



Alpine Shire

ORDINARY COUNCIL MEETING

MINUTES

M2 - 1 MARCH 2016

Bright Council Chambers

7:00pm



The next **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **1 March 2016** commenced at **7:00pm**.

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1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS

The CEO will read the following statement:

All Council meetings are filmed, with both video and audio being recorded.

Video recording is focused on Councillors and staff, while audio from the entire room is captured.

By speaking during question time, or at any time, you consent to your voice and any comments you make being recorded.

The entire recording will be live-streamed to the internet on Council's website www.alpineshire.vic.gov.au, and will also be made available online after the meeting. This is to improve access and transparency of Council decision making to our community.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, RECOGNITION OF ALL PEOPLE

The CEO will read the following statement:

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3 CONFIRMATION OF MINUTES

3.1 ORDINARY COUNCIL MEETING – M1 – 2 February 2016

Cr Vonarx

Cr Keeble

That the minutes of Ordinary Council Meeting M1 - held on 2 February 2016 as circulated be confirmed.

Carried

4 APOLOGIES

Nil

5 OBITUARIES / CONGRATULATIONS

Cr Keeble - Condolences to the Roper family on the passing of Marnie Roper a valued member of the Kiewa Valley community.

Cr Keeble - Congratulations to John Kantor on his service to the audit committee

Cr Janas - Congratulations from the Harrietville community to Jan Mock on her continued service to the Harrietville.



Cr Pearce - Congratulation to the Men's Shed in Mount Beauty on its opening and its establishment

6 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST

Cr Forsyth declared a conflict of interest in relation to – Item 8.2.3

7 QUESTION TIME

David Priestly

- Expressed a concern about the walking tracks at the old North East Water dams on Bakers Gully Road, Bright. The CEO advised that the concerns will be raised with North East Water.
- Expressed a concern about an accident on the rail trail in Porepunkah caused by overhanging trees and bushes. The Director of Assets advised that this would be reviewed and actioned

Rachael Quenell

- Expressed concern that a large section of the community cannot access the sports centre at Bright because of the hours of operation and the cost. Could Council consider a swipe system to allow greater usage and consider a fee reduction to ensure better usage? The CEO and Director Corporate Performance advised that both these suggestion were already under consideration and thanked Ms Quenell for raising them. It was also recommended that Ms Quennell meet with the relevant Director and Manager.

Ray Dyer

- The Mayor advised Mr Dyer that he will not take questions relating to – toilets, Council Minutes, Mr Dyers previous employment with Council, meetings with Councillors or staff, or fire prevention matters. Mr Dyer proceeded to ask a question in relation to Council minutes and was advised by the Mayor that he would not respond. At a later stage in question time Mr Dyer requested he raise another question and was asked to wait, he left Council Chambers and the Mayor indicated that he was prepared to hear the question had Mr Dyer remained in the chambers.

Alison McEwan

- Requested an update on the review of the special rate at Dinner Plain. The CEO advised that a copy of a letter outlining the process to be undertaken would be forwarded to Ms McEwan.

Questions on notice

Lory Torriero on behalf of the Bright and District ratepayers association.

Question 1:

- Is the alpine shire considering reviewing the Bright Australia day celebration for next year?



- This year as it was held at the Sibley Sound Shell, the function was very brief and shallow due to the lack of a speech appropriate for the occasion.
- The Master of Ceremony with his musical entertainment was excellent.

The Director Sustainable Development advised that all events are reviewed and that any suggestions for improvements could be directed to either Rotary or Council as the organisers of the event.

Question 2:

- Is the Council considering a pedestrian crossing in Gavan Street? We believe that one is required in Gavan Street a logic and possible location would be between the medical centre and the corner of Barnard Street.

The Director Assets advised Safe pedestrian access across the Gavan Street has been a key consideration in the Alpine Better Places project design for Bright.

The introduction of a pedestrian crossing with or without flashing lights will give pedestrians priority and depending on the pedestrian volumes may interfere with the progression of through traffic.

An experienced traffic engineer has advised that the most likely pedestrian crossing type that VicRoads would consider on Gavin Street is a pedestrian operated signal (POS) which can control time allocated to pedestrians.

Through the Alpine Better Places project, Council believes the introduction of four pedestrian refuges on Gavan Street is the most appropriate solution for pedestrian crossings on Gavan Street.

Question 3:

- Has the council completed the planting of trees in Centenary Park? We believe that at present there is insufficient shade for some of the various meetings and reunions held in the park in summertime.

The Director of Assets advised Council will replace trees as required, however there is no plan to plant new trees in Centenary Park. Planting additional trees would reduce the area available for the erection of a marquee in Centenary Park as well.

Question 4:

- Has the council ever considered the establishment of a "dog's park" in bright? Such a park would be a great asset for a tourist town .A dogs park need to be a couple of acres in size, fully fenced, relatively close to the town and well-advertised for the tourists. We hope that there still is suitable land available for this purpose.

The Director of Assets advised that Council has not considered a fenced dog park in Bright. Last year Council rejected a petitioned proposal for a fenced dog park in Myrtleford.



8 PRESENTATION OF REPORTS BY OFFICERS

8.1 CHIEF EXECUTIVE OFFICER – DAVE BARRY

8.1.1 Contracts previously approved by Council and signed by the CEO

Cr Roper

Cr Pearce

That the Contracts be signed at the appropriate stage of in the agenda.

Contract No:	1504801	Process:	Public Tender
Title:	Mount Beauty CBD Asphalt Works		
Tenderer:	Downer EDI Works		
\$ (excl. GST):	\$195,566.89		
Funding:	Roads to Recovery Road Renewal Budget Acc # 3602		

Contract No:	1505201	Process:	Public Tender
Title:	Harris Lane Bridge Replacement		
Tenderer:	North East Civil Construction		
\$ (excl. GST):	\$318,966.50		
Funding:	Roads to Recovery Bridge Renewal Budget Acc # 3528		

Carried



8.2 DIRECTOR CORPORATE PERFORMANCE – TREVOR BRITTEN

8.2.1 Finance Report - Quarterly Review

File Number: 600.03

INTRODUCTION

The purpose of this report is to provide an overview of Council's financial performance during the quarter against budget and forecast.

Cr Roper

Cr Pearce

That the Finance Report - Quarterly Review for the quarter ending 31 December 2015 be adopted.

Carried

BACKGROUND

Preparation of the finance report

The purpose of this report is to provide Council with a summary of the financial performance for the quarter against budget and forecast. This report provides an overview for the quarter including:

- Income statement
- Balance sheet.
- Cash balance;
- Current investments; and
- Loans balances.

This report also includes a summary of each department's quarterly performance with explanations for variances which are approximately greater than \$10,000 or 10%.

This report has been prepared for internal management reporting purposes and as required under section 138 of the *Local Government Act 1989*. This report has not been audited.

The Quarterly Finance Report (QFR) is prepared based on a rigorous process which includes:

- Each department reviewing their budget and providing explanations for variances at the master account level.
- Departments submitting their quarterly budget explanations to the Finance department for review and further analysis.
- Departmental managers presenting to the Executive on their departmental performance for the quarter.
- Presentation of the QRF to the Finance Committee and subsequently Council.



- Forecasting is undertaken by department managers each quarter at master account level. There has been significant progress made in the maturity of forecasting which is evidenced by the minimal year to date variances against forecast.
- This report is also provided to the Audit Committee for noting.

Performance summary

Capital Works Expenditure

Capital works expenditure year to date (YTD) is tracking on forecast, with a variance of only \$3K or 0.3%. This is an excellent result and highlights the improvement in Council's forecasting compared to previous years. The majority of capital works is expected to be delivered in quarters three and four. There have already been some projects highlighted for carry forward into 2016/17 including:

- Rehabilitation of Porepunkah Landfill – design approvals taking longer than planned.
- Mount Beauty Library Redevelopment – project was placed on hold while a strategic review of the library location was undertaken and there being delays in the design development process.
- Mountain Bike Trails Dinner Plain – scoping delays mean the implementation of the project will occur in next financial year.

There are a number of new projects which are being funded that were not part of the original budget. These include:

- Pavement renewal works (\$377K) which have been made possible by additional funding from the Roads to Recovery Program.
- Lakeview Children's Centre Stage 2 (\$283K).
- Mount Beauty Progressing Place shade structure (\$63K) which has been made possible by additional grant funding.
- Alpine Events Centre (\$217K) which is a major project that was successful with a grant application after the budget was adopted. This project has had scoping works commence and the project life is expected to be three (3) years.
- Mount Beauty pool repair works (\$34K) which were unbudgeted and required prior to the pool season commencing.

With this in mind, it is expected that Council will achieve a capital spend of \$8.1 million (95% of budgeted funds) this financial year.

Summary of operational performance

Council's operating performance is tracking favourable to forecast and budget. The main reasons for the favourable variance is due to savings in employee costs and materials and services being considerably below budget (\$1 million), however it is \$130K above forecast. Reasons for the variance to budget include:

- Vacant positions during the year;



- Outsourcing pool staff; and
- Demand reduction programs being realised in materials and services.

POLICY IMPLICATIONS

The Local Government Act (the Act) requires the following relating to financial management:

- Section 137 (Budgeting and reporting framework) - "Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management.
- Section 138 (Quarterly statements) – "At least every 3 months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public".

CONSULTATION

The quarterly finance report is available on Council's website once it has been adopted by Council.

CONCLUSION

The financial performance YTD is in line with forecast, and is expected to be under budget at year end. This is due to Council's demand reduction program and emphasis on controlling employee costs. It is recommended that Council adopt the Quarterly Finance Report.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate

ATTACHMENT(S)

- Finance Report - Quarterly Review for the quarter ending 31 December 2015



8.2.2 Election Period Policy 2016

File Number: 646.10

INTRODUCTION

The inclusion of Section 93B in the *Local Government Act 1989*, means that each Council is now required to develop an 'election period' policy, and update it prior to each election.

Cr Roper

Cr Farrell

That Council:

- 1. Note the new and existing provisions of the Local Government Act 1989 regarding election period requirements; and*
- 2. Revoke the previous 'Election Caretaker Policy and Guidelines' adopted in 2012; and*
- 3. Adopt the 'Election Period Policy and Guidelines 2016'; and*
- 4. Sign and seal the 'Election Period Policy and Guidelines 2016' at the appropriate time at this meeting.*

Carried

BACKGROUND

Local Government Victoria highly recommended that Councils develop and adopt 'caretaker' election period policies in the lead up to the 2012 local government elections to ensure clarity around the election period requirements for all candidates, councillors and staff.

The introduction of the *Local Government (Improved Governance) Act 2015* amended the *Local Government Act 1989* (the Act) in several ways - key being the introduction of section 93B which requires 'Council to adopt an election period policy' prior to 31 March 2016.

Section 93B(3) of the Act states:

- 1. An election period policy must include the following—*
- 2. procedures intended to prevent the Council from making inappropriate decisions or using resources inappropriately during the election period before a general election;*
- 3. limits on public consultation and the scheduling of Council events;*
- 4. procedures to ensure that access to information held by Council is made equally available and accessible to candidates during the election.*



ISSUES

Election Period

The 'election period' commences when candidate nominations close - which is defined by the Act as 32 days prior to election day. The *Interpretation of Legislation Act 1984* states that where an Act is expressed to begin on a particular day, that day shall not be included in the period. Hence, in 2016 the election period will be operational during the following period:

Commences: 12:01am on Wednesday 21 September 2016

Concludes: 6:00pm on Saturday 22 October 2016 (election day)

Council is able to determine that the 'election period' commences prior to this date, but it cannot commence after this date.

Policy Purpose

The purpose of the policy and guidelines is to ensure that Council:

- demonstrates compliance with the election period provisions of the *Local Government Act 1989*;
- demonstrates that public resources are not to be used for election campaigning;
- is aware of what can and cannot be done during the election period; and
- continues to provide high standards of service to the community.

Policy Objective

The objective of the election period policy and guidelines is:

".... To ensure that the general elections for the Alpine Shire Council are conducted in a manner that is ethical, fair and equitable, and are publicly perceived as such."

Key changes in 2016

Council adopted a previous 'Election Caretaker Period Policy and Guidelines' in September 2012. At the time, the Local Government Investigations and Compliance Inspectorate had highlighted four policies from other councils that were considered 'best practice' to assist all Victorian councils to develop their own.

The 2012 policy has been used as the template for the 2016 policy. The primary changes Council has introduced in the 2016 policy are:

- Introduction of controls around social media
- Inclusion of 'misuse of position' information
- Inclusion of 'inappropriate decisions' definition
- Guidance for the October 2016 council meeting
- Inclusion of an 'information request' register for candidates



Policy overview

The policy and guidelines have been developed to support the legislative requirements of the Act, and ensure that Council has appropriate guidelines in place regarding the following items:

Section 55D of the Act places restrictions on the publication and distribution of specific types of electoral material during the election period, and requires a publication certification process to be enacted by the Chief Executive Officer.

Section 76D of the Act states that a councillor or a member of a special committee must not 'misuse' their position to gain advantage for themselves, or cause detriment to another person.

Section 93A of the Act states that Council, a special committee, or a person acting under delegation from the Council (ie staff member), must not make specified 'major policy decisions' during the election period.

Section 93B of the Act requires the development of an election period policy, which also restricts the making of 'inappropriate decisions'.

POLICY IMPLICATIONS

The development and maintenance of an 'election period policy' is required by Section 93B of the *Local Government Act 1989*.

The policy also aligns with the Alpine Shire Council Plan 2013-2017 in the following way:

Theme 5: Performance focused organisation *"A customer focused, equitable and sustainable service to the community"*

Strategic Objective 5.4: Ensure a high standard of governance

Strategy 5.4.1: Provide good governance

FINANCIAL AND RESOURCE IMPLICATIONS

The 2016 election period policy has been developed by Council officers. Both the Governance Officer and the Manager Corporate Services attended a workshop facilitated by LGPro regarding the election period policy in February 2016.

CONSULTATION

External consultation is not required. Councillors have been briefed on the changes made to the policy. Adoption of the policy is a legislative requirement, and must be endorsed by Council prior to 31 March 2016.

**CONCLUSION**

The development and adoption of an 'election period policy' is designed to ensure that Council resources and publications will not be used in any way for election campaigning by candidates for the 2016 local government elections. Furthermore, the adoption of an 'election period policy' is required by Section 93B of the Act.

Council should adopt the policy to ensure public confidence in Council's approach to the local government elections in October 2016.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate Services
- Governance Officer

ATTACHMENT(S)

- Election Period Policy and Guidelines 2016 - for adoption



8.2.3 Home and Community Care reform

File Number:

INTRODUCTION

The Commonwealth government is reforming the aged and disability services sector.

The effect of this and the additional reform pressure being brought to bear on local government, by the:

- 'Fair Go Rates System', described in the Essential Services Commission Local Government Rates Capping and Variation Framework Review
- loss of large, non-competitive Victorian Government funding e.g. Country Roads and Bridges and Local Government Infrastructure Program
- freeze on the indexation of Commonwealth Financial Assistance Grants, and
- introduction of the Local Government Performance Reporting Framework, including the 'Know Your Council' website

has not been experienced for twenty years.

This reform environment has caused all Councils to review their Home and Community Care (HACC) service, with many Councils choosing to move to a zero subsidy position, and others exiting from HACC service provision completely.

Council has recently been approached by Alpine Health with a proposal to progressively transfer HACC services to them over a 3-year period, during which time Council's subsidy of the service would incrementally reduce to \$0.

This proposal has alerted Council to the fact that other parties may also have an interest in providing high quality HACC services in the Alpine Shire at a competitive cost.

The purpose of this report is to initiate a methodology that will sustainably deliver best value HACC services to the community.

7:29pm Cr Forsyth left the Chamber

7:49pm Cr Forsyth returned to the Chamber

Cr Vonarx

Cr Farrell

That:

1. Council gives in-principle support for the home and community care service be market tested in its entirety in order to:

- *respond to Alpine Health's proposal to transfer the service to them*
- *be best placed to secure both long-term local employment of staff and local service delivery as a result of the transition of responsibility from the Victorian Government to the Commonwealth Government*



- *determine if the existing high quality of service to clients can be further improved, for example through better integration with other aged care services*
- *ensure ratepayers are getting value for money*
- 2. *Alpine Health be thanked for their proactive proposal and informed of the opportunity to tender*
- 3. *Council submit an in-house bid in accordance with Victoria's Competitive Neutrality Policy and probity requirements, if this option is supported by staff*
- 4. *Consultation is to occur in accordance with Clause 17 of the Enterprise Agreement as it is acknowledged that should this in-principle decision be adopted it would constitute a major change*

Carried

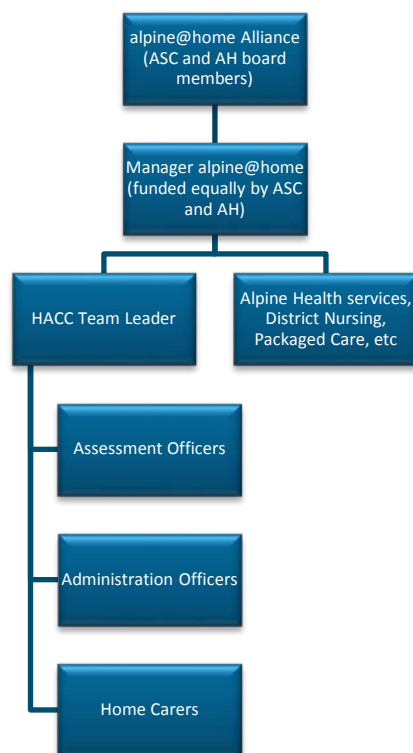
BACKGROUND

Home and Community Care (HACC) program

The Home and Community Care (HACC) program supports frail older people and younger people with disabilities (and their carers), to live independently in their own homes.

Council provides the following HACC services to about 400 residents a year:

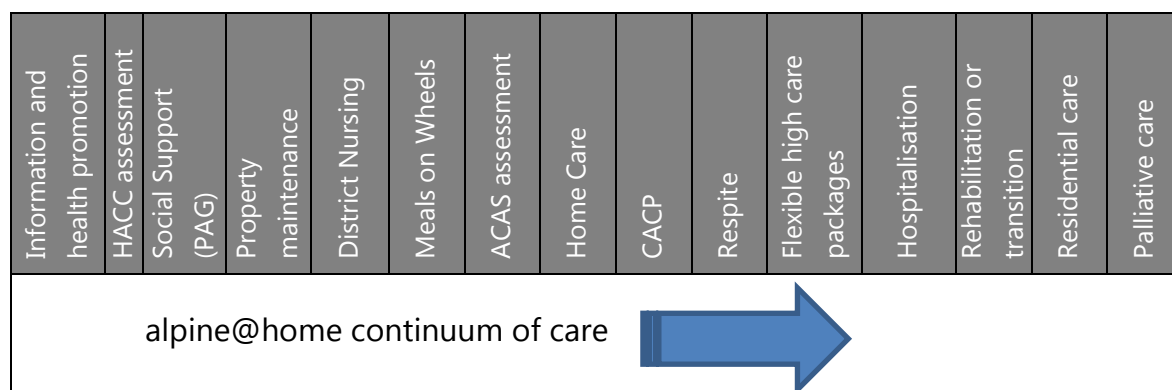
- Assessment and care coordination
- Domestic Assistance
- Personal Care
- Respite Care
- Meals on Wheels
- Home Maintenance
- Planned Activity Group

**Figure 1: HACC team structure**

The HACC workforce of 41 employees makes up 19% of Council's total staff numbers. About 100 volunteers are also engaged in the delivery of meals and planned activity groups. In 2015/16 Council budgeted to subsidise the service by \$379,342.

alpine@home

In December 2011, the Alpine Shire Council and Alpine Health collaborated to form alpine@home, which is effectively a partnership created 'to seamlessly deliver 'client centred' home care services to the local community'.

**Figure 2: alpine@home continuum of care**

The benefits of the alpine@home service have been acknowledged by the Alpine Health Board of Management, the Alpine Shire Council, and the community. The continuation of the alpine@home service is viewed by the Alpine Alliance as the preferred service delivery model for community services in the alpine region. This is reinforced by the communities' strong desire for local services being provided to local people. The alpine@home model is only sustainable if HACC services form part of the overall framework.

COMMONWEALTH AGED CARE REFORM

The key elements of the commonwealth government aged and disability services reform include the:

- introduction of My Aged Care
- development of the Commonwealth Home Support Programme (HSP) and its exposure to market testing, and
- introduction of Consumer Directed Care in the Commonwealth Home Care Packages

**Figure 3: Transition timetable**

Current HACC clients	2016	2017	2018	2019	
> 65 years old		CHSP funding agreement		CHSP competitive tender	
< 65 years old, with significant permanent disability		HACC services funded by State		NDIS	
< 65 years old, with disability not classified as above	State government responsibility to fund services				

MyAgedCare

The point of entry for people seeking services will be through the MyAgedCare website and telephone call service. Face to face assessment of client needs (when necessary) will be undertaken on a regional basis using national tools and processes.

This is a major change where assessment of client needs will be separated from service delivery.

Commonwealth Home Support Programme

In 2016, sole funding responsibility for HACC for people in Victoria aged 65 and over will be assumed by the Commonwealth, and the program will be renamed the Commonwealth Home Support Programme (CHSP). Roughly 90% of HACC clients currently fall into this category.

Current local government providers in Victoria will be offered a Commonwealth service contract that maintains existing funding arrangements for three years from the date that it's signed. Subsequently services funded by the Commonwealth are likely to be subject to competitive tender (as is already the case in other states).

National Disability Insurance Scheme

Disability services for people aged under 65 will come under the National Disability Insurance Scheme (NDIS), or will be a State responsibility for people whose disabilities are not classified as permanent and significant.

The Commonwealth is also introducing Consumer Directed Care, where entitlements will be provided to individuals to procure services from a provider of their choice, rather than directly funding organisations to provide services. This will make it difficult for providers to predict demand, plan effectively, and achieve economies of scale.

Home Care Packages

The Commonwealth will continue to fund a significantly expanded Home Care Packages program replacing previous Community Aged Care Packages.

Home Care Packages will offer health and support services coordinated by a case manager, when HACC services are no longer sufficient to enable clients to continue



living in the community. The packages will only be available to people who are eligible for residential care, but can continue to live at home with sufficient support.

A significant shift of clients from HACC to Home Care Packages is anticipated.

Figure 4: Three tiers of support

Clients will progress through the three tiers of support from the basic Home Support Program, through Home Care Packages, to residential care. The similarity between figures 2 and 4 should be noted.

ISSUES

Unresolved reform issues

The following issues associated with the Commonwealth HACC reform are yet to be satisfactorily resolved:

MyAgedCare	The difficulty for clients to access services (it's anticipated that clients will contact Councils for assistance to access the MyAgedCare website and operators)
CHSP	No funding for care coordination (care coordination is a key feature of the alpine@home model)
	Limited flexibility and opportunity to use funds as required (funds will be accounted for across two separate Commonwealth and State agreements)
	Probable client fee increases

Productivity and the Alpine Shire Council Enterprise Agreement

The Alpine Shire Council Enterprise Agreement and service productivity conspire to make the alpine@home service delivery model unsustainable and uncompetitive in a competitive environment.



Alpine Shire Council Enterprise Agreement

A comparison between the Social, Community, Home Care and Disability Services Industry Award (SCADS Award) paid by the private sector, and the Alpine Shire Council Enterprise Agreement (ASC EA) is shown in the table below.

Figure 5: Award comparison

Home Carer (2C)	ASC EA	SCADS Award	Difference
Paid to part time employee	\$25.06	\$19.72	27%
Cost to Council	\$28.82	\$22.08	30%
Paid to casual employee	\$31.32	\$24.65	27%
Cost to Council	\$35.08	\$26.62	32%

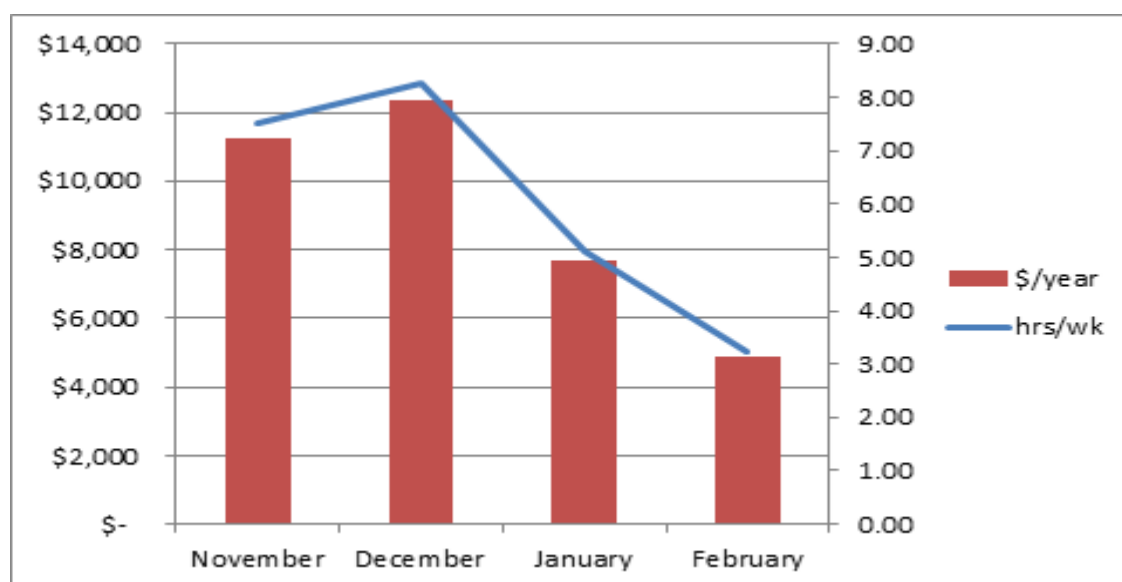
A 32% saving in HACC wage costs equates to an annual saving of approximately \$250,000.

This difference is further amplified (by as much as \$150,000) when Council's corporate overheads (such as management, IT, payroll, risk management, governance, HR, communications, etc.) are proportioned and taken into account.

Productivity

In November 2015, Council commenced a review to ensure that clients receive the service they need and that services are being fairly and equitably provided (this is good for clients as well as delivering savings). To date, 45 (of 400) clients have been reviewed resulting in savings of \$36,000.

Figure 6: Monthly savings



Extrapolating these results may yield overall productivity savings of up to 30%, which equates to an annual reduction of about 3,600 hours and \$105,000.



Financial effects of the ASC EA and productivity

The combined effects of the ASC EA and Council productivity conservatively result in a financial inefficiency of \$355,000 (\$105,000 + \$250,000). This figure equates to Council's annual service subsidy.

Alpine Health proposal

Alpine Health has submitted a proposal to transition HACC services to their Multi-Purpose Service (MPS) over three years. The key points of the proposal are:

- Council to provide a diminishing financial contribution, commencing with \$200,000 in year 1, \$100,00 in year 2, and decreasing to \$0 in year three
- Alpine Health to continue to deliver person centred Home Care Services according to the alpine@home continuum of care (figure 2).

DHHS have advised that a proposal by Council to subcontract the delivery of HACC services to Alpine Health may be positively considered in light of the recognised benefits of the alpine@home model.

OTHER COUNCILS

All rural Councils are actively reviewing their role in providing HACC services, particularly when private and not for profit organisations are able to provide equal or better quality services at the benchmark SCADS Award rate.

Figure 7: Council approaches to HACC services

Municipality	Status	Provider
Shepparton	External provider	Calvary
Strathbogie	External provider	Nexus
Towong	External provider	MPS
Wodonga	External provider	Westmont
Mansfield	Active review	
Murrindindi	Active review	
Wangaratta	Active review	
Mansfield	Active review	
Indigo	Active review	

All Victorian MPS's (except Alpine Health) provide HACC services and are not impacted by the reforms.

Feedback from Councils that have transferred HACC services to private or not for profit organisations confirms that the same or better quality service is now being provided at a more competitive rate.



POLICY IMPLICATIONS

The content of this report is consistent with the following Council Plan objectives:

3.4 Support positive living and ageing

5.2 Manage resources well to ensure sustainability

FINANCIAL AND RESOURCE CONSIDERATIONS

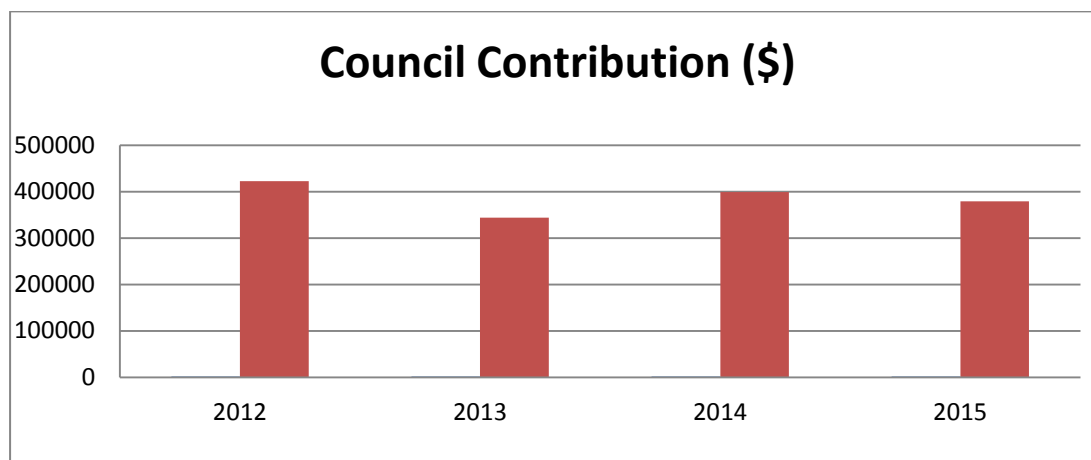
The 2015/16 Quarter 2 Financial Performance Report shows that the HACC service is currently under budget, and that an end of year service subsidy of \$325,684 is forecast.

Figure 8: 2015/16 Quarter 2 Financial Performance Report extract

2015/16 HACC budget	Original budget	Year end forecast	Variance
Income	\$1,399,037	\$1,101,855	
Expenditure	\$1,760,680	\$1,427,539	
Council subsidy	\$361,643	\$325,684	\$35,959

Council's subsidy of the HACC service has consistently fluctuated around \$375,000 per annum over the last four years.

Figure 9: Time series - Council subsidy of HACC services

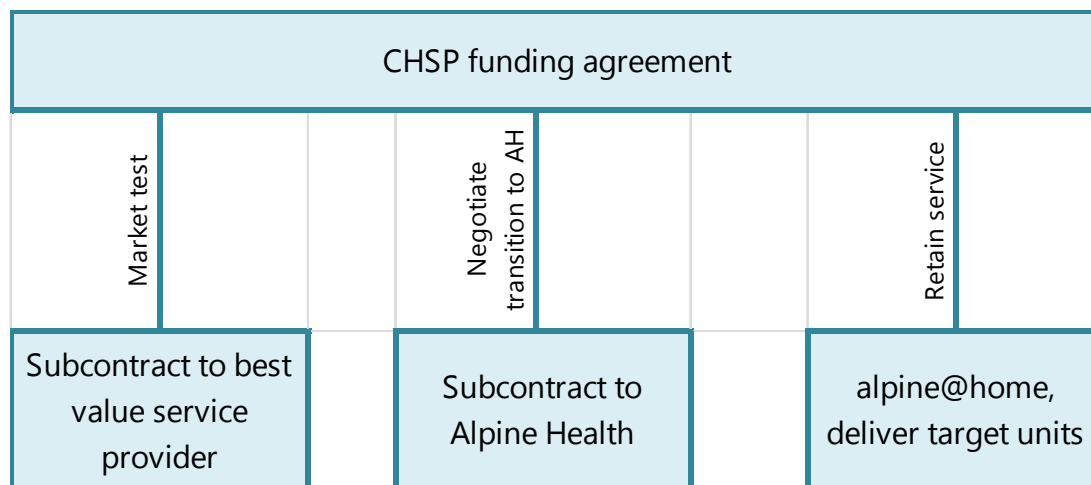




OPTIONS

The following decision tree and commentary is provided for consideration:

Figure 10: Decision tree



Commentary

1. Market testing is eventually inevitable (with the exception of the qualification in point 6)

Market testing

2. Market testing has the potential to identify the best value service provider and immediately reduce Council's service subsidy to \$0
3. Alpine Health will be encouraged to submit tenders
4. An in-house bid will be unsuccessful, based on price (unless a significantly more competitive HACC component of the Enterprise Agreement can be negotiated)

Transition service to Alpine Health

5. DHHS advise that a service transition to Alpine Health may be possible, thus preserving the alpine@home continuum of care
6. Alpine Health's MPS status would provide service flexibility and may provide immunity from future market testing if the Commonwealth were to fund the program as an MPS service
7. The Alpine Health EOI proposes a diminishing Council subsidy of \$200,000 \$100,000 and \$0 in year three (with certain assumptions and qualifications)
8. The Alpine Health EOI is indicative and its terms may change during the negotiation of a formal agreement

Retain service

9. Retaining the service and delivering just the target hours is possible, this would reduce Council's subsidy of the service to approximately \$250,000 per annum

**CONSULTATION**

A comprehensive consultation plan involving all key stakeholders will be developed and implemented.

CONCLUSION

There's merit in preserving the alpine@home continuum of care, but the argument to market test home care services is compelling.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Chief Executive Officer
- Director Corporate Performance

ATTACHMENT(S)

- Nil



8.3 DIRECTOR ASSETS – CHARLIE BIRD

8.3.1 Bridges Upgrade - Council Commitment to Funding

File Number: 1700.14

INTRODUCTION

Council has been granted funding of \$164,000 under Round two of the Bridges Renewal Program for Morses Creek Bridge Network Upgrade and Smarts Creek Bridge Load Limit Upgrade. In order to accept the funding offer, documented evidence of matched funding must be provided by 18 March 2016. This report outlines the background to the application under the Bridges Renewal Program, and seeks Council commitment for an allocation of \$164,000 in the 2016/17 Capital Works budget for bridge upgrade works.

Cr Vonarx

Cr Farrell

That Council:

- 1. Commits to a financial allocation of \$164,000 in the 2016/17 Capital Works budget to implement the Morses Creek Bridge Network Upgrade and Smarts Creek Bridge Load Limit Upgrade projects.*

Carried

BACKGROUND

In July 2015, applications were submitted for funding under Round two of the Bridges Renewal Program (BRP). The objectives of the BRP are to contribute to the productivity of bridges serving local communities, and facilitate higher productivity vehicle access. Round two of the Program was open to local governments.

Funding was sought for upgrades to bridges which are a high priority on the Alpine Shire Council bridge renewal program, and which best met the objectives of the BRP. In the event that funding was not secured, each of these upgrade projects would still need to be implemented, with the full cost of the works to be covered by Council.

In January 2016, notification was received that Council had been successful in securing funding for the following projects:

10. Morses Creek Bridge Network Upgrade (comprising five bridges along Morses Creek Road) - Total project cost \$280,000, funding awarded \$140,000
11. Smarts Creek Bridge Load Limit Upgrade - Total project cost \$48,000, funding awarded \$24,000.

The works planned to these six bridges will deliver the following benefits:

- Improved safety through upgrades to current safety standards
- Upgrade of bridge components to more durable alternatives, reducing ongoing maintenance requirements and cost



- Allow access for heavy emergency vehicles for firebreak cutting
- Allow access to be considered for Higher Mass Vehicles, which may reduce overall heavy vehicle movements along these routes.

In order to accept the funding offer, Council is required to provide evidence of matched funding by 18 March 2016, by Council resolution through documented minutes.

ISSUES

The local community places a high value on the aesthetics of timber road bridges, and has previously raised concern about bridge works negatively impacting on the appearance of the bridges along Morses Creek Road.

Martin's Bridge currently has a timber deck, which would be replaced with a concrete deck under the proposed upgrade plans for the Morses Creek Road bridge network.

The local community has not been engaged regarding these specific upgrade works, and there is a risk that there could be opposition to the planned upgrade works.

POLICY IMPLICATIONS

This project supports Council's Strategic Objective 2.3: To improve the condition and management of Council's assets.

FINANCIAL AND RESOURCE IMPLICATIONS

An allocation of \$164,000 is proposed in the 2016/17 Capital Works budget. The bridge upgrade works will be completed during 2016/17 as part of the Capital Works program.

CONSULTATION

The local community will be engaged to understand their concerns, inform them of the planned bridge upgrade works, and to explain why this work is necessary and the benefits which will be achieved for all users of the Morses Creek Bridge Network.

Whilst the aesthetic appeal of timber bridges is recognised, providing bridge networks which meet current safety standards, which are durable and reduce ongoing maintenance requirements, is aligned with Council's Strategic Objectives and considered prudent use of Council funds.

CONCLUSION

Implementation of the Morses Creek Bridge Network Upgrade and Smart Creek Bridge Load Limit Upgrade under the Bridges Renewal Program will enable Council to leverage Australian Government funding for essential bridge safety improvement and upgrade works which otherwise would have to be fully funded by Council.



DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development.

ATTACHMENT(S)

- Nil



8.3.2 Alpine Better Places - Final Detailed Concept Designs and Recommended Project Priority

File Number: 1780.78

INTRODUCTION

The purpose of this report is to seek Council approval to adopt the recommended responses to submissions received during the public exhibition of the Draft Detailed Concept Designs, to endorse the Final Detailed Concept Designs for Myrtleford, Porepunkah and Bright and to adopt the recommended priority for implementation of the Alpine Better Places project.

Cr Farrell moved the officer recommendation. The motion lapsed for want of a seconder.

That Council:

1. *Adopt the recommended responses to submissions received during the public exhibition of the Draft Detailed Concept Designs for Myrtleford, Porepunkah and Bright, completed under Alpine Better Places.*
2. *Adopt the Final Detailed Concept Designs for Myrtleford, Porepunkah and Bright, completed under Alpine Better Places.*
3. *Adopt the recommended priority for implementing projects identified in the Alpine Better Places project.*

The motion lapsed for want of a seconder.

Cr Vonarx moved an alternative motion

Cr Vonarx

Cr Forsyth

That Council:

4. *Adopt the recommended responses to submissions received during the public exhibition of the Draft Detailed Concept Designs for Myrtleford, Porepunkah and Bright, completed under Alpine Better Places.*
5. *Adopt the Final Detailed Concept Designs for Myrtleford, Porepunkah and Bright, completed under Alpine Better Places.*
6. *Adopt the following priorities for implementing projects -*
 - a. *Porepunkah - 2016/17 FY*
 - b. *Myrtleford: Jubilee Park and Happy Valley Creek - 2017/18 FY*
 - c. *Bright: Mafeking Square precinct – 2018/19 FY*
 - d. *Myrtleford: Standish Street roundabout (subject to VicRoads funding) - 2017/18 FY*



- e. Myrtleford: Myrtle Street and Gateway - 2017/18 FY*
- f. Bright: Barnard Street - 2018/19 FY*
- g. Bright: Gavan Street - 2019/20 FY.*

The motion was defeated.

Cr Pearce moved the following recommendation:

Cr Pearce

Cr Roper

That Council:

- 1. Adopt the recommended responses to submissions received during the public exhibition of the Draft Detailed Concept Designs for Myrtleford, Porepunkah and Bright, completed under Alpine Better Places.*
- 2. Adopt the Final Detailed Concept Designs for Myrtleford, Porepunkah and Bright, completed under Alpine Better Places.*
- 3. Adopt the following priorities for implementing projects*
 - a. Bright: Mafeking Square precinct - 2016/17 Financial Year (FY)*
 - b. Porepunkah - 2016/17 FY*
 - c. Myrtleford: Standish Street roundabout (subject to VicRoads funding) - 2017/18 FY*
 - d. Myrtleford: Myrtle Street and Gateway - 2017/18 FY*
 - e. Myrtleford: Jubilee Park and Happy Valley Creek - 2018/19 FY*
 - f. Bright: Barnard Street - 2018/19 FY*
 - g. Bright: Gavan Street - 2019/20 FY*

Carried

Cr Vonarx called for a division

For – Crs Roper, Pearce, Farrell, Janas and Keeble

Against – Crs Vonarx and Forsyth

BACKGROUND

Council commenced its Alpine Better Places project in early 2015, with the aim of delivering detailed concept designs for priority projects in each of the town centres of Myrtleford, Porepunkah and Bright.

Following an extensive process of community consultation and design, the Draft Detailed Concept Designs were approved for public exhibition at the November 2015 Council Meeting. The Draft Detailed Concept Designs were on exhibition for a period of 28 days and closed on Wednesday 16 December 2015. A total of 14 formal submissions were received and none of the submitters requested to be heard.



Informal comments were also received from a number of stakeholder groups as well as individuals.

All formal submissions and informal comments have been reviewed and considered by Council Officers. Council Officers have subsequently recommended amendments to the Detailed Concept Plans as deemed appropriate. These responses and the resulting plans are detailed in the attachments and should be read in conjunction with this report.

ISSUES

The formal submissions and informal comments received, raised a number of issues and resulted in numerous changes to the plans which are summarised below. Some comments relate to changes which should be considered during the detailed design phase and are therefore noted here for future reference. Despite the number of comments received, the community is broadly supportive of the concept designs for each town and there is widespread support for the implementation of the works proposed.

MYRTLEFORD

Only one (1) formal submission was received for Myrtleford, however additional comments were also received in person, via phone and email and at a presentation to the Myrtleford Chamber of Commerce.

Myrtleford - key issues

- Public open space
 - Maintain adequate space in the Piazza for events.
 - Concerned that the poor amenity of Clyde Street between bicycle shop and Coles supermarket has not been addressed.
 - Concern that proposed trees will reduce views towards the Anzac memorials in Memorial Park.
 - Improve the amenity and condition of the Creek.
- Public safety
 - Concern regarding the high speed of vehicles using Myrtle Street. Queried whether the speed limit should be reduced.
 - Incorporate clear signage of prohibited traffic movements.
 - Standish Street roundabout is supported, but concerned about safety of truck movements.
 - Ensure pedestrian crossing points are designed for all abilities.
- Street Furniture & Materials
 - Ensure adequate street furniture, such as signage, bicycle racks, tables, numbers of rubbish bins and dog waste bins are included and in the right location.



Concerned design for street furniture is boring.

Concerned about the use of Poplar trees.

Remove platform seat location conflict with Foodworks drive through.

Incorporate upgrade of existing bus shelter.

Avoid tree species and locations which create a hazard for less able-bodied community members.

- Delivery

Deliver the works as soon as possible.

Myrtleford - changes to plans

- Picnic settings in Piazza relocated.
- Platform seat relocated to avoid Foodworks drive through.
- Larger communal table incorporated in the picnic area in Jubilee Park.
- Bicycle rack cluster adjacent to the post office relocated to avoid loading zone.
- Proposed trees deleted from the southern edge of Memorial Park.

POREPUNKAH

Two of the 14 formal submissions received were in relation to the proposals for Porepunkah. Additional comments were also received in person, via phone and email, at a presentation to the PUNCA group and at subsequent discussions with key stakeholders.

Porepunkah - key issues

- Public open space

Concern about location of public seating in front of residential properties.

The delineation of private vs. public use of open space. Ensure adequate space for pedestrians to detour around the front of the Porepunkah Pub if desired.

Need to irrigate lawns in parkland.

- Public safety

Concern regarding adequate provision for parking and bus movements.

Queried whether pedestrian crossings were needed across Nicholson Street.

Maintain vehicle entry and exit points at mechanic's workshop.

- Street Furniture & Materials

Concern about the use of Star Jasmine.

Ensure local Eucalyptus species are specified, where relevant.

- Delivery

Strong support for the designs and the plans.



Concern regarding the impact of implementation on existing trees and the River.

Deliver the works as soon as possible.

Porepukah - changes to plans

- Proposed seat deleted from the front of residential property in Nicholson Street.
- Kerb outstand introduced in the vicinity of the Vline bus stop to help control bus and car parking.
- Number of proposed trees reduced in the vicinity of large established trees.
- Redesign of the area to the front of the Porepukah Pub.
- Second driveway crossover added to access mechanic's workshop.

BRIGHT

- 11 of the 14 formal submissions received were in relation to the proposals for Bright. Additional comments were also received in person, via phone and email, at a presentation to the Bright & District Chamber of Commerce and at subsequent discussions with key stakeholders.

Bright - key issues

- Public open space

Concern regarding the balance of public open space provision, the proposed re-alignment of Barnard Street between Camp Street and Mafeking Square and the loss of existing trees as a result.

Concern regarding the size and location of open space.

The use of public space, whether for ceremony, events, passive or active recreation.

The delineation of private vs. public use of open space.

The design of space for flexible and multiple uses.

Concern over lack of visibility into Mafeking Square and of the clock tower.

Support for more grassed areas in the town centre.

Concern that changes to the Burke Street corner adjacent Mafeking Square will remove existing street dining, bicycle rack and trees.

- Public safety

Concern regarding wrong way traffic movements into and along Barnard Street.

Ensure provision or loss of parking and loading bays is accurately represented.

Concern regarding inadequate consideration of parking needs across Bright.

Concern over lack of provision for disabled car parking spaces.



Better signage needed for prohibited traffic movements and wayfinding for pedestrians and cyclists.

Design for safe pedestrian movements and crossing points as well as reduced conflicts between cyclists, vehicles and pedestrians.

Consideration of reduced speed limits.

Accommodation of large vehicle turning movements.

Concern that safe truck entry and exit to Bright Brewery is maintained.

Desire expressed for a roundabout at the intersection of Gavan and Camp Streets.

- **Street Furniture & Materials**

Concern regarding extent and termination of new pavement finishes.

Concern about loss of picnic tables in front of the Alpine Hotel.

Ensure number and type of street furniture is adequate.

Concern regarding the use of bluestone and the need to use local stone.

Include hanging bicycle rack in street furniture palette.

Concern regarding the use of evergreen trees instead of deciduous trees. Also concern over the use of brittle Magnolias and common Ornamental Pears.

Ensure upgrade of street lighting type.

Underground power to improve streetscape in Gavan and Barnard Streets.

Refurbishment of the clock tower requested.

Concerned that the design for Bright town signage is too modern and simplistic.

Queried why Gavan Street isn't getting the same level of finish as Barnard Street.

- **Delivery**

Concern regarding the high cost of implementation.

Concern regarding the impact of implementation on events and peak periods of trading.

A desire for the Mafeking Square works to happen as soon as possible.

Regret that Anderson Street upgrade has not been included.

Bright - changes to plans

- Picnic tables included to the front of the Alpine Hotel and in the vicinity of George's Takeaway.
- Garden bed areas reduced to enlarge the space available for street dining in the vicinity of the Alpine Hotel.



- Feature paving and garden bed treatments extended to the Alpine Hotel frontage with Mafeking Square.
- Proposed evergreen trees in Barnard Street replaced with deciduous trees.
- Rail Trail terminus retained in Burke Street and the area south of Mafeking Square redesigned to be a flexible open space suitable for passive recreation or events.
- Loading bay incorporated into Barnard Street and the loss of carparks updated.
- Proposed trees in Mafeking Square reduced from 6 to 4. Breaks inserted into stone seating wall.
- Additional bicycle racks indicated in Barnard Street and hanging bicycle rack added to street furniture palette.
- Reference to the use of bluestone removed.
- The cost to replace the existing four concrete light poles around Mafeking Square included.
- The cost to underground power in Gavan Street, between Anderson and Camp Street is included as an optional extra.
- Bench seat included to front of book shop in Gavan Street.
- Existing conditions at Burke Street intersection with Ireland Street to remain unchanged.

RECOMMENDED PROJECT PRIORITY

It is recommended that the Alpine Better Places project is delivered in the following stages and order of priority:

1. Bright: Mafeking Square precinct - 2016/17 Financial Year (FY)
2. Porepukah - 2016/17 FY
3. Myrtleford: Standish Street roundabout (subject to VicRoads funding) - 2017/18 FY
4. Myrtleford: Myrtle Street and Gateway - 2017/18 FY
5. Myrtleford: Jubilee Park and Happy Valley Creek - 2018/19 FY
6. Bright: Barnard Street - 2018/19 FY
7. Bright: Gavan Street - 2019/20 FY.

POLICY IMPLICATIONS

This recommendation is in accordance with the requirements of the Local Government Act and with the following Strategic Objectives of the Council Plan:

- 2.1 - To provide and maintain quality parks, gardens and natural environment
- 2.2 - To improve the quality of the built environment and amenity
- 2.3 - To improve the condition and management of Council's assets



- 3.1 - To support the health and wellbeing of communities
- 4.1 - To effectively plan and deliver strategic and major projects.

FINANCIAL AND RESOURCE IMPLICATIONS

The total cost of the Alpine Better Places project implementation, including detailed design, documentation and contingency costs, is estimated to be \$7,986,106. This includes \$900,000 for a roundabout in Myrtleford at the intersection of Standish Street and the Great Alpine Road, which is subject to VicRoads funding.

Council will seek funding for the implementation of these works through the National Stronger Regions Fund (NSRF), Regional Development Victoria (RDV) and VicRoads.

CONSULTATION

Council and the communities of Myrtleford, Porepunkah and Bright have been extensively involved in the development of the Alpine Better Places design project, during three rounds of consultation:

- Council and community input was sought in March 2015 to prioritise projects in each of the townships. 93 people attended the 'Our Town' workshops.
- 104 people attended the 'Day of Design' workshops in June 2015, where they provided feedback on the preliminary concept designs.
- In late November/early December 2015, 14 formal submissions were received providing feedback on the exhibited draft detailed concept design. Letter drops and mail outs to those directly affected, public drop-in sessions and presentations to town stakeholder groups were also held at this time and any informal comments were noted for consideration.
- Additional consultation with directly affected retailers and stakeholders, particularly in the vicinity of Mafeking Square, has also occurred in late January/early February 2016.
- Council Officers will continue to liaise with key stakeholders throughout the detailed design, documentation and implementation phases.

CONCLUSION

Council has consulted extensively with the community on the development of the Alpine Better Places plans. The responses to the formal submissions received, the final detailed concept plans and the project priority list reflect the desires of the wider community. The final detailed concept plans strive to achieve a balance between private commercial and public interests. Minor changes to the works can still be made throughout the detailed design process and prior to implementation of the works. Therefore it is recommended that Council:

1. Adopt the recommended responses to submissions received during the public exhibition of the Draft Detailed Concept Designs
2. Adopt the Final Detailed Concept Designs for Myrtleford, Porepunkah and Bright



3. Adopt the recommended priority for implementing projects identified in the Alpine Better Places projects.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development
- Project Officer - Delivery

ATTACHMENT(S)

- Alpine Better Places Draft Detailed Concept Designs - Formal Submission Summaries & Responses, February 2016
- Alpine Better Places Final Detailed Concept Designs for Myrtleford (plans 1-8), Porepunkah (plans 1-7) and Bright (plans 1-8), February 2016



8.3.3 National Stronger Regions Fund – Implementation of Alpine Better Places priority projects in Myrtleford and Porepunkah

File Number: 1780.78

INTRODUCTION

An opportunity exists for Council to seek significant funding for the implementation of Alpine Better Places priority projects in Myrtleford and Porepunkah. This report outlines the project and details on funding the project.

Cr Vonarx

Cr Roper

- 1. The Mayor be authorised to approve the submission of a grant application with a Council commitment of no more than \$4,500,000.*

Carried

BACKGROUND

The Australian Government has recently announced the commencement of round three of the National Stronger Regions Fund (NSRF). Council was successful in securing \$1.87 million for the Alpine Events Centre in round one of the NSRF.

The NSRF is an initiative to boost social and economic development in Australia's regions by funding priority infrastructure projects in local communities. The Australian Government has committed \$1 billion to the fund over five years commencing from 2015–16 and has quarantined \$25 million for projects assessed as value and seeking funding of \$1 million or less.

Funding will be provided for capital projects which involve construction of new infrastructure, or the upgrade, extension or enhancement of existing infrastructure. Projects selected for funding should deliver an economic benefit to the region beyond the period of construction, and should support disadvantaged regions or areas of disadvantage within a region.

Local Government and incorporated not-for-profit organisations are eligible to apply for grants of between \$20,000 and \$10 million. Grant funding must be matched in cash on at least a dollar for dollar basis, and the funded part of the project must be completed on or before 31 December 2019.

The desired outcomes of the program are:

- improved level of economic activity in regions
- increased productivity in the regions
- increased employment and a more skilled workforce in regions
- increased capacity and improved capability of regions to deliver major projects, and to secure and manage investment funding
- improved partnerships between local, state and territory governments, the private sector and community groups



- more stable and viable communities, where people choose to live.

Council commenced its Alpine Better Places project in early 2015, which will deliver detailed concept designs for one to three priority projects in each of the town centres of Porepunkah, Bright and Myrtleford. Delivery of detailed design concepts is effectively completed with three rounds of community consultation complete:

1. Community input was sought in March 2015 to prioritise projects in each of the townships
2. Community feedback on the preliminary concept designs was sought in June 2015
3. Community feedback was sought through public exhibition of the draft detailed concept designs in December 2015
4. The priority projects in Myrtleford and Porepunkah are:
 - Myrtle Street, Myrtleford - Streetscape improvements, conversion to single lane in each direction, improving pedestrian crossing points and presentation.
 - Happy Valley Creek, Myrtleford - Improved interface and environmental value of the waterway and connection with the retail precinct, creating an attractive asset.
 - Nicholson Street and Gateway, Porepunkah - Reduced area of road pavement, better definition of pedestrian crossings and vehicular areas. Create a clear visual and physical connection from the town centre to the riverside. Improved the entrance and signage at Great Alpine Road to create a greater sense of arrival.

ISSUES

Council was successful in securing \$1.87 million for the Alpine Events Centre in round one of the NSRF; this will not affect Council's ability to secure funding in round three.

Implementation of the Alpine Better Places priority projects in Myrtleford and Porepunkah is the most appropriate project to apply for support through the NSRF. The project satisfies all of the programs criteria including increased economic activity.

Whilst this project would involve asset renewal, discretionary capital expenditure would be required to deliver this project and a review of the Long Term Financial Plan would be required to understand the implications.

POLICY IMPLICATIONS

This recommendation is consistent with the following Strategic Objectives of the Council Plan:

- 2.1 - To provide and maintain quality parks, gardens and natural environment
- 2.2 - To improve the quality of the built environment and amenity
- 2.3 - To improve the condition and management of Council's assets
- 3.1 - To support the health and wellbeing of communities
- 4.1 - To effectively plan and deliver strategic and major projects.



FINANCIAL AND RESOURCE IMPLICATIONS

This project requires a large commitment by Council - \$4,200,000 over three years, and it is proposed that \$990,000 in funding is sought from the NSRF to supplement Council's commitment. In addition, Council also intends to seek funding from State Government through Regional Development Victoria. It is proposed that Council commit to funding this project over three years, with varying amounts but at an average spend of \$1,400,000 per year.

Long Term Financial Plan modelling has been undertaken to determine the impact of implementing all Alpine Better Places projects (Bright, Myrtleford and Porepunkah) over the next four years, less the Standish Street roundabout in Myrtleford, required renewal spend and other committed projects. Modelling results indicate that this will not adversely impact Council's cash reserve; however the following impacts should be noted:

- Delivery of these projects will impact the timing of asset renewal works, as approximately 50% of the Alpine Better Places projects are deemed to be asset renewal.
- Given the significant investment required to implement the Alpine Better Places projects, this will impact Council's ability to deliver other strategic projects with discretionary funds.

CONSULTATION

Council and the communities of Myrtleford, Porepunkah and Bright have been extensively involved in the development of the Alpine Better Places design project, during three rounds of consultation:

- Council and community input were sought in March 2015 to prioritise projects in each of the townships. 93 people attended the 'Our Town' workshops.
- 104 people attended the 'Day of Design' workshops in June 2015, where they provided feedback on the preliminary concept designs.
- In late November/early December 2015, 14 formal submissions were received providing feedback on the exhibited draft detailed concept design. Letter drops and mail outs to those directly affected, public drop-in sessions and presentations to town stakeholder groups were also held at this time and any informal comments were noted for consideration.
- Additional consultation with directly affected retailers and stakeholders, particularly in the vicinity of Mafeking Square, has also occurred in late January/early February 2016.

Council Officers will continue to liaise with key stakeholders throughout the detailed design, documentation and implementation phases.

The regional office of RDV is very encouraging of this proposal. Assistance has already been provided with the preparation of the application.

**CONCLUSION**

Implementation of the Alpine Better Places priority projects in Myrtleford and Porepunkah will be significant and has the potential for enormous benefits for these townships. Council has the ability to fund this project over a number of years and this presents a good opportunity to secure significant funding from the federal Government to implement these works.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development

ATTACHMENT(S)

- Nil



8.4 DIRECTOR SUSTAINABLE DEVELOPMENT – HEATHER GREEN

8.4.1 Alpine Amendment C39 Review of the LPPF and insertion of Rural Land Strategy

File Number: 1468.39

INTRODUCTION

The purpose of this report is to update Council on Amendment C39 to the Alpine Planning Scheme which seeks to:

- (1) update the Local Planning Policy Framework (LPPF) following a review; and,
- (2) insert the Rural Land Strategy within LPPF.

Council officers are now seeking Council's:

- Consideration of the submissions received during the exhibition process; and,
- Endorsement of Council officers' views in response to the matters raised in the submissions. These will be forwarded to the Minister for Planning with an application for him to approve Amendment C39.

Cr Pearce

Cr Keeble

That Council:

1. *endorse Officers recommended position on all the submissions received to Planning Scheme Amendment C39 as outlined in Appendix 1 of the officers report;*
2. *adopt Amendment C39 to the Alpine Planning Scheme under Section 29(1) of the Planning and Environment Act 1987;*
3. *authorise Amendment C39 to the Alpine Planning Scheme be submitted to the Minister for Planning for Approval under Section 31(1) of the Planning and Environment Act 1987.*

Carried

BACKGROUND

The Alpine Planning Scheme was last reviewed in 2011. In 2013 state government funding was received through the Department of Environment Land Water and Planning (DELWP) Rural Flying Squad program to further review the planning scheme. This review was undertaken by the EDM Group (Wodonga) in 2013/14. The final review recommended the replacement of the Local Planning Policy Framework (LPPF) to the Alpine Planning Scheme to reflect current strategic directions and implement a more usable and streamlined LPPF format. Council also undertook the development of a Rural Land Strategy at this time, the Strategy being adopted by Council in April 2015 as the Alpine Shire Rural Land Strategy, Alpine Shire Council, 2015. This strategy is being inserted into the Alpine Planning Scheme through the Local Planning Policy Framework and Amendment C39.



Amendment C39 replaces the current Local Planning Policy Framework by:

- Replacing the existing Municipal Strategic Statement (Clauses 21.01 to 21.05, inclusive).
- Replacing existing local planning policies (Clauses 22.01 to 22.02, inclusive).
- Introducing a new Local Planning Policy Framework, comprising:
 - Clause 21.01, Alpine Shire profile;
 - Clause 21.02, Alpine Shire vision;
 - Clause 21.03, Settlement, built form and heritage;
 - Clause 21.04, Environment and natural resources;
 - Clause 21.05, Economic activity;
 - Clause 21.06, Infrastructure;
 - Clause 21.07, Local areas;
 - Clause 21.08, Reference documents;
 - Clause 22.01, Settlement, built form and heritage;
 - Clause 22.02, Environment and natural resources;
 - Clause 22.03, Economic activity; and,
 - Clause 22.04, Infrastructure.

The Alpine Shire Rural Land Strategy provides a long term strategic framework for the future land use and development in rural areas of the municipality for the next 15-20 years. The Strategy assesses and makes recommendations for seven district rural precincts, generally providing for the protection and growth of agriculture, the development of higher value intensive and niche agriculture, further development of rural tourism and identification of some areas appropriate for rural housing.

Amendment C39 was authorised by the Minister for Planning on 13 October 2015 and was subsequently exhibited between 19 November 2015 and 15th January 2016. 14 submissions were received through the exhibition process. These are discussed in the Issues and Consultation section.

ISSUES AND CONSULTATION

Extensive consultation took place of Amendment C39. 7,500 letters were sent out to residents using the rates database along with notification being sent to Prescribed Ministers, referral authorities as well as general advertisements of the planning scheme amendment placed in the Alpine Observer and the Myrtleford Times. Exhibition was between 19 November 2015 and 15th January 2016. The exhibition period was longer than the statutory notice period and took place over the Christmas period to allow for non-residents to input into the Amendment.

There were a number of counter and telephone enquiries equating to about 80 in total or just over 1 enquiry per day of the exhibition period. 14 submissions were received in total from statutory agencies as well as members of the public. Appendix



1 details the submissions received including who they were from, what was said, Council's response and the further response from the submitter. All submissions have been resolved.

The predominant issues for telephone and counter enquiries focussed on whether the amendment would affect landowners and their properties. In the main the amendment was found not to affect owners or their properties in part because the amendment does not make changes to zones and overlays. They will be the subject of separate amendments if required. Therefore these enquiries did not result in any submissions.

There were 6 submissions from statutory agencies including the CFA, NEW, DELWP, EPA, GMW and Vic Roads. The EPA and GMW did not raise any objections. The CFA, Vic Roads and DELWP objections were concerned with updating policy wording to reflect that which is currently used. These suggestions have been incorporated and as a result confirmation of withdrawal of objections has been received. The submission from NEW has also been resolved. It focussed on Council developing a Domestic Wastewater Management Plan (DWMP) and placing Overlays over NEWs assets. Wording has been negotiated to indicate that these items will be investigated into the future.

A further 8 submissions were received from members of the public. All of these have been resolved and are detailed in Appendix 1 of this report.

Following consultation and the comments made by submitters changes have been made to Clauses:

21.03, 21.04, 21.05, 21.06, 21.07, 21.08, 22.01, 22.02, 22.03, 22.04.

POLICY IMPLICATIONS

The amendment will amend strategic directions for general land use in Alpine Shire, including amended policy directions for rural land use through the implementation of the adopted Alpine Rural Land Strategy.

This also complements Council's own policies and strategies namely the Alpine Shire Council Plan 2013-2017 (review 2015).

The amendment links to and implements the Council Plan, in particular the themes:

- Enhance the environment and liveability; and,
- Prosperous economy, employment and investment.

The amendment links to and implements the whole of the Alpine Shire 2030 Community Vision (2010 review), that is the vision and all seven key directions of:

1. Unspoilt natural environment;
2. Sympathetic and balanced development;
3. Economic prosperity;
4. Identity and character of our towns, villages and rural communities;
5. Services and facilities (health, wellbeing and lifestyle);



6. Linkages between communities; and,
7. Strong and safe communities.

The amendment also meets Council's obligations under the Local government Act 1989 Sections 126(2A and 2B) relating to the four-year Strategic Resource Plan.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost of applying for Approval of Amendment C39 to the Minister for Planning will be funded from the 2015/16 budget. Council has allocated budget to planning scheme amendments for 2015/16.

CONCLUSION

Council has undertaken comprehensive projects to both review the Alpine Planning Scheme LPPF and prepare and adopt the Alpine Rural Land Strategy. Amendment C39 has been prepared to implement both projects.

Proposed Amendment C39 will improve the effectiveness of the Alpine Planning Scheme, implementing current land use directions, including strategic land use directions outlined in the Alpine Rural Land Strategy, Council Plan and other corporate strategies. C39 will revise the current older format of the LPPF, improving the operation and format of the planning scheme.

While 14 submissions have been received to C39 this is a small number considering the extent of engagement with stakeholders and residents. All of these submissions have been resolved.

Council is now asked to endorse the position statement in Appendix 1 in response to submissions, adopt the amendment and endorse Amendment C39 for Approval to the Minister for Planning.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the Local Government Act 1989, officers providing advice to Council must disclose any interests, including the type of interest. The following officers declare that they have no interests to disclose in providing this report:

- Director Sustainable Development;
- Manager Planning and Amenity; and,
- Strategic Planner.

ATTACHMENT(S)

- Appendix 1 details of submissions and Council's response to them;
- Appendix 2 copies of submissions; and,
- Appendix 3 amended LPPF documentation following submitter comments.



8.4.2 Amendment C52 - Prescribed amendment to correct obvious or technical errors in the planning scheme

File Number: 1468.52

INTRODUCTION

This report is presented to Council to enable the preparation of a 'prescribed amendment' which will correct a number of errors and anomalies in the Alpine Planning Scheme.

Specifically the amendment will:

- amend mapping to match the road alignment rather than a property boundary near to Lot 3 PS507343 Kiewa Valley Highway at Kergunyah South.
- rezone part of 165 Happy Valley Road, Ovens from Public Conservation and Resource Zone (PCRZ) to Farming Zone (FZ).
- amend mapping to correctly show heritage items listed in the Schedule to the Heritage Overlay on properties at 32 and 34 Smith Street, Myrtleford.
- rezone part of 82 Howell Lane from Public Conservation and Resource Zone (PCRZ) to Farming Zone (FZ).
- rezone part of 14 and part of 16 Maude Street, Myrtleford from Farming Zone (FZ) to General Residential (GRZ1).
- rezone part of Crown Allotment S56A from Farming Zone (FZ) to Public Conservation and Resource Zone (PCRZ).
- rezone Crown allotments from Farming Zone (FZ) to Public Conservation and Resource Zone (PCRZ) at CA14A Sec A1, CA15 Sec A1, CA2038, CA9 Sec A2, CA10 Sec A2, CA11 Sec A2, CA5B Sec A2, CA5A Sec A2 all in Parish of Myrtleford.

Cr Pearce

Cr Roper

That Council:

- 1. That a request be made to the Minister for Planning to prepare Amendment C52 pursuant to Section 20(A) of the Planning and Environment Act 1987, to undertake a 'prescribed amendment' to correct technical anomalies and errors identified within the Alpine Planning Scheme. Specifically the amendment will:*
 - a. amend mapping to match the road alignment rather than a property boundary near to Lot 3 PS507343 Kiewa Valley Highway at Kergunyah South.*
 - b. rezone part of 165 Happy Valley Road, Ovens from Public Conservation and Resource Zone (PCRZ) to Farming Zone (FZ).*



- c. amend mapping to correctly show heritage items listed in the Schedule to the Heritage Overlay on properties at 32 and 34 Smith Street, Myrtleford.*
- d. rezone part of 82 Howell Lane from Public Conservation and Resource Zone (PCRZ) to Farming Zone (FZ).*
- e. rezone part of 14 and part of 16 Maude Street, Myrtleford from Farming Zone (FZ) to General Residential (GRZ1).*
- f. rezone part of Crown Allotment S56A from Farming Zone (FZ) to Public Conservation and Resource Zone (PCRZ).*
- g. rezone Crown allotments from Farming Zone (FZ) to Public Conservation and Resource Zone (PCRZ) at CA14A Sec A1, CA15 Sec A1, CA2038, CA9 Sec A2, CA10 Sec A2, CA11 Sec A2, CA5B Sec A2, CA5A Sec A2 all in Parish of Myrtleford.*

Carried

BACKGROUND

Council has been notified of various obvious or technical errors within the Alpine Planning Scheme. These corrections relate to zoning and mapping anomalies.

Anomalies and correction amendments are undertaken regularly by all Planning Authorities to maintain the currency of the planning scheme and to assist in ensuring that it is relevant and up to date.

In 2013 the Minister for Planning introduced new provisions for 'Prescribed Amendments'. A Prescribed Amendment is undertaken by the Minister for Planning under Section 20(A) of the Planning and Environment Act 1987 (the Act). Under this section of the Act, exhibition and notification requirements of sections 17, 18 and 19 of the Act, are waived.

The class or type of corrections and anomalies that can be approved by the Minister must be in accordance with the Planning and Environment Regulations 2015. They must be anomalies that are classed as 'obvious or technical errors in the Victorian Planning Provisions or a Planning Scheme'. Accordingly, it is deemed that these corrections are considered to satisfy these requirements.

Land Affected by amendment	Proposed change	Reason for obvious or technical error
Section of the Kiewa Valley Highway at Kergunyah South near Lot 3	Amend the RDZ1 to match the road alignment rather than a property boundary.	This was pointed out by a planning consultant carrying out work for a client. The Road Zone needs to be correctly aligned to follow the highway as opposed to the property boundary. This will enable the planning scheme to comply with Ministerial Direction on the Form and Content of



PS507343		Planning Schemes (number 15); which states that <i>"A road which is declared as a freeway or an arterial road under the Road Management Act 2004 must be shown as a Road Zone Category 1 on the planning scheme maps"</i> .
165 Happy Valley Road, Ovens also known as PS375597.	Amend dual zoning of PCRZ and FZ to consolidate to FZ (majority zoning).	<p>This anomaly was highlighted through a consolidation request. The portion of land with buildings on it is zoned PCRZ. The adjoining land is FZ. To comply Clause 64.02 of the Planning Scheme and Ministerial Direction on the Form and Content of Planning Schemes (number 12) a 'fix up' is required. Clause 64.02 states that <i>"land used in conjunction with another use must have a genuine, close and continuing functional relationship in its operations with the other use"</i>.</p> <p>The Ministerial Direction Form and Content states that <i>"a planning scheme may only include land in a Public Use Zone, a Public Park and Recreation Zone or a Public Conservation and Resource Zone if the land is Crown Land, or is owned by, vested in or controlled by the Minister, government department, public authority or municipal council"</i>.</p>
32 and 34 Smith Street Myrtleford	Amend mapping to correctly match the addresses with the heritage item listed in the Schedule to the Heritage Overlay	Items listed in the Schedule to the Heritage Overlay do not match the associated mapping. Mapping Services at State Government (Geoff Bullock) advised that any fix up had to be part of a planning scheme amendment. This came to light when the occupants of the buildings wanted to make building alterations.
Land at 82 Howell Lane, Myrtleford also known as 8/TP842911.	Private land currently zoned PCRZ when the rest of the land is FZ. Realign the zone to FZ.	To comply with Clause 64.02 of the Planning Scheme which states <i>"land used in conjunction with another use must have a genuine, close and continuing functional relationship in its operations with the other use"</i> and Ministerial Direction on the Form and Content of Planning Schemes (number 12) which states that <i>"a planning scheme may only include land in a Public Use Zone, a Public Park and Recreation Zone or a Public Conservation and Resource Zone if</i>



		<p><i>the land is Crown Land, or is owned by, vested in or controlled by the Minister, government department, public authority or municipal council".</i></p> <p>This came to light when reviewing the area following a request for a planning permit in a neighbouring part of the Myrtleford.</p>
14 & 16 Maude Street, Myrtleford.	Amend dual zoning of GRZ and FZ to consolidate to GRZ (majority zoning).	<p>To comply with Clause 64.02 of the Planning Scheme which states that "<i>land used in conjunction with another use must have a genuine, close and continuing functional relationship in its operations with the other use</i>". The majority of the land is zoned GRZ. This came to light following a query raised over a land title search and request for Council's help.</p>
CA S56A, Parish of Bright	Crown Land currently zoned FZ which should have reverted to PCRZ with the introduction of the new Alpine planning scheme in 1999.	<p>To comply with Clause 64.02 of the Planning Scheme which states that "<i>land used in conjunction with another use must have a genuine, close and continuing functional relationship in its operations with the other use</i>" and Ministerial Direction on the Form and Content of Planning Schemes (number 12) which states that "<i>a planning scheme may only include land in a Public Use Zone, a Public Park and Recreation Zone or a Public Conservation and Resource Zone if the land is Crown Land, or is owned by, vested in or controlled by the Minister, government department, public authority or municipal council</i>".</p> <p>This was noted as a result of a previous prescribed amendment which formed part of a bigger investigation to ensure land in the area was appropriately zoned following the introduction of the new format planning schemes in 1999.</p>
CA14A Sec A1 Parish of Myrtleford, CA15 Sec A1 Parish of Myrtleford, CA2038 Parish of	Crown Land currently zoned FZ and not vested should be PCRZ to align with other crown land parcels zoned PCRZ	<p>To comply with Clause 64.02 of the Planning Scheme and Ministerial Direction on the Form and Content of Planning Schemes (number 12) which states that "<i>a planning scheme may only include land in a Public Use Zone, a Public Park and Recreation Zone or a Public Conservation and Resource Zone if the land is Crown Land, or is owned by,</i></p>



Myrtleford, CA9 Sec A2 Parish of Myrtleford, CA10 Sec A2 Parish of Myrtleford, CA11 Sec A2 Parish of Myrtleford, CA 5B Sec A2 Parish of Myrtleford, CA5A Sec A2 Parish of Myrtleford.		<p><i>vested in or controlled by the Minister, government department, public authority or municipal council".</i></p> <p>This was discussed with DELWP (Carmel O'Dwyer) and was requested to give the necessary planning protection to Crown Land. This was also raised as an on-going ('review of zonings of Crown Land') request through the C39 submission process.</p>
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Section of the Kiewa Valley Highway at Kergunyah South near Lot 3 PS507343

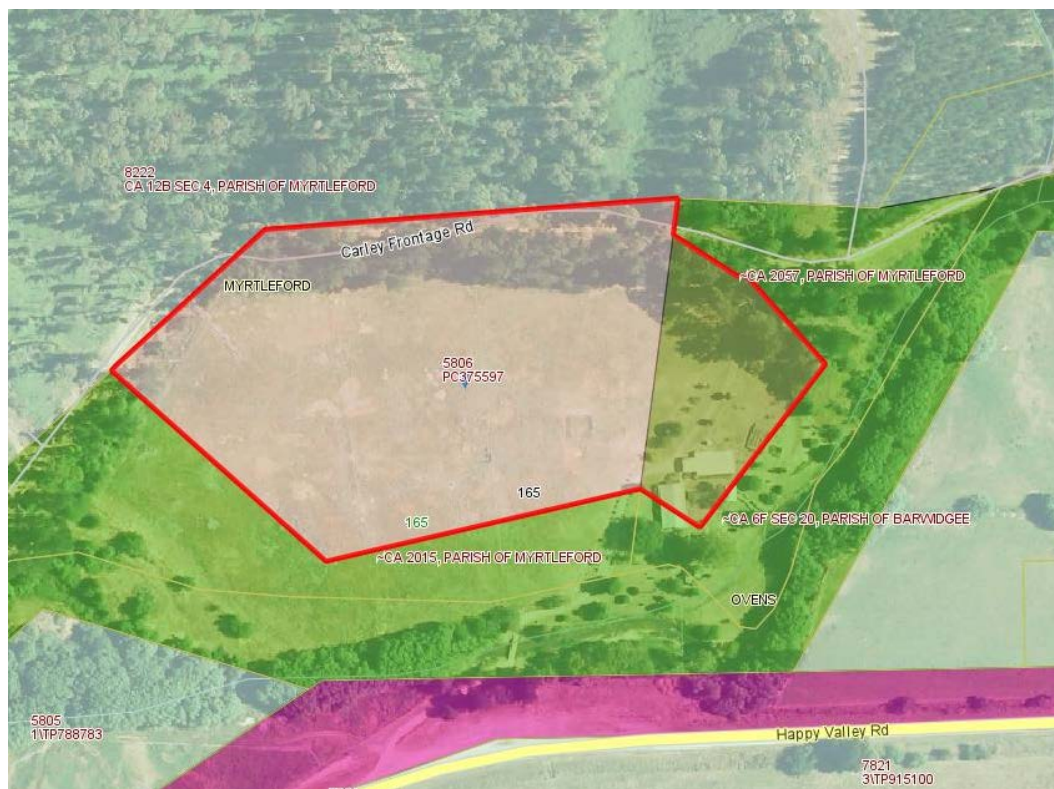
Blueprint Planning identified this error. The zoning – RDZ1 does not follow the road alignment but follows a private property boundary. This needs to be rectified so the Zone is aligned with the Highway.





165 Happy Valley Road, Ovens also known as PS375597

Due to a recent consolidation of the lots an error was identified where private land is zoned PCRZ instead of the accompanying zoning of the larger lot which is Farming Zone. Both lots need to be one zone (Farming Zone) to comply with Clause 64.02 of the Planning Scheme and Ministerial Direction on the Form and Content of Planning Schemes (number 12). Note there is a dwelling on the PCRZ portion of the land.



**32 and 34 Smith Street Myrtleford**

Heritage items are detailed in the Schedule to the Heritage Overlay in the Alpine Planning Scheme. An error was brought to Council's attention by the occupier of 32 Smith Street. They wanted to do some work on their property and while they knew about the Overlay it wasn't reflected on relevant mapping. Mapping Services in State Government were not able to correct the mistake without an amendment process being instigated. After investigation the heritage mapping should show the pine tree at 34 Smith Street with reference number HO33 and St Andrews Church at 32 Smith Street with reference number HO34. Currently the mapping shows HO34 on 34 Smith Street and HO33 on 67-73 Standish Street.





Land at 82 Howell Lane, Myrtleford – 8/TP842911

A parcel of private land is zoned PPRZ (Public Park and Recreation Zone). To comply with Clause 64.02 of the Planning Scheme and Ministerial Direction on the Form and Content of Planning Schemes (number 12) private land cannot be zone PPRZ. This land therefore needs to be rezoned to its adjacent zoning of Farming Zone to comply with the planning scheme requirements. This matter was brought to Council's attention by one of Council's Statutory Planners who was dealing with another matter in the area.



**14 and 16 Maude Street, Myrtleford**

The owner of 14 Maude Street in calling Council about Amendment C39 brought to Councils attention that Lots 1 & 2 at 14 Maude Street are in a dual zoning. The smaller parcel of land at the rear is zoned farming with the majority of the land being in the General Residential Zone. It was also noted that 16 Maude Street had the same error. To comply with planning scheme requirements the rear portion of these properties zoned Farming should be rezoned to GRZ1.





CA S56A, Parish of Bright

Following prescribed amendment C50 a number of errors were raised by state government for further investigation as it appeared that the translation of the Bright Planning Scheme to the new format planning schemes introduced in 1999 had not been translated as expected. On looking into this further there is only one small parcel of Crown Land that is zoned Farming which should be zoned PCRZ in line with the surrounding Crown Land. Other parcels of land are in private ownership and so appear to be correctly zoned. This continuous awareness of zone anomalies and then correcting them was raised as a submission entry to Planning Scheme Amendment C39. The request from DEWLP is that Council ensures Crown Land is appropriately zoned.



**8 parcels of land in the Parish of Myrtleford**

This matter was brought to Councils attention by one of Councils Statutory Planners who was dealing with another matter in the area. 8 parcels of Crown Land have been incorrectly zoned to farming and are not vested with a known company (having checked this with DELWP). In order to provide the appropriate level of protection for this land a more consistent zoning to enable this protection to be afforded is PCRZ.





ISSUES

All the zoning and mapping anomalies listed above do not conform to all or either:

- Ministerial Direction related to the Form and Content of Planning Schemes 12 & 15 which states that:
- (12) *"a planning scheme may only include land in a Public Use Zone, a Public Park and Recreation Zone or a Public Conservation and Resource Zone if the land is Crown Land, or is owned by, vested in or controlled by the Minister, government department, public authority or municipal council".*
- (15) *"A road which is declared as a freeway or an arterial road under the Road Management Act 2004 must be shown as a Road Zone Category 1 on the planning scheme maps".*
- Clause 64.02 of the planning scheme which states that:
"land used in conjunction with another use must have a genuine, close and continuing functional relationship in its operations with the other use".
- Clause 43.01 Schedule to the Heritage Overlay

The amendment is required to ensure conformity.

There are no issues of particular concern with any of the identified parcels of land.

POLICY IMPLICATIONS

Council is obliged to maintain its Planning Scheme for fair and transparent planning within the State of Victoria and is in accordance with the Council Plan.

FINANCIAL AND RESOURCE IMPLICATIONS

This amendment is not expected to place any requirement for additional resources over and above that already budgeted for within Council's operational budget for 2015/16.

CONSULTATION

All property owners have been contacted to advise them of the administrative changes taking place.

None raised any objections. All have welcomed the corrective changes.

CONCLUSION

The current zoning of the subject sites are considered to be obvious or technical errors as per the Planning and Environment Regulations 2015 Section 8 Prescribed amendments (1) (a).

As a consequence it is considered appropriate that a request to the Minister for Planning to prepare amendment C52 to the Alpine Planning Scheme under Section 20(A) of the Planning and Environment Act 1987, to undertake a 'prescribed amendment' is made.



DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Sustainable Development
- Planning and Amenity
- Strategic Planner

ATTACHMENT(S)

- Nil



8.4.3 Proposed Special Charge Scheme - Sewering caravan parks in Porepukah

Number: 1021.11

INTRODUCTION

The provision of sewerage of key caravan parks in Porepukah has been an ongoing project for both the caravan park owners and Council over the last few years. Council's ongoing support through the provision of a special charge scheme for this project was sought in 2012. Only one caravan Park now wishes to be part of a scheme. As only one park now wishes to proceed, the community benefits are now minimal and the establishment of such a scheme is onerous it is recommended that Council not proceed with the scheme.

Cr Pearce

Cr Roper

That Council:

- 1. Not proceed with a Special Charge Scheme to support the development of internal sewerage infrastructure for Caravan Parks in Porepukah.*
- 2. That the affected Caravan Park owners be advised of Councils decision.*

Carried

BACKGROUND

In 2006 the Porepukah township sewerage scheme was completed following many years of planning and consultation.

From 2003-2010 Council officers sat on the Bright-Porepukah Sewerage and Reuse Consultative Committee. This committee was set up by North East Water to provide input and guidance about the impending sewerage of the Porepukah township and reuse options for waste water.

Prior to the approval of the sewerage scheme for Porepukah the caravan parks were to be part of the scheme, but when the scheme was finally approved by the Water Minister in 2004 the caravan parks had been omitted.

Since 2005 the Bright-Porepukah Sewerage and Reuse Consultative Committee has strongly lobbied North East Water for the Porepukah caravan parks to be provided with reticulated sewerage, as was originally proposed.

In 2009 North East Water sought Councils advice about extending sewerage services to the Porepukah Caravan Parks and committed an amount of money to the project and included the project in its 5 year water plan

In 2011/12 Council's Senior Environmental Health Officer met regularly with the Caravan park owners and the project engineers of North East Water determining the scope of the project and seeking the park owners' support for its implementation.

In December 2012 Council resolved:



1. The provision of sewerage services to service Porepunkah Bridge, Mount Buffalo and Riverview Caravan Parks Porepunkah be supported.
2. Council officers continue to work with North East Water and the caravan park owners to facilitate the provision of sewerage services.

The support proposed was in the form of a special charge scheme that Council would manage to allow the park owners to spend significant capital funds to connect their parks to the sewer.

2013/14 North East Water met its commitment to build the rising main. This was on the proviso that Council assists in having the parks connect to the sewer.

The sewerage connection to the rising main will require the park owners to install individual pump stations within the parks at their cost including renewed sewer pipes from amenity buildings and structures to the pump network.

2015 – The three park owners met with officers to determine how and under what conditions the special charge scheme might work. One of the parks that is primarily located on crown land was deemed not eligible to be part of the scheme as it is not on freehold land.

Since that time officers have:

1. liaised with the owners of the parks, to determine funds required
2. sought legal advice about how a special charge scheme could work in this instance
3. provided an approximate costing to the owners of the two parks who wished to pursue this proposal. One of these two owners has recently advised they do not wish to proceed with a special charge scheme.

ISSUES

It is considered that whilst the importance of connecting the parks to the sewer has not diminished the need for Councils involvement has been reduced.

Number of Caravan Parks proposing to participate

In 2012 Council resolved to support the provision of sewerage to three caravan parks in Porepunkah through the provision of a special charge scheme to enable the internal works that are required prior to the parks to connecting to the sewer main to be funded. Council made this decision because of the greater community benefit to both the environment and potentially the tourism economy. Of the three parks that have been part of this project only one remains. One caravan park was deemed ineligible as it is primarily crown land and cannot be included in a scheme; a second park has opted out due to competitive rates for finance being sourced elsewhere.

It is considered that the benefit that the project can provide the environment and the economy is significantly reduced by only having one park participate. The amount of effort required by Council is the same for one park or three but the benefit is less. It should be noted that each park can self-finance the installation of the infrastructure within their parks themselves.



Loan Establishment

Council has recently (July 2015) repaid its borrowings and become debt free. The establishment of a new loan to serve one property owner to carry out internal works to their property is not a good use of Council resources.

Other risks and costs

Normally these special charge schemes are used for the development of infrastructure like footpaths, drainage or roads, usually when a group of ratepayers receive significant individual benefit. In all these cases the asset is a Council asset and Council controls the design, management and the completion of the project. In this case the works would all be on private property with Council not having any control. It is considered risky for Council to borrow funds to support a project where it does not oversee the project delivery, including the possibility of budget over spends is not wise.

Whilst the benefit that the sewerage of the three Caravan Parks is great - both environmental and economical it is considered a commercial decision that each owner must make.

FINANCIAL AND RESOURCE IMPLICATIONS

Should Council pursue the special charge scheme the total loan for one party would be over \$400,000. This would be paid off over ten years with the park owner paying interest and reasonable administrative costs. It would require the establishment of a loan. This is something Council has agreed it does not wish to do.

CONSULTATION

Significant consultation with the caravan park owners has occurred over many years.

CONCLUSION

The connection of the three caravan parks in Porepukah to the reticulated sewerage system is an admirable aim. It will ensure possible ground water pollution is negated and will allow all parks to expand and offer additional accommodation types.

Unfortunately with only one park willing to be part of a special charge it is no longer viable for Council to offer such a service. It is hoped that all parks will pursue the connection to the sewer to improve their services.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Sustainable Development
- Director Corporate Performance
- Manager Corporate Services

ATTACHMENT(S)

- Nil



9 ASSEMBLY OF COUNCILLORS

INTRODUCTION

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

Cr Pearce

Cr Farrell

That the summary of the Assemblies of Councillor for February 2016 be received.

Carried

BACKGROUND

The written records of the assemblies held during the previous month are summarised below. Detailed assembly records can be found in Attachment 9.0 to this report.

Date	Meeting
2 February	Briefing Session
16 February	Briefing Session
23 February	Councillors and CEO Session
23 February	Audit Committee meeting
23 February	Briefing Session

ATTACHMENT(S)

- 9.0 Assemblies of Councillors – February 2016



10 PRESENTATION OF REPORTS BY DELEGATES

INTRODUCTION

Councillor representation on various committees occurs where Council has an interest. Delegate reports contain information about meetings attended, and the outcomes of those meetings that affect Council.

Cr Pearce

Cr Farrell

No reports by delegates for the month of February 2016 be noted.

Carried

BACKGROUND

The written records of the delegates reports held during the previous month are summarised below. Detailed delegates reports can be found in Attachment 10.0 to this report.

Date	Meeting	Councillor

ATTACHMENT(S)

- Nil

**11 GENERAL BUSINESS**

Cr Roper – Requested a letter be sent to Vicroads regarding the condition of the Tawonga Gap Road verges.

12 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN

Nil

13 RECEPTION AND READING OF PETITIONS**13.1.1 Petition For Rail Trail Extension through Freeburgh 3741**

Council has received a petition for the Rail trail Extension through Freeburgh 3741. The petition is in support of the extension of the rail trail from Germantown Bridge to the east side of Freeburgh, which is approximately 6km's long.

A report will be tabled at the next Ordinary Council meeting in April 2016

**14 DOCUMENTS FOR SEALING***Cr Farrell**Cr Keeble**That the following documents be signed and sealed.***1. Section 173 Agreement – Mary Lynette Hall and Geoffrey Mervyn Hall***Crown Allotment 4A, Section A on Title Plan 560628M Volume 02580 Folio 854 Crown Allotment 4B, Section A on Title Plan 847718N Volume 02580 Folio 855**Conditions 13 and 14 of Planning Permit 2015.007 for subdivision of land into 4 lots at 19-21 Martley Street, Porepukah and 36 Station Street, Porepukah**The Agreement conditions vehicular access and car parking provisions of any future dwelling.***2. Contract No 1504801 dated 3 December 2015 in favour of Downer EDI Works Pty Ltd for the Mount Beauty CBD Asphalt Works.****3. Contract No 1505201 dated 4 February 2016 in favour of North East Civil Construction Pty Ltd for the Harris Lane Bridge replacement.****4. Section 173 Agreement – Latteria Holdings Pty Ltd***Lot: S3 on Plan of Subdivision: 341558,**Volume 11362 Folio 816 & Volume 10871 Folio 774**Condition 5 of Planning Permit 2013.134 for a 16 lot subdivision, creation of an access to a Road Zone 1 and removal of easements at Great Alpine Road, Bright (Tempo Court subdivision).**The Agreement provides a security agreement for the offset site, or sites, including a 10 year offset management plan and a credit register extract from the Native Vegetation Credit Register.***5. Section 173 Agreement – RDG Developments Pty Ltd. Lots 1, 2, 3, 4 & 5 on Title Plan 179990T being Certificate of Title Volume 9366 Folio 132***Condition 2 of Planning Permit 2015.130 for a re-subdivision of land into 5 lots at 1-7 Albert Street, Myrtleford.**The Agreement acknowledges that future owners are advised of surrounding businesses operating in Commercial 1 Zone and that there may be noise, odour and light emissions from these businesses.***6. Election Period Policy and Guidelines 2016 be signed and sealed.***There being no further business the Chairperson declared the meeting closed at 8.30pm*.....
Chairperson



MINUTES

MEETING: Audit Committee Meeting No: 1
HELD: Tuesday, 23 February 2016 at 1.30pm
LOCATION: Council Committee Room, Bright Office

IN ATTENDANCE:

Members:

Narda Cain
John Kantor (Chair)
Sue Lebish
Cr Peter Roper
Cr Tony Keeble

Officers:

Dave Barry, Chief Executive Officer
Trevor Britten, Director Corporate Performance
Leanne Williams, Manager Corporate
Kirsten McDonald, Health, Safety and Risk Officer

Observers:

Cr Kate Farrell

Vision Statement:

*The Alpine Shire provides outstanding opportunities
for its residents and visitors through sustainable growth
in balance with the natural environment.*



AGENDA

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**1. APOLOGIES**

Mark Anderson

The Committee noted M Andersons apology

2. DECLARATION OF CONFLICT OF INTEREST

Nil

3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: N Cain

Second: S Lebish

That the Minutes of Audit Committee Meeting No: 4 held on 1 December 2015 be confirmed.

Carried

Attachments

3.1 Minutes of Audit Committee Meeting No: 4, 1 December 2015

4. STANDING ITEMS**4.1 Progress of Action Sheet****INTRODUCTION**

The Audit Committee action sheet is a register of all Audit Committee resolutions and requests that require a subsequent action to be implemented. This report provides an update on the progress and status of the actions.

The Audit Committee noted the achievements made since the last meeting.

The Manager Corporate requested an extension of time for three items.

RECOMMENDATION

That progress of the Action Sheet be noted.

Moved: J Kantor

Second: N Cain

That:

1. Progress of the action sheet be noted.

2. The request for extension of time for items identified in the action sheet be agreed to.

Carried

Attachments

4.1 Audit Committee Action Sheet



4.2 Strategic Risk Progress Report

INTRODUCTION

The Alpine Shire Council Risk Assessment Report 2014 was prepared at the request of the Audit Committee. The purpose of the review was to assist in determining the high risk areas within Council to assist in prioritising the controls and actions to manage the risk. This report provides an update on the progress on the outstanding actions.

The Health, Safety and Risk Officer provided a verbal update on the outstanding items.

The Committee Chair noted that strategic risk actions are progressing and acknowledged the improvements made in keeping track of action items and the level of information provided to the Audit Committee.

Moved: S Lebish

Second: Cr T Keeble

That progress of the Strategic Risk Progress Report be noted.

Carried

Attachments

4.2 Strategic Risk Assessment Progress Report

4.3 Business Arising from Previous Meeting

Councillor Expenses – N Cain

The Manager Corporate gave an overview of attachment 6.4 showing the breakdown of expenses by councillor.

N Cain advised that the current reporting of councillor expenses did not address her concerns. She advised that she was seeking transparency in the reporting of extraneous unbudgeted expenses by councillors and that this information be made available to the public in a timely manner.

Committee members and Council officers discussed the matter at length.

Moved: N Cain

Second: S Lebish

That Council review the details of its councillor expense report and report to the next meeting of the Finance Committee.

Carried

5. OFFICER REPORTS

5.1 Internal Audit Program

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Manager Corporate

INTRODUCTION

The purpose of this report is to provide the Audit Committee (the Committee) with the following:

- An overview of the internal audits conducted over the last 10 years;
- Review the existing Internal Audit Plan drafted by Crowe Horwath in 2014; and
- Make recommendations to the Committee regarding future internal audits to be conducted.

The Manager of Corporate outlined that the internal audit process and management of the auditors could be improved. Traditionally internal audits are undertaken in areas where Council is concerned about its compliance levels or where it can gain a benefit

The rationale behind the recommendation is to establish an audit program and select appropriately qualified and experienced auditors on an audit by audit basis.

RECOMMENDATION

That the following be endorsed:

1. *Council not appoint an internal auditor for a three year period but rather source quotes on a per audit basis as required under Councils Procurement Policy.*
2. *Council budget for two internal audits to be conducted each financial year.*
3. *A risk assessment and internal audit program be developed externally to inform a three year plan from 2016/17 to 2018/19.*

Moved: J Kantor

Second: Cr P Roper

That the following be endorsed:

1. *Council not appoint an internal auditor for a three year period but rather source quotes on a per audit basis as required under Councils Procurement Policy.*
2. *Council budget for two internal audits to be conducted each financial year.*
3. *A risk assessment and internal audit program be developed externally to inform a three year plan from 2016/17 to 2018/19.*
4. *Input be sought from the Audit Committee on the scope of audits to be undertaken.*

Carried

BACKGROUND

In past years Council has engaged an independent internal auditor on a three year contract with two one year options through a formal tender process. The existing tender with Crowe Horwath will expire this financial year after a five year engagement. At the commencement of a new internal audit engagement it is standard practice for



the auditor to conduct a risk assessment and develop an internal audit program from the results of the risk assessment. The program then helps the Committee determine areas of risk and where it should focus its internal audit budgeted funds.

Issues that have arisen out of previous engagements with auditors have included:

- Risk assessments not being conducted in a robust manner that saw buy in from management. Rather it became a desktop exercise and no ownership was taken by management.
- Audits not being properly scoped with management and the Committee not receiving the full benefits of the audit.
- Audit recommendations not being practical and tailored specifically to Councils business, therefore lacking in the ability to implement recommendations.

Below is a copy of the last draft internal audit plan. This plan was not adopted by the Committee or Council.



Proposed areas for internal audit review

Internal audit area	Residual risk rating in Risk Assessment	Current estimate of audit days Full/High Level	Year		
			30 June 2014	30 June 2015	30 June 2016
Strategic risk based					
Financial Sustainability Review	High	7/4	TBC		
Records Management (Communication)	Significant	7/5	TBC		
Business planning and KPI modelling Review	Significant	7/5		TBC	
Ageing Assets/Capital Works	Significant	8/5.5		TBC	
Workforce Management Review	Significant	7/5			TBC
IT/Business continuity	Significant	10/5			TBC

A financial sustainability review was conducted in house in March and April 2014. We also engaged Merv and Rohan Whelan to provide independent advice on the development of a Long Term Financial Plan (LTFP). The LTFP is now reviewed and adopted each year as part of Councils annual budget process.

Business planning and KPI modelling is currently in development. This is the Ignite system which was presented to the Committee at the December 2015 meeting. Ignite provides a list of all services and projects delivered by Council. They are ranked in order of priority and projects are phased over a 10 year period to inform the LTFP. A status board has also been developed which links to Ignite and displays the key milestones of each current year project and shows users if a project has exceeded any milestones.



Ageing assets/capital works review relates to Council's Strategic Project Pipeline (SPP) and Asset Management Plans (AMP). These are still in development and once again inform the development each year of Council's LTFP. The AMPs are listed on the Committees action sheet.

Workforce management review was conducted in 2015 internally, otherwise known as the HR Review. This was a review of third level management and all indoor staff. The HR Review resulted in a reduction of indoor employees from 80 full time equivalents (FTE) to 59 and incorporated a reduction in vehicles from 22 to 8. This was necessary to provide long term financial sustainability to Council. Council now operates within its employee budget (currently tracking favourably) which is reported in Councils Quarterly Finance Report.

Management recommends the development of a new 3 to 5 year internal audit program. This program should be developed by a registered company auditor to provide the Committee with independent advice. The development of this program should occur in quarter one of the 2016/17 financial year which will link in with the appointment of new committee members in May 2016. The plan should be endorsed by the Committee in November 2016 and it will provide clear priorities for the Committee going forward.

KEY IMPLICATIONS AND OPTIONS

Risk Management

Identified Risk	Risk Likelihood (H,M,L)	Impact of Risk (H,M,L)	Strategy to Manage Risk
Council not being seen as committed to internal audit if an auditor is not appointed on a multi-year tenure.	L	L	<ul style="list-style-type: none"> Internal audit program to be developed by a qualified registered company auditor. Council to provide for two internal audits annually in its budget.
Council receiving independent advice for auditors.	L	L	<ul style="list-style-type: none"> Council to provide for two internal audits annually in its budget.

COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2015 Review)	
<i>Theme: Performance Focused Organisation</i>	
Strategic Objective 5.2	To manage resources well to ensure sustainability.
2015/16 Budget	
Section 7	Budgeted Financial Position
Audit Committee Charter	
Clause 5.5	Internal Audit
Clause 5.3	Risk management



CONCLUSION

An extensive amount of work has been undertaken internally over the last 2.5 years to address risks identified in the internal audit program. Whilst not all areas identified in the last program have been addressed it is recommended that a new internal audit program be developed by a registered company auditor to inform the Committees priorities for the coming 3 to 5 years. Further to allow for competitive pricing for future audits it is recommended that Council not engage in a 3 or 5 year tender process, but instead obtain quotes on a per audit basis.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate

Attachments

5.1 Internal Audit Report 10 Year Summary

5.2 Draft Leave Management Policy

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Manager Corporate

INTRODUCTION

The purpose of this report is to present the draft Leave Management Policy to the Audit Committee for review.

This policy has been in development for the last 12 months following a recommendation from the VAGO Management Letter. This policy sets guidelines for the management of balances of the following leave entitlements:

- Annual leave
- Long Service Leave
- Time in Lieu; and
- Rostered Days Off.

The Policy has undertaken the following detailed process:

- Drafted policy to address excessive leave balances (February 2015);
- Policy reviewed against Councils Enterprise Agreement (EA) (February 2015);
- Draft policy reviewed by Alpine Management Team (AMT) (March 2015);
- Feedback factored into draft policy (April 2015);
- Draft policy reviewed by AMT (June 2015);
- Policy reviewed by Acting Corporate Services Manager (July 2015);
- Final review (December 2015); and
- Policy presented to Audit Committee (February 2016).
- Policy required to be presented to the Staff Consultative Committee (March 2016) – still to be completed.

Management are seeking feedback on the Draft Leave Management Policy prior to it being presented to the Staff Consultative Committee and subsequently being authorised.

The Manager Corporate advised that this issue had been raised in previous audits and gave an overview of the risks relating to cash flow, the links to enterprise agreement negotiations and the process of consultation that will be undertaken with the Staff Consultative Committee.

The Committee Chair commended Council for addressing the issue but raised concern regarding the re-crediting of leave due to sickness. The Committee discussed this matter and questioned whether this was a matter addressed by the Award or Council's Enterprise Agreement.

RECOMMENDATION

That the Draft Leave Management Policy be endorsed.

Moved: S Lebish

Second: N Cain

That the Draft Leave Management Policy be endorsed as tabled but excluding the section on re-crediting of annual leave in case of sickness.

Carried



BACKGROUND

Council's external auditors have raised the issue in past years of Council having employees with excessive leave balances. The accumulation of excessive annual leave has a number of implications as follows:

- If leave is not taken on a timely basis, promotions and increases in employee pay rates cause the liability to compound even though it relates to a service at a time when each individual's pay rate may have been significantly lower;
- There is a risk that significant numbers of key employees taking extended leave concurrently which could undermine the ability of the business to function properly; and
- The potential for any fraud to be concealed as key roles are not being regularly undertaken by independent people while employees are on leave.

It should be noted that during the 2014/15 financial year, there were a number of employees who left the organisation who had significant leave balances. As at the end of the 2015 financial year Council's employee provision was \$1.1 million less than the previous year (which included \$797K of redundancies).

Managers are actively managing and monitoring long outstanding leave balances through monthly leave reports which are provided to AMT.

KEY IMPLICATIONS AND OPTIONS

Legislative Issues

Compliance with Alpine Shire Council Enterprise Agreement 2013.

Risk Management

Identified Risk	Risk Likelihood (H,M,L)	Impact of Risk (H,M,L)	Strategy to Manage Risk
Issues backfilling employees who take long periods of leave.	M	M	<ul style="list-style-type: none"> • Actively manage leave balances to reduce the risk of employee's accumulated excessive leave. • Ensure employees are trained to backfill key positions. • Leave management policy communicated to all staff.
Cash flow upon termination if employees have excessive leave balances.	L	L	<ul style="list-style-type: none"> • Cash may not be available if employees with excessive leave terminate. This is considered unlikely as this was not an issue during Council's HR Review in 2014/15.
Fraud being concealed by not taking leave.	L	H	<ul style="list-style-type: none"> • Ensure employees are trained to backfill key positions. • Leave management policy communicated to all staff.



COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2015 Review)	
<i>Theme: Performance Focused Organisation</i>	
Strategic Objective 5.2	To manage resources well to ensure sustainability.
2015/16 Budget	
Section 7	Budgeted Financial Position
Audit Committee Charter	
Clause 5.6	External Audit
Clause 5.5	Internal Audit

CONCLUSION

Management is seeking feedback from the Audit Committee on the Draft Leave Management Policy. The development of the Policy has been through a rigorous process; however an independent review from the Audit Committee would be beneficial.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate

Attachments

5.2 Draft Leave Management Policy

5.3 2016/2017 Budget Process

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Manager Corporate

INTRODUCTION

The purpose of this report is to provide the Audit Committee with an overview of the budget development process for 2016/17. Whilst there have been no major changes compared to the prior year, it is good governance to outline the process and answer any questions that may be raised.

The Manager Corporate outlined the 2016/2017 budget process and timelines.

S Lebish requested that the Committee be provided with additional information on asset renewal and landfill rehabilitation charges from a risk mitigation perspective.

The Committee Chair reminded the Committee that it's not its role to get involved with the process of the development of the budget.

Moved: Cr T Keeble

Second: S Lebish

That the 2016/2017 budget development process be endorsed.

Carried

BACKGROUND

The last two years have seen greater emphasis on a robust budget development process. Each year the process is refined to ensure greater transparency and detail as part of developing the budget.

Timetable

For development of the 2016/17 budget the following process has commenced:

Activity	Date
Departmental budget spreadsheets circulated to managers for development	Monday 8 February
Review and prioritisation of the Strategic Project Pipeline	Wednesday 3 February
Departmental budget spreadsheets due back from managers	Friday 19 February
Briefing to Finance Committee and Council on the budget development process	Tuesday 16 February
Asset Renewal Presentation to Council	Tuesday 23 February
Strategic Project Pipeline presentation to Council	Tuesday 23 February
Final Asset Renewal and New Initiatives presentation to Council	Tuesday 15 March
Municipal Charge rates and payment options presentation to Council	Tuesday 15 March
Presentation from LG Valuations to Council	Tuesday 15 March
Landfill rehabilitation charge	Tuesday 15 March



Activity	Date
Operating Budget and Long Term Financial Plan presentation to Council	Tuesday 22 March
Final Draft Budget, LTFP and Rating Strategy presented to Council	Tuesday 19 April
Adopt Draft Budget and Council Plan	Tuesday 3 May
Submissions Open	Wednesday 11 May
Submissions Close	Friday 10 June
Hear submissions	Tuesday 21 June
Adopt final budget	Tuesday 28 June

Budget Development

Spreadsheets are circulated to managers for development of departmental budgets and list relevant master accounts relating to services and projects provided by Council. The spreadsheets have some built in controls to ensure income is not entered as expenditure (and vice versa) and incorrect accounts codes are not used. Managers are required to develop their budgets from first principles and no historical data is provided in the spreadsheet, rather they are required to review the budget tool 'BIS' to identify historical trends and phasing requirements. Once complete the spreadsheets are reviewed by the finance team and consolidated to generate the budgeted financial statements.

During this process Council is briefed on the various components of the budget and has an opportunity to provide suggestions and request changes. Once the budgeted financial statements are prepared a final 'Budget Document' is provided to Council for review prior to it adopting the draft and seeking public submissions.

Public submissions are important to ensure the budget is developed in line with Community expectations. Any submission received is reviewed and presented to Council for consideration. Submissions may or may not be included in the final budget depending on a number of factors but usually due to availability of funds or if appropriate planning and detailed design work has been carried out.

Long Term Financial Plan

In 2014 Council adopted its first Long Term Financial Plan (LTFP) for the year ended 30 June 2015. The LTFP provides a forecast for the next 10 years as to what Council expected to spend on capital works, employee costs and what its cash balance will be. The LTFP has played an important role in Councils decision making process relating to capital works and grant applications. It also ensures Council is operating in a financially sustainable manner. Councils last LTFP forecast rate capping to be implemented, thus included a 2.5% rate increase only. This has meant that Council does not need to make any changes to its business operations to accommodate the introduction of rate capping.



KEY IMPLICATIONS

Legislative Issues

The *Local Government Act 1989* (the Act) requires Council to:

- Adopt a budget by 30 June each year (section 130);
- Adopt a strategic resource plan by 30 June each year (section 126); and
- Give public notice of the prepared budget (section 129).

Risk Management

Identified risk	Risk likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk
Budget not adopted on time.	L	L	A forward plan has been developed to ensure budget is adopted by 30 June.
Cash spent exceeds cash received.	L	H	The budget is developed on a cash neutral basis. Where it is identified that cash out exceeds cash in, managers are requested to revise their budget. To accommodate large projects there may be exceptions in some years to the cash neutral rule; however the LTFP would be prepared on a cash neutral basis for the relevant years.
Budget not developed in accordance with legislation.	L	L	The Local Government finance network (FinPro) commission's development of a model financial budget which Councils are required to follow. This ensures the budget is prepared in accordance with legislation.

COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

2013-2017 Council Plan	
Strategic Objective 5.2	To manage resources well to ensure sustainability
2015/16 Budget	
Strategic Objective 2.5	Performance focused organisation

CONCLUSION

The budget development process is an important control to ensure financial responsibility of Council and each department. Council employs a robust process to ensure community funds are expended appropriately. It is recommended that the Audit Committee endorse the budget development process.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, officers providing advice to Council must disclose any interests, including the type of interest. Both the Director Corporate Performance and Manager Corporate declare that they have no disclosable interests in providing this report.

Attachments

Nil

5.4 Health and Safety Report

Directorate: Corporate Performance **Department:** Corporate

Manager: Manager Corporate **Author:** Health, Safety and Risk Officer

INTRODUCTION

The purpose of this report is to provide the Audit Committee with an overview of Council's quarterly performance in regards to health and safety matters. A detailed confidential report has been prepared and will be circulated separately to the agenda.

The report details the following:

- Reported events for the quarter;
- Health and safety statistics;
- Health and Safety Committee attendance; and
- WorkCover summary.

Moved: Cr T Keeble

Second: N Cain

That the Confidential 2015/2016 Quarter 2 Health and Safety Report be endorsed for Council adoption.

Carried

BACKGROUND

Alpine Shire Council is committed, so far as is reasonably practical, to ensuring the health, safety and wellbeing of all employees, contractors, volunteers and community members while participating in business or undertakings on its behalf.

The 2015/2016 Quarter 2 focus has been on improving health and safety event reporting, continuing the work in understanding the status of Council's health and safety management systems and raising the awareness of health and safety in the workplace.

There has been a significant focus on training, education and awareness programs, both formal and informal, during the second quarter with solid attendance and participation. A health and wellbeing program was conducted in October with employees given the opportunity to participate in lunchtime activities designed to get staff up and moving and discussing their health and mental wellbeing. As part of this program managers were encouraged to consider alternative meeting formats and desk bound staff were encouraged to assess and review the ergonomic set up of their desk.

Health and safety event reporting for the quarter was significantly higher than previous years with a total of 17 events (including incidents/injuries, near misses and hazards) reported. The majority of those were actual incidents/injuries however it was promising to see hazards and near misses being reported. The majority of injuries are evident in the Asses Maintenance department. The number and type of injuries (sprains/strains) is consistent with previous years. There were no loss time injuries during the quarter.

One Health and Safety Committee meeting was held during the quarter. Total numbers in attendance was consistent with the previous quarter however Health and Safety Representative (HSR) numbers were down due to the meeting coinciding with



approved annual leave. Communication with HSRs was raised as an issue that will need to be addressed to ensure timely information is available to them.

KEY IMPLICATIONS AND OPTIONS

Legislative Issues

Compliance with *Occupational Health and Safety Act 2004*

Compliance with *Occupational Health and Safety Regulations 2007*

Risk Management

Identified Risk	Risk Likelihood (H,M,L)	Impact of Risk (H,M,L)	Strategy to Manage Risk
WorkCover claims management	H	H	<ul style="list-style-type: none"> Engage external consultant for claims advice, support and management. Ensure return to work coordinators trained. Regular reporting to Executive.
Health and safety management	H	H	<ul style="list-style-type: none"> Further develop and enhance the safety system framework. Increase attendance at HS Committee. Provide health and safety training to staff.
Public liability management	M	L	<ul style="list-style-type: none"> Ensure appropriate insurance coverage. Maintain customer request system. Increase reporting to Executive.

COUNCIL PLAN AND KEY STRATEGIC PLAN LINKS

Council Plan 2013-2017 (2015 Review)	
<i>Theme 5: Performance Focused Organisation</i>	
Strategic Objective 5.3	To support people and business practices
Strategic Objective 5.4	To ensure a high standard of governance
2015/16 Budget	
Section 2.5	Performance focused organisation
Audit Committee Charter	
Clause 5.3	Risk management
Clause 5.7	Compliance
Clause 5.8	Reporting Responsibilities

CONCLUSION

The 2015/2016 Quarter 2 Health and Safety Report indicates that employee incident, hazard and near-miss reporting levels are increasing and exceed previous years. This is a positive trend and will continue to be encouraged through improved communication and education and awareness programs.



DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interest to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

Attachments

- 5.4 2015/2016 Quarter 2 Health and Safety Report - **CONFIDENTIAL**



6. FOR INFORMATION ONLY

6.1 2015/2016 Quarter 2 Finance Report

Refer Attachment 6.1

S Lebish sought clarification on item 1.12 Council Support. The Manager Corporate advised it includes employee costs.

The Manager Corporate brought the improvement in capital projects to the attention of the Committee advising that there had been a significant improvement over the last 12 months in the forecasting ability of the Asset Development Department.

The Manager Corporate requested the Committee endorsement of the 2015/2016 Quarter 2 Finance Report prior to consideration by Council at its March Ordinary Meeting.

Moved: J Kantor

Second: N Cain

That the 2015/2016 Quarter 2 Finance Report be endorsed for Council adoption.

Carried

6.2 Invoice Audit – Quarter 2 2015/2016

The payments are selected using the random number function in excel to allocate a number between 1 and the total number of payments for the quarter. The payments that have been allocated a number between 1 and 10 are the ones chosen for the audit.

Refer Attachments 6.2.1 and 6.2.2

6.3 2015/2016 Insurance Overview

Refer Attachment 6.3

6.4 Councillor Expenses Summary

Refer Attachment 6.4

6.5 Audit Committee Recruitment Update

Verbal update from Manager Corporate

6.6 Dinner Plain

The Chief Executive Officer provided the Committee with an overview of a number of concerns and questions raised by a group of Dinner Plain residents/ratepayers particularly around the special rate.

The Committee was informed that Council had agreed to undertake an independent audit of the special rate and the allocation of internal operational charges to Dinner Plain.

The Manager Corporate advised the Committee that due to the Dinner Plain special rate audit, no other internal audits were being scheduled for 2015/2016.



6.7 MomentumOne

The Chief Executive Officer provided the Committee with an overview and update on MomentumOne including provision of waste services at Hepburn Shire Council and commencement of enterprise agreement negotiations.

7. GENERAL BUSINESS

7.1 Recognition of service to the Audit Committee

The Manager Corporate advised the Committee that this was John Kantor's last meeting and thanked John on behalf of Council for his work on the Committee.

The Manager of Corporate also advised that depending on the recruitment process for new Committee members that this may also be Narda Cain's last meeting and that if this was the case, thanked her for her service to the Committee.

7.2 Cash handling and revenue management at Council facilities

The Chief Executive Officer advised that cash handling and revenue management at Council facilities has previously been identified in risk assessments as a fraud risk and requested that the Committee consider this for future internal audit.

7.3 Investment protocols

The Chair suggested that in light of share market volatility, Council review its investment protocols as he believes it may be subject to vulnerability.

The Manager Corporate advised the Committee that Council's investment policy had been redrafted.

7.4 Purchase of water allocation

The Chief Executive Officer advised the Committee that Council was proposing to convert a proportion of its current cash assets by purchasing a 60 mega litre water allocation to secure a water supply to the Bright Splash Park.

8. NEXT MEETING

24 May 2016 at 1.00pm

9. ATTACHMENTS

- 3.1 Minutes of Audit Committee Meeting No: 4, 1 December 2015
- 4.1 Audit Committee Action Sheet
- 4.2 Strategic Risk Assessment Progress Report
- 5.1 Internal Audit Report 10 Year Summary
- 5.2 Draft Leave Management Policy
- 5.4 2015/2016 Quarter 2 Health and Safety Report - **CONFIDENTIAL**
- 6.1 2015/2016 Quarter 2 Finance Report
- 6.2.1 Purchasing spot check Q 2 results
- 6.2.2 Purchasing spot check Q2 invoices
- 6.3 2015/2016 Insurance Overview
- 6.4 Councillor expenses report



10. MEETING CLOSE

There being no further business the Chair declared the meeting closed at 3.14pm.

Confirmed

.....

Chair

15th February 2016

Mr Charlie Bird
Director of Assets
Alpine Shire Council
PO Box 139
Bright, Vic, 3741

Alpine Shire Council	
Received	
15 FEB 2016	
File No.	1766-51
Doc No.	3319
Action Officer	Charlie B Kim Murrelle
C.C.	941 Great Alpine Rd
C.C.	Freeburgh, Vic, 3741
C.C.	
CRM:	

RE: Extension of Rail Trail from Germantown to East border of Freeburgh.

Dear Charlie,

Thankyou for your emails dated 26th November 2015 and 6th February 2016.

As detailed in correspondence to you dated 9th November 2015 the residents of Freeburgh and surrounding areas, including the main township of Bright, (and to a lesser degree Smoko and Harrietville), deem the Great Alpine Road as being an extremely dangerous stretch of road and consequently would like to see the rail trail extended to the east border of Freeburgh.

In a fairly passive collection of signatures for the petition (over 450 names collected) and over 100 'likes' on our Facebook page- 'Ride to Freeburgh' (attached), there was a great deal of noise and passion from residents of Freeburgh, Germantown, Bright, Porepunkah, as well as a great many tourists.

Cyclists, joggers and walkers alike wanted to see the Rail Trail continue through Freeburgh. Tourists wanted options for cycling, walking and running activities, especially families who were concerned about their safety and not comfortable to ride on the Great Alpine Road or on rocky trails.

Local residents, especially older residents, wanted walking and jogging paths that were flat surfaces. Families wanted safe options for cycling, scooting and walking, away from the main road.

On another note locals voiced their concerns about the fact that the Rail Train had been intended to run through Freeburgh but that funds had run out, hence the Rail Trail stopping at Germantown. Residents felt that they were not getting value for their rates.

We understand that engineering drawings for this proposal have been undertaken and that the project will be at a cost of approximately \$200,000 to the rate payer. Bright has already been granted with great bike paths and so too Harrietville in recent times. The voices of those described above now want to see Freeburgh enjoy the same services.

The paragraphs above give you a snapshot of the opinions that residents, local users and tourists hold. This campaign, due to the relatively short period of time, has not been an aggressive campaign. We had only limited petitions in the community and a Facebook page erected.

If the Rail Trail through Freeburgh is denied at Councils Strategic Planning meeting this year, we will heighten the presence of the campaign to include a greater presence in social media and print media alike, community meetings, as well as ongoing efforts to attract support from nearby towns and tourists.

We appreciate you taking the time to hear the voices of local residents and those of our ever-important tourists.

If you have any questions, please don't hesitate to contact me.

We look forward to your response.

Kind Regards,



Kim Murrells
Freeburgh Resident
0410 046 153

ALPINE EVENTS PARK

A scalable outdoor precinct within Pioneer Park for small and large events that will provide opportunities for economic development across the Shire.



Objective:

To provide opportunities for economic development by increasing the number of people who visit Bright to participate or attend an event we increase the value of the tourism sector within the Shire and the region more broadly by; growing the number of visitors, providing visitors with new experiences, providing a reason for an increased length of stay and providing a reason for higher frequency of visits.

Output:

- Upgrade existing Football and Netball clubrooms to create a multipurpose facility for collective use by existing user groups and external event operators.
- Provide additional services infrastructure (power, water, sewer) in selected areas to accommodate a range of event needs.
- Upgrade internal roads, car parking, trails, signage and landscaping.
- Link the Mystic trail network to Pioneer Park.



**FILE NOTE**

Date	Monday 10 November 2014
Time	2.00pm – 2.30pm
Location	Dave's Office, Alpine Shire Council.
Attendees	Dave Barry (ASC), Heather Green (ASC)), Rob Hescock (HVP/ACP) Georgina Curtis (ACP)
Record of meeting	<p>Rob indicated the value of ACP and HVP contribution to the project and that the ACP Board understand that as a start-up organisation the majority of funding proposals will be in partnership with more established organisations, particularly Council.</p> <p>However, ACP intent of ensuring that the by partnering with the Shire the priorities of ACP were still met. Noting that the funding being sought would assist in supporting ACP outside of this project.</p> <p>It was decided that:</p> <ul style="list-style-type: none"> • Council would submit the proposal independently – not as a consortium and ACP would be listed as a financial partner. • ACP will manage the trail construction element of the project • ASC will direct \$200k to ACP to manage this element of the project – include construction and project management costs.

Information Sheet – Amendment C51, Heritage Overlay

Heritage is increasingly forming a large part of our visitor attractions encouraging visitors to come to the Alpine Shire throughout the year and ensuring that we offer all year round attractions.

Heritage tourism is already an important contributor to our local economy. In fact cultural and heritage tourism is one of the tourism sectors that is growing and at the same time produces a higher yield in APEC regions. Heritage places often provide a deep and inspirational sense of connection to the community. They are historical records telling us about who we are and the past that has shaped us. In the Alpine Shire our rivers, creeks, parks, forests mining sites and township histories with mining legacies all provide an opportunity to grow this tourism sector.

The Alpine Shire Planning Scheme contains a provision under Clause 43.01 *"to conserve and enhance those elements which contribute to the significance of heritage places"*, and *"ensure that development does not adversely affect the significance of heritage places"*. The Council thus has an obligation to ensure the protection of heritage places.

Heritage 'places' (buildings, structures, features, a tree, a garden or a group of those places) are identified in the Schedule of the Heritage Overlay. They may have aesthetic, archaeological, architectural, cultural, scientific or social values to the Shire as a whole.

For many this heritage overlay and its supporting documents has been a long time coming and in some circumstances alterations to dwellings have been made. In the majority of cases these have been very sympathetically done demonstrating that we all value our heritage. For those who want to enhance their property or build a new one in an area deemed to be of heritage value, both are possible.

The Heritage Overlay does not preclude development. On the contrary, the continued use of a heritage building is encouraged. The listing of a building however does imply sensitive development. The Shire provides free advice through their Heritage Advisor to illustrate opportunities for sensitive development.

Wandiligong is an existing Heritage Area that has guidelines that assist in developing and preserving the historic character of the township. In the Wandiligong Heritage (Precinct) Area new buildings have been allowed and older buildings have been renovated to make modern living spaces (such as disused churches). Sensitive development of new and existing buildings has allowed the township to remain viable and attractive.

Why?

Heritage places enrich peoples' lives. They are an everyday character reminder linking our past with our future. Places of cultural value should be conserved through the Heritage Overlay by the present generation, for the future generations.

How?

The Schedule to the Heritage Overlay has identified those places (usually buildings) which contribute to the Shire's heritage and character. New works to those places then require a Planning Application to the Shire to ensure that the works are appropriate and do not adversely affect the significance of the place.

The datasheets of the Heritage Survey have identified those parts/qualities of the places which create its special values. It may not be the whole building or it may include outbuildings. It may or may not include the interior or include trees. Each place is different – refer to individual datasheets.

The intention of the Heritage Overlay is to 'conserve and enhance', not to create museums or to inhibit the viability or useability of heritage places. The term conservation is not synonymous with restoration. Changes are permitted; development may be permitted – with sensitivity. The Shire's Heritage Advisor is available as a free service to assist with sensitive building solutions.

What?

As stated above, each individual place may be different in terms of what change and development may be permitted and the extent of interest under the Heritage Overlay. The following actions will be considered, although each may not be relevant.

demolition	gardens/fences
relocation	painting and new materials
external alterations/additions	signs
internal alterations	

Please refer to individual datasheets to clarify the extent of interest. The Heritage Advisor can also assist.

FAQ's

- Does inclusion of the Heritage Overlay mean I can't do anything to my building?
No, on the contrary. You are encouraged to maintain your building and the business/activity within it. Some sensitivity is required where change is required and the Heritage Advisor can assist as a free service.
- Will my building/property lose value when it is listed on the Heritage Overlay?
No, not necessarily. There is no evidence that heritage listing causes a decrease in value. Many people look for a building with historic character where it can enhance their business. It is more likely that lack of maintenance will decrease the value than heritage listing.
- Are my insurance premiums likely to go up as a result of my building being included on the Heritage Overlay?
No, not specifically. Individual insurers may vary but there is no requirement under the Overlay to rebuild a replica of the building should the original be destroyed.
- Can I extend my heritage building?
Yes, but sensitively. The extension should be located and designed to not intrude upon the appreciation of the heritage building. Extensions need not be designed to replicate the original. In fact a simple contemporary building is usually better. Vertical extensions to the existing building are usually discouraged. The Heritage Advisor can assist with further assistance.
- Is it only the outside of the building which is included on the Heritage Overlay?
Sometimes, but not always. In many cases it is just the outside, and sometimes even more specifically a part of the building like the front. But in some rare cases, there are portions of features which are included. The datasheet for the individual building will further clarify if the interior may be a concern.
- Will my rates increase if my property is listed on the Heritage Overlay?
No, not necessarily. Heritage factors alone will not affect the value of your property. If the 'market' (the price people are willing to pay for a dwelling) decides that heritage has a (financial) value then the value of your property may increase as a result. If property value increase then your rates **may** increase as rates are based on the Capital Improved Value.
- Will the value of my property decrease with a heritage listing?
No, not necessarily. Heritage factors alone will not affect the value of your property. If the 'market' decides that heritage has no (financial) value then property prices will not increase or decrease based on this factor.
- Do I have to paint my building in heritage colours?
It is encouraged, but rarely mandatory, that an original colour scheme is used. A sensitive, but not strictly authentic, colour scheme may also be appropriate. The Heritage Advisor can assist with further information.
- Didn't council do some consultation on heritage a few years ago?
Yes, Council did undertake some consultation on Heritage matters in 2008/9. However this consultation was not taken further. Council is now in a position to consider a revision to the Heritage Overlay in the planning scheme.

10. Where can I get further information?

Contact Clare Cowdery, Strategic Planner, Alpine Shire Council Planning Department. Tel: (03) 5755 0531 or email: clarec@alpineshire.vic.gov.au

11. If you want to use the free services of the Heritage Advisor to assist you in your considerations.

Appointments can be made through the Planning Department of the Shire on (03) 5755 0555

APPENDIX 2: PROPOSED CHANGES TO THE HERITAGE OVERLAY**Summary of changes:**

- Re-order of Overlay into townships with alphabetical street listings
- 2 properties deleted from the Overlay
- 105 individual new items added to the Overlay
- 43 change of addresses from parcel to postal for existing properties on the Overlay
- Inclusion of Wandiligong Heritage Guidelines and heritage studies of 2004 and 2008 into Reference Documents in the Planning Scheme

Address of property affected	Change that has been made to property
DELETIONS	
Former Bakery, CA1, Section A, Parish of Harrietville, Great Alpine Road (Main Road), Harrietville	Delete from Schedule (HO17) as no longer exists
Buffalo House, Mount Buffalo Road, Porepunkah	Delete from Schedule (HO37) as no longer exists
NEW ITEMS TO BE ADDED TO THE OVERLAY	
Clover Arboretum, Bogong High Plains Road, Bogong	New to the Schedule of the Heritage Overlay
Summit Cairn, Mt Bogong, Bogong	New to the Schedule of the Heritage Overlay
MUMC Memorial Hut, North West Spur Track, Mt Feathertop	New to the Schedule of the Heritage Overlay
Staircase Spur Snow Pole Line, Staircase Spur Track, Mt Bogong, Bogong	New to the Schedule of the Heritage Overlay
Unknown Woman's Grave, Dargo High Plains Road, Dargo High Plains	New to the Schedule of the Heritage Overlay
Echo Point Shelter, Chalet Road, Mount Buffalo	New to the Schedule of the Heritage Overlay
Eurobin Falls, Mount Buffalo Road, Mount Buffalo	New to the Schedule of the Heritage Overlay
The Horn Lookout Shelter, Mount Buffalo Tourist Road, Mount Buffalo	New to the Schedule of the Heritage Overlay
BRIGHT	
All Saints Anglican Church, 1 Church Street, Bright	New to the Schedule of the Heritage Overlay
Tree Plantings: <i>Platanus orientalis</i> x 2, Camp St, Bright;	New to the Schedule of the Heritage Overlay
Grandstand, Cobden St (Pioneer	New to the Schedule of the Heritage Overlay

Park Reserve), Bright	
Delany Pavilion, Cobden St (Pioneer Park Reserve), Bright	New to the Schedule of the Heritage Overlay
Our Lady of the Snows Catholic Church, 2 Coronation Ave, Bright	New to the Schedule of the Heritage Overlay
Former Mine Managers House, 30 Coronation Ave, Bright	New to the Schedule of the Heritage Overlay
Bright Cemetery (old section), 12-20 Coronation Ave, Bright	New to the Schedule of the Heritage Overlay
E J Delany Drinking Fountain, Delany Ave, Bright	New to the Schedule of the Heritage Overlay
Pine House, 11A Delany Ave, Bright	New to the Schedule of the Heritage Overlay
Bright Chinese Camp Site, 14 -20 Delany Ave, Bright	New to the Schedule of the Heritage Overlay
House "Benhaven", 68 Gavan Street, Bright	New to the Schedule of the Heritage Overlay
Former Doctors Surgery & House (now Simones of Bright), 98 Gavan Street, Bright	New to the Schedule of the Heritage Overlay
ANZ Bank building, 105 Gavan Street, Bright	New to the Schedule of the Heritage Overlay
Tobacco Kiln (Log), 7377 Great Alpine Road, Bright	New to the Schedule of the Heritage Overlay
Uniting Church, 17 Ireland Street, Bright	New to the Schedule of the Heritage Overlay
Oriental Guest House, 2 Ireland Street, Bright	New to the Schedule of the Heritage Overlay
Former Bright Post Office, 3 Ireland Street, Bright	New to the Schedule of the Heritage Overlay
Bright Library, 12 Ireland Street, Bright	New to the Schedule of the Heritage Overlay
Former Buckley's Store, 2/11 Ireland Street, Bright	New to the Schedule of the Heritage Overlay
Former Supper Room, Victoria Hall, 28 & 28A Ireland Street, Bright	New to the Schedule of the Heritage Overlay
Bright Memorial Clock Tower & Mafeking Square, Ireland Street, Bright	New to the Schedule of the Heritage Overlay
Former Bright Railway Goods Shed,	New to the Schedule of the Heritage Overlay

Mill Road, Bright	
Former Bright State Battery, 175 Coronation Avenue, Bright	New to the Schedule of the Heritage Overlay
Bright Memorial Arboretum, Mountbatten Avenue, Bright	New to the Schedule of the Heritage Overlay
Bright P-12 College (Old Primary School Building), 8 Park Street, Bright	New to the Schedule of the Heritage Overlay
Former 'Lyndhurst' Private Hospital, 13-15 Park Street, Bright	New to the Schedule of the Heritage Overlay
Former St Andrews Church, 18 Park Street, Bright	New to the Schedule of the Heritage Overlay
Former Sharpe's Bakery Stables, Shop 5, (now Bright Chocolate), Riverside Avenue, Bright	New to the Schedule of the Heritage Overlay
Survey Marker, Cnr Wills & Camp Streets, Bright	New to the Schedule of the Heritage Overlay
Steam Engine, Apex Park, Gavan Street, Bright	New to the Schedule of the Heritage Overlay
BUCKLAND	
Tobacco Workers' Houses, "Vallunga", 776 Buckland Valley Road, Buckland	New to the Schedule of the Heritage Overlay
Buckland Cemetery, (including Chinese Burial Ground), next to 1628 Buckland Valley Road, Buckland	New to the Schedule of the Heritage Overlay
CORAL BANK	
Former Mongans Bridge School, Mongans Caravan Park, 42 Bay Creek Lane, Mongans Bridge, Coral Bank	New to the Schedule of the Heritage Overlay
Tawonga Station Graves, Kiewa Valley Highway, Coral Bank	New to the Schedule of the Heritage Overlay
DEDERANG	
Protestant Church, 4333 Kiewa Valley Highway, Dederang	New to the Schedule of the Heritage Overlay
St Joseph's Catholic Church, Kiewa Valley Highway, Dederang	New to the Schedule of the Heritage Overlay
EUROBIN	
Tobacco Kilns (Cement), 106 Cavedons Lane, Eurobin	New to the Schedule of the Heritage Overlay
House 'Rostrevor', 5730 Great Alpine	New to the Schedule of the Heritage Overlay

Road, Eurobin	
Former Church of England, 5958 Great Alpine Road, Eurobin	New to the Schedule of the Heritage Overlay
FREEBURGH AND GERMANTOWN	
Freeburgh Cemetery (burial ground), Great Alpine Road, Freeburgh	New to the Schedule of the Heritage Overlay
Germantown Bridge, Tawonga Gap Road, Germantown	New to the Schedule of the Heritage Overlay
Kiln (Log), Merrivale Walnut Groves, Tawonga Gap Road, Germantown	New to the Schedule of the Heritage Overlay
GAPSTED	
Schlapps Walnut Farm Kiln, 235 Schlapps Lane, Gapsted	New to the Schedule of the Heritage Overlay
Cousins Battery, 43 Stoney Creek Road, Gapsted	New to the Schedule of the Heritage Overlay
GUNDOWRING	
Upper Gundowring Hall, Gundowring Road, Gundowring	New to the Schedule of the Heritage Overlay
Former Bonegilla Greek Orthodox Church, Gundowring Recreation Reserve, Quirk Lane, Gundowring	New to the Schedule of the Heritage Overlay
HARRIETVILLE	
Harrietville Chinese Camp, Bon Accord Track, East Branch, Ovens River, Harrietville	New to the Schedule of the Heritage Overlay
Harrietville Cemetery (old section), Cemetery Lane, Harrietville	New to the Schedule of the Heritage Overlay
St Etheldreda Church, Great Alpine Road, Harrietville	New to the Schedule of the Heritage Overlay
Hit or Miss Dredge Hole, Great Alpine Road, Harrietville	New to the Schedule of the Heritage Overlay
Harrietville Primary School (old building), Great Alpine Road, Harrietville	New to the Schedule of the Heritage Overlay
Tronoh Shed, 152 Great Alpine Road, Harrietville	New to the Schedule of the Heritage Overlay
House (known as Avalon House) 196 Great Alpine Road, Harrietville	New to the Schedule of the Heritage Overlay
Former Police House, 201 Great Alpine Road, Harrietville	New to the Schedule of the Heritage Overlay
St Francis of Assisi Catholic Church, 215 Great Alpine Road, Harrietville	New to the Schedule of the Heritage Overlay
Former Harrietville PO, 245 Great	New to the Schedule of the Heritage Overlay

Alpine Road, Harrietville	
Gows Hop Kiln Base, 2179 Great Alpine Road, Harrietville	New to the Schedule of the Heritage Overlay
Big Mill Battery Site, Mill Road, Harrietville	New to the Schedule of the Heritage Overlay
Former Conleys Butcher Shop, 74 Mill Road, Harrietville	New to the Schedule of the Heritage Overlay
Sambas Mine, Great Alpine Road, Harrietville (CA2020 Parish if Harrietville)	New to the Schedule of the Heritage Overlay
MUDGEGONGA	
St Johns Catholic Church, 4 Murrays Lane, Mudgegonga	New to the Schedule of the Heritage Overlay
Barwidgee Homestead, 1620 Myrtleford-Yackandandah Road, Mudgegonga	New to the Schedule of the Heritage Overlay
MYRTLEFORD	
Railway Bridge, Barwidgee Creek, Myrtleford	New to the Schedule of the Heritage Overlay
Tobacco Kilns (Cement), 36/46 Briggs Lane, Myrtleford	New to the Schedule of the Heritage Overlay
St Pauls Anglican Church, 12-24 Clyde Street, Myrtleford	New to the Schedule of the Heritage Overlay
Ivan Swinburne Reserve, Great Alpine Road, Myrtleford	New to the Schedule of the Heritage Overlay
Tobacco Kiln (Log), Rotary Park, Great Alpine Road, Myrtleford	New to the Schedule of the Heritage Overlay
Former Myrtleford Flax Mill, 187 Merriang Road, Myrtleford	New to the Schedule of the Heritage Overlay
Soldiers Memorial Hall, Myrtle Street (Great Alpine Road), Myrtleford	New to the Schedule of the Heritage Overlay
Former Myrtleford Butter Factory, 15 Myrtle Street, Myrtleford	New to the Schedule of the Heritage Overlay
House (Former Private Hospital), 163 Myrtle Street, Myrtleford	New to the Schedule of the Heritage Overlay
Pioneer Cemetery, 62-68 O'Donnell Road, Myrtleford	New to the Schedule of the Heritage Overlay
St Marys Catholic School and Convent, 25 Prince Street, Myrtleford	New to the Schedule of the Heritage Overlay
St Marys Catholic Church, 49 Prince Street, Myrtleford	New to the Schedule of the Heritage Overlay
Hume & Hovell Monument, Reform Hill, Myrtleford	New to the Schedule of the Heritage Overlay

Former Bush Nursing Hospital, 20 Smith Street, Myrtleford	New to the Schedule of the Heritage Overlay
Railway Hotel, 99-103 Standish Street, Myrtleford	New to the Schedule of the Heritage Overlay
Tobacco Kiln (log), 12 Whalleys Lane, Myrtleford	New to the Schedule of the Heritage Overlay
OVENS	
Ovens Hotel, 4994 Great Alpine Road, Ovens	New to the Schedule of the Heritage Overlay
POREPUNKAH	
Union Church, 22 Bailey Street, Porepunkah	New to the Schedule of the Heritage Overlay
Old Buckland Bridge, Barretts Lane, Porepunkah	New to the Schedule of the Heritage Overlay
Old Porepunkah Bridge, Great Alpine Road, Porepunkah	New to the Schedule of the Heritage Overlay
Former Russells Temperance Hotel site, (next to old Porepunkah Bridge), Great Alpine Road, Porepunkah	New to the Schedule of the Heritage Overlay
Former Ovens Crossing Inn (stone building) 6938 Great Alpine Road, Porepunkah	New to the Schedule of the Heritage Overlay
Porepunkah Primary School (old section) Martley Street, Porepunkah	New to the Schedule of the Heritage Overlay
ROSEWHITE	
Happy Valley Homestead, 713 Happy Valley Road, Rosewhite	New to the Schedule of the Heritage Overlay
Happy Valley Hall, 18 Havilah Road, Rosewhite	New to the Schedule of the Heritage Overlay
SMOKO	
Cottage at 1255 Great Alpine Road, Smoko	New to the Schedule of the Heritage Overlay
Cottage at 1464 Great Alpine Road, Smoko	New to the Schedule of the Heritage Overlay
MOUNT BEAUTY/TAWONGA SOUTH/ TAWONGA	
St Josephs Catholic Church, 20 Lakeside Avenue, Mount Beauty	New to the Schedule of the Heritage Overlay
Former SECV Workshop, 39-45 Bogong High Plains Road. Tawonga South	New to the Schedule of the Heritage Overlay
Tawonga Gap, Tawonga Gap Road, Tawonga	New to the Schedule of the Heritage Overlay

WANDILIGONG	
Slab Shed, 7 Gillards Lane, Wandiligong	New to the Schedule of the Heritage Overlay
"The Poplars", Populus sp, avenue, 924 Morses Creek Road, Wandiligong	New to the Schedule of the Heritage Overlay
Alpine Park, White Star Road, Wandiligong	New to the Schedule of the Heritage Overlay
Slab Cottage and Dairy and Cellar, 48 Sidling Track, Wandiligong	New to the Schedule of the Heritage Overlay
CHANGE OF ADDRESSES	
Cottage, 42 Centenary Ave, Wandiligong	Change of address from parcel identification to postal address
Timber Cottage, 44 Centenary Ave, Wandiligong	Change of address from parcel identification to postal address
House, 69 Centenary Ave, Wandiligong	Change of address from parcel identification to postal address
Cottage, 74 Centenary Ave, Wandiligong	Change of address from parcel identification to postal address
Cottage, 78 Centenary Ave, Wandiligong	Change of address from parcel identification to postal address
"Hazelbrook", Centenary Ave, Wandiligong CA S31, Section T, Parish of Bright	Change of address from parcel identification to postal address
House, 28 Grenvilles Rd, Wandiligong	Change of address from parcel identification to postal address
Timber Cottage, 22 Growlers Creek Rd, Wandiligong	Change of address from parcel identification to postal address
Cottage, 2 Jagoes Gully Rd, Wandiligong	Change of address from parcel identification to postal address
Cottage, 37 Jagoes Gully Rd, Wandiligong	Change of address from parcel identification to postal address
Timber Cottage, 9 Long Tunnel Lane, Wandiligong	Change of address from parcel identification to postal address
Former Church of England, 483 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
Former Library, 479 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address and change of name
Brick Cottage, 375 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address

Former Parsonage (Uniting Church), 497 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
Uniting Church, 499 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
Timber Shop and Dwelling, 517 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
Former General Store, 521 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
"Nut Cottage", 5 Gillards Lane, Wandiligong	Change of address from parcel identification to postal address
"Until", 571 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
Former Post Office, 518 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
"Redruth", 516 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
Manchester Unity Hall, 462 Morses Creek Road, Wandiligong	Change of address from parcel to postal and change of name
House, 444 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
House, 418 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
House, 406 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
"Mill Cottage", 382, Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
"Coburn Villa", 380 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
General Store, 522 Morses Creek Rd, Wandiligong	Change of address from parcel identification to postal address
Timber Cottage, 10 Norleys Lane, Wandiligong	Change of address from parcel identification to postal address
Timber Cottage, 135 School Rd, Wandiligong	Change of address from parcel identification to postal address
Timber House and early Sheds, 136 School Road, Wandiligong	Change of address from parcel identification to postal address
Former Roman Catholic Church (St Peters), 155 School Rd, Wandiligong	Change of address from parcel identification to postal address

Former Police Residence, 169 School Rd, Wandiligong	Change of address from parcel identification to postal address
Primary School 199 School Rd, Wandiligong	Change of address from parcel identification to postal address
Timber Cottage, 2 Sidling Track, Wandiligong	Change of address from parcel identification to postal address resulting in different street address
"The Nut House" and Slab Cottage and Dairy and Cellar, 48 Sidling Track, Wandiligong	Change of address from parcel identification to postal address
Brick Cottage, 3 Smithy Lane, Wandiligong	Change of address from parcel identification to postal address
Cottage, 6 Smithy Lane, Wandiligong	Change of address from parcel identification to postal address
Cottage, 33 White Star Rd, Wandiligong	Change of address from parcel identification to postal address
Cottage, 60 White Star Rd, Wandiligong	Change of address from parcel identification to postal address
"Glenora", 45 Williams Rd, Wandiligong	Change of address from parcel identification to postal address
"Claremont", 5 Williams Rd, Wandiligong	Change of address from parcel identification to postal address



DPAC Action Log: 25 February 2016

Action Items

August Minutes Ref	Responsible	Item	Due
* 6.2	* HG	* Pre-feasibility study to be conducted on the sporting oval concept as presented by the Chamber of Commerce. Finalised report, including construction costs to be presented.	Underway/28 April 2016
* 6.5	* SJ	* Relocation of a picnic table from the ski slope to playground area. Project been handed to Asset Development Team (Simon Jones)	In new FY
September Minutes Ref	Responsible	Item	Due
* 3.1	* LW	* DPAC Recommendation: Council to appoint an auditor to undertake a review to examine 2014/2015 DP EOFY results and reserve balances. Brief developed. Leanne Williams coordinating works.	
* 6.4	* SJ	* DPAC Recommendation: Council officers investigate improvements for toboggan slope (risk management and cosmetic improvements) and planning for future car park requirements. Furthermore, improved snow play options to be discussed. Project handed over to Asset Development Team (Simon Jones)	28 April 2016
November Minutes Ref	Responsible	Item	Due
* 4.1	* HG	* Community research to be undertaken re: communities wishes around expenditure of the special rate; * Discussions to be held around the future of DPAC and its membership. Survey developed. To be sent to property owners in April 2016.	April 2016 April 2016
* 4.2	* EB	* DPAC Recommendation: A resolution be made high priority re: RDP website discussion with TNE.	Complete
* 5.3	* EB	* DPAC Recommendation: EOI for event funding commence in March annually to provide event organisers with greater lead times.	31 March 2016
* 5.7	* EB	* DPAC Recommendation: RFQ for Wi-Fi to go out. Recommendations to be presented to DPAC.	28 April 2016
* 6.1	* EB	* DPAC Recommendation: DPRBOS be invited to nominate a member of their executive committee to regularly attend DPAC meetings as non-voting member.	28 April 2016
January Minutes Ref	Responsible	Item	Due
* 4.2.4	* EB/AP	* Details of membership to new website to be sent to all business operators;	Complete



DPAC Action Log: 25 February 2016

* 6.1	* EB	* Draft budget to be submitted with an increase to Marketing expenditure to \$100,000 and Events expenditure to \$80,000	Complete
* 6.2	* DPAC	* DPAC to lead conversation with summer venues to coordinate that venues are open	
* 6.4	* EB	* Elaine prepare a Council report with the recommendation of Howling Huskys be awarded the agreement to operate sled dog tours in Dinner Plain (winter 2016)	Completed for April Council meeting
* 6.5	* EB	* Invitation to be extended to Jon Hutchins (MHARMB) to attend the April DPAC meeting.	Complete

Meeting Minutes



Alpine Shire

Dinner Plain Advisory Committee

Dinner Plain Community Centre

10am – 1:30pm

25 February 2016

Leona Turra (chair)
Belinda Trembath
Shelley Holah
Lee Rourke
Gary Battershill
David Chlebna
Colin McDonald

Council Officers:
Heather Green
Elaine BurrIDGE
Alia Parker
Simon Maughan

1. Welcome

2. Apologies

Nil

3. Previous minutes acceptance

The previous minutes were accepted as a true and accurate representation of the previous meeting.

Dinner Plain Coordinator:

Grant Seamer resigned from the role in December 2015. Leona discussed that there needs to be recognition of the work that was undertaken by Grant during his tenure. The role has not been replaced and will not be replaced until the survey of rate payers is undertaken (see 4.1). There was some discussion around the role and that clarity needs to be provided around what duties and responsibilities the Dinner Plain Coordinator undertakes. Part reason for the resignation of Grant was due to the behavior of some business operators and rate payers toward the coordinator that has been unacceptable. Alia Parker has been appointed to the temporary role of Marketing and Events Support Officer and will be based in Bright for the term.

Action: Dinner Plain Newsletter to be developed announcing the appointment of Alia.

4. Business arising from previous minutes

4.1 Special Rate Survey and Dinner Plain Finances Audit

A survey relative to the Special Rate and use of Special Rates has been developed and will be circulated to property owners. The survey is online and property owners will need to use an identifier number to be able to participate. A letter explaining the survey will be sent to property owners in the first instance with the survey to follow.

4.2 Review of Action Log

4.2.1 Prefeasibility study on the sporting oval concept:

Heather provided a summary update on the prefeasibility study. The report provides preliminary detail on planning implications and costs for a small, medium and larger sporting oval space. It also provide detail relative to the possibility of the space being used as a place of last resort in an emergency. In the preliminary report, the larger scale sporting space is unlikely to be meet with or be approved state agencies, however, the medium and small space concepts may be achievable. The report to date doesn't include construction costs. The final report to be tabled at the April DPAC meeting will include all relevant costs and requirements.

Action: Finalised report to be tabled at the April DPAC meeting.

4.2.2 Relocation of picnic tables:

This item has not been actioned at this stage. This project is to be managed by Councils Asset Development team and will be undertaken in the new FY.

It was suggested rather than relocate picnic tables from the ski run, that new picnic tables were purchased and installed at the playground.

Action: Purchase and installation of two new picnic tables be added to the Project Pipeline for Dinner Plain, 2016/2017 FY.

4.2.3 Improvements to Ski Slope area and Toboggan Run:

This item has not been actioned at this stage. This project is to be managed by the Asset Development team and will be undertaken in the new FY. MHSC to investigate a better way to block off use of the tube runs outside of operational hours and remove bunting that is currently used.

Action: Asset Development team to scope improvements for this ski season.

4.2.4 RDP Website:

The new visitdinnerplain website has been launched. Improvements to the site will be ongoing. The new membership/listing structure will be that business operators need to sign up with the ATDW/Visit Victoria. This will provide operators with the flexibility to manage their own listings. Listings have been created for all businesses during transition.

Action: Dinner Plain businesses to be contacted with information on how to join the new website.

4.2.5 RFQ for public Wi-Fi:

This item has not been actioned. RFQ mostly developed, however, Elaine to work with Council's IT officer to create the RFQ and get out.

Action: RFQ to be sent out by the end of March.

4.2.6 DPRBOS attendance at DPAC meetings:

Response received back from DPRBOS relative to a DPRBOS member attending DPAC meetings was that two paid members of DPRBOS are members of the current DPAC and that these two members could represent DPRBOS. There is a “conflict of interest” complication in this process as any matters relative to DPRBOS discussed at DPAC would mean that the two members would need to be excused from the conversation and providing input to any recommendation processes. A member of DPRBOS attending DPAC meetings (not as a voting member of DPAC) will provide the conduit of information between the two groups as intended.

Recommendation: That DPRBOS be sent an invitation for an executive member to attend DPAC meetings, reiterating the conflict of interest implications with the current voting members of both groups.

Action: Elaine to extend a further invite to DPRBOS for an executive member to attend DPAC meetings as a non voting member.

5. Officer Reports

5.1 Capital expenditure projects: – Heather:

“Project Pipeline” document was tabled identifying capital projects (from Master Plan and other required items – eg. Renewal works for roads) and anticipated costs for Dinner Plain.

5.2 Planning – Simon:

An update was provided by Simon Maughan relative to planning permits approved for Dinner Plain.

5.3 Quarterly Finance – Elaine:

Most items are under budget to the quarter end, however, works not undertaken at Q2 end will be undertaken in Q3 and Q4, particularly in Marketing. All Special Rate and operational activity planned for the FY is on track to be delivered. All Special Rate and operational activity planned for the FY is on track to be delivered.

6. Other Business

6.1 Budget 2016/2017:

A draft of the Dinner Plain budget for the FY 2016/2017 was presented. Whilst most expenditure operational items in the budget (special rate, waste and general rate) are fixed (some contracted) costs, there was some discussion relative to special rate expenditure and particularly “marketing” and “events”. The proposed increases will result in a budgeted overspend of \$28,099. The draft budget tabled did not include capital works expenditure. Expenditure relative to capital works will be budgeted by the Asset Development team.

Recommendation: That Council considers: (a) Not increasing the Special Rate; (b) increase marketing expenditure to \$100,000; (c) increase event expenditure to \$80,000. It is further recommended that the increase of expenditure of \$28,099 should come from the reserve.

Action: Elaine to submit a draft budget based on the increase expenditure for marketing and events.

6.2 Summer Venues:

Complaints have been received from 7 Peaks Cyclists and from Bright Visitor Information Centre in relation to occasions when there have been no venues open for lunch trade. The business community of Dinner Plain need to have a coordinated approach to mitigate this.

Council can coordinate promotion of what is open but coordination of information needs to come from the community and be communicated to Council for promotion. Promotion of Dinner Plain over the summer depends on the whole offer activities for people to enjoy as well as food and beverage availability.

Action: DPAC members to coordinate with business operators and liaise with Alia what the result is.

6.3 30th Anniversary

Two submissions for funding have been received, however, neither application is for a celebration event. A process has not been promoted for event funding for this event. Recommendation: An EOI is developed and put out for the 30th Anniversary Event.

Action: Elaine to develop and EOI document, send to event organisers and load onto Tenders Online with a quick turnaround for responses.

6.4 Sled Dog Operator

Two submissions to the EOI were received and circulated to DPAC members prior to the meeting.

Recommendation: That Howling Huskys be awarded an agreement to operate sled dog tours in Dinner Plain this season.

6.5 Mount Hotham Resort Management Board:

Invitation to be extended to Jon Hutchins to attend the April DPAC meeting.

Action: Elaine to extend invite.

7. Next meeting

Thursday, 28 April 2016.

8. Close

RECORD OF ASSEMBLY OF COUNCILLORS

Meeting Title: Briefing Session
Date: 1 March 2016
Location: Committee Room, Bright Office
Start Time: 5.00pm
Chairperson: Cr Ron Janas, Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Mayor	Dave Barry	CEO
Cr Tony Keeble	Deputy Mayor	Charlie Bird	DA
Cr Kate Farrell	Councillor	Trevor Britten	DCP
Cr John Forsyth	Councillor	Heather Green	DSD
Cr Daryl Pearce	Councillor		
Cr Peter Roper	Councillor		
Cr Jan Vonarx	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

3. Matters considered

- Preliminaries
- Ordinary Council Meeting Agenda
- Myrtle Street Kerb works and replacement update

RECORD OF ASSEMBLY OF COUNCILLORS

Meeting Title: Briefing Session
Date: 15 March 2016
Location: Committee Room, Bright Office
Start Time: 3.00pm
Chairperson: Cr Ron Janas, Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Mayor	Dave Barry	CEO
Cr Jan Vonarx	Councillor	Charlie Bird	DA
Cr Kate Farrell	Councillor	Heather Green	DSD
Cr John Forsyth	Councillor	Leanne Williams	MCS

Councillor and staff apologies:

Name	Position		
Cr Tony Keeble	Deputy Mayor	Trevor Britten	DCP
Cr Peter Roper	Councillor		
Cr Daryl Pearce	Councillor		

1. Conflict of interest disclosures

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

3. Matters considered

- Preliminaries
- Commercial / Industrial rates discussion
- Presentation – External Valuers LG Valuation Services
- Final rates modelling of municipal charges
- Water Exaction State Policy
- Amendment C51 – Heritage
- Domestic Waste Water Management Plan
- Landfill Rehabilitation charge as part of budget
- Bright Splash Park operation
- Lakeview Childcare Centre
- Porepunkah Weir works
- Crossing bays in Gavan Street

RECORD OF ASSEMBLY OF COUNCILORS

Meeting Title: Briefing Session
Date: 29 March 2016
Location: Committee Room, Bright Office
Start Time: 3.00pm
Chairperson: Cr Ron Janas, Mayor

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Mayor	Dave Barry	CEO
Cr Jan Vonarx	Councillor	Trevor Britten	DCP
Cr Kate Farrell	Councillor	Heather Green	DSD
Cr John Forsyth	Councillor	Rory Hazeldine	A/DA

Councillor and staff apologies:

Name	Position		
Cr Peter Roper	Councillor	Charlie Bird	DA
Cr Daryl Pearce	Councillor		
Cr Tony Keeble	Deputy Mayor		

1. Conflict of interest disclosures

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the assembly

Nil

3. Matters considered

- Preliminaries
- External Presentation: NEWWRG Draft implementation plan
- Asset Renewal
- Strategic Project Pipeline – new asset projects
- Overview of operating budget (employee costs, materials and services)
- Election Period Policy briefing note
- Events Funding
- Stronger Communities Program funding application – shelter in Cundy Park
- Ordinary Council Meeting Agenda review
- Mount Beauty Lakeview Children's Centre
- Mount Beauty CBD Eagle update

PLEASE SIGN OUR PETITION FOR SPORTS CENTRE

Bright Sports Centre Extended Hours Petition

To the Mayor and Councilors of the Alpine Shire Council. We the undersigned Residents and Rate payers of the Alpine Shire request Council to extend the hours of the Bright Sports Centre to remain open all day, 7 days per week. These extended trading hours shall improve access for the whole community and enhance health outcomes. Also, for the membership and usage fees to be lowered so that a broader range of community can afford to go and use this facility. This proposal sets a health and well being standard that our community deserves.

Prevention is better than cure!!!

	NAME Please print name	SIGNATURE Petitioner must sign his/her name	ADDRESS Please write full address
1	Siddhan Whitty	<i>[Signature]</i>	21 Beers Lane Wandiligong
2	KEITH LESSER	<i>[Signature]</i>	125 Centenary Ave Wandiligong
3	PAULINE HESSEL	<i>[Signature]</i>	" "
4	Helen Dixon	<i>[Signature]</i>	517 Morses Creek Rd Wandiligong
5	T. S. KENNY	<i>[Signature]</i>	5 WILLIAMS RD WARDI
6	SALLY THOMSON	<i>[Signature]</i>	47 Bells Gully Rd Wandiligong
7	Sue Parker	<i>[Signature]</i>	School Rd. Wandiligong
8	Imogen Danks	<i>[Signature]</i>	115 School rd Wandiligong 374
9	Cathy Newman	<i>[Signature]</i>	521 Morses Creek Rd Wandiligong
10			
11			

Alpine Shire Council	
Received	
23 MAR 2016	
File No.	1561.03
Doc No.	3598
Action Officer	BJ
C.C.	LH
C.C.	
C.C.	
CRM:	

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[illegible]

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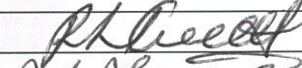
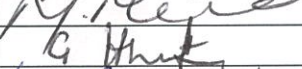
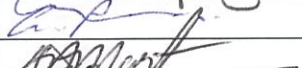
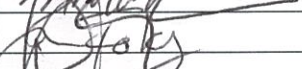
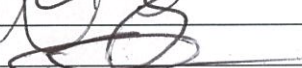
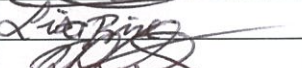
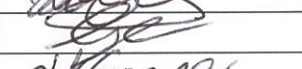
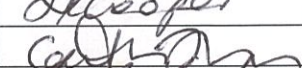
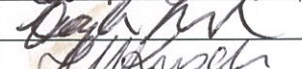
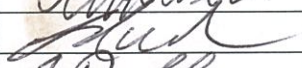
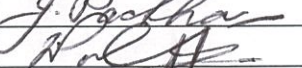


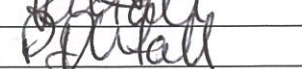

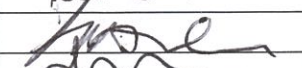
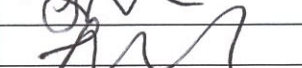



[illegible]

Sport Centre Petition

Bright Sports Centre Extended Hours Petition

To the Mayor and Councillors of the Alpine shire Council. We the undersigned residents and rate payers of the Alpine Shire request Council to extend the hours of the Bright Sports Centre opening to remain open all day, 7 days a week. These extended trading hours shall improve access for the whole community and enhance health outcomes. Also for the membership and usage fee to be lowered so that a broader range of community can afford to use this facility. This proposal sets a high health and well-being standard that our community deserves

Prevention is better than cure!

NAME Please print	SIGNATURE PETITIONER MUST SIGN HIS/HER NAME	ADDRESS PLEASE WRITE IN FULL
Rachael Chernell		19 Delany Ave Bright VIC
MELISSA MARINO		36 SERVICE ST POREPUNKAH
Gavin Hunter		36 Service st Porepunkah
Guy Packham		15 RAILWAY AVE BR 3741
Sam Martin		3/9 Seamer Street Porepunkah
Jane Foley		148 Delany Ave, BRIGHT
MARK ZWIBSEN		17 THOMPSON CT BRIGHT
RICHARD PLATT		2/29 CORONATION AVE BRIGHT
Lisa Brise		32 King St Myrtleford
REGAN ALEXANDER		7 THREE PEAKS RISE, BRIGHT
© Matt Coops		26 Shepherds lane, Wandiligong
Leah Cooper		26 Shepherds lane, Wandiligong
Caitlin Oishea		119 Delany Ave, Bright
Gayle Incoll		5 Park St Bright.
Michelle Kusch		7 ASHWOOD AVE: BRIGHT.
Frank Kusch		7 ASHWOOD AVE BRIGHT.
Jenny Packham		58 Cobden St Bright.
Liam Packham		58 Cobden St Bright
SHANE SARG.		51 GURCHILL AVE BRIGHT.
DAVID TRISTLEY		31 Baker's Gully Rd
David Hall		10 Stony Crd Harrietsville
Lucinda Hall		Po Box 459 Bright.
Peter Hall		10 Stony cr rd Harrietsville
Vanessa Hall		Bright.
NICK BENNETT		8 Williams Rd BRIGHT
Jake Lancaster		20 neferades lane Bright
JESS Brewster		7 Williams rd Wandiligong VIC
Suea Rafter		22 SMITHY LANE Wandiligong

Sport Centre Petition

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NAME Please print	SIGNATURE PETITIONER MUST SIGN HIS/HER NAME	ADDRESS PLEASE WRITE IN FULL
Jenni Scambelloni	[Signature]	Wandiligong 850 Moses Cr Rd
Marilyn Patterson	[Signature]	Wandiligong 801 Moses Cr Rd
Gary Bertuch Haynes	[Signature]	Porepunkah " " "
Luke Dudley	[Signature]	Bright 105 Delaney Avenue
Brent Langfield	[Signature]	WAGILGONG " " "
Michael Patterson	[Signature]	WANDILGONG 861 Moses Cr Rd
Tina Friend	[Signature]	6 Bluegum Cr Bright VIC 3741
Michael Pearce	[Signature]	7 Rosecourse Rd Bright
Aaron Smith	[Signature]	15 KILHAM CR BRIGHT
Michael JAYE	[Signature]	1/26 GAVAN RD BRIGHT
ANDREW MILLER	[Signature]	130 WHITE STAR RD WANDI
Megan Hollingworth	[Signature]	Wandiligong " " "
Chrissi Burns	[Signature]	47 HOWMANS LANE HVILLE 3741
Ronan Wall	[Signature]	7 Louie Court Bright 3741
TIM WATSON	[Signature]	1 ORANA AVE BRIGHT
Graham Chad	[Signature]	5 Walnut Grove Bright
ANDREW FRIENDS	[Signature]	6 Bluegum Court BRIGHT
JASCHA RUSSELL	[Signature]	108 PELCAN AVE. BRIGHT
Bel Read	[Signature]	12 McEWYNS LANE WANDI
Leelah Cooper	[Signature]	26 Shepherds Lane Wandil
ANGELICA GEIGER	[Signature]	1/2 WILLS ST. BRIGHT
JEAN ROBERTS	[Signature]	4 WILLS ST BRIGHT
Tabatha BENNETT	[Signature]	35 CHURCHILL AVE BRIGHT
Tim Heichen	[Signature]	Harrietville VIC
charlie Brown	[Signature]	8 HIL ST Mt Beauty
Daisy Badrock	[Signature]	29 Bakers Gully Road Bright
Enn Nightingale	[Signature]	722 Moses Crk Rd Wandiligong
Simon Jones	[Signature]	Fearnthorpe trade Harrietville
BRETT SMITH	[Signature]	104 GREAT ALPINE RD MYRTLEFORD
Lars Paulsen	[Signature]	4 Orchard Ct., Bright 3741

Sport Centre Petition

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[illegible]

Under 18's

SPORTS CENTRE PETITION

Bight Sport Centre extended hours and membership Petition.

To the Mayor and Councillors of the Alpine Shire Council. We the undersigned and rate payers of the Alpine Shire request Council to extend the hours of the Bright Sports Centre opening to remain open all day, 7 days a week. These extended trading hours shall improve access for the whole community and enhance health outcomes. Also for the membership and usage fee to be lowered, so that a broader range of community can afford to use this facility. This proposal sets a high health and well-being standard that our community deserves.

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NAME Please Print	SIGNATURE Petitioner must sign his/her name	ADDRESS Please write in full
Jack Maclean	Jack Maclean	19 Delany Ave Bright
Shae Maclean	Shae Maclean	19 Delany Ave Bright
Grace Taberner	Grace Taberner	2 Woodlands Grove
Tess McDonagh	Tess McDonagh	1 Lumley Drive Bright
Meg Berlowitz	Meg Berlowitz	56 station st. Porepunkah
Lauren Incoll	Lauren Incoll	5 park street Bright
Kim Farmer	Kim Farmer	62 Dunstan Track
Taylor Farmer	Taylor Farmer	" " "
Lilly Ricardi	Lilly Ricardi	5 Seamer St Porepunkah
Ebony Fitzpatrick	Ebony Fitzpatrick	7383 Great Alpine Road, Bright
Britney Fitzpatrick	Britney F	7383 Great Alpine Road, Bright
Oilly Williams	Oilly Williams	PO Box 415 Bright VIC
Lilly Lukey	Lilly Lukey	125 Feather top track Harrietville
Kate Armstrong	Kate Armstrong	155 Roberts creek road Porepunkah
Montanna Carnes	M. Z. Carnes	124 station street.

under 18's.