



Alpine Shire

ORDINARY COUNCIL MEETING

MINUTES

M1 - 2 FEBRUARY 2016

Bright Council Chambers

7:00pm



The next **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **2 February 2016** and commenced at **7:00pm**.

PRESENT

COUNCILLORS

Cr Ron Janas - Mayor
Cr Tony Keeble – Deputy Mayor
Cr Daryl Pearce
Cr Kate Farrell
Cr John Forsyth
Cr Jan Vonarx

OFFICERS

Mr Dave Barry – Chief Executive Officer
Mr Trevor Britten – Director Corporate Performance
Ms Heather Green – Director Sustainable Development
Mr Charlie Bird – Director Assets

APOLOGIES

Cr Peter Roper



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1 RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS

The CEO will read the following statement:

All Council meetings are filmed, with both video and audio being recorded.

Video recording is focused on Councillors and staff, while audio from the entire room is captured.

By speaking during question time, or at any time, you consent to your voice and any comments you make being recorded.

The entire recording will be live-streamed to the internet on Council's website www.alpineshire.vic.gov.au, and will also be made available online after the meeting. This is to improve access and transparency of Council decision making to our community.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS, RECOGNITION OF ALL PEOPLE AND OPENING PRAYER

The CEO will read the following statement:

The Alpine Shire Council acknowledges the traditional owners of the land we are now on.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3 CONFIRMATION OF MINUTES

3.1 ORDINARY COUNCIL MEETING – M12

Cr Keeble

Cr Farrell

That the minutes of Ordinary Council Meeting M12 held on 1 December 2015 as circulated be confirmed

Carried

3.2 SPECIAL COUNCIL MEETING – SPM13

Cr Vonarx

Cr Farrell

That the minutes of Special Council Meeting SPM13 held on 17 December 2015 as circulated be confirmed.

Carried



4 APOLOGIES

Cr Peter Roper

5 OBITUARIES / CONGRATULATIONS

Cr Vonarx - Congratulations to the Rotary Club of Myrtleford for the successful running of the Australia Day ceremony, it was a great day.

Cr Keeble - Thankyou to Council's outdoor staff for their quick response to the storms in Mount Beauty, and for working so effectively with affected residents.

Cr Keeble - Congratulations to the 2016 Australia Day Community Award winners

- Local Achiever of the Year Kiewa Valley – Keith Pike
- Local Achiever of the Year Bright and District – Ian Stapleton
- Local Achiever of the Year Myrtleford and District - Tiffany Iaria
- Local Young Achiever of the Year Kiewa Valley – Kenton Ford
- Community Event of the Year – Dederang Picnic Races
- Community Organisation of the Year - Birkebeiner Nordic Ski Club Search and Rescue
- Lifetime Achievement Award – Dederang Picnic Races
- Alpine Shire Citizen of the Year – Ian Stapleton

Cr Keeble - And congratulations to the local residents recognised in the National Australia Day Awards:

- Judy Brewer - Order of Australia
- Malcolm Milne – Medal of the Order of Australia
- Valerie McPherson – Medal of the Order of Australia
- George McPherson - Medal of the Order of Australia

Cr Farrell - Congratulations to the Bright Rotary Club for serving 450 people at Howitt Park, to the Harrierville community too for a fantastic event, and to Citizen of the Year, Ian Stapleton.

Cr Keeble - And congratulations to the Upper Kiewa Valley Lions Club for their successful running of the Australia Day Awards.

Cr Forsyth - Congratulations to the Mudgegonga Hall Committee, who do a fabulous job.

Cr Pearce - Concurs with Cr Farrell regarding the great job done by Rotary on the river. Thank-you to the RSL for assisting with the flag raising and congratulations to Adam Lindsay for doing a fantastic job as MC.



Cr Pearce - Well done to Harrietville, who continued with their tradition of doing a fantastic Australia Day job.

6 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST

Nil

7 QUESTION TIME

Allan Findlay (AF) presented a letter to the Mayor.

AF - Is there an Alpine Shire Council councillor representative on the 2016 Bright Autumn Festival Committee?

CEO - No.

AF - Question to Cr Farrell; under what authority are you, as an Alpine Shire Councillor, able to question my personal qualifications on a local community committee (the 2016 Bright Autumn Festival Committee)?

Cr Farrell - I'd like a private meeting with AF and another Councillor present. I would rather not answer the question; I attended the meeting as Kate Farrell, not as a Councillor.

AF - Question to Cr Farrell; did you issue an email demanding to see my Working with Children Check?

Cr Farrell - I asked whether all Autumn Festival Committee members had Working with Children Checks, as required under the Act. I again request a private meeting with you, the Mayor and myself.

AF - Why was this email sent to all members of the 2016 Bright Autumn Festival Committee and not to me alone (as it was addressed to me only)?

Cr Farrell – Your behaviour was abhorrent and many committee members were concerned with the way that you addressed me, they complained to me about your conduct. Can I have a private meeting with you?

AF - What influence does the Alpine Shire Council have over the 2016 Bright Autumn Festival Committee?

CEO – Council provides funding to the event, and that's formalised in a legal agreement that compels the Committee to agreed actions.

AF - As this incident has caused enormous embarrassment to myself (and having been approached by community members and Bright Autumn Festival Committee members), Cr Farrell are you prepared to make a public apology?



Cr Farrell - Allan, your conduct at that meeting was appalling, you addressed me atrociously. Your behaviour was not appropriate, and numerous committee members have complained to me regarding your behaviour. No further comment. I again request a private meeting with you and the Mayor.

Beth Smith, representing the Upper Kiewa Valley Community Association (BS).

BS - Are there any further updates regarding the Mount Beauty Library?

CEO - I hope that it's apparent that Council has acted swiftly regarding this matter?

Director Corporate Performance – Several temporary relocation options for the library are being considered, but the Auditorium is favoured because it's available immediately, requires little modification, and is cost effective. In the meantime, Council customer services are being provided from the Visitor Information Centre. These arrangements will be communicated in person with event organisers, by letter to library members, via media release, and with a sign on the library.

Cr Keeble - Council is well aware of the resolution to keep the library where it is, and this will be upheld.

CEO - I wish to reinforce Cr Keeble's point, and ask for the support of the Upper Kiewa Valley Community Association in communicating that, 'Council is assessing all options to deliver the best outcome for the community'.

Cr Vonarx - As the Chair of the High Country Library Corporation, I request that any problems relating to the book collection be referred to me.

BS - What's happening with the 'yellow slide'?

DA - The yellow slide will be removed from the foreshore playground.

CEO - There is usually a public process to dispose of assets. It must be noted that the slide was removed because it was assessed as being unsafe and not suitable for relocation (and not cost effective to fix).

Ray Dyer (RD).

RD - The minutes have not been written up correctly again this month.

Cr Janas - The minutes have been adopted as a true record of the Council meeting.

RD - Jubilee Park toilet maintenance is still not up to scratch, what's going on?

CEO - Council respects and admires Mr Dyer's long held passion for Council's public amenities and will continue to maintain those facilities (along with \$184M of other assets that Council is responsible for). Officers have provided Mr Dyer with more



meeting opportunities than any other ratepayer (including on-site meetings relating to the toilets). If Mr Dyer feels that Council still falls short of his expectations, then Council will continue to address the matter.

RD - What has happened to the 17 letters that I've recently sent, has the CEO held them up?

CEO - All correspondence received is directed through the CEO and redirected as appropriate. I believe that allowing 17 officers to respond to you separately is not a prudent use of time or ratepayer funds. The Mayor and I will reserve time to meet with you and work through your issues.

RD - Has the Mayor directed Councillors not to meet with RD?

Cr Janas - No, Councillors are free to meet with you if they wish (some Councillors may not yet have received your letter).

RD - Are the Saturday morning Councillor meeting opportunities still available?

Cr Janas - Councillors may meet with you as they wish.

Cr Vonarx and Cr Farrell publically stated that they will not meet with Mr Dyer now or in the future.

David Priestly, Chairman of Friends of Bright Library (DP)

DP - The Friends are concerned about rumours that the Information Centre is being moved to the library. Where are they coming from?

CEO – I can assure you Mr Priestly that there hasn't been the slightest mention of this within the organisation. Perhaps this arose from Mount Beauty discussions exploring the integration of library and visitor information services there (but the community determined that this would not occur)? This would make no sense in Bright. This is a rumour without truth.

Cr JV – In order to quash this rumour, Mr Priestly, please place a notice in the library explaining that you've sought advice from Council and heard unequivocally that the rumour is untrue.

DP - Why is the Alpine Shire un-subdivided into Wards?

CEO - Every 12 years, the VEC conducts a review of electoral boundaries and representation. The last review was completed (externally) within the last 12 months and determined no wards. The presence of wards (or not), the conduct of the reviews, and the cost of those reviews are all entirely outside of Council's control.



DP - Is a register kept of Councillors attending events?

CEO - Section 80A of the Local Government Act compels all Councils to record assemblies of Councillors. This is reported in every Council meeting agenda (refer to Item 9 of this agenda).

Wayne Phillips (WP) voiced concerns regarding the Alpine Better Places Plan.

WP - Why does Council think it's necessary for more bike racks in the centre of town?

Concerns regarding the flow of traffic, with the bike path feeding into the roundabout.

WP - Concerned about retail in Bright with the high number of bikes, particularly on footpaths, has a risk assessment been completed?

No refuge island provided in front of shop to make it safe for crossing Ireland St, it's a very dangerous situation.

Bright has become extremely bike-centric.

Please re-look at the plan, I believe that it's misdirected, mitigate risks by reviewing.

We have two towns, Gavan St and Ireland St are disconnected and this needs to be addressed. We would do better to invest resources into Anderson St.

No time to comment on the plan when it was released to retailers in December (the busiest time of the year).

Cr Janas - Council takes your concerns seriously.

CEO - Council is always open to hearing concerns, but there's a need to balance the expectations of all parties. Council is now able to heavily invest in projects across all of its townships. Council will prioritise these projects in March. Council is happy to discuss this with Mr Phillips and to take more time to reach a suitable outcome for Mafeking Square, but this may push the project out to the following year.

Cr Janas - Mr Phillips, please request a meeting with staff.



8 PRESENTATION OF REPORTS BY OFFICERS

8.1 CHIEF EXECUTIVE OFFICER – DAVE BARRY

8.1.1 Contracts approved by the CEO

Cr Vonarx

Cr Farrell

That the Contracts approved by the CEO be noted.

Contract No:	Commercial Property Lease	Process:	Expression of Interest
Title:	Lyndhurst Building (street frontage being Hawthorn Lane) Lot: 2, Part: Y Section: H PS: 344761 Being part of the land referred to as part of 12 Churchill Avenue, Bright		
Tenderer:	James and Kristy Herschell		
\$ (excl. GST):	25,000 p.a		

Contract No:	CQ 15/059	Process:	Full quotation process
Title:	Myrtleford McNamara Reserve Netball Lighting upgrade		
Tenderer:	CBE Electrical		
\$ (excl. GST):	\$47,982.00		
Funding:	Capital works budget		

Contract No:	CQ 1503601	Process:	Full quotation process
Title:	Guardrail Installation		
Tenderer:	TA Lindsay Pty Ltd		
\$ (excl. GST):	\$48,300.00		
Funding:	Roads upgrade budget		



Contract	15054	Process:	Seek up to five quotes
Title:	Dinner Plain Castran Corner concrete repairs		
Tenderer:	Bright Concreting		
\$ (excl. GST):	58,730		
Funding:	Renewal / Footpath - 3644 (Unbudgeted item in 2015/16 budget).		

Contract No:	15045	Process:	Public Tender
Title:	Myrtleford and Mount Beauty Netball Courts Synthetic Surfacing		
Tenderer:	Eclipse Sporting Surfaces		
\$ (excl. GST):	86,500		
Funding:	New /Recreation and other –3535 and Upgrade/Recreation and other –3609.		

Contract No:	1504402	Process:	Public Tender
Title:	Myrtleford Holiday Park Ensuite units.		
Tenderer:	Yarrawonga Manufactured Homes Pty Ltd.		
\$ (excl. GST):	67,636		
Funding:	New/Building – 3616		

Carried



8.2 DIRECTOR CORPORATE PERFORMANCE – TREVOR BRITTEN

8.2.1 Quarterly Report - 1 October to 31 December 2015

File Number: SU600.03

INTRODUCTION

This report provides the first quarterly report against the Alpine Shire Council Plan 2013-17 (review 2015).

Cr Farrell

Cr Keeble

That the Alpine Shire Council Plan Quarterly Report for the period ending 31 December 2015 be received and noted.

Carried

BACKGROUND

Council Plan development

The Alpine Shire Council Plan 2013-17 was developed following the election of the Council in October 2012. The Council Plan identifies the strategic objectives and strategies that will deliver Council's priorities during its four year term.

The Council Plan must be reviewed annually to determine if any adjustments are necessary. Only minor adjustments were made in the 2015 review, updating the plan to reflect Council's focus on efficiency and sustainability.

ISSUES

The annual action plan details the Council Plan commitments that have been budgeted in 2015/16, and it is the annual action plan that this quarterly report provides progress against.

HIGHLIGHTS

Inspired Community Leadership

- Members of Community Action for the Chalet, Council, and Tourism North East met with Minister for Environment, Climate Change and Water Lisa Neville in November to discuss the Mount Buffalo Chalet. Following the meeting, the Minister announced the go-ahead of a revised \$5.6 million package to redevelop the Chalet and surrounding area.

Enhancing the Environment and Liveability

- Council completed a review of the Myrtleford Landfill as part of its ongoing commitment to efficiency and business improvement. At the special council meeting in December, Council resolved to close the landfill and convert the facility to a best practice waste transfer station (without adversely impacting services provided or opening hours). This course of action will deliver significant



financial savings, dispose of waste in a more environmentally responsible manner, and minimise Council's risk exposure.

Strengthening the Community

- Council awarded its annual community grants program in December. Twenty-six community organisations were successful in their grant applications. \$79,000 of Council funds will be turned into \$196,000 worth of community projects through the grants process.
- Early Bird Season Passes for Council pools have been hugely successful, according to community feedback and as evidenced by ticket sales.

Prosperous Economy, Employment and Investment

- The capital works program is on track as we enter the peak construction period. Projects already completed include the Myrtleford Skate Park, Gapsted Hall upgrade, the installation of safety lighting in numerous parks, and upgrades to the Myrtleford Holiday Park camp kitchen, communal lounge area and bunk house.

Performance Focused Organisation

- Council continued to improve workflows and implement technology solutions to increase the efficiency of the organisation, including the use of integrated cloud-based systems to recruit for and manage our seasonal pools, and the in-house development of a road inspections app.

POLICY IMPLICATIONS

The Council Plan is a specific requirement of the *Local Government Act 1989*, and is a guiding document for Council. While quarterly reporting against the Council Plan is not a specific requirement of the Act, Council has elected to continue to report to the community regarding its progress throughout the year.

The Council Plan, annual action plan and Budget identify and commit Council to the completion of specific initiatives each year.

FINANCIAL AND RESOURCE IMPLICATIONS

The Strategic Resource Plan and annual Budget are developed and adopted to provide the finance and resources necessary to deliver the programs and projects outlined and reported against in this quarterly Council Plan report.

CONSULTATION

The Council Plan (including the annual action plan) is subject to public exhibition each year prior to being adopted by Council.

Separate consultation plans are developed and implemented for many of the initiatives and activities identified in the Council Plan.

Council's annual Budget is also publicly exhibited and submissions called for prior to its consideration and adoption by Council.



CONCLUSION

This quarterly report provides evidence that good progress is being made on the delivery of key Council Plan Activities.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Chief Executive Officer
- Governance Officer

ATTACHMENT(S)

- Alpine Shire Council Quarterly Report - 1 September 2015 to 31 December 2015



8.2.2 Crown land grazing licence, Frasers Lane, Bright

File Number: 1135.00

INTRODUCTION

Council is the Committee of Management for the Frasers Lane, Bright parcel of Crown Land shown below, and identified as Crown Allotment 12A Section H:



The land has been used for grazing cattle according to a licence that has now expired. Expressions of interest have been invited and the purpose of this report is to issue a new licence.

Cr Pearce

Cr Farrell

That subject to Section 17B of the Crown Land (Reserves) Act 1978 and Ministerial approval:

- 1. a licence to use the land identified as Crown Allotment 12A Section H, be granted to Daryl and Louise Stephens,*
- 2. the rental amount be set at \$300+GST per annum,*
- 3. the rental amount be indexed annually by CPI, and*
- 4. the licence term be set at 10 years.*

Carried



BACKGROUND

The parcel of land is prominently located at the entrance to Bright on the Great Alpine Road (behind the Bright Sports Centre). The expired licence arrangements were:

Licensor: Daryl and Louise Stephens (nee Hargreaves)

Purpose / use: grazing of stock

Annual Rent: \$261+GST, indexed by CPI

Commencement date : 1 December 2012

Term: 3 years

A licence to use the land for grazing has been held by the Hargreaves for decades. During that time the family has ensured that the land is always well maintained and presented.

ISSUES

The parcel of land is:

- prominent, but subject to flooding, which restricts its use, and
- the site of a previously proposed deciduous tree park
- A licence allows public access (a lease does not). The maximum licence term allowed by the Crown Land (Reserves) Act is 10 years.

CONSULTATION

Expressions of Interest were advertised in October and two submissions were received:

	Submission 1 (D&L Stephens)	Submission 2
Term:	10 years	3 years (but would prefer longer)
Proposed Use:	Cattle grazing and general access	Cattle grazing and possible fodder production. Investigate developing the land as a park/public open space
Year 1 rent:	\$300 + GST	\$865+ GST
Indexation	CPI	CPI
Requirements of Council:	Nil (Licensor will maintain grass and vegetation in a clean and presentable manner)	Engage with submitter and the community regarding redeveloping the land (Council funding not required)
Other considerations:	Previous licensor with a history of caring for the land	Council have previously determined not to establish a tree park on the land in question

(Submitter 1 (the Hargreaves family) have been sole tenderers to previous expressions of interest.



CONCLUSION

It is recommended that a new licence be granted to Daryl and Louise Stephens for the following reasons:

- the Stephens family are the previous licensors with a long history of caring for the land
- Submission 2 risks re-opening a debate that has previously been extensively researched and determined by Council
- points one and two (above) surpass the slightly higher rental amount tendered in Submission 2

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Facilities

ATTACHMENT(S)

Nil



8.3 DIRECTOR ASSETS – CHARLIE BIRD

8.3.1 Contract 1505201 - Harris Lane Bridge Replacement

INTRODUCTION

This report relates to the award of the Harris Lane Bridge Replacement Tender. The work includes the demolition of the existing bridge deck structure and its replacement with a new single span steel and concrete bridge, with reconstructed abutments.

Cr Pearce

Cr Vonarx

That Council:

Award Contract No. 1505201 Harris Lane Bridge Replacement to North East Civil Construction Pty Ltd for the lump sum price of \$318,966.50 (excl. GST).

Carried

BACKGROUND

The Harris Lane Bridge on Harris Lane was identified through Council's Bridge Renewal Program as requiring major works to return the structure to its original load limit of 20 t. A level 3 bridge inspection carried out in 2014 determined that the load limit should be reduced to 8t, given in its current condition.

Design work was subsequently carried out to determine the requirements to return the bridge to its original load carrying capacity. Due to the nature of the site and the constraints around maintaining the waterway cross-sectional area beneath the bridge, a similar structure to the existing one was proposed. The existing structure is unique in that the bridge deck is suspended from the underside of the structural beam elements, instead of being supported on top of them, as is the case with the majority of bridges.

During the tender preparation, it was decided to seek pricing for the designed option and also to seek alternative offers for the full replacement of the bridge and abutments.

The Invitation to Tender was advertised in the Herald Sun on 25 November 2015, the Border Mail on 28 November 2015 and on the Tenders.Net and Alpine Shire Council websites.

The Tender documents were downloaded by 27 prospective tenderers and one submission was received.

EVALUATION

The key selection criteria listed in the Invitation to Tender:

- Price
- Qualifications and Previous Performance



- Delivery
- Social

The evaluation panel consisted of the Senior Project Engineer, Manager Asset Development and Director Assets. Following the initial assessment of the offer by the Senior Project Engineer, the evaluation panel determined that the offer was in line with the expectations of the Engineering estimate for the works, which was prepared upon receiving the final design.

Detailed assessment and scoring by the evaluation panel was not carried out due to only a single offer being received. However, North East Civil Construction is a well-known local contractor who has previously carried out works for Council to a high standard and has the capability and experience to fulfil the requirements of this contract.

ISSUES

The unique design of the bridge made it difficult to determine an accurate engineering cost estimate for bridge reconstruction ahead of the final design, and as a consequence the engineering cost estimate is higher than the original budget (included in the Council Budget Report 2015-16). The implications are described below in the 'Financial and resource implications' section.

Due to the low number of tender submissions received, prospective tenderers with known capability to deliver bridge construction/reconstruction were contacted to obtain feedback as to why they had declined to submit a tender. Key reasons stated:

- Lack of capability to deliver a cost effective tender due to the unique nature of the existing bridge design
- Difficulty maintaining the required waterway cross-sectional area in the scenario of a complete bridge replacement with a traditional bridge design
- Lack of capacity to deliver the work during the requested timeframe due to existing workload.

These reasons are considered legitimate and re-tendering the work is not expected to produce a more cost effective outcome.

POLICY IMPLICATIONS

The tender was advertised and evaluated according to the Procurement Policy.

This recommendation is in accordance with the following Strategic Objectives of the Council Plan:

- 2.3 - To improve the condition and management of Council's assets;
- 4.1 - To effectively plan and deliver strategic and major projects.

FINANCIAL AND RESOURCE IMPLICATIONS

The Harris Lane Bridge reconstruction is funded by Alpine Shire Council's 2015-16 Bridge Renewal Budget. The *Alpine Shire Council Budget Report - 15-16* listed the



budget as \$255,000. This budget was estimated using a composite square metre rate which could be considered more applicable to a traditional style of bridge construction. As the design was finalised, the bridge components were able to be quantified and a detailed estimate was produced, which forecast the cost of the bridge reconstruction to be \$345,000. The tender price from North East Civil Construction for this project (\$318,966.50) is less than the revised cost estimate.

As a more accurate estimate was only able to be prepared once the design was finalised, it is considered that the original budget of \$255,000 was underestimated and that had the required information been available at the time of preparing the 2015-16 budget, a figure of \$350,000 would have been proposed.

The overall 2015-16 bridge renewal budget is \$914,424, including new works and works carried forward. The contracts for the other projects funded from this budget have already been awarded, which has resulted in a remaining budget of \$364,000 for bridge renewal projects (i.e. Harris Lane Bridge replacement works). The remaining budget is greater than forecast due to the actual cost of other bridge renewal projects being less than estimated namely the Freeburgh Bridge replacement and Merriang Homestead Bridge works.

CONCLUSION

Acceptance of the tender from North East Civil Construction is considered to present value for Council.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development
- Senior Project Engineer

ATTACHMENT(S)

- Nil



8.4 DIRECTOR SUSTAINABLE DEVELOPMENT – HEATHER GREEN

8.4.1 Alpine Shire Council's Community Resilience Committee - Case Study

File Number: 450.013

INTRODUCTION

A Case Study looking at the Alpine Shire Council's Community Resilience Committee (ASC CRC) from January 2007 to December 2014 has been researched and presented as a document.

Cr Farrell

Cr Keeble

That the Alpine Shire Council Community Resilience Committee Case Study be noted.

Carried

BACKGROUND

The Alpine Shire Council's Community Resilience Committee has been operating since the 2006 / 07 bushfires in Alpine Shire. It is a well-respected committee and its achievements in ensuring community readiness in times of natural disaster are renowned across the state. Many other councils in Victoria are trying to replicate the success of Alpine Shire's committee. This review was necessary to ensure the ongoing success of the committee - check what is going well and what could be improved to get better outcomes. In addition it has provided others with knowledge about the success of our committee.

Funding was applied for from the National Disaster Resilience Grants Scheme to complete a case study into the ASC CRC as it was seen to be unique in Victoria. The case study proposal had the following aims:

1. Record the development of the ASC CRC to date
2. Examine the factors that have helped or been barriers to the ASC CRC's development
3. Explore future directions to ensure ongoing development of the ASC CRC
4. Provide insights and evidence to support community resilience committees across Victoria/Australia.

A participative process was facilitated by an external consultant to enable the ASC CRC members and related stakeholders to review the CRC. This consisted of:

5. A focus group held during a normal meeting of the ASC CRC.
6. 9 individual interviews.
7. A review by ASC CRC members of all of the material collected.
8. A group discussion concerning the format and actual content of the document.



The key questions to be addressed were:

- What has worked?
- What has helped the ASC CRC be successful and sustainable to date?
- What can be improved?
- Who is not included or involved and why?
- What barriers exist to achieving local all hazards resilience?

ISSUES

Important questions that were asked during the research for the Case Study were "What has worked?" and "What has helped the ASC CRC be successful and sustainable to date?"

Some of the responses are listed below:

1. Success and Sustainability Factors - What has Worked? (Quotes from the members are in inverted commas)
 - Relationships have been built between agencies, government departments and community members - *"you can only do it by talking"* and *"everyone together from different sectors"*
 - Networking - *"we know who to speak to"*
 - Improved communication channels
 - Having everyone in the room at one time avoids duplication and adds value to whatever is being discussed - *"it is the community's resilience plan"*
 - Committee enables community resilience to be built upon
 - Work by this committee enhances response and recovery capacity - *"CRC has wonderful networks, available to a response phase"*
 - New knowledge is shared within meetings - *"professional knowledge sharing at the CRC like we did today is invaluable"*.
2. The main factors that have helped the CRC be successful and sustainable are:
 - Bringing a broad range of agencies, community representatives and sectors to the table
 - Providing a paid facilitator role and local government support
 - Creating a safe and trusted meeting place, where members are valued and nothing is off limits
 - Supporting local knowledge and staying focused on resilience and involving community.

Others factors are listed in the Case Study.

Officers are continuing to work with the committee to improve its functioning and efficiency.



POLICY IMPLICATIONS

This project is consistent with the:

Council Plan 2013-17:

Strategy 1.2.1: Advocate for beneficial community outcomes

Strategy 1.3.1: Proactively manage emergency response and recovery

Strategy 3.2.1: Strengthen the capacity and resilience of communities.

2030 Community Vision: Key Direction Seven: Enhancing Our Strong and Safe Communities.

Liveability Plan 2013-17 Sustainability - To ensure community resilience as key to Council decision making.

FINANCIAL AND RESOURCE IMPLICATIONS

Funding of \$14,300 was received from National Disaster Resilience Grants Scheme. This was matched 1:1 by "In Kind" funds from Alpine Shire Council.

The consultant's fees and additional professional services were covered from the grant received from the National Disaster Resilience Grants Scheme. Project management, administration and catering costs were covered by Alpine Shire Council.

CONSULTATION

The ASC CRC played a significant role in providing information for this project during the focus group exercise and in reviewing the extensive amount of material that was gathered for the entire project. Nine people who have and / or had been associated with the ASC CRC also provided detailed information as part of the individual interview process with the consultant.

In addition the ASC CRC reviewed the format of the Case Study and gave advice back to the consultant as to its presentation.

The Case Study has been distributed to the following groups/organisations:

- Members of the ASC CRC
- Emergency Management Victoria
- MAV Emergency Management
- Inspector General for Emergency Management
- Monash University Disaster Resilience Initiative
- Director of Sustainability and Manager Economic and Community Development, Alpine Shire Council
- The funding body, National Disaster Resilience Grants Scheme.

During the first quarter of 2016, the Case Study will be presented to the State Crisis and Resilience Council.



CONCLUSION

This Case Study has provided:

- Documented success and improvement factors to guide development of the ASC CRC model at local and state level.
- A case study to present to emergency management forums.
- Improved ASC CRC members' capacity to support community disaster resilience.
- Enabled ongoing development of local community understanding of disaster risks and resilience.
- Developed a mutual understanding of partnerships across government, non-government and volunteer contributors to community resilience in Alpine Shire.

DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Sustainable Development
- Manager Economic and Community Development
- Community Development Officer

ATTACHMENT(S)

- Alpine Shire Council's Community Resilience Committee - Case Study



9 ASSEMBLY OF COUNCILLORS

INTRODUCTION

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

Cr Vonarx

Cr Farrell

That the summary of the Assemblies of Councillor for December 2015 be received.

Carried

BACKGROUND

The written records of the assemblies held during the previous month are summarised below. Detailed assembly records can be found in Attachment 8.0 to this report.

Date	Meeting
1 December	Briefing Session
8 December	Briefing Session
17 December	Briefing Session

ATTACHMENT(S)

- Assemblies of Councillors - December 2015



10 PRESENTATION OF REPORTS BY DELEGATES

INTRODUCTION

Councillor representation on various committees occurs where Council has an interest. Delegate reports contain information about meetings attended, and the outcomes of those meetings that affect Council.

Cr Vonarx

Cr Farrell

That the summary of the presentation of reports by delegates for December 2015 be received.

Carried

BACKGROUND

The written records of the delegates reports held during the previous month are summarised below. Detailed delegates reports can be found in Attachment 9.0 to this report.

Date	Meeting	Councillor
18 December	Emergency Management Meeting	Cr Ron Janas

ATTACHMENT(S)

- Presentation of Reports by Delegates - December 2015



11 GENERAL BUSINESS

Cr Farrell - Mount Beauty Visitor Information Centre telephones are not working.

CEO - This has been a persistent Telstra problem. The CEO raised the matter with Telstra's Regional Manager and the matter has now been resolved. Staff members are encouraged to raise operational matters with their Manager, rather than with Councillors.

Cr Farrell - Jess Brewster previously lodged a planning application for a truffle farm and it was denied, what are her chances of success if she resubmits the application?

CEO - Councillors voted against this application originally. If the application has not been modified, then the same result is likely. A positive result may be possible if the applicant were to work with officers, and change their application to comply with relevant legislation.

Cr Farrell - I have received correspondence from John Lyons requesting the installation of 'fitness equipment' around the Mount Beauty pondage walk.

Director Assets - Discussions are being conducted with Mr Lyons and community stakeholder groups regarding 'fitness equipment' on the Mount Beauty pondage foreshore and possible locations.

Cr Farrell - Julie Smith, Principal of Wandiligong Primary School, has raised numerous OHS concerns relating to the school boundary.

CEO - This operational matter has been forwarded to the Director Assets for resolution.

Cr Keeble - Congratulations to Nick Vlahandreas who is leaving Council for a new job. Nick has been a great employee during his 6 years with Council and I wish him all the best on his new adventure.

Cr Keeble - I wish to acknowledge and congratulate the Mount Beauty community members that helped out the gardeners over the holidays during a very sad time.

Cr Pearce - I wish to concur with Cr Keeble regarding Nick Vlahandreas, he has always been very fair and calm in many discussions over the years, and he will be missed.

Cr Pearce

Cr Farrell

That an item of urgent business be admitted to the agenda.

Carried

Cr Pearce - Can the CEO please provide an update on the state of issues at Dinner Plain?

CEO - I attended a meeting on 26 November 2015 with a large number of community members, in response to concerns about Council's administration of the Special Rate.



That meeting satisfied most, if not all, of the people in attendance. But I accept that there is still a portion of the community that have concerns, based on a report by 'McPherson'. Therefore I believe that it is essential to conduct an external audit of the Dinner Plain Special Rate for transparency and to settle the matter.

Cr Farrell

Cr Pearce

That:

- 1. an external audit of the Dinner Plain Special Rate for the period 2004-2014 be undertaken (or for the period 2005-2014, if 2004-05 data is not retrievable to an auditable standard);*
- 2. the external cost of the audit be paid from the Dinner Plain General Rate; and*
- 3. an audit of any interest on the Dinner Plain Special Rate that could have been earned/paid vs the interest actually allocated, be completed.*

Carried

12 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN

Nil

13 RECEPTION AND READING OF PETITIONS

Nil

14 DOCUMENTS FOR SEALING

Cr Farrell

Cr Keeble

That the following documents be signed and sealed.

- 1. Section 173 Agreement – Brian John & Janice Patricia Fleming and Goulburn-Murray Rural Water Corporation. Crown Allotments 11C & 11D, Section 8 Lot 1 on Title Plan 170547 Volume 9340 Folio 139 & Volume 10372 Folio 771*

Conditions 11 and 12 of Planning Permit 2010.18 for a re-subdivision of 3 lots at 56 Great Alpine Road, Harrietville.

The Agreement states the location of on-going effluent disposal management and servicing.



2. *Contract No 1505001 dated 3 December 2015 in favour of GW and BR Crameri Pty Ltd for the 2015-16 Reseal Program Park A (Sprayseal works).*
3. *Contract No 1504901 dated 17 December 2015 in favour of Fineblade Pty Ltd. for the construction of Mount Beauty Town Centre and Foreshore Landscape Works.*
4. *Section 173 Agreement – Duke Saint Kinnord PTY LTD (“DSK”)
Lots 1 to 6, 77-85 Standish Street, Myrtleford Title Plan 914466S (Schedule 2) being Crown Allotment 2004, Parish of Myrtleford.
The Section 173 Agreement confirms groundwater requirements by the Environment Protection Act 1970 (EPA Act). An Environmental Management Plan is to be developed.*
5. *Contract No 150441 in favour of Town and Country Dwellings for the supply of two fully furnished cabins at the Myrtleford Holiday Park.*

Carried

There being no further business the Chairperson declared the meeting closed at 8.37pm.

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Chairperson