for every \$1 invested. This use of rate of return demonstrates the benefits of the investment compared to others.

By providing high quality early childhood services and infrastructure, the Alpine Shire may also benefit from immediate financial returns. For example new families will be attracted to the Alpine Shire a desirable place to raise their children and build their lives.

Strengthens and builds communities

Children are also important for their future contribution to society—as the next generation of leaders, workers, parents, consumers and members of communities. Their ability to participate fully in society as adults will be largely shaped by their childhood experiences².



² Commonwealth Government, *Investing in the Early Years - A National Early Childhood Development Strategy*, ACT, 2009, p.7.

Policy environment

All levels of government have now recognised the importance of the early years, as demonstrated by the signing of a National Partnership Agreement in 2008. An Early Childhood Development Strategy identifies that by 2020 'all children have the best start in life to create a better future for themselves and for the nation'³. In order to deliver this partnership, a number of strategies and frameworks were developed including:

Universal Access

Universal access is the opportunity for every child to access 15 hours of quality early childhood education per week in the year before they start school by 2013. Alpine Shire Council has conducted Capacity Assessment Reports to ensure effective planning is in place to implement this goal.

The National and Victorian Quality Frameworks for Early Childhood Education and Care

The National Framework describes the principles, practice and outcomes essential to support and enhance young children's learning from birth to five years of age, as well as their transition to school. The framework has a strong emphasis on play-based learning. Learning through play has been identified as an effective method of teaching in terms of social, emotional and academic development.⁴ The child's brain neural pathways are influenced and advanced in their development through exploration, thinking skills, problem solving, and language expression that occur during play episodes.⁵ Even on a global level play is so important to the United Nations that they have recognised it as a specific right for all children.

The Victorian Early Years Learning and Development Framework (VEYLDF), Early Years Learning Framework for Australia (ETLF) and My Time, Our Place: Framework for School Age Care in Australia (MTOF) are aligned and complementary. They are all approved under the National Quality Framework. The VEYLDF is intended to support all professionals who work with children from birth to eight years, including professionals such as Maternal and Child Health nurses.

The Victorian and National Frameworks share the same five learning outcomes agreed by all Australian governments as important for children's development.

The outcomes are:

- children have a strong identity
- children are connected with and contribute to their world
- children have a strong sense of wellbeing
- children are confident and involved learners
- children are effective communicators.

The outcomes provide a shared language for all early childhood professionals and families to use when planning for children's learning and development.

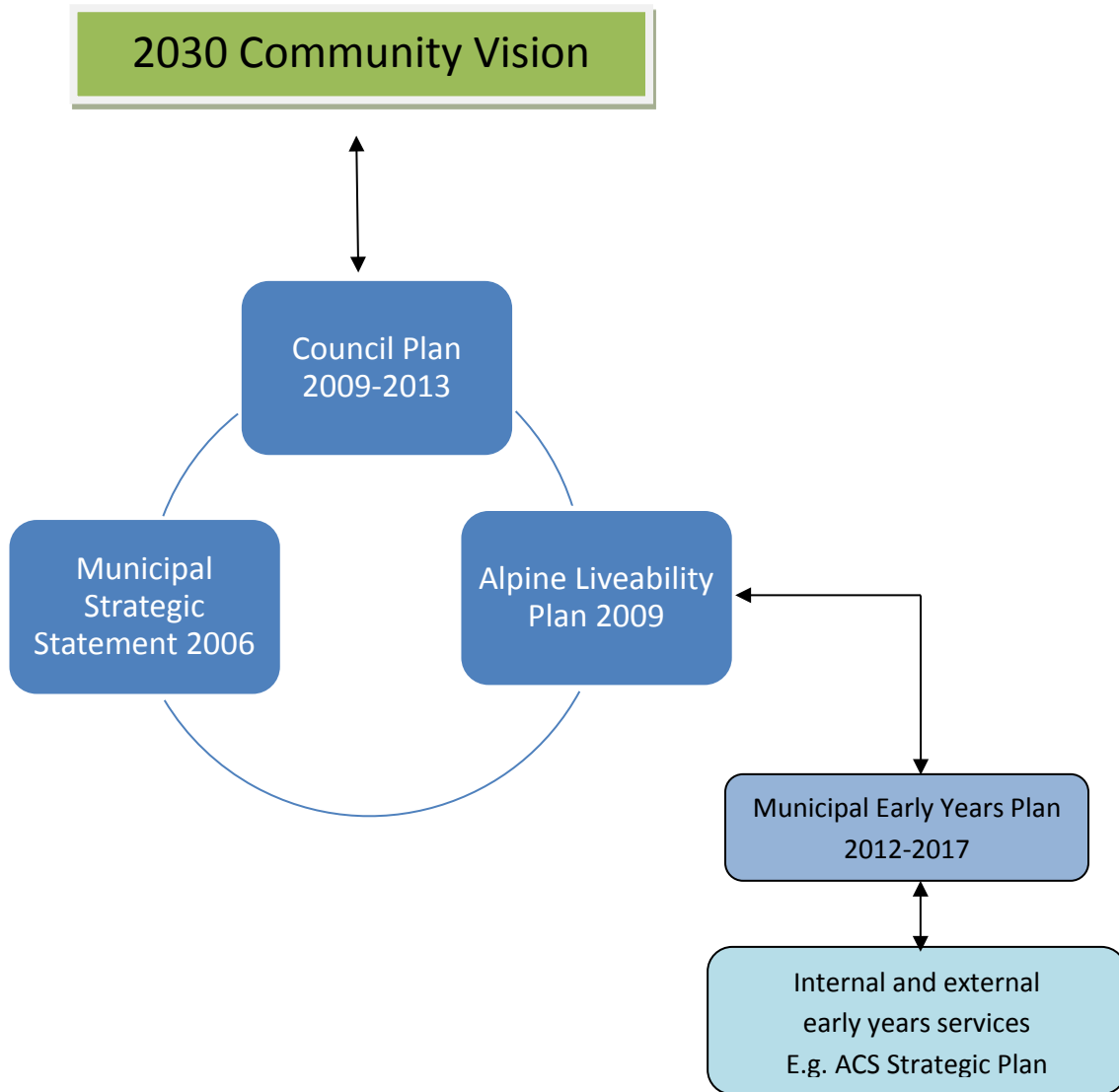
³ Council of Australian Governments (COAG), *Investing in the Early Years: A National Early Childhood Development Strategy, 2009*

⁴ Australian Government, *The National and Victorian Quality Framework for Early Childhood Education and Care, 2012*

⁵ Dietze, B., & Kashin, D. (2011) *Playing and Learning*, Pearson Prentice Hall.

How the MEYP fits with Council’s strategic planning and operational process

Figure 1



Our vision for the early years

By listening to what our families, children and educators have to say about their experiences, we have developed a plan for action that will guide our approach to the early years until the end of 2017. This action plan has been influenced also by key research findings and government policy.

Our mission

To work with families, communities and service providers to give Alpine Children the best possible health, wellbeing and educational opportunities that build solid foundations for a lifetime.

Our vision

For Alpine children to receive equitable access to services and infrastructure with support from committed early years networks.

Our areas of action

1. Creating a holistic approach to building strong child and family friendly communities
2. Setting strong foundations
3. Linking and connecting services to provide best childhood development outcomes
4. Equipping and supporting parents
5. Supporting children and families with additional needs
6. Encouraging safe and healthy practices for children

By looking closely at each area of action and considering the issues and priorities with our communities, we can plan to improve outcomes for children and families in the Alpine Shire over the next five years.

Areas of action

1. Creating a holistic approach to building strong child and family friendly communities.

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome/Explanation
1.1 Effective governance and management of early years' services.	Ensure the needs of children and families are reflected into relevant Council plans.	ASC	ACS, local primary schools.	2012 - 2017	>All sectors of the community are considered and reflected in Council activities, capital works and services
	Ensure early years are included in the establishment of the Alpine Shire Volunteer Strategy.	ACS	All early years' service providers Alpine Health	2012 - 2013	>Completed
	Establish an effective governance structure, vision and philosophy for the Bright Early Years Centre involving all stakeholders.	ACS and ASC		2012/13	>Completed. There is an active Alpine View F&F Group with a 'terms of reference'. There is an effective leadership structure in place at Alpine View and associated layer of meetings.
	Facilitate the cluster management of kindergarten services by Alpine Children's Services.	ACS		2013/14	>This task is in the ACS Strategic Plan 2015-2107 but remains outstanding.
	Facilitate the integration of early years services in Bright, Mount Beauty and Myrtleford.	ASC		Ongoing	>Bright and Mount Beauty completed. Myrtleford planned for 2016-2017 as per the ACS Strategic Plan 2015-2107.
	Formalise tenancy, relationship and usage arrangements with relevant stakeholders in each of the three early years' centres.	ASC		2014	>Bright and Mt Beauty completed (need to formalise with the Mt Beauty Toy Library).
1.2 Introduction of an Early Years Development Officer position in the municipality.	<ul style="list-style-type: none"> Investigate opportunities to sustainably introduce permanent human resources to early childhood development. 	ACS and ASC	ASC DEECD MCHN	2012 - 2013	> No additional resources in this area will be provided

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome/Explanation
<p>1.3 Early childhood development is supported and developed in a coordinated approach ensuring families' and children's views are considered in all decision making.</p>	<p>Develop and lead an overarching Alpine Shire Early Years Networking Group.</p>	<p>ACS</p>	<p>All early years services that cover birth to eight years. Kindergarten Teachers</p>	<p>2012-2017</p>	<p>>There is an effective 0-5 Alpine EY group consisting of ECEC services team leaders and educational leaders, Myrtleford Preschool Director, M&CH Coordinator, ACS GM and ACS Manager of Marketing and Programs.</p>
	<p>Ensure effective kindergarten to school transition programs are delivered across the Alpine Shire.</p>			<p>Ongoing</p>	<p>>There is an effective 0-8 group in the Upper Kiewa Valley and Bright & District. The 0-8 group in Myrtleford is still in its infancy.</p>
	<p>Lead group to deliver professional learning and improvement in service delivery in the early years.</p>			<p>2012-2017</p>	<p>>Achieved. Feedback regarding the transition programs is provided by the P-2 teaching staff to the Kinder staff annually. >Educational Leaders well established at each ECEC service and the Alpine EY group covers this too.</p>
	<p>Establish Alpine Shire Early Years' Conference for Early Years' Educators to be held every two years.</p>			<p>2012-2017</p>	<p>>Achieved. Two very successful conferences held in 2012 and 2014. 2014 conference linkage with Communities That Care Myrtleford (Alpine Health). ACS held a two day conference in 2015 for their educators.</p>
	<p>Ensure children are engaged to express their views. Embed this process into yearly activity and share findings with Early Years Networking Groups within the region.</p>			<p>Ongoing</p>	<p>>Children's views are an integral component of the curriculum at each of the ECEC services. The Seedlings Project has enhanced the engagement of children in the curriculum. The children's voice was included in the ACS Strategic Plan 2015-2017.</p>
	<p>Collate, compare and prepare a detailed report on all findings in preparation for the next MEYP.</p>			<p>2017</p>	<p>>Annual service plans and annual survey results will provide important information for the next MEYP.</p>

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome/Explanation
	Involve community to participate in understanding the needs of local families.			Ongoing	>The F&F Group at Mt Beauty and Bright are an important link between families and the ECEC services. The parent committee at Myrtleford Pres-school also provides an important link between families and the service.
1.4 Implement strategies and events to raise the profile of early years' services in the municipality.	Develop a communications and events plan uniting services to deliver optimum, regular information to children and families.	ACS	All early childhood services ASC MCH service Alpine Health	2013-2016	>ACS produces a series of newsletters throughout the year (involves M&CH). These are distributed to all families attending ECEC services, M&CH family, posted on the ACS and ASC websites. >ACS produces an annual plan for programs and events.
	Work in unison to promote and conduct National, regional and local activities, for example Children's Week.			Annually	>Community events are held across the shire during Children's Work – in partnership between the Libraries, MCH, ACS and Gateway Health. >ACS hosted the Wild Project film in Bright, Mt Beauty and Bright (promoting outdoor play for children). The film was also shown (in partnership with the Bright Scouts and Parks Victoria) to student from Bright P-12, Myrtleford P-12 and St. Mary's PS.
1.5 Lead early years sustainability practices across Victoria.	Council continues to attend the key milestone meetings with Sustainability Accord Project Team.	ASC	Knox City Council, City of Melbourne, Yarra Council, Port Phillip Council.	Ongoing (3 year project)	>Project successfully completed.
	ACS continues to develop framework and participate in pilot.			2012-2015	>Yes. M&CH service also involved.

2. Setting strong foundations

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
2. 1 Families are informed and engaged from birth.	<ul style="list-style-type: none"> Develop collateral (e.g. brochure, web page) on all services available to families in the early years and heavily promote this. 	MCH service	Child First Family Services Wangaratta Hospital Australian Breastfeeding Association Alpine Health	2013-2015	>ASC updated ASC website in 2013. > MCH updated service information on Alpine Shire website. >Information on local services included in the Key Ages & Stages (KAS) Packs, which are distributed to families via MCH services. >The ACS and ASC websites has comprehensive information on local services. The ASC website has been updated to ensure wording is in line with current terminology and the appeal of the page is improved with photos and less text. >MCH service has developed a brochure (2015), distributed to key agencies throughout the shire, such as libraries, Gateway Health, Allied Health Services and GP practices.
	Conduct annual reviews of new mother's group.			Annually	>Last review in August 2013. >A question related to new mother's group introduced into the annual MCH Client Satisfaction Survey (2015).

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
	<p>Explore the need of introducing a father's group program.</p>			<p>2014</p>	<p>>Customer Satisfaction Survey (2014), indicate that over 50% of respondent's answered 'NO' when asked whether partners/husbands would attend a group. Attempts to include fathers into first time parent's group was made in 2014 & 2015. Information sessions on 'sleep' & 'all hazard planning' were offered as evening sessions to promote participation – consistent with survey results, these were poorly attended by fathers.</p> <p>>M&CH new parent's group have a Christmas BBQ that is well attended by fathers.</p>
	<p>Continue to promote benefits of early motherhood services, breast feeding, immunisation and improve participation levels.</p>			<p>Ongoing</p>	<p>>Yes. The Mt Beauty Breastfeeding Support Group has been re-established in 2013.</p> <p>>In 2015 the group's name changed to The Mount Beauty Community Parenting Group to ensure inclusiveness.</p> <p>>Communities Latching onto Breastfeeding health promotion campaign underway (Gateway Health, Alpine Health). This is one aspect of the Central Hume PCP Healthy Eating Plan.</p> <p>>Early Motherhood Service attend First Time Parent Group sessions.</p> <p>>Funds donated by local community organisations for the purchase of an electric breast pump for use within the Alpine Shire. Collaborative effort Alpine Health & ASC.</p>

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
	Review Council-run immunisation program.			2015	> Completed >Council Immunisation Service reviewed in 2015. >MCHN Dee McKerral & Rebecca Sacco successfully completed the Nurse Immuniser course in 2015. >ASC Immunisation schedule card now in MCH home visit pack.
2.2 Provide quality integrated preschool programs.	Plan for the implementation of 15hours of pre-school education (universal access) at ACS and committee run kindergartens.	ACS	Municipal Association Victoria DEECD	2012-2013	>Completed.
	Review transition process across all areas and establish best practice.		Alpine Shire Myrtleford Preschool	Annually	>This is reviewed annually with the K-2 staff.
2.3 Deliver high quality Maternal and Child Health (MCH) services.	Develop a MCH service improvement plan informed by annual survey.	MCH service	Beyond Blue DHS Gateway Community Health	2013/14	> 2013-2014 – MCH/DEECD Service Improvement Plan Completed >2014-2015 MCH/DET Service Improvement Plan to be finalised
	Investigate improvements to the enhanced home visiting service, post-natal depression and other early intervention programs.		Alpine Health		Part of the Early Years Review & service mapping between MCH & Alpine Shire.
	Improve the accessibility and effectiveness of MCH services to families.				>Implementation of the MCH Service brochure.

3. Linking and connecting services to provide best childhood development outcomes

Goal	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
3.1 Early years' facilities meet family needs.	Develop a facilities improvement plan for Myrtleford and Mount Beauty children's centres.	ASC	All early years service providers.	2013/14	>A master plan was developed in 2014 for Lake View Children's Centre. ASC and ACS successfully applied for a grant with the Department of Education & Training for the redevelopment of the centre. The extension to the building for a flexible learning space to include Toy Library and Playgroup is still pending funding from Regional Development Victoria. A master plan for Myrtleford is planned for 2016 (in the ACS Strategic Plan 2015-2017).
	Develop and implement a plan for the completion of the Bright Early Years facility.			2013/14	>Completed.
3.2 Local playgroups have access to additional education and support.	Relocation of the Mount Beauty Playgroup.	ASC MCH service ACS and ASC ACS	Playgroup organisers	2013	>Refer to 3.1
	Celebrate annual Children's Week with other local service providers.			Annually	>Achieved
	Investigate opportunities to dedicate permanent human resources to Parenting Support (to facilitate the delivery of educational programs, in conjunction with MCH service).			2012 - 2017	>No additional resources will be allocated – MCH service will be reviewed to explore capacity to deliver additional services.

	Develop a coordinated approach to support planning and engagement.			2014	>Playgroups are promoted through ACS and ASC websites, thru KASPs and verbally thru M&CH visits.
3.3 Grow toy library memberships in all townships.	Promote toy library to increase integration with other early years' services to encourage membership.	MCH service	ACS All toy libraries Early Years Networking Groups.	Ongoing	>Integrated at Mt Beauty and Bright. This will be included as a priority in the Myrtleford Masterplan. >Toy Library volunteers attend MCH First Time Parent's Group to share information regarding access & membership to the Toy Library service. >Mount Beauty Community Parenting Group invited representatives from the local children services to the Feb 2015 meeting to share information & promote their service.
	Promote usage, benefits (child and environment), and affordability on all early years' websites.			Ongoing	>Yes.

4. Equipping and supporting parents

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
4.1 Early childhood services meet the needs of families in the municipality.	Investigate the viability of establishing an Outside School Hours Care (OSHC) service in Myrtleford.	ACS	St. Mary's College Myrtleford P-12 College	2012	>Completed in 2012.
	Develop a business case for ACS becoming a cluster manager of OSHC services that would include the transfer of management of the Bright OSHC service		Bright P-12 College All primary schools in the municipality.	2012-2017	>ACS plans to open an OSHC program in Myrtleford in July 2015. Pending the success of this program ACS will take on the management of the OSHC programs at Porepunkah and Bright P-12 Schools in 2016
	Continue to support family day care as a viable option for families throughout the Alpine Shire.			Ongoing	>Yes.

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
	Investigate and plan for future development and growth in the municipality and to include child minding arrangements.			2012-2017	>Refer to 3.1. ACS to consider being part of the Nanny Pilot Project.
	Develop a service improvement plan for early childhood services informed by annual survey results.			2012-2017	>This is incorporated into each ECEC service's Quality Improvement Planning.
	Improve and build relationships with all primary schools to support transition from early year's services to school.			2012-2017	>0-8 Networks established in each community. ACS Conference caters for 0-8 educators. >Case planning meetings with CP/school/MCH/ACS educators regarding vulnerable families.
4.2 Parents and families have access to parenting support advice.	Promote programs via networks in collaboration with Alpine Children's Services and other parties.	Ovens and Kings Community Health Service (2014 Gateway Community Health). Alpine Health	All playgroups Toy libraries	2012-2017	>Parenting Evenings were held in conjunction with the ACS Conferences in 2012 and 2014. >ACS hosted a kinesiology session for parents in Bright in 2012, in Mt Beauty in 2014 and Bright in 2015. >A session on 'sustainability and children's development' was held in Bright in 2014. >ACS hosted Wild Project films in April & May 2015 in Mt Beauty, bright and Myrtleford promoting the importance of playing in the outdoors. >Feb 2015 Mt Beauty Community Parenting Group information session (Toy Library, ACS, MCH, Play Group, CWA, High Country Library).

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
	<p>Advocate for the development of improved abridged versions of these programs to make them more assessable to families. Invest and make readily available a parenting resource centre</p>			<p>2012-2017</p>	<p>>MCH in partnership with Gateway Community Health and Communities That Care Myrtleford and Alpine Health, provided Parenting Program 'tasters' in Myrtleford and Bright as part of Children's Week in 2013 where 'Tuning into Kids' and the 'Triple P' programs, including the Telephone Line' were explained to families.</p> <p>>MCH & Gateway Community Health looking to offer 'Mother Goose' Program in Myrtleford.</p>
	<p>Deliver the 'Tuning into Kids' program and plan to implement the 'Tuning into teens' (not part of MEYP).</p>			<p>2012-2017</p>	<p>>Tuning Into Kids: Provided by Gateway Health in partnership with Alpine Health and as part of the Communities That Care Myrtleford Community Action Plan.</p> <p>2014: Bright: 12 participants. Facilitator provided by Alpine Health. Myrtleford: insufficient registrations to run course.</p> <p>2015: Bright: Course to commence May 2015, 16 participants</p> <p>Myrtleford: Course to commence May 2015, 9 participants</p> <p>> Positive Parenting Program & Tuning into Kids is promoted across the shire from ACS, the Triple P Telephone Service is also utilised by Alpine families.</p> <p>>PPP telephone service, Tuning into Kids and Tuning into Teens are also promoted in transition packs that are provided by CTC Myrtleford in partnership with schools, Gateway Health and Alpine Health as part of the Communities That Care Myrtleford Community Action Plan. These transition packs provide information on these programs and have been provided to every child who attended Preparation Year in Myrtleford P-12 College and St. Mary's P.S. in 2013 and 2014.</p>

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
4.3 Facilities and playgrounds are safe and accessible for families to enjoy.	Ensure Council facilities and programs are creating child friendly communities e.g. bike and walking tracks and paths, aquatic facilities, parks and playgrounds etc.	ASC	ACS	2013-2017	>Bike racks for children are available at each ECEC service. > Deacon Avenue (leading up to the ECEC in Bright) has been improved and a foot path has also been added to Deacon Avenue. A path has been constructed joining Alpine View Children’s Centre to the Bright P-12 College.
	Develop and implement a plan to improve car parking and safe access for children at all early years’ facilities.			2013-2017	>The car park at the ECEC in Myrtleford has been improved and in addition the fencing leading to the service has been extended to improve safety to and from the car park. >Staff from Alpine View Children’s Centre are encouraged to park the Bright P-12 College stadium to improve availability of car spaces at the ECEC service. >A 20km/hour speed limited has been implemented on Reserve Drive in Mt Beauty to improve safety of the families arriving and leaving Lake View Children’s Centre.

5. Supporting children and families with additional needs

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
5.1 Increase the profile and further promote MCH services through enhanced home visiting services.	Document the process for families with additional needs to access the enhanced home visiting service, and list options of services provided.	MCH service	ACS	2012-2017	>2014/2105 using the Mapping Tool from the Early Years Plan.
	Develop and/or improve access to specialist paediatric services or better deliver services.		Child First (DHS) Family Services (DHS) ASC Gateway Community		

			Health		Team Leader providing great support.
	Promote awareness of relevant local agencies amongst early childhood professionals.				
5.2 Children with additional needs have access to support and opportunities to ensure they have best quality of life now and into the future.	Teach children skills for everyday living and learning through enhanced model behaviour.	ACS	Education Advisor for Specialist Children’s Services Primary schools	2012-2017	>This is achieved through the Inclusion Support Scheme program (federally funded) and the Kindergarten Inclusion Support Packages (state funded for kindergarten).
	Educators and support staff have access to ongoing training and support to develop strong partnerships with parents and agencies to better deliver services in the area of children with disabilities.		Child First (DHS) Family Services (DHS)	2012-2017	Refer to 5.1
	Liaise with Education Advisor for Specialist Children’s Services to see what programs can be incorporated into daily centre activities.	ASC	SCOPE	2012-2017	>A trust fund has been established to help children with special needs in the Alpine Shire – Alpine Special Kids. >Infant Mental Health Clinics are held biannually and are available for approximately 6-8 families per year. In 2015 there will be 3 x clinics. >The ACS 2014 Conference included sessions on working with children with sensory processing disorders and children who have experienced trauma and brain gym. >The Inclusion Support Facilitator and Preschool Field Officer works with ECEC services to improve program

		Alpine Health			delivery for children with additional needs.
	Improve accessibility in infrastructure planning of community facilities, enabling disadvantaged children equitable access to services and infrastructure.			2012-2017	Any new planned buildings or upgrades to existing buildings take into account universal access. These buildings have to meet design codes to enable universal access for all abilities and ages, Accessibility in infrastructure will be considered during the master planning for Mt Beauty and Myrtleford ECEC services.
	Further implement literacy support programs, such as the Early Literacy Foundation 'Diversity Program' to address low oral language in schools.			2012-2017	
	Advocate and encourages schools and services to participate in the Health programs such as the Achievement program which includes KidsMatter, Friends for life, KEEPS.			2012-2017	>All ECEC services managed by ACS have registered for the Kids Matter program. >Achievement Program for Early Childhood Services: 5 Early Childhood Services have registered for program (Alpine View Children's Centre; Lakeview Children's Centre; Alpine Children's Services; Alpine Family Day Care; Myrtleford Pre-School) 0 (zero) have progressed to coordinated stage Note: the Achievement Program and Kids Matter are universal in nature and do not specifically target children with additional needs. >Kids Matter: Achievement Program for Primary Schools:

					4 Primary Schools have registered (Myrtleford P-12; Porepunkah; Harrietville; Mount Beauty). 0 (zero) have progressed to coordination stage (Achievement Program Data collated from CEIPS and current at 10 April 2015)
5.3 Increase support for families with children with additional needs.	Develop support network for families with disadvantaged children.	ACS	Alpine Health, MCH service	2013-2017	>Interchange North East Branch Support network. >Alpine Special Kids (ASK) Charity. >Local Autism Support Group.
	Bridge the gap for fathers, organise a BBQ day for families in the park.			2013-2017	>2014 & 2015 well attended by fathers

6. Encouraging safe and healthy practices for children

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
6.1 Families and children have access to nutrition, healthy eating and oral health education.	Deliver 'Healthy eating and oral health' (Smiles 4 Miles) programs across all schools and early years centres.	Alpine Health	ACS, MCHN All primary schools Dental Health Services Victoria	2012-2016	>Smiles for Miles is a program for funded kindergarten services. Albury Wodonga Health hold this funding for the Alpine Shire LGA. All eligible services in the Alpine Shire implement this program.

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
	Support primary schools to meet healthy eating and oral health benchmarks within the overarching framework of the Victorian Prevention and Health Achievement Program (the 'Achievement Program').	Alpine Health	O&K	Annually	>Achievement Program for Primary Schools: 4 Primary Schools have registered (Myrtleford P-12; Porepunkah; Harrietville; Mount Beauty). 0 (zero) have progressed to coordination stage (Achievement Program Data collated from CEIPS and current at 10 April 2015)
	Dental nurses to visit all early years centres to educate children on oral health.	ACS		Annually	>Oral Health covered in MCH FTP Groups. Lake View and Alpine View covered by the Smiles for Miles program. Dental nurses visit Mountain View Children's Centre as the service is not eligible for the Smiles for Miles program. >Information provided to families as part of the Key Age & Stages Packs with the M&CH service. Families encouraged to attend the local dental service or the public Dental Clinics in Wangaratta or Wodonga (free for health care card holders and \$31 per visit for other families).
	Implement an oral health education campaign directed at parents	ACS		2012 - 2017	
	Continue accreditation of the Start right, Eat right program across all early years' centres.	ACS		2012 – 2017	Although the program is not current, the ECEC services still operate under the program guidelines.
	Implement the Victorian Prevention and Health Achievement Program in all early years' centres.	ACS		2012 – 2017	This is covered through the educational program at the ECEC services.

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
	Establishment of edible gardens throughout all early years' services and community.			2012 - 2017	<p>>Each ECEC has an edible garden and Bright is in the process of establishing a community garden.</p> <p>>Bright Community Garden Group was formed in 2014 with the goal of establishing a community garden in Bright. Currently setting up governance and sourcing land. Group to be auspiced by Landcare. Alpine Health supporting from community development perspective and as part of the Central Hume PCP Healthy Eating Plan.</p> <p>>Myrtleford Neighbourhood Centre currently working with interested community members to establish a community garden. Alpine Health supporting from community development perspective and as part of the Central Hume PCP Healthy Eating Plan.</p>
6.2 Provide the opportunity for all children to learn to swim.	Provide accessible, accredited lessons at affordable prices.	ASC	VicSwim, All primary schools	2012-2017	>Programs offered across the Shire.
6.3 Encourage active transport.	Develop safe active transport infrastructure across the Shire.	Alpine Shire Council ACS	Schools	2013-2017	<p>>Council budgets \$200,000 to develop cycling and walking tracks across the Alpine Shire annually. These must meet engineering standards to ensure universal safe access.</p> <p>>MCH service organised pram walking in each community (2014 Act Belong Commit funding). In 2015 MCH/AH/High Country Library partnership with volunteer facilitator.</p>
	Develop and implement a 'Walk to school / human bus' program/ ride to school bus – launch with fun.			2013-2017	>No 'Walk to School' programs in the Alpine Shire
	Participation in Ride or Walk days/weeks.			2013-2017	

Goals	Tasks	Responsibility	Potential Partners	Timing	Update/Outcome
6.4 Promote respect for our natural environment.	Upgrade outside play spaces in early childhood services to offer rich sensory experiences; natural settings inclusive of native bio-diversity (plants, trees, shrubs, and habitat).	ACS	ASC	2013-2017	>Yes, working parties at each service with funding committed from the annual ACS budget and actively seeking grant opportunities.
	Implement Seedlings: Sustainability in early childhood framework.			2013-2017	>Yes.
6.5 Families have access to education that will actively encourage and develop safe practices in and around the home.	Promote the use of safe sleeping practices as per the SIDS and Kids Foundation.	MCH service, ACS	VicRoads	Ongoing	>Yes, at MCH first home visit.
	Educate families on the dangers of loose curtain and blind cords to children.			Ongoing	>Yes, at MCH first home visit. Consumer Affairs presenter at FTPG in 2015.
	Work in partnership with VicRoads to improve families understanding and application of child restraints.			Ongoing	>No longer offered by Vic Roads but investigating private options.
	Develop and deliver a dog awareness training program.			Ongoing	>Yes, 'We are Family' pet program.
	Develop and deliver a First aid training program for parents.			Ongoing	>Yes, offered in 2014. Committed to offering this annually. MCH partnered with CFA to facilitate 'All Hazard Planning' workshops in the First Time Parent Group sessions in 2014.

What are our families like?

The information in this section is based on results of the Australian Bureau of Statistics (ABS) Census Data 2011.

Population

There were 1,592 (49.2%) families with dependent children in the Alpine Shire. There were 1,141 children in the 0-9 year age group. Single parent families accounted for 10.5% in the Alpine Shire compared to 15.9% in the Hume Region. The Alpine Shire Community Atlas Series, 2012 reported that the incidence of single parent families in Mount Beauty was 21.6 per cent, which is a 3.6% increase from the 2006 census and is 6.1% higher than the Victorian average of 15.5 per cent.

Ethnicity

Unlike many metropolitan areas the Alpine Shire doesn't have a very culturally diverse population, with most children born in Australia, although 21.7% of people in the Alpine Shire in 2011 had both parents born overseas. In 2006, 79.4% of people in the Alpine Shire were born in Australia; this is very similar in 2011 with 80.5% born in Australia. The majority of families, 87.8% in 2011 speak only English at home; a fact that has remained almost constant in both the 2006 and 2011 Census' data. There has been an increase over the period 2006 – 2011 in the number of indigenous persons in the Alpine Shire. In 2006 there were 61 indigenous people. The number has increased to 84 in 2011. The median age of Aboriginal and Torres Strait Islander people was 14 in 2011. This is much lower when compared to the median age of 22 in Victoria and 21 in Australia.

Family income

In the Alpine Shire in 2011 the median weekly household income was \$829, an increase of % from \$719 in 2006. This is considerably lower than the Victorian median weekly household income of \$1,216 in 2011, and is quite significant when considered in terms of the higher cost of living that occurs in regional areas compared to metropolitan areas. The financial burden of the cost of living could be seen as comparatively high for families within the Alpine Shire. The unemployment rate of 4.7% in the Alpine Shire was lower when compared to the Hume Region rate of 6.0% and the Victorian rate of 5.4%.⁶

Table 1: Median weekly income in the Alpine Shire, Hume Region and Victoria, 2011.

	No. of families	Coupled families with children	One parent families	Median weekly family income	Median weekly household income
Alpine	3,230	1,204 (37.3%)	388 (12.0%)	\$1,069	\$829
Hume Region	42,885	16,927 (39.5%)	6,682 (15.6%)	\$1,192	\$942
Victoria	1,414,563	651,071 (46.0%)	218,930 (15.5%)	\$1,460	\$1,216

Source: ABS Census Data 2011.

Table 2: Income breakdown, Alpine Shire, Hume Region and Victoria.⁷

	Median weekly	Median Monthly	Median weekly
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⁶ Alpine Shire Community Atlas. Prepared by ABS based on 2011 Census Data, 2012

⁷ Alpine Shire Community Atlas. Prepared by ABS based on 2011 Census Data, 2012

	Household Income	Mortgage Repayments	Rent
Alpine Shire	\$829	\$1,300	\$170
Hume Region	\$942	\$1,300	\$185
Victoria	\$1,216	\$1,700	\$277

Source: ABS Census Data 2011

The median weekly income in the Alpine Shire was considerably lower than the Victorian average. Mortgage repayments in the Alpine Shire were also lower than the Victorian rate, whilst the weekly median rent was \$100 less in the Alpine Shire than the Victorian median of \$277.

Table 3: Occupancy status of families with children in the Alpine Shire and Victoria, 2011.

		Fully Owned	Owned with mortgage	Renting
Alpine	Couple Families	27.0%	53.7%	14.5%
	One parent Families	26.7%	25.4%	43.9%
Victoria	Couple Families	24.6%	56.8%	16.2%
	One Parent Families	25.6%	31.4%	38.7%

Source: ABS Census Data 2011

Based on the above table, couple families with children who were living in the Alpine Shire had a higher rate of fully owned houses than coupled families in Victoria. Whilst the number of coupled families who were renting in the Alpine Shire, 14.5% was lower than the Victoria rate of 16.2%.

Of one parent families in the Alpine Shire 52.1% fully owned their home or owned their home with a mortgage, compared to 57.0% in Victoria. There were more single parents renting in the Alpine Shire, 43.9% compared to 38.7% in Victoria.

About our children

Early years community profile

2011 ABS Census Data shows the total population of the Alpine Shire to be 11,881. The numbers of children in the Alpine Shire are recorded in the aged groups 0-4 years and 5-9 years. The total numbers in these two age groups have been combined in the following table. The table below shows Myrtleford having the highest number in the 0-9 age group with 331 children. Bright has 200 children in this age group, while Mt Beauty has 98. Dederang and Wandiligong have similar numbers, with 37 and 41 respectively.

Table 4: Location of children birth to 9 years in Alpine, 2011

	Children Aged 0 –9 Years	Total Area Population	% of Township Population	% of Alpine Shire Population 2006
Bright	200	2,165	9.2	1.6
Harrietville	34	402	8.4	0.2
Porepunkah	117	953	12.3	0.9
Wandiligong	41	296	13.9	0.3
<i>Subtotal</i>	<i>392</i>	<i>3,816</i>	<i>10.2</i>	<i>3.3</i>
Myrtleford	331	3,181	10.4	2.7
Dederang	37	307	12.0	0.3
Mount Beauty	98	819	12.0	0.8
Tawonga	60	588	10.2	0.5
Tawonga South	105	838	12.6	0.8
<i>Subtotal</i>	<i>300</i>	<i>5733</i>	<i>5.2</i>	<i>2.1</i>
Other rural	251	2332	10.7	2.1
Total				

Source: ABS Census Data 2011.

Population projections

The Alpine Shire's population is expected to have increased by 12.55 per cent in 2026. This growth is predominantly in the plus 65 age group and can be seen as a common trend throughout Victoria.

Table 5: Population projections for Alpine Shire.

	2011 Population	2016 Population	2021 Population	2026 Population	2031 Population
Total Population	11,881 ⁸	13,023	13,214	13,424	13,617

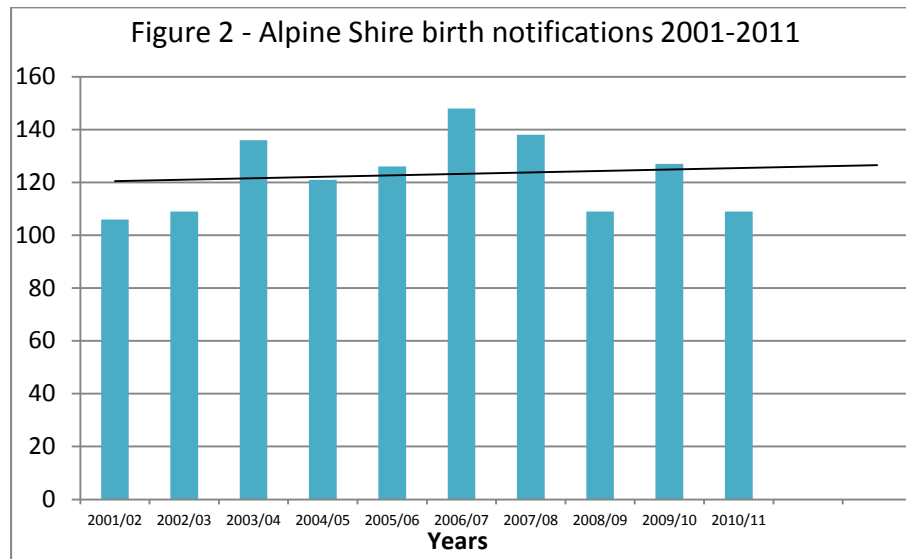
Source: 1. Victoria in Future 2012 – Population and Household Projections 2011-2031 for Victoria and its Regions, DPCD, April 2012.

2. ABS Census Data 2011

⁸ ABS Census Data 2011.

Birth trends

Based on Alpine Shire birth notifications over a ten year period from 2001 to 2011, the linear trend demonstrates a slight yet steady upward projection in the number of births in the region over the coming years.



Source: Alpine Shire Maternal Child Health nurse, 2011.

Our children - health and wellbeing indicators

Information obtained in this section has been sourced from Victorian Department of Education and Training, Early Childhood Community Profile for the Alpine Shire 2010, and the ABS 2011 Census Data.

Breast feeding

Table 6: Breast feeding⁹

	Children fully breastfed at 6 months of age
Alpine Shire	28.3%
Hume Region	24.3%
Victoria	29.04%

⁹ Alpine Shire Community Atlas. Prepared by ABS based on 2011 Census Data, 2012

Country Victoria	23.2%
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Source: ABS Census Data 2011

In the recently released 2011 Census Data, breast feeding rates across the Alpine Shire (28.3%) are higher than that of the Hume Region (24.3%) and only slightly below the rate for the state of Victoria of 29.04. This is an excellent result for the children of the Alpine Shire. Breast feeding has been shown to lessen the likelihood of a range of childhood conditions including asthma, gastrointestinal disorders, sudden infant death syndrome, and overall infant mortality. Research also indicates that breastfeeding can improve infant attachment where this is at risk due to adverse factors such as maternal mental health problems or other issues that might negatively impact on parenting. Further evidence shows a strong link between breastfeeding and obesity in that initiation of breastfeeding is associated with a reduced risk of paediatric overweight (Arenz et al, 2004 in Research to Practice, CDC, 2007).

Within the Alpine Shire mothers are supported in their efforts to breast feed by having access to the Maternal and Child Health nurse, who is a trained lactation consultant; the Bright branch of the Australian Breast Feeding Association and by being encouraged to attend the lactation clinic at Wangaratta.

Immunisation

Table 7: Children fully immunised at 12-15 months of age

Children fully immunised at 12-15 months of age	
Alpine Shire	84.4%
Victoria	91.8%

Source: ABS Census Data 2011

Rates of immunisation in 12-15 month old children are lower than that of Victoria at 91.8 per cent.¹⁰ Further education and support is required to increase the immunisation numbers to that of Victoria.

Oral health

Within the Hume region, 65.9 per cent of children aged six months to 12 years report good oral care, this is slightly better than that of rural Victorian and Victoria on the whole. However, this figure implies that almost 40 per cent of children do not brush their teeth correctly, which is supported by the fact that almost 40 per cent of children having fillings and 24 per cent report experiencing tooth ache. Whilst these numbers are improving, oral health remains a concern within the Alpine region because of the absence of fluoride in the water supply.

¹⁰ Alpine Shire Community Atlas. Prepared by ABS based on 2011 Census Data, 2012

Our children - social, emotional and physical development

Australian Early Development Index (AEDI)

The AEDI has been developed to measure a child's development across five developmental domains: communication skills and general knowledge, language and cognitive skills, physical health and wellbeing, emotional maturity and social competence. The AEDI consists of a survey of 100 questions and is conducted when a child is ready to transition to school. These measures are significant because they allow communities to identify areas where children are vulnerable and then develop strategies to counteract trends in negative social and emotional development. The AEDI is also a good measure for success of community development activities relating to the early years domain. Of concern within the Alpine Shire are the areas of social competence and physical health and wellbeing. In these two areas the Alpine Shire reported 8.1 per cent and 8.9 per cent vulnerability respectively, which are both higher than the state average (7.7 per cent and 8.4 per cent).¹¹

Table 8: Australian Early Development Index¹²

	Proportion of children "On Track" on all five AEDI Domains	Proportion of children "Developmentally vulnerable" on two or more AEDI Domains
Alpine Shire	57.3%	8.1%
Hume Region	52.3%	11.4%
Victoria	55.3%	10.3%
Country Victoria	54.8%	10.7%

Source: ABS Census Data 2011

The children of the Alpine Shire are performing well on the AEDI with 57.3% "On Track" in all five domains, when compared with the children in the Hume Region with 52.3% "On Track". Likewise the rate of children who are "Developmentally Vulnerable" on two or more Domains is 3.3% lower than the rate for the Hume Region, and is lower than the rate for Victoria and Country Victoria.

Parental Evaluation of Developmental Status (PEDS)

PEDS is a measure of child development that is based on parental report. Within the Alpine Shire, 16.3 per cent of parents reported concerns relating to their child's development in a least one area. This was slightly lower than the Hume average and on par with the Victorian average. Whilst not a significant area of concern, this measure is useful for determining future developmental welfare issues associated with families residing within the Alpine Shire.

¹¹ Australian Government, *Australian Early Development Index: Community Profile Alpine Victoria*, 2011

¹² Alpine Shire Community Atlas. Prepared by ABS based on 2011 Census Data, 2012

School Entrant Health Questionnaire (SEHQ)

The SEHQ identified that 11.3 per cent of parents reported being somewhat concerned about their child's behaviour which was higher than that reported across the Hume region. In addition, 3.4 per cent parents reported that their prep children often have trouble paying attention, while 4.3 per cent reported significant temper tantrums, and 2.1 per cent displayed aggressive behaviour.¹³

Exercise and physical activity

Children in Australia are advised to exercise for at least an hour everyday while limiting their use of electronic media to no more than two hours each day. Physical activity plays an important role in promoting healthy growth, weight control and cardiovascular fitness. It also provides children with opportunities to interact with others, improving self-esteem and social competence. Within the Hume region, we have experienced a decline in the daily amount of physical activity from 71.8 per cent to 65.9 per cent. This downward trend is alarming and if not addressed could result in a decline in the health of our children and an increase in health concerns associated with inactivity such as obesity and diabetes. Incidence of these lifestyle related illnesses is increasing across Victoria and, it seems, the Alpine region is not immune. In addition, children's use of electronic media, (TV computer games, iPods) is increasing in the Alpine region.¹⁴ However, anecdotal evidence suggests that families in the Alpine Shire are strong participants in exercise and regularly employ physical activity as a means of transport such as biking or walking to school. Ride and walk days are widely participated in and bike sheds full at local primary schools. An emphasis on exercise and physical activity has been encouraged in the early years with all services participating in Ride or Walk Week held through October. Increased participation in these initiatives has helped to shape children's, families' and staffs attitudes towards healthy active transport.

Health of parents and family unit

The health of the family unit can influence the health and wellbeing of a child. One measure is the mental health of parents. When a parent has poor mental health this can have serious implications for immediate family members. Young children experiencing parental mental illness face a broad range of issues that may result in disconnection from family, friends, school and their communities. In addition, research suggests that young people from families affected by parental mental illness are at higher risk of the onset of mental illness themselves. In the Hume region, the percentage of parents who were classified as being at high risk of psychological distress in 2009 was 4.3 per cent. This has increased from 3.9 per cent in 2006. In Victoria, the risk and incidence of psychological distress is increasing, a factor that requires monitoring and support in our region.¹⁵

Food security is the availability of food and ability of the family to access good quality food. In the Hume region, 6.4 per cent of people with children under 12 years ran out of food or were not able to buy food in 2009. This is less than the 2006 figure of 6.8 per cent but higher than the Victorian average of 4.9 per cent.¹⁶

¹³ Victorian Department of Education and Training, *School Entrant Health Questionnaire (SEHQ): Shire of Alpine, 2008, p.2.*

¹⁴ DEECD Early Childhood Community Profiles, Shire of Alpine, 2010, p.37

¹⁵ DEECD Early Childhood Community Profiles, Shire of Alpine, 2010. P.47

¹⁶ DEECD Early Childhood Community Profiles, Shire of Alpine, 2010.p.49

Other events very pertinent to the Alpine region that cause stress on the family unit are natural disasters such as bushfires, floods etc. Alpine Shire Council has recognised the importance of building a resilient community in order for residents to prepare better and, in the event of the emergency, to recover quicker.

Positive family functioning identifies the nature of the environment and relationships between family members. Family units where their cohesion is high and positive role models exist for building relationships and coping with stressful situations encourage children to develop a high level of self-esteem. In the Hume Region, 91 per cent of families reported positive family functioning. However, 13.7 per cent of children entering school in the Alpine Shire reported a high level of family stress; this figure is higher than the state average of 8.7 per cent. Events such as divorce, parental separation, moving to a new house or a new school were identified as primary causes of stress for children.¹⁷

Reading and literacy

Children in Alpine at prep level were very good readers with the majority being able to read up to level 5 with 90 per cent accuracy. Year 1 and 2 students attained a similar result. However, only 47 per cent reported being read to by a family member almost every day. This is an improvement on 2006 results of 42 per cent, however considering the importance of literacy development and its association with reading and learning in the home environment, improvements in this area can be made.¹⁸

Safety and security

Child abuse and neglect can have immediate and long term negative effects on a child's development, as well as their emotional and physical wellbeing. Within the Alpine Shire 1.1 per cent of children 0-8 years were reported to have been neglected or abused. Whilst this figure is less than the 1.19 per cent in 2007-2008, it is higher than the Victorian average of 0.7 per cent. It is important to consider that not all children identified in these statistics will necessarily have been maltreated. Children protection authorities are required to intervene if a child has been, is currently being, or is at risk of being, harmed in the future. Therefore, a certain proportion of children in these statistics will be those who have not been harmed, but are at risk of future harm.

The harm types most commonly substantiated across Australia were emotional abuse and child neglect. Emotionally abusive behaviours include verbally abusing, terrorising, scape-goating, isolating, rejecting, and ignoring. Children who witness domestic violence are also typically categorised as having experienced emotional abuse.

Neglect refers to the failure (usually by the parent) to provide for a child's basic needs, including failure to provide adequate food, shelter, clothing, supervision, hygiene or medical attention. Neglectful behaviours could be physical, emotional, educational or environmental.¹⁹

¹⁷ DEECD Early Childhood Community Profiles, Shire of Alpine, 2010, p.53

¹⁸ DEECD Early Childhood Community Profiles, Shire of Alpine, 2010, p.41

¹⁹ AIFS Australian Institute of Family Studies, Child Abuse and Neglect Statistics, June 2012.

In terms of environmental impact, 98 per cent of children residing in the Hume region live in clean neighbourhoods and 70 per cent live in areas that are free from heavy traffic and safe from environmental toxins. In addition, around 80 per cent have good access to community facilities, services and parks and gardens and 96 per cent of neighbourhoods are reported to be safe and free from crime.²⁰

What services do we have?

Services for children

Table 5: Early childhood services available to children from birth to 8 years within Alpine, 2012

Town	Early Years Education Services	Primary School and Associated Services	Early Years Activities
Bright	Alpine View Children's Centre - Long Day Care - Kindergarten	Bright P-12 College - Outside School Hours Care (OSHC) - Vacation Care	✓ Playgroup ✓ Romp N Stomp ✓ Toy library
Dederang		Dederang Primary School - OSHC	✓ Playgroup
Dinner Plain		School Annexe of Bright P-12 College	
Harrietville		Harrietville Primary School	
Mount Beauty	Lake View Children's Centre - Long Day Care - Kindergarten	Mount Beauty Primary School - OSHC - Vacation Care	✓ Playgroup ✓ Toy library
Myrtleford	Mountain View Children's Centre - Long Day Care Myrtleford Pre-School - Kindergarten	Myrtleford P-12 College Saint Mary's Primary School	✓ Playgroup ✓ Toy library ✓ Mother Goose
Porepunkah		Porepunkah Primary School	✓ Playgroup
Tawonga	Tawonga Kindergarten	Tawonga Primary School - OSHC - Vacation Care	✓ Play Group ✓ Storytime
Wandiligong		Wandiligong Primary School	

Note: Alpine Family Day Care has a small network of family day carers that service the Alpine Shire.

²⁰ DEECD Early Childhood Community Profiles, Shire of Alpine, 2010, p.56

Table 6: Early childhood services available to families within Alpine, 2011

Service	Facility / Service provisioning	Community Outcomes
Prenatal support	Alpine Health provides baby capsule hire, antenatal classes (incorporating pet safety) and host hearing screening services for babies.	Provides access to equipment, literature to support pregnant mothers and antenatal services for families.
Maternal and Child Health service	Maternal and Child Health service	MCH service supports families with child development and health issues.
Breast Feeding	Mt Beauty Support Group	
Family education	Gateway Community Health Service	Assists families to manage their health issues within their own home and community.
Family support	<p>Family Services, Child FIRST service</p> <p>Family Education - Alpine Health provide parenting program 'Tuning into Kids'</p> <p>Family Support - Alpine Health offer an Autism Support Group</p> <p>Gateway Community Health Service have a phone service for Positive Parenting Program - check with agency</p> <p>NECAMHS offer family support- check with agency</p> <p>Mental Illness Fellowship offer family support- check with agency</p>	Offers parenting support, whole of family work, linkages with other services, case-coordination, advocacy and group work.
Libraries	Three libraries within the Alpine Shire. Children's programs include, Preschool Story Time, Rhythm Time, Children's Holiday Program.	Families are supported to improve their children's literacy skills.
Playgroups	Playgroup is for babies, toddlers and pre-schoolers and their parents or carers.	Adults stay with their children at playgroup giving them the chance to meet other people going through similar experiences and ease the isolation that can come with caring for young children.
Respite and special	Upper Murray Family Care (UMFC)	UMFC is a community based organisation providing a range of services including kinship

support services		care, respite care, counselling and financial support.
Swimming facilities	Indoor pool in Bright and outdoor swimming pools in Myrtleford and Mount Beauty.	Provide opportunities for families to learn to swim, improve socialisation and gross motor skills. This is a particularly important resource given the number of rivers in the Alpine Shire and the high national average of childhood drownings.
Toy libraries	Myrtleford, Bright, Mount Beauty	Families are supported through local networks and are able to borrow educational toys, puzzles and games on a regular basis. There is also DVD hire and parenting resources for families.

Services for Community

Table 7: Services in the Alpine that can be used to support the early years, 2011

Service	Facility / Service provisioning	Community Outcomes
Community events	Such as:- Participation in the Autumn Festival parade, Mount Beauty Music Festival, Myrtleford Festival	Participation in community events leads to greater connectedness and socialization.
Playground and park facilities	Council is responsible for the maintenance and upkeep of these facilities.	Families benefit from being able to enjoy spectacular outdoor play spaces.
Art Galleries	Bright Gap: Early years art activities and programs for both locals and visitors.	Help children develop creative thought, inspire imagination, encourage self-expression and foster artistic potential.
Performing Arts Centre	Myrtleford	Families benefit from being able to enjoy and participate in theatre.
Community neighbourhood houses	Mount Beauty Neighbourhood Centre, Myrtleford Neighbourhood Centre Gap: There is currently no operating Neighbourhood Centre in Bright.	Keeping families and communities vibrant. Helps to build strong, safe, inclusive communities where people feel pride and a sense of belonging.
Murray to Mountain	Bicycle and walking tracks linking	Dedicated trails enable community members to safely travel between townships on bike or

Rail Trail	townships.	foot.
Community development grants	Alpine Shire has an annual round of community grants.	Funds available to improve local community services and organisations.
Surveys	Alpine Children's Services annual parent surveys.	Monitor and evaluation of early years services to ensure quality improvements are continually made.
	Maternal and Child Health Nurse Services survey.	Monitor and evaluate the level of service, support and advice delivered by Maternal Child Health nurse.
	Alpine Shire Council Community Satisfaction survey.	Monitor the level of satisfaction of Council's responsibilities completed by local residents.

Community consultation

The success of the Early Years Plan is heavily reliant on community and stakeholder input. These groups and individuals present a critical source of information and it is important that their needs and concerns are heard. With this in mind, a comprehensive consultation plan has been conducted over a five month period. Methodology included one-on-one interviews, phone interviews, informal dialogue with children, on-line surveys, focus group discussions, media releases and face-to-face group discussions with supporting services. This extensive process enabled children, families, educators and service providers to voice their opinions relating to services, facilities and support for the early years.

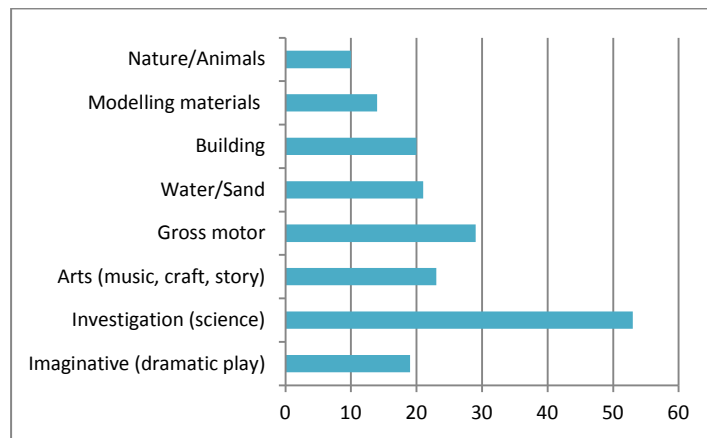
Community input was also gathered during the development of the Municipal Public Health and Wellbeing Plan (2009). The evidence gathered in this document and the Action Plan developed as a consequence of the data herein will form the basis of further discussions yet to be had with early years providers and families within the Alpine Shire.

What our children think



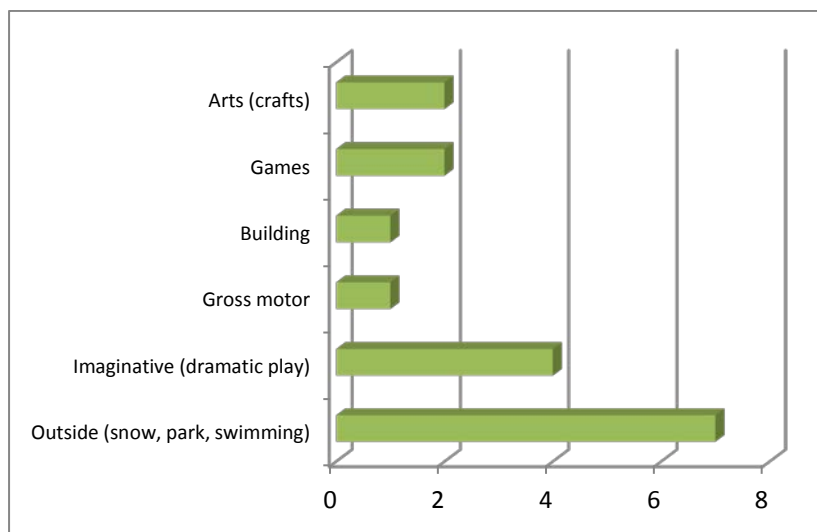
In order to obtain information about what and where the children like to play, kindergarten educators across the municipality were asked to conduct sessions with their respective four to five year old groups in 2011. The way in which information was collected was left open to the kindergarten teachers' discretion and imagination. For example, at the Bright and District Kindergarten a series of large poster style papers were scattered across play areas that included cut-out pictures of play in action. Curious as they were, the children asked what was going on and were invited to write their name down on the activities that they most liked to play with. The illustrations ranged from images of bugs (nature) to a girl jumping on a trampoline (gross motor) to a fan and electronic device (science). The overwhelming majority preferred play experiences involving investigation and science. Children simply craved to understand the mechanics and process involved in how things worked. A close second were nature-based experiences. Elements such as water/sand and nature/animals could easily be grouped together and renamed 'outside nature-based' play experiences. The kindergarten teachers agreed that major emphasis of children's activity and enjoyment was spent simply outside digging in the dirt, discovering bugs, snails and being at one with nature. This can be seen to reflect the children's developmental stages and lend support to the learning through play paradigm.

Figure 3 - Children's preferred play experiences, Bright & District Kindergarten 2011



In Mount Beauty, children were asked to draw what they like to play or where they like to play. Particular areas of enjoyment included similar categories as Bright such as, craft, games, building, gross motor activity, imaginative dramatic play and outside activities like swimming, playing in the park and snowboarding. Undoubtedly physical outdoor activities, like swimming in the local pool, snowboarding with dad and simply playing in the park were of preference. This highlights the need for a strong community where parents are supported to spend quality time with their young children.

Figure 4 - Children's preferred play experiences, Mount Beauty Kindergarten 2011



The Myrtleford Preschool based their observations on conversations with the children and knowledge of what they enjoy doing. With regard to outdoor experiences most popular activities included gross motor pursuits such as bike riding, ball skills, bushwalking, climbing and obstacle courses. The most popular outside activities were playing in the sandpit, nature observing, bird and insect watching, fossicking for leaves, rocks, etc., horse riding,

walking and playing frisbee, with family dog, water-skiing at Lake Buffalo and other boating pursuits - canoes, etc., fishing, picnics and camping in our outdoors. It is these nature-based play which let children engage in spontaneity, risk-taking, exploration and discovery. These popular activities can be seen to be encouraged by the wonderful natural resources available to families within the Alpine Shire.

Other play experiences enjoyed include:

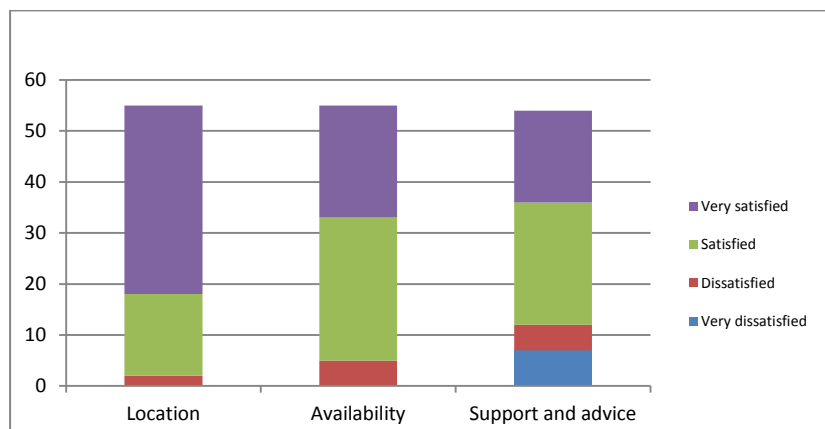
- Art and creative open-ended experiences such as drawing, painting, collage, etc.
- Open-ended imaginative play - with manufactured and recycled materials - block construction, button sorting, dolls
- Dramatic role-play
- Reading and storytimes
- Music, dance, theatrical play
- High level interest in IT, computer, smartboard technology play.

What our families think

Maternal and Child Health (MCH) service

The MCH service is a vital service in engaging families and conducting the 'Key Age and Stage' visits. High levels of usage are a positive indicator of family wellbeing and support. Availability and location were thought to be adequate across the municipality. Excellent collaboration between Gateway Community Health Service and Myrtleford MCH services has lead to greater early years support services available to the families in this region. Opportunities for improvements between these types of early years service providers and MCH service can be made in the Bright and Mount Beauty areas.

Figure 5 - Evaluation of the Maternal and Child Health service 2011

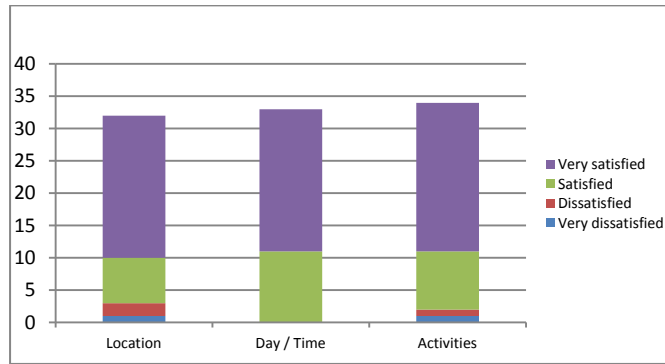


Playgroup

There are currently four operating playgroups in the municipality, in Bright, Mount Beauty, Myrtleford and Porepunkah which run on a weekly basis throughout school terms. These sessions are coordinated by volunteer

mums and supported by Playgroup Australia (via insurance, etc). Playgroups are an opportunity for children to come together to share in a variety of play experiences. In addition, they present a valuable opportunity for connections and bonds to be made between parents and families in the local community. Session days and times suited most participants, and overall the majority were very satisfied with the activities provided. However, marginal dissatisfaction was noted in the lack of session structure and coordination, friendliness towards new members and relocation of the Mount Beauty group from the Mount Beauty Guides Hall.

Figure 6 - Evaluation of the Playgroup service 2011

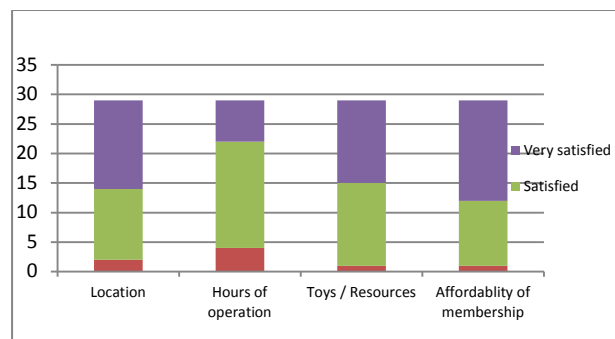


Toy library

Of the three toy libraries in operation across the Alpine Shire in Bright, Myrtleford and Mount Beauty, overall comments relating to this service were extremely encouraging. Respondents were very satisfied with the location, availability of toys and resources and affordability of membership. Parents expressed desire for facilities to be larger with more space to view toys and improvements to the hours of operation.

Toy Libraries are managed by volunteer parents (and grandparents) with young children. Each individual toy library is a member of, and supported by, Toy Libraries Victoria. All members are expected to take their turn with roster duty (being librarian for the day), and committee members maintain the toy collection, library catalogue, facilities, cleaning, stocktake and administration.

Figure 7 - Evaluation of the Toy Library service 2011

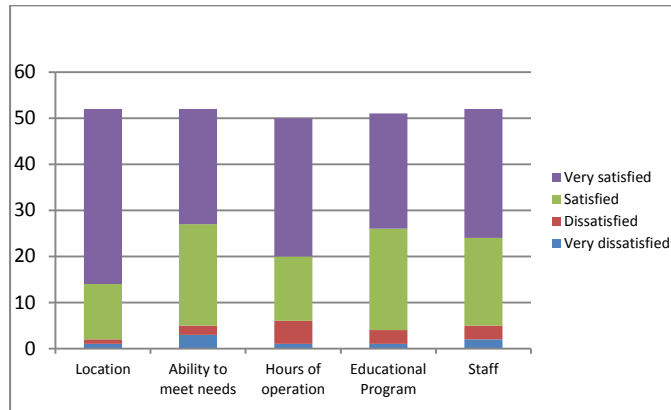


Early childhood services – childcare and kindergarten

In 2011, all of the childcare centres managed by Alpine Children’s Services were awarded with ‘high quality’ accreditation. Parent surveys are also conducted by on an annual basis to determine service strengths and areas of improvement. In Bright families expressed difficulties associated with the casual bookings system and concern

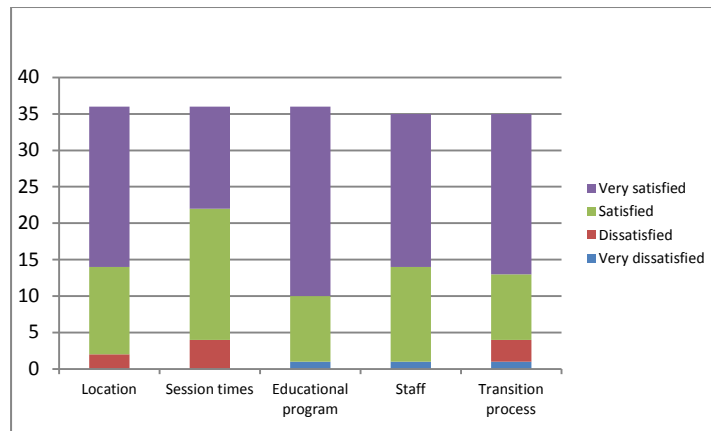
that there were an insufficient number of places to meet demand. Earlier start times were suggested in Myrtleford to cope with the clash of employment start times. Families’ enjoyed close, caring relationships with educators and felt that staff interaction with children were positive. A minority of families in the area noted some dissatisfaction with the service in Mount Beauty. This may be attributable to the absence of key staff for significant periods in 2011 due to their study commitments of the Bachelor of Early Childhood Education. However, the service now boasts an exceptional rate of four qualified bachelor trained early childhood teachers.

Figure 8 - Evaluation of the Childcare service 2011



In the Alpine Shire 98 per cent of children attend kindergarten. Children in Prep, Year 1 and 2 were absent 17 days of the year. This is higher than the state of 14 days per year. Overall, families were very satisfied with the educational program, staff and transition process. Some parents commented on the need for increased hours, particularly in the three year old and also in the four and five year old group in order to address issues associated with school readiness. The importance of consistency in staffing was of concern in Mount Beauty, as unforeseen circumstances led to a higher than usual turnover. Currently, the service provides consistent kindergarten staffing across both three and four year old programs.

Figure 9 - Evaluation of the Preschool / Kindergarten service 2011

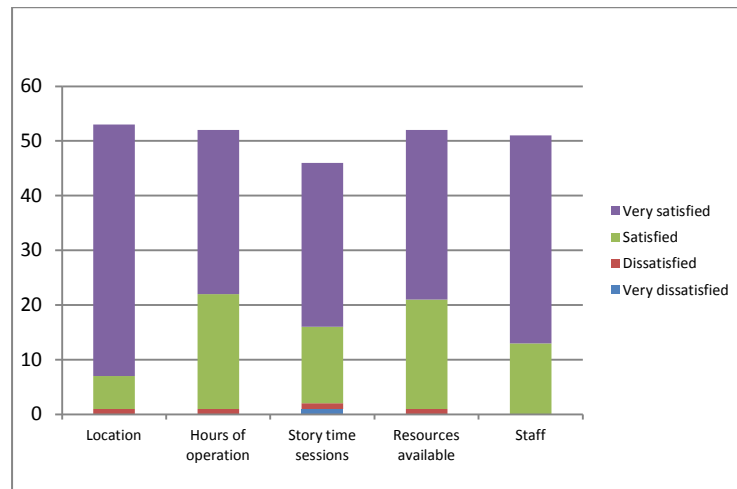


Library

The High Country Library service was a top performing early years’ service for families within the Alpine Shire. Although small, the libraries are found to be resourceful. The service was viewed positively as being friendly and

helpful. It was suggested that story time sessions be increased and better utilisation of the meeting space be made.

Figure 10 - Evaluation of the High Country Library service 2011



Playground facilities

Playground facilities in the municipality rated extremely high with respondents finding location and accessibility to be highly favourable. Overall families rated the playground facilities as satisfactory. However, a number of suggestions relating to safety surrounding fencing of park, accessible toilet amenities (Mount Beauty), sun shades, workable water fountains and ongoing commitment to updating equipment were made. Improvements to the playground at Cundy Park to cater for younger children were also suggested.

Other thoughts raised by families and educators

Transition

Families identified a need to improve the transition from kindergarten to school to make it more seamless.

Families' inclusiveness

Some families expressed difficulty in their ability to attend children's events or special days due to employment commitments. Wider scope of consideration for all parent's ability to attend would be beneficial. Early mornings suggested.

Facilities for families and community

A large number of families expressed concern for the need of an indoor, heated aquatic centre with a toddler pool and a decent size length and depth swimming pool. Access to all year round swimming lessons was also seen as priority to parents.

Car parking and safe walking access to Mountain View Children's Centre and Lake View Children's Centre were of concern for families.

Improved bike and walking facilities was a continual request from families across the region including:

- Increased bicycle paths, especially in Tawonga
- Pedestrian crossing with lights on the Kiewa Valley Highway in Tawonga South for pedestrian and bikes to cross
- Continue to increase the number of sealed footpaths in and around the centre of Bright for ease of access with a pram
- Better bike trails to the playgrounds and more bike parking
- Better attention to pedestrian / bike crossing on roads
- Better walking tracks close to rivers.

A suggestion was made to extend Maternal Child Health Service room in Myrtleford to cater for mother group sessions.

Services

A number of issues were raised:

- The need for the establishment of an occasional care and after school care service in Myrtleford.
- Ensuring that families' needs are being met, demand equals supply.
- Ability to offer more affordable services for families e.g. music and dance classes for children.
- Support for families with additional needs.

Shaping children's attitudes towards school

Improved partnership with families was seen to be a priority for some educators. Increasing attendance rates for information and orientation nights was also suggested. Educators encouraged parents to maintain a positive attitude towards school to help shape a positive attitude for children.

Monitoring and evaluation

To ensure the success of the Municipal Early Years Plan specific guidelines by Council will be established to:

- Monitor the outcomes on a regular basis
- Communicate these outcomes to the community
- Evaluate action items and make revisions to suit the changing needs of the community
- Continue to collect and collate vital information from the community on an annual basis to feed into future MEYP's and other Council strategic documents
- Encourage collaborative partners to participate in the evaluation process.

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RECORD OF ASSEMBLY OF COUNCILORS

Meeting Title: Briefing Session
Date: 2 August 2016
Location: Committee Room, Bright Office
Start Time: 4.30pm
Chairperson: Cr Ron Janas, Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Mayor	Dave Barry	CEO
Cr Tony Keeble	Deputy Mayor	Charlie Bird	DA
Cr Kate Farrell	Councillor	Trevor Britten	DCP
Cr John Forsyth	Councillor	Heather Green	DSD
Cr Daryl Pearce	Councillor		
Cr Peter Roper	Councillor		
Cr Jan Vonarx	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures**2. Record of Councillors that have disclosed a conflict of interest leaving the assembly****3. Matters considered**

- Preliminaries
- Ordinary Council Meeting Agenda review
- Gapstead CFA Fire Station relocation
- View Asset Maintenance Dashboard
- Martley Street update
- Bulk Water Extraction

RECORD OF ASSEMBLY OF COUNCILORS

Meeting Title: Joint meeting with Towong Shire Council
Date: 16 August 2016
Location: Boynton's Feathertop Winery, Porepunkah
Start Time: 2.00pm
Chairperson: Cr Ron Janas, Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Mayor	Dave Barry	CEO
Cr Tony Keeble	Deputy Mayor	Charlie Bird	Director Assets
Cr Kate Farrell	Councillor	Trevor Britten	Director Corporate Performance
Cr Jan Vonarx	Councillor		
Towong Shire			
Cr David Wortman	Mayor	Juliana Phelps	CEO
Cr Aaron Scales	Deputy Mayor	Jamie Heritage	Director Technical Services
Cr Mary Fraser	Councillor	Jo Shannon	Director Corporate and Community Services
OAM			

Councillor and staff apologies:

Name	Position		
Cr John Forsyth	Councillor	Heather Green	Director Sustainable Development
Cr Daryl Pearce	Councillor		
Cr Peter Roper	Councillor		
Towong Shire			
Cr Debi Gadd	Councillor		
Cr Peter Joyce	Councillor		

1. Conflict of interest disclosures

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

RECORD OF ASSEMBLY OF COUNCILORS



3. Matters considered

- Welcome
- MomentumOne
- Shared Services opportunity
- Waste and kerbside collection discussion
- General business

RECORD OF ASSEMBLY OF COUNCILORS

Meeting Title: Briefing Session
Date: 23 August 2016
Location: Committee Room, Bright Office
Start Time: 3.00pm
Chairperson: Cr Ron Janas, Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Mayor	Dave Barry	CEO
Cr Tony Keeble	Deputy Mayor	Trevor Britten	DCP
Cr Kate Farrell	Councillor	Heather Green	DSD
Cr John Forsyth	Councillor		
Cr Daryl Pearce	Councillor		
Cr Peter Roper	Councillor		

Councillor and staff apologies:

Name	Position	Name	Position
Cr Jan Vonarx	Councillor	Charlie Bird	DA

1. Conflict of interest disclosures

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

3. Matters considered

- Preliminaries
- Youth
- New Futures Seniors Project
- Dinner Plain Survey
- Update on proposed changes to Bushfire Management Overlay (BMO)
- Facilities analysis on VIC's Transfer Stations and Bright Sports Centre
- Myrtleford Indoor Sports Stadium
- Replacement of white fleet
- Councillor reimbursement of expenses
- Library magazine purchases.



ALPINE SHIRE

Councillor Report by Delegate

Cr Kate Farrell

Meeting /
Committee
attended

Other (please specify below)

Other:

Alliance Advisory Committee -Myrtleford Hospital, Myrtleford

Date:

Wednesday 22 June 2016

Details of Issues discussed at meeting, and how they relate to or affect Council:

Item

HACC Transition / Alpine @ Home Discussion

Outcome

It was noted that the Alpine Health was well placed to commence the service and that there was detailed planning & work being undertaken to ensure that the required staff were employed & services to clients would be in place by 1st July 2016. It was noted that significant communication with clients & volunteers had occurred.

Item

Alpine Shire Health Planning

Outcome

Discussion around Council plan & Health & Well being. It was noted that the separate planning process undertaken by Alpine Shire would allow for joint planning with Alpine Health & a buy in from other stakeholders. A detailed service plan as part of the MPS processes was recognised as a joint effort between Alpine Health and the Alpine Shire. Mention of the need for a fundamental link up between AH and AS. A suggestion that there is an integration of AH into the Municipal Health Plan and this be monitored in the future.

Item

Maternal and Child Health

Outcome

Where does MCH best sit & who can efficiently deliver this service was discussed. It was noted the need to engage with Mark Ashcroft as he was the best professional in this field as he had done a lot of work with maternity services. It was noted that further analysis of the MCH service needed to be undertaken before having discussion with AH.

Councillor Report by Delegate - Cr Kate Farrell {Page 2}

Item

Immunisation

Outcome

Alpine Shire would continue to deliver the immunisation service and that this service would be reviewed.

Item

Alliance will continue

Outcome

It was noted that there is to be a continued partnership between Alpine Health and the Alpine Shire. Next meeting to be held in mid October 2016, date TBC.

Item

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Outcome

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Item

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Outcome

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Councillor Report by Delegate

Cr Ron Janas

**Meeting /
Committee
attended**

Community Resilience Committee

Other:

Date:

10 August 2016

Details of Issues discussed at meeting, and how they relate to or affect Council:

Item	Resilience month October
Outcome	<p>Final planning is underway to conduct resilience month activities in the ASC. Mt Beauty Primary School is hosting the school based activities for this year and there will be an all agency approach.</p> <p>There will be representation at the Myrtleford Show as well as community groups such as the Buffalo River Link group (Buffalo River CFA).</p> <p>These events remind our residents to have emergency plans in place and to be aware of their personal safety should emergency service personnel not be able to attend. As we have an increase in tourist numbers throughout the AS it is important to be aware of their lack of local knowledge and be able to offer sound advice and help to these groups.</p>

Item	Dairy Farmers Plight
Outcome	<p>The Ovens and Kiewa Valleys have a number of dairy farmers who are struggling with the current prices being offered for their product. The Kiewa Valley has the majority of these important farms and the impact on individuals, families and the broader community could be serious at least. Although State and Federal governments have committed funds to assist with low interest loans, mental health and other services it was reported that agencies are not communicating with each other or offering some of the practicable service that this group needs. It was resolved as an action to have a letter written to their appropriate Ministers to ask for a more co-ordinated approach. This letter to be signed by the Mayors of our neighbouring municipalities. This issue has potential to damage our milk industry into the</p>

Item	
Outcome	



ALPINE SHIRE

Councillor Report by Delegate

Cr Jan Vonarx

Meeting/Committee attended

Rural Councils Victoria Meeting

Other:

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Date:

12 August 2016

Brad Austin infrastructure RDV

Minister Pulford & Erin wrote to Regional tourism boards what are their priorities.

High value projects look at value of products and where are they in a position to staging. Pipeline for regional tourism event fund or infrastructure fund. Regional tourism infrastructure fund.

Two main projects Penguins in Phillip island great ocean road

39 million left to allocate to eligible projects.

Current plan is to spend up to \$5 million for high value projects planning business causes, looking to having money in next year's budget.

Key criteria for high value projects: Economic benefits, alignment with value local visitor, demand for experience, state and regional priorities, project viability in the long term

\$19 million to Grampians bike trail.

Paul Roche - LGV, manager sustainable business services

Fast Funding

Operational sustainability. \$3.2 million over 4 years to work with rural councils. 3 key work streams of a work \$350000 working directly with council who have displayed financial distress and want assistance.

Stream 1: Form a "bank" of qualified financial/corporate advisors to help out these councils.

Stream 2: work rural councils around shared/collaborative services. \$2.5 million,

Stream 3: intelligent sustainable councils e.g. landfill, depreciation, (system and methodology), providing resource to provide consistency. \$100,000.

Now able to plot road lengths between councils through know "your council" website etc. Just first year, ongoing data being collected. Some councils using different depreciation methods can get accurate road depreciation figures.

Update on Local Government Act review

Direction paper issued submissions until early September. Important to give feedback.

Issues: Term of mayor an issue, who has voting rights, participatory, changing date of council plan, deliberative consultation.

SOCOM: David Hawkins

Advocacy update: draft advocacy plan was presented. Discussion on the plan with some changes.

Election of office bearers:

Chair: Rob Gersch

Deputy Chair: Gavin Holt

Secretary: Juliana Phelps

Treasurer: Helen Anstis

Work Plan update: Everything going well

Mayor/CEO forum.

7th September.

Jalna Pulford to attend.

Guest speakers - Matt Phalert, David Hawkins, Gavin Jennings