



M(8) – 6 JULY 2021

Ordinary Council Meeting

Minutes

The next **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **6 July 2021** and commenced at **5:00pm**.

PRESENT

COUNCILLORS

Cr John Forsyth - Mayor

Cr Sarah Nicholas – Deputy Mayor

Cr Katarina Chalwell

Cr Ron Janas

Cr Tony Keeble

Cr Kelli Prime

Cr Charlie Vincent

OFFICERS

Charlie Bird - Chief Executive Officer

William Jeremy - Acting Director Corporate Performance

Elaine Burrridge - Acting Directors Assets

APOLOGIES

Cr Kelli Prime - Leave of Absence

Cr Ron Janas

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1. Recording and livestreaming of Council meetings

The CEO read the following statement:

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

Due to social distancing requirements, public gallery attendance will be limited to eight people.

Question time will still be held, however it is requested that questions be submitted in writing prior to the meeting. By submitting a question, you consent to your question being read aloud at the meeting.

In common with all narrative during council meetings verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

2. Acknowledgement of traditional custodians, and recognition of all people

The Mayor read the following statement:

The Alpine Shire Council acknowledges the Taungurung Traditional Owners and their ancestors as the Traditional Owners of the land we are now on, we pay our respect to Elders, past and present.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3. Confirmation of minutes

3.1.1 Ordinary Council Meeting – M(6) – 1 June 2021 and Special Council Meeting – SPM(7) – 15 June 2021

Cr Vincent

Cr Keeble

That the minutes of Ordinary Council Meeting M(6) held on 1 June 2021 and Special Council meeting SPM(7) – 15 June 2021 as circulated be confirmed.

Carried

4. Apologies and Leave of Absence

Cr Kelli Prime - leave of absence (parental leave)

Cr Ron Janas

5. Obituaries / congratulations

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to obituaries / congratulations.

6. Declarations by Councillors of conflict of interest

Nil

7. Public questions

Questions on Notice will be limited to two questions per person.

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

8. Presentation of reports by officers

8.1 ACTING DIRECTOR ASSETS – ELAINE BURRIDGE

8.1.1 Alpine Resilience Committee Terms of Reference

INTRODUCTION

This report relates to the Terms of Reference for the Alpine Resilience Committee.

Cr Nicholas

Cr Chalwell

That Council:

- 1. Adopts a change of name from "Community Resilience Committee" to "Alpine Resilience Committee";*
- 2. Adopts the proposed Terms of Reference for the "Alpine Resilience Committee"*
- 3. Revokes the previous Terms of Reference for the Community Resilience; Committee, adopted in October 2015; and*
- 4. Signs and seals the Alpine Resilience Committee revised Terms of Reference at the appropriate stage of this meeting.*

Carried

BACKGROUND

The Community Resilience Committee is a Committee of Council with a focus on preparedness and planning for emergency events.

The Community Resilience Committee is the forum for community representatives, government and non-government agencies to develop strategies and frameworks to support coordinated resilience planning for the municipality.

The Community Resilience Committee was put into recess following the establishment of the Community Recovery Committee (CRC) under the direction of Bushfire Recovery Victoria. The CRC was established to support community recovery following the serious and widespread impacts of the 2019/2020 bushfire event.

ISSUES

Confusion exists due to the similarity of the names of the Community Resilience Committee and Community Recovery Committee. A change of name to Alpine Resilience Committee is proposed to address this confusion.

The current Terms of Reference for the Community Resilience Committee are broad, and do not effectively describe the purpose or the structure of the Committee. They do not explain the role of the Committee when an emergency occurs, and throughout the

recovery from that event. The revised Terms of Reference aim to address these shortcomings.

POLICY IMPLICATIONS

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community

It is also consistent with the following priority of the Municipal Public Health and Wellbeing Plan:

- Socially connected and supported communities.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial implications resulting from the proposed change in name and revision to the Terms of Reference for the Committee.

The revised Terms of Reference nominates membership of the Alpine Resilience Committee to include one Councillor and two Council officers.

CONSULTATION

The revised Terms of Reference have been developed in consultation with representatives from the Community Resilience Committee, the Community Recovery Committee, and Council's Emergency Management Coordinator.

CONCLUSION

After more than 12 months of recess, it is timely to recommence the activity of the Community Resilience Committee with updated Terms of Reference to better inform its structure and purpose.

It is recommended that Council adopt the name change from Community Resilience Committee to Alpine Resilience Committee and adopt revised Terms of Reference.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development
- Development Officer (Community and Wellbeing)

ATTACHMENT(S)

8.1.1 Alpine Resilience Committee Terms of Reference

8.1.2 Draft Alpine Shire Events Strategy

INTRODUCTION

This report relates to the public exhibition of the Draft Alpine Shire Events Strategy.

Cr Nicholas

Cr Chalwell

That Council:

- 1. Endorses the Draft Alpine Shire Events Strategy to be placed on public exhibition for a minimum period of 28 days;*
- 2. Invites public submissions on the draft Alpine Shire Events Strategy;*
- 3. If submissions are received, hears submissions at a time to be determined; and*
- 4. Considers a recommendation to adopt the Alpine Shire Events Strategy at a future Council Meeting.*

Carried

BACKGROUND

Events play an important role in the economy of the Alpine Shire and contribute to the health, wellbeing, and social connectivity of our communities.

Growth in the number of events delivered annually across the Shire has been significant in recent years. This has been positive for the growth of the tourism economy; however, it has also created other issues in the township such as congestion during peak visitation periods, market saturation, reduced resident amenity and potential for community safety to be compromised.

A review of event delivery was carried out in 2018, which resulted in a key recommendation to develop strategic documentation to guide the future delivery of events. To address this recommendation, the development of the Draft Alpine Shire Events Strategy commenced in November 2020.

ISSUES

The Draft Alpine Shire Events Strategy incorporates an event approval and funding framework, which will guide Council's decision making for approving and funding future events in the Alpine Shire from 1 July 2022.

The framework proposes categorisation of events by the impact that the event is anticipated to have on communities in the Alpine Shire, both positive and negative. The category that an event is assessed to sit within will determine the permitting of the event and its eligibility for funding from Council.

Adoption of the Alpine Shire Events Strategy and its event approval and funding framework will result in some events, which have previously been permitted and funded, not being permitted or eligible for funding at the previous amount.

POLICY IMPLICATIONS

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community

It is also consistent with the following priority of the Municipal Public Health and Wellbeing Plan:

- Socially connected and supported communities

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial or resource implications associated with the public exhibition of the draft Alpine Shire Events Strategy.

Adoption of the Alpine Shire Events Strategy at a future meeting of Council will trigger the finalisation of an associated action plan, which will contain actions requiring allocation of budget and resources to deliver. The allocation of both budget and resources to actions contained within the action plan will follow Council's normal budgeting processes.

CONSULTATION

Extensive community engagement has been carried out to shape the draft strategy, including:

- Workshops with a community reference group and two business and event organiser reference groups (over two phases: (1) project commencement and (2) discussion paper).
- Meetings with key stakeholders, government, Council and industry stakeholders to help inform the project vision and objectives.
- Listening posts with community members were held in Bright, Mount Beauty and Myrtleford.
- Community surveying: 86 surveys were completed by the community and identified community aspirations and key issues facing the community in relation to events. 37 survey responses received from event organisers identified issues facing the events sector and opportunities for event enhancement and development.

Summary feedback from consultation can be found in the appendices of the draft strategy.

CONCLUSION

It is recommended that Council endorses the draft Alpine Shire Events Strategy for public exhibition. Feedback from the public exhibition period will be considered for inclusion in the final Strategy document, prior to the Strategy being presented to Council for adoption at a future council meeting.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Economic and Community Development

ATTACHMENT(S)

8.1.2 Draft Alpine Shire Events Strategy

8.1.3 Community Bushfire Recovery Grant Funding Program 2020-21

INTRODUCTION

This report relates to the allocation of funding through the Community Bushfire Recovery Grant funding program 2020-21.

Cr Keeble

Cr Vincent

That Council notes the spend of \$398,900 through the Community Bushfire Recovery Grant funding program 2020-21 as follows:

<i>Name of Applicant</i>	<i>Project Title</i>	<i>Grant Allocation</i>
<i>Dinner Plain Community Association</i>	<i>Dinner Plain Mountain Bike Pump Track</i>	<i>\$80,000</i>
<i>Freeburgh Public Hall and Recreation Committee Inc.</i>	<i>Freeburgh Hall upgrades</i>	<i>\$47,600</i>
<i>Harrietville Community Forum Inc.</i>	<i>Harrietville Exercise Initiative</i>	<i>\$25,000</i>
<i>Bright Lions Club</i>	<i>Lions Reserve Upgrades</i>	<i>\$20,000</i>
<i>Allan Poyner</i>	<i>Design of Wandiligong Shared trail Extension</i>	<i>\$40,000</i>
<i>Bright Courthouse Committee of Management</i>	<i>Government Hill Arts Precinct Mural</i>	<i>\$17,300</i>
<i>Myrtleford Chamber of Commerce and Industry Inc.</i>	<i>Myrtleford Splash Park</i>	<i>\$50,000</i>
<i>Myrtleford and District Landcare Sustainability Group</i>	<i>Reform Hill Walking Trails</i>	<i>\$39,000</i>
<i>Upper Kiewa Valley Community Association Inc.</i>	<i>Design for an Extension of the Kiewa River Trail to Damms Road</i>	<i>\$40,000</i>
<i>Rotary Club Mount Beauty</i>	<i>Outdoor Fitness Equipment</i>	<i>\$40,000</i>
		<i>\$398,900</i>

Carried

BACKGROUND

\$440,000 of State Government 'Local Government Bushfire Recovery Funding' was allocated in Council's 2020/21 Budget for community-led initiatives. \$40,000 was allocated through Council's normal Community Grants Program, and the balance of \$400,000 was allocated to the Community Bushfire Recovery Grants Program.

\$80,000 was nominally allocated to the communities in each of the following localities, aligned with the areas within the Alpine Shire with representation on the Community Recovery Committee:

- Bright and surrounds
- Dinner Plain
- Harrietville and surrounds
- Kiewa Valley
- Myrtleford and surrounds

The two Alpine Resorts were not eligible to receive funding under the State Government 'Local Government Bushfire Recovery Funding' and could not therefore be included in this grant funding program.

A two-stage application process was implemented; an Expression of Interest (EOI) in October 2020, followed by development of a full application.

33 applications, with a cumulative value of \$1.5 million were put forward in the EOI stage and assessed by a selection panel consisting of Council staff, Bushfire Recovery Victoria (BRV) staff, and community members.

10 projects equating to a cumulative value of \$400,000 were approved by the selection panel for further development in stage 2 of the application process.

In the September 2020 Ordinary Council Meeting, Council delegated authority to the CEO to approve the allocation of funds through the program, based on the recommendations of the selection panel.

All successful applicants have now been awarded a grant funding contract with projects to be completed by the end of the December 2021.

A breakdown of the successful funding allocations by location as below:

<i>Location</i>	<i>Number of Projects</i>	<i>Funding allocated to Projects</i>
Bright and surrounds	3	\$77,300
Dinner Plain	1	\$80,000
Harrietville and surrounds	2	\$72,600
Kiewa Valley	2	\$80,000
Myrtleford and surrounds	2	\$89,000

ISSUES

None identified.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community

FINANCIAL AND RESOURCE IMPLICATIONS

Council's adopted 2020/21 budget included an allocation of \$400,000 to support the delivery of the Community Bushfire Recovery Grants program. These funds have been received from the State Government under the Local Government Bushfire Recovery Funding grant.

CONSULTATION

The Community Bushfire Recovery Grants Program was advertised through local media, on Council's website and Facebook page, and through the Alpine Community Recovery Committee.

Council was briefed on successful applicants at the conclusion of the Expression of Interest phase in December 2020.

CONCLUSION

The allocation of funding through this funding program will help to connect people and localities to build stronger communities, stimulate economic activity, and give the community the opportunity to lead their own recovery. A wide range of projects was supported through the program that helped to build local community capacity.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Bushfire Recovery

ATTACHMENT(S)

Nil

8.1.4 Subdivision Recreation Reserve

INTRODUCTION

The purpose of this report is to recommend to Council the capital projects completed in 2019/20 and 2020/21 financial years to which funds from the subdivision recreation reserve be applied.

Cr Keeble

Cr Vincent

That Council applies funds in the subdivision recreation reserve to the following 2019/20 and 2020/21 projects:

- 1. Howitt Park Irrigation Renewal Project: \$25,000 from the Bright locality;*
- 2. Rotary Pines Landscaping Project: \$181,500 from the Bright locality;*
- 3. Rotary Park Shelter Upgrade Project: \$5,900 from the Myrtleford locality;*
- 4. Tawonga Memorial Playground Renewal Project: \$27,000 from the Mount Beauty/Tawonga locality;*
- 5. North Mount Beauty Park Renewal Project: \$27,000 from the Mount Beauty/Tawonga locality;*
- 6. Tavare Park Playground Renewal: \$23,500 from the Harrietville locality;*
- 7. Riverside Barbeque Shelter Project: \$25,898 from the Porepunkah locality; and*
- 8. Porepunkah Open Spaces Upgrades: \$32,000 from the Porepunkah locality.*

Carried

BACKGROUND

Council maintains a subdivision recreation reserve in its general ledger. The balance of the reserve at 30 June 2020 was disclosed in note 9.1 of Council's 2019/20 annual financial statements. Whilst not shown in the annual financial statements, the reserve is further split between localities within the Shire. At 4 May 2021, the split of the reserve between localities was as follows:

Locality	Balance
Bright	\$206,500
Myrtleford	\$ 5,900
Mount Beauty/Tawonga	\$ 66,000
Harrietville	\$ 23,500
Porepunkah	\$ 69,500
Total	\$371,400

The reserve must only be used for public recreation, public resort, as parklands or for similar purposes as stated in the *Subdivision Act 1988* (The Act). Review of Council's capital projects delivered in 2019/20 and 2020/21 has identified those projects which satisfy the requirements to be funded from the subdivision recreation reserve.

Based on the split of the reserve balance at 4 May 2021, applying funding as recommended will result in the reserve balances across all locations being reduced to the following:

Locality	Balance following proposed allocation
Bright	\$ 0
Myrtleford	\$ 0
Mount Beauty/Tawonga	\$12,000
Harrietville	\$ 0
Porepunkah	\$11,602
Total	\$23,602

ISSUES

None identified.

POLICY IMPLICATIONS

This recommendation is in accordance with Section 20 of the *Subdivision Act 1988*, and is aligned with the following Strategic Objective of the Council Plan:

- Incredible places for our community and visitors

FINANCIAL AND RESOURCE IMPLICATIONS

The recommendations in this report will reduce Council's restricted cash (reserves), thus increasing unrestricted cash. There is no impact on Council's total cash balance. Council's reserves need to be monitored on an ongoing basis to ensure that the restricted cash is being used for appropriate projects in a timely manner.

CONCLUSION

For the year ended 30 June 2021, it is recommended that Council allocates funds from the subdivision recreation reserve to the projects nominated above. These projects meet the criteria of public recreation as stated under The Act.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development
- Manager Asset Maintenance
- Manager Corporate Services

ATTACHMENT

Nil

8.1.5 Speed Reduction in Bright and Buckland Valley

INTRODUCTION

This report relates to the proposal to reduce the legal speed on roads managed by Council, including sections of Coronation Avenue and Morses Creek Road in Bright, and a section of the Buckland Valley Road.

Cr Nicholas
Cr Chalwell

That Council:

- 1. Approves the proposal to reduce the legal speed from 100km/hr to 80km/hr from Devils Creek Bridge to the Buckland Bridge on the Buckland Valley Road;*
- 2. Notes that the proposals to reduce the legal speed on sections of Morses Creek Road and Coronation Avenue were not supported;*
- 3. Engages with the community to establish support to reduce the legal speed from 80km/hr to 60km/hr along Coronation Avenue and through to the southern end of the Mystic Park Landing Area on Morses Creek Road, and to install flip-down signage at appropriate locations on Coronation Avenue and Morses Creek Road in Bright, to facilitate a temporary reduction in speed to 40km/hr during specific events and other busy periods;*
- 4. Notes that the Department of Transport is the responsible authority for approving speed changes, subject to an application fulfilling the required criteria;*
- 5. Notes that the legal speed on the Buckland Valley Road south of the Buckland Bridge be assessed on completion of the budgeted road sealing project; and*
- 6. Informs the community of the proposed changes.*

Carried

BACKGROUND

Over the last two years, Council has received a number of requests to reduce the legal speeds on the following roads managed by Council:

- From the start of the 80km/hr section of Coronation Avenue, Bright, through to the southern end of the Mystic Park Landing Area on Morses Creek Road;
- Morses Creek Road, Wandiligong, from the junction with Growlers Creek Road through to the end of the sealed pavement; and
- Buckland Valley Road south of the Devils Creek Bridge. A petition was received by Council in relation to this request in November 2020, and a response to the petition was provided at the Council Meeting in December 2020.

The primary reason for each of these requests was to improve public safety.

The responsible authority for approving speed changes is the Department of Transport (DOT). Council is required to submit an application for each proposed speed change through the DOT 'Speed Sign Management System', and through this application demonstrate an understanding of the impacts and benefits of the proposed change for road safety and efficient use of the road network, and alignment of the proposed change with the DOT speed zoning guidelines.

ISSUES

Community feedback was sought on a proposal to reduce the legal speed from 80km/hr to 60km/hr all the way from Bright to Wandiligong. Community engagement including feedback from the online survey demonstrated that this proposal is not supported due to the impact on transit time between Wandiligong and Bright, and an understanding that the risk to the public is concentrated closer towards Bright. Community feedback has been consistent about the elevated risk to the public that exists in the 80km/hr zone along Coronation Avenue and continuing along Morses Creek Road through to the end of the Mystic Park Landing Area. The existing use of temporary signage to reduce the legal speed to 60km/hr and further to 40km/hr during events is seen as only partially addressing the risk, and potentially causing confusion to road users. The recommended way forward in this location is to re-engage with the community to seek support to move the transition to 80km/hr from the current location on Coronation Avenue to a location at the southern end of the Mystic Park Landing Area, as well as installing flip-down signage at suitable locations to facilitate a temporary reduction in the speed limit to 40km/hr when required due to specific events of during peak visitation periods.

The proposed speed limit changes along Morses Creek Road in Wandiligong from Growlers Creek Road to the end of the sealed pavement were not supported. The situation will continue to be monitored in these locations.

Through analysis of the data provided by Survey Monkey, the software used to manage the online survey tool used to gather community feedback, it was identified that there were instances where an unjustifiably large number of identical responses to the survey had been generated from the same location over a short period of time. In these cases, a maximum of four responses was considered to be valid from each location.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- Infrastructure and open space that our community is proud of

FINANCIAL AND RESOURCE IMPLICATIONS

The minor cost of signage changes can be accommodated from within existing operational budgets.

Regional Roads Victoria has agreed that unspent funding provided to the Buckland Bridge replacement project can be allocated to sealing of a 3.3km section of the Buckland Valley Road south of the Buckland Bridge, as a logical extension of the Buckland Bridge replacement project. This project has been budgeted for delivery in the 2021/22 financial year.

CONSULTATION

The requested changes to speed limits were discussed with Regional Roads Victoria and Victoria Police, and their in-principle support was received.

Community feedback on the proposed speed changes was sought via an online survey carried out from 1 to 16 February 2021. The surveys were publicised through Council's Facebook page and in the local newspapers, and the results received were as follows:

Location	Current Speed Limit	Proposed Speed Limit	Total Responses	Supportive	Unsupportive
From Mystic Lane/ Coronation Avenue, Bright, through to Dunphys Hill, Wandiligong	80km/hr	60km/hr	110	37	73
Morses Creek Road, Wandiligong: From Growlers Creek Road to Austin Lane	80km/hr	60km/hr	107	43	64
Morses Creek Road, Wandiligong: From Austin Lane to the end of the sealed pavement, Wandiligong	100km/hr	80km/hr	107	44	63
Buckland Valley Road: Devils Creek Bridge through to Buckland Bridge.	100km/hr	80km/hr	43	24	19
Buckland Bridge to 1628 Buckland Valley Road.	100km/hr	60km/hr	43	26	17

In addition, respondents had the opportunity to provide written feedback on the proposals, to provide additional context around their vote.

Subsequent to the survey closing, and based on the written commentary that was received with the survey responses, the following organisations have been engaged specifically to discuss safety concerns relating to the section of Coronation Avenue and Morses Creek Road between the junction with Mystic Lane and passed the Mystic Park Landing Field:

- Alpine Community Plantation
- Alpine Cycling Club
- North East Victoria Hang Gliding Club
- Bright Cabin and Caravan Park ("Camp Crusty")

CONCLUSION

Community members have requested a reduction in the legal speed on roads managed by Council. Engagement has been carried out with the relevant agencies, with local organisations and with the general public, and the recommendations listed in this report result from an assessment of feedback from the community.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Maintenance
- Manager Economic and Community Development

ATTACHMENT(S)

Nil

8.1.6 Draft Tree Management Plan

INTRODUCTION

Council is carrying out a holistic review of its policies and procedures. A review of Tree Management Policy No. 82 has been completed. This report relates to the revocation of the Tree Management Policy No. 82 and public exhibition of the draft Tree Management Plan.

Cr Keeble

Cr Vincent

That Council:

- 1. Revokes Tree Management Policy No. 82 Version 1.1;*
- 2. Authorises the Chief Executive Officer to:*
 - a. give public notice of the preparation of the draft Tree Management Plan;*
 - b. make the draft Tree Management Plan available for public inspection;*
- 3. Invites public submissions on the draft Tree Management Plan, with submissions closing 3pm, 12 August 2021; and*
- 4. Considers a recommendation to adopt the Tree Management Plan at a future Council Meeting.*

Carried

BACKGROUND

Council's Tree Management Policy No. 82 was adopted in March 2011. A review of this policy has been carried out as part of an ongoing holistic review of Council's policies and procedures. The approach taken by other Local Government Authorities has been considered to identify the most appropriate way communicate Council's approach to tree management to the community.

ISSUES

Based on the review that has been carried out and changes which have occurred in the regulatory environment since the previous version of the policy was adopted in 2011, a stronger focus on risk management is recommended. Consistent with many councils where tree management documentation can be readily accessed by the public, a draft Tree Management Plan has been prepared. This is aligned with the Road Management Plan approach, where minimum performance standards are clearly documented.

The draft Tree Management Plan includes minimum timeframes for the inspection of trees according to the risk that they present, and for subsequently addressing defects which are identified as a result of these inspections.

A number of significant tree avenues exist across the Alpine Shire and these make a large contribution to the character of the Alpine Shire and its towns.

The trees which make up these avenues are typically single species and all planted at the same time. The risk is acknowledged that these tree avenues will reach maturity and approach the end of their useful life within similar timeframes. If left unmanaged, this will likely result in whole avenues requiring removal and replacement over a relatively short period, with a significant impact on the character of these locations.

Council will develop a Tree Avenue Management and Replacement Plan. The purpose of this Plan will be to ensure that avenue trees are managed effectively through their remaining useful life and replaced at a suitable time in order to achieve maximum benefit for the community from trees both individually and when considered collectively as part of an established avenue. The Tree Avenue Management and Replacement Plan will be finalised before 30 June 2023 and made available through the Alpine Shire Council website.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- Infrastructure and open space that our community is proud of

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial or resource implications as a result of the public exhibition of the draft Tree Management Plan.

CONSULTATION

In preparing the draft Tree Management Plan, extensive engagement has been carried out with internal staff, including members of Council's Tree Crew and Opens Spaces Team, the Civil Works Coordinator, Assets Coordinator and Safety and Risk Officer.

In accordance with Council's Community Engagement Policy and based on the level of public interest that Council's approach to management of trees is likely to generate, the draft Tree Management Plan will be placed on public exhibition for a period of 28 days. Comments received from the public during this public exhibition period will be assessed, and changes made to the Plan as required prior to presenting the finalised plan to Council for adoption.

CONCLUSION

A best-practice approach has been taken in drafting a Tree Management Plan with an increased focus on risk management. The Plan has been subject to extensive internal review and is now ready for sharing for comment via a public exhibition process.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development
- Tree Crew Team Leader

ATTACHMENT(S)

8.1.6 Draft Tree Management Plan

8.1.7 14 McGeehan Crescent, Myrtleford

INTRODUCTION

This report relates to a proposal for Council to purchase land at 14 McGeehan Crescent, Myrtleford, for the purpose of relocating Council's Myrtleford works depot from the current site at 190 Standish Street, Myrtleford.

Cr Vincent

Cr Keeble

That Council:

- 1. Authorises the Chief Executive Officer to give public notice of a proposal for Council to purchase land at 14 McGeehan Crescent, Myrtleford;*
- 2. Invites public submissions on the proposal, with submissions closing 3pm, 12 August 2021; and*
- 3. Considers a recommendation for Council to purchase the land at a future meeting of Council.*

Carried

BACKGROUND

GovMap is the authoritative source of information for surplus government land undergoing the First Right of Refusal (FROR) process. This process applies to Victorian Government land no longer required by an agency. It means other local, state and federal government agencies can consider the land for other uses, before any potential public sale.

On 15 February 2021, the former site of the DELWP Depot at 14 McGeehan Crescent in Myrtleford was listed on GovMap. The forecast estimated sale price was \$300,000, and the conclusion date for the FROR process was 17 April 2021.

On 23 February 2021, Council registered a potential interest in purchasing the land through the FROR process. This registration of interest did not commit Council to purchasing the land.

On 27 April 2021 following the expiry of the FROR process, Council was notified by the State Government Department of Treasury and Finance (DTF) that no other interest had been registered in the property through the FROR process. Council was requested to reconfirm interest in acquiring the land, and advise the proposed use that Council has for the land. Council reconfirmed its potential interest and noted that the proposed use for the land if Council proceeded with the purchase was relocation of Council's Myrtleford works depot from its current location at 190 Standish Street, Myrtleford.

On 8 June 2021, DTF advised that the Valuer-General Victoria (VGV) has assessed the 'Restricted Community Use' value of the property to be \$180,000 + GST. Subject to necessary approvals, DTF sought Council's confirmation that it is interested in acquiring the land on an "as is" basis at the VGV valuation of \$180,000 + GST, noting that in the

event of a sale to Council, 'Restricted Community Use' will be registered on the freehold land title. The VGV has certified the valuation as being valid until 7 September 2021.

ISSUES

Council's existing Myrtleford works depot is located on land which is zoned 'General Residential', and it is surrounded by land which is also zoned 'General Residential'. Subdivision and development of the surrounding land is gradually bringing more dwellings into proximity of the Depot, and it is anticipated that there will be increasing conflicts in the future between the adjacent land uses, predominantly related to noise from the depot site which commences operations at 7am, but also potentially from dust.

The Council-owned land is bisected by Nil Gully Creek and is flood-prone. The site is 14,163m² in area, of which the depot currently occupies approximately 7,700m². The property boundaries are irregular which do not lend themselves well to efficient utilisation of the available land.

14 McGeehan Crescent is zoned 'Industrial 1'. It is surrounded on three sides by land which is also zoned 'Industrial 1', and on the fourth side abuts land zoned 'General Residential'. If the land purchase was to proceed, then the proposed use of the land as a Council works depot would be very similar to the previous use of the land as the Department of Environment, Land, Water and Planning Depot. The land is 4,894m² in area.

Detailed plans for the relocation and establishment of a depot on the site at 14 McGeehan Crescent have not been prepared, and the costs associated with the proposed relocation are not yet known. This work will be carried out to establish an 'order of magnitude' cost for the relocation prior to presenting a recommendation to Council.

Several options exist for the redevelopment of the existing depot site at 190 Standish Street, which include establishing a retention basin to reduce flood risk to downstream properties on Nil Gully Creek, or the establishment of affordable housing.

POLICY IMPLICATIONS

The requirement for engagement with the community to inform the decision-making process has been assessed against the provisions contained within Council's Community Engagement Policy.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- Incredible places for our community and visitors

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial or resource implications associated with seeking community feedback on the proposal to purchase land.

If Council is presented with a recommendation to proceed with the purchase of the land at a future meeting, the financial and resource implications of doing so will be outlined at this time.

CONSULTATION

As part of the due diligence process, Council officers in the planning, building and asset maintenance teams have been engaged, have inspected the site at 14 McGeehan Crescent, and provided information to inform the decision to purchase.

Council's Community Engagement Policy states that Council will engage with the community when community members will be impacted by the decision under consideration by Council, and when Community members can have an impact on the decision to be made. Based on these criteria, which are both satisfied in the event of the potential purchase of land and relocation of Council's works depot, it is recommended that Council seeks feedback from the community through a public exhibition process.

CONCLUSION

Council is considering the potential purchase of land at 14 McGeehan Crescent in Myrtleford, for the purpose of relocating its works depot from the existing location at 190 Standish Street. Council's Community Engagement Policy requires that Council engages with the community to seek feedback on this proposal prior to making a decision.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets

ATTACHMENT(S)

Nil

8.1.8 Dinner Plain Activation Phase 2

INTRODUCTION

This report relates to funding for the Dinner Plain Activation Phase 2 Project.

Cr Vincent
Cr Chalwell

That Council commits to a co-contribution of \$370,000 toward the Dinner Plain Activation Phase 2 Project to be budgeted in the 2022/23 financial year, funded from the Dinner Plain reserve to the extent that the reserve retains a positive balance, with any deficit to be funded by Council.

Carried

BACKGROUND

In the July 2020 Council Meeting, Council adopted the finalised Dinner Plain Village Detailed Designs, and adopted the priority order and tentative timeframe for implementing the discrete projects as follows:

- a. Toboggan Run and MTB Trail Hub – FY 2020/21 to 2021/22
- b. Scrubbers Hut Hub – FY 2020/21 to 2021/22
- c. Exit bus stop – 2026 to 2033
- d. Recreation Reserve – 2026 to 2033
- e. Dinner Plain Snowmaking Extension to Peashooter (subject to support of East Gippsland Water) – 2026 to 2033
- f. Village Centre – After 2033
- g. Multi-Courts Upgrade – After 2033
- h. Water Tower Lookout – After 2033

In September 2020, Council secured a \$500,000 commitment from the State Government 'Bushfire Tourism and Business Fund 2020' to deliver the Dinner Plain Activation Phase 1 Project, comprising items a) and b) on the list above. Council's co-contribution to this project was \$900,000, funded from the Dinner Plain reserve.

In November 2020, Council received confirmation that \$140,000 of Federal Government 'Local Roads and Community Infrastructure Funds' had successfully been allocated to the proposed 'Dinner Plain Village - Traffic and Access Improvements' project, comprising item c) on the list above. There is no Council co-contribution to this project.

In December 2020, Council sought funding of \$2.37 million from the State Government 'Bushfire Recovery Regional Economic Stimulus and Resilience' fund to deliver the Dinner Plain Activation Phase 2 Project, comprising items d) and f) on the list above.

In February 2021, the Dinner Plain Community Association secured \$80,000 to progress the design and approvals for a new pump track in Dinner Plain through the Alpine Shire Community Bushfire Recovery Grants Program. This program was administered by Council, with funding provided by Bushfire Recovery Victoria through the 'Local

Government Bushfire Recovery Funding' grant. There is no co-contribution towards the scope of this agreement to deliver design documentation and approvals, however the delivery of the pump track is currently unfunded.

In March 2021, Council received notification that it had been allocated \$2.0 million in funding from the State Government to deliver the Dinner Plain Activation Phase 2 Project. This was \$370,000 less than the total amount of funding, which was applied for, and the expectation of a co-contribution from Council to increase the project budget to the amount of the funding application was unclear at the time of the funding announcement.

On 2 April 2021, Council sought funding of \$3.0 million from the State Government 'Regional Infrastructure Fund' to deliver the 'Gateway to Alpine Adventure - Dinner Plain Snowmaking' project, comprising item e) on the list above. On 15 June 2021, Council was notified that its funding application had been successful, and funding of \$3.0 million had been allocated to the project. There is no Council co-contribution to this project.

The following table summarises the capital projects which are currently funded for delivery in Dinner Plain, and the sources of funding to these projects:

Project	External Funding		Council Funding (Dinner Plain Reserve)
	State Government	Federal Government	
Dinner Plain Activation Phase 1	\$500,000		\$900,000
Dinner Plain Village - Traffic and Access Improvements	-	\$140,000	-
Dinner Plain Pump Track - Design and Approvals	\$80,000	-	-
Dinner Plain Activation Phase 2	\$2,000,000	-	-
Dinner Plain Snowmaking	\$3,000,000	-	-
Total	\$5,580,000	\$140,000	\$900,000

A total of \$6.62 million of capital projects are currently funded for delivery over the period through to 30 June 2023, and Council's contribution is 14% of the total budgeted amount, to be funded from the Dinner Plain Reserve.

ISSUES

The current \$370,000 shortfall in funding to the Dinner Plain Activation Phase 2 Project against the amount of the funding application will result in the following key components of the project not being delivered as part of the project:

- children's playground
- nature play areas
- a scenic lookout
- frisbee golf holes extension
- public seating for rest stops

There are efficiencies in delivering these components of the overall Detailed Designs at the same time as the balance of the scope is being delivered, which will be lost and will result in an increased cost to deliver these components if they are deferred and delivered as a discrete project in the future.

Particularly given the generous external funding that has been committed to Dinner Plain capital projects in the aftermath of the bushfire event and COVID, it is recommended that Council considers a co-contribution of \$370,000 to this project from the Dinner Plain reserve in order to enable the full scope of the project to be delivered. In committing to a \$370,000 co-contribution to this project, Council's overall contribution to the funding of projects currently being delivered in Dinner Plain, would increase to 18%. Based on the phasing for the delivery of the project, the expenditure of \$370,000 would be incurred during the 2022/23 financial year.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- Incredible places for our community and visitors

FINANCIAL AND RESOURCE IMPLICATIONS

In line with the 2019/20 Dinner Plain Special Rate declaration, Council is committed to delivery of a pipeline of \$1.5m of new and upgrade capital works in Dinner Plain by 2027. It is anticipated that by the end of 2021/22 and excluding external grant funding, delivery will have exceeded this amount, and Council will have fulfilled its commitment.

The Dinner Plain reserve is forecast to be \$297,000 as at 30 June 2022. Analysis has indicated that Dinner Plain expenditure will exceed income into the foreseeable future, and a point will be reached where the reserve is reduced to zero.

The implication of Council committing to a co-contribution of \$370,000 to the Dinner Plain Activation Phase 2 project is that the Dinner Plain reserve will likely be reduced to zero faster than it would otherwise have been. Council will be required to fund the deficit between the remaining amount of the Dinner Plain reserve and the \$370,000 co-contribution at the time these payments fall due, which will be during the 2022/23 financial year.

A project manager is already assigned to the Dinner Plain Activation Stage 2 project and has the capacity to deliver the full scope of the project as submitted in the funding application.

CONSULTATION

The scope of the Dinner Plain Activation Phase 2 Project is the result of a thorough process of engagement undertaken with the Dinner Plain community in the development of the Dinner Plain Village Detailed Design Project. The designs were adopted by Council in July 2020.

Further community consultation was undertaken to support the funding application and ensure alignment with the community for the scope that was defined in the application.

A community stakeholder committee has been established to represent the community's contribution to the detailed design and delivery of this project.

CONCLUSION

Council has secured very generous external funding to facilitate the accelerated delivery of a suite of projects identified as a high priority by the community through the Dinner Plain Detailed Design process. A shortfall of \$370,000 exists between the amount of external funding allocated to the Dinner Plain Activation Stage 2 project versus that needed to deliver the full scope of the project. It is recommended that Council funds this shortfall as a co-contribution to enable the full scope of the project to be delivered.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Asset Development
- Project Officer

ATTACHMENT(S)

Nil

8.1.9 Stockman Agreement

INTRODUCTION

This report relates to the *Heads of Agreement Native Vegetation and Threatened Species Offset Management [The Stockman Agreement]*.

Cr Vincent

Cr Keeble

That Council:

- 1. Delegates authority to the CEO to commit Council to a six month extension to the Heads of Agreement 'Completion Date';*
- 2. Publishes a copy of the 'Heads of Agreement Native Vegetation and Threatened Offset Management', inclusive of 'Schedule 1 Offset Proposal' however excluding 'Schedule 2 Payment Schedule on Council's website';*
- 3. Notes that the 'Schedule 2 Payment Schedule' is deemed confidential information in accordance with the definition in s3 of the Local Government Act 2020, as it deals with private commercial information, being information provided by a business, commercial or financial undertaking that if released may unreasonably expose the business, commercial or financial undertaking to disadvantage; and*
- 4. Directs parties seeking access to the 'Schedule 2 Payment Schedule' towards the provisions contained within the Freedom of Information Act 1982.*

Carried

BACKGROUND

Lots 1, 2 and 3 at Dinner Plain were purchased by Council in 2012. The land was purchased for opportunity and recreational development purposes. The land hosts significant and high value species, particularly within lot 3 which contains significant vegetation communities along the headwaters of the Victoria River.

In 2013, Council was approached by the Independence Group NL (IGO), which was proposing to carry out underground mining operations to source copper and zinc from two prospects located approximately 19km southeast of Benambra, within the East Gippsland Shire.

As part of the proposed operations, IGO identified the requirement to remove of 0.41ha of Sub-alpine Wet Heathland or Alpine Sphagnum Bogs and Associated Fens. This vegetation community meets both the Environmental Protection and Biodiversity Conservation EPBC Act 1999 listed 'Alpine Sphagnum Bogs and Associated Fens' ecological community and also the floristic community 'Montane Swamp Complex' which is listed under the *Flora Fauna Guarantee Act 1988* (FFG).

Both State and Commonwealth legislation requires that an offset is established to compensate for the loss in biodiversity value when native vegetation is removed. An offset is delivered by protecting and managing native vegetation at an offset site. This

protection and management improves the security and condition of the native vegetation, resulting in 'gain'. This gain is used to meet the offset requirements when native vegetation is removed. In this case, because the proposed removal of native vegetation is deemed to have a significant impact on the habitat for a rare or threatened species, a 'species offset' is required, where the an equivalent habitat is required to be protected and maintained.

IGO sought to enter into a commercial arrangement with Council through which an offset site would be established on Council land in Dinner Plain to offset the loss of vegetation at the site of the proposed IGO operations in East Gippsland. Over the subsequent 12 months, Council evaluated this proposal, which included an assessment of:

- The suitability of the offset area to meet the required species offset requirements;
- The anticipated impact of entering into an offset agreement on Council, the community and visitors to the area;
- The obligations and likely costs for the management of the offset area;
- The necessary contractual arrangements between Council and IGO to effectively manage and protect Council's interest; and
- The commercial arrangement and payments associated with the offset agreement.

Vegetation located within Lot 3 at Dinner Plain was assessed by an independent consultant, Ethos NRM, as meeting both the State and Commonwealth offset obligations for removal of 0.41 ha of Sub-alpine Wet Heathland as part of the Stockman Project. The offset area was identified as being 2.19ha of Sub-alpine Wet Heathland within a property having an area of approximately 160ha.

In a confidential report at the 1 April 2014 Ordinary Council meeting, Council considered the Dinner Plain Montane Swamp Offset Management Agreement. The Heads of Agreement was subsequently signed and sealed on 2 August 2016 at the Ordinary Council Meeting.

The Heads of Agreement is a legally binding agreement in which the parties agree that:

- *the Company [IGO] will purchase the Offsets from the Landowner [Council] located on the Offset Land [Dinner Plain Lot 3] for the purposes of satisfying the requirements of the Framework [The Victorian Government Native Vegetation Management Framework], the EES [Environmental Effects Statement] process, and the EPBC Act as applicable to the Project.*

The Completion Date, being the date on which the Landowner Agreement is executed by all relevant parties, is defined as the date on which the Landowner Agreement is executed by all relevant parties or such other day as may subsequently be agreed between the parties in writing and clause 4.4 of the Landowner Agreement specifies that this date is to be no later than 60 months from the date of the Heads of Agreement, unless extended by written agreement between the parties.

Following the acquisition by WHSP Stockman Pty Limited of the Stockman Project from IGO in December 2017, an Assignment Deed was signed through which the benefit of the Heads of Agreement was unconditionally assigned from IGO to WHSP Stockman Pty Ltd. WHSP Stockman Pty Limited is a subsidiary of Round Oak Minerals Pty Ltd, which itself is owned by Australian ASX listed company Washington H. Soul Pattison Pty Ltd.

On 9 May 2021, a request was received from a member of the public 'regarding the proposed vegetation offset at Dinner Plain for the new Stockman Project Mine in East Gippsland' and seeking 'further information regarding the proposed new agreement covering this offset'. The requestor also asked, 'if the new agreement will be open for public comment at some point from Shire residents, since the offset involves Council owned land'.

On 9 June 2021, a request was received from WHSP Stockman (Round Oak) for a 6 month extension to the Completion Date, noting that 'it remains WHSP Stockman's intent to work towards having the Landowner Agreement in a position for Council to approve it for execution at its September 2021 meeting (if it is not ready for the August 2021 Council Meeting)'.

ISSUES

Request for 'further information'

Council's Public Transparency Policy describes how Council will make its information and decision-making processes publicly available. The Policy lists the types of information which should be published by Council, those which should be made available upon request, and the categories of information which are confidential and which Council is not required to make publicly available.

With the exception of 'Schedule 2 Payment Schedule', the Heads of Agreement including 'Schedule 1 Offset Proposal' is not deemed to contain any information which is confidential. It is recommended that these documents are made publicly available through the Alpine Shire Council website.

WHSP Stockman deems the information contained in 'Schedule 2 Payment Schedule' to be confidential on the basis that it contains commercially sensitive information that may 'unreasonably expose the business, commercial or financial undertaking to disadvantage if released'. It is recommended that this information is not made publicly available, and that any member of the public seeking to gain access to this Schedule be directed towards the provisions contained within the Freedom of Information Act 1982.

Request for extension to the Completion Date

The work required to establish the Landowner Agreement is well progressed, and in the event that Council does not agree to an extension to the Completion Date as requested by Round Oak, it is likely that Round Oak will conclude the remaining steps in order to be in a position for both parties to enter into the Landowner Agreement within the period of validity of the Heads of Agreement. In the event that Round Oak reaches this position, then under the terms of the Heads of Agreement 'each party must do anything

(include execute any document), and must ensure that its employees and agents do anything (including executing any document), that the other party may reasonably require to give full effect to this Agreement'.

It is considered to be in Council's interests to agree to an extension of the Completion Date in order for the remaining activities to proceed to conclusion in an orderly and considered manner, providing the time necessary for Council to ensure that its rights and obligations are understood and appropriately captured in the documentation.

POLICY IMPLICATIONS

The request to make information available to the public has been assessed against the provisions contained within Council's Public Transparency Policy.

The requirement for engagement with the community to inform the decision-making process has been assessed against the provisions contained within Council's Community Engagement Policy.

The recommendation in this report are in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A high performing organisation

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial or resource implications associated with either the release of information relating to the Stockman Agreement, or with committing to extend the Completion Date of the Heads of Agreement by six (6) months.

CONSULTATION

Council's Community Engagement Policy states that 'Council will not engage when there is a decision to be made when feedback received through the community engagement is unable to impact decision making'. In 2016, Council entered into a legally binding agreement to secure offsets on Council-owned land in Dinner Plain, and to sell these offsets to a third party through a commercial arrangement. Feedback from the community is unable to change the terms of this agreement, and therefore the community has not been engaged in the process of arriving at the recommendations in this report.

CONCLUSION

A member of the public has requested information relating to the Stockman Agreement, which was the subject of a confidential Council Meeting in April 2014. It is recommended that Council shares the information that is not deemed confidential and directs the requestor to the *Freedom of Information Act 1982* in relation to seeking release of the information which is deemed confidential.

Round Oak has requested a six (6) month extension to the Completion Date for the Stockman Heads of Agreement. It is recommended that Council agrees to the requested extension, to provide sufficient time for the orderly and considered completion of the remaining activities required prior to entering into a Landowner Agreement.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets

ATTACHMENT

Nil

8.2 ACTING DIRECTOR CORPORATE PERFORMANCE – WILL JEREMY

8.2.1 Airport Services Lease for Aircraft Hangar at Porepunkah Aerodrome

File Number: 1500.01

INTRODUCTION

Leases have been prepared for hangars on land contained in Lot 1 Plan of Subdivision PS612929, 266 Buckland Valley Road Porepunkah for 10-year terms, with a second 10-year option. The purpose of this report is to seek approval to execute a lease at the Porepunkah Aerodrome for the purpose of occupying an existing aircraft hangar at the site.

Cr Keeble
Cr Nicholas

That Council:

- 1. approves and executes the lease forming part of Lot 1 PS612929, 266 Buckland Valley Road, Porepunkah for an aircraft hangar; and*
- 2. signs and seals the lease documents at the appropriate stage of the Council meeting.*

Carried

BACKGROUND

The Porepunkah Aerodrome Master Plan was presented to Council at its Ordinary Council Meeting June 2006. One of the recommendations of the Master Plan was that Council negotiate with the adjoining landowner of the airfield with regard to acquisition of additional land for potential hangar relocation and new hangars.

At its Ordinary Council meeting July 2007 Council approved the Acting CEO be authorised to proceed with the acquisition of an adjoining strip of land at the Porepunkah Aerodrome.

The land was acquired in 2008 and is contained in Lot 1 of Plan of Subdivision PS612929, 266 Buckland Valley Road Porepunkah. A new entrance to the airfield was created on this land with the remaining land set aside for hangars and taxi way.

Lease documentation has been developed for the purpose of entering into long term hangar leases on this land. The current lease is for an existing hangar at the site. The length of the lease is 10 years, plus a 10-year option. Commencement rent for the leases is determined by hangar size. The commencement rent for the lease will be calculated at \$6.41/m² (plus GST) per annum.

ISSUES

Under Section 5(2)(d) of the *Local Government Act 1989* (the Act), Council can acquire, hold, deal with or dispose of the property (including land) for the purpose of performing its functions and exercising its powers.

Prior to entering into a Lease of 10 years or more, Section 190 of the Act requires Council to:

- At least four weeks before the lease is made, publish a public notice of the proposed lease (Section 190(3b)).
- Allow interested persons to make submissions under Section 223 on the proposed sale or exchange (Section 190(4)).

In September 2018 Council published a public notice regarding its intent to enter into aircraft hangar leases at the Porepunkah airfield site. Submissions were invited under Section 223 of the Act. No submissions were received. Council has met the requirements under Section 190 and Section 223 of the Act.

POLICY IMPLICATIONS

This process is in accordance with obligations under the *Local Government Act 1989* and the Local Government Best Practice Guidelines for the Sale, Exchange and Transfer of Land.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- Highly utilised and well managed community facilities

FINANCIAL AND RESOURCE IMPLICATIONS

The commencement annual lease income for the hangars will be approximately \$833 (plus GST). Forward lease charges are indexed to CPI annually and subject to a market review after the first 10 years of the lease. Income collected from hangar rentals at the airfield is paid to the Porepunkah Aerodrome Association to assist it in fulfilling its responsibilities to operations and day to day maintenance of the airfield.

CONSULTATION

In accordance with Section 190 of the Act public notices were posted in September 2018 notifying of proposed future hangar leases at the site and inviting submissions in accordance with Section 223 (Section 190(3b) & (4)). No submissions were received to leases being entered into for the purpose of aircraft hangars at the site.

CONCLUSION

Having met Council's obligations under the *Local Government Act 1989* Council may enter into the lease of the land by executing the attached lease documents.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the Local Government Act 2020, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Commercial
- Acting Director Corporate Performance
- Manager Facilities

ATTACHMENT(S)

Nil

8.2.2 Lease of land for Telecommunications Tower at 1 Tower Road Dinner

File Number: 1500.01

INTRODUCTION

A lease has been prepared for the use of a land for a telecommunications tower at 1 Tower Road, Dinner Plain for a 10-year term with two further terms of 5 years. The lease has been prepared due to the end of the current lease held by Telstra over the site. The purpose of this report is to seek approval to invite submissions from the public on the lease and if no submissions received, approves the lease for execution without further resolution.

Cr Keeble
Cr Nicholas

That Council:

- 1. endorses the draft lease with Telstra Corporation Limited of land contained in certificate of title volume 10747 folio 552, 1 Tower Road, Dinner Plain*
- 2. invites submissions to the lease up to 5pm on Wednesday 11, August 2021;*
- 3. if submissions are received:*
 - a. establishes a special committee of Council to hear submissions on the draft Lease at a time to be determined*
 - b. reviews and considers adopting the lease at the Ordinary Council Meeting on Tuesday 7, September 2021*
- 4. if no submissions are received, approves the lease without further resolution under the following terms:*
 - a. annual rental \$10,000 plus GST*
 - b. lease term of ten years with further options of two terms of five years*
 - c. annual rent index rate – 2% p.a. for the life of the lease (including further terms)*
 - d. authorises the Chief Executive Officer to prepare and execute the lease documents on behalf of Council.*

Carried

BACKGROUND

In 1998 a lease of land at 1 Tower Road, Dinner Plain was entered into between Alpine Shire Council and Telstra Corporation Limited for the purpose of the installation and operations of a telecommunications tower. The original lease option terms ended June 30, 2018. Closing rent for the final year of the previous lease was \$3,507 p.a. excluding GST. Negotiations for the terms of a new lease have been occurring since early 2017. Occupation of the site by Telstra Corporations Limited is currently occurring under overholding provisions under the previous lease.

Council obtained a market rent valuation in 2018 which provided a determination of market rent being \$12,000 p.a.

As a result of negotiations, the following terms for a new lease commencing from July 1, 2018 have been agreed.

- Commencement rent - \$10,000 p.a. plus GST
- Term of lease – 10 years
- Options for further terms – 2 x 5 years
- Annual rent index rate – 2% p.a. for the life of the lease (including further terms)

Lease documentation representing these terms has been developed for the purpose of entering into a long-term lease with Telstra.

ISSUES

Under Section 5(2)(d) of the *Local Government Act 1989*, Council is able to acquire, hold, deal with or dispose of the property (including land) for the purpose of performing its functions and exercising its powers.

Prior to entering into a Lease of 10 years or more, Section 115 of the *Local Government Act 2020*, requires Council to:

Undertake a community engagement process in accordance with its community engagement policy before entering the lease (s115(4)).

Upon consideration of the intension of the lease, the process Council has followed to reach agreement on proposed terms for the lease and the importance this infrastructure plays in the provision of telecommunications services to the Dinner Plain community it is not considered that extensive community engagement is required under the terms of Councils Community Engagement Policy.

Council does consider that communication of the intension to enter into the lease and the opportunity to make submissions to the lease is a reasonable expectation under the policy and therefore is recommending a public notice is placed inviting submission to the draft lease.

POLICY IMPLICATIONS

This process is in accordance with obligations under the *Local Government Act 2020*, the Local Government Best Practice Guidelines for the Sale, Exchange and Transfer of Land and Council's Community Engagement Policy.

This recommendation is consistent with the following Strategic Objective of the Council Plan 2017-2021:

- Highly utilised and well managed community facilities

FINANCIAL AND RESOURCE IMPLICATIONS

The commencement annual lease income for the lease is \$10,000 p.a. (plus GST). Forward lease charges are indexed at 2% annually including further terms.

CONSULTATION

Subject to Council adopting the recommendation, a public notice will be published inviting submissions on the proposed lease. Any submissions received will be considered by Council prior to any final decision to enter into the lease under the proposed terms.

CONCLUSION

The terms of the lease agreed between Council and Telstra Corporation offer good value to Council and by entering into the lease secures this important piece of telecommunications infrastructure for Dinner Plain into the future. To enable good consultation, Council should advertise a public notice inviting submissions on the proposed lease and consider any submissions prior to entering into the proposed lease with Telstra Corporation Limited. If no submissions are received to the proposed lease Council may enter into the lease of the land by executing the prepared lease documents.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the Local Government Act 2020, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Commercial
- Acting Director Corporate Performance
- Manager Facilities

ATTACHMENT(S)

Nil

8.2.3 Finance Committee Charter

File Number: 615.00

INTRODUCTION

Council is supported by a Finance Committee, which has the purpose to advise Council on prudent, fair and transparent management of Council finances in a manner that best supports Council objectives. The Finance Committee Charter was adopted by Council in December 2018 and is now due for review.

Cr Keeble
Cr Nicholas

That Council:

- 1. adopts the revised Finance Committee Charter Version 3;*
- 2. revokes Policy No.2 Finance Committee Charter Version 2 adopted on 4 December 2018; and*
- 3. signs and seals the Charter at the appropriate stage of the Council meeting.*

Carried

BACKGROUND

Council has two Committees, namely the Finance Committee and the Audit and Risk Committee, which jointly help to ensure that Council complies with the financial management principles specified in section 101 of the Local Government Act 2020.

The prescribed financial management principles are as follows:

- revenue, expenses, assets, liabilities, investments and financial transactions must be managed in accordance with a Council's financial policies and strategic plans
- financial risks must be monitored and managed prudently having regard to economic circumstances
- financial policies and strategic plans, including the Revenue and Rating Plan, must seek to provide stability and predictability in the financial impact on the municipal community
- accounts and records that explain the financial operations and financial position of the Council must be kept.

For the purposes of the financial management principles, financial risk includes any risk relating to the following:

- the financial viability of the Council
- the management of current and future liabilities of the Council
- the beneficial enterprises of the Council.

The Finance Committee Charter is an essential document that outlines the purpose and responsibilities of the Finance Committee.

ISSUES

The Finance Committee Charter has been reviewed to ensure that the objectives of the Finance Committee are complementary to those of the Audit and Risk Committee.

The Finance Committee Charter clearly states the financial reporting functions and responsibilities of the Finance Committee and provides greater clarity over the Principles and Administrative arrangements of the activities of the Committee to meet the desired objectives.

Finally, the roles in support of the Audit and Risk Committee have been revised to reflect the current positions of Director Corporate Performance and the Council's Financial Accountant.

POLICY IMPLICATIONS

The Finance Committee aids Council in complying with the financial management principles specified in section 101 of the Local Government Act 2020.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A high performing organisation

FINANCIAL AND RESOURCE IMPLICATIONS

The operation of the Finance Committee is supported by council officers.

CONSULTATION

The reviewed Finance Committee Charter has been endorsed by the Finance Committee and noted by the Audit and Risk Committee.

CONCLUSION

The Finance Committee Charter clearly states the financial reporting functions and responsibilities of the Finance Committee and provides greater clarity over the Principles and Administrative arrangements of the activities of the Committee to meet the desired objectives.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Commercial
- Acting Director Corporate Performance
- Manager Corporate
- Financial Accountant

ATTACHMENT(S)

8.2.3 Finance Committee Charter

8.2.4 Audit and Risk Committee Meeting Minutes and Recommendations

File Number: 0900.06

INTRODUCTION

The purpose of the report is to present the minutes of the Audit and Risk Committee meeting No.2020/21-36 held on 28 May 2021.

Key items presented to and considered by the Audit and Risk Committee (Committee) at this meeting included:

- Victorian Auditor-General's Office (VAGO) Interim Management Letter, Year Ending 30 June 2021
- VAGO Report on Maintaining Local Roads
- VAGO Report on Sexual harassment in Local Government
- nomination and recommendation of Audit and Risk Committee Chair for 2021/22.

Cr Keeble

Cr Nicholas

That Council:

1. *receives and notes the minutes of Audit and Risk Committee Meeting No.2020/21-6 held 28 May 2021*
2. *accepts the Audit and Risk Committee's nomination and recommendation of Independent Member, Gerard Moore, to the role of Chair of the Audit and Risk Committee for 2021/22.*

Carried

REPORT

Welcome to new members

The Committee extended a welcome to one returning independent member Gerard Moore, and one new member, Jason Young.

VAGO Interim Management Letter, Year Ending 30 June 2021

Council's external auditor, RSD Audit, Bendigo, was onsite for the interim audit in late April 2021. Auditors, Phil Delahunty, Partner, and Blessing Mendosa, Chartered Accountant, attended the meeting via video conference to discuss the VAGO Interim Management Letter, Year Ending 30 June 2021.

The audit approach is to:

- assess risks - identify material transactions, balances, disclosures, and significant events and assess risks of material misstatements and controls in place to mitigate

- respond to risks - execute procedures to obtain audit evidence including testing key manual and application controls
- report - provide observations and recommendations for improvement to internal controls and other key deficiencies identified.

The Interim Management Letter provides a detailed overview of the matters raised by the auditors including two new findings and recommendations in relation to Information Technology general control weaknesses, and system and network access.

The Interim Audit also involved a staff survey on fraud and corruption awareness which indicated that Council has in place a reasonable framework against fraud and corruption.

The Committee noted the VAGO Interim Management Letter year ending 30 June 2021 and Council's plan for addressing the findings.

VAGO Report on Maintaining Local Roads

The VAGO report on Maintaining Local Roads examined whether councils

- use asset data, budget information and community feedback to inform their planning for road maintenance
- are finding and implementing ways to achieve value for money
- maintain roads in a timely manner.

Council contributed data to the audit through a sector wide questionnaire that sought information on the size of road networks, costs of maintenance, proportion of seal types, and accuracy of data among other things.

The Committee considered VAGO's findings and recommendations and Council's current level of compliance with the recommendations. The Committee noted that Council is substantially compliant, or in the process of undertaking improvement actions to improve its performance, in road maintenance activities within its resource capabilities.

VAGO Report on Sexual Harassment in Local Government

The VAGO Report on Sexual Harassment in Local Government examined whether councils provide their staff and councillors with workplaces free from sexual harassment.

The audit primarily focussed on:

- the prevalence and nature of sexual harassment in councils
- councils' policies, training, and communication
- the effectiveness of councils' complaint handling.

The audit involved a sector-wide survey with responses from 9,939 council employees and councillors representing 75 of the 79 councils, including Alpine. Council's response rate of 59.46% was well above the State average of 23.74%.

The Committee noted that Council has a zero tolerance for sexual harassment, has appointed contact officers, and has planned training for all staff on the prevention and reporting of sexual harassment.

Nomination and Recommendation of Chair

The Alpine Shire Council Audit and Risk Committee Charter, V4.0 August 2020, sets out the requirements for the appointment of the Chair of the Audit and Risk Committee.

Section 3.8 of the Charter stipulates that:

“The chair of the Committee must be an independent member (section 53(4)).

The Committee will nominate and recommend a Chair to Council each year.

Council will formally appoint the Committee Chair”.

The Committee nominated and recommends to Council independent member Gerard Moore as Chair of the Committee for 2021/22.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A responsible and sustainable organisation

CONCLUSION

The Audit and Risk Committee, being satisfied with the detail provided in its agenda and the officer reports, submits the minutes of its meeting No.2020/21-6 held on 28 May 2021 to Council for noting as well as its recommendation of Independent Member, Gerard Moore, for appointment as Chair of the Committee for 2021/22.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Commercial
- Acting Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

ATTACHMENT(S)

8.2.4 Minutes of Audit and Risk Committee Meeting No.2020/21-06, 28 May 2021

8.2.5 Appointment of Independent Audit and Risk Committee Members

File Number: 0900.06

INTRODUCTION

The Alpine Shire Council Audit and Risk Committee comprises councillor and independent members. Council has sought expressions of interest for membership to the Committee from applicants with strong financial credentials. This process is now complete. This report recommends the appointment of one new independent member to Council's Audit and Risk Committee for a three-year term.

Cr Keeble

Cr Nicholas

That Council appoints Julie Guest to the Audit and Risk Committee for a term of two years commencing from 6 July 2021 pending satisfactory completion of pre-appointment paperwork.

Carried

BACKGROUND

The Audit and Risk Committee Charter requires a minimum of five members:

- Two councillors nominated by Council and
- Three or more independent persons appointed by Council.

The Audit and Risk Committee currently consists of five members: two councillors and three independent members.

The independent members are appointed for a three-year term with the term expiry preferably being staggered to provide a level of continuity and stability. Council has recently completed a recruitment campaign for a further independent member with strong financial acumen.

The recruitment process for the additional independent member in accordance with the Committee's Charter has now been completed.

ISSUES

Expression of Interest

The expression of interest was advertised in the local papers, on Council's website and sent to FinPro and LGPro for circulation amongst their networks. There were three applications.

Selection Process

The applicants were interviewed by the Mayor and Chief Executive Officer and assessed against selection criteria. Consideration was also given to their industry experience and previous experience on a board or audit committee.

Selected candidates

The selection panel agreed to the appointment of Julie Guest as a new member.

Pre-appointment Documentation

Pre-appointment documentation is currently being prepared for the new members including a formal letter of offer, police check, confidentiality agreement and conflict of interest declaration. Appointment by Council would be subject to the satisfactory completion and return of all documents prior to commencement and attendance at the next meeting of the Audit and Risk Committee scheduled for 30 July 2021.

Term of Appointment

The Audit and Risk Committee Charter provides for the appointment of independent members for a three-year term. It is proposed to appoint the recommended applicants for the two-year period commencing 6 July 2021 and expiring 5 July 2023.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A responsible and sustainable organisation

FINANCIAL AND RESOURCE IMPLICATIONS

Independent Audit and Risk Committee members receive a set fee for each meeting attended in accordance with the Audit and Risk Committee Charter and as set by Council. This fee is currently \$320 per meeting for independent members and \$415 per meeting for the Chair.

CONCLUSION

A rigorous recruitment process was undertaken for an independent Audit and Risk Committee member and it is recommended that Council appoint Julie Guest to the Audit and Risk Committee for a two-year term.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Commercial
- Acting Director Corporate Performance
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

Nil

8.2.6 Insurance Portfolio 2021/22

File Number: SU0655

INTRODUCTION

This report outlines Council's insurance portfolio for 2021/22 and seeks Council approval for the purchase of the recommended insurance policies.

Cr Keeble

Cr Nicholas

That Council approves:

- 1. the 2021/22 Professional Indemnity and Public and Products Liability insurance be procured through the Liability Mutual Insurance (LMI) Scheme managed by MAV Insurance to the total value of \$273,996.38 (including GST).*
- 2. the 2020/21 Commercial Crime insurance be procured through MAV Insurance to the total value of \$3,894.54 (including GST).*
- 3. the balance of the 2020/21 insurance portfolio, including Community Public and Products Liability; Councillors and Officers Liability; Motor Vehicle; Major Airport Owners and Operators Liability; Personal Accident; Corporate Travel; Municipal Asset Protection; and brokerage service, be procured from Jardine Lloyd Thompson Pty Ltd to the total value of \$274,521.96 (including GST, stamp duty and administration fees).*
- 4. The 2021/22 WorkCover insurance be procured through Xchanging Integrated Services Victoria Pty Ltd to the total estimated value of \$123,777.51 (including GST).*

Carried

BACKGROUND

Professional indemnity and public and products liability insurance

Sections 43 and 52 of the *Local Government Act 2020* (LGA) require Council to indemnify and keep indemnified councillors, members of committees, the Chief Executive Officer and all staff against actions and claims arising in the performance of their duties and functions under the LGA and any other act, regulation or local law.

Council is a member of the Liability Mutual Insurance (LMI) Scheme managed by the not-for-profit Municipal Association of Victoria (MAV) Insurance. The LMI scheme provides professional indemnity and public and products liability (PI and PPL) cover specifically tailored to meet the specific risks and exposures of local government and is backed by a portfolio of A-grade reinsurers. The scheme provides a reliable product at a steady price, regardless of market conditions and the not-for-profit structure means any excess revenue is either kept in the fund to help keep premiums down or returned directly to members as a surplus distribution. As a member of the scheme, Council is bound by the Deed of Establishment, Rules and Conditions of the Scheme.

The Minister for Local Government approved a state-wide ministerial exemption on 24 June 2021 for all Victorian municipal councils to enter into insurance contracts with the MAV without undertaking a tender process where the contract concerns the provision of Liability Mutual Insurance services.

Council's 2021/22 PI and PPL insurance premium is \$279,996.38 (including GST).

Commercial crime insurance

MAV Insurance procure commercial crime insurance on behalf of fund members to protect against any fraudulent or dishonest act committed by an employee or third-party including theft, forgery and computer fraud. The insurance is placed with insurers based on the best terms and conditions available in the market.

Council's 2021/22 Commercial Crime insurance premium is \$3,894.54 (including GST).

WorkCover insurance

WorkCover insurance is regulated under the Workplace Injury Rehabilitation and Compensation Act 2013.

The Act requires:

- Council to register with WorkSafe as an employer
- WorkSafe to provide Council with statutory insurance to cover Council for the cost of workplace injuries suffered by its workers
- Council to pay the WorkCover insurance premium (s430).

WorkSafe appoints a panel of agents to provide its WorkCover insurance through a tender process and then allocates Council to an agent from the panel.

Council's WorkCover registration is allocated to Xchanging Integrated Services Victoria Pty Ltd.

The primary factors considered in the calculation of Council's WorkCover insurance premium are:

- Remuneration - the wages, salaries, superannuation and other benefits Council pays its workers.
- Industry classification rate - the claims experience for local government and other Council activities.
- Performance rating - Council's claims cost experience for the previous three years compared to the industry average.

Council's 2021/22 WorkCover insurance premium is estimated to be \$123,777.51 (including GST).

Brokerage services for other insurances

Jardine Lloyd Thompson Pty Ltd (JLT) has been Council's insurance broker since the inception of the Council and provide continuity and a quality service. JLT, on behalf of

Council, undertake market testing of all insurance policies other than: WorkCover; Professional Indemnity and Public and Products Liability; and Commercial Crime.

Asset and property insurance

JLT administer the Victorian councils owned mutual, Municipal Asset Protection Plan Discretionary Trust Arrangement, otherwise known as JMAPP. JMAPP is essentially a fund for property damage claims combining conventional property damage/business interruption insurance with a discretionary trust element that enables the trustees to make discretionary payments that would not have been otherwise covered under traditional property and asset insurance policies.

In anticipation of the premium for the JMAPP policy exceeding \$150,000 in 2021/22, Council appointed JLT to undertake a public tender for this class of insurance in conformity with *Local Government Act and Council Procurement Policy requirements*.

Two insurers responded to the initial advertised expression of interest and were able to comply with the conditions, but to ensure the most competitive terms and conditions were achieved, an additional twelve insurers were contacted to submit a tender. Only one tender was submitted and assessed by an evaluation panel and probity manager. The recommendation of the evaluation panel is to maintain membership of the JMAPP discretionary trust.

Other classes of insurance

Council's other classes of insurance include:

Community Public and Products Liability

Provides liability cover for injury and property damage for uninsured hirers of Council facilities.

Councillors and Officers Liability

Provides cover for councillors and officers against claims from 'Wrongful Acts' committed in their official capacity including discrimination, sexual harassment, bullying and defamation allegations; breaches of various statutes; and mismanagement of assets/funds.

Motor Vehicle

Full comprehensive insurance for all road registered motor vehicles, plant and trailers owned, mortgaged under Hire Purchase Agreement, hired or leased by Council.

Major Airport owners and Operators Liability

Provides liability cover for injury and property damage associated with the premises at and operation of the Council's airfields at Mount Beauty and Porepunkah.

Personal Accident

Provides accident cover for the Mayor, councillors, employees, directors and voluntary workers while engaged in business/work for Council.

Corporate Travel

Worldwide travel insurance for all councillors and employees while travelling for Council business.

Procurement policy and cumulative spend

JLT source a total of seven insurance policies on behalf of Council and while the policies are placed with various underwriters, JLT invoice Council for each policy with a resultant cumulative spend in excess of \$250,000. This total spend requires Council approval as it is above the \$150,000 spend threshold delegated to the Chief Executive Officer in Council's Procurement Policy and the *Local Government Act 1989*.

The recommended insurers and premiums, including GST, for 2021/22 are:

Class of Insurance	Insurer	Premium
Community Public Liability	QBE Insurance (Aust) Ltd (through Victor Insurance-CL)	\$2,357.59
Councillors and Officers Liability	XL Insurance Company SE	\$20,793.01
Motor Vehicle	AAI Ltd T/As Vero Insurance	\$58,707.12
Airport Owners and Operators Liability	QBE Aviation	\$4,757.50
Personal Accident	Chubb Insurance Australia Ltd (through Victor Insurance-PA)	\$1,500.16
Corporate Travel	Chubb Insurance Australia Ltd (through Victor Insurance-Travel)	\$152.57
JMAPP (Assets)	JLT Municipal Asset Protection Plan Discretionary Trust	\$164,254.01
Broker Fee	JLT	\$22,000.00
Total Cost		\$274,521.96

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A responsible and sustainable organisation

FINANCIAL AND RESOURCE IMPLICATIONS

Council has allocated funds in its 2021/22 budget to cover its insurance premiums.

CONCLUSION

It is recommended that Council place its 2021/22 WorkCover Insurance with Xchanging Integrated Services Victoria Pty Ltd, Professional Indemnity and Public and Products Liability and Commercial Crime insurances with MAV Insurance and a suite of other insurances including motor vehicle and asset protection through Jardine Lloyd Thompson Pty Ltd in line with the detail provided in this report.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the Local Government Act 2020, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Commercial
- Acting Director Corporate Performance
- Manager Corporate
- Health Safety and Risk Officer

ATTACHMENT(S)

Nil

8.2.7 Instruments of Appointment and Authorisation - *Planning and Environment Act 1987*

File Number: Delegations register

INTRODUCTION

Instruments of appointment and authorisation are an important means of Council ensuring that its officers are appropriately authorised under the relevant Acts that Council administers. This report provides for a change in title for an officer with planning responsibilities.

Cr Keeble

Cr Nicholas

That Council exercise the powers conferred by section 147 of the Planning and Environment Act 1987, so that:

- 1. the member of Council staff referred to in attachments 8.2.7 "S11A – Instrument of Appointment and Authorisation – Planning & Environment Act 1987" (the instrument) be appointed and authorised as set out in the instrument:*
 - a. Director Corporate Performance (Acting)*
- 2. the instrument comes into force immediately the common seal of Council is affixed to the instrument, and remains in force until Council determines to vary or revoke it*
- 3. on the coming into force of the instrument, the previous "S11A – Instrument of Appointment and Authorisation – Planning and Environment Act 1987" for the following members of Council staff, as dated, be revoked:*
 - a. Director Commercial, dated 1 June 2021*
- 4. The instrument be signed and sealed at the appropriate stage of this meeting.*

Carried

BACKGROUND

Council staff involved in planning roles require current and accurate authorisations to fulfil their duties. Planning responsibilities are transitioning from the Director Commercial to the Acting Director Corporate Performance, hence updated authorisations are required to ensure a smooth transition.

ISSUES

Authorised Officers

Authorised officers have statutory powers under relevant legislation. In the case of Council's staff in the Planning department, the attached Instruments of Appointment and

Authorisation under the *Planning and Environment Act 1987* mean that they are authorised officers for the purposes of that Act.

While Council may delegate its powers, duties or functions to staff, so that a delegate acts on behalf of the Council, staff appointed as authorised officers have their own statutory powers under the relevant Act.

Planning and Environment Act 1987

Section 188(1)(b) of the *Planning and Environment Act 1987* specifies that “a planning authority ... may by instrument delegate any of its powers, discretions or functions under this Act to an officer of the authority”. However, section 188(2)(c) specifically prevents an officer from further sub-delegating any duty, function or power. Therefore, as the responsible authority, Council must authorise staff directly using the “S11A – Instrument of Appointment and Authorisation – Planning and Environment Act 1987”, rather than via the Chief Executive Officer.

Maddocks Delegations and Authorisations Service

Council utilises the delegations and authorisations service provided by law firm Maddocks. This is a template system used by many councils and provides a detailed way of ensuring that appropriate delegations and authorisations are given to Council staff. All the relevant legislation affecting local government, including Acts and regulations and the sections that relate to the powers, duties and functions of Council are outlined within the template and the relevant officer is allocated accordingly.

POLICY IMPLICATIONS

Ensuring authorisations are kept up to date ensures that Council's planning staff can undertake their statutory roles.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A well planned and safe community

FINANCIAL AND RESOURCE IMPLICATIONS

Council has an annual subscription to the Maddocks delegation and authorisation service that is provided for in Council's annual budget. There are no other financial implications associated with these instruments of appointment and authorisation.

Appropriate authorisations allow Council and Council staff to operate effectively and within legislative frameworks.

CONSULTATION

The relevant staff and Director have been consulted during the preparation of the Instruments of Appointment and Authorisation. There is no requirement to consult the community in the preparation of these instruments.

CONCLUSION

The appropriate appointment of authorised officers to enforce the *Planning and Environment Act 1987* is required to ensure that Council officers can undertake their statutory roles.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance (Acting)
- Director Commercial
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

8.2.7 S11A – Instrument of Appointment and Authorisation – *Planning & Environment Act 1987* – Director Corporate Performance (Acting)

8.2.8 Omnibus Planning Scheme Amendment C60 Part 2 - Consideration of the Report of the Independent Panel and Adoption of Amendment

File Number:

INTRODUCTION

The purpose of this report is to:

1. Inform Councillors of the report of the independent Panel for Amendment C60 Part 2 to the Alpine Planning Scheme.
2. Propose that Council submit Amendment C60 Part 2 to the Minister for Planning for approval.

Cr Keeble

Cr Nicholas

That Council:

1. *notes the report of the Independent Panel for Amendment C60 Part 2;*
2. *adopts Amendment C60 Part 2 as exhibited;*
3. *submits Amendment C60 Part 2 to the Minister for Planning for approval; and*
4. *advises submitters as to the outcome.*

Carried

BACKGROUND

Amendment C60 to the Alpine Planning Scheme was prepared as a "correction" amendment to remedy a number of errors in the Alpine Planning Scheme.

The proposed corrections included:

1. Rezoning the Bright and Mount Beauty Golf Courses to a Special Use 6 (Golf Course) Zone from the current Public Conservation & Resource Zone (PCRZ), to reflect that the land is in freehold title.
2. Amending Schedule 5 to the Special Use Zone – Schedule 5 Mount Beauty Aerodrome and Air Park to correct a range of errors and omissions.
3. Changes to the Heritage Overlay tree controls in the Bright Cemetery to protect a valued tree that was unprotected.
4. Inclusion of North East Water (NEW) Land in Mount Beauty and Tawonga South from PCRZ to Public Purpose Zone 1 to reflect its use for utility purposes

The amendment was exhibited from 19 November 2020 to 8 January 2021.

A total of five (5) submissions were received.

Two of the submissions were non-objecting submissions.

Two of the submissions are conditional objections from the Mount Beauty and Bright Golf Clubs which request a change to zone controls to allow “Group Accommodation” as discretionary uses for which permits may be applied for. The requested change was supported by Council.

To progress that part of the amendment which was not subject to objections and the part where changes were supported, Council decided at its March 2 meeting to split the amendment into 2 parts and adopt Part 1 for submission to the Minister for approval.

Part 1 has been submitted to the Minister and is currently under consideration.

Part 2 of the amendment deals with the correction of errors and omissions in the ordinance provisions in the Special Use Zone - Schedule 5 - Mount Beauty Aerodrome and Airpark (SUZ5), which:

- unintentionally imposes a blanket building height limit of 6m to all buildings
- imposes unnecessary requirements on applicants
- contains requirements that are unclear as to intent
- omits important information regarding the Aircraft Obstacle Limitation Surface Layer that governs the safe limit to which structures and other obstacles can be safely established.

ISSUES

Part 2, which was subject of the submission by NEW, was referred to an Independent Panel appointed by the Minister for Planning for consideration.

The submission from NEW was supportive of the proposed rezoning of its own water supply assets in Mount Beauty and Tawonga South to a Public Purpose Zone.

However, NEW also requested changes to the proposed aerodrome planning controls to give effect to odour buffers in accordance with recent NEW odour modelling for the Mount Beauty Water Treatment Plant.

The requested changes sought to prohibit a range of currently discretionary uses in the SUZ5 Zone. These changes were not supported by Council.

It was noted that the changes requested would have had a direct impact on other landowners that had not had the opportunity to be involved in the amendment process because such changes had not been foreshadowed.

Council therefore notified these landowners, two of whom objected to the new proposal and 2 of whom made comment. Their comments were provided to the Panel.

The Panel held a Directions Hearing on 12 April 2021.

The Panel Hearing was held on 17 May online with submissions considered “on the papers”.

THE PANEL HEARING

The Panel considered that the proposal put forward by NEW to prohibit certain uses was beyond the scope of the amendment and recommended no substantive changes be made to the amendment.

POLICY IMPLICATIONS

The proposal improves the delivery of planning policy through the planning scheme.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A well planned and safe community

FINANCIAL AND RESOURCE IMPLICATIONS

Approval of the amendment will assist in ensuring that potential safety concerns are addressed and unnecessary administrative costs in administering are avoided.

Amendment C60 was placed on public exhibition between 19 November 2020 and 8 January 2021.

CONSULTATION

Notification of Amendment C60 included the placing of a notice in the Government Gazette, advertisements in local newspapers and on the Council website as well as direct notification of owners and occupiers directly impacted by the proposal.

Further notification of the NEW submission was given to owners and occupiers of land in the SUZ5 zone by direct mail.

CONCLUSION

Amendment C60 Part 2 has been considered by an Independent Panel Appointed by the Minister for Planning.

It has recommended approval of the amendment C60 Part 2 as exhibited.

It is therefore considered that it is appropriate to adopt the amendment and forward it to the Minister for Approval and advise submitters of the outcome.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Acting Director Corporate Performance
- Director Commercial
- Strategic Planner

ATTACHMENTS

8.2.9 Amendment C60 Panel Report

8.2.9 Instruments of Delegation - Chief Executive Officer and Environment Protection Act 2017

INTRODUCTION

Instruments of Appointment and Authorisation, and Instruments of Delegation, are an important means of Council ensuring its officers hold the appropriate legislative approvals for the various Acts and Regulations that Council administers. Recent legislative changes mean that as of 1 July 2021, Council will have additional powers and responsibilities under the *Environment Protection Act 2017* relating to the regulation of onsite wastewater management systems, and noise from construction, demolition and removal of residential premises.

Cr Keeble
Cr Nicholas

That Council:

- 1. exercises the powers conferred by section 11(1)(b) of the Local Government Act 2020, so that:*
 - a. there be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in attachment 8.2.9.a. "S5 - Instrument of Delegation from Council to the Chief Executive Officer" (instrument S5), subject to the conditions and limitations specified in that instrument*
 - b. instrument S5 be signed and sealed at the appropriate stage of this meeting*
 - c. instrument S5 comes into force immediately the common seal of Council is affixed to the instrument*
 - d. on the coming into force of instrument S5, all previous delegations to the Chief Executive Officer are revoked*
 - e. the duties and functions set out in instrument S5 must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.*
- 2. exercises the powers conferred by the legislation referred to in attachment 8.2.9.b. "S18 - Instrument of Sub-Delegation under the EPA 2017" (instrument S18), so that:*
 - a. there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in instrument S18, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument*
 - b. Instrument S18 be signed and sealed at the appropriate stage of this meeting*
 - c. Instrument S18 comes into force immediately the common seal of Council is affixed to the Instrument*

- d. the duties and functions set out in instrument S18 must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.*

Carried

BACKGROUND

Changes in the delegation of powers from the Environment Protection Authority (EPA) to Councils under the *Environment Protection Act 2017* (EPA 2017) and *Environment Protection Regulations 2021* are being implemented from 1 July 2021. This is part of a broader review and upgrade of the EPA 2017, also commencing on 1 July 2021.

The powers relevant to Council relate to the regulation of on-site wastewater management systems and noise from construction, demolition and removal of residential premises. There are also several new powers being conferred from the EPA to Authorised Officers appointed by Council. These are important functions of the Environmental Health and Local Laws teams, who require updated delegations and authorisations so they can enforce these new provisions as soon as possible after they commence.

ISSUES

Power of delegation

The *Local Government Act 2020* (LGA 2020) allows Council by instrument of delegation to delegate any of its powers, duties and functions under any Act to the Chief Executive Officer (CEO), except for those powers, duties and functions specified under the LGA 2020.

Many Acts provide Council with powers, duties or functions specific to those Acts. To enable Council as an organisation to run smoothly, many of these powers, duties and functions are delegated to the Chief Executive Officer, who can then further sub-delegate these duties to staff. This ensures that decisions are made on a timely basis, without the need for every decision made under legislation to be presented to Council.

Council's Instrument of Delegation to the CEO passes on these powers, duties and functions 'by exception' - where decisions relating to those exceptions must be presented to Council. The CEO is then able to sub-delegate their duties to staff, via a separate Instrument.

Where specific legislation does not allow sub-delegation, Council must delegate its duties directly to Council Staff.

Creation of S18 Instrument of Sub-Delegation (Environment Protection Act 2017)

The S18 Instrument of Sub-Delegation (*Environment Protection Act 2017*) is an entirely new Instrument created specifically to ensure that Council is able to delegate its new powers under that Act to the relevant staff within the organisation. In the coming months, these powers will be incorporated into a wider S6 Instrument of Delegation to

Members of Council staff, but until that time, this S18 Instrument ensures that staff have the ability to undertake their duties under the EPA 2017.

Update of S5 Instrument of Delegation to the Chief Executive Officer

The EPA has also passed on additional powers to Authorised Officers under the EPA 2017. Council has the option of either appointing these Authorised Officers directly or ensuring that the Instrument of Delegation to the CEO has been updated recently, to enable him to appoint the Authorised Officers. Updating the CEO's delegation is the preferred option, allowing the appointment of Authorised Officers to be managed by the CEO, which is how most of the other Acts that provide powers directly to Authorised Officers are managed.

By updating the Instrument of Delegation to CEO at this time, Council can ensure that the CEO has the powers available to him as at the date of signing. In this case, the EPA 2017 provisions only commence on 1 July, meaning the CEO's delegation must be first remade following that date, before he can delegate the relevant powers, duties and functions of that Act, or appoint Authorised Officers under that Act.

No changes to the content of the Instrument of Delegation to the CEO have been made. The Instrument was last made on 1 September 2020.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A high performing organisation

FINANCIAL AND RESOURCE IMPLICATIONS

Council has an annual subscription for Maddocks delegations and authorisations service that is allowed for in Council's annual budget.

Appropriate delegations and authorisations allow Council and Council staff to operate effectively within legislative frameworks.

CONSULTATION

No external consultation is required. Council to CEO delegations have been discussed with the relevant Manager, Director and CEO.

CONCLUSION

The S5 Instrument of Delegation to the CEO allows for appropriate delegation of Council's powers, duties and functions directly to the CEO, and in turn appoint Authorised Officers. The S18 Instrument of Sub-Delegation ensures that Council's powers under the EPA 2017 are passed directly to Council staff to ensure they are able to undertake the new powers, duties and functions of the EPA 2017. The Instruments come into force immediately the common seal of Council is affixed and will remain in force until Council determines to vary or revoke them.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Acting Director Corporate Performance
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

8.2.9.a. S5 Instrument of Delegation to the Chief Executive Officer

8.2.9.b. S18 Instrument of Sub-Delegation under the EPA 2017

8.2.10 Planning Application P.2020.182 - 301 Buckland Valley Road

<i>Application number:</i>	<i>P.2020.182</i>
<i>Proposal:</i>	<i>USE AND DEVELOPMENT OF LAND FOR AN EXTRACTIVE INDUSTRY (STONE EXTRACTION)</i>
<i>Applicant's name:</i>	<i>Mountain Planning - Nick Vlahandreas</i>
<i>Owner's name:</i>	<i>Ann Wallace</i>
<i>Address:</i>	<i>301 Buckland Valley Road - 301 BUCKLAND VALLEY ROAD, POREPUNKAH - CA: 9 & 9C, SEC 10 PARISH OF POREPUNKAH and LOTS 1, 2, 3, 4 & 5 on TP: 382143</i>
<i>Land size:</i>	<i>Subject Land is 53.44ha Development area is 34.58ha</i>
<i>Current use and development:</i>	<i>Extractive Industry and Agriculture (Grazing)</i>
<i>Site features:</i>	<i>Existing Stone Extraction and processing area and predominately cleared fenced paddocks, cleared and improved to pasture which gently undulates due to historic mechanical dredging.</i>
<i>Why is a permit required?</i>	<i>A planning permit is required: - to use and develop the land for stone extraction pursuant to Clause 35.07-1 and Clause 35.07-4 respectively of the Farming Zone - Buildings and works on land affected by the Significant Landscape Overlay - Schedule 4, pursuant to Clause 42.03-2 - to use and develop land for earth and energy resources industry pursuant to Clause 52.08-1 of Clause 52.08 Earth and Energy Resources Industry</i>
<i>Zoning:</i>	<i>Farming zone (FZ)</i>
<i>Overlays:</i>	<i>Significant Landscape Overlay - Schedule 4 (SLO4) Bushfire Management Overlay (BMO) - Not Applicable Land Subject to Inundation Overlay (LSIO)</i>
<i>Restrictive covenants on the title?</i>	<i>None</i>
<i>Date received:</i>	<i>18 November 2020</i>

<i>Statutory days:</i>	<i>227</i>
<i>Planner:</i>	<i>Sam Porter</i>

Cr Nicholas

Cr Vincent

That a Notice of Decision to grant a planning permit be issued for the use and development of the land for stone extraction in accordance with the conditions outlined in Appendix 8.2.10(a), with the deletion of current condition 29 and the amendment of condition 27.b. as follows:

- b. The screen species selected must contain a variety of evergreen vegetation with the screening attaining no less than 2 metres in height before stage 1b of the works commences. The vegetation screen must be kept in such condition that screening is effective and any dead, diseased or damage vegetation be replaced to the satisfaction of the responsible authority.*

and for the following reasons.

- 1. The proposed use and development is consistent with the relevant provisions of the Planning Policy Framework and Local Planning Policy Framework.*
- 2. The proposal is consistent with the purpose and decision guidelines of Clause 35.07 Farming Zone as the proposed use and development would not adversely affect the use of the land including nearby land for agriculture and the Porepunkah Airfield and will result in the land progressively over time being rehabilitated and returned to a more usable agricultural area.*
- 3. The proposal is able to address and protect the landscape character objectives of the Buckland Valley Significant Landscape Overlay, SLO4.*
- 4. The proposal has addressed the purpose and submitted the requirements of Clause 52.08 Earth and Energy Resources Industry.*
- 5. The proposal has appropriately and satisfactorily addressed the guidelines of Clause 52.09 Extractive Industry and Extractive Industry Interest Areas.*
- 6. With appropriate conditions imposed, the amenity of the rural residential properties in the surrounding area will be able to be managed and protected.*
- 7. The application is generally consistent with the general decision guidelines of Clause 65.*

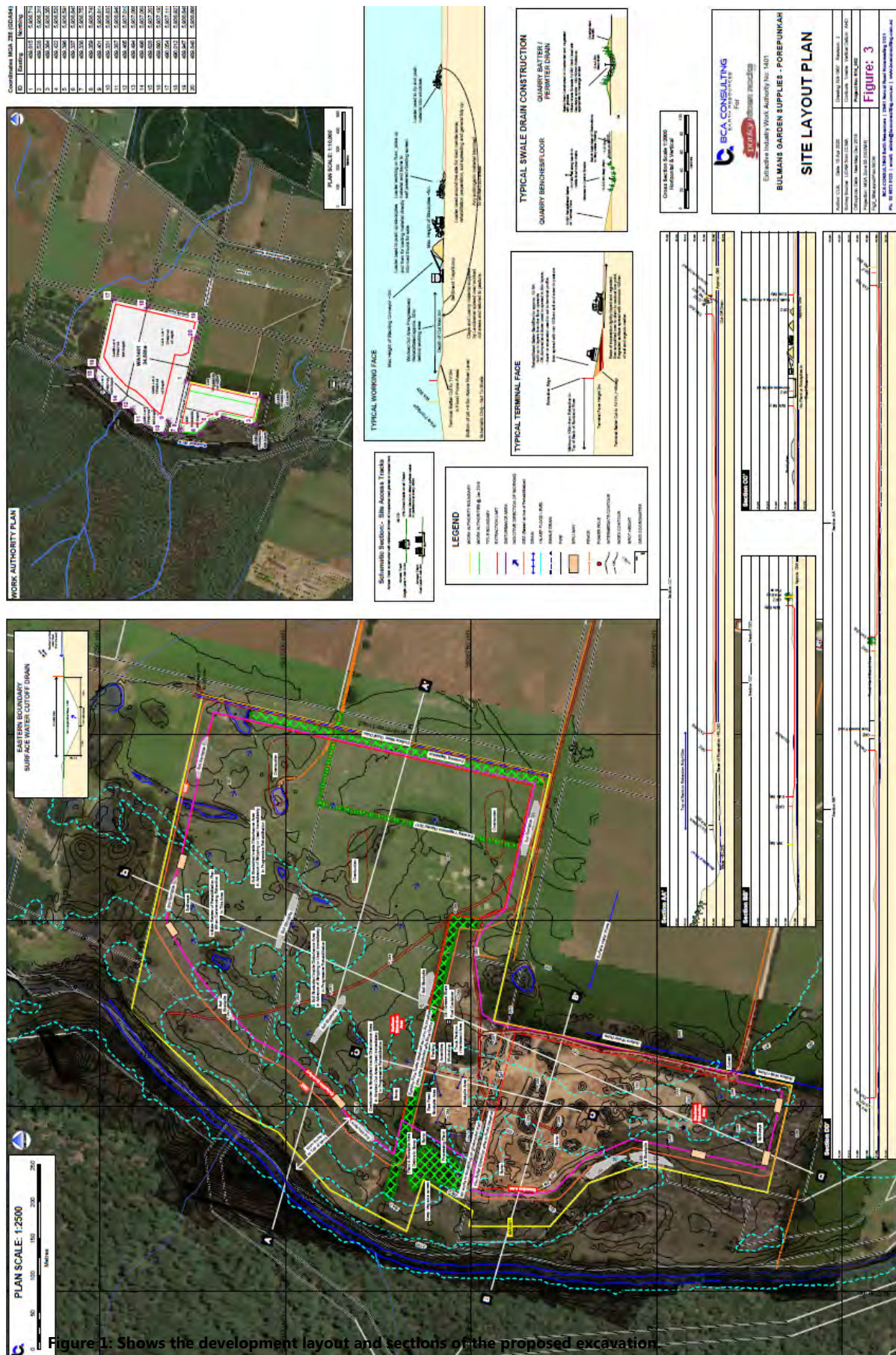
Carried

PROPOSAL

Planning Permit 5.2009.49 issued in September 2012 approved a 4.98ha area to be used for stone extraction. This existing stone extraction has operated continually since its establishment following its approval. The current application seeks fresh approval to reconsider and capture the already approved development area for stone extraction and

further expand the extraction area to the north. The details of the application are summarised as follows and shown in Figure 1 below.

- Existing development area is 5ha with 3.4ha available for extraction.
- Proposed development will increase the development area to 34.58ha with 22.2ha available for extraction.
- The expected life of the quarry is 20-30 years.
- The quarry will extract cobbles and gravels down to 3m below the surface.
- The ground water is located between 5-7m deep.
- The extraction will occur in six stages and ensure a progressive rehabilitation retains the disturbed area to a maximum of 12ha at any one time.
- The entire proposed area has been previously subject to mechanical gold dredging.
- The application presents the following reports.
 - Rehabilitation and Closure Plan
 - Community Engagement Plan
 - Surface Water Management Strategy
 - Imported Materials Management Plan
 - Risk Management Plan
 - Risk Based Plan
 - Fire Response Readiness Plan
 - Ecological Assessment
 - Dust Assessment
 - Landscape Plan.
- The total volume of material sought for removal is 370,000m³
- The site currently extracts between 10,000 and 15,000m³ per year and this rate is proposed to continue.
- The applicant has requested truck movements be limited to 10 trucks per day (20 movements) via condition but maintains the daily average is two trucks.
- No blasting is proposed to occur.
- The site currently employs two full-time employees.
- The hours of operation proposed are:
 - 8am to 6pm Monday to Friday
 - 7am to 1pm Saturday
 - Closed Sundays and Public Holidays



SUBJECT LAND AND SURROUNDS

The subject land, in the context of the surrounding area, is shown in Figure 2 below.

The subject land is made up of multiple land parcels and is bound by the Buckland River and Mount Buffalo National Park to the west. These areas are zoned Public Conservation and Resource Zone (PCRZ).

The remaining surrounding freehold land predominately sits on the valley floor and is zoned Farming. Despite this, there are several dwellings on smaller lots that have been removed from the agricultural land base and are now solely residential in use. These residences are within close proximity to the subject land.

These surrounding residences are concentrated in Wallace Drive which presents as a residential street setting, located between 450m and 800m south of the subject land. Wallace Drive contains 23 dwellings on small lots ranging from between approximately 675m² and 1,670m². Five more dwellings are located between 500m and 1km from the subject land centre. A further 20 dwellings are situated out a further 1km to 2km from the subject land centre.

The Porepukah Airfield is 300-600m east of the development. The airfield has a grass runway and contains two areas clustered with hangars used to house small and light aircrafts.

The broader Buckland Valley locality contains predominately a mixture of agricultural land uses. The main uses are beef cattle grazing and horticulture (grapes, nuts, apples). The largest agriculture land use and the most visually impacting are the large pine plantation areas on the hillsides east of the Buckland Valley Road.

The Buckland Valley Road runs north/south and provides uninterrupted views westerly to Mount Buffalo. The proposed development site is visible along a stretch of the Buckland Valley Road north of the airfield entrance, however, beyond this section of roadway the development site is largely concealed or obscured from public viewpoints.

Figure 2.





Figure 2: Shows the Subject land marked red in two images one with aerial imagery and one without.

PUBLIC NOTIFICATION

The application was advertised in accordance with Section 52 of the *Planning and Environment Act 1987*. Notice of the application was sent to 97 surrounding landholders and occupiers within a 2km radius of the site, Figure 3 below. A sign was displayed on the subject land and a notice was published in the local newspaper (Alpine Observer) six (6) objections were received, the reasons for objecting are as follows:

- Lack of community benefit
- Very long extraction and processing lifetime of the use
- Adverse landscape impact

- Dust from truck movements
- Noise Impacts
- Insufficient screening proposed
- Negative environmental impacts
- Adjoining airport usage issues due to anticipated dust
- Concern over previous progressive site rehabilitation
- Insufficient community consultation
- Number of truck movements and their travelling speed
- The conducting of onsite purchasing of material
- Potential for the importation of waste
- Flood management controls
- Concerns with the proposed fuel storage
- Lack of compliance on the existing approved stone extraction area

A Planning Forum meeting was held on 29 March 2021. All objecting parties were represented at the meeting along with the applicant, the existing and proposed business operation and the landowner. Following the meeting one objection was withdrawn.

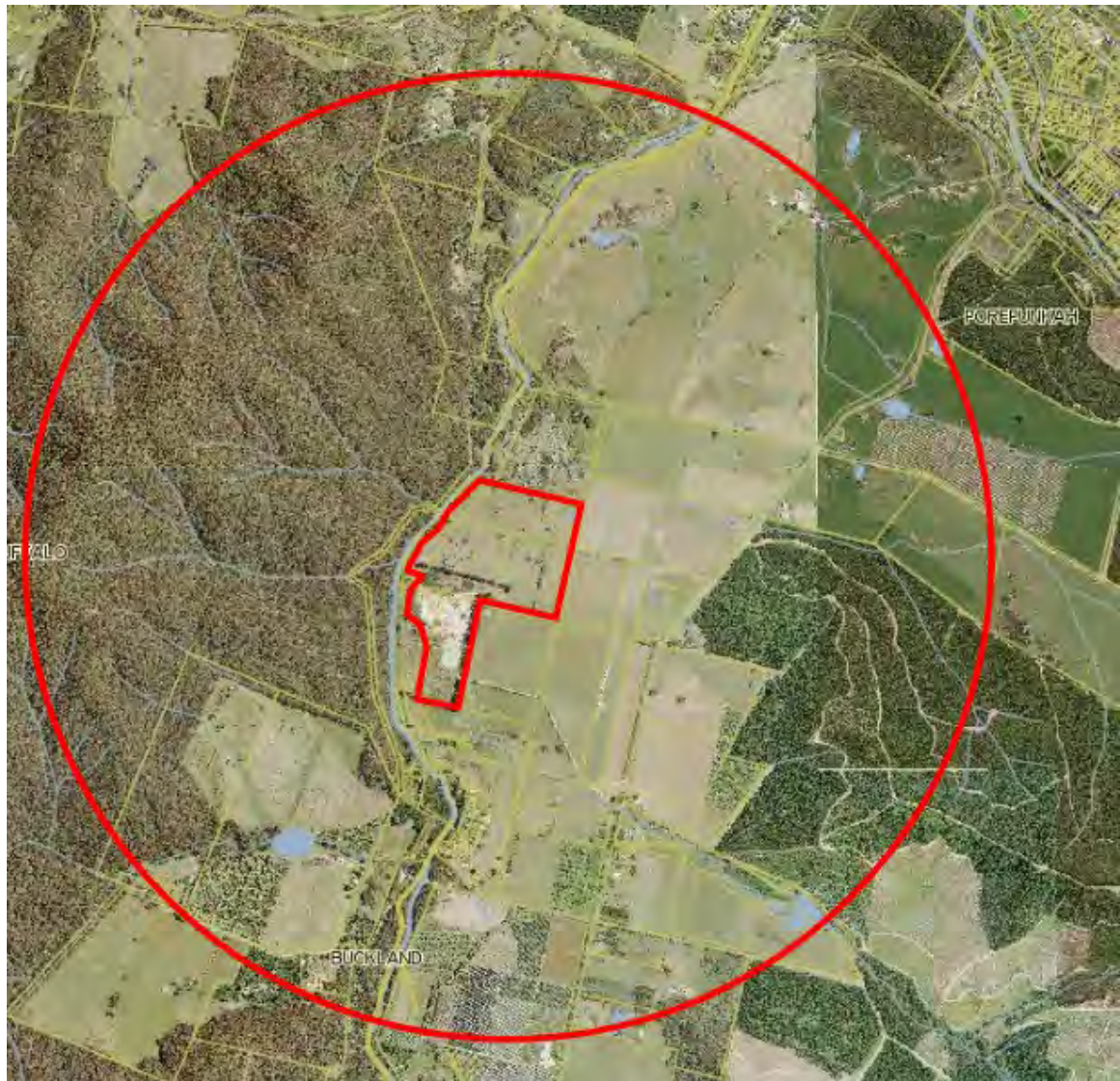


Figure 3: Shows a 2km radius from the development site.

REFERRALS

Referrals / Notice	Advice / Response / Conditions
Section 55 referrals:	<p>No Section 55 Referrals were required.</p> <p>*Note*</p> <p>As part of the Earth Resources consideration of the proposed variation to the Work Authority, referrals to:</p> <ul style="list-style-type: none"> • Department of Environment Land Water and Planning (DELWP) • Goulburn Murray Water (GMW) • Department of Economic Development, Jobs Transport and Resources (DEDJTR) • Heritage Victoria • North East Catchment Management Authority (NECMA) <p>were undertaken exempting the need to undertake these referrals under the planning permit consideration. This is a deliberate process structure to remove an unnecessary process duplication.</p>
Internal / external referrals:	<p>External Section 52 Referrals:</p> <p>Country Fire Authority (CFA)</p> <p>Environmental Protection Authority (EPA)</p> <p>North East Regional Water Authority (NERWA)</p> <p>Regional Roads Victoria (RRV)</p> <p>Internal Referrals:</p> <p>Alpine Shire Council Engineering Department</p> <p>All authorities have granted either conditional or unconditional consent.</p>

PLANNING ASSESSMENT AND RESPONSE TO GROUNDS OF OBJECTION

All applicable policy and decision guidelines can be found in Appendix 8.2.10(b).

Planning Policy Framework

The Planning Policy Framework (PPF) and Local Planning Policy Framework (LPPF) give support to the proposal. Clause 14.03-1S Resource Exploration and Extraction and Clause 14.03-1R Resource Exploration and Extraction - Hume encourage the exploration and extraction of natural resources in accordance with acceptable environmental standards. With regard to quarrying, clearly defined buffers between extractive activities and sensitive land uses must be established and maintained.

Clause 13.05-1S Noise seeks to "[e]nsure that development is not prejudiced, and community amenity is not reduced by noise emissions, using a range of building design,

urban design and land use separation techniques as appropriate to the land use functions and character of the area". EPA guideline Noise from Industry in Regional Victoria (NIRV) should be considered in the assessment of an application where noise from industry may affect sensitive land uses.

Clause 13.06-1S Air Quality Management seeks to "ensure, wherever possible, that there is suitable separation between land uses that reduce air amenity and sensitive land uses". State Environment Protection Policy (Air Quality Management) and Recommended Buffer Distances for Industrial Residual Air Emissions (Environment Protection Authority, 1990) should be considered in decision making.

Clause 14.01-1S Protection of Agricultural Land aims to preserve and protect productive farmland, and Clause 17.03-2S Industrial Development Siting requires "adequate separation and buffer areas between sensitive uses and offensive or dangerous industries and quarries to ensure that residents are not affected by adverse environmental effects, nuisance or exposure to hazards".

The above policy gives clear support to the proposal. The following response can be provided:

- As listed above the applicant present for consideration with this application a variety of targeted reports specifically aimed at addressing the known environmental constraints to the site. In addition to Council's own review of these documents they have been further considered by the ten listed referral authorities. Following these reviews, the proposed conditions requested for inclusion by both Council and the referral authorities to manage the development are all reasonable and readily achievable.
- A noise assessment has demonstrated the development can operate within the requirements of the applicable EPA (NIRV) guidelines. Compliance with such a guideline isn't to say a noise issue may not exist. Therefore, based on the business operator's suggestion a large rock stockpile bund will be constructed. This bund will be south of the screening plant which based on surrounding community feedback is the background noise that could be reduced.
- Known issues with air quality have occurred historically onsite primarily due to vehicles movements on the gravel access road. This access road now has a remotely controlled sprinkler system installed for use as part of its dust management plan. The Endorsed Work Plan considered and assessed the likelihood of excessive dust leaving the proposed Work Authority boundary as unlikely. Inspection of the existing site has shown the existing stockpiles even after prolonged dry periods maintain moisture content justifying this unlikely risk assessment. Should the risk change due to the combination of heat and prevailing winds the operation must cease.

The LPPF seeks to protect agricultural land, preserve landscapes and promote tourism. It is largely silent on stone extraction activities in the Shire. The proposed use and development is an acceptable use in an agricultural setting and will assist in providing a valuable construction material. Importantly, long term the site will become improved as a result of having the large stone materials removed and finer sands left in a level state for pasture improvement.

Clause 21.08 Reference Documents include the Alpine Shire Rural Land Strategy 2015.

This document is available at

<https://www.alpineshire.vic.gov.au/sites/default/files/resources/Alpine-Shire-Rural-Land-Strategy.pdf> and divides the municipality into multiple precincts. Precinct 5 covers the

Buckland Valley (page 38) which gives a number of directions within certain sub-precincts. Sub precinct 1, 2 and 3 cover the valley from the Buckland Bridge north to Porepunkah. Each of the precincts seek to support stone extraction where it does not compromise the landscape.

Whilst the proposed development site is largely very recessive in the valley landscape, the application presented a landscaping plan to address the developments impact where some visibility exists east of the site along the Buckland Valley Road. This landscaping plan is in addition to an existing, recently established wind break planting onsite. A review of the site and proposed plan established there was some deficiencies. In order to satisfactorily address the landscaping impact an amended landscaping plan condition is necessary. Proposed condition 28 requires the widening of the proposed landscaping buffer and an improved selection of plants to include some fast-establishing varieties. The approval and planting of this landscaping is triggered to occur prior to the progression of Stage 1.

Overall it is considered that the proposed use and development of the site has both State and Local planning policy support.

Zoning and land use

The subject land is located in the Farming Zone. A planning permit is required for the use and development of the land for stone extraction. The use and development is consistent with the Farming Zone purpose and decision guidelines as follows:

- With emissions of noise and dust from the site kept at levels as recommended by EPA guidelines, the extraction of stone from the site should not impact on the operations of nearby agricultural uses and or airfield activities. The proposed conditions requiring the developments activities to accord with the dust and noise management measure gives clear direction to the operator and certainty to the surrounding community.
- The development has proposed a surface water management strategy that NECMA have approved, which ensure neighbouring lands are not impacting during any future flood events. The depth of the extraction will not enter the ground water table and all runoff water will be captured and appropriately managed and reused on site for dust suppression to ensure no impact on surrounding agricultural properties.
- Beyond the life of the stone extraction use the farming land will be restored less the large rocks and crater like landscape left behind following the historic dredging of the valley floor. The resulting progressive rehabilitation of this farmland will deliver an improved agricultural outcome as the soil profile will be improved long term and become more productive than it is currently able to be.
- The purpose and decision guidelines of the Farming Zone aim to protect agriculture from non-agricultural uses and the protection of the amenity of rural residential uses

in the Zone is not contemplated. However, the existing permit that currently approves the extraction onsite contains many conditions aimed at amenity protection, particularly for those residents in Wallace Drive. The amenity-based conditions from the existing planning permit are proposed to be carried across to any approval given. Importantly in many cases these conditions are now able to be improved upon due to an increased understanding of the use already conducted onsite combined with the ability to reference the detailed reports that justify the proposal.

Overlays

Clause 42.03 Significant Landscape Overlay - Schedule 4 (Buckland Valley Significant Landscape Area)

A planning permit is required for the works pursuant to the overlay.

The purpose of the overlay is

- to implement the Municipal Planning Strategy and the Planning Policy Framework.
- to identify significant landscapes.
- to conserve and enhance the character of significant landscapes.

Schedule 4 (Buckland Valley Significant Landscape Area) to the overlay is identified as applying to the subject land. A statement as to the nature and key elements of the landscape provides:

The Buckland Valley is a pastoral valley, wide at its northern end, narrowing in its upper reaches. The key element of this landscape is the steep and rugged contrast of Mount Buffalo against the cleared valley floor.

It identifies the following landscape character objectives to be achieved:

Maintain the contrasts in landform and land use between the valley floor and the imposing Mt. Buffalo.

Maintain the existing pastoral landscape of the valley floor.

Maintain the view of Mt. Buffalo from the valley.

Encourage appropriately sited development to reduce ribbon development along the Buckland Valley Road and the impact on the views to Mt. Buffalo on the western side of the road.

Encourage rural development of a "human" scale and form.

Minimise vegetation clearance along the Buckland River, creeks and roadsides.

In response to the above the following is submitted:

1. The development site is setback from roadways and isn't located in a section of the valley floor that is readily visible from surrounding public vantage locations.
2. This existing use benefits from the remaining perimeter trees of a pine plantation to screen it from the east. However, the proposed new expansion area moving to the north doesn't enjoy the same existing established vegetation buffer.

3. The proposed landscaping solution, to plant a new vegetation screen around the parts of the new northern and southern boundary not currently treed and the entire easterly boundary is a workable solution to help preserve the valley floor vista.
4. Following detailed discussion at the planning forum and site visits, a proposed conditional request for a revised landscaping plan and its implementation prior to stage 1 commencing has been drafted. The revised position requests three rows of trees be expanded to five and plant species be mixed to provide for some quick establishing species like wattles.
5. Based on the current extraction rate the north westerly corner of the proposed work authority area isn't likely to be accessed for 20 or more years if approval is granted. The landowner has made it known that they intend to plant out a firewood lot in this area. Consequently, the proposed landscaping condition provides for an opportunity to show this additional planting.
6. Based on the landscaping requirements set out in proposed condition 28 combined with the Council involvement of ensuring rehabilitation is consistent with the surrounding farmland pasture (condition 26) the development addresses the objectives of SLO4.

The site is subject to the Bushfire Management Overlay however there is no permit requirement for the use and development under the overlay provisions.

Clause 52.06 Car Parking

Where a use of land is not specified in Table 1 to Clause 52.06-5, car parking spaces must be provided to the satisfaction of the responsible authority before a new use commences. Stone extraction is not listed in Table 1 therefore car parking must be provided to Council's satisfaction.

Clause 52.08 Earth and Energy Resources Industry

A planning permit is required to use and develop land for the earth and energy resources industry under this clause. Stone extraction is a use associated with this industry. The clause has a purpose but no decision guidelines for stone extraction. The Clause's additional purpose is to ensure the need for the applicant to have an approved work plan that has received statutory endorsement under section 77TD of the Mineral Resources (*Sustainable Development*) Act 1990 prior to applying for a Planning Permit at Council.

Clause 52.09 Extractive Industry and Extractive Industry Inters Area

With the permit requirement captured via Clause 52.08, Clause 52.09 provides the specific decision guidelines around the proposed extraction development.

The listed decision guidelines are:

'The effect of the proposed extractive industry on any native flora and fauna on and near the land.

The impact of the proposed extractive industry on sites of cultural and historic significance, including any effects on Aboriginal places.

The effect of the proposed extractive industry on the natural and cultural landscape of the surrounding land and the locality generally.

The ability of the proposed extractive industry to contain any emissions within the boundaries of the land in accordance with relevant legislation.

The effect of vehicular traffic, noise, blasting, dust and vibration on the amenity of the surrounding area.

The ability to rehabilitate the affected land to a form or for a use which is compatible with the natural systems or visual appearance of the surrounding area.

The ability to rehabilitate the land so it can be used for a purpose or purposes beneficial to the community.

The effect of the proposed extractive industry on groundwater quality and the impact on any affected water uses.

The impact of the proposed extractive industry on surface drainage and surface water quality.

Any proposed provisions, conditions or requirements in a work plan that has received statutory endorsement under the Mineral Resources (Sustainable Development) Act 1990.'

In response to the above the following is submitted:

1. Minimal native vegetation is impacted under this development. However, the native vegetation removal that is needed to facilitate this development has already been consented to via the endorsement of the Work Plan by Earth Resources. The native vegetation consideration is therefore exempt from consideration under this application.
2. The entire mapped Aboriginal Sensitivity area that is within 200m of the Buckland River has been impacted by mechanical gold dredging. No Cultural Heritage Management Plan is necessary.
3. See above assessment under SLO4.
4. The dust management plan submitted with this proposal and the risk analysis of it done by Earth Resources assessment team is an acceptable outcome for the area. Significant dust shouldn't leave the proposed Work Authority Area if processes are followed.
5. Vehicle traffic won't change beyond the current frequency to the site as per the last 10 years of use. The previous permit didn't limit truck movement to the site, a limit on numbers of trucks has now been proposed. No blasting is proposed.
6. The rehabilitation of the site has historically been monitored by only Earth Resources compliance team. Given the high-quality landscape value the proposed recommendation sees Council also responsible for monitoring rehabilitation which will ensure the landscape aesthetics are considered and, therefore, likely beyond Earth Resources accepted rehabilitation standard.

7. No impact based on the consent to Surface Water Management Strategy report, the limitation set for extraction depths and should ground water be struck the operation must cease.
8. The statutory endorsed work plan has been supplied and considered.

Response to Submission

The following responses are provided to relevant planning matters:

Very long extraction and processing lifetime of the use

Clause 52.09-5 states that a permit must not contain a condition to cease the use unless the applicant suggests it. The applicant has not suggested any such condition.

Adverse landscape impact

The landscaping impact has been discussed and addressed above. Based on the discussion held at the Planning Forum meeting it was acknowledged that some visual impact would be unavoidable, however, with effective screen planting established that the site can be hidden before stage 2 onwards gets underway.

Dust from truck movements

The dust management plan requires the use of the recently installed sprinkler system to be used as needed along the access road. Council has inspected and witnessed the successful use of this system and irrespective of the outcome of this proposal will continue to monitor its use.

Noise Impacts

Whilst the acoustic assessment demonstrated compliance with the NIRV and Council had no reason to question its finding. It is evident from the surrounding residents to the south that some nuisance noise can still be audible even though compliant. Following discussion with the site operator it is proposed that a 6m high rock bund be constructed to the south of the future plant establishment area (condition 16). Council's consultation with acoustic consultant has previously shown that earth and rock bunds around these exact uses significantly lessen the noise emissions.

Insufficient screening proposed

Proposed condition 28 has now alleviated this concern.

Negative environmental impacts

No adverse environmental impacts are expected as a result of the development. Sufficient conditions are proposed so that in an unexpected event, compliance action can be undertaken to rectify any issues.

Adjoining airport usage issues due to anticipated dust

The existing stone extraction use has operated for more than 10 years in close proximity to the airfield. There are no reported issues or instances of dust impacting the airfield use. With ongoing dust management practices conducted no additional issues towards the airfield are expected.

Concern over previous progressive site rehabilitation

The site operator has acknowledged some delays in finalising some rehabilitation of the already approved Work Authority area. Ensuring completion of this is a compliance matter separate to the consideration of this proposal. However, if approved, condition 25 proposes to ensure a minimum of 2ha is rehabilitated south of the central road reserve before development can commence north of this same road reserve.

Insufficient community consultation

The applicant undertook its own community consultation, prior to Council undertaking its process. Sufficient community input time has been provided for in both instances.

Number of truck movements and their travelling speed

Truck movements were previously unlimited to this site. The proposal is now for a maximum of 10 trucks per day (20 movements) with an average of two (2) per day.

The conducting of on-site purchasing of material

This activity isn't proposed, see condition 10.

Potential for the importation of waste

The importation of clean fill is permitted; however, no waste products are proposed to be imported. An additional planning permit approval would be required should this scenario change in future.

Flood management controls

A hydrologist has prepared the surface water management strategy which requires the construction of drains around the site. This strategy has been consented to by the Floodplain Manager at NECMA.

Concerns with the proposed fuel storage

EPA condition 35 addressing this matter.

CONCLUSION

The application is considered to be consistent with the Alpine Planning Scheme and should be approved for the following reasons:

- The proposed development is generally consistent with the relevant provisions of the Planning Policy Framework and Local Planning Policy Framework.
- The proposal is consistent with the purpose and decision guidelines of Clause 35.07 Farming Zone as the proposed use and development would not adversely affect the use of the land including nearby land for agriculture and the Porepunkah Airfield and will result in the land progressively over time being rehabilitated and returned to a more usable agricultural area.
- The proposal has addressed the purpose and submitted the requirements of Clause 52.08 Earth and Energy Resources Industry.
- The proposal has appropriately and satisfactorily addressed the guidelines of Clause 52.09 Extractive Industry and Extractive Industry Interest Areas.
- With appropriate conditions imposed, as discussed above, and as outlined in appendices 8.3.5(a), the amenity of the rural residential properties in the surrounding area will be managed and protected.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Commercial
- Acting Director Corporate Performance
- Manager Planning & Amenity
- Planning Coordinator

APPENDICIES

8.2.10(a) Conditions

8.2.10(b) Policy and decision guidelines

8.2.10(a) CONDITIONS

GENERAL CONDITIONS

1. The use and development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority. All buildings and works are to be constructed and/or undertaken in accordance with the endorsed plans to the satisfaction of the Responsible Authority.
2. The use and development hereby approved must be carried out generally in accordance with the Work Plan (which includes but not limited to a Rehabilitation and Closure Plan, Community Engagement Plan, Surface Water Management Strategy, Imported Materials Management Plan, Risk Management Plan, Risk Based Plan and Fire Response Readiness Plan) approved under WA 1401 this includes compliance with the following, unless otherwise approved by the Responsible Authority:
 - a. no blasting or use of explosives onsite
 - b. the total area of extraction must be no greater than 22.2ha
 - c. product stockpiles must be less than 8 metres in height and must be located within the excavated area
 - d. a water cart must be onsite and used during summer conditions or on dry windy days to prevent dust emissions leaving the site boundaries
 - e. the average depth of excavation must not exceed approximately 3 metres
 - f. no washing of stone, gravel or sand materials is to occur onsite
 - g. no fixed plant equipment onsite
 - h. no permanent buildings associated with the use are to be erected onsite
 - i. no oil changes, washing or degreasing of mobile equipment and no maintenance except for greasing and minor running maintenance, is to be conducted on the site
 - j. all engine powered equipment must be fitted with mufflers and spark arresters and firefighting equipment, which must be maintained to be fully effective at all times
 - k. all lubricant containers and wastes must be collected and removed from the site
 - l. marker posts must clearly define the extraction area and must be maintained in position
 - m. any domestic waste must be contained in bins and removed from the site on a regular basis
 - n. the works authority boundary must be marked with an electric stock fence and
 - o. no wastewater is to be treated onsite.
3. Access to the site must be provided and constructed to the satisfaction of the Responsible Authority.
4. Warning signs to the satisfaction of the Responsible Authority are to be erected and maintained to warn or remind drivers of trucks entering and leaving the land of the possible presence of aircraft landing or taking off from the adjoining airfield.
5. Loading and unloading vehicles must not be greater than 12.5 metres in length (excluding trailer).

6. Proper truck loading and covering techniques must be employed to the satisfaction of the Responsible Authority to ensure that extracted material is not spilled on to public roads.
7. Except with the written consent of the Responsible Authority no extracting, moving or processing of material is to be carried out except between the hours of 8.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays with no such activities to occur on Sundays or Public Holidays.
8. The use hereby permitted, the processes carried on, the materials used or stored, machinery employed or transportation of materials, goods and commodities to and from the premises must not cause injury or prejudicially affect the amenity of the locality by reason of the appearance of such building, works or materials or by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil or the presence of vermin or otherwise.
9. Except with the consent of the Responsible Authority no signs or advertising are to be erected in conjunction with the development.
10. No direct retail sales of any goods/material from the subject site are permitted unless otherwise approved by the responsible authority.
11. No stormwater contaminated with waste including sediment is to be discharged beyond the boundary of the premise.
12. Gravel extraction must cease if groundwater flows into the excavation and the wastewater cannot be managed onsite.
13. Construction must follow sediment control principles outlined in Construction Techniques for Sediment Pollution Control (EPA, 1991).
14. The extraction area including stockpiles must be located a minimum of 100 metres from the Buckland River.
15. Prior to the commencement of Stage 1, Planning Permit 5.2009.49 must be cancelled via an application to VCAT.

NOISE MANAGEMENT CONDITIONS

16. The screen plant must operate at the base of previously extracted area once space for the equipment becomes available or alternatively a bund wall no less than 6m high located immediately to the south (but not limited to) of the screen area must be maintained to the satisfaction of the responsible authority.
17. All mobile equipment must be fitted with the new generation, broadband reverse alarms, which vary their noise output according to the ambient noise level and are only audible close to the machine to which they are attached.
18. Except with the consent of the Responsible Authority no broadcast or loudspeaker system, external alarm or telephone ringer (apart from mobile telephones) is to operate on the site.

DUST MITIGATION PLAN CONDITION

19. Prior to the use and development commencing, a Dust Mitigation Plan (DMP) must be prepared by a suitably qualified person and submitted to the Responsible Authority for approval. The DMP must detail, but not be limited to, a risk management strategy addressing measures to reduce air emissions to acceptable

levels at nearby sensitive locations and to address the potential for nuisance dust off-site including details of the following:

- a. a baseline monitoring program of nuisance dust which must be completed prior to the commencement of the use
- b. how activities which generate dust on site will be managed to minimise dust emissions
- c. the circumstances in which quarrying activities will cease on site due to weather conditions that will result in visible dust being discharged beyond the boundaries of the premises
- d. how dust will be monitored if requested, such monitoring to be in compliance with the State Environmental Protection Policy (Air Quality Management) 2001 and to include use of dust deposition gauges following the receipt of complaints at locations to be determined in consultation with the Responsible Authority.
- e. contingency measures to deal with any elevated dust conditions or upset conditions.

Once approved, the DMP will be endorsed and will form part of this permit.

20. The use and development must at all times be conducted in accordance with the DMP to the satisfaction of the Responsible Authority.

COMPLAINTS REGISTER

21. The operator must keep a register of any complaints by the public concerning the operations and the register must be made available to the Responsible Authority on request.

TRUCK MOVEMENTS

22. The number of trucks accessing the site is limited to 10 per day (20 movements total) unless otherwise agreed to in writing by the Responsible Authority.
23. All trucks must be covered to minimise dust generation from the load, prior to leaving the site.

REHABILITATION CONDITIONS

24. Prior to the development occurring north of the unmade government road, rehabilitation of no less than 2ha must have been completed south of the unmade government road to the satisfaction of the Responsible Authority.
25. Each phase of rehabilitation conducted must be approved by the Responsible Authority. Rehabilitation must be completed to a standard so as to ensure visual consistency with the surrounding broader farming landscape.
26. Grazing on the rehabilitated areas must only recommence following a satisfactory inspection from the Responsible Authority.

LANDSCAPING CONDITIONS

27. Before the commencement of Stage 1, a landscape plan generally in accordance with the Human Habitats dated 2/11/2020 must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions. The plan must show:
- A revised perimeter landscaping buffer strip. The landscaping strip must be in the same location and dimensioned no less than 6m in width and contain a minimum of 5 rows of plantings. The planting species selected must contain a variety of species consisting of fast establishing plants.
 - The screen species selected must contain a variety of evergreen vegetation with the screening attaining no less than 2 metres in height before stage 1b of the works commences. The vegetation screen must be kept in such condition that screening is effective and any dead, diseased or damaged vegetation be replaced to the satisfaction of the responsible authority.
 - Details of the proposed woodlot plantation to be established in the north easterly corner of the work authority area.

All species selected must be to the satisfaction of the Responsible Authority.

28. Before the commencement of Stage 1b or by such later date as is approved by the responsible authority in writing, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the Responsible Authority.

ENGINEERING CONDITIONS

Rural Drainage Works

29. Prior to commencement of use, all stormwater and surface water discharging from the site, buildings and works must be retained and treated on site to the satisfaction of the Responsible Authority. No effluent or polluted water of any type will be allowed to enter the stormwater drainage system or Buckland River. Once treated to the satisfaction of the Responsible Authority, the stormwater shall be conveyed to the legal point of discharge to the satisfaction of the Alpine Shire Council /North East Catchment Management Authority.

Road Upgrade

30. Prior to commencement of use, the vehicular crossing shall be upgraded to the satisfaction of the Alpine Shire Council, and shall comply with the following:
- crossings are to be concrete or have a bituminous seal applied where they abut a sealed road. If the road is unsealed the crossing may remain an unsealed crushed rock pavement. Dimensions and roadside drainage treatments are to be generally in accordance with IDM drawing SD255.
 - The eastern road shoulder fronting the entrance at Buckland Valley Road to be sealed for 20m both directions.

- c. 'Trucks Turning Ahead' Signage to be installed 60m from crossing on both directions

EPA CONDITIONS

- 31. Nuisance dust and/or airborne particles must not be discharged beyond the boundaries of the premises.
- 32. Noise emitted from the premises must not exceed the recommended levels as set out in Noise from Industry in Regional Victoria (NIRV; EPA Publication 1411, 2011) or as amended.
- 33. A secondary containment system must be provided for liquids, which if spilt, are likely to cause pollution or pose an environmental hazard, in accordance with the EPA Publication 347 Bunding Guidelines 1992 or as amended.
- 34. Stormwater contaminated with waste oil, grease, chemicals, leachate or sediments must not be discharged beyond the boundary of the premises.

EXPIRY CONDITION

- 35. This permit will expire if one of the following circumstances applies:
 - a. the development and use are not started within five years of the date of this permit.

The Responsible Authority may extend the period referred to if a request is made in writing before the permit expires or within six months afterwards if the development has not lawfully commenced.

Notes:

CFA recommends the site complies with the Guideline for Mineral Exploration Projects 2019 to help prepare a risk treatment plan to mitigate risks from bushfires burning onto the licence area and from fires igniting on-site and escaping to surrounding areas.

Road Opening/Non-Utility Minor Works on Municipal Road Reserve/Consent for Works on Road Reserves Permit Required. A road opening/crossing permit must be obtained from the Alpine Shire Council prior to working in or occupying the road reserve with construction equipment or materials. Applications may be accessed via the following link [Work on Council land permit](#), or from the Alpine Shire Council website.

8.2.10 (b) POLICY AND DECISION GUIDELINES

Planning Policy Framework

The Planning Policy Framework (PPF) provides relevant direction to the proposal at the following clauses:

Clause 11.01 Settlement

Clause 11.01-1R Settlement - Hume

Clause 13.05 Noise

Clause 13.06 Air Quality

Clause 13.07 Amenity and Safety

Clause 14.01 Agriculture

Clause 14.03-1S Resource Exploration and Extraction

Clause 14.03-1R Resource Exploration and Extraction - Hume

Clause 17.01 Employment

Clause 17.04 Tourism

Clause 18 Transport

See: <https://www.planning.vic.gov.au/schemes-and-amendments/browse-planning-scheme/planning-scheme?f.Scheme%7CplanningSchemeName=alpine>

Planning Policy Framework

Applicable local planning policy can be found in the Local Planning Policy Framework (LPPF) section.

Clause 21.03-2 Rural residential living

Clause 21.05-1 Tourism

Clause 21.05-3 Agriculture

Clause 21.07-11 Rural Precincts

Clause 22.03-1 Tourist use and development

Clause 22.03-2 Agriculture

See: <https://www.planning.vic.gov.au/schemes-and-amendments/browse-planning-scheme/planning-scheme?f.Scheme%7CplanningSchemeName=alpine>

Zone

The subject land is zoned Farming Zone pursuant to the Alpine Planning Scheme. The purpose of the zone and applicable decision guidelines can be found at the following link: <https://planning->

[schemes.api.delwp.vic.gov.au/schemes/vpps/35_07.pdf?_ga=2.10116725.1793305565.1621219198-1986562058.1620805910](https://planning-schemes.api.delwp.vic.gov.au/schemes/vpps/35_07.pdf?_ga=2.10116725.1793305565.1621219198-1986562058.1620805910)

Overlays

The planning permit application must address the objective of the Significant Landscape Overlay - these provisions plus the schedule number 4 for the Buckland Valley can be found at the following links:

https://planning-schemes.api.delwp.vic.gov.au/schemes/vpps/42_03.pdf?_ga=2.75627733.1793305565.1621219198-1986562058.1620805910

https://planning-schemes.api.delwp.vic.gov.au/schemes/alpine/ordinance/42_03s04_alpi.pdf?_ga=2.120339656.1793305565.1621219198-1986562058.1620805910

Particular Provisions that Require, Enable or Exempt a Permit

Clause 52.06 Car Parking

Clause 52.08 Earth and Energy Resources Industry

Clause 52.09 Extractive Industry and Extractive Industry Interest Areas

General Provisions

Clause 65 of the Alpine Planning Scheme provides for the general decision guidelines applicable to all application, see: https://planning-schemes.api.delwp.vic.gov.au/schemes/vpps/65_01.pdf?_ga=2.22109819.1793305565.1621219198-1986562058.1620805910

8.2.11 Planning Application P.2020.156 – 35 Station Street, Porepunkah

Application number:	<i>P.2020.156</i>
Proposal:	<i>Two (2) Lot Subdivision and Common Property, Use and Buildings and Works for the Construction of a Retail Premises, Buildings and Works for the Construction of a Dwelling.</i>
Applicant's name:	<i>Mr Nick Vlahandreas (Mountain Planning)</i>
Owner's name:	<i>Craig James Martin</i>
Address:	<i>35 Station Street, Porepunkah VIC 3740 (Lot 2 PS 635322L)</i>
Land size:	<i>1000sqm</i>
Current use and development:	<i>The site is currently used as a store and developed with several shipping containers.</i>
Site features:	<i>The site is of a rectangular shape and relatively flat. The site contains several sea containers sited towards the rear and is fenced on all sides. There is an existing crossover located near the southern corner of the site. There is a sealed footpath, two (2) small street trees and a constructed kerb and channel in the verge in front of the site. There is a 6 metre wide drainage easement along the rear lot boundary of the site to the benefit of Alpine Shire.</i>
Why is a permit required?	<i>Clause 32.05-2 Use (TZ) Clause 32.05-5 Subdivision (TZ) Clause 32.05-10 Buildings and Works (TZ) Clause 44.06-2 Buildings and Works (BMO)</i>
Zoning:	<i>Township Zone (TZ)</i>
Overlays:	<i>Bushfire Management Overlay - Schedule 1 (BMO1)</i>
Restrictive covenants on the title?	<i>None</i>
Date received:	<i>11 May 2021 (amended plans)</i>
Statutory days:	<i>38 days at 18 June 2021</i>
Planner:	<i>James Trimble</i>

Cr Keeble
Cr Chalwell

That a Notice of Decision to grant a planning permit be issued for a Two (2) Lot Subdivision and Common Property, Use and Buildings and Works for the Construction of a Retail Premises (excluding Adult Sex Shop, Convenience Shop, Supermarket, Gambling Premises, Landscape Gardening Supplies, Market, Trade Supplies, Bar, Convenience Restaurant, Hotel and Restaurant), and Building and Works for the Construction of a Dwelling in accordance with the conditions outlined in Appendix 8.2.11(a) and the following summarised reasons:

- 1. The proposal generally meets the relevant provisions of the:*
 - a. State and Local Planning Policy Framework*
 - b. Township Zone*
 - c. Particular provisions including clause 52.06 Car Parking, 53.02 Bushfire Planning, 53.18 Stormwater Management in Urban Development, and 56 Residential Subdivision*
 - d. Decision Guidelines at Clauses 65.01 and 65.02.*
- 2. The proposal provides an appropriate design and respects the existing and desired neighbourhood character.*

Carried

PROPOSAL

The proposal involves a Two (2) Lot Subdivision and common property, Use and Buildings and Works for the Construction of a Retail Premises, and Buildings and Works for the construction of a Dwelling.

Two (2) Lot Subdivision and common property

The subdivision component of the proposal involves a Two (2) Lot Subdivision and common property. The front lot has an area of 384.25sqm, and the rear lot has an area of 476.45sqm. Both lots can accommodate a building envelope measuring 10 metres by 15 metres. The rear lot is only accessible via the common property. The common property has an area of 136.05sqm and a minimum width of 5 metres. The common property generally aligns with an existing constructed crossover in the verge abutting the site.

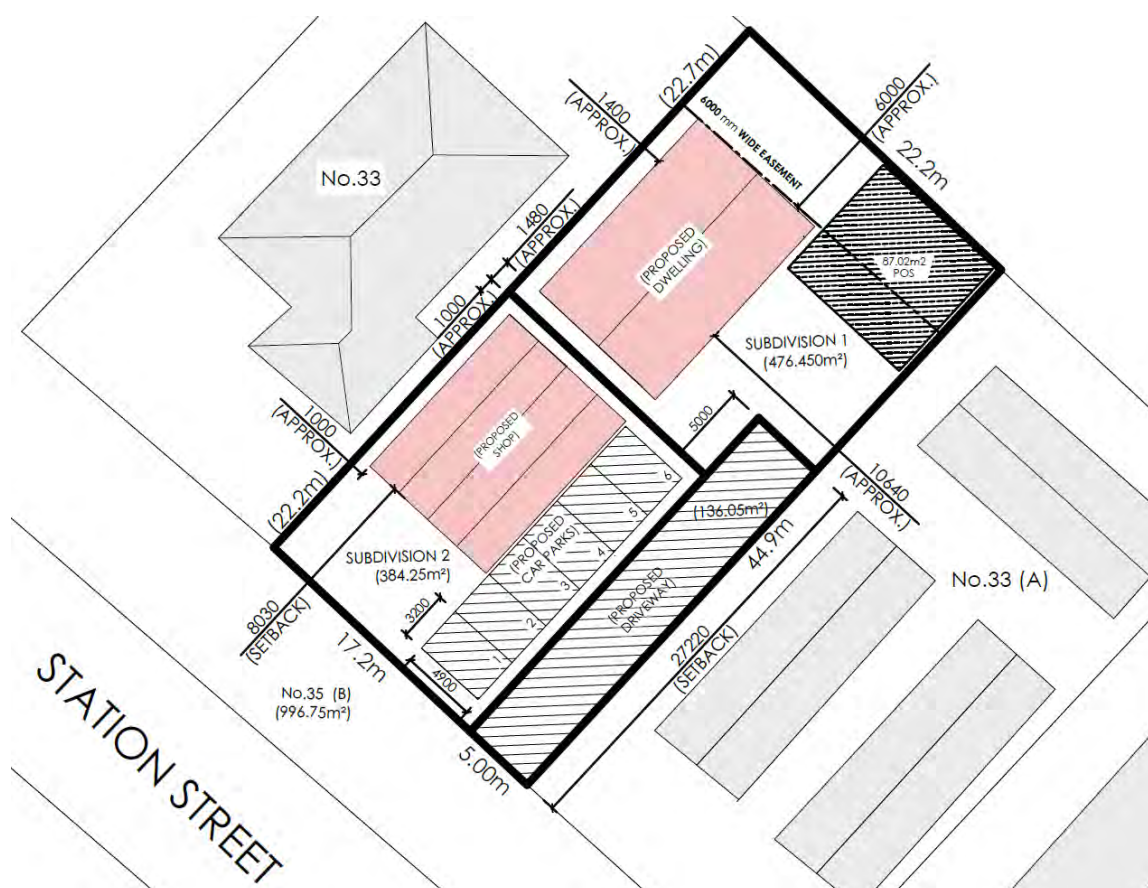
Use and Buildings and Works for the Construction of a Retail Premises

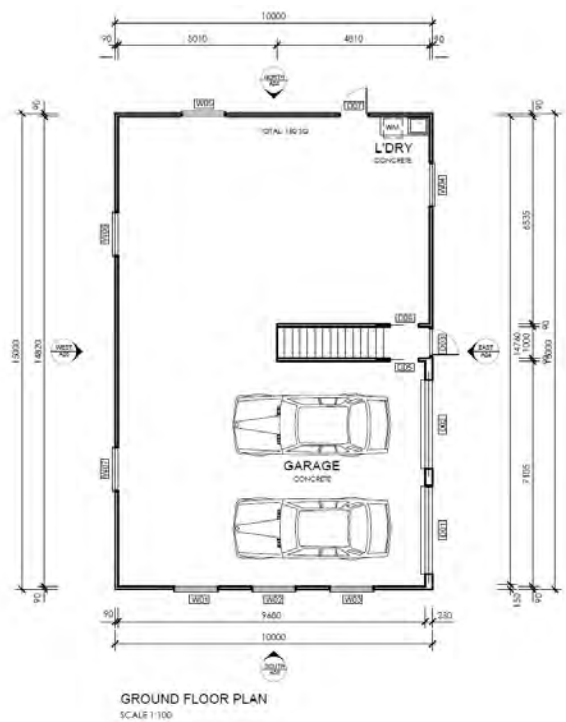
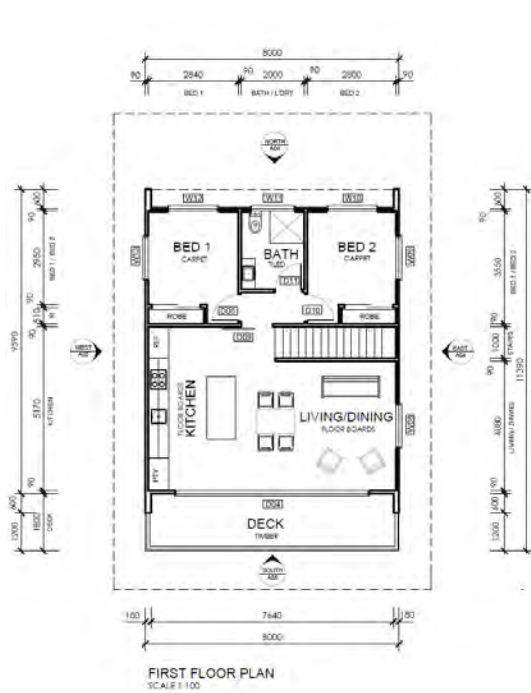
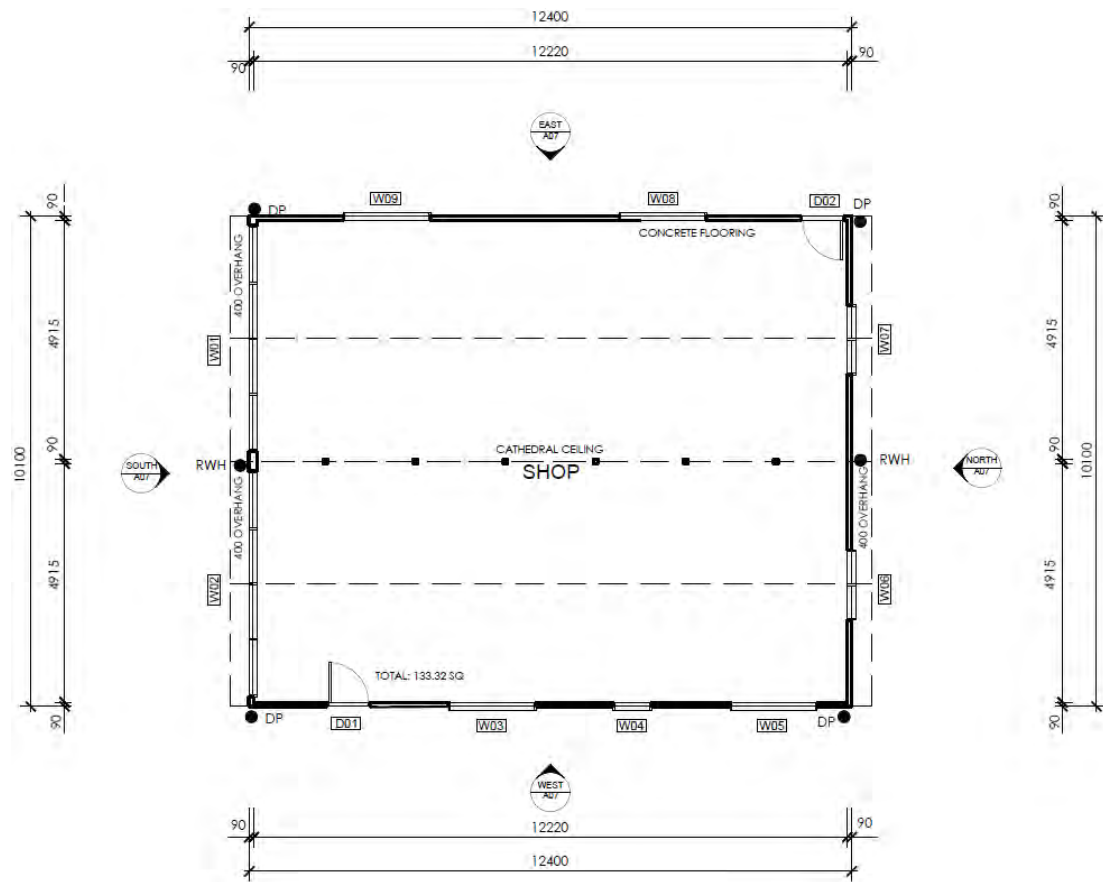
The Use and Buildings and Works for the Construction of a Retail Premises component involves a 125.24sqm, single story building sited on the proposed 384.25sqm lot. This building has a height of 4.77 metres. The external wall materials include Matt Colorbond Wall Cladding and Timber cladding boards to the external eave. The roofing material is Matt Colorbond External Cladding. The roof has a pitch of 35 degrees. Windows are on all sides of the building. This building has a setback of 8.03 metres from Station Street, a 1 metre setback from the side (north-western) lot boundary and rear (north-eastern) lot

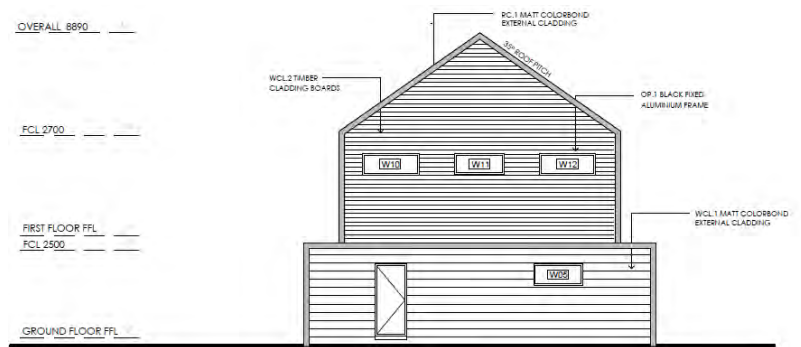
boundary. Six (6) car spaces are proposed on the south-eastern side of the building. Vehicle access to the car spaces are via the common property.

Buildings and Works for the construction of a Dwelling.

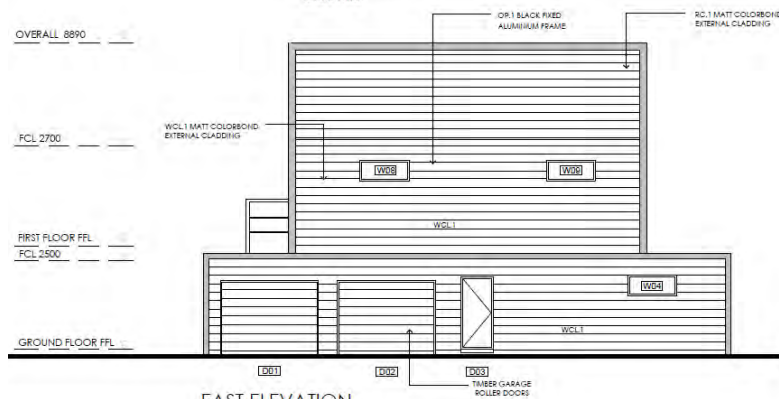
The Buildings and Works for the construction of a Dwelling component involves a two (2) storey building, sited on the proposed 476.45sqm lot. The ground floor includes an open plan double garage, storage, and laundry. The upper floor includes 2 bedrooms, 1-bathroom, front deck, and an open plan kitchen/living/dining room. This building has a height of 8.89 metres. The external wall materials include Timber Cladding Boards, and Matt Colorbond External Cladding. The roofing material proposed is Matt Colorbond External Cladding. The roof has a pitch of 35 degrees. Windows are on all sides of the building. This building has a setback of 6 metres from the rear lot boundary, 1.48 metres from the south-western lot boundary and 1.4 metres from the north-western lot boundary.



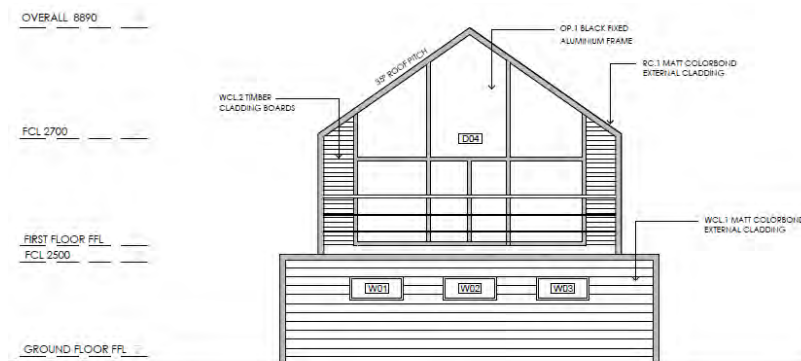




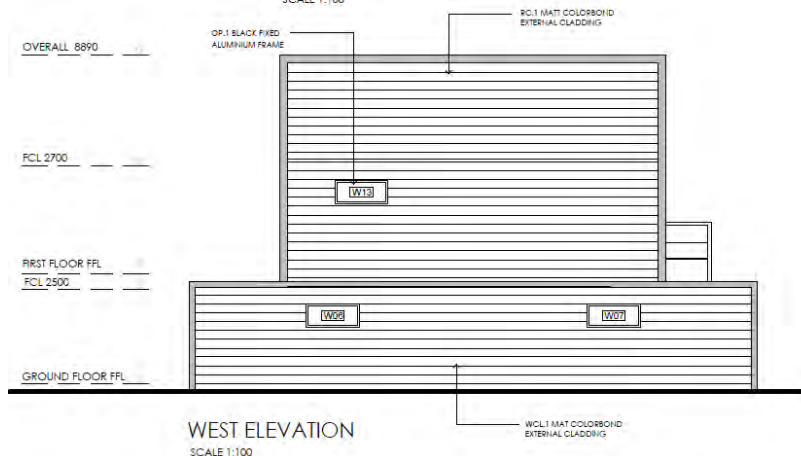
NORTH ELEVATION
SCALE 1:100



EAST ELEVATION
SCALE 1:100



SOUTH ELEVATION
SCALE 1:100



WEST ELEVATION
SCALE 1:100



Figure 2: Shows the subdivision and development layout on site.

SUBJECT LAND AND SURROUNDS

The site has a total area of 1,000sqm, is rectangular in shape and is relatively flat. The site is currently used as a store, has several shipping containers sited towards the rear, and is fenced on all sides. There is a 6-metre-wide drainage easement along the entire rear lot boundary, to the benefit of Alpine Shire.

Vehicle access to the site is via an existing sealed crossover located near the southern corner of the site. There is a sealed footpath, two (2) small street trees and a constructed kerb and channel in the verge in front of the site.

All surrounding sites are zoned Township Zone. Within 5 sites of the subject site in all directions, lot sizes range from approximately 405sqm at 1/24 Station Street to 17287sqm at 47 Station St, Porepunkah. Adjoining sites to the north, south and west contain an existing dwelling. The dwelling at adjoining 33 Station Street has an approximate street setback of 9 metres.

39 Station Street, 43 Station Street, 45C Station Street and 47 Station Street in close proximity of the site are developed and used for non-residential purposes. The smallest of these sites has an area of approximately 978sqm. The buildings at adjoining 39 Station Street have been approved with a street setback of 8 metres.



Figure 3: Subject land.

PUBLIC NOTIFICATION

The application was advertised in accordance with Section 52 of the *Planning and Environment Act 1987*. Notice of the application was sent to surrounding landholders and occupiers. A sign was displayed on the site. Four (4) objections were received and maintained. The matters raised in the objection have been summarised as follows:

1. Potential noise impacts created by the retail premises, specifically exhaust fans.
2. Potential odour impacts created by the retail premises, specifically smell of food preparation and smell from exhaust fans.
3. Lighting impacts.
4. Operating hours associated with the retail premises and noise outside normal working hours.
5. Lack of onsite parking associated with the retail premises.
6. Request for notification by the planning department of future business application for the site.
7. Loss of privacy as a result of overlooking by the dwelling. Do not want north facing windows that enable viewing into adjoining properties and loss of privacy.
8. Noise impacts of existing adjoining timber milling on the proposed dwelling.
9. Potential environmental impacts of the retail premises, specifically rubbish and litter
10. Not consistent with polices 15.01-2S Building Design and 15.01-5S Neighbourhood Character. Does not respect the existing neighbourhood character.
11. Safety concerns, specifically in relation to pedestrians, cyclists and vehicles.
12. Station Street is unable to accommodate the associated traffic movements.
13. Negative amenity impacts created by off-street delivery vehicles.

14. The proposed lot sizes are insufficient to accommodate development of the land for residential and commercial use.

The applicant provided a partial response to some of the matters raised in the objections which have been summarised as follows:

1. through 3. and 13. standard amenity conditions should be included to ensure that the residential amenity is not impacted.
6. The application is for a retail premises and the exact end use is not known.
8. Section 173 Agreement agreed to, to make future landowners aware of the surrounding land uses and in particular the sawmill.

The assessing officer's response is provided as follows:

1. The Environmental Protection Authority (EPA) - Noise from Industry in Regional Victoria and State Environment Protection Policy (Control of Music Noise from Public Premises) No N-2, provides recommended maximum noise levels from Commerce/Industry. Should the application be supported, suitable conditions and notes would be included to give legal effect to the relevant legislation and the recommended noise levels. The proposal could be undertaken in accordance with this legislation. The EPA can issue notices that can require a business to
 - stop an activity that is making noise
 - reduce the noise
 - install or maintain equipment
 - tell EPA how they will control the noise
 - monitor and report on the noise.
2. The *Environment Protection Act 1970* covers air pollution, including odour. Section 41 says that businesses must not pollute the air to make it unsafe or offensive to others. Should the application be supported, suitable notes would be included providing reference to this legislation. The proposal could be undertaken in accordance with this legislation.
3. Australian Standard AS 4282-1977 Control of the obtrusive effects of outdoor lighting, includes controls around outdoor lighting. External lighting normal to a dwelling is exempt from needing a planning permit. Should the application be supported suitable conditions and notes would be included to manage lighting impacts.
4. The applicant has not provided details of the operating hours of the proposed retail premises. There is no requirement to provide this information within the Alpine Planning Scheme. The maximum noise level requirements within the Noise from Industry in Regional Victoria and State Environment Protection Policy (Control of Music Noise from Public Premises) No N-2 would apply, should this application be supported. The noise requirement for evening hours is a lesser decibel than during daytime.
5. The application proposes 6 onsite car spaces associated with the retail premises. Pursuant to the provisions of Table 1 within clause 52.06 Car Parking within the Alpine Planning Scheme, a Shop Use which is nested within Retail Premises, requires

- the provision of 5 car spaces onsite. Should the application be supported, all other uses with a higher prescribed car parking requirement, nested within Retail Premises, would not be authorised by the permit.
6. Should the application be supported, it would grant approval for all uses nested within Retail Premises, excluding those with a car parking requirement higher than a shop use. A retail premises includes the following land uses, food and drink premises, take away food premise, betting agency, gaming premises, garden supplies, plant nursery, manufacturing sales, motor vehicle and boat sales, car sales, postal agency, primary produce sale, shop, beauty salon, bottle shop, dry cleaning agent, department store, hairdresser, laundromat, restricted retail premises, equestrian supplies, party supplies, and timber yard. Should this application be supported, there would be no further public notification by the planning department of a future business application for the site.
 7. All north facing habitable room windows on the proposed dwelling have a minimum sill height of 1.7 metres above the relevant finished floor level. The north-eastern lot boundary of the site is currently fenced with solid fencing. Rescode provisions which include overlooking controls would be taken into consideration in any future building permit application for the proposed dwelling.
 8. The site and surrounding sites have the same zoning. The applicant has agreed to a Section 173 Agreement on title that makes future landowners aware of the surrounding sawmill.
 9. The proposal is able to accommodate suitably sized onsite screened bin storage area/s. Should the application be supported, suitable conditions would be included in relation to bin storage area/s.
 10. In relation to 15.01-2S Building Design - the proposed built form is generally consistent with existing development in the area. In relation to 15.01-5S - Neighbourhood Character:
 - The area considered to form the existing neighbourhood character was all lots with the same zoning, within 5 sites in all directions. Lots within this area range from approximately 405sqm at 1/24 Station Street to 17,287sqm at 47 Station St, Porepunkah. The subject site has an area of 1,000sqm.
 - 39 Station St, 43 Station St, 45C Station and 47 Station St are developed and used for non-residential purposes. The smallest of these sites has an area of approximately 978sqm.
 - Respecting character does not mean preventing change. The neighbourhood character standard is not intended to result in the replication of existing building stock or stop change. In simple terms, respect for the character of a neighbourhood means that the development should try to 'fit in'.
 - The level of density proposed is similar to that existing within the area.
 - A minimum 8 metre street setback is proposed to single storey development. This is similar to existing development in the area.
 - The proposal is not considered to result in change in the streetscape and neighbourhood characteristics.

- The total site coverage proposed is less than other existing sites within close proximity of the site.
 - There is opportunity for additional onsite landscaping. Should the application be supported, suitable conditions would be included to require onsite landscaping within the street setback area.
11. The application was referred to Alpine Shire Engineering Department, and conditional consent was provided. Should the application be supported, suitable conditions would be included to ensure compliance with the requirements of clause 52.06-9 Design standards for car parking within the Alpine Planning Scheme. All car parking spaces and driveways will need to be designed to allow all vehicles to drive forwards both when entering and leaving the property.
 12. Comments provided by Alpine Shire Engineering Department indicate roughly between 1,000 and 2,000 vehicle movements per day on Station Street, and that there is ample capacity within Station Street to cater for the additional vehicle movements as a result of this proposal.
 13. The application proposes onsite un/loading associated with the retail premises. Should the application be supported, conditions would be included to manage the impacts of the un/loading of associated goods. The car spaces associated with the retail premises are sited away from the nearest adjoining dwelling.
 14. There is no prescribed minimum lot size for the site. The application is for subdivision and associated buildings and works. It has been demonstrated that the proposed lot sizes are capable of accommodating the development of the proposed lots for residential and commercial use.

An objector's forum was held on 6 May 2021. As a result of this forum the applicant submitted amended plans which included:

1. The provision of 6 onsite car spaces associated with the retail premises;
2. The northern, eastern and western upper floor dwelling windows having a minimum sill height of 1.7 metres, above the upper finished floor level;
3. The layout of the subdivision and buildings and works being flipped, with the provision of vehicle access on the south-eastern side of the lot;
4. An increased street setback of the retail premises building from Station Street.
5. The provision of 136.05sqm of common property, in lieu of this land previously forming part of the proposed rear lot.

These amended plans were circulated to all objectors.

REFERRALS

Referrals / Notice	Advice / Response / Conditions
Section 55 referrals	Country Fire Authority - No objection, subject to conditions. Ausnet - No response provided within the required timeframe. No objection, subject to conditions, was provided on the original plans.

Referrals / Notice	Advice / Response / Conditions
Section 52 referrals	North East Catchment Management Authority - No objection, subject to conditions.
Internal referrals:	Alpine Shire Engineering Department - No objection, subject to conditions. Alpine Shire Arborist Department - No response within required timeframe.

PLANNING ASSESSMENT

All applicable policy and decision guidelines can be found in Appendix 8.2.11(b).

State Planning Policy Framework

The following State Planning Policy Framework (SPPF) gives support to the proposal.

11.02-1S Supply of urban land:

The proposal provides additional supply of land for residential, commercial, retail, and industrial uses, and will assist in ensuring that sufficient land is available to meet forecast demand.

15.01-2S Building design:

The building design will contribute positively to the local context and enhance the public realm, as the proposed form, scale, and appearance of development will enhance the function and amenity of the public realm. The development can provide safe access and egress for pedestrians, and vehicles.

15.01-3S Subdivision design

The proposal assists in providing a range of lot sizes to suit a variety of dwelling and household types to meet the needs and aspirations of different groups of people.

15.01-5S Neighbourhood character

The proposal respects the existing neighbourhood character as it responds to its context.

16.01-1S Housing Supply

The proposal facilitates well-located, integrated and diverse housing, as it increases the proportion of housing in an established urban area and reduces the share of new dwellings in greenfield, fringe and dispersed development areas.

17.01-1S Diversified economy

The proposal will strengthen and diversify the economy, as it will improve access to jobs closer to where people live.

17.02-1S Business

The proposal encourages development that meets the community's needs for retail, entertainment, and other commercial services.

Local Planning Policy Framework

The following Local Planning Policy Framework (LPPF) gives support to the proposal.

21.06-1 Infrastructure

The proposal assists in consolidation of the Shire's population in the main towns and some villages, to make effective use of existing infrastructure.

21.07-5 Porepukah

The proposal includes residential development within the Porepukah township boundaries. The proposal is of a scale and bulk that reflects that of existing development in the area. The proposed lot sizes are appropriate to the area and have regard to the existing lot size and density of development in the Porepukah neighbourhood.

The subject land is located in the former railway goods area, service and light industrial uses are encouraged in this area. The proposed retail premise building could accommodate a service industry use.

Zoning

The subject land is zoned Township Zone. The proposal is consistent with the purposes and decision guidelines of the Township Zone for the following reasons:

- The proposal respects the neighbourhood character of the area.
- The proposal includes a non-residential use which will serve local community needs in an appropriate location.
- The design, heights, setbacks and appearance of the proposed buildings and works are appropriate for the site.
- The proposal includes appropriate provision of onsite car parking and loading bay facilities, subject to conditions.
- The section 173 agreement proposed by the applicant will make future landowners aware of the existing sawmill in close proximity of the site.
- The scale and intensity of the use and development is appropriate for the site, subject to conditions.
- The safety, efficiency and amenity effects of traffic to be generated by the proposal are appropriate for the site, subject to conditions.
- The pattern of subdivision is appropriate for the site.

Bushfire Management Overlay

The land is covered entirely by the Bushfire Management Overlay. There is a planning permit trigger for the proposal at clause 44.06-2. The application was referred to the Country Fire Association (CFA) for comment. Conditional consent was provided. The application is considered to meet the relevant requirements of the Bushfire Management Overlay.

Particular Provisions

Clause 52.06 - Car Parking

There is no prescribed car parking requirement for a Retail Premises use within this clause. The application proposes the provision of onsite car spaces in accordance with a Shop use, which is nested within Retail Premises. Should this application be supported it would not grant approval for any land use nested within Retail Premises with a prescribed car parking requirement higher than a Shop use. A detailed assessment of the proposal against the provisions of Clause 52.06 is contained on the planning file – reference no. P.2020.156. The application is considered to meet the relevant requirements of this clause, subject to conditions if approved.

Clause 53.02 – Bushfire Planning

The application was referred to the Country Fire Association (CFA) for comment. Consent was provided. The application is considered to meet the relevant requirements of this clause, subject to conditions.

Clause 53.18 – Stormwater Management in Urban Development

The application was referred to the North East Catchment Management Authority (NECMA) and Alpine Shire Engineering Department for comment. Conditional consent was provided by both. The application is considered to meet the relevant requirements of this clause, subject to conditions.

Clause 56 - Residential Subdivision

The application must meet the requirements of clause 56. A detailed assessment of the proposal against the provisions of clause 56 is contained on the planning file – reference no. P.2020.156. The application is considered to meet the relevant requirements of this clause, subject to conditions.

General Provisions

Clause 65.01 and 65.02 of the Alpine Planning Scheme provides the general decision guidelines that must be considered before deciding on an application. A detailed assessment of the proposal against the provisions of Clauses 65.01 and 65.02 is contained on the planning file – reference no. P.2020.156. The proposal is generally in accordance with the decision guidelines.

CONCLUSION

The application is considered to be consistent with the Alpine Planning Scheme and should be approved for the following summarised reasons:

1. The proposal generally meets the relevant provisions of the:
 - a. State and Local Planning Policy Framework;
 - b. Township Zone;

- c. Particular provisions including 52.06 Car Parking, 53.02 Bushfire Planning, 53.18 Stormwater Management in Urban Development, and 56 Residential Subdivision.
 - d. Decision Guidelines at Clause 65.01 and 65.02.
2. The proposal provides an appropriate design and respects the existing and desired neighbourhood character.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Commercial
- Acting Director - Corporate Performance
- Manager Planning and Amenity
- Planning Coordinator
- Planning Officer

APPENDICIES

8.2.11.a. Conditions

8.2.11.b. Policy and decision guidelines

Appendix 8.2.11.a. Conditions**Amended Plans Required - Development**

1. Before the development start(s), amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but modified to show:
 - a. The identification of onsite bin storage area(s), which includes screening from public view, and sited as far away from existing dwellings as reasonably practicable to the satisfaction of the responsible authority.
 - b. The provision of an onsite un/loading space within proposed Lot 2 (Subdivision 2) for the retail premises building.
 - c. An amended Bushfire Management Plan in accordance with the requirements of the conditions of this permit.
 - d. The floor level of the dwelling and the retail premises being elevated a minimum of 500 mm above surrounding natural surface levels.
 - e. 3 metre wide landscaping strip along the Station Street setback of lot 2 (reducing in width at southern end to accommodate car space 1), which must include bushes and trees. Details of the landscaping must include:
 - i. A planting schedule of all proposed trees, bushes and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant
 - ii. The means of watering/irrigation proposed to be used
 - iii. Landscaping consistent with the vegetation management requirements of clause 53.02 Bushfire Planning within the Alpine Planning Scheme.

Amended Plans Required - Subdivision

2. Prior to the issue of a statement of compliance under the Subdivision Act 1988 amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but modified to show:
 - a. An amended Bushfire Management Plan in accordance with the requirements of the conditions of this permit.

Endorsed Plans

3. The layout of the site and the size of the proposed buildings and works must be generally in accordance with the endorsed plan/s which form part of this permit. The endorsed plan/s must not be altered or modified (whether or not to comply with any statute, statutory rule or local law or for any other reason) without the prior written consent of the responsible authority.
4. The layout of the subdivision as shown on the endorsed plan must not be altered or modified (whether or not in order to comply with any statute, statutory rule or Local

Law, or for any other reason) without the prior written consent of the Responsible Authority.

Section 173 Agreement Required

5. Before the statement of compliance is issued under the *Subdivision Act 1988*, or prior to commencement of use of the dwelling (whichever occurs first), the owner must enter into an agreement with the responsible authority under section 173 of the *Planning and Environment Act 1987* the agreement must provide the following:
 - a. The site is within a designated commercial/industrial area which includes an existing timber mill in close proximity, and may be subject to adverse noise, dust, odour and amenity impacts.

The landowner must pay the reasonable costs of the preparation, execution and registration of the section 173 agreement.

External Materials and Colours

6. The external materials of the building(s) including the roof must be constructed in materials of muted colours, to the satisfaction of the responsible authority. No materials having a highly reflective surface shall be used. For the purposes of this condition 'highly reflective' includes but is not limited to unpainted zincalume.

Landscaping Works

7. Before the commencement of the retail premises use or by such later date as is approved by the responsible authority in writing, the landscaping works shown on the endorsed plans must be completed to the satisfaction of the responsible authority.
8. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority, including that any dead, diseased or damaged plants are to be replaced.

Construction Site Storage Area

9. An area for the storage of construction materials must be designated prior to the arrival of equipment and materials onsite. At the completion of construction all excess materials must be removed and the site should be regenerated to the satisfaction of the responsible authority.

Mandatory Bushfire Conditions

10. The bushfire mitigation measures forming part of this permit or shown on the endorsed plans, including those relating to construction standards, defendable space, water supply and access, must be maintained to the satisfaction of the responsible authority on a continuing basis. This condition continues to have force and effect after the development authorised by this permit has been completed.

11. Before the statement of compliance is issued under the *Subdivision Act 1988* the owner must enter into an agreement with the responsible authority under Section 173 of the *Planning and Environment Act 1987*. The agreement must:
- a. state that it has been prepared for the purpose of an exemption from a planning permit under Clause 44.06-2 of the Alpine Planning Scheme
 - b. incorporate the plan prepared in accordance with Clause 53.02-4.4 of this planning scheme and approved under this permit
 - c. state that if a dwelling is constructed on the land without a planning permit that the bushfire protection measures set out in the plan incorporated into the agreement must be implemented and maintained to the satisfaction of the responsible authority on a continuing basis.

The landowner must pay the reasonable costs of the preparation, execution and registration of the Section 173 Agreement.

The above-mentioned section 173 Agreement does not apply to proposed Lot 2 (Subdivision 2), as indicated on the plans forming part of this permit.

Garbage Storage

12. Provision must be made on the land for the storage and collection of garbage and other solid waste. This area must be screened from public view to the satisfaction of the responsible authority.

Disturbed Surfaces

13. All disturbed surfaces on the land resulting from the development must be stabilised to the satisfaction of the responsible authority.

Construction of Car Parking

14. Before the commencement of the retail premises use authorised by this permit starts, the car parking spaces, access lanes, driveways and associated works and landscaping as shown on the endorsed plans must be:
- a. constructed and available for use in accordance with the plans approved by the responsible authority
 - b. formed to such levels and drained so that they can be used in accordance with the plans
 - c. treated with an all-weather seal or some other durable surface
 - d. line-marked or provided with some other adequate means of showing the car parking spaces

all to the satisfaction of the responsible authority.

Vehicle Manoeuvring

15. All car parking spaces and driveways must be designed to allow all vehicles to drive forwards both when entering and leaving the property.

16. A corner splay or area at least 50 per cent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, is required to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.

Car Parking

17. The car parking spaces associated with the retail premises must be well lit and clearly signed to the satisfaction of the responsible authority.
18. No less than 4 car space(s) must be provided on the land for the retail premise use, including spaces clearly marked for use by disabled persons (if required).
19. Areas set aside for car parking, the loading/unloading of goods, and movement of vehicles as shown on the endorsed plans must be made available for such use and must not be used for any other purpose.

Noise

20. Noise levels emanating from the premises must not exceed those required to be met under State Environment Protection Policy (Control of Music Noise from Public Premises), No. N-2 and EPA Guideline Noise from Industry in Rural Victoria.
21. All security alarms or similar devices installed on the land must be of a silent type in accordance with any current standard published by Standards Australia International Limited and be connected to a security service.
22. No external sound amplification equipment or loudspeakers are to be used for the purpose of announcement, broadcast, playing of music or similar purpose.
23. Any exhaust fans associated with the retail premises must be fitted with silencers and sited as far away from existing dwellings as far as reasonably practical.

Un/loading of Goods

24. The un/loading of goods must only be carried out within designated onsite un/loading spaces, and must not substantially impede on vehicular, cyclist and pedestrian movements, to the satisfaction of the responsible authority.

Goods Storage

25. All goods, refuse and packaging material associated with the development must be stored within the premises at all times unless the Responsible Authority has approved, in writing, alternative arrangements.

Illumination

26. All external lighting provided on the site must be suitably baffled so that no direct light is emitted beyond the boundaries of the site and no nuisance is caused to adjoining properties, to the satisfaction of the responsible authority.

Common Property Construction Requirements

27. Before the statement of compliance is issued under the Subdivision Act 1988 or occupation of any building authorised by this permit (whichever occurs first), the common property driveway as shown on the endorsed plans must be:
- a. designed to allow all vehicles to drive forwards when entering and leaving the property
 - b. constructed and drained to prevent diversion of flood and drainage waters
- all to the satisfaction of the responsible authority.

Street Trees

28. The existing street tree(s) must not be removed or damaged.
29. Before the development (including demolition) starts, a tree protection zone fence must be erected around the existing street tree, to define a tree protection zone. The fence must be constructed of (star pickets and chain mesh or similar) to the satisfaction of the responsible authority. The tree protection fence must remain in place until construction is completed. The tree protection zone fencing is to be installed in accordance with Australian Standard AS 4970.
30. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone without the written consent of the responsible authority. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.
31. Any pruning that is required to be done to the canopy and/or root system of the street tree is to be done by a qualified arborist to Australian Standard – Pruning of Amenity Trees AS4373-1996.

Construction management

32. The owner/developer must ensure that all construction activity complies with the following.
- a. The site must always be maintained in a neat and tidy condition and no building materials or rubbish are to be stored or allowed to spill into adjoining sites. Any excavated material not required must be immediately disposed of off-site.
 - b. At the completion of the works all excess materials must be removed.
 - c. Parking must be contained within the construction site, and in designated public car parks.
 - d. The construction site must be securely fenced at all times during the works.

- e. Topsoil from the works is to be stockpiled in a location where it will not be eroded from the site, is not on the road reserve and where no adverse amenity affects would arise all to the satisfaction of the responsible authority.

All to the satisfaction of the responsible authority.

Township Zone Dwelling Requirements

- 33. Prior to occupation the dwelling must be connected to reticulated sewerage to the satisfaction of the responsible authority.
- 34. Prior to occupation the dwelling must be connected to a reticulated potable water supply or have an alternative potable water supply, with appropriate storage capacity, to the satisfaction of the responsible authority.
- 35. Prior to occupation the dwelling must be connected to a reticulated electricity supply or have an alternative energy supply to the satisfaction of the responsible authority.

Subdivision Conditions

Existing Buildings to be Removed

- 36. Prior to issue of Statement of Compliance under the *Subdivision Act 1988*, existing buildings and works on all proposed lots and within the common property area must be demolished and removed from site to the satisfaction of the Responsible Authority.

Covenant Condition

- 37. Covenants that relate to the use of the land or development must not be included in any contracts of sale or on titles of any lots without the written approval of the responsible authority.

Common Property Management

- 38. Prior to the issue of a statement of compliance, the submission and approval of a to scale and dimensioned plan and report identifying:
 - a. The common area to be owned by the body corporate, including any streets and open space
 - b. The reasons why the area should be commonly held
 - c. Lots participating in the body corporate
 - d. The proposed management arrangements including maintenance standards for streets and open spaces to be commonly held.

Telecommunications

- 39. The owner of the land must enter into an agreement with:
 - a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and

- a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.
40. Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:
- a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and
 - a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

General

41. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity, gas and telecommunications services to each lot shown on the endorsed plan in accordance with that authority's requirements and relevant legislation at the time.
42. All existing and proposed easements and sites for existing or required utility services and road on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.
43. The plan of subdivision submitted for certification under the *Subdivision Act 1988* must be referred to the relevant authority in accordance with Section 8 of the Act.

- North East Catchment Management Authority Conditions -

44. Before the statement of compliance is issued under the *Subdivision Act 1988* the owner must enter into an agreement with the responsible authority under Section 173 of the *Planning and Environment Act 1987*. The agreement must ensure that:
- a. The floor level of both the dwelling and the retail premises shall be elevated a minimum of 500 mm above surrounding natural surface elevation.

The landowner must pay the reasonable costs of the preparation, execution and registration of the Section 173 Agreement.

45. The development shall make appropriate provision for drainage within the site to avoid impacts to adjacent properties from flooding resulting from local stormwater runoff.

**- Alpine Shire Engineering Department Conditions –
Urban Drainage Works**

46. Before the statement of compliance is issued under the *Subdivision Act 1988* or the occupation of any building authorised by this permit (whichever occurs first), all stormwater and surface water discharging from the site, buildings and works must be conveyed to the legal point of discharge by underground pipe to the satisfaction of the responsible authority. No effluent or polluted water of any type may be allowed to enter the Council's stormwater drainage system.

Drainage Discharge Plan

47. Prior to certification of the Plan of Subdivision under the *Subdivision Act 1988* or the commencement of any works authorised by this permit (whichever occurs first), a properly prepared drainage discharge plan with computations must be submitted to, and approved by, the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The information submitted must show the details listed in Council's Infrastructure Design Manual and be designed in accordance with the requirements of that manual. The information and plan must include:
- a. details of how the works on the land are to be drained and retarded
 - b. a maximum pre-development discharge rate from the site is to be determined by computation to the satisfaction of Council
 - c. computations including total energy line and hydraulic grade line for the existing and proposed drainage as directed by Alpine Shire Council
 - d. connection points for drainage for each lot
 - e. underground pipe drains conveying stormwater to the legal point of discharge for each allotment
 - f. measures to enhance stormwater discharge quality from the site and protect downstream waterways, including the expected discharge quality emanating from the development and design calculation summaries of the treatment elements
 - g. maintenance schedules for treatment elements.

Before the statement of compliance is issued under the *Subdivision Act 1988* or the occupation of any building authorised by this permit (whichever occurs first), all works constructed or carried out must be in accordance with those plans to the satisfaction of the responsible authority.

Urban Vehicle Crossing Requirements

48. Before the statement of compliance is issued under the *Subdivision Act 1988* or the occupation of any building authorised by this permit (whichever occurs first), vehicular crossings shall be constructed in accordance with the endorsed plan(s) to the satisfaction of the Alpine Shire Council, and shall comply with the following:

- a. standard vehicular crossings shall be constructed at right angles to the road to suit the proposed driveways, and any existing redundant crossing shall be removed and replaced with concrete kerb and channel to match into the surrounding profile. The vehicle crossing must be constructed of plain grey concrete
- b. Any proposed vehicular crossing shall have satisfactory clearance to any side-entry pit, power or Telecommunications pole, manhole cover or marker, or street tree. Any relocation, alteration or replacement required shall be in accordance with the requirements of the relevant Authority and shall be at the applicant's expense
- c. crossings shall be constructed of concrete and be generally in accordance with IDM drawing SD240.

Prior to Commencement of Construction

49. Before any road/drainage works start, the following items must be satisfied:
- a. Issue of the certified Plan of Subdivision.
 - b. Approval of the construction plans

Construction Management Plan

50. Soil erosion control measures must be employed throughout the construction stage of the development to the satisfaction of the responsible authority.
51. Prior to commencement of any works authorised by this permit, a construction management plan shall be submitted to and approved by the responsible authority. The plan must outline how issues such as mud on roads, dust generation and erosion and sediment control will be managed, on site, during the construction phase. Details of a contact person/site manager must also be provided, so that this person can be easily contacted should any issues arise.

No Mud on Roads

52. Appropriate measures must be implemented throughout the construction stage of the development to rectify and/or minimise mud, crushed rock or other debris being carried onto public roads or footpaths from the subject land to the satisfaction of the responsible authority.

Defect identification - Council's Assets

53. Prior to commencement of construction, the owner or developer must submit to the Alpine Shire Council a written report and photos of any prior damage to public infrastructure. Listed in the report must be the condition of kerb and channel, footpath, seal, streetlights, signs and other public infrastructure fronting the property and abutting at least two properties either side of the development. Unless identified with the written report, any damage to infrastructure post construction will be attributed to the development. The owner or developer of the subject land must pay

for any damage caused to Alpine Shire Council's assets/public infrastructure caused as a result of the development or use permitted by this permit.

- Ausnet Conditions –

54. The plan of subdivision submitted for certification must be referred to AusNet Electricity Services Pty Ltd in accordance with Section 8 of the *Subdivision Act 1988*.

55. The applicant must –

- Enter into an agreement with AusNet Electricity Services Pty Ltd for the extension, upgrading or rearrangement of the electricity supply to lots on the plan of subdivision. A payment to cover the cost of such work will be required.
- Provide electricity easements internal and external to the subdivision in favour of AusNet Electricity Services Pty Ltd to service the lots on the plan of subdivision and/or abutting lands as required by AusNet Electricity Services Pty Ltd. The provision of reserves for electricity substations may also be required.

- Country Fire Authority Conditions -

56. Bushfire Management Plan

Before the development starts, an amended Bushfire Management Plan (BMP) which is generally in accordance with BMP prepared by Mountain Planning, drawing ref: 35 Station St, Porepunkah BMP, dated 8/10/2020 must be submitted to and endorsed by the Responsible Authority. The plan must show the following bushfire protection measures, unless otherwise agreed in writing by the CFA and the Responsible Authority:

- Defendable Space - Lots 1 and 2

Show an area of defendable space to the property boundary where vegetation (and other flammable materials) will be modified and managed in accordance with the following requirements:

- Grass must be short cropped and maintained during the declared fire danger period.
- All leaves and vegetation debris must be removed at regular intervals during the declared fire danger period.
- Within 10 metres of a building, flammable objects must not be located close to the vulnerable parts of the building.
- Plants greater than 10 centimetres in height must not be placed within 3m of a window or glass feature of the building.
- Shrubs must not be located under the canopy of trees.
- Individual and clumps of shrubs must not exceed 5 sq. metres in area and must be separated by at least 5 metres.
- Trees must not overhang or touch any elements of the building.
- The canopy of trees must be separated by at least 5 metres.
- There must be a clearance of at least 2 metres between the lowest tree branches and ground level.

- Construction Standard – Lots 1 and 2

Nominate a minimum Bushfire Attack Level of BAL – 12.5 that the buildings will be designed and constructed.

- Water Supply - Lot 1 and 2

Show 2,500 litres of effective water supply for firefighting purposes which meets the following requirements:

- Be stored in an above ground water tank constructed of concrete or metal.
- Have all fixed above ground water pipes and fittings required for firefighting purposes made of corrosive resistant metal.
- Include a separate outlet for occupant use.

- Access

Show the access for firefighting purposes which meets the following requirements:

- All weather construction.
- A load limit of at least 15 tonnes.
- Provide a minimum trafficable width of 3.5 metres
- Be clear of encroachments for at least 0.5 metre on each side and at least 4 metres vertically.
- Curves must have a minimum inner radius of 10m.
- The average grade must be no more than 1 in 7 (14.4 per cent) (8.1 degrees) with a maximum of no more than 1 in 5 (20 per cent) (11.3 degrees) for no more than 50m.
- Dips must have no more than a 1 in 8 (12.5 per cent) (7.1 degrees) entry and exit angle.

Expiry

56. This permit will expire if one of the following circumstances applies:

- a. the development is not started within two (2) years of the date of this permit.
- b. the development is not completed within four (4) years of the date of this permit.
- c. the plan of subdivision is not certified within two (2) years of the date of this permit.
- d. the registration of the subdivision is not completed within five (5) years of the date of certification of the plan of subdivision.

The responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months afterwards.

- End of Conditions -

Planning Notes

1. This permit does not authorise approval under the Building Act. It is the responsibility of the applicant to determine if a building permit is required for the proposed buildings and works.
2. A road opening/crossing permit must be obtained from the responsible authority prior to working in or occupying the road reserve with construction equipment or materials. Applications may be accessed from the Alpine Shire Council website.
3. Unless no permit is required under the planning scheme, no sign must be constructed or displayed without a further permit.
4. The facilities approved by this permit shall be constructed and maintained to accord with all relevant legislation (Federal or State), Australian Standards, or any other design requirements relating to access or other issues affecting people with disabilities to the satisfaction to the responsible authority. (Disabled car parking may be required. If disabled car parking is required, it is recommended that the blank space be provided in front of the main pedestrian entrance to the retail premises building.)
5. The *Environment Protection Act 1970* covers air pollution, including odour. Section 41 says that businesses must not pollute the air to make it unsafe or offensive to others. For further information it is recommended that you contact Alpine Shire Environmental Health Department and the Environmental Protection Authority.
6. Australian Standard AS 4282-1977 Control of the obtrusive effects of outdoor lighting, includes controls around outdoor lighting.
7. It is recommended that, at an early date the applicant commences negotiations with AusNet Services for a supply of electricity in order that supply arrangements can be worked out in detail, so prescribed information can be issued without delay (the release to the municipality enabling a Statement of Compliance with the conditions to be issued).
8. Arrangements for the supply will be subject to obtaining the agreement of other Authorities and any landowners affected by routes of the electric power lines required to supply the lots and for any tree clearing.
9. Prospective purchasers of lots on this plan should contact this office to determine the availability of a supply of electricity. Financial contributions may be required.

10. The amended plans have altered the layout from those that were previously submitted with the application and therefore an amended Bushfire Management Plan is required:

- matching the amended plans
- with the above conditioned mitigation measures.

APPENDIX 8.2.11.b. POLICY AND DECISION GUIDELINES

All of the below mentioned relevant planning considerations from the Alpine Planning Scheme may be viewed at the following link: <https://planning-schemes.delwp.vic.gov.au/schemes/alpine>.

State Planning Policy Framework

The State Planning Policy Framework (SPPF) provides relevant direction to the proposal at the following clauses:

- 11.02-1S Supply of urban land
- 11.03-6S Regional and local places
- 13.01-1S Natural hazards and climate change
- 13.02-1S Bushfire planning
- 13.03-1S Floodplain management
- 13.07-1S Land use compatibility
- 14.02-1S Catchment planning and management
- 15.01-2S Building design
- 15.01-3S Subdivision design
- 15.01-5S Neighbourhood character
- 16.01-1S Housing Supply
- 16.01-2S Housing Affordability
- 17.01-1S Diversified economy
- 17.02-1S Business
- 18.02-4S Car parking

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) provides relevant direction to the proposal at the following clauses:

- 21.03-1 Townships and villages
- 21.03-4 Built form and heritage
- 21.04-4 Environmental risk
- 21.04-6 Catchments and waterways
- 21.05-2 Commercial and industrial
- 21.06-1 Infrastructure
- 21.07-5 Porepunkah
- 22.01-1 Battle-axe blocks policy

22.04-4 Urban stormwater management

Zone

The land is zoned Township Zone.

Overlays

The land is covered by the Bushfire Management Overlay - Schedule 1.

Particular Provisions

52.06 Car Parking

53.02 Bushfire Planning

53.18 Stormwater Management in Urban Development

56 Residential Subdivision

General Provisions

Clauses 65.01 and 65.02 within the Alpine Planning Scheme provides the general decision guidelines.

9. Informal meetings of Councillors

Introduction

In accordance with Chapter 8, section A1 of Council's Governance Rules, if there is a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors;
- is attended by at least one member of Council staff; and
- is not a Council meeting, Delegated Committee meeting, or Community Asset Committee meeting;

the Chief Executive Officer must ensure that a summary of the matters discussed at the meeting are tabled at the next convenient Council meeting, and are recorded in the minutes of that Council meeting.

Cr Chalwell

Cr Nicholas

That the summary of informal meetings of Councillors for May / June 2021 be received.

Carried

Background

The written records of the informal meetings of Councillors held during the previous month are summarised below. Detailed records can be found in Attachment 9.0 to this report.

Date	Meeting
25 May	Briefing Session
1 June	Briefing Session
8 June	Briefing Session
15 June	Briefing Session
22 June	Briefing Session

Attachment(s)

- 9.0 Informal meetings of Councillors – May / June 2021

10. General business

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to general business.

11. Motions for which notice has previously been given

Nil

12. Reception and reading of petitions

Nil

13. Documents for sealing

Cr Keeble

Cr Chalwell

That the following documents be signed and sealed.

- 1. Contract No CQ21003 in favour of Modus Projects Pty Ltd for the design and construction contract for Alpine View Children's Centre Expansion.*
- 2. Alpine Resilience Committee revised Terms of Reference.*
- 3. Finance Committee Charter Version 3.*
- 4. S11A – Instrument of Appointment and Authorisation – Planning and Environment Act 1987 - Director Corporate Performance (Acting).*
- 5. Lease of Lot 26 on PS 612929 being Hangar located at Buckland Valley Road, Porepunkah in favour of Belinda Chin Quan.*
- 6. S5 - Instrument of Delegation from Council to the Chief Executive Officer (instrument S5).*
- 7. S18 - Instrument of Sub-Delegation to Members of Council Staff (EPA 2017).*

Carried

There being no further business the Chairperson declared the meeting closed at 6.28p.m.

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Chairperson



ALPINE
SHIRE COUNCIL



Access and Inclusion Plan

2021-2024



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MAYORS MESSAGE



It is my great pleasure to present the Alpine Shire Access and Inclusion Plan 2021 - 2024 (the Plan).

This essential plan outlines the next four years of actions to support our organisation and the community to become more inclusive and accessible for people with disability.

The Plan replaces Council's 2011 Disability Action Plan and frames our commitment to people with disability towards a focus on access and inclusion in day-to-day life.

As a Council we have a commitment to support all of our residents and visitors to enjoy the Shire's stunning natural environment, high quality facilities, services, activities, and diverse events calendar.

This four year plan outlines overarching goals and actions and a range of deliverables for Alpine Shire Council to increase participation for employees, stakeholders, residents, and visitors with disability.

We have a responsibility to lead by example to increase awareness of the barriers impacting people with disability and to embed access and inclusion into the organisation's activities, programs, policies, and processes, and, by extension, support businesses within the shire to become more accessible and inclusive.

This also means supporting local businesses and community members to be aware of the importance of access and inclusion in their daily lives and operations, and to foster an atmosphere of connection between all members of our communities.

On behalf of Alpine Shire Council, I am proud to present the Plan, which outlines relevant and achievable actions for us all to take to make our communities welcoming to everyone.

CEO MESSAGE



At Alpine Shire Council we hold the responsibility for embedding access and inclusion practices into our organisation and also promoting, communicating, and fostering these practices in the broader community.

The Plan aims to reduce and remove barriers experienced by people with disability.

We are committed to ensuring that Alpine Shire Council is an inclusive and accessible workplace which will benefit both our employees and our community.

The Plan aims to eliminate gaps in Council's policies and processes for improved outcomes for people with disability and promote inclusion in our work practices.

Our commitment includes a focus on internal communication and staff training on accessibility and inclusion, identification of external and internal disability champions and an organisation-wide focus on modelling and supporting access and inclusion practices across the broader Alpine Shire community.

The Access and Inclusion Plan outlines four key focus areas:

Focus Area 1 – Promoting positive community attitudes and behaviours

Our community awareness will support the rights and abilities of people with disability and promote the development of positive attitudes and behaviours to enable access and inclusion.

Focus Area 2 – Creating liveable communities

Our community will increase participation of people with disability in all aspects of community life, through targeted approaches to address barriers in buildings, housing, transport, and our open spaces.

Focus Area 3 – Supporting access to meaningful employment

Our community supports meaningful employment outcomes for people with disability enabling them to plan for their future and exercise choice and control as a result of economic security.

Focus Area 4 – Improving access to Council services through better systems and processes

Our community supports people with disability to make informed choices about available Council services and for access to services to be easy, efficient, and accessible.

In leading with the vision that accessibility is everyone's responsibility, we aim to enhance the outcomes for the community as well as increase employee awareness and capacity to include people with disability.

I look forward to the positive outcomes for all residents and visitors into the future.

INTRODUCTION

Alpine Shire Council is committed to enabling inclusive practices and removing barriers that may exist for people with disability within our community. We do this by considering the experiences, needs and accessibility requirements of our residents, our people, and the broader community.

We understand that every one of us will face challenges during our lives, even if temporary or situational. With this perspective, it is evident we can all benefit from inclusive and accessible design, even if we don't live with permanent disability.



Snapshot of the Alpine Shire

Approximately 12,800 people call Alpine Shire home, surrounded by stunning natural beauty.

Residents and tourists enjoy the delightful climate, wide range of food and wine outlets, and great in and outdoor entertainment.

The Alpine Shire is about 300 kilometres northeast of Melbourne, 70 kilometres south of Albury/

Wodonga and 40 kilometres southeast of Wangaratta. Its main population centres are Bright, Myrtleford and Mount Beauty.

The Alpine Shire's age profile is relatively old, with a median age of 49. This is attributed to a large

proportion of Shire residents (24%) aged 65 years and over.

The Shire covers 4,790 square kilometres. Approximately 92% of that land is public land, including parts of the Alpine National Park and all of Mount Buffalo National Park.



Our Community with Disability

Alpine Shire has a diverse population comprising people from different backgrounds, ages, and experiences which reflects the broader Australian community. Almost one in five Australians live with disability, and this includes the estimated 2,756 in the Alpine Shire. Health, wellbeing, and lifestyle play an important role in the inclusion of everyone in the community, and this includes people with disability and their carers.

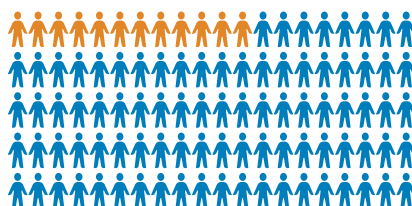


Snapshot of Australians with Disability

1 in 5 Australians live with disability, that includes approximately 2756 people in the Alpine Shire who live with disability



2.7 million Australians or 12% of the population are carers



21% of people born in 2018 can expect to live about 21% of their lives with some level of disability



1 in 3 people with disability had difficulty accessing locations due to challenges with mobility or communication



1 in 6 people with disability have had difficulty using public transport



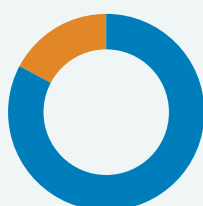
Around half of people with disability used aids or equipment to help with their disability



53% of people with disability participate in the workforce



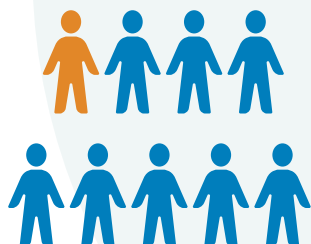
83% of people without disability participate in the workforce



44% of Australian Human Rights Commission complaints are about disability discrimination

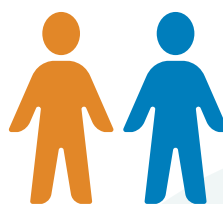


Disability prevalence increases with age, and nearly 40 per cent of the Australian workforce is aged 45 or over



Age 0-64

1 in 9 have disability



Age 65+

1 in 2 have disability



People aged 65 in 2018 can expect to live 53% or approximately 11 years of their remaining lives with some level of disability

Our Colleagues with Disability

Council believes in its people and understands that working for Local Government brings a strong connection to the community and provides the opportunity to make a difference.

People with disability have often been disadvantaged in employment opportunities due to attitudinal and environmental barriers. Australians with disability are employed at a rate of 53.4% compared to people without disability at 84.1%.

In reflecting the diversity of our community, Council is committed to employing people with disability with the prospect of leading by example to our local businesses and community to provide meaningful opportunities and outcomes of increased social and economic participation for people with disability.

Alpine Shire Council recognises the importance of ensuring best practice in access and inclusion planning,

focuses on working in partnership with all levels of government, service providers, peak bodies, businesses, community groups as well as people with disability, their families, and their carers.

Our plan provides the future framework to continue our access and inclusion journey for people with disability over the next four years and builds upon our recent achievements.



OUR PROGRESS TOWARDS ACCESS AND INCLUSION

Local Government plays an important role in ensuring community members feel welcome and can participate fully and equitably in their day-to-day lives. Alpine Shire Council has continued their commitment to enhancing the lives of people with disability, with the notable achievements outlined below.

- The All-Terrain TrailRider Wheelchair was purchased as a collaboration between Parks Victoria and Alpine Shire Council in 2014 to enable people with disability to access more rugged walking trails which are not suitable for conventional wheelchairs. In 2020 the chair was moved to YMCA Howmans Gap and upgraded with an electric motor to make handling the chair easier.
- Alpine Shire Council's commitment to access and inclusion includes raising awareness in the community by engaging people with disability to speak at various community events.
- In 2013, a pool hoist was installed at the Bright Sports Centre to enable people with disability to access the only year-round heated swimming pool within Alpine Shire. Council are in the planning process to expand accessibility of our swimming pools to include a pool hoist at both Myrtleford and Mount Beauty outdoor pools
- Alpine Shire Council has undertaken three Accessibility Appraisals in 2017, 2019 and 2020. Appraisals benchmark against the Disability (Access to Premises – Buildings) Standards 2010 as well as some universal design considerations and provide an overview of key access issues and recommendations to improve access for all users.



<https://www.bushwalkingblog.com.au/trailrider-wheelchair-hiking/> [Above Image]

What is the Access and Inclusion Plan?

Alpine Shire Council recognises that people with disability are valued members of our community who contribute to the diversity and prosperity of our Shire.

The Plan sets out our commitment to ensuring our Shire is a welcoming and inclusive place beyond the requirements of the Disability Discrimination Act.

The Plan is supported by the Social Model of Disability which challenges the social environment to accommodate disability as a normal

part of human diversity rather than the medical model of disability which considers disability to be the problem of the individual in need of being fixed or cured.

We have developed focus areas and priorities that will enable residents and visitors to actively participate and contribute to our community.

The Plan sets out our obligations under the United Nations Convention of the Rights of Persons with Disabilities and aligns with Commonwealth and

State Government initiatives which emphasise the choice, dignity, and rights of people with disability to live valued lives in inclusive communities.

Our overarching commitment to our community is our Council Plan 2021 – 2025. The Plan connects with our Council Plan and aligns with our overall strategic direction. The Plan sets out the goals and actions to enable Council to provide services, supports, facilities and information that are not only accessible, but genuinely inclusive.



Disabled Wintersport Australia (DWA) [Above Image]

What our Community told us about Access and Inclusion

The process of developing the Plan included consultations that were held via a combination of face-to-face workshops, online surveys and workshops, and individual feedback.

The outcomes of the stakeholder engagement focused on analysis and review of current work processes and activities, collective observations of community members and stakeholder experiences.

Data of the top five priorities from the survey:

1. Promote and educate local business on access and inclusion
2. Advocacy for accessible housing
3. Increase council staff awareness of access and inclusion
4. Increase access to mainstream services for people with disability
5. Increase access to leisure and social activities

Our commitment to continuous improvement includes strengthening our links with people with disability and disability organisations in our community in order to ensure we capture all aspects of the lived experience of people with disability.

We acknowledge our community and key stakeholders for providing their vital contributions to the development of the Plan through consultations, surveys, and workshops.



Chris Midgley at Mount Buffalo [Above Image]

LEGISLATION AND POLICY

An Access and Inclusion Plan sets out how Council will consider the needs of people with disability who reside in, work in, and visit Alpine Shire. Council has responsibilities under both Federal and State legislation, including relevant international frameworks and strategies, to ensure barriers are removed for people with disability.

International

The **Convention on the Rights of Persons with Disabilities (CRPD)** was adopted by the United Nations in 2006 and Australia became a signatory in 2008. The CRPD promotes the social model of disability and reaffirms that all people with all types of disability must enjoy all human rights and fundamental freedoms.

National

The **Commonwealth Disability Discrimination Act 1992 (DDA)** provides protection for everyone in Australia against discrimination based on disability. The DDA makes it unlawful to discriminate in the provision of goods, services, or facilities against people on the basis that they have, or may have, disability. It is also unlawful to discriminate on the basis that a person has or may have associates with disability.

The **National Disability Insurance Scheme Act 2013** establishes the framework in which the National Disability Insurance Scheme operates and promotes person-centred outcomes to promote inclusion of people with disability in the community.

The **National Disability Strategy** outlines a 10-year national policy framework to guide government and was originally endorsed by the Council of Australian Governments (COAG) on 13 February 2013.

The **Access to Premises Standards 2010** set performance requirements and provide references to technical specifications to ensure dignified access to, and use of, buildings and infrastructure for people with disability.

State

The **Victorian Disability Act 2006** provides for a strong whole of government, whole of community response to the rights and needs of people with disability. Under Section 38 of the Act, Councils are required to prepare a Disability Action Plan (also known as an Access and Inclusion Plan) that identifies actions to remove barriers and increase inclusion for people with disability.

Under the **Equal Opportunity Act of 2010**, it is against the law to discriminate against a person on the basis of disability and carer status, along with personal association with someone who has, or is assumed to have, any of the characteristics listed within the act, including disability.

Equitable and dignified access to services, facilities, communications, and employment processes can be achieved by integrating access and inclusion across Council. This starts with the Access and Inclusion Plan to build a strategy and framework for the future.

Our Vision for Access and Inclusion

Our goal for Alpine Shire is for everyone to be empowered and confident to actively participate in and contribute to our community. To achieve this, we must work collectively to strive for success with inclusive practices that will enhance outcomes for people with disability in our community.

Access and inclusion begins with the Social Model of Disability and considers how we adapt our mindsets to proactively eliminate

barriers for people with disability. The United Nations definition of disability reflects the Social Model of Disability:

Disability includes long-term (lasting six months or more) physical, mental health, intellectual, neurological, or sensory impairments which, in interaction with various attitudinal and environmental barriers, may hinder full and effective participation in society on an equal basis with others.

Our aspiration is not only to remove attitudinal and environmental barriers for people with disability, but to integrate access and inclusion into everything we do. We commit to appoint a Disability Champion within our organisation to provide us with a role model who will lead by example and promote the importance and understanding that inclusive and accessible design is good for everybody.



ACCESS AND INCLUSION TOWARDS 2024

The Access and Inclusion summary in the table below, includes four key focus areas and twelve objectives which provide the areas of focus and help identify future actions and deliverables for Council to pursue. These objectives are supported by Alpine Shire Council's Access and Inclusion Implementation Plan.

Focus Area 1 – Promoting positive community attitudes and behaviours	
Our community awareness will support the rights and abilities of people with disability and promote the development of positive attitudes and behaviours to enable access and inclusion.	
Objectives	Outcomes
Our residents and visitors with disability have a positive experience in all aspects of our services.	<p>Improved customer service experience for residents and visitors with disability.</p> <p>Improved awareness and understanding of barriers for people with disability in the community.</p>
Our events and programs are accessible to residents and visitors with disability.	<p>Increased community and social participation by residents and visitors with disability at events in the municipality.</p> <p>Increased acknowledgment of people with disability in our community.</p>

Focus Area 2 – Creating liveable communities

Our community will increase participation of people with disability in all aspects of community life, through targeted approaches to address barriers in buildings, housing, transport, and our open spaces.

Objectives

Our inclusive environment creates greater social and economic participation for people with disability in our community.

Outcomes

An increased accessible environment promotes access and inclusion in our community.

Residents and visitors with disability have increased social and economic participation in our community.

Residents and visitors with disability are aware of public amenities in the municipality.

Increased safety and connection for people with disability in our community.

Our Suppliers participate in equitable practices for people with disability.

Increased economic participation for people with disability in our community.

Our community is connected and accessible for residents and visitors with disability.

Increased social connection and participation for people with disability in our community.

Increased liveability outcomes for people with disability in our community.

Focus Area 3 – Supporting access to meaningful employment

Our community supports meaningful employment outcomes for people with disability enabling them to plan for their future and exercise choice and control as a result of economic security.

Objectives

Our employees with disability get the support they need to perform their role at their best.

Outcomes

Increased employment outcomes for people with disability.

Increased confidence of people with disability to apply for roles at Council.

Increased knowledge and understanding of disability in the workplace.

Increased satisfaction of employees with disability.

Our employees are disability confident and are aware of the Social Model of Disability.

Increased knowledge and understanding of disability in the workplace.

Our broader community recognises the contribution of people with disability to businesses and workplaces.

Increased employment and social participation of people with disability.

Focus Area 4 – Improving access to Council services through better systems and processes

Our community supports people with disability to make informed choices about available Council services and for access to services to be easy, efficient, and accessible.

Objectives	Outcomes
Our information and communications are accessible for residents and visitors with disability.	<p>Increased access to information for residents and visitors with disability.</p> <p>Increased access of available information in alternative formats.</p> <p>Increased community participation for people with disability.</p> <p>Increased customer service satisfaction for residents and visitors with disability.</p>
Our Community Grants Program is fair and equitable and includes opportunities for people with disability and disability organisations.	Increased opportunities for Disability Organisations and our community to participate in Council's Community Grants program.
Our Council Meetings provide increased community support and engagement to our residents with disability.	Increased civic participation for people with disability in our community.
Our community feedback systems has the capability to capture systemic issues relating to people with disability in our community.	People with disability have a voice and their concerns are understood and respected.

Governance

The implementation of the Plan is the responsibility of all areas of Council. Key business areas charged with bringing the Plan to life are accountable for progress reporting against the outcomes and measures of the Plan.

Each year, Council will report on its progress against the Plan as part of its Annual Report and this section will include success stories and transparency with outcomes and achievements.

Governance and accountability arrangements have been established to support sustainable change and embed access and inclusion in everything we do, including updating Councillors on a regular basis. The Executive Leadership Team, along with the Disability Champion, will monitor and review outcomes of the Plan and provide oversight of the implementation.

Community engagement will continue throughout the implementation of the Plan and Alpine Shire Council will endeavour to strengthen its links with the disability sector and local community of people with disability as part of its ongoing review process.

A Disability Champion will be appointed to position access and inclusion as a high priority and enable successful outcomes for people with disability in our community and in our workforce.

Reporting and Accountability	
Objectives	Outcomes
We are transparent in the progress of our plan.	Yearly reporting in our Annual Report will provide meaningful and transparent outcomes.
We are committed to being accountable for our progress.	A Disability Champion is appointed to strengthen our commitment.
We are committed to engage people with disability throughout the implementation of the Plan.	A targeted approach is developed to include engagement with people with disability throughout the life of the Plan.

Accessibility

This document is available in alternative formats upon request including hard copy in standard and large print and electronically by email in Word or PDF by contacting Council:

2 Churchill Ave, Bright, Victoria, 3741

Phone: (03) 5755 0555

Postal: PO Box 139, Bright, Victoria, 3741

Email: info@alpineshire.vic.gov.au

The Alpine Shire Access and Inclusion Plan was prepared by Accessible Action in collaboration with Alpine Shire Council.



[DRAFT]
**Community Vision 2040
& Council Plan 2021-25**
inc Municipal Public Health
& Wellbeing Plan



Alpine Shire Council Community Vision and Council Plan 2021-25

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Acknowledgement of Country

Alpine Shire Council acknowledges the Dhudhuroa, Gunai-Kurnai, Taungurung, Waywurru and Jaitmathang as the First Peoples and Traditional Custodians of the Alpine Shire and recognise their continued connection to the mountains, valleys and waters of the Alpine Shire.

We recognise the many other Aboriginal and Torres Strait Islander community members across the Shire who contribute to its vibrant communities.

We pay our respects to Elders past and present.





Mayor's message

The development of the Community Vision and Council Plan has been a fantastic opportunity for Council to re-assess the strategic direction and future aspirations for our community. Alpine Shire has been significantly impacted by natural disaster and the COVID 19 pandemic. However, this Vision and Plan sets our mind firmly on the future and provides a strong direction to pursue.

Throughout development of the Community Vision and Council Plan, we worked closely with our community through broad and deliberative engagement. We welcomed the formation of the Alpine Shire Community Panel, whose members have contributed significant time, knowledge, and creativity in developing these critical documents. The Panel are a valuable resource and are making a positive difference to how we engage with our community. Their recommendations are woven throughout the Community Vision and Council Plan.

As a Council, we accept the responsibility of strengthening and delivering services and infrastructure that support our growing population and encourage visitors to our region. We also acknowledge that the community is seeking strong leadership on critical issues, including affordable housing and climate change.

The Community Vision and Council Plan both envisage strong partnerships with our community, all levels of government, service providers and other stakeholders. We are looking forward to strengthening new and well-established alliances to achieve the goals set out in these plans.

Cr John Forsyth
Mayor

Community Vision 2040

Our people, places and environment enrich our area's resilience, prosperity, and sustainability.

1. For those who live and visit

To be connected, supported, and welcomed throughout all stages of life.

2. For a thriving economy

Ideas and industry thrive through a climate sensitive and diverse economy.

3. For bold protection of our future

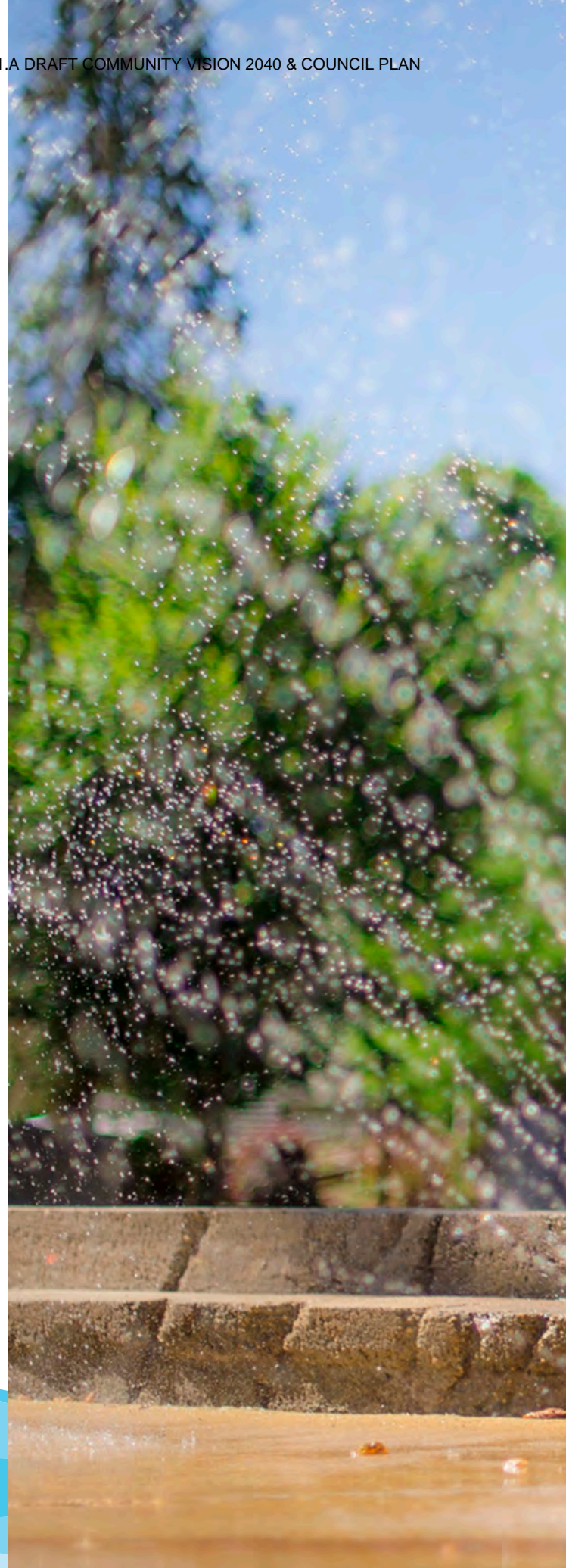
Our natural environment is protected and preserved.

4. For the enjoyment and opportunities of our lifestyle

The connection between people and place is strengthened.

5. For strong and informed leadership

Collaborative, bold and evidence-based decision making.





Your Councillors



**Councillor
John Forsyth**
(Mayor)



**Councillor
Sarah Nicholas**
(Deputy Mayor)



**Councillor
Katarina Hughes**



**Councillor
Ron Janas**



**Councillor
Tony Keeble**



**Councillor
Kelli Prime**



**Councillor
Charlie Vincent**

Our Organisation

Council is the governing body that appoints a Chief Executive Officer (CEO). The CEO has responsibility for the day-to-day management of operations according to the Council Plan's strategic directions.

The Chief Executive Officer is supported by the Director of Assets and the Director of Corporate Performance and their management teams.





Our Values

Accountable

We are accountable and responsible for our decisions and actions, and the impacts of these on our community and the organisation.

Leadership

We demonstrate leadership by being informed, applying innovative thinking and solutions and making fair and timely decisions in the best interests of our community and the organisation for now and the future.

Productive

We are productive by focusing on delivering efficient and high quality services and projects that respond to the needs and priorities of our community and the organisation.

Integrity

We have integrity by being committed, truthful and transparent in our decision making and our interactions with our community and the organisation.

Nature

We nurture the relationships, contributions and strengths of our community and the individuals of the organisation.

Engaged

We are engaged with our community, and within the organisation, to build strong and effective relationships and inform our choices.

Our Shire

Our magnificent Shire in northeast Victoria is home to more than 12,000 people.

Located about 300km northeast of Melbourne and 50km south of Wangaratta, the Shire boasts mountain ranges, national parks and breathtaking scenery.

The Shire covers 4,790sq km, with 92 per cent of the Shire consisting of public land, including the spectacular Alpine and Mount Buffalo National Parks.

Bright, Myrtleford and Mount Beauty are the biggest towns within the Shire boasting an extensive range of accommodation and dining options, with a comprehensive local food and wine offer.

The climate in the Shire makes it a perfect destination all year round. Bushwalkers enjoy the summer months and snow enthusiasts flock to the Alps during winter.

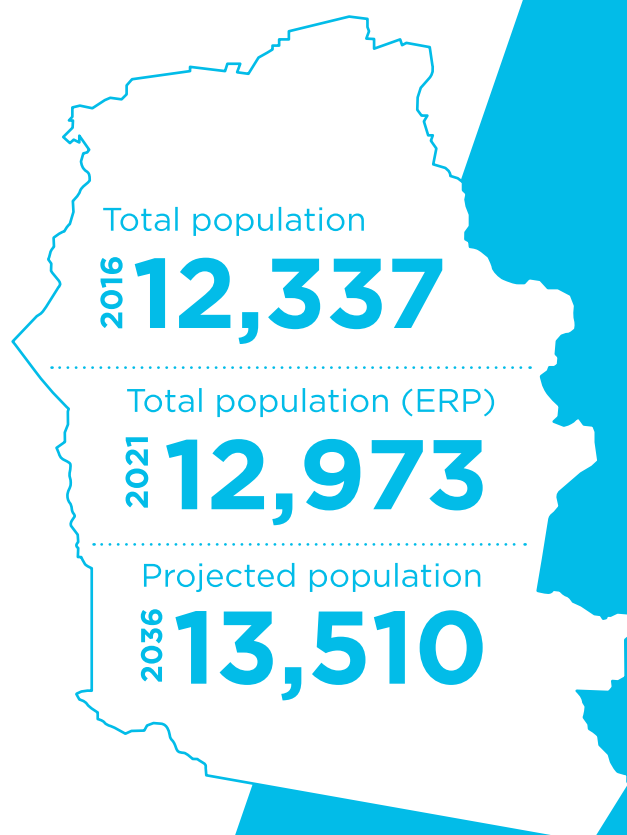
Locals take advantage of shared tracks and trails, with mountain bike riding proving popular across all age groups.

Picturesque rivers meander through the Shire providing relief from the summer heat. Swimming holes provide great entertainment and a refreshing cool off for everyone.

It is also a great spot to see local wildlife, including fish, frogs, platypus and turtles which call our region home. Fishing is enjoyed all year round.

Picnic spots and walking tracks are dotted throughout the Shire to provide easy access for visitors and locals to enjoy the picturesque surrounds, including dramatic views and wildflower displays.

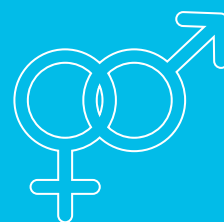
Our Community



If our Shire were **100** people

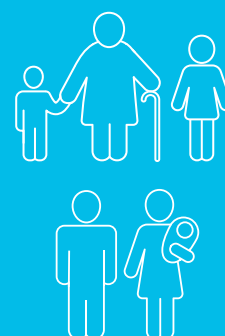
Gender

51 Women
49 Men



What age are we?

21 0-19 years
16 20-39 years
30 40-59 years
27 60-79 years
6 80+ years



Where do people live?

19 Bright
11 Buffalo River/Gapsted & district
20 Harrietville/Porepunkah/
Dinner Plain & district
14 Mount Beauty /Tawonga South
26 Myrtleford
10 Tawonga/Kiewa Valley

For every **100** people in our Shire

Who are we?

1 Aboriginal Torres Strait Islander
14 people born overseas
10 speak languages other than English at home

5 people need assistance with core activity
4 people have a severe or profound disability



For every 100 people in our Shire



Home ownership

- 45** people own their home
- 30** people are purchasing their home
- 22** people rent their home
- 78** people access the internet from their home

Income

- 29** people have a gross weekly income of less than \$650
- 3** people are unemployed



Employment by industry

- 14** work in accommodation and food services
- 11** work in health care and social assistance
- 10** are retail traders
- 9** work in agriculture, forestry and fishing
- 9** work in manufacturing

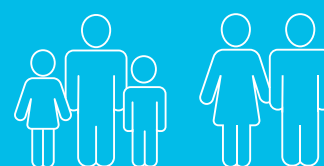
Education

- 15** people have a bachelor's degree or above
- 38** people completed year 12 or equivalent
- 51** people did not complete year 12



Our families

- 13** one-parent families
- 35** couple families with children
- 51** couple families without children



Health & wellbeing

- 15** people report high or very high psychosocial distress
- 24** people have had anxiety or depression
- 45** people do not meet the physical activity guidelines
- 57** people do not meet the dietary guidelines for fruit and vegetable consumption
- 59** people are overweight or obese
- 18** people have Asthma
- 4** people have type 2 diabetes



[Sources: ABS cat 2001.0, Profile ID, Victorian Public Health Survey 2017, DHHS 2017 Local Government Area (LGA) Statistical Profiles]

About the Community Vision 2040 and Council Plan 2021-25

Community Vision

The Community Vision was developed by Council with assistance from our community under guidance from the *Local Government Act 2020 (the Act)*. A Community Vision is a long-term aspirational statement that sets the strategic direction for Council to pursue. The Vision takes a broad view of the future where the Council, community, all levels of government, service providers and private industry work together to achieve long term goals.

Alpine Shire's Community Vision looks forward to 2040. It has been developed in collaboration with the community through broad community engagement and more targeted deliberative engagement. The Vision consists of an overarching vision statement that is expanded upon by exploring the five strategic drivers that frame the Council Plan.

Council Plan

The Council Plan 2021-2025 is Council's commitment to delivering to it's community a progressive and future-focused framework that will see the Shire continue to grow and prosper in balance with our natural environment.

The Council Plan, developed by Council under guidance from the *The Act* is required to be adopted by 31 October in the year following a general election. Council must address the strategic planning principles outlined in the Act in the preparation of its Council Plan and other strategic plans.

The Plan must reference the Community Vision and set the strategic direction of Council for the 2020-24 term. The Plan is an instrument for ensuring an integrated approach is taken to planning, monitoring and performance reporting.

Alpine Shire's Council Plan incorporates Council's Municipal Public Health and Wellbeing Plan (MPHWP), which highlights the community's goals and strategies to ensure the public health and wellbeing is maximised within the Alpine Shire.

Council formulated the Plan through extensive community consultation and deliberative engagement. Deliberative engagement was undertaken by engaging with a Community Panel of 46 people who were recruited based on their representation of the community's demographics. The recommendations of the Panel are interlaced throughout the Plan and the Community Vision.

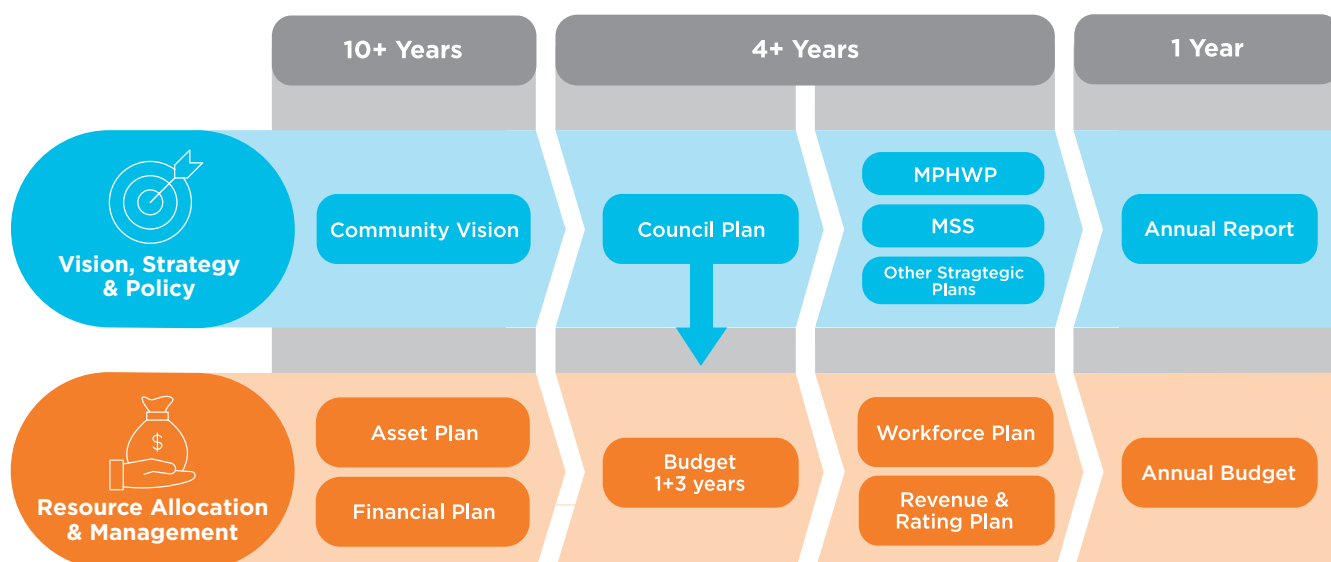




Integrated Strategic Planning and Reporting Framework

The Community Vision and the Plan are critical components of the planning and accountability framework for Council. The documents establish the Vision, strategy, and policy direction for the Council over the medium and long term.

The diagram below demonstrates the integration required of all plans across the framework.



The engagement process

Stage 1 Broad engagement

Broad engagement was conducted between 1 March to 5 April 2021 to gather feedback from the community on three key questions:
Where are we now? Where do we want to be?
How do we get there?

People participated in this engagement by completing an online survey, attending community pop-ups, or joining an online workshop. A total of 368 people told us the characteristics and values that they see as defining the identity of the area they want to maintain including:

- A community that is vibrant, collaborative and connected
- The rural character of the area
- Valuing and protecting the natural environment
- Access to outdoor activities
- Excellent infrastructure

The areas to address to increase the liveability of the Shire include:

- Affordable and available housing
- Planning and retaining rural lifestyle
- Preserving the natural environment
- Diversifying the economy
- Balancing the needs of residents with supporting tourism activities and infrastructure
- Ensuring infrastructure keeps pace with population growth and visitor amenity

The broad engagement findings identified four key areas that framed the deliberative engagement process. The four key areas were:

- Community
- Economy
- Environment
- Infrastructure

Stage 2 Deliberative engagement

Council conducted a random and open recruitment process that resulted in 46 community members that strongly represented the demographics of the community. The group formed a Community Panel (the Panel). The purpose of the Panel was to explore, refine, prioritise, and deliberate to develop objectives that would inform the development of the Community Vision and the Plan.

Panel members received an induction, a briefing report and summary engagement report to inform their deliberations. The Panel voted to include an additional key area of 'Housing affordability' and met across six sessions where they deliberated to form draft strategic objectives.

Each draft objective required 75 per cent approval to indicate consensus. The Panel developed 14 draft strategic objectives across the four critical areas. These draft objectives were the basis for the development of the Community Vision and the Plan.

Stage 3 Development of the Plan structure

Council prepared a draft structure for the Community Vision and the Plan. The work of the Panel can be seen throughout the Plan in various forms, including strategic objectives or strategies. The five strategic drivers that were developed to frame the Community Vision and the Plan are:

- For those who live and visit
- For a thriving economy
- For bold protection of our future
- For the enjoyment and opportunities of our lifestyle
- For strong and informed leadership



Municipal Public Health & Wellbeing Plan



Each Council in Victoria will develop a Municipal Public Health and Wellbeing Plan (MPHWP).

How was the Plan developed?

A thorough examination of the health and wellbeing status and determinants of the Shire has been conducted to identify areas of improvement. These priority areas were explored through community engagement and refined with the Alpine Local Area Primary Care Partnership. This is a group of health and wellbeing service providers that work with Council to ensure a collaborative and aligned approach to address health and wellbeing issues in the Shire.

Together, we identified evidence-based goals to achieve maximum health and wellbeing. The Plan includes input from the local community and outlines how Council will work with its partners to achieve its goals.

Priority areas

The priority areas for the 2021-2025 Council's MPHWP are:

1. Increasing healthy eating and physical activity
2. Reducing the impact of climate change on health and wellbeing
3. Improving mental wellbeing
4. Preventing all forms of violence

Health and Wellbeing indicators



Strategic objective that forms part of the MPHWP



Strategic objective that will have a positive impact on the MPHWP

Municipal Public Health & Wellbeing Plan

1. Increasing healthy eating and active living

» People obese

2011-2012 **18.9%**
2017 **25.6%**



» People overweight (pre-obese)

2011-2012 **49.7%**
2017 **58.8%**

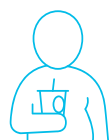


» Those who complied with vegetable consumption guidelines only

2014 **10.4%**
2017 **8.2%**

» Those who complied with fruit consumption guidelines only

2014 **55.1%**
2017 **40.6%**



» Alpine Shire Council has a **higher proportion** of people who **did not** meet fruit and vegetable consumption guidelines than the statewide average

» The proportion of the population who were sedentary

2014 **2.7%**
2017 **0.9%**



» **45.3%** of people did not meet physical activity guidelines



» **16.2%** of people in Alpine Shire sat for more than 7 hours a day

» **14.6%** of people self-assessed their health as fair or poor



Strategies

- Advocate for and promote local producers of healthy, fresh food
- Work with community organisations and neighbourhood houses to increase access to healthy food
- Support regional initiatives to strengthen education about healthy foods and food security
- Promotion and education of healthy food choices
- Support programs that increase participation in physical activity
- Provide facilities and infrastructure that give opportunities for physical activity and active living
- Support and facilitate access to affordable activities that all people can participate in

[Sources: Victorian Population Health Survey 2017, Victorian Population Health Survey 2014, North East Catchment Management Authority, Regional Climate, Climate explorer, Crime Statistics Agency, Victoria and Women's Health Victoria, Womens Health Atlas, Alpine Shire Council]

Municipal Public Health & Wellbeing Plan

2. Reducing the impact of climate change on health

INDICATOR	1986-2005 average per year	Projected change 2050's high emissions
Heatwave - more than 3 days above 35 degrees - occurrence (Bright)	0.2	1.2
Max temp monthly January (Bright)	26.6 degrees	29.1 degrees
Min temp monthly January (Bright)	12 degrees	13.3 degrees
Days below 0 degrees July (Bright)	9.1 days	5.3 days
Days below 2 degrees July (Bright)	17.8 days	13.8 days
Estimated rainfall mm annually (Bright)	1028.8	1033.5

North East Catchment Management Authority, Climate Explorer, <https://necma.spatialvision.com.au/climateexplorer/> as at 21 July 2021

Climate change will impact people with lung complaints, allergies, those more susceptible to heat stress, depression and anxiety. For Alpine Shire Council, vulnerable cohorts include:

- » **More smokers**
- » **Chronic Obstructive Pulmonary Disorder** is the **third-highest** reason for hospital admission
- » **18%** of people have Asthma
- » **23.8%** of people suffer from anxiety and depression

Strategies

- Lead Community education about the impact of climate change on health
- Advocate and facilitate greater public, community, and active transport options
- Work with partners to support local and regional initiatives to adapt to, and mitigate the effects of climate change

3. Improving mental wellbeing

- » **61%** of the adult population have a mild level of psychological distress
- » **6.5%** of adults have very high psychosocial distress
- » **23.8%** of the population have been diagnosed with anxiety or depression
- » Women are more likely to seek professional help for mental health problem

Men **6.4%**
Women **27.1%**



Strategies

- Work with partners and the community to raise awareness and understanding of mental health wellbeing and its impacts
- Support social connection through accessible and inclusive Council meetings, programs, events and engagement
- Increase access to information about the availability of mental health and wellbeing services and how to access them

[Sources: Victorian Population Health Survey 2017, Victorian Population Health Survey 2014, North East Catchment Management Authority, Regional Climate, Climate explorer, Crime Statistics Agency, Victoria and Women's Health Victoria, Womens Health Atlas, Alpine Shire Council]

Municipal Public Health & Wellbeing Plan

4. Preventing all forms of violence

- » Family violence rate per 100,000

2019-20
948.8
(122 incidents)

2018-19
1053.5
(135 incidents)

2017-18
777.7
(99 incidents)



- » Of the top five principal offence sub-groups in the Shire in 2021:

Breaches of family violence order ranked: 1st

Family Violence common assault ranked: 5th



- » Women are substantially more likely to be lone parents than men

Women 78
Men 22



- » Women are more likely to provide unpaid assistance to a person with a disability than men

Women 11
Men 8



- » Women were more than twice as likely to conduct unpaid domestic work than men

Women 29
Men 13



- » Women are more likely than men to be living on their own over the age of 75 years

Women 4
Men 2



- » Women are significantly more likely to experience homelessness

Women 69
Men 28

Strategies

- Work with partners to increase access to information, programs and services for those impacted by family violence
- Collaborate with local and regional partners to raise awareness of family violence and gender equality and how to respond to it
- Strengthen gender equality practices

[Sources: Victorian Population Health Survey 2017, Victorian Population Health Survey 2014, North East Catchment Management Authority, Regional Climate, Climate explorer, Crime Statistics Agency, Victoria and Women's Health Victoria, Womens Health Atlas, Alpine Shire Council]



Council Plan



Structure of the Community Vision and Council Plan

Community Vision

A long-term vision that outlines the aspirations and goals of the Alpine Shire community.

Strategic Drivers

Focus areas identified through community and deliberative engagement that are critical to achieving the community's Vision and frame the Council Plan.

Council Plan ('the Plan')

A four-year plan that outlines Council's role and how it will pursue the aspirations and goals outlined in the Community Vision, Municipal Public Health and Wellbeing Plan and other strategies and plans developed by Council.

Strategic Objectives

The Objectives for delivering on our Strategic Drivers.

Strategies

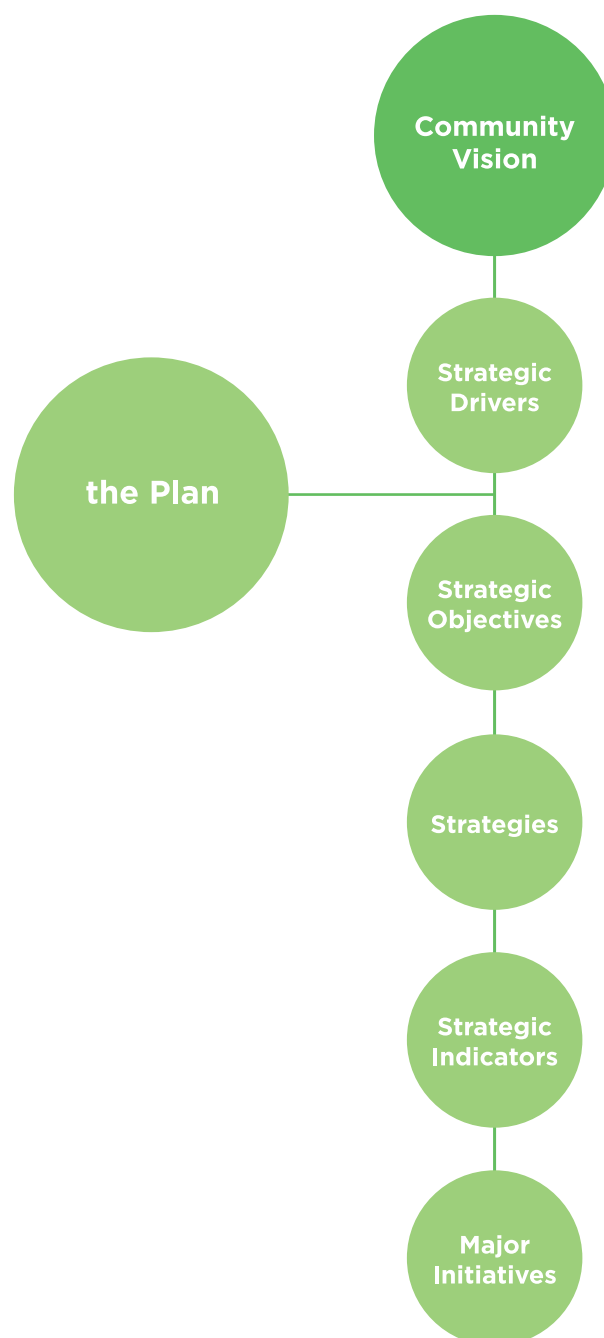
Strategies describe how we will achieve our objectives over the next four years.

Strategic Indicators

Strategic Indicators for monitoring the achievement of our objectives.

Major Initiatives

The major actions we will deliver that will help to achieve our strategic objectives.



1. For those who live and visit

Vision

To be connected, supported, and welcomed throughout all stages of life

Strategic objectives

1.1 A community that is active, connected and supported



Strategies

- 1.1.1** Develop a framework that supports and fosters the renewal of volunteers
- 1.1.2** Strengthen partnerships with community groups to foster collaboration
- 1.1.3** Strengthen community organisations and volunteers with community grants

1.2 Services and resources that enhance health and wellbeing



- 1.2.1** Provide contemporary library services
- 1.2.2** Advocate for health services that support the needs of the community and visitors
- 1.2.3** Advocate for education pathways that support growth and development across all stages of life
- 1.2.4** Support residents at critical life stages, including early childhood, youth and seniors
- 1.2.5** Raise awareness of, and advocate for people of all abilities to improve access and inclusion

1.3 A caring community



- 1.3.1** Strengthen relationship with Traditional Owners
- 1.3.2** Engage, recognise and support our young people
- 1.3.3** Identify and implement solutions to improve housing availability and affordability
- 1.3.4** Raise awareness of, and advocate for gender equality

1.4 Increasing healthy eating and active living



- 1.4.1** Advocate for and promote local producers of healthy, fresh food
- 1.4.2** Work with community organisations and neighbourhood houses to increase access to healthy food
- 1.4.3** Support regional initiatives to strengthen education about healthy foods and food security
- 1.4.4** Promotion and education of healthy food choices

1.4.5 Support programs that increase participation in physical activity

1.4.6 Provide facilities and infrastructure that give opportunities for physical activity and active living

1.5 Improving mental wellbeing



1.5.1 Work with partners and the community to raise awareness and understanding of mental health wellbeing and its impacts

1.5.2 Support social connection through accessible and inclusive Council meetings, programs, events and engagement

1.5.3 Increase access to information about the availability of mental health and wellbeing services and how to access them

1.6 Preventing all forms of violence



1.6.1 Work with partners to increase access to information, programs and services for those impacted by family violence

1.6.2 Collaborate with local and regional partners to raise awareness of family violence and gender equality and how to respond to it

Major initiatives

- Develop a Reflect Reconciliation Action Plan
- Undertake research, strategy development and advocacy to address housing affordability
- Undertake the Key worker housing pilot project
- Develop and implement the Alpine Shire Access and Inclusion Plan

Guiding legislation and plans

- Alpine Shire Council Access and Inclusion Plan
- *Gender Equality Act 2020*
- Community grants guidelines
- North East Local Food Strategy 2018-2022
- Ending Family Violence – Victoria's Plan for Change

Strategic indicators

- Local Government Performance Reporting Framework
 - Active library borrowers in municipality
 - Cost of library service per population
 - Participation in the Maternal Child Health Service
- Participation in supported playgroups



Strategic objective that forms part of the MPHWP



Strategic objective that will have a positive impact on the MPHWP

2. For a thriving economy

Vision

Ideas and industry thrive through a climate sensitive and diverse economy

Strategic objectives

2.1 Diverse reasons to visit

Strategies

- 2.1.1** Promote and facilitate events across the Alpine Shire
- 2.1.2** Balance tourism growth with amenity and environmental impacts
- 2.1.3** Increase geographic and seasonal visitor dispersal
- 2.1.4** Effectively manage and maintain tourism infrastructure

2.2 Innovative and sustainable business development that supports year-round benefit

- 2.2.1** Support and encourage a diverse, sustainable and resilient business community
- 2.2.2** Support the agricultural sector and promote diversification to improve resilience
- 2.2.3** Protect agricultural land
- 2.2.4** Encourage and support a diverse range of industry and investments that are climate sensitive
- 2.2.5** Collaborate with industry and partners to support education, skill development and employment opportunities

2.3 Access to technology that meets our evolving needs

- 2.3.1** Advocate for improved digital connectivity

Major initiatives

- Implement Alpine Shire Council Economic Development Strategy
- Develop a mobile internet communication strategy
- Develop and implement the Alpine Shire Council Events Strategy

Guiding legislation and plans

- Alpine Shire Council Economic Development Strategy

Strategic indicators

- Number of small businesses and light industry in the Shire
- Number of permitted festivals and events in the Shire
- Number of overnight and day trip visitors

3. For the bold protection of our future

Vision

Our natural environment is protected and preserved

Strategic objectives

3.1 Decisive leadership to address the impacts and causes of climate change



Strategies

- 3.1.1** Achieve net-zero greenhouse gas emissions from Council activities by 2023
- 3.1.2** Increase the capacity of the community to mitigate and adapt to climate change

3.2 Stewardship and care of our natural environment

- 3.2.1** Partner with the North East Catchment Management Authority to protect and enhance our waterways
- 3.2.2** Advocate for the protection of our natural habitats

3.3 Responsible management of waste

- 3.3.1** Reduce waste and enhance resource recovery

3.4 A community that is prepared for, can respond to, and recover from emergencies

- 3.4.1** Prepare for emergency response and recovery
- 3.4.2** Value and support the Alpine Resilience Committee and Alpine Shire Community Recovery Committee

3.5 Reducing the impact of climate change on health



- 3.5.1** Lead Community education about the impacts of climate change on health
- 3.5.2** Advocate for strengthened public, community and active transport options
- 3.5.3** Work with partners to support local and regional initiatives to adapt to, and mitigate the effects of climate change

Major initiatives

- Develop and implement Alpine Shire Council Climate Action Plan
- Implement a Food Organics Garden Organics (FOGO) collection service
- Implement a container deposit scheme and support local resident use of the program
- Implement the Alpine Shire Council Event Waste Management Strategy
- Maintain the Alpine Shire Council Municipal Emergency Management Plan

Strategic indicators

- Local Government Performance Reporting Framework
 - Kerbside collection waste diverted from landfill
- Net Greenhouse Gas Emissions
- Community satisfaction with Waste management performance

Guiding legislation and plans

- Alpine Community Recovery Committee – Community Recovery Plan
- Alpine Shire Council Municipal Emergency Management Plan



Strategic objective that forms part of the MPHWP



Strategic objective that will have a positive impact on the MPHWP

4. For the enjoyment and opportunities of our lifestyle

Vision

The connection between people and place is strengthened

Strategic objectives

4.1 Conservation and promotion of the distinct character across the Shire

Strategies

- 4.1.1** The character and heritage of our townships are respected
- 4.1.2** Our iconic rural landscapes are respected

4.2 Planning and development that reflects the aspirations of the community

- 4.2.1** The development of our townships and landscapes is managed sensitively and sustainably
- 4.2.2** Adequate, inclusive and sustainable housing
- 4.2.3** Provide an efficient and effective planning service

4.3 Accessible parks that promote active and passive recreation



- 4.3.1** Maintain Council's parks, trees and reserves
- 4.3.2** Support and facilitate access to affordable activities that all people can participate in
- 4.3.3** Encourage co-location and multi-use of facilities to expand the offering of activities

4.4 Diverse arts and cultural experience

- 4.4.1** Support the evolving cultural needs and aspirations of our community

4.5 Assets for our current and future needs

- 4.5.1** Ensure our assets are optimised for the benefit of our community

Major initiatives

- Dargo High Plains Road upgrade
- Mount Beauty Airport upgrade
- Develop and implement the Alpine Shire Council Land Development Strategy
- Develop Housing Affordability Strategy
- Complete the Bright Western Gateway Precinct Structure Plan
- Develop and implement the Alpine Shire Council Active Alpine Sport and Recreation Plan

Guiding legislation and plans

- *Disability Discrimination Act 1992*



Strategic objective that forms part of the MPHWP

Strategic indicators

- Local Government Performance Reporting Framework
 - Number of visits to aquatic facilities per head of population
 - Community satisfaction with sealed local roads
 - Time taken to decide planning applications
 - Planning applications decided within required time frames
- Sealed roads maintained to condition standards

5. For strong and informed leadership

Vision

Collaborative, bold and evidence-based decision making

Strategic objectives

5.1 Effective communication and engagement

Strategies

- 5.1.1** Improve community engagement participation and access
- 5.1.2** Strengthen our deliberative engagement process to inform decision-making
- 5.1.3** Drive excellent customer service with improved systems and processes

5.2 A responsible, transparent and responsive organisation



- 5.2.1** Ensure governance and decision-making meets legislative requirements
- 5.2.2** Maintain an effective risk management framework
- 5.2.3** Maintain a sustainable financial plan
- 5.2.4** Strengthen gender equality practices
- 5.2.5** Explore alternative income streams to strengthen financial sustainability

5.3 Bold leadership, strong partnerships and effective advocacy

- 5.3.1** Strengthen regional partnerships to enhance service delivery, funding opportunities and advocacy
- 5.3.2** Strengthen relationships with Alpine resorts and tourism bodies to enhance our regional offer
- 5.3.3** Strengthen relationships with State and Federal Governments to enhance funding opportunities and advocacy

Major initiatives

- Review and adopt the Alpine Shire Council Financial Plan
- Review and adopt the Alpine Shire Council Asset Plan
- Develop and implement Gender Equality Action Plan
- Develop and implement the Alpine Shire Council Workforce Plan

Strategic indicators

- Local Government Performance Reporting Framework
 - Council decisions made at meetings closed to the public
 - Councillor attendance at council meetings
 - Community satisfaction with Council's Community consultation and engagement performance
 - Working Capital (Current assets as a percentage of current liabilities)
- Community satisfaction with Council's overall performance

Guiding legislation and plans

- *Local Government Act 2020*
- *Gender Equality Act 2020*
- Alpine Shire Council Community Engagement Policy
- Alpine Shire Council Revenue and Rating Plan 2021-2025



Strategic objective that forms part of the MPHWP

Reporting on the Plan

To be transparent and accountable, Council is committed to regularly monitoring and reporting progress on the Plan to the Alpine Shire community.

Each quarter across the Financial Year, a progress report will be prepared and presented to an open Council Meeting.

Council will measure its success based on the Strategic Indicators and report on Major Initiatives under each Strategic Driver of the Plan through the Annual Report each year.

In addition, public health and wellbeing matters and deliverables of the MPHWP will be monitored, reported, and reviewed annually to ensure the community's health and wellbeing remain at the forefront of the Council's strategic planning.

The Plan will be reviewed, if required, to identify and address changing circumstances and reflect the community's priorities.





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A stylized graphic of a mountain range in the bottom right corner, composed of several overlapping, semi-transparent light blue and white geometric shapes that create a sense of depth and elevation.



Financial Plan

2021/22 to 2030/31



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Cover image: Bright streetscape blossoms (photography credit: James Davidson)

1. Executive Summary

The Financial Plan provides a 10-year financial projection that supports the commitments and provides the resources necessary to meet the objectives within the Community Vision and Council Plan.

The Financial Plan has been developed in the context of the following strategic planning principles:

1. Council has an integrated approach to planning, monitoring and performance reporting.
2. Council's Financial Plan addresses the Community Vision by funding the aspirations of the Council Plan. The Council Plan Strategic Objectives and Strategies have been developed in the context of the Community Vision.
3. The Financial Plan statements articulate the 10-year financial resources necessary to implement the Strategic Objectives and Strategies in the Council Plan to work towards realising the Community Vision.

In addition to planning for the delivery of the Community Vision and the Council Plan, resource planning is important for ensuring that Council remains financially sustainable in the long term and considers the future renewal requirements for significant Council infrastructure.

Alpine Shire Council has prepared this Financial Plan to provide a longer-term perspective on the impact of financial decisions on the ongoing financial sustainability of the Council.

The Financial Plan strategic objectives include:

1. Maintaining a viable cashflow and positive working capital, ensuring that Council remains financially sustainable in both the short and long-term and ensuring that Council can:
 - a. fund and maintain its current operations, including its current level of service provision
 - b. meet the financial requirements needed to deliver the commitments in the Council Plan, and support the aspirations of the Community Vision
2. Maintaining and improving Council's revenue by:
 - a. Setting rate increases in accordance with the Fair Go Rates system (rate cap) and Revenue and Rating Plan
 - b. Continuing to pursue grant funding for additional programs, services, and capital works from the State and Federal governments
 - c. Ensuring that the community make a reasonable contribution to the cost of services through appropriate fees and charges consistent with adopted strategies to offset operational expenses
 - d. Seeking alternative revenue streams and external funding opportunities to strengthen financial sustainability
 - e. Maintaining zero debt funding

3. Responsible infrastructure management by:

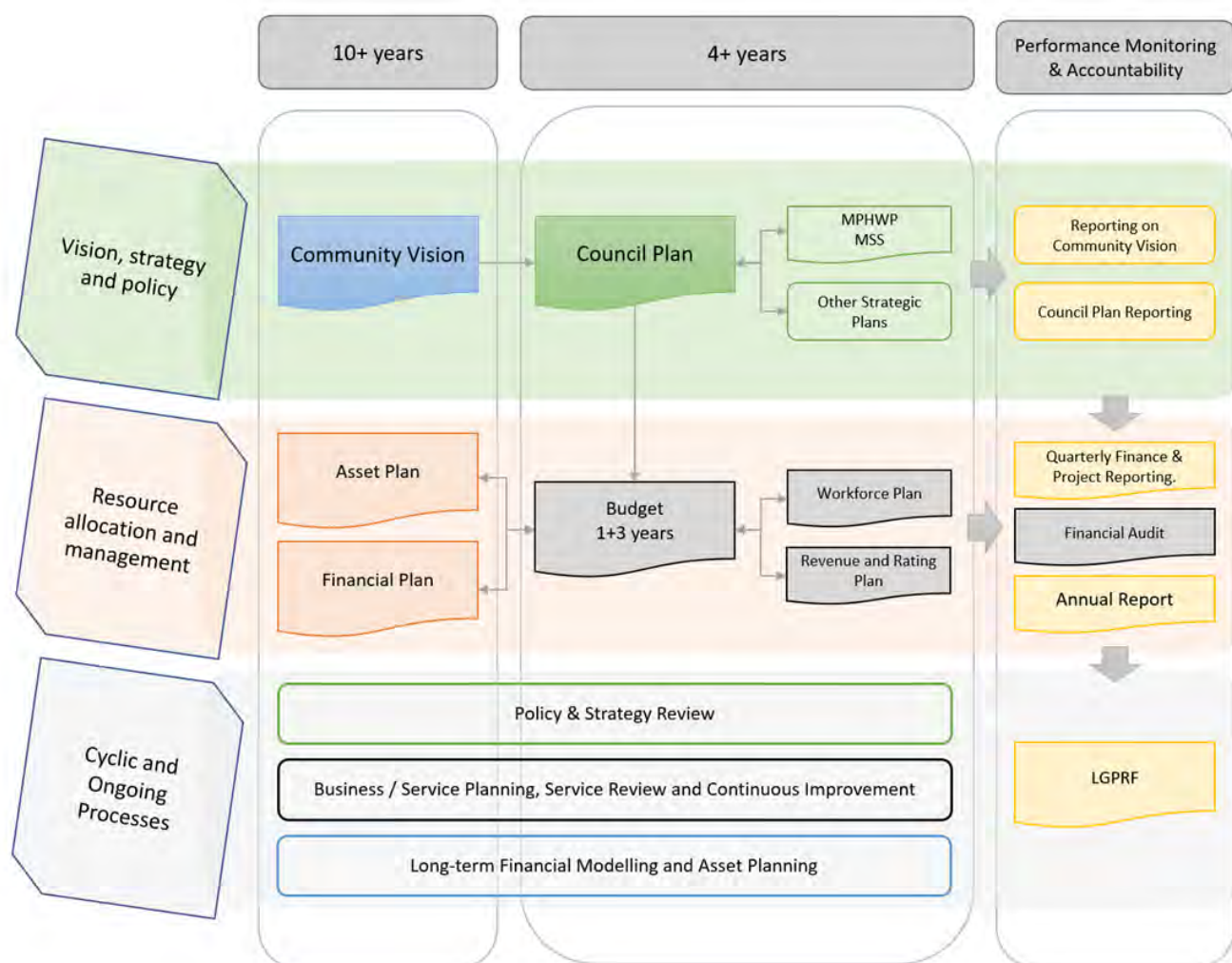
- a. Renewing assets at the optimum point in their lifecycle to maximise value of the asset to the community; and
- b. Considering the impact on operational expenditure and future renewals requirements when making decisions about investment in new and upgraded infrastructure.
- c. Developing a 10-year Asset Plan pursuant to *Local Government Act 2020 (LGA 2020)*

This plan supports the Community Vision and Council Plan, the Alpine Shire Council's Community Panel's recommendations, and our responses to them. It is a responsible plan that provides for the delivery of critical project and services while safeguarding the future sustainability of Council.

2. Legislative Requirements

This section describes how the Financial Plan links to the achievement of the Community Vision and the Council Plan within the Integrated Strategic Planning & Reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

The following figure demonstrates how each element might inform or be informed by other parts of the integrated framework.



2.1 STRATEGIC PLANNING PRINCIPLES

The Financial Plan provides a 10 year financially sustainable projection regarding how the actions of the Council Plan may be funded to achieve the Community Vision. The Financial Plan is developed in accordance with the strategic planning principles under section 89 of the LGA 2020. Council has undertaken the following to meet those principles:

1. Council has an integrated approach to planning, monitoring and performance reporting.
2. Council's Financial Plan addresses the Community Vision by funding the aspirations of the Council Plan. The Council Plan Strategic Objectives and Strategies have been developed in the context of the Community Vision.
3. The Financial Plan statements articulate the 10-year financial resources necessary to implement the Strategic Objectives and Strategies in the Council Plan to work towards realising the Community Vision.
4. Council's strategic planning principles identify and address the risks to effective implementation of the Financial Plan. The financial risks are included at section 2.2.2 below.
5. The Financial Plan provides for the strategic planning principles of monitoring progress and conducting reviews to identify and adapt to changing circumstances.

2.2 FINANCIAL MANAGEMENT PRINCIPLES

The Financial Plan demonstrates the following financial management principles incorporated in section 101 of the LGA:

1. Revenue, expenses, assets, liabilities, investments, and financial transactions are managed in accordance with Council's financial policies and strategic plans.
2. Management of the following financial risks:
 - a. the financial viability of the Council (refer to section 3.1 Financial Policy Statements).
 - b. the management of current and future liabilities of Council. The estimated 10 year-liabilities are disclosed in section 4.2 Balance Sheet projections.
 - c. the beneficial enterprises of Council (where appropriate).
3. Financial policies and strategic plans are designed to provide financial stability and predictability to the community.
4. Council maintains accounts and records that explain its financial operations and financial position (refer section 4 Financial Statements)

2.3 ENGAGEMENT PRINCIPLES

The Financial Plan identifies the financial resources required to deliver the first 10 years of the Community Vision and the entirety of the Council Plan. Council has implemented the following consultation process in compliance with the engagement principles in section 56 of the LGA as follows:

1. Council commenced engaging the broader community during March and April 2021, to gather feedback using online surveys, inviting attendance at community pop-ups, and workshops. A total of 368 community members contributed to these engagement opportunities, which focused on three key questions: Where are we now? Where do we want to be? How do we get there?
2. Following the broader engagement, four themes were identified, being: Community; Economy; Environment; and Infrastructure. These key areas were used to frame the deliberative engagement process, where Council invited interested community members to become part of a Community Panel. The 46 Community Panel members representing the demographics across the Shire were then invited to take part in six deliberative engagement sessions during May/June 2021 to explore, refine, prioritise and deliberate to develop strategic objectives that would inform the development of the Community Vision, Council Plan and Financial Plan. Participants were provided with induction information including baseline financial information at the commencement of the sessions.
3. The draft Financial Plan was drafted to support the commitments made and provide the resources necessary to meet the objectives within the Community Vision and Council Plan.
4. The draft Financial Plan will be released for public submissions for a period of 28 days following the August Council meeting.
5. Community engagement will be conducted using local news outlets and social media, and a session with the Community Panel.
6. After consideration of those submissions, a final version will be presented to October Council meeting for adoption.

2.4 SERVICE PERFORMANCE PRINCIPLES

Council services are designed to be for a purpose, targeted to community needs and value for money. The service performance principles are outlined in section 106 of the LGA 2020. Council has undertaken the following to meet those principles:

1. Services are provided in an equitable manner and are responsive to the diverse needs of the community. The Council Plan is designed to identify the major initiatives to be delivered to the community. The Financial Plan provides the mechanism to demonstrate how the service aspirations within the Council Plan may be funded.
2. Services are accessible to the relevant users within the community.

3. Council provides quality services that provide value for money to the community. The Local Government Performance Reporting Framework (LGPRF) is designed to communicate council's performance regarding the provision of quality and efficient services.
4. Council will seek to continuously improve service delivery.
5. Council is developing a Complaints Policy that will include a fair and effective process for considering and responding to community feedback and complaints regards service provision.

2.5 ASSET PLAN INTEGRATION

The Local Government Act 2020 Section 92 requires Council to develop, adopt and keep in force an Asset Plan in accordance with its deliberative engagement practices. Council must adopt an Asset Plan under Section 92 by 30 June 2022.

Integration to the Asset Plan is a key principle of the Council's strategic financial planning principles. The purpose of this integration is designed to ensure that future funding is allocated in a manner that supports service delivery in terms of the plans and the effective management of Council's assets into the future.

The Asset Plan identifies the operational and strategic practices which will ensure that Council manages assets across their life cycle in a financially sustainable manner. The Asset Plan, and associated asset management policies, provide council with a sound base to understand the risk associated with managing its assets for the community's benefit.

The Asset Plan is designed to inform the 10-year Financial Plan by identifying the amount of capital renewal, backlog and maintenance funding that is required over the life of each asset category. The level of funding will incorporate knowledge of asset condition, the risk assessment issues as well as the impact of reviewing and setting intervention and service levels for each asset class.

In addition to identifying the operational and strategic practices that ensure that Council manages assets across their life cycle in a financially sustainable manner, the Asset Plan quantifies the asset portfolio and the financial implications of those practices. Together the Financial Plan and Asset Plan seek to balance projected investment requirements against projected budgets.

3. Financial Plan Context

This section describes the context and external / internal environment and considerations in determining the 10-year financial projections and assumptions.

3.1 FINANCIAL POLICY STATEMENTS

This section defines the policy statements, and associated measures, that demonstrates Council's financial sustainability to fund the aspirations of the Community Vision and the Council Plan.

Policy Statement	Measure	Target	Forecast Actual					
			2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Consistent underlying surplus results	Adjusted underlying surplus (deficit) / Adjusted underlying revenue greater than 0%	0%	-0.6%	-9.7%	-1.8%	-0.9%	-0.2%	-7.4%
Ensure Council maintains sufficient working capital to meet its debt obligations as they fall due.	Current Assets / Current Liabilities between 1.20 and 3.50	1.20-3.50	4.59	4.15	4.39	4.08	4.27	3.72
Allocate adequate funds towards renewal capital in order to replace assets and infrastructure as they reach the end of their service life.	Asset renewal expenses / Depreciation above 100%	100%	55.5%	105.7%	127.9%	102.7%	102.7%	102.7%
That Council applies loan funding to new capital and maintains total borrowings in line with rate income and growth of the municipality.	Total borrowings / Rate revenue to remain at 0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Council maintains sufficient unrestricted cash to ensure ongoing liquidity as well as to address unforeseen cash imposts if required.	Unrestricted cash / current liabilities to be maintained above 80%	>80%	398%	355%	377%	352%	365%	365%

3.2 STRATEGIC ACTIONS

Council has identified the following strategic actions that support the aspirations of the Council Plan and ensure ongoing financial sustainability. These strategic actions are included to the 10-year Financial Plan.

The Financial Plan strategic objectives include:

2. Maintaining a viable cashflow and positive working capital, ensuring that Council remains financially sustainable in both the short and long-term and ensuring that Council can:
 - a. fund and maintain its current operations, including its current level of service provision
 - b. meet the financial requirements needed to deliver the commitments in the Council Plan, and support the aspirations of the Community Vision
2. Maintaining and improving Council's revenue by:

- a. Setting rate increases in accordance with the Fair Go Rates system (rate cap) and Revenue and Rating Plan
 - b. Continuing to pursue grant funding for additional programs, services, and capital works from the State and Federal governments
 - c. Ensuring that the community make a reasonable contribution to the cost of services through appropriate fees and charges consistent with adopted strategies to offset operational expenses
 - d. Seeking alternative revenue streams and external funding opportunities to strengthen financial sustainability
 - e. Maintaining zero debt funding
3. Responsible infrastructure management by:
- a. Renewing assets at the optimum point in their lifecycle to maximise value of the asset to the community; and
 - b. Considering the impact on operational expenditure and future renewals requirements when making decisions about investment in new and upgraded infrastructure.
 - c. Developing a 10-year Asset Plan pursuant to *Local Government Act 2020 (LGA 2020)*

3.3 ASSUMPTIONS TO THE FINANCIAL PLAN STATEMENTS

This section presents information regarding the assumptions to the Comprehensive Income Statement for the 10 years from 2021/22 to 2030/31.

The assumptions comprise the description and annual escalations for each income and expenditure line item contained in the Comprehensive Income Statement for the 10-year period.

Escalation Factors % movement	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
CPI	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Growth	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Rates and charges	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Statutory fees and fines	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
User fees	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Grants - Operating	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Grants - Capital	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Contributions - monetary	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Contributions - non-monetary	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Other income	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Employee costs	5.00%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Materials and services	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Depreciation & Amortisation	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Other expenses	1.50%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%

Rates and charges

The Victorian Government introduced rate capping from 2016 as part of the Fair Go Rates System, requiring all councils to limit their annual rates increase to the state government rate cap. The rate cap for 2021/22 has been set at 1.5% as approved by the Minister for Local Government.

The Financial Plan forecasts are based on Council complying with the expected rate cap, with estimated future annual increases aligned with the Consumer Price Index.

In addition, it is expected that during the 2021/22 year a further \$125k will be collected as a result of supplementary rates.

Waste charges are forecast to increase in 2021/22 by 5.1% as compared to 2020/21 levels to defray the total costs of waste management incurred across the municipal district. Future years waste charges are estimated to increase in line with the CPI% increase to ensure Council continues to recover the full costs of providing waste services.

Statutory fees and fines

The Financial Plan indexes statutory fees, set by legislation, according to the estimated annual rate of CPI. This is often a best-case scenario given some fees are outside of the control by Council and therefore may be subject to increases less than CPI.

User fees

Revenue from user fees is expected to increase by 1.5% for the 2021/22 year. Details of user fees for the 2021/22 budget year can be found in Council's schedule of Fees and Charges that is adopted in conjunction with the budget.

Revenue increases for the ensuing years are based on a conservative annual rate of increase in line with the CPI% increase to reflect, as a minimum, annual increases in line with the state government rate cap.

Grants

Council currently receives grants for tied (specific purpose grants) and un-tied Financial Assistance grant funding received via the Victorian Local Government Grants Commission (VLGGC) and recognises the importance of actively pursuing grant funding to deliver significant projects and services to the community.

Operating grants are expected to increase on an annual basis in line with CPI% increase for future years.

Council only allows for confirmed capital grant funding in budget allocation. Capital grants are essential for council to deliver projects that will have benefits for generations to come.

Contributions

Council receives contributions from developers. These contributions represent funds to enable council to provide the necessary infrastructure and infrastructure improvements to accommodate development growth. The contributions are for specific purposes and often require Council to outlay funds for infrastructure works often before receipt of this income source. These contributions are statutory contributions and are transferred to a restricted reserve until utilised for a specific purpose through the capital works program or delivered as works in kind by developers.

Other income

Revenue from other income mainly comprises investment income plus the recovery income from a variety of sources and rental income received from the hire of Council buildings.

Employee costs

Employee costs is one of the largest expenditures for council to support the community and meet organisational commitments. Employee costs constitute a combination of direct wages and salaries, including on-costs such as superannuation, Workcover, leave entitlements, and temporary staff arrangements.

The employee costs for the 2021/22 year includes a percentage increase to reflect a salary increase for staff pursuant to the proposed Enterprise Bargaining Agreement as well as further staff funding required due to increased staff resources in response to the changing service requirements, including continued Bushfire Recovery support, circular economy and climate action initiatives, statutory planning services, and an increase in project managers required to deliver the Capital Works program.

Longer term, employee costs reflect annual increases in line with CPI. For the years 2022/23 to 2024/25 these costs are offset by a reduction in staff no longer required to provide the service requirements and delivery of the Capital Works program.

Council has also allowed for the new superannuation guarantee rules which came into place from July 2021 to move the Superannuation Guarantee rate to 10% and then progressively moving the rate to 12% by 2025/26.

Materials and services

Material costs include items required for the maintenance and repairs of Council buildings, roads, drains and footpaths. These costs are currently forecast at CPI.

Other associated costs included under this category are utilities, materials, and consumable items for a range of services. Council also utilises external expertise on a range of matters, including legal services and audit. These costs are kept to within CPI levels year on year.

Depreciation & amortisation

Depreciation estimates have been based on the projected capital spending contained within this document. Depreciation has been further increased by the indexing of the replacement cost of Council's fixed assets.

Borrowing costs

Council repaid all its borrowings in July 2015 and does not forecast to take out any further borrowings.

Other expenses

Other expenses include administration costs such as Councillor allowances, election costs, lease expenditure, community contributions, audit costs and other costs associated with the day to day running of Council. These are expected to increase on an annual basis in line with CPI increase for future years.

3.4 OTHER MATTERS IMPACTING THE 10-YEAR FINANCIAL PROJECTIONS

Council continues to face challenges and expected future events likely to impact the Financial Plan projections. Some of the main factors that may impact the 10-year financial projections are:

Lower rate environment and Financial Assistance Grant

The overall lower rate environment as part of the Fair Go Rates System and potential freezing or reduction in Financial Assistance Grants may lead to the Council reviewing its future services and capital works programs and to seek alternative revenue sources.

Low Interest Rates

Low interest rates in the short to medium term are restricting Council's ability to generate earnings on cash and investments.

New Local Government Act 2020

The requirement for an Asset Plan by June 2022 means that asset management planning will be better informed through deliberative community engagement. A potential re-defining of service demand and service levels in respect of community assets and infrastructure may increase asset maintenance and renewal expenditure.

2020 Bushfires and COVID-19 Impact

As the economy recovers from the twin impacts of the 2020 bushfires and the COVID 19 pandemic, our community will continue to recover from these challenges. Council will continue to help our community and businesses transition to more prosperous times where possible as guided by our Economic Development Strategy.

We will continue to strengthen our IT infrastructure to support us in our work and to better provide services to the community.

Natural Disasters

Bushfires, floods, and other natural disasters will continue to occur with unknown timing within the Alpine Shire. Whilst Council does significant work on prevention and recovery, these events have a significant impact on Council resources.

Climate Change

Climate Change is one of the greatest challenges of our time. We recognise that every action our community and Council takes influences our environment. We want to make that influence as positive as possible. Council continues to invest money in climate action projects and takes into consideration how our decisions and actions affect the environment for generations to come.

Public Infrastructure maintenance

Councils are entrusted with the maintenance of public assets including roads, bridges, parks, footpaths and public buildings. Being regional, Alpine Shire consists of a large area with longer road lengths and geographically dispersed infrastructure.

A large proportion of Council's income must be allocated to the maintenance and renewal of these assets to ensure the quality of infrastructure is maintained at satisfactory levels to service our community.

Population Growth and Changing demographics

Population growth and the continued trend to move to regional centres will place stress on Council's resources.

Council has committed funds to developing a Housing Development Strategy.

4. Financial Plan Statements

This section presents information regarding the Financial Plan Statements for the 10 years from 2021/22 to 2030/31.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

This Financial Plan will be updated annually to ensure that the most up to date projected figures are being captured.

4.1 COMPREHENSIVE INCOME STATEMENT

	Forecast / Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income											
Rates and charges	19,144	19,687	20,001	20,508	21,025	21,554	22,097	22,649	23,214	23,794	24,385
Statutory fees and fines	478	614	624	638	652	666	680	694	708	722	737
User fees	1,067	1,101	1,121	1,143	1,166	1,189	1,213	1,237	1,261	1,287	1,314
Grants - Operating	6,949	4,939	4,743	4,839	4,937	2,861	5,137	5,240	5,345	5,453	5,563
Grants - Capital	4,616	8,905	4,470	1,084	1,098	1,113	1,128	1,143	1,159	1,175	1,191
Contributions - monetary	697	668	680	694	708	722	737	752	767	782	798
Contributions - non-monetary	214	430	438	447	456	465	474	483	493	503	513
Other income	740	720	713	821	922	993	1,063	1,095	1,111	1,128	1,146
Total income	33,905	37,064	32,790	30,174	30,964	29,563	32,529	33,293	34,058	34,844	35,647
Expenses											
Employee costs	10,054	10,562	10,494	10,480	10,642	10,802	11,018	11,238	11,463	11,692	11,926
Materials and services	13,314	13,974	11,507	11,787	12,042	12,301	12,566	12,836	13,111	13,392	13,679
Depreciation	5,037	5,093	5,577	5,809	5,968	6,131	6,298	6,465	6,639	6,814	6,992
Amortisation - intangible assets	-	28	47	47	47	47	47	47	47	47	47
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	102	8	8	8	8	9	9	9	9	9	9
Other expenses	758	792	786	791	793	807	822	837	853	867	883
Total expenses	29,265	30,457	28,420	28,922	29,500	30,096	30,759	31,432	32,122	32,822	33,536
Surplus/(deficit) for the year	4,640	6,607	4,370	1,252	1,464	(534)	1,770	1,861	1,936	2,022	2,111
Other comprehensive income											
Items that will not be reclassified to surplus or deficit in future periods											
Net asset revaluation increment	1,042	2,945	4,002	4,760	4,891	5,023	5,162	5,300	5,441	5,588	5,734
Total comprehensive result	5,682	9,552	8,372	6,012	6,355	4,489	6,932	7,161	7,377	7,610	7,845

4.2 BALANCE SHEET

	Forecast / Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Assets											
Current assets											
Cash and cash equivalents	2,893	1,568	1,815	2,060	2,195	2,037	2,770	2,830	2,963	3,120	3,422
Trade and other receivables	2,276	2,552	2,126	1,850	1,899	1,738	1,994	2,040	2,085	2,131	2,177
Other financial assets	24,000	21,000	19,000	18,000	17,000	15,000	14,000	14,000	14,000	14,000	14,000
Inventories	122	91	100	109	106	102	104	105	104	104	104
Other assets	266	324	333	358	320	334	336	337	332	335	335
Total current assets	29,557	25,535	23,374	22,377	21,520	19,211	19,204	19,312	19,484	19,690	20,038
Non-current assets											
Investments in shared services	129	159	190	222	255	289	324	360	397	435	474
Property, infrastructure, plant & equipment	220,677	233,671	242,873	249,433	256,124	262,947	269,909	277,009	284,250	291,638	299,172
Investment property	3,260	3,260	3,260	3,260	3,260	3,260	3,260	3,260	3,260	3,260	3,260
Intangible assets	276	474	474	474	474	474	474	474	474	474	474
Total non-current assets	224,342	237,564	246,797	253,389	260,113	266,970	273,967	281,103	288,381	295,807	303,380
Total assets	253,899	263,099	270,172	275,766	281,633	286,181	293,171	300,415	307,865	315,497	323,418
Liabilities											
Current liabilities											
Trade and other payables	2,298	2,414	2,011	2,059	2,104	2,149	2,195	2,242	2,290	2,338	2,388
Trust funds and deposits	434	454	474	494	514	534	554	574	594	614	634
Provisions	2,874	3,249	2,809	2,906	2,395	2,448	2,471	2,544	2,644	2,644	2,671
Income Received in Advance	834	33	32	31	30	29	28	17	16	15	14
Total current liabilities	6,440	6,150	5,326	5,490	5,043	5,160	5,248	5,377	5,544	5,611	5,707
Non-current liabilities											
Provisions	3,903	3,074	2,630	2,080	2,069	2,040	2,038	2,009	1,931	1,901	1,895
Income Received in Advance	425	1,192	1,160	1,129	1,099	1,070	1,042	1,025	1,009	994	980
Total non-current liabilities	4,328	4,266	3,790	3,209	3,168	3,110	3,080	3,034	2,940	2,895	2,875
Total liabilities	10,768	10,416	9,116	8,699	8,211	8,270	8,328	8,411	8,484	8,506	8,582
Net assets	243,131	252,683	261,056	267,067	273,422	277,911	284,843	292,004	299,381	306,991	314,836
Equity											
Accumulated surplus	119,759	126,366	130,736	131,988	133,452	132,918	134,688	136,549	138,485	140,507	142,618
Reserves	123,372	126,317	130,319	135,079	139,970	144,993	150,155	155,455	160,896	166,484	172,218
Total equity	243,131	252,683	261,055	267,067	273,422	277,911	284,843	292,004	299,381	306,991	314,836

4.3 STATEMENT OF CHANGES IN EQUITY

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2021 Forecast Actual				
Balance at beginning of the financial year	237,449	115,119	118,206	4,124
Surplus/(deficit) for the year	5,682	4,640	1,042	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	660	-	(660)
Balance at end of the financial year	243,131	120,419	119,248	3,464
2022				
Balance at beginning of the financial year	243,131	120,419	119,248	3,464
Surplus/(deficit) for the year	9,552	6,607	2,945	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	876	-	(876)
Balance at end of the financial year	252,683	127,902	122,193	2,588
2023				
Balance at beginning of the financial year	252,683	127,902	122,193	2,588
Surplus/(deficit) for the year	8,372	4,370	4,002	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	261,055	132,272	126,195	2,588
2024				
Balance at beginning of the financial year	261,055	132,272	126,195	2,588
Surplus/(deficit) for the year	6,012	1,252	4,760	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	267,067	133,524	130,955	2,588
2025				
Balance at beginning of the financial year	267,067	133,524	130,955	2,588
Surplus/(deficit) for the year	6,355	1,464	4,891	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	273,422	134,988	135,846	2,588
2026				
Balance at beginning of the financial year	273,422	134,988	135,846	2,588
Surplus/(deficit) for the year	4,489	(534)	5,023	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	277,911	134,454	140,869	2,588

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2027				
Balance at beginning of the financial year	277,911	134,454	140,869	2,588
Surplus/(deficit) for the year	6,932	1,770	5,162	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	284,843	136,224	146,031	2,588
2028				
Balance at beginning of the financial year	284,843	136,224	146,031	2,588
Surplus/(deficit) for the year	7,161	1,861	5,300	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	292,004	138,085	151,331	2,588
2029				
Balance at beginning of the financial year	292,004	138,085	151,331	2,588
Surplus/(deficit) for the year	7,377	1,936	5,441	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	299,381	140,021	156,772	2,588
2030				
Balance at beginning of the financial year	299,381	140,021	156,772	2,588
Surplus/(deficit) for the year	7,610	2,022	5,588	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	306,991	142,043	162,360	2,588
2031				
Balance at beginning of the financial year	306,991	142,043	162,360	2,588
Surplus/(deficit) for the year	7,845	2,111	5,734	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial	314,836	144,154	168,094	2,588

4.4 STATEMENT OF CASH FLOWS

	Forecast / Actual										
	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities											
Rates and charges	19,122	19,662	19,987	20,485	21,002	21,530	22,073	22,624	23,188	23,768	24,359
Statutory fees and fines	478	614	624	638	652	666	680	694	708	722	737
User fees	1,067	1,101	1,121	1,143	1,166	1,189	1,213	1,237	1,261	1,287	1,314
Grants - operating	6,577	4,688	5,183	5,138	4,911	3,046	4,905	5,219	5,326	5,433	5,543
Grants - capital	3,348	8,905	4,470	1,084	1,098	1,113	1,128	1,143	1,159	1,175	1,191
Contributions - monetary	697	668	680	694	708	722	737	752	767	782	798
Interest received	171	121	103	198	286	344	401	419	421	424	428
Trust funds and deposits taken	2,420	2,420	2,420	2,420	2,420	2,420	2,420	2,420	2,420	2,420	2,420
Other receipts	542	965	984	1,006	1,028	1,050	1,072	1,095	1,129	1,153	1,177
Employee costs	(9,518)	(10,432)	(10,512)	(10,483)	(10,602)	(10,761)	(10,962)	(11,183)	(11,405)	(11,634)	(11,866)
Materials and services	(12,856)	(14,547)	(12,853)	(12,273)	(12,556)	(12,320)	(12,596)	(12,838)	(13,129)	(13,469)	(13,701)
Trust funds and deposits repaid	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)
Other payments	(667)	(714)	(727)	(741)	(755)	(770)	(785)	(801)	(817)	(833)	(850)
Net cash provided by operating activities	8,981	11,051	9,080	6,909	6,959	5,829	7,886	8,381	8,628	8,828	9,150
Cash flows from investing activities											
Payments for property, infrastructure, plant and equipment	(7,369)	(15,476)	(10,934)	(7,768)	(7,929)	(8,094)	(8,264)	(8,433)	(8,609)	(8,787)	(8,967)
Proceeds from sale of property,	4	100	101	103	106	108	110	112	114	117	119
Proceeds from sale of investments	-	3,000	2,000	1,000	1,000	2,000	1,000	-	-	-	-
Net cash provided by/ (used in) investing activities	(7,365)	(12,376)	(8,832)	(6,664)	(6,823)	(5,987)	(7,154)	(8,321)	(8,495)	(8,670)	(8,848)
Cash flows from financing activities											
Finance costs	-	-	-	-	-	-	-	-	-	-	-
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-	-
Repayment of borrowings	-	-	-	-	-	-	-	-	-	-	-
Net cash provided by/(used in) financing activities	-	-	-	-	-	-	-	-	-	-	-
Net increase/(decrease) in cash & cash equivalents	1,616	(1,325)	247	245	135	(158)	733	60	133	157	302
Cash and cash equivalents at the beginning of the financial year	1,277	2,893	1,568	1,815	2,060	2,195	2,037	2,770	2,830	2,963	3,120
Cash and cash equivalents at the end of the financial year	2,893	1,568	1,815	2,060	2,195	2,037	2,770	2,830	2,963	3,120	3,422

4.5 STATEMENT OF CAPITAL WORKS

	Forecast / Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property											
Land	353	-	-	-	-	-	-	-	-	-	-
Buildings	1,315	2,652	1,893	1,926	1,964	2,003	2,043	2,084	2,126	2,169	2,212
Total property	1,668	2,652	1,893	1,926	1,964	2,003	2,043	2,084	2,126	2,169	2,212
Plant and equipment											
Intangibles		226	47	47	47	47	47	47	47	47	47
Plant, machinery and equipment	502	1,060	436	436	437	437	438	438	439	439	440
Fixtures, fittings and furniture	-	-	-	-	-	-	-	-	-	-	-
Computers and telecommunications	68	363	137	137	137	137	137	137	137	137	137
Library books	79	79	69	70	72	73	75	76	78	79	81
Total plant and equipment	649	1,728	689	690	693	694	697	698	701	702	705
Infrastructure											
Roads	1,025	8,427	5,380	2,107	2,149	2,193	2,237	2,281	2,326	2,374	2,421
Bridges	1,937	496	284	288	294	300	306	312	319	325	331
Footpaths and cycleways	1,255	1,783	307	312	319	325	332	338	345	352	359
Drainage	247	320	214	218	222	227	231	236	241	245	250
Recreational, leisure and community facilities	130	-	171	174	178	181	185	189	193	196	200
Waste management	128	70	73	74	75	77	78	80	81	83	85
Parks, open space and streetscapes	54	-	122	124	126	129	132	134	137	140	142
Total infrastructure	4,776	11,097	6,551	3,297	3,363	3,432	3,501	3,570	3,642	3,715	3,788
Unspecified New	-	-	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
Unspecified Renewal	-	-	-	54	109	165	223	281	341	401	463
Total capital works expenditure	7,093	15,476	10,934	7,768	7,929	8,094	8,264	8,433	8,609	8,787	8,967
Represented by:											
New asset expenditure	1,934	3,710	-	-	-	-	-	-	-	-	-
Asset renewal expenditure	2,794	5,381	7,134	5,968	6,129	6,294	6,464	6,633	6,809	6,987	7,167
Asset upgrade expenditure	2,365	6,386	3,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
Total capital works expenditure	7,093	15,476	10,934	7,768	7,929	8,094	8,264	8,433	8,609	8,787	8,967
	0.55										
Funding sources represented by:											
Grants	4,616	8,905	4,470	1,084	1,098	1,113	1,128	1,143	1,159	1,175	1,191
Council cash	2,477	6,571	6,464	6,684	6,831	6,981	7,136	7,290	7,450	7,612	7,776
Total capital works expenditure	7,093	15,476	10,934	7,768	7,929	8,094	8,264	8,433	8,609	8,787	8,967

4.6 STATEMENT OF HUMAN RESOURCES

Staff expenditure	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
Total staff expenditure											
Employee costs - operating	10,054	10,562	10,494	10,480	10,642	10,802	11,018	11,238	11,463	11,692	11,926
Employee costs - capital	804	1,155	1,148	1,146	889	916	943	971	1,000	1,030	1,061
Total staff expenditure	10,858	11,717	11,642	11,626	11,531	11,718	11,961	12,209	12,463	12,722	12,987

Staff numbers	2020/21 FTE	2021/22 FTE	2022/23 FTE	2023/24 FTE	2024/25 FTE	2025/26 FTE	2026/27 FTE	2027/28 FTE	2028/29 FTE	2029/30 FTE	2030/31 FTE
Total staff numbers											
Employees	112	124	120	118	114	113	113	113	113	113	113
Total staff numbers	112	124	120	118	114	113	113	113	113	113	113

Department	Budget 2021/22 \$'000	Permanent Full Time \$'000	Part time \$'000	Casual \$'000	Temporary \$'000
Asset Development	-	-	-	-	-
Asset Maintenance	3,545	3,033	69	76	367
Bushfire Recovery	271	-	-	38	233
Corporate	1,293	371	720	84	118
Councillor and Executive	949	589	107	53	200
Customer and Digital Projects	1,120	325	557	117	121
Economic and Community Development	1,010	139	363	298	210
Facilities	685	414	-	38	233
Planning and Amenity	1,689	954	352	190	193
Total Staff Expenditure	10,562	5,825	2,168	894	1,675
Capitalised Labour Costs	1,155				
Total Expenditure	11,717				

4.7 PLANNED HUMAN RESOURCE EXPENDITURE

For the budget year ended 2021/22

Gender	Budget	Permanent		Casual	Temporary	
	Total	Full Time	Part time			
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Female	4603	1687	1731	650		535
Male	5392	3941	481	189		781
Vacant	1722	319	279	221		903
Self-described gender	0	0	0	0		0
Total Staff Expenditure	11717	5947	2491	1060		2219

Gender	Budget	Permanent		Casual	Temporary	
	Total	Full Time	Part time			
Female	49	16	21	7		5
Male	57	45	4	2		6
Vacant	18	3	2	1		12
Self-described gender	0	0	0	0		0
Total staff full time equivalent	124	64	27	10		23

Council is required to prepare a Gender Equality Action Plan (GEAP) by 1 December 2021. The GEAP is a four-year plan that will include the strategies and measures to improve gender equality in the workplace, based on the results of a workplace gender audit.

Council is also required to develop and maintain a Workforce Plan by 31 December 2021, that describes the organisational structure, projected staffing over the next four years, and includes measures to ensure gender equality, diversity, and inclusiveness.

In future years, Council will use the GEAP and Workforce Plan to inform the statement of human resources and associated planned expenditure. For this Financial Plan, and until the GEAP and Workforce Plans are in place, Council has not attempted to classify human resources by gender for the next ten financial years.

5. Financial Performance Indicators

The following table highlights Council's projected performance across a range of key financial performance indicators. These indicators provide an analysis of Council's 10-year financial projections and should be interpreted in the context of the organisation's objectives and financial management principles.

Indicator	Measure	Forecast Actual											Trend
		2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	
Operating position													
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	-0.6%	-9.4%	-1.8%	-0.8%	-0.2%	-7.4%	0.6%	0.8%	1.0%	1.1%	1.3%	+
Liquidity													
Working Capital	Current assets / current liabilities	459%	415%	439%	408%	427%	372%	366%	359%	351%	351%	351%	o
Unrestricted cash	Unrestricted cash / current liabilities	398%	355%	377%	352%	365%	315%	306%	299%	293%	292%	292%	-
Obligations													
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	o
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	o
Indebtedness	Non-current liabilities / own source revenue	20.2%	19.3%	16.9%	13.9%	13.3%	12.7%	12.3%	11.8%	11.2%	10.7%	10.4%	o
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	55.5%	105.7%	127.9%	102.7%	102.7%	102.7%	102.6%	102.6%	102.6%	102.5%	102.5%	o
Stability													
Rates concentration	Rate revenue / adjusted underlying revenue	64.3%	69.2%	70.0%	69.8%	69.7%	75.0%	69.7%	69.8%	69.9%	70.0%	70.1%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	o
Efficiency													
Expenditure level	Total expenses/ no. of property assessments	\$3,274	\$3,407	\$3,179	\$3,236	\$3,300	\$3,367	\$3,441	\$3,516	\$3,593	\$3,672	\$3,752	+
Revenue level	Total rate revenue / no. of property assessments	\$2,158	\$2,202	\$2,230	\$2,278	\$2,327	\$2,377	\$2,428	\$2,480	\$2,533	\$2,587	\$2,642	+
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year	17.2%	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%	+

Key to Forecast Trend:

- + Forecast increase in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast reduction in Council's financial performance/financial position indicator

6. Strategies and Plans

This section describes the strategies and plans that support the 10-year financial projections included in the Financial Plan.

6.1 BORROWING STRATEGY

Current Debt Position

Council repaid all its borrowings in July 2015.

Future Borrowing Requirements

Council does not forecast to take out any further borrowings. Council is open to considering undertaking debt should circumstances change in the future.

6.2 RESERVES STRATEGY

Current Reserves

Subdivision Recreation Reserve

- The Recreation Reserve holds funds contributed by developers for works associated with developing and improving public open space and recreational facilities within Council. Funds are contributed in accordance with Section 18 of the Subdivision Act and transfers are restricted to the purpose of creating open space such as parks, playgrounds, pavilions and other such items where it is deemed that these works should occur at a later point than the initial development.
- Transfers to the reserve comprise contribution income from subdividers in lieu of the 5.0% Public Open Space requirement. Transfers from the reserve (outflows) are applied to fund Open Space capital projects on an annual basis.

Dinner Plain Reserve

- This reserve is maintained to ensure that all rates raised from Dinner Plain properties are quarantined and invested back into Dinner Plain.
- The surplus or deficit based on the difference between the general and special income attributable to Dinner Plain and the general and Special costs attributable to Dinner Plain are allocated to the reserve.
- The Dinner Plain Reserve has been decreasing in recent years as expenditure exceeds income for projects and services delivered for Dinner Plain rate payers. This is a deliberate strategy, once the reserve is depleted Dinner Plain projects and services will be funded from consolidated revenue, like the rest of the Alpine Shire.

Waste Reserve

- This reserve is maintained to fund landfill rehabilitation works and other waste management services.
- Where budgeted rehabilitation projects are not carried out in the financial year, funds are allocated to the reserve to fund future rehabilitation work.

Reserve Usage Projections

The table below discloses the balance and annual movement for each reserve over the 10-year life of the Financial Plan.

Reserves	Restricted / Discretionary	2020-21 \$000's	2021-22 \$000's	2022-23 \$000's	2023-24 \$000's	2024-25 \$000's	2025-26 \$000's	2026-27 \$000's	2027-28 \$000's	2028-29 \$000's	2029-30 \$000's	2030-31 \$000's
Public Open Space Reserve												
	Restricted											
Opening balance		178	178	178	178	178	178	178	178	178	178	178
Transfer to reserve		0	0	0	0	0	0	0	0	0	0	0
Transfer from reserve		0	0	0	0	0	0	0	0	0	0	0
Closing balance		178	178	178	178	178	178	178	178	178	178	178
Waste												
	Discretionary											
Opening balance		3,247	2,652	1,888	1,888	1,888	1,888	1,888	1,888	1,888	1,888	1,888
Transfer to reserve		0	0	0	0	0	0	0	0	0	0	0
Transfer from reserve		(595)	(764)	0	0	0	0	0	0	0	0	0
Closing balance		2,652	1,888	1,888	1,888	1,888	1,888	1,888	1,888	1,888	1,888	1,888
Dinner Plain												
	Discretionary											
Opening balance		699	634	522	522	522	522	522	522	522	522	522
Transfer to reserve		0	0	0	0	0	0	0	0	0	0	0
Transfer from reserve		(65)	(112)	0	0	0	0	0	0	0	0	0
Closing balance		634	522	522	522	522	522	522	522	522	522	522
Reserve Summary												
	Total Discretionary											
Opening balance		3,946	3,286	2,410	2,410	2,410	2,410	2,410	2,410	2,410	2,410	2,410
Transfer to reserve		0	0	0	0	0	0	0	0	0	0	0
Transfer from reserve		(660)	(876)	0	0	0	0	0	0	0	0	0
Closing balance		3,286	2,410	2,410	2,410	2,410	2,410	2,410	2,410	2,410	2,410	2,410
Reserves Summary												
	Restricted & Discretionary											
Opening balance		4,124	3,464	2,588	2,588	2,588	2,588	2,588	2,588	2,588	2,588	2,588
Transfer to reserve		0	0	0	0	0	0	0	0	0	0	0
Transfer from reserve		(660)	(876)	0	0	0	0	0	0	0	0	0
Closing balance		3,464	2,588	2,588	2,588	2,588	2,588	2,588	2,588	2,588	2,588	2,588

2021 Local Government Community Satisfaction Survey

Alpine Shire Council

Coordinated by the Department of Jobs,
Precincts and Regions on behalf of
Victorian councils



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Background and objectives

The Victorian Community Satisfaction Survey (CSS) creates a vital interface between the council and their community.

Held annually, the CSS asks the opinions of local people about the place they live, work and play and provides confidence for councils in their efforts and abilities.

Now in its twenty-second year, this survey provides insight into the community's views on:

- councils' overall performance, with benchmarking against State-wide and council group results
- value for money in services and infrastructure
- community consultation and engagement
- decisions made in the interest of the community
- customer service, local infrastructure, facilities, services and
- overall council direction.

When coupled with previous data, the survey provides a reliable historical source of the community's views since 1998. A selection of results from the last ten years shows that councils in Victoria continue to provide services that meet the public's expectations.

Serving Victoria for 22 years

Each year the CSS data is used to develop this State-wide report which contains all of the aggregated results, analysis and data. Moreover, with 22 years of results, the CSS offers councils a long-term measure of how they are performing – essential for councils that work over the long term to provide valuable services and infrastructure to their communities.

Participation in the State-wide Local Government Community Satisfaction Survey is optional.

Participating councils have various choices as to the content of the questionnaire and the sample size to be surveyed, depending on their individual strategic, financial and other considerations.

Key findings and recommendations



Alpine Shire Council – at a glance

Overall council performance

Results shown are index scores out of 100.



Alpine 62





State-wide 61



Small Rural 60

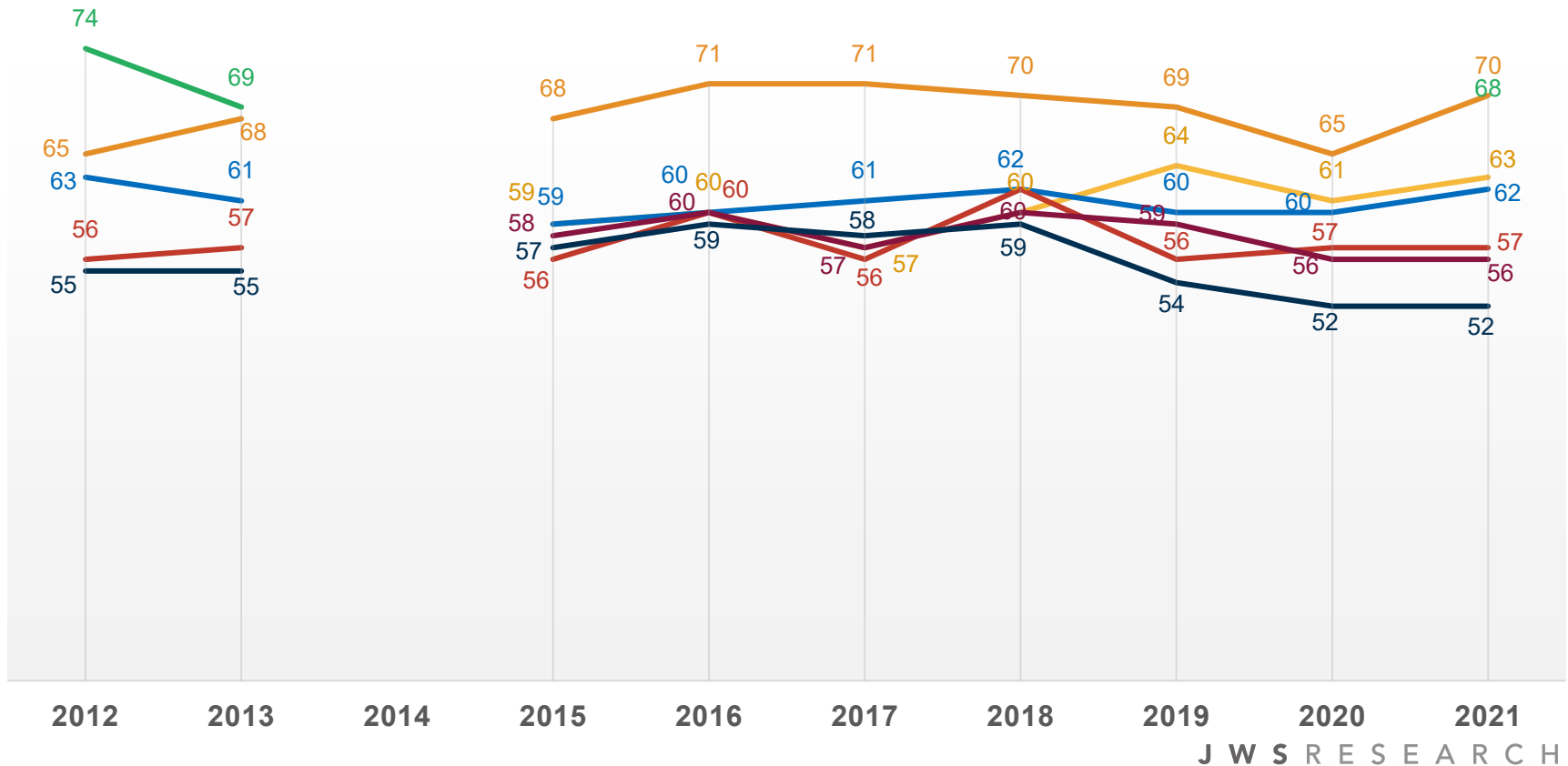
Council performance compared to State-wide and group averages

	Areas where Council performance is significantly higher	Areas where Council performance is significantly lower
Compared to State-wide average	 <p>Sealed local roads</p>	None
Compared to group average	 <p>Sealed local roads</p>	None



Summary of core measures

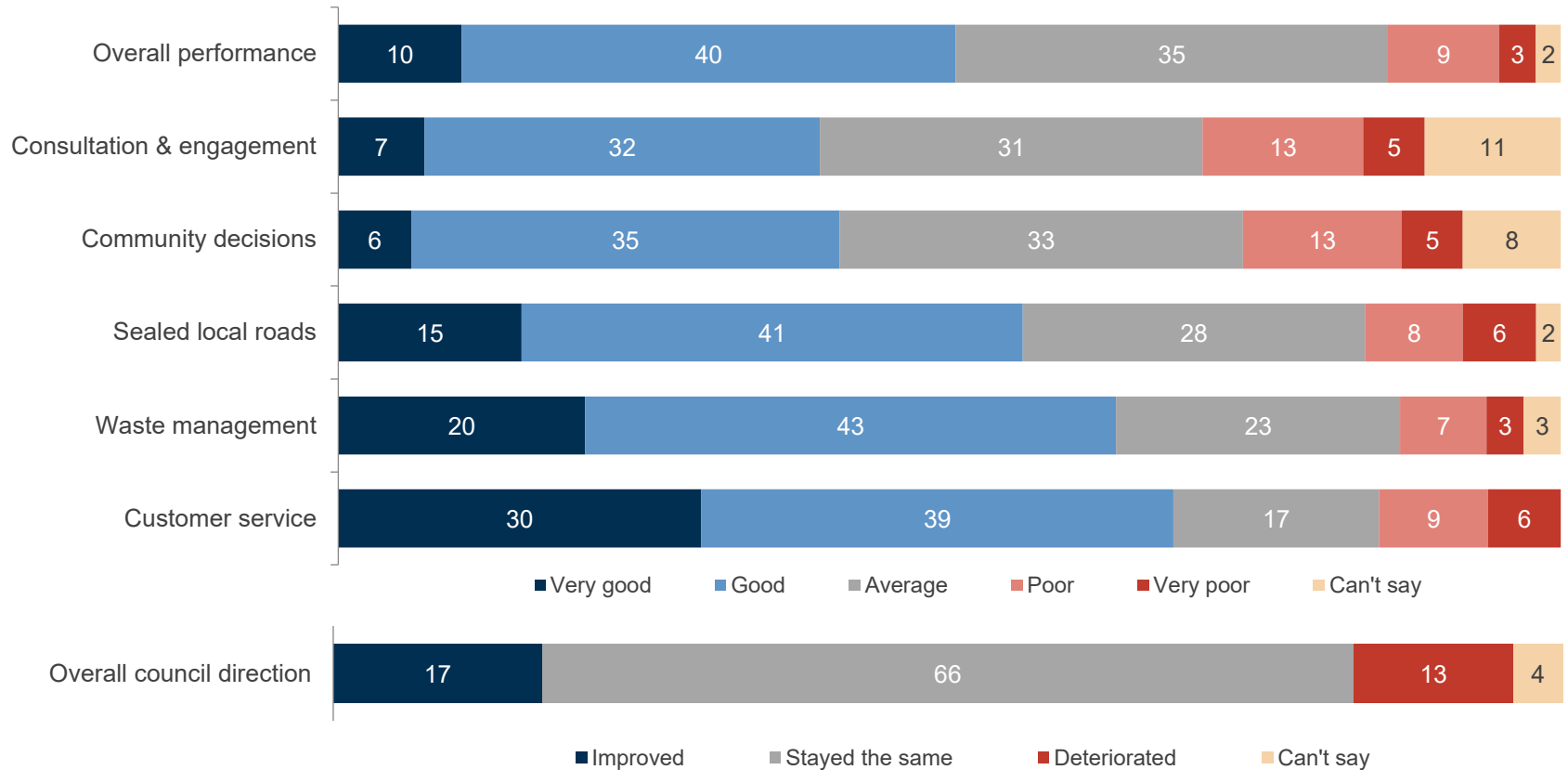
Index scores













Summary of core measures

Core measures summary results (%)





Summary of Alpine Shire Council performance

Services		Alpine 2021	Alpine 2020	Small Rural 2021	State-wide 2021	Highest score	Lowest score
	Overall performance	62	60	60	61	Kiewa Valley residents, Lower Ovens residents	Upper Ovens residents
	Value for money	54	-	52	54	Lower Ovens residents	Upper Ovens residents
	Overall council direction	52	52	53	53	Lower Ovens residents	Upper Ovens residents
	Customer service	70	65	69	70	Aged 18-34 years	Aged 50-64 years
	Waste management	68	-	68	69	Aged 18-34 years	Aged 35-49 years
	Sealed local roads	63	61	53	57	Lower Ovens residents	Upper Ovens residents
	Consultation & engagement	57	57	56	56	Aged 18-34 years, Kiewa Valley residents	Upper Ovens residents
	Community decisions	56	56	56	56	Kiewa Valley residents	Upper Ovens residents



Focus areas for the next 12 months

Overview

Perceptions of Council's performance largely improved or at least stayed the same in the past year across all service areas. This is a positive result for Council, following ratings dips in most service areas the previous year. Overall performance is at its highest point since 2018 (index score of 62) and only one point below its peak of 63 in 2012.

Focus areas

Community decisions and consultation and engagement are areas that warrant extra attention in the coming year, as performance ratings remain at their lowest or near lowest levels. In addition, Upper Ovens residents are consistently the group most critical of Council's performance. There is a noticeable chasm in opinions forming between Upper Ovens residents and those from other areas. Council should seek to abate this trend before it becomes more pronounced.

Comparison to state and area grouping

Importantly, Council performs as well as the State-wide and Small Rural group averages on most service areas. The exception to this is sealed local roads, where Council's performance is rated significantly higher compared to both the State-wide and Small Rural group averages.

Maintain gains achieved to date

Council should look to maintain and build upon its improved performance on sealed local roads and customer service, having both recovered from ratings declines the previous year. Council should also look to maintain and improve upon its relatively strong performance in the area of waste management, evaluated for the first time since 2013. Based on previous results, there is evidence that Council can do better here.

DETAILED FINDINGS

Overall performance



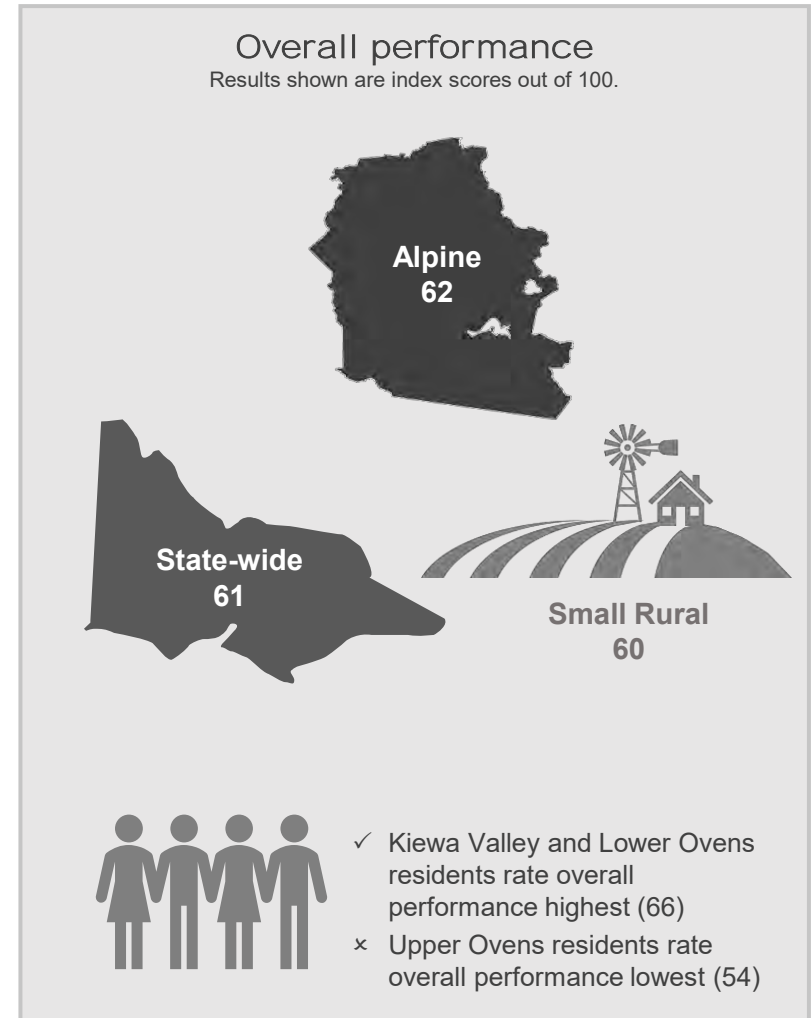
Overall performance

The overall performance index score of 62 for Alpine Shire Council represents a two-point improvement on the 2020 result. Overall performance is at its highest level since 2018 and only one point below its peak of 63 in 2012.

Alpine Shire Council's overall performance is rated in line with the average rating for councils in the Small Rural group, and at the State-wide level (index scores of 60 and 61 respectively).

- Perceptions of Council's overall performance among residents aged 50 to 64 years improved significantly over the past year (index score of 58, up eight index points from 2020).
- Kiewa Valley and Lower Ovens residents are the most satisfied groups – with Lower Ovens residents significantly more satisfied than the Council average. In contrast, those who reside in Upper Ovens rate overall performance significantly lower. A desire for Council to 'treat all areas the same' is notably the most nominated area for Council improvement.

Two in five residents (40%) rate the value for money they receive from Council in infrastructure and services provided to their community as 'very good' or 'good'. This is higher than the 25% of residents who rate it as 'very poor' or 'poor'. A further 33% rate Council as 'average' in terms of providing value for money.





Overall performance

2021 overall performance (index scores)

		2020	2019	2018	2017	2016	2015	2014	2013	2012
Kiewa Valley	66	62	56	58	59	59	54	n/a	59	60
Lower Ovens	66▲	64	66	62	67	62	62	n/a	61	67
18-34	63	67	62	69	66	65	62	n/a	61	67
65+	63	61	62	62	62	63	62	n/a	66	66
Women	63	62	60	62	60	61	59	n/a	58	66
Alpine	62	60	60	62	61	60	59	n/a	61	63
35-49	61	62	59	60	62	56	56	n/a	59	59
State-wide	61	58	60	59	59	59	60	61	60	60
Men	60	58	59	62	63	60	59	n/a	64	60
Small Rural	60	56	58	56	58	57	59	n/a	n/a	n/a
50-64	58	50	57	59	58	58	56	n/a	57	61
Upper Ovens	54▼	57	55	65	56	59	60	n/a	63	62

Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Alpine Shire Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?

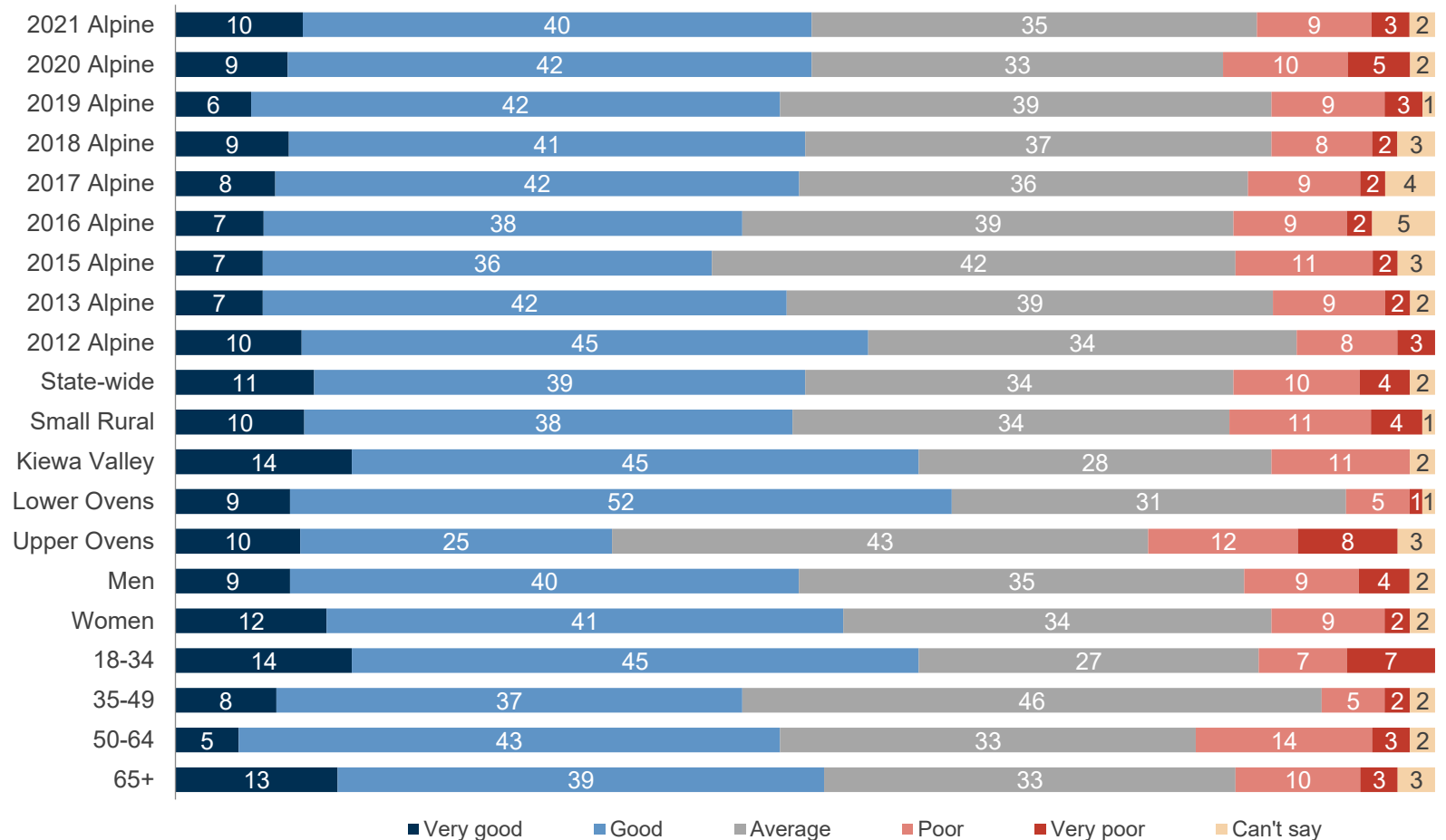
Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.



Overall performance

2021 overall performance (%)



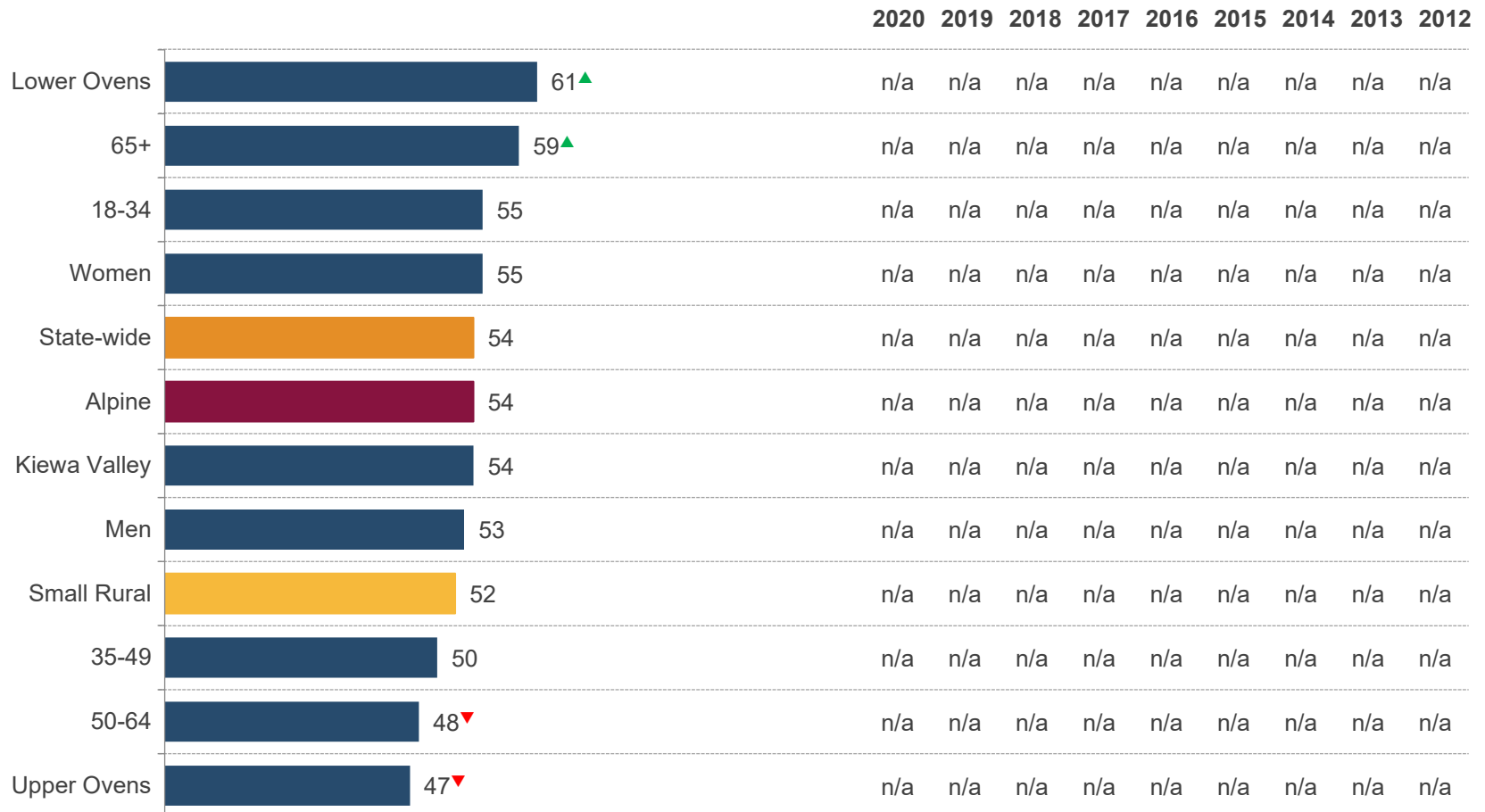
Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Alpine Shire Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19



Value for money in services and infrastructure

2021 value for money (index scores)



Q3b. How would you rate Alpine Shire Council at providing good value for money in infrastructure and services provided to your community?

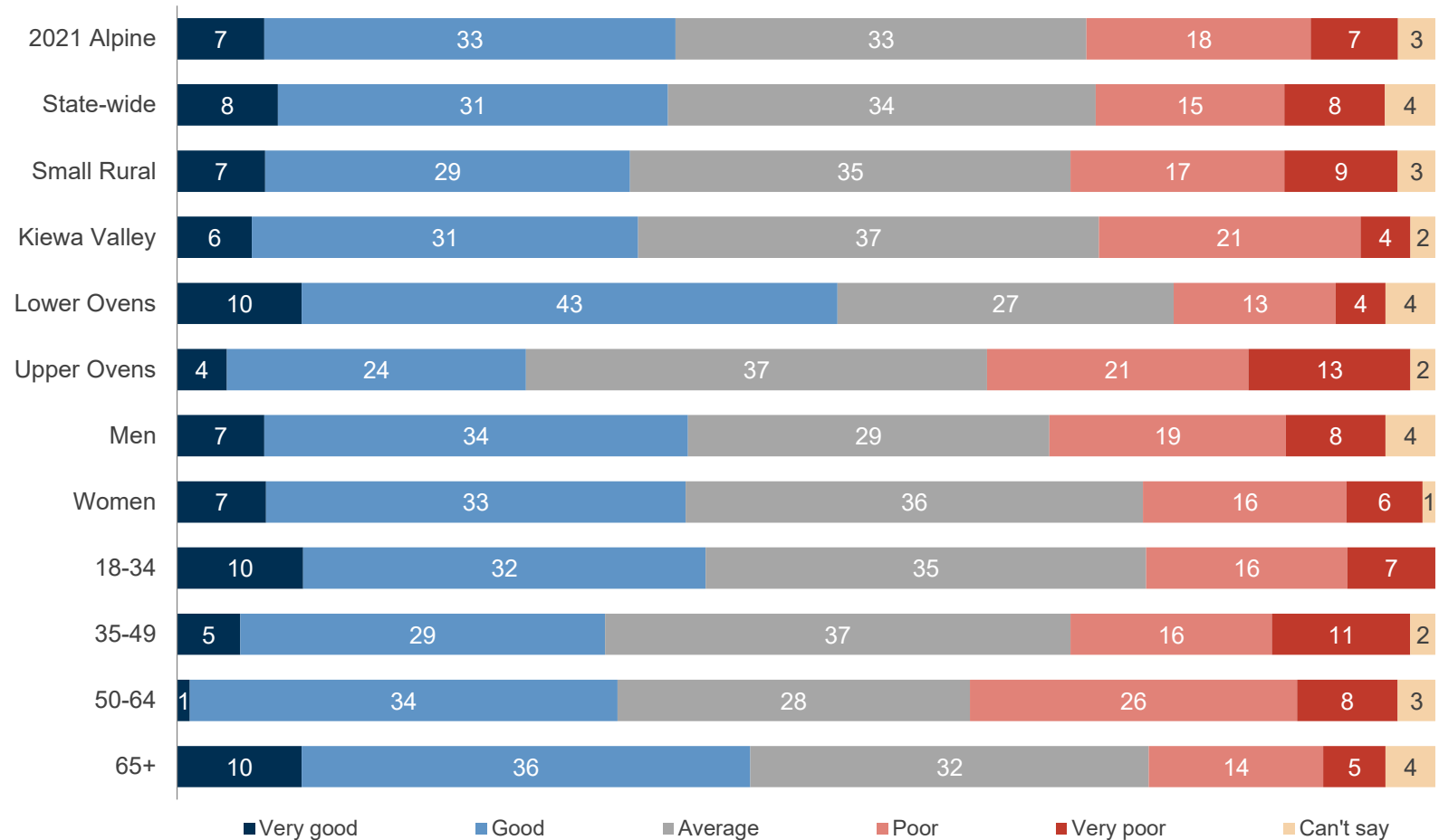
Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.



Value for money in services and infrastructure

2021 value for money (%)



Q3b. How would you rate Alpine Shire Council at providing good value for money in infrastructure and services provided to your community?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19



Top performing service areas

Waste management (index score of 68) is the area where Council performed best in 2021. The last time this service area was evaluated was in 2013, when ratings significantly declined from an index score of 74 to 69.

Council performs in line with the Small Rural and State-wide group averages on waste management.

- Perceptions of Council's performance here are significantly higher among younger residents aged 18 to 34 years (index score of 75).
- Conversely, the 35 to 49 year old cohort are significantly less satisfied (61) compared to average.

Sealed local roads is Council's next highest rated service area (index score of 63). Notably, performance here is rated significantly higher than the State-wide and Regional Centres group council averages.

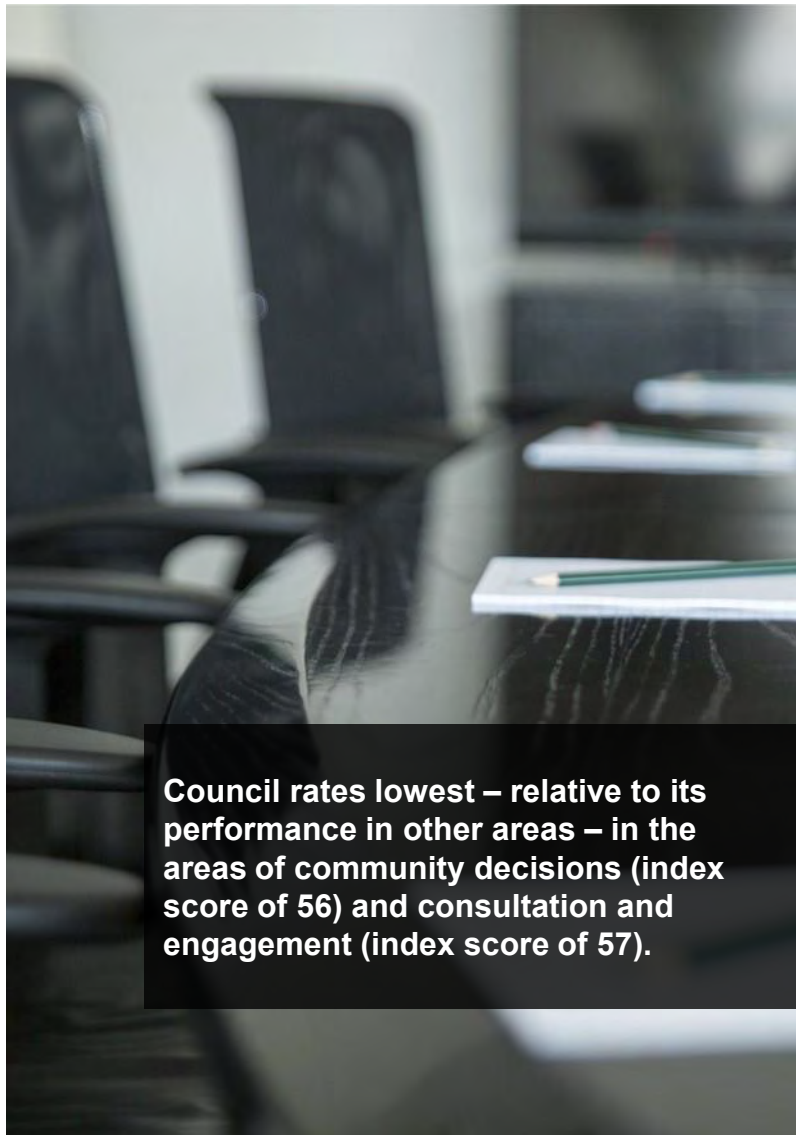
- Perceptions among Lower Ovens residents have significantly improved over the past year and are at their highest point to date (68). Their opinion is also significantly higher compared to the Council average.
- Ratings have also significantly improved among 50 to 64 years olds (up 10 points to an index score of 61), recovering strongly following a significant decline in 2020.
- Road/street maintenance is nominated by residents as one of the best things about Alpine Shire Council.



Waste management (index score of 68) is the area where Council performed best in 2021.



Lower performing service areas



Council rates lowest – relative to its performance in other areas – in the areas of community decisions (index score of 56) and consultation and engagement (index score of 57).

Council did not experience any declines in performance ratings in 2021.

Council rates lowest – relative to its performance in other areas – in the areas of community decisions (index score of 56) and consultation and engagement (index score of 57).

- Despite this, Council rates in line with State-wide and Small Rural group averages for both service areas.

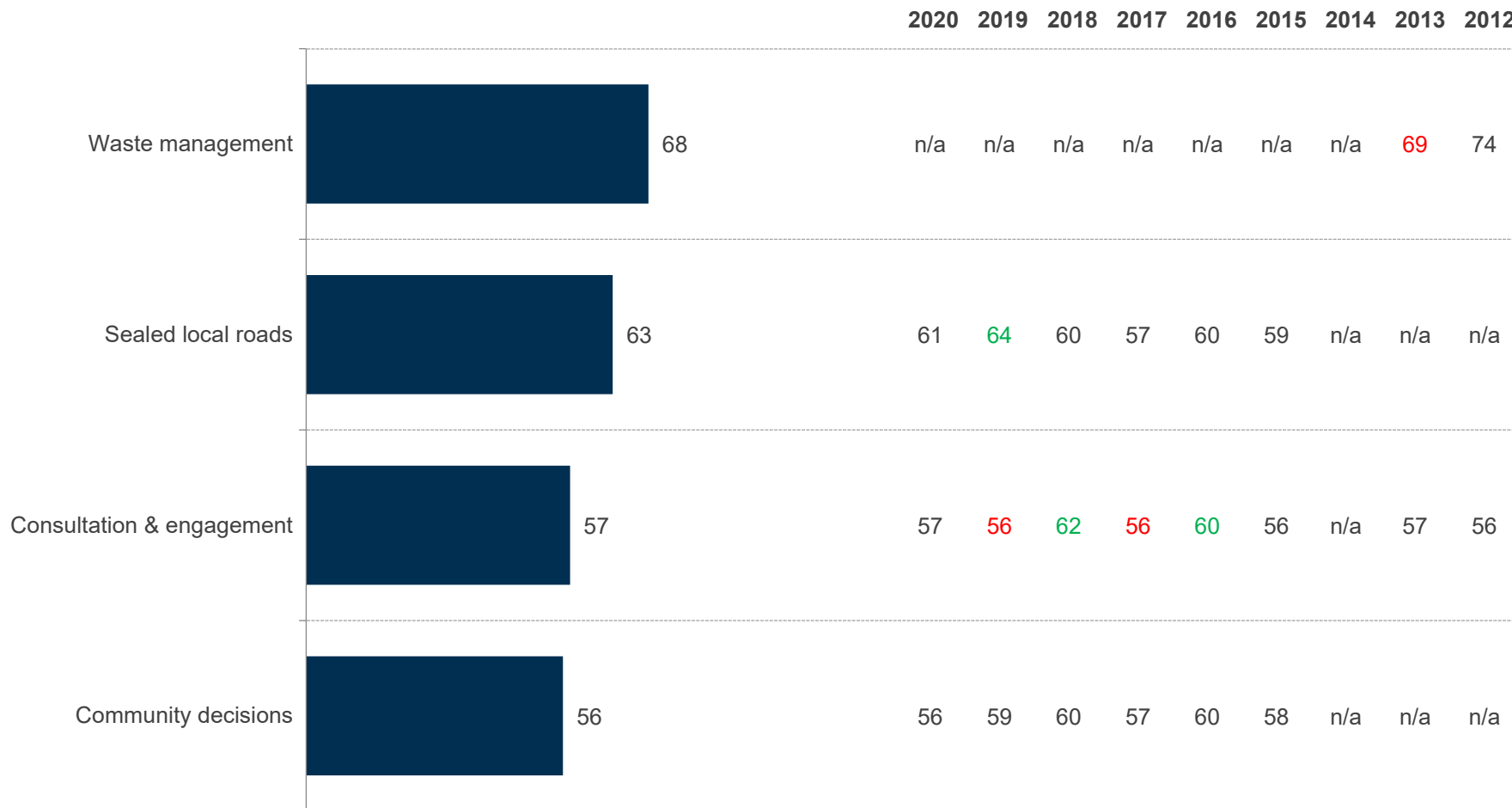
While perceptions in most other service areas improved over the past year, views of performance in these service areas are stable.

- Ratings on both community decisions and consultation have not improved since 2018 and community decisions remains at its lowest point.
- A common theme throughout most service areas is that Upper Ovens residents are the least satisfied. Ratings among this cohort for both community decisions and consultation and engagement are at their lowest point to date and are significantly lower than the Council averages.
- In stark contrast, ratings among Kiewa Valley and Lower Ovens residents are significantly higher compared to the Council average.



Individual service area performance

2021 individual service area performance (index scores)



Q2. How has Council performed on [RESPONSIBILITY AREA] over the last 12 months?

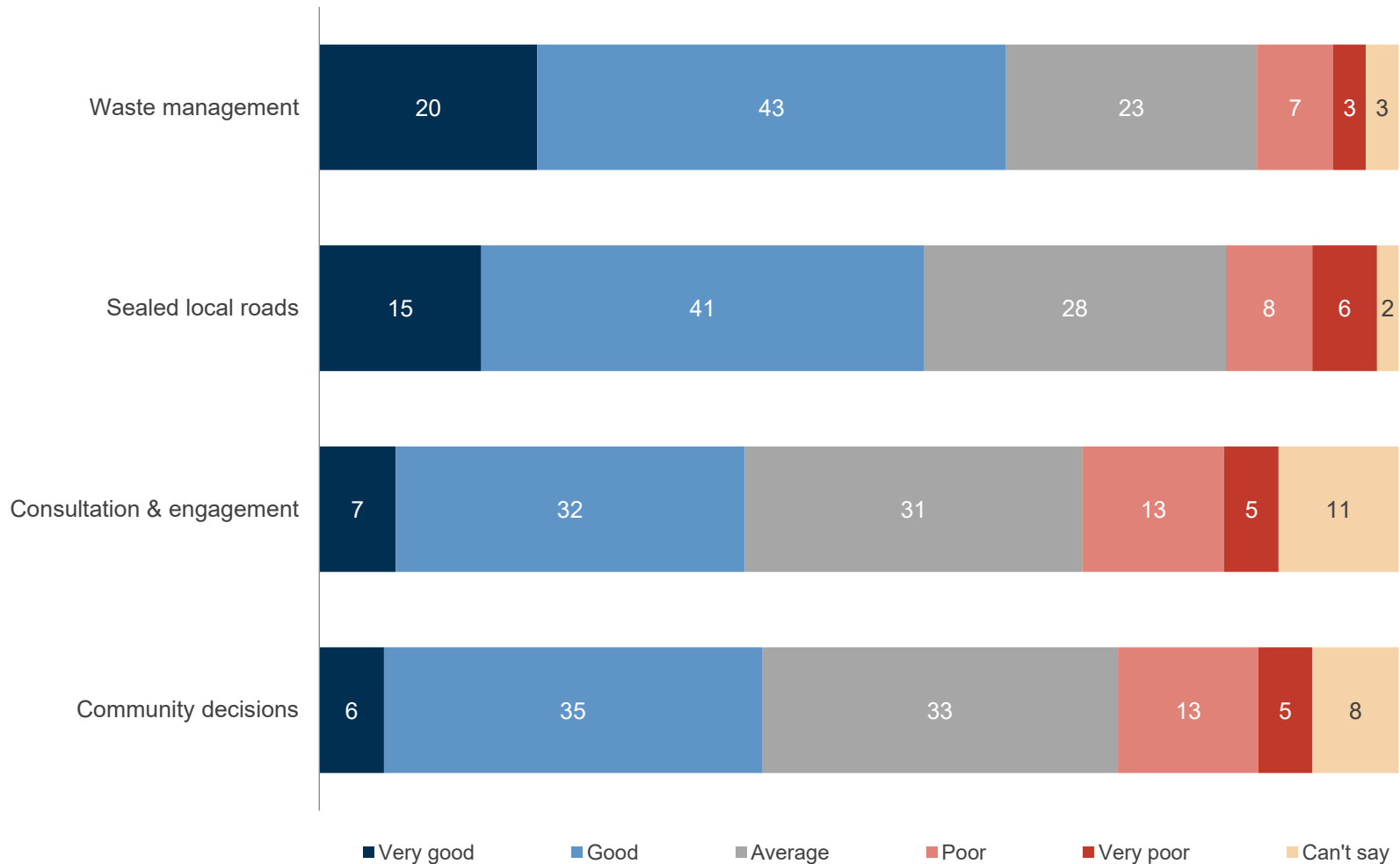
Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.



Individual service area performance

2021 individual service area performance (%)





Best things about Council and areas for improvement

2021 best things about Council (%)
- Top mentions only -



2021 areas for improvement (%)
- Top mentions only -



Q16. Please tell me what is the ONE BEST thing about Alpine Shire Council? It could be about any of the issues or services we have covered in this survey or it could be about something else altogether?

Base: All respondents. Councils asked state-wide: 28 Councils asked group: 9

Q17. What does Alpine Shire Council MOST need to do to improve its performance?

Base: All respondents. Councils asked state-wide: 45 Councils asked group: 13

A verbatim listing of responses to these questions can be found in the accompanying dashboard.

Customer service



Contact with council and customer service

Contact with council

Three in five Council residents (62%) have had contact with Council in the last 12 months, consistent with the previous year, and against a trend decline in contact in councils in the Small Rural group and State-wide.

- Older residents aged 65 years and over have significantly less contact with Council (51%) compared to average, consistent with last year's result.



Among those residents who have had contact with Council, 69% provide a positive customer service rating of 'very good' or 'good', including 30% of residents who rate Council's customer service as 'very good'.

Customer service

Council's customer service index of 70 represents a five-point improvement on the 2020 result.

- Customer service ratings are now one point away from returning to their peak index score of 71, signalling recovery from the decline in 2020.

Customer service is rated in line with the State-wide and Small Rural group averages (index scores of 70 and 69 respectively).

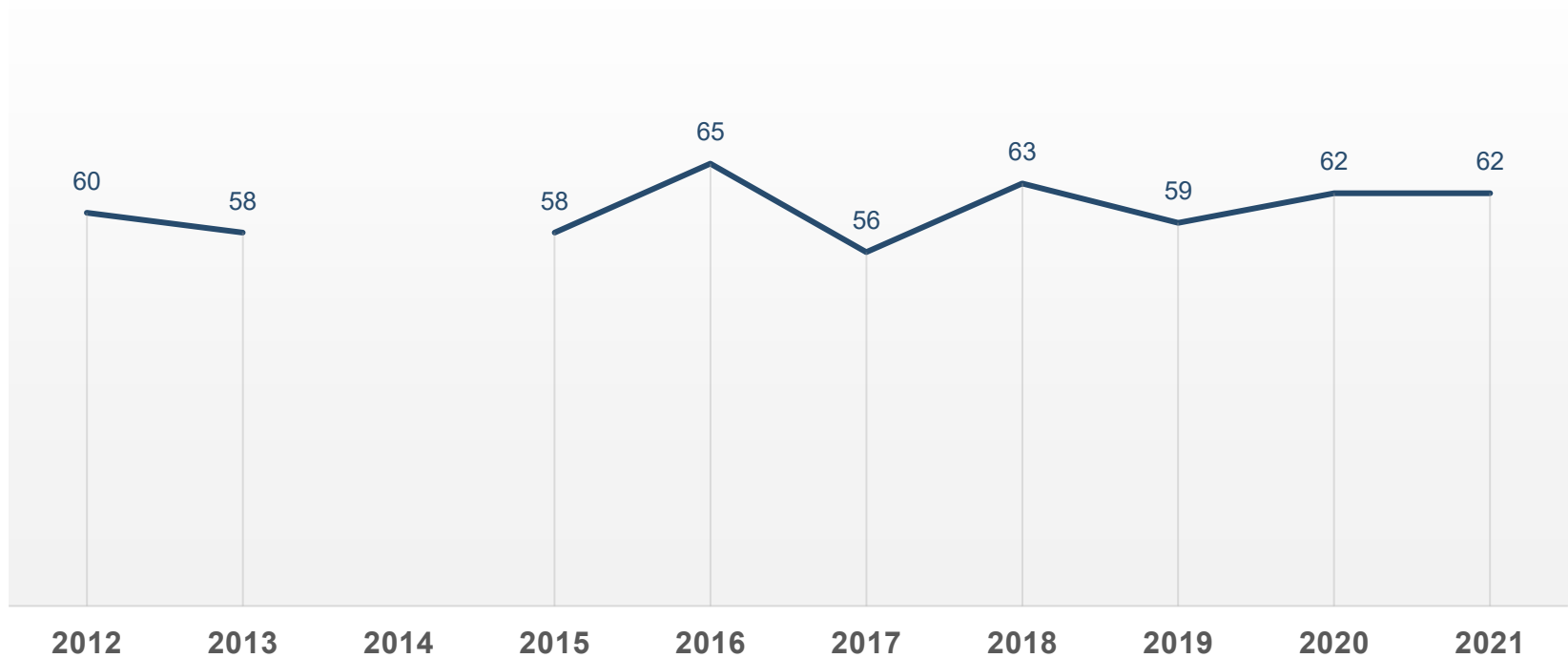
Perceptions of customer service have improved among almost all demographic and geographic cohorts in 2021, apart from 35 to 49 year olds.

Perceptions of customer service are most positive among younger residents aged 18 to 34 years (index score of 83). This result is significantly higher compared to the Council average and a significant improvement on last year, although caution is advised due to a relatively small sample size for this cohort.



Contact with council

2021 contact with council (%)
Have had contact



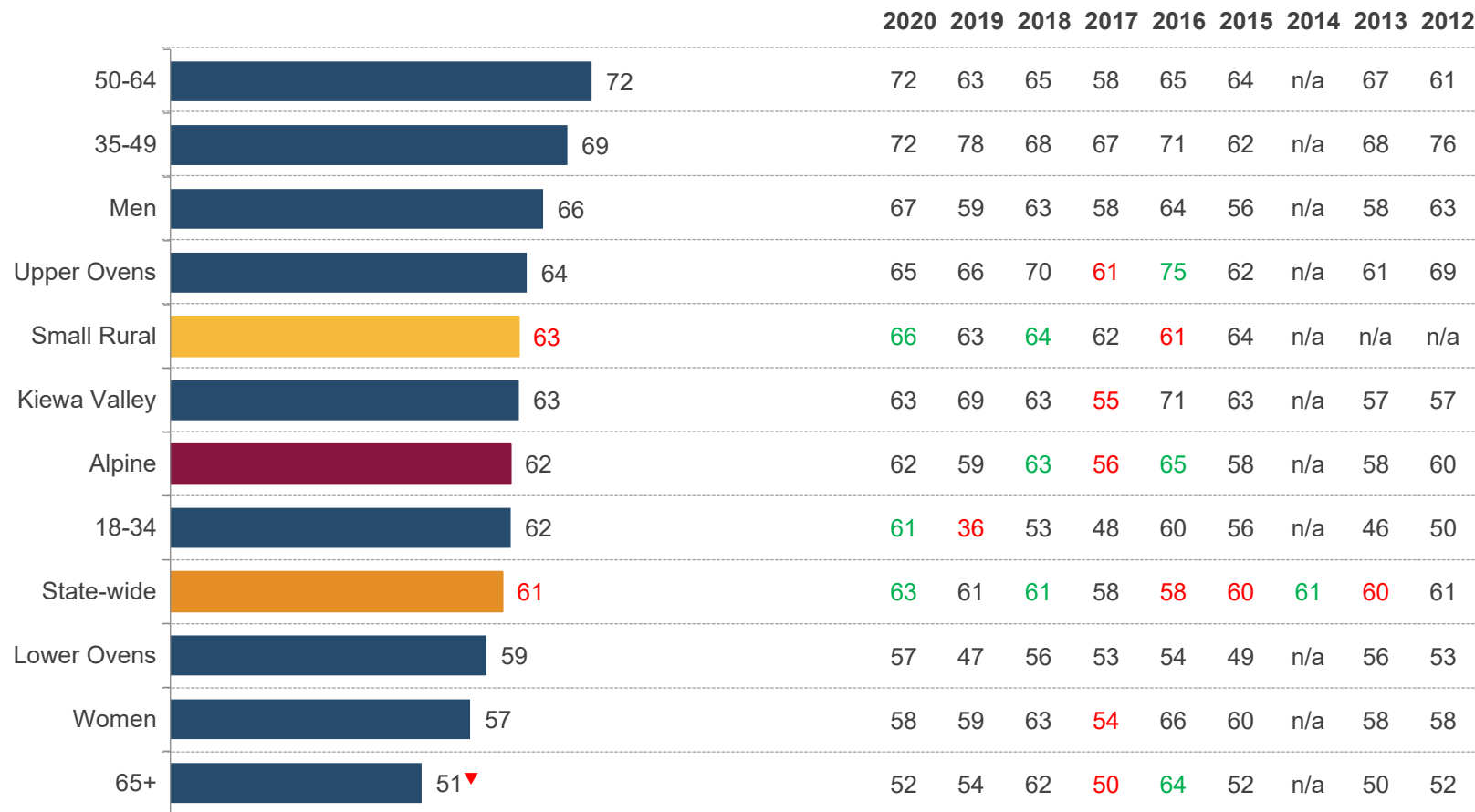
Q5. Over the last 12 months, have you or any member of your household had any contact with Alpine Shire Council?
This may have been in person, in writing, by telephone conversation, by text message, by email or via their website or social media such as Facebook or Twitter?

Base: All respondents. Councils asked state-wide: 39 Councils asked group: 15



Contact with council

2021 contact with council (%)



Q5. Over the last 12 months, have you or any member of your household had any contact with Alpine Shire Council? This may have been in person, in writing, by telephone conversation, by text message, by email or via their website or social media such as Facebook or Twitter?

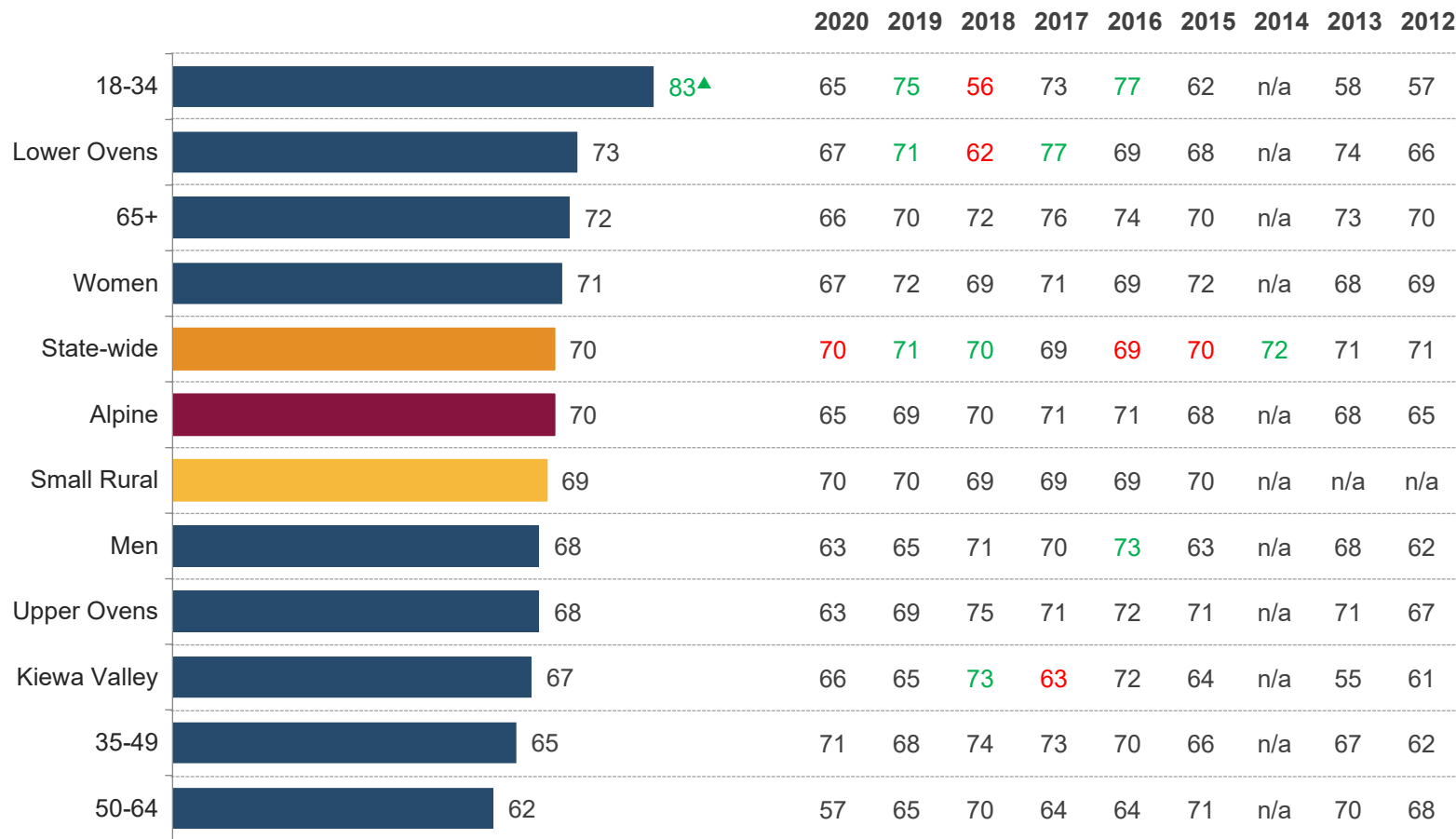
Base: All respondents. Councils asked state-wide: 39 Councils asked group: 15

Note: Please see Appendix A for explanation of significant differences.



Customer service rating

2021 customer service rating (index scores)



Q5c. Thinking of the most recent contact, how would you rate Alpine Shire Council for customer service?

Please keep in mind we do not mean the actual outcome but rather the actual service that was received.

Base: All respondents who have had contact with Council in the last 12 months.

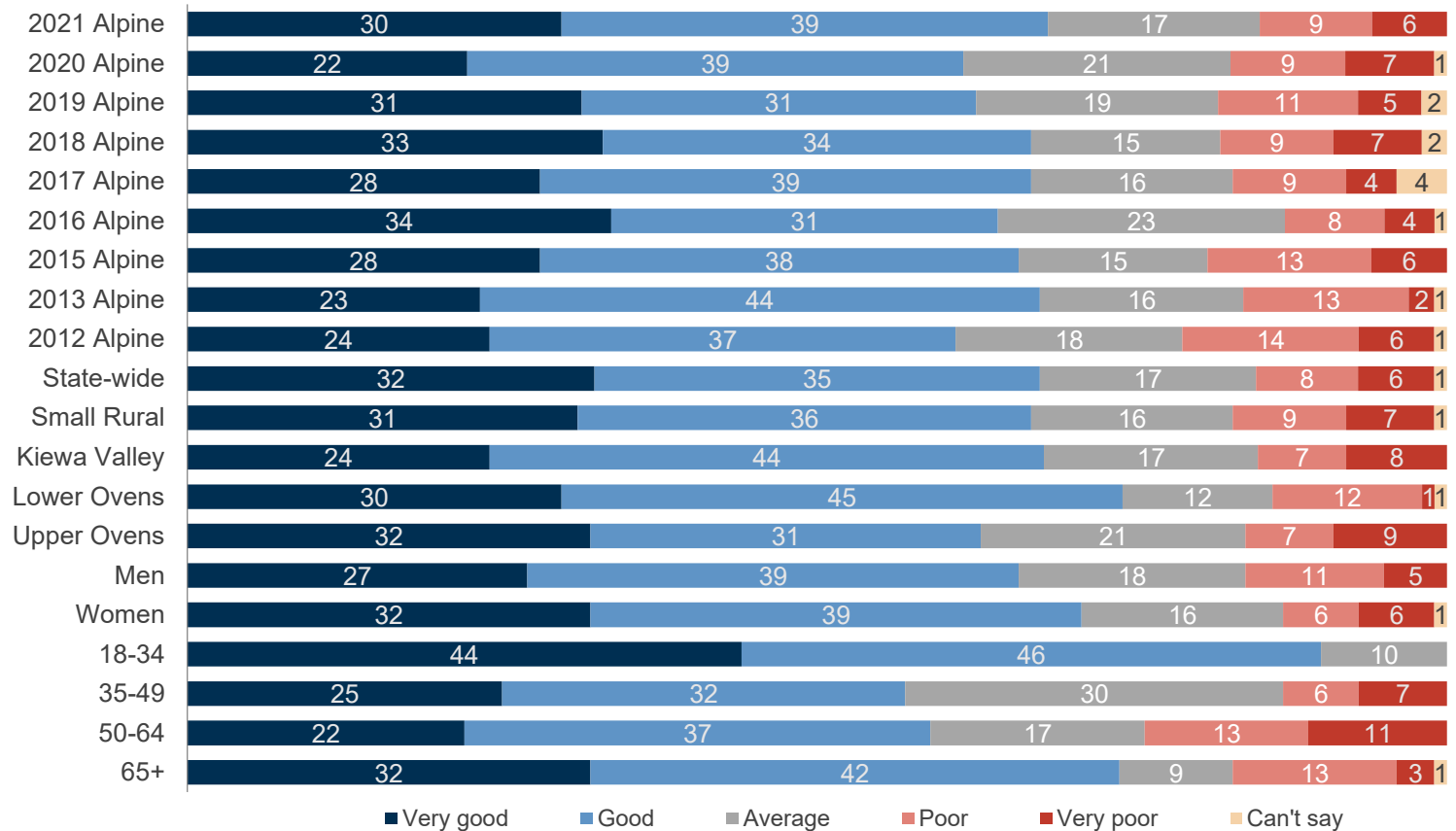
Councils asked state-wide: 66 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.



Customer service rating

2021 customer service rating (%)



Q5c. Thinking of the most recent contact, how would you rate Alpine Shire Council for customer service?
 Please keep in mind we do not mean the actual outcome but rather the actual service that was received.
 Base: All respondents who have had contact with Council in the last 12 months.
 Councils asked state-wide: 66 Councils asked group: 19

Council direction

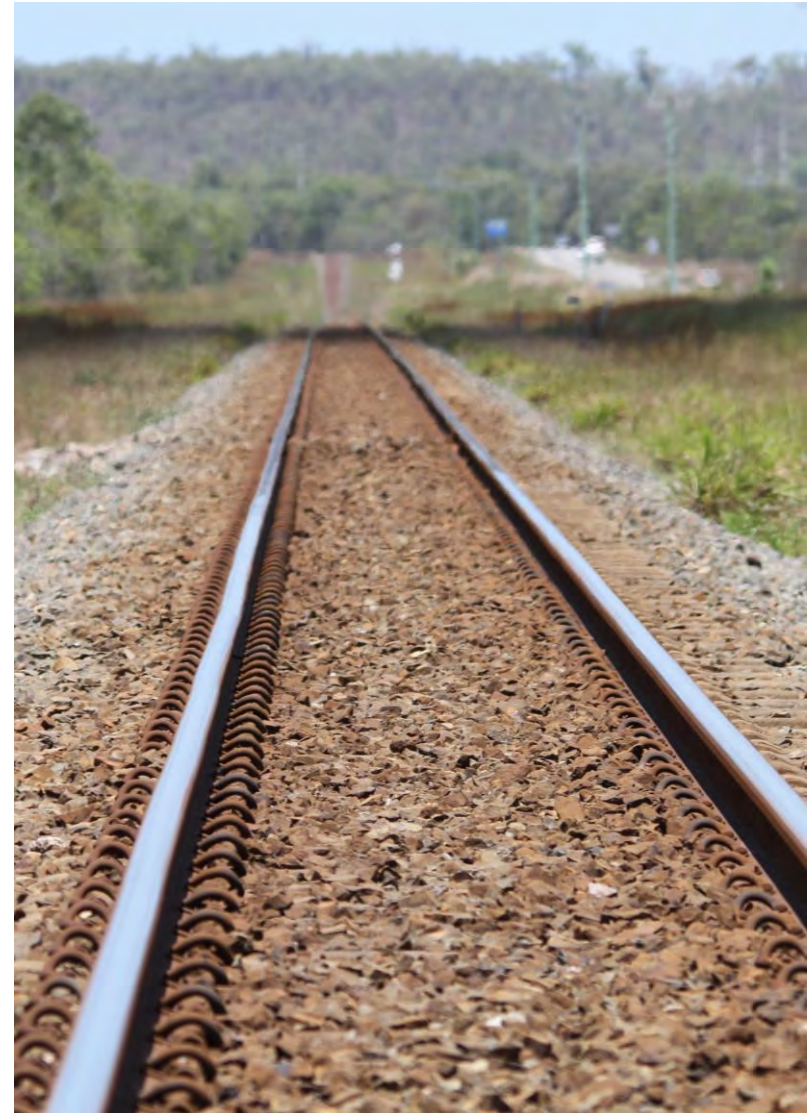


Council direction

Over the last 12 months, 66% of residents believe the direction of Council's overall performance has stayed the same – in line with 2020 views.

- 17% believe the direction has improved (equal points on 2020) in the last 12 months. Council has been unable to recover from a five-point decline here between 2019 and 2020, and so the proportion who believe direction has improved remains at its lowest point since tracking commenced.
- 13% believe the direction of Council performance has deteriorated, down just one point on 2020.
- The most satisfied with council direction are Lower Ovens residents (index score of 57) – significantly moreso compared to the Council average (52).
- In line with the consistent theme throughout, the least satisfied with council direction are Upper Ovens residents (index score of 46). Perceptions of Council's overall direction among this group are significantly lower than average.

Council's unchanged rating of 52 on the perceived direction on overall performance is against the backdrop of significant improvement for the Small Rural group (53, up three points) and State-wide (53, up two points).





Overall council direction last 12 months

2021 overall council direction (index scores)

		2020	2019	2018	2017	2016	2015	2014	2013	2012
Lower Ovens	57▲	60	65	65	68	58	58	n/a	61	57
35-49	53	51	49	56	58	58	54	n/a	56	56
65+	53	53	57	62	57	60	60	n/a	56	56
State-wide	53	51	53	52	53	51	53	53	53	52
Small Rural	53	50	53	50	52	50	53	n/a	n/a	n/a
Women	52	55	53	59	56	57	60	n/a	54	56
18-34	52	56	59	64	55	60	58	n/a	54	54
Alpine	52	52	54	59	58	59	57	n/a	55	55
Kiewa Valley	51	49	41	54	58	58	55	n/a	57	56
Men	51	49	56	59	60	60	54	n/a	56	54
50-64	47	48	52	55	61	57	55	n/a	53	54
Upper Ovens	46▼	47	50	56	46	60	58	n/a	48	53

Q6. Over the last 12 months, what is your view of the direction of Alpine Shire Council's overall performance?

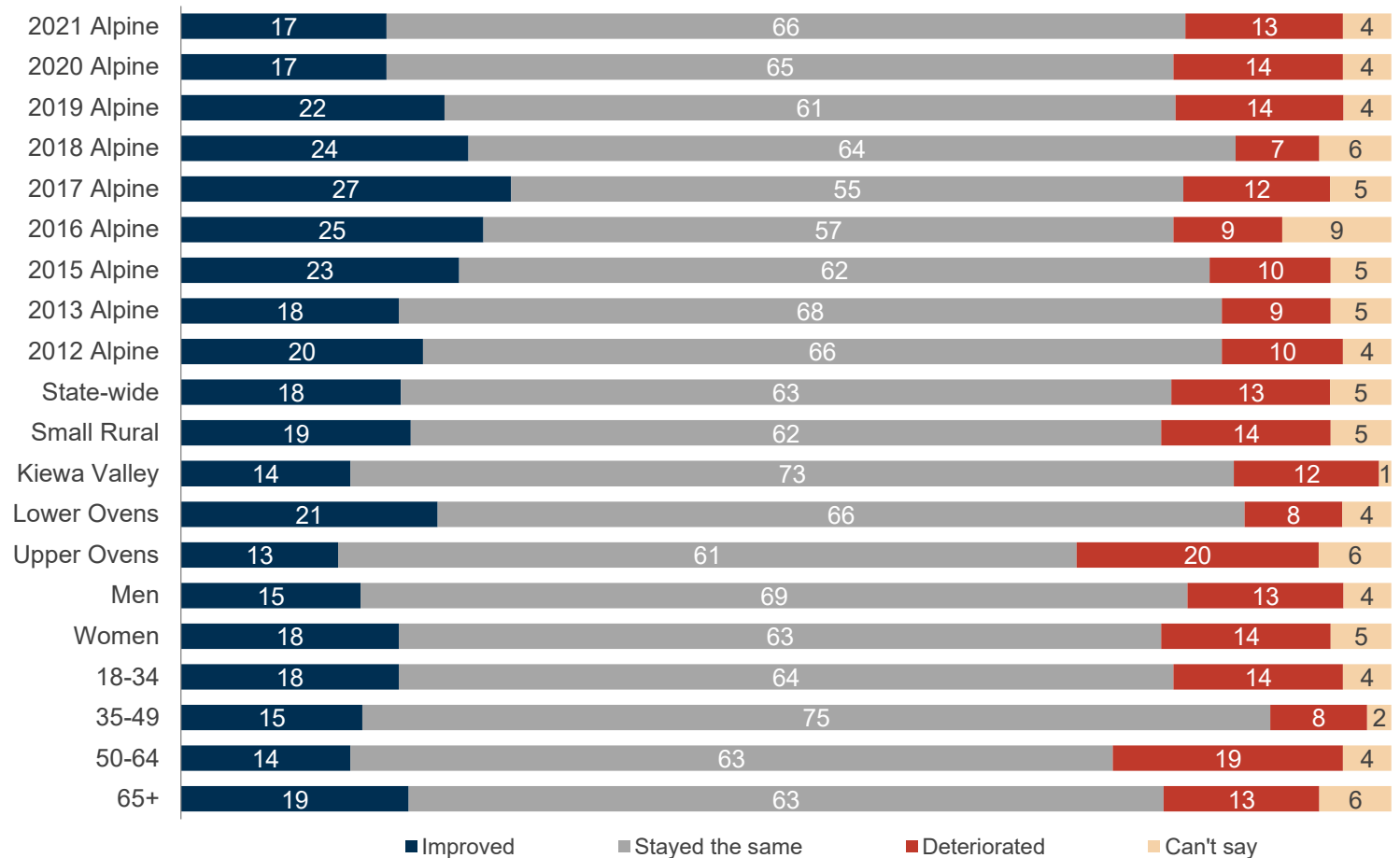
Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.



Overall council direction last 12 months

2021 overall council direction (%)



Individual service areas



Community consultation and engagement performance



2021 consultation and engagement performance (index scores)

		2020	2019	2018	2017	2016	2015	2014	2013	2012
18-34	63▲	64	56	69	55	66	63	n/a	51	64
Kiewa Valley	63▲	59	56	57	54	57	49	n/a	53	51
Lower Ovens	62▲	62	62	64	62	63	58	n/a	59	62
35-49	59	62	60	65	53	61	52	n/a	60	53
Men	58	57	55	63	56	61	57	n/a	59	53
Alpine	57	57	56	62	56	60	56	n/a	57	56
Women	56	58	56	61	57	59	56	n/a	54	59
65+	56	56	56	60	58	60	57	n/a	60	56
Small Rural	56	54	56	54	55	55	56	n/a	n/a	n/a
State-wide	56	55	56	55	55	54	56	57	57	57
50-64	52	48	51	56	57	56	55	n/a	54	55
Upper Ovens	48▼	52	49	63	50	60	60	n/a	57	55

Q2. How has Council performed on 'Community consultation and engagement' over the last 12 months?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

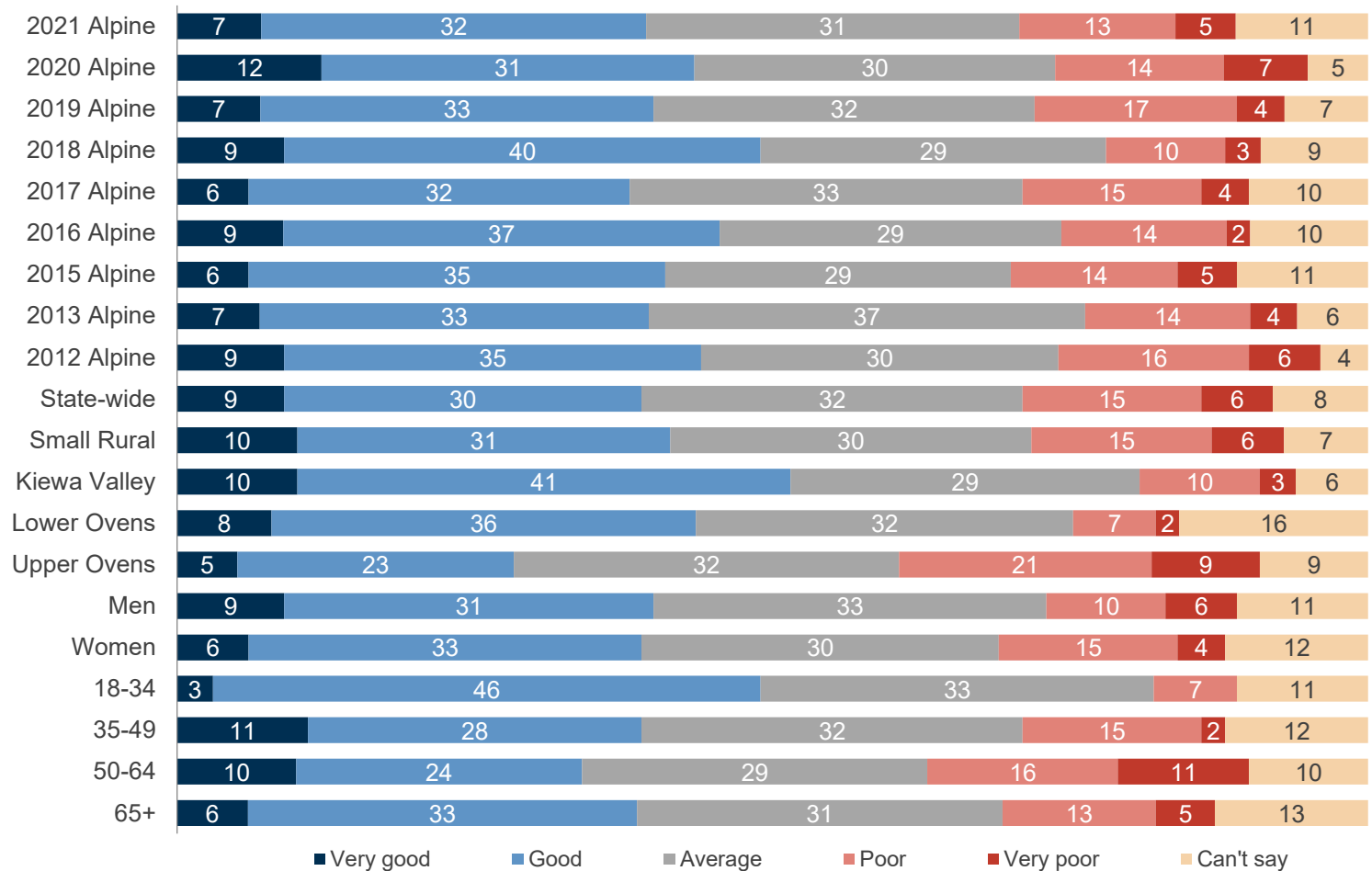
Note: Please see Appendix A for explanation of significant differences.



Community consultation and engagement performance



2021 consultation and engagement performance (%)



Decisions made in the interest of the community performance



2021 community decisions made performance (index scores)

		2020	2019	2018	2017	2016	2015	2014	2013	2012
Kiewa Valley	62▲	58	58	55	57	59	53	n/a	n/a	n/a
Lower Ovens	61▲	58	65	60	61	60	62	n/a	n/a	n/a
18-34	59	57	62	64	54	63	61	n/a	n/a	n/a
65+	59	58	59	57	59	62	60	n/a	n/a	n/a
Men	57	54	60	61	57	61	58	n/a	n/a	n/a
Small Rural	56	53	55	52	55	53	56	n/a	n/a	n/a
State-wide	56	53	55	54	54	54	55	57	n/a	n/a
Alpine	56	56	59	60	57	60	58	n/a	n/a	n/a
Women	55	59	58	59	57	58	57	n/a	n/a	n/a
35-49	53	60	58	63	57	59	55	n/a	n/a	n/a
50-64	52	48	57	57	57	55	55	n/a	n/a	n/a
Upper Ovens	48▼	54	52	63	51	60	57	n/a	n/a	n/a

Q2. How has Council performed on 'Decisions made in the interest of the community' over the last 12 months?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.

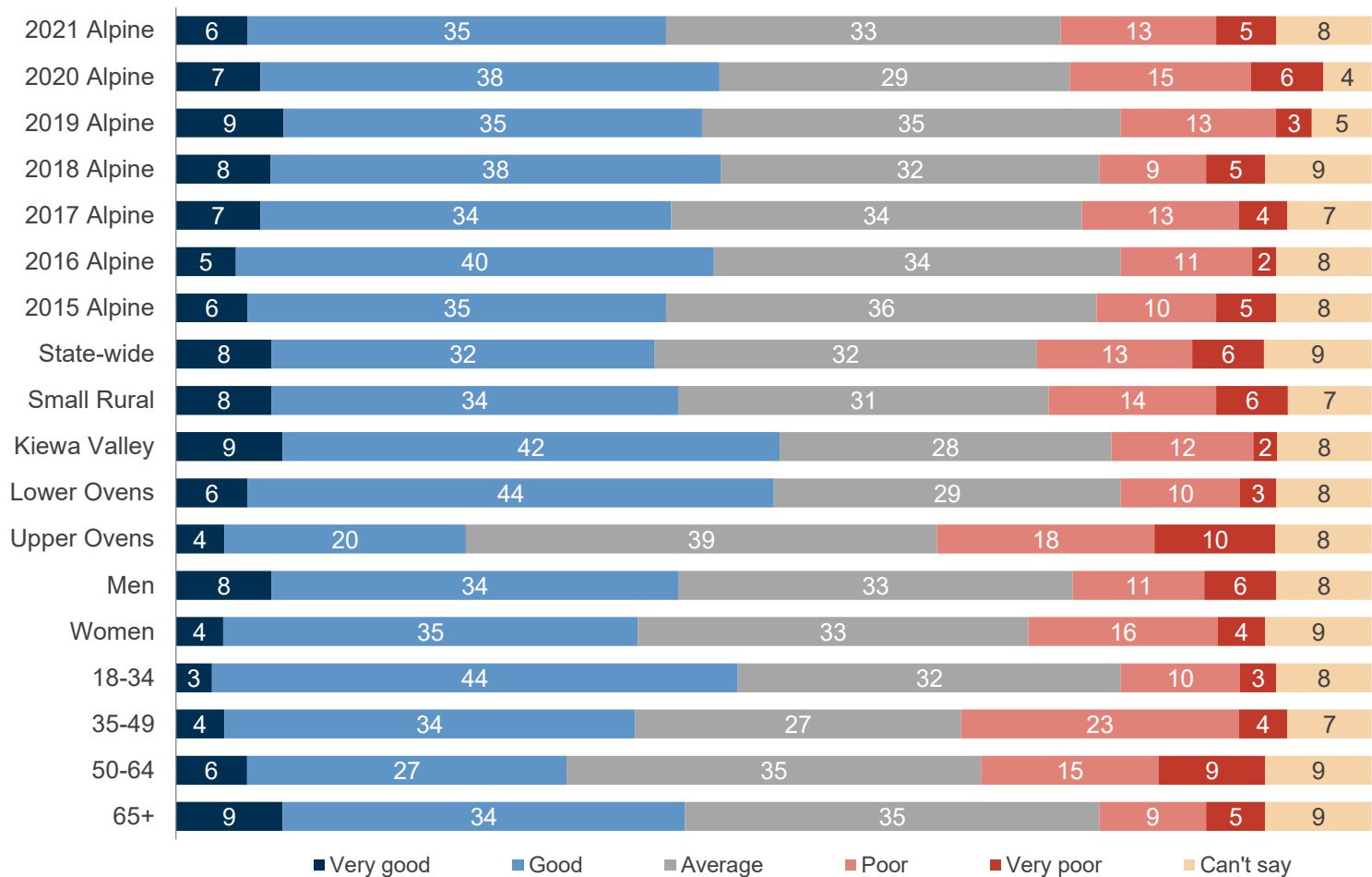
Decisions made in the interest of the community performance

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2021 community decisions made performance (%)



Q2. How has Council performed on 'Decisions made in the interest of the community' over the last 12 months?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

J W S R E S E A R C H

The condition of sealed local roads in your area performance

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8-3-2-2021 LGA - CSS - ALPINE SHIRE COUNCIL



2021 sealed local roads performance (index scores)

		2020	2019	2018	2017	2016	2015	2014	2013	2012
Lower Ovens	68▲	62	67	62	61	62	58	n/a	n/a	n/a
Women	66	63	65	59	58	58	57	n/a	n/a	n/a
18-34	66	62	67	60	59	64	60	n/a	n/a	n/a
65+	64	63	63	60	56	61	60	n/a	n/a	n/a
Alpine	63	61	64	60	57	60	59	n/a	n/a	n/a
35-49	62	66	64	62	57	55	61	n/a	n/a	n/a
Kiewa Valley	61	58	58	51	53	58	55	n/a	n/a	n/a
50-64	61	51	61	59	58	59	55	n/a	n/a	n/a
Men	60	59	62	61	57	61	61	n/a	n/a	n/a
Upper Ovens	59	63	63	65	57	59	64	n/a	n/a	n/a
State-wide	57▼	54	56	53	53	54	55	55	n/a	n/a
Small Rural	53▼	51	53	49	50	52	52	n/a	n/a	n/a

Q2. How has Council performed on 'The condition of sealed local roads in your area' over the last 12 months?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

Note: Please see Appendix A for explanation of significant differences.

J W S R E S E A R C H

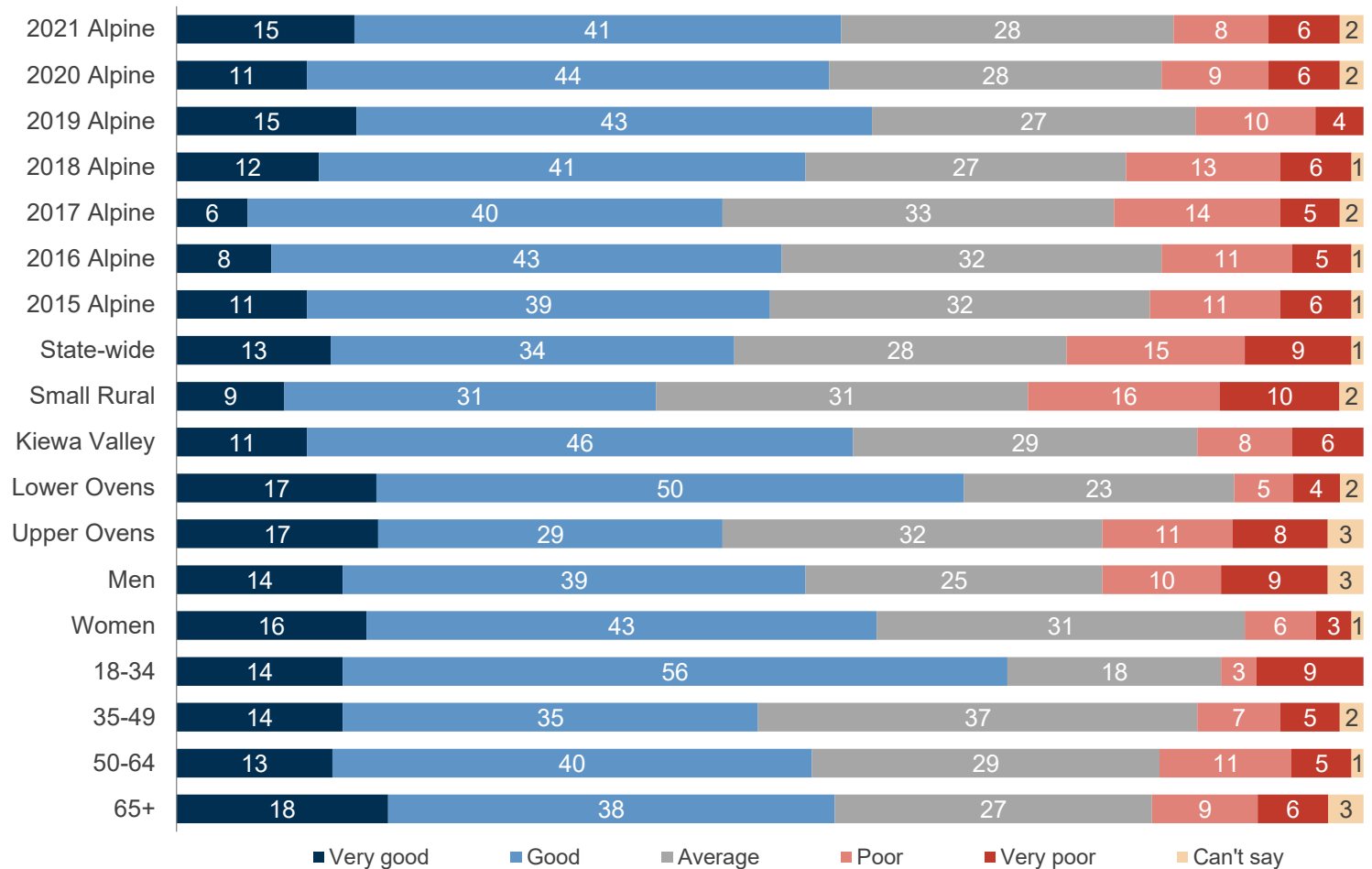
The condition of sealed local roads in your area performance

ORDINARY COUNCIL MEETING M9 - 3 AUGUST 2021

8-3-2021 LGA - CSS - ALPINE SHIRE COUNCIL



2021 sealed local roads performance (%)



Q2. How has Council performed on 'The condition of sealed local roads in your area' over the last 12 months?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

J W S R E S E A R C H



Waste management performance



2021 waste management performance (index scores)

		2020	2019	2018	2017	2016	2015	2014	2013	2012
18-34	75▲	n/a	n/a	n/a	n/a	n/a	n/a	n/a	66	68
65+	70	n/a	n/a	n/a	n/a	n/a	n/a	n/a	74	79
Lower Ovens	70	n/a	n/a	n/a	n/a	n/a	n/a	n/a	68	72
Women	69	n/a	n/a	n/a	n/a	n/a	n/a	n/a	67	74
State-wide	69	65	68	70	71	70	72	73	71	72
Kiewa Valley	69	n/a	n/a	n/a	n/a	n/a	n/a	n/a	66	73
Alpine	68	n/a	n/a	n/a	n/a	n/a	n/a	n/a	69	74
Small Rural	68	64	66	69	70	69	71	n/a	n/a	n/a
Men	67	n/a	n/a	n/a	n/a	n/a	n/a	n/a	71	74
50-64	67	n/a	n/a	n/a	n/a	n/a	n/a	n/a	68	75
Upper Ovens	67	n/a	n/a	n/a	n/a	n/a	n/a	n/a	71	76
35-49	61▼	n/a	n/a	n/a	n/a	n/a	n/a	n/a	65	71

Q2. How has Council performed on 'Waste management' over the last 12 months?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

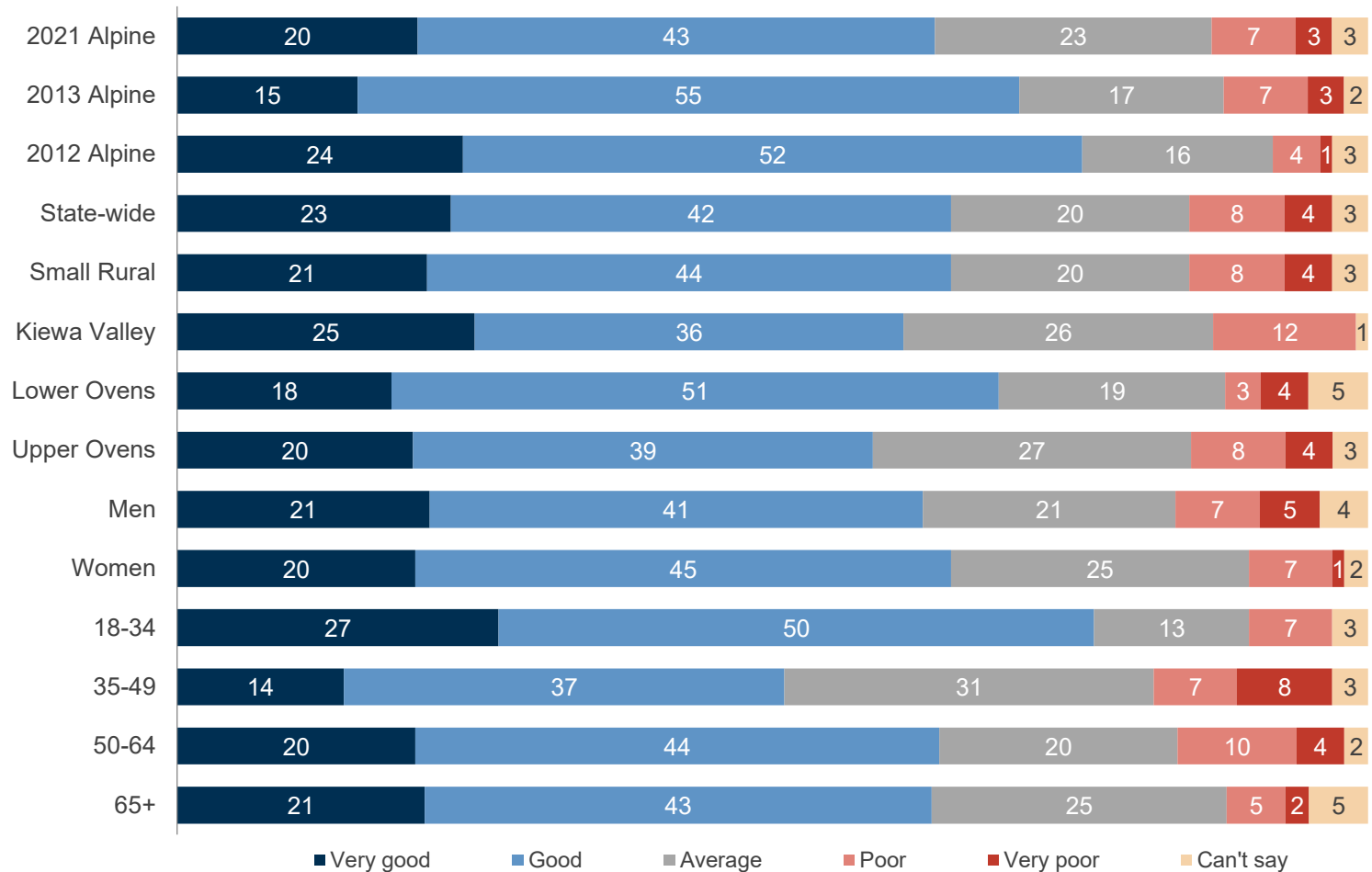
Note: Please see Appendix A for explanation of significant differences.



Waste management performance



2021 waste management performance (%)



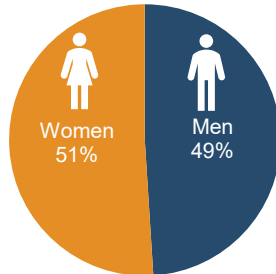
Detailed demographics



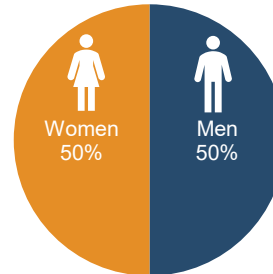
Gender and age profile

2021 gender

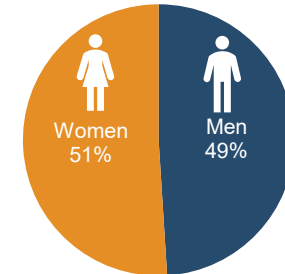
Alpine



Small Rural

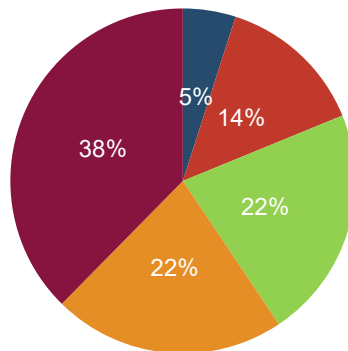


State-wide

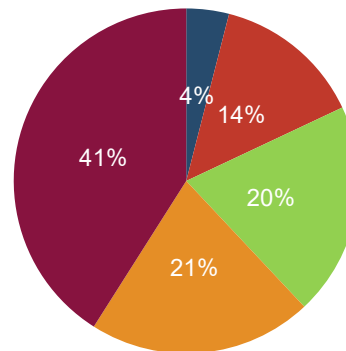


2021 age

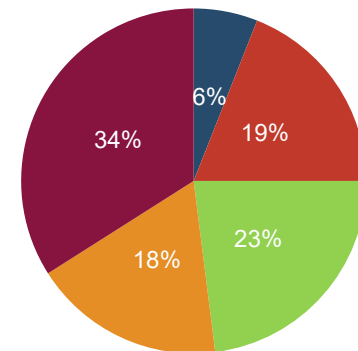
Alpine



Small Rural



State-wide



■ 18-24 ■ 25-34 ■ 35-49 ■ 50-64 ■ 65+

■ 18-24 ■ 25-34 ■ 35-49 ■ 50-64 ■ 65+

■ 18-24 ■ 25-34 ■ 35-49 ■ 50-64 ■ 65+

S3. [Record gender] / S4. To which of the following age groups do you belong?

Base: All respondents. Councils asked state-wide: 66 Councils asked group: 19

Please note that for the reason of simplifying reporting, interlocking age and gender reporting has not been included in this report. Interlocking age and gender analysis is still available in the dashboard and data tables provided alongside this report.

Appendix A: Index scores, margins of error and significant differences

Appendix A: Index Scores

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Index Scores

Many questions ask respondents to rate council performance on a five-point scale, for example, from 'very good' to 'very poor', with 'can't say' also a possible response category. To facilitate ease of reporting and comparison of results over time, starting from the 2012 survey and measured against the state-wide result and the council group, an 'Index Score' has been calculated for such measures.

The Index Score is calculated and represented as a score out of 100 (on a 0 to 100 scale), with 'can't say' responses excluded from the analysis. The '% RESULT' for each scale category is multiplied by the 'INDEX FACTOR'. This produces an 'INDEX VALUE' for each category, which are then summed to produce the 'INDEX SCORE', equating to '60' in the following example.

Similarly, an Index Score has been calculated for the Core question 'Performance direction in the last 12 months', based on the following scale for each performance measure category, with 'Can't say' responses excluded from the calculation.

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Very good	9%	100	9
Good	40%	75	30
Average	37%	50	19
Poor	9%	25	2
Very poor	4%	0	0
Can't say	1%	--	INDEX SCORE 60

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Improved	36%	100	36
Stayed the same	40%	50	20
Deteriorated	23%	0	0
Can't say	1%	--	INDEX SCORE 56



Appendix A. Margins of error

The sample size for the 2021 State-wide Local Government Community Satisfaction Survey for Alpine Shire Council was n=400. Unless otherwise noted, this is the total sample base for all reported charts and tables.

The maximum margin of error on a sample of approximately n=400 interviews is +/-4.8% at the 95% confidence level for results around 50%. Margins of error will be larger for any sub-samples. As an example, a result of 50% can be read confidently as falling midway in the range 45.2% - 54.8%.

Maximum margins of error are listed in the table below, based on a population of 10,300 people aged 18 years or over for Alpine Shire Council, according to ABS estimates.

Demographic	Actual survey sample size	Weighted base	Maximum margin of error at 95% confidence interval
Alpine Shire Council	400	400	+/-4.8
Men	191	196	+/-7.0
Women	209	204	+/-6.7
Kiewa Valley	82	84	+/-10.8
Lower Ovens (Myrtleford - Eurobin)	164	166	+/-7.6
Upper Ovens (Porepunkah - Dinner Plain)	154	151	+/-7.9
18-34 years	29	74	+/-18.5
35-49 years	57	90	+/-13.1
50-64 years	115	87	+/-9.1
65+ years	199	150	+/-6.9



Appendix A: Significant difference reporting notation

Within tables and index score charts throughout this report, statistically significant differences at the 95% confidence level are represented by upward directing green (▲) and downward directing red arrows (▼).

Significance when noted indicates a significantly higher or lower result for the analysis group in comparison to the 'Total' result for the council for that survey question for that year. Therefore in the example below:

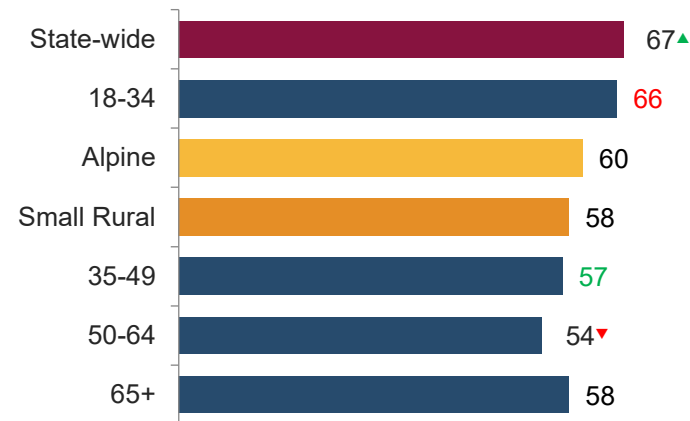
- ▲ The state-wide result is significantly higher than the overall result for the council.
- ▼ The result among 50-64 year olds is significantly lower than for the overall result for the council.

Further, results shown in green and red indicate significantly higher or lower results than in 2020.

Therefore in the example below:

- The result among 35-49 year olds in the council is **significantly higher** than the result achieved among this group in 2020.
- The result among 18-34 year olds in the council is **significantly lower** than the result achieved among this group in 2020.

**2021 overall performance (index scores)
(example extract only)**





Appendix A.

Index score significant difference calculation

The test applied to the Indexes was an Independent Mean Test, as follows:

$$Z \text{ Score} = (\$1 - \$2) / \text{Sqrt} ((\$5^2 / \$3) + (\$6^2 / \$4))$$

Where:

- \$1 = Index Score 1
- \$2 = Index Score 2
- \$3 = unweighted sample count 1
- \$4 = unweighted sample count 2
- \$5 = standard deviation 1
- \$6 = standard deviation 2

All figures can be sourced from the detailed cross tabulations.

The test was applied at the 95% confidence interval, so if the Z Score was greater than +/- 1.954 the scores are significantly different.

Appendix B: Further project information



Appendix B.

Further information

Further information about the report and explanations about the State-wide Local Government Community Satisfaction Survey can be found in this section including:

- Background and objectives
- Analysis and reporting
- Glossary of terms

Detailed survey tabulations

Detailed survey tabulations are available in supplied Excel file.

Contacts

For further queries about the conduct and reporting of the 2021 State-wide Local Government Community Satisfaction Survey, please contact JWS Research on

(03) 8685 8555 or via email:

admin@jwsresearch.com



Appendix B. Survey methodology and sampling

The 2021 results are compared with previous years, as detailed below:

- 2020, n=400 completed interviews, conducted in the period of 30th January – 22nd March.
- 2019, n=400 completed interviews, conducted in the period of 1st February – 30th March.
- 2018, n=400 completed interviews, conducted in the period of 1st February – 30th March.
- 2017, n=400 completed interviews, conducted in the period of 1st February – 30th March.
- 2016, n=403 completed interviews, conducted in the period of 1st February – 30th March.
- 2015, n=400 completed interviews, conducted in the period of 1st February – 30th March.
- 2013, n=400 completed interviews, conducted in the period of 1st February – 24th March.
- 2012, n=400 completed interviews, conducted in the period of 18th May – 30th June.

Minimum quotas of gender within age groups were applied during the fieldwork phase. Post-survey weighting was then conducted to ensure accurate representation of the age and gender profile of the Alpine Shire Council area.

Any variation of +/-1% between individual results and net scores in this report or the detailed survey tabulations is due to rounding. In reporting, '—' denotes not mentioned and '0%' denotes mentioned by less than 1% of respondents. 'Net' scores refer to two or more response categories being combined into one category for simplicity of reporting.

This survey was conducted by Computer Assisted Telephone Interviewing (CATI) as a representative random probability survey of residents aged 18+ years in Alpine Shire Council.

Survey sample matched to the demographic profile of Alpine Shire Council as determined by the most recent ABS population estimates was purchased from an accredited supplier of publicly available phone records, including up to 60% mobile phone numbers to cater to the diversity of residents within Alpine Shire Council, particularly younger people.

A total of n=400 completed interviews were achieved in Alpine Shire Council. Survey fieldwork was conducted in the period of 8th February – 15th March, 2021.



Appendix B. Analysis and reporting

All participating councils are listed in the State-wide report published on the DELWP website. In 2021, 66 of the 79 Councils throughout Victoria participated in this survey. For consistency of analysis and reporting across all projects, Local Government Victoria has aligned its presentation of data to use standard council groupings. Accordingly, the council reports for the community satisfaction survey provide analysis using these standard council groupings. Please note that councils participating across 2012-2021 vary slightly.

Council Groups

Alpine Shire Council is classified as a Small Rural council according to the following classification list:

- Metropolitan, Interface, Regional Centres, Large Rural & Small Rural.

Councils participating in the Small Rural group are:

- Alpine, Ararat, Benalla, Buloke, Central Goldfields, Gannawarra, Hepburn, Hindmarsh, Indigo, Loddon, Mansfield, Murrindindi, Northern Grampians, Pyrenees, Queenscliffe, Strathbogie, West Wimmera and Yarriambiack.

Wherever appropriate, results for Alpine Shire Council for this 2021 State-wide Local Government Community Satisfaction Survey have been compared against other participating councils in the Small Rural group and on a state-wide basis. Please note that council groupings changed for 2015, and as such comparisons to council group results before that time can not be made within the reported charts.



Appendix B. 2012 survey revision

The survey was revised in 2012. As a result:

- The survey is now conducted as a representative random probability survey of residents aged 18 years or over in local councils, whereas previously it was conducted as a 'head of household' survey.
- As part of the change to a representative resident survey, results are now weighted post survey to the known population distribution of Alpine Shire Council according to the most recently available Australian Bureau of Statistics population estimates, whereas the results were previously not weighted.
- The service responsibility area performance measures have changed significantly and the rating scale used to assess performance has also changed.

As such, the results of the 2012 State-wide Local Government Community Satisfaction Survey should be considered as a benchmark. Please note that comparisons should not be made with the State-wide Local Government Community Satisfaction Survey results from 2011 and prior due to the methodological and sampling changes. Comparisons in the period 2012-2021 have been made throughout this report as appropriate.



Appendix B.

Core, optional and tailored questions

Core, optional and tailored questions

Over and above necessary geographic and demographic questions required to ensure sample representativeness, a base set of questions for the 2021 State-wide Local Government Community Satisfaction Survey was designated as 'Core' and therefore compulsory inclusions for all participating Councils.

These core questions comprised:

- Overall performance last 12 months (Overall performance)
- Value for money in services and infrastructure (Value for money)
- Contact in last 12 months (Contact)
- Rating of contact (Customer service)
- Overall council direction last 12 months (Council direction)
- Community consultation and engagement (Consultation)
- Decisions made in the interest of the community (Making community decisions)
- Condition of sealed local roads (Sealed local roads)
- Waste management

Reporting of results for these core questions can always be compared against other participating councils in the council group and against all participating councils state-wide. Alternatively, some questions in the 2021 State-wide Local Government Community Satisfaction Survey were optional. Councils also had the ability to ask tailored questions specific only to their council.



Appendix B.

Analysis and reporting

Reporting

Every council that participated in the 2021 State-wide Local Government Community Satisfaction Survey receives a customised report. In addition, the state government is supplied with this State-wide summary report of the aggregate results of 'Core' and 'Optional' questions asked across all council areas surveyed, which is available at:

<https://www.localgovernment.vic.gov.au/our-programs/council-community-satisfaction-survey>

Tailored questions commissioned by individual councils are reported only to the commissioning council and not otherwise shared unless by express written approval of the commissioning council.



Core questions: Compulsory inclusion questions for all councils participating in the CSS.

CSS: 2021 Victorian Local Government Community Satisfaction Survey.

Council group: One of five classified groups, comprising: metropolitan, interface, regional centres, large rural and small rural.

Council group average: The average result for all participating councils in the council group.

Highest / lowest: The result described is the highest or lowest result across a particular demographic sub-group e.g. men, for the specific question being reported. Reference to the result for a demographic sub-group being the highest or lowest does not imply that it is significantly higher or lower, unless this is specifically mentioned.

Index score: A score calculated and represented as a score out of 100 (on a 0 to 100 scale). This score is sometimes reported as a figure in brackets next to the category being described, e.g. men 50+ (60).

Optional questions: Questions which councils had an option to include or not.

Percentages: Also referred to as 'detailed results', meaning the proportion of responses, expressed as a percentage.

Sample: The number of completed interviews, e.g. for a council or within a demographic sub-group.

Significantly higher / lower: The result described is significantly higher or lower than the comparison result based on a statistical significance test at the 95% confidence limit. If the result referenced is statistically higher or lower then this will be specifically mentioned, however not all significantly higher or lower results are referenced in summary reporting.

State-wide average: The average result for all participating councils in the State.

Tailored questions: Individual questions tailored by and only reported to the commissioning council.

Weighting: Weighting factors are applied to the sample for each council based on available age and gender proportions from ABS census information to ensure reported results are proportionate to the actual population of the council, rather than the achieved survey sample.

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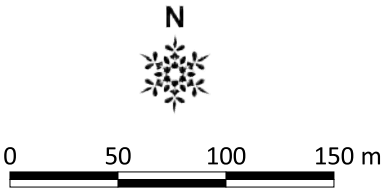


Area Designated for Alcohol Restrictions

Town Centre

10pm
Thursday 4th November 2021
to
7am
Monday 8th November 2021

- Legend
-  Alcohol Restriction Area Boundary
 -  Alcohol Restriction Area



Coordinate System GDA2020 MGA Zone 55

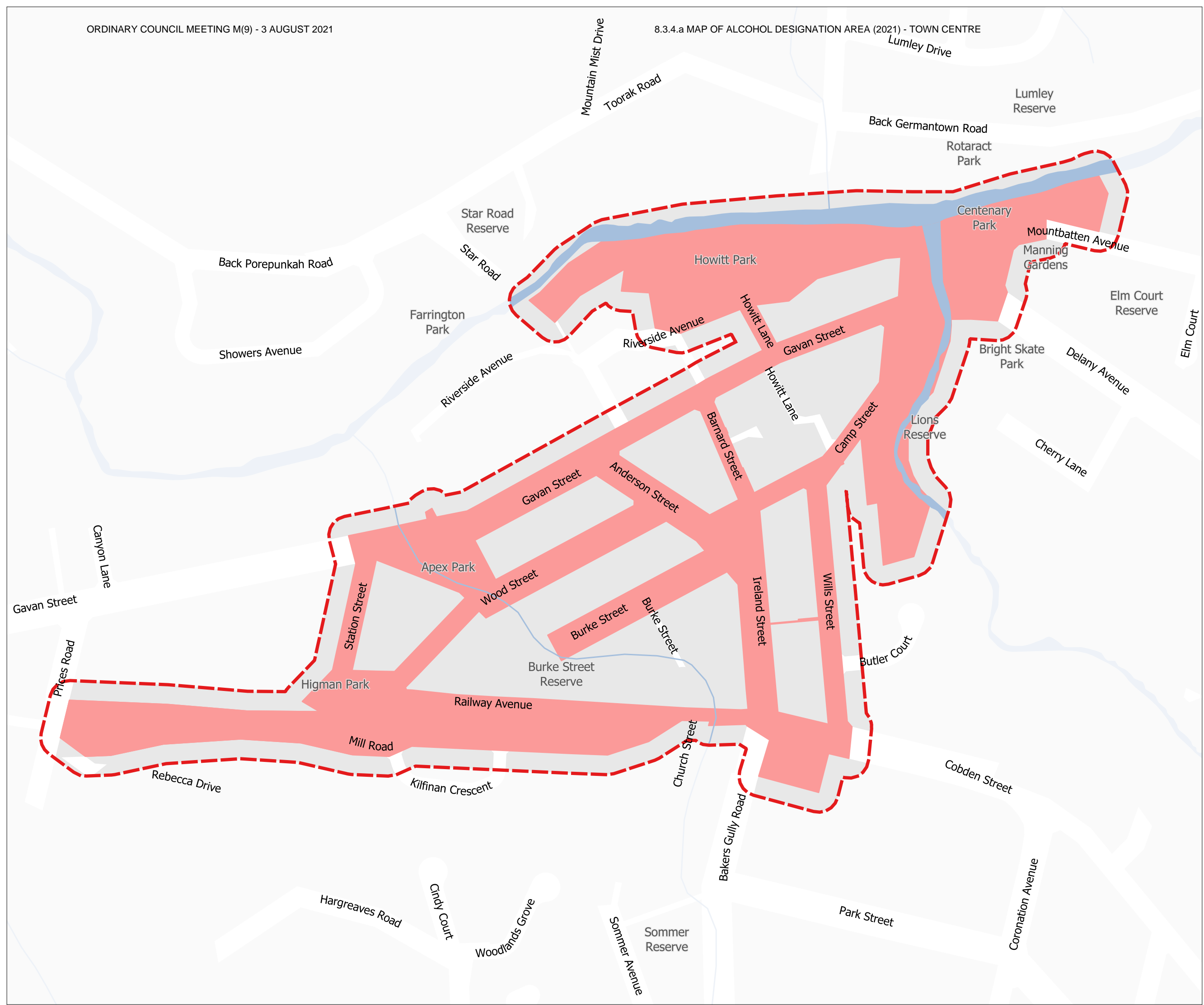
Created: 28/7/2021

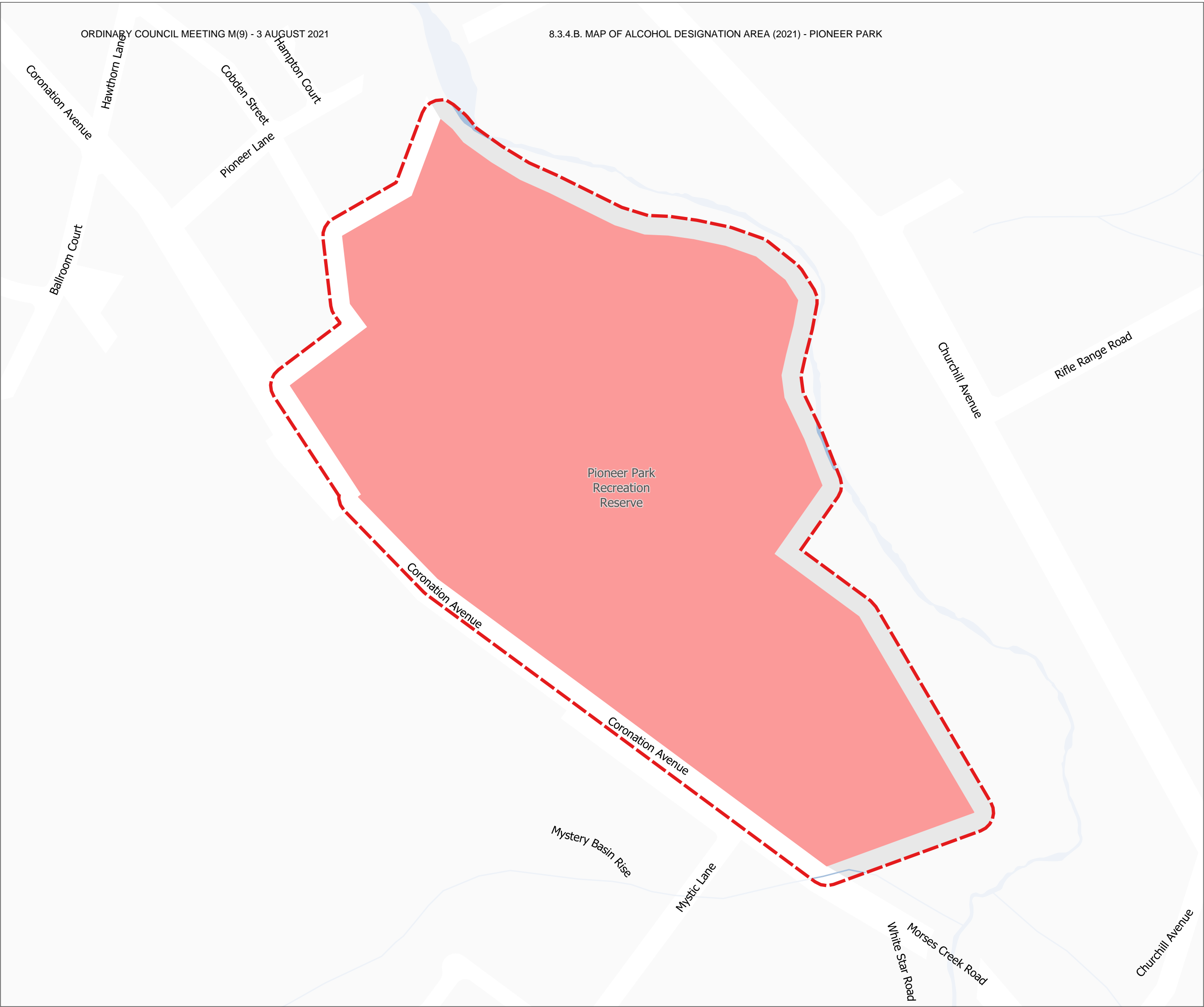
While every care is taken by Alpine Shire Council and the Department of Environment, Land, Water and Planning (DELWP) to ensure the accuracy of this data, Alpine Shire Council and DELWP jointly and severally make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaim all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which may be incurred as a result of data being inaccurate or incomplete in any way and for any reason.



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ORDINARY COUNCIL MEETING M(9) - 3 AUGUST 2021



8.3.4.B. MAP OF ALCOHOL DESIGNATION AREA (2021) - PIONEER PARK

Area Designated for Alcohol Restrictions

Pioneer Park

10pm
Thursday 4th November 2021
to
7am
Monday 8th November 2021

Legend

-  Alcohol Restriction Area Boundary
-  Alcohol Restriction Area



0 50 100 150 m

Coordinate System GDA2020 MGA Zone 55

Created: 28/7/2021

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INSTRUMENT OF APPOINTMENT AND
AUTHORISATION
(*PLANNING AND ENVIRONMENT
ACT 1987*)

Planning Officer

Belinda Jenkin – August 2021

Instrument of Appointment and Authorisation

In this Instrument 'officer' means –

OFFICER	TITLE	NAME
PO	Planning Officer	Belinda JENKIN

By this Instrument of Appointment and Authorisation, Alpine Shire Council –

- Under s147(4) of the *Planning and Environment Act 1987* – appoints the **PO** to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and

It is declared that this Instrument -

- comes into force immediately upon its execution;
- remains in force until varied or revoked.

This Instrument is authorised by a resolution of the Alpine Shire Council made on **3 August 2021**.

THE COMMON SEAL OF THE
ALPINE SHIRE COUNCIL was
hereunto affixed this 3rd day of
August 2021 in the presence of:

.....
COUNCILLOR NAME

.....
SIGNATURE

.....
COUNCILLOR NAME

.....
SIGNATURE

.....
CHIEF EXECUTIVE OFFICER NAME

.....
SIGNATURE



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's Governance Rules, the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title:	Planning Objectors Forum for Planning Application P.2020.216 – 58 Walkers Lane, Bright
Date:	Thursday, 24 June 2021
Location:	Online (Zoom)
Start Time:	12pm (noon)
Finish Time:	12:25pm
Chairperson:	James Trimble – Planning Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Mayor	Ruth Kneebone	Director Commercial
		James Trimble	Planning Officer

Councillor and staff apologies:

Name	Position
Cr Katarina Chalwell	Councillor

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's Governance Rules, and recorded here.

Nil

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

Nil

3. Items discussed

A list of items discussed at the meeting must be included here.

Item
Planning Objectors Forum, to discuss submission received on a planning application for a four (4) lot subdivision at 58 Walkers Lane, Bright.



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title:	Briefing Session
Date:	Tuesday 29 June 2021
Location:	Bright Committee Room
Start Time:	12.30pm Councillors only
Briefing Session:	12.45pm
Finish Time:	5.30pm
Chairperson:	Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Mayor	Charlie Bird	Chief Executive Officer
Cr Sarah Nicholas	Deputy Mayor	Will Jeremy	Director Assets
Cr Katarina Chalwell	Councillor	Ruth Kneebone	Director Commercial
Cr Tony Keeble	Councillor	Vacant	Director Corporate
Cr Charlie Vincent	Councillor		
Cr Kelli Prime	*MS Teams		

*Participation via MS Teams Link

Councillor and staff apologies:

Name	Position
Cr Ron Janas	Councillor

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting**3. Items discussed**

A list of items discussed at the meeting must be included here.

Item
Councillor only time
Acknowledgement of Traditional Custodians
Councillors provide feedback on draft Council Plan
Bright Urban Design Framework update
Application P.2020.182 – 301 Buckland Valley Road
Briefing with Governor of Victoria
Dinner Plain Alpine Activation Stage 2
14 McGeehan Crescent
Discussion with Bright Rod Run Committee
Ordinary Council Meeting agenda review
General business



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Briefing Session

Date: Tuesday 6 July 2021

Location: Bright Committee Room

Start Time: 3.00pm Councillors only

Briefing Session: 3.15pm

Finish Time: 4.45pm

Chairperson: Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Mayor	Charlie Bird	Chief Executive Officer
Cr Sarah Nicholas	Deputy Mayor	Will Jeremy	A/Director Corporate Performance
Cr Katarina Chalwell	Councillor	Elaine Burridge	A/Director Assets
Cr Tony Keeble	Councillor		
Cr Charlie Vincent	Councillor		
Cr Kelli Prime	*MS Teams		

*Participation via MS Teams Link

Councillor and staff apologies:

Name	Position
Cr Ron Janas	Councillor

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting**3. Items discussed**

A list of items discussed at the meeting must be included here.

Item
Councillor only time
Acknowledgement of Traditional Custodians
Access and Inclusion Plan
Ordinary Council meeting agenda review
General Business
IT Council Chambers
Prepare for Ordinary Council Meeting



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's Governance Rules, the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Planning Objectors Forum for Planning Application P.2021.35 – 15 O'Donnell Ave, Myrtleford

Date: Thursday, 15 July 2021

Location: Alpine Shire Council Chambers Bright and Online (Zoom)

Start Time: 12:15pm

Finish Time: 1:15pm

Chairperson: Sam Porter – Planning Coordinator

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Mayor	Sam Porter	Planning Coordinator
Cr Katarina Hughes	Councillor	James Trimble	Planning Officer
Cr Kelli Prime	Councillor		

Councillor and staff apologies:

Name	Position	Name	Position
Cr Ron Janas	Councillor	Cr Charlie Vincent	Councillor

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's Governance Rules, and recorded here.

N/A

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting.

N/A

3. Items discussed

A list of items discussed at the meeting must be included here.

Item
Planning Objectors Forum, to discuss three (3) submissions received on a planning application for Buildings and Works for the Construction of Three (3) Dwellings, and a Three (3) Lot Subdivision with Common Property at 15 O'Donnell Ave, Myrtleford.