



M(1) – 2 FEBRUARY 2021

Ordinary Council Meeting

Minutes

The next **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **2 February 2021** and commenced at **5:00pm**.

PRESENT

COUNCILLORS

Cr John Forsyth - Mayor

Cr Sarah Nicholas – Deputy Mayor

Cr Katarina Chalwell

Cr Ron Janas

Cr Tony Keeble

Cr Kelli Prime

Cr Charlie Vincent

OFFICERS

Charlie Bird - Chief Executive Officer

Will Jeremy - Director Assets

Nathalie Cooke - Director Corporate

APOLOGIES

Nil

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1. Recording and livestreaming of Council meetings

The CEO read the following statement:

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

Question time will still be held, however questions must be submitted in writing prior to the meeting. By submitting a question, you consent to your question being read aloud at the meeting.

In common with all narrative during council meetings, verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

2. Acknowledgement of traditional custodians, and recognition of all people

The Mayor read the following statement:

The Alpine Shire Council acknowledges the Taungurung Traditional Owners and their ancestors as the Traditional Owners of the land we are now on, we pay our respect to Elders, past and present.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3. Confirmation of minutes

3.1 ORDINARY COUNCIL MEETING – M(14) – (15 DECEMBER 2020)

Cr Nicholas

Cr Prime

That the minutes of Ordinary Council Meeting M(14) held on 15 December 2020 as circulated be confirmed.

Carried

4. Apologies

5. Obituaries / congratulations

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

6. Declarations by Councillors of conflict of interest

Cr Keeble declared a Conflict of Interest with respect to item 8.2.1 Bushfire Recovery Community Events 2020/21 Grants Program

7. Public questions

Question time will still be held, however questions must be submitted in writing prior to the meeting. Questions on Notice will be limited to two questions per person.

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

8. Presentation of reports by officers

8.1 CHIEF EXECUTIVE OFFICER – CHARLIE BIRD

8.1.1 Contracts approved by the CEO

Cr Janas
Cr Vincent

That the capital works contracts approved by the CEO be noted.

<i>Contract No:</i>	<i>CQ20036</i>	<i>Process:</i>	<i>RFQ</i>
<i>Title:</i>	<i>Drainage Renewal – Gundowring Culvert</i>		
<i>Tenderer:</i>	<i>NECC</i>		
<i>\$ (excl. GST):</i>	<i>\$87,868</i>		

<i>Contract No:</i>	<i>CQ20099</i>	<i>Process:</i>	<i>RFQ</i>
<i>Title:</i>	<i>Gravel re-sheeting 2020-21 (cartage)</i>		
<i>Tenderer:</i>	<i>NECC (\$90,744 + GST)</i> <i>Roche Excavations (\$23,880 + GST)</i> <i>Stadelmanns (\$23,084 + GST)</i>		
<i>\$(excl. GST).</i>	<i>\$137,708</i>		

<i>Contract No:</i>	<i>CQ20035</i>	<i>Process:</i>	<i>RFQ</i>
<i>Title:</i>	<i>Gravel re-sheeting 2020-21 (supply)</i>		
<i>Tenderer:</i>	<i>E.B. Mawson and Son Pty Ltd</i>		
<i>\$(excl. GST).</i>	<i>\$82,150</i>		

Carried

8.2 DIRECTOR ASSETS – WILLIAM JEREMY

8.2.1 Bushfire Recovery Community Events 2020/21 Grants Program

INTRODUCTION

This report relates to the allocation of funding through the Bushfire Recovery Community Events 2020/21 Grants Program.

Cr Keeble left the room at 5.20pm after declaring a conflict of interest.

Cr Nicholas

Cr Chalwell

That Council:

1. Allocates funding as follows:

<i>Name of Applicant</i>	<i>Project Title</i>	<i>Grant Request</i>	<i>Recommend Grant</i>
<i>Freeburgh Public Hall and Recreation</i>	<i>Voices of the Valley</i>	<i>\$5,000</i>	<i>\$5,000</i>
<i>Bright and District Chamber of Commerce</i>	<i>Business Revitalisation Event</i>	<i>\$4,950</i>	<i>\$4,950</i>
<i>Kangaroo Hoppet Inc</i>	<i>Mount Beauty Running Festival</i>	<i>\$4,500</i>	<i>\$4,500</i>
<i>Matt Fullerton</i>	<i>The Bright Fun Run</i>	<i>\$5,000</i>	<i>\$5,000</i>
		<i>\$19,450</i>	<i>\$19,450</i>

2. Provides feedback and assistance to unsuccessful applicants, including other potential funding opportunities that may be available for their projects.

Carried

BACKGROUND

Council's Bushfire Recovery Community Events Grants Program 2020/21 is a funding opportunity made available through the "Community Bushfire Recovery 2020 Community Events Grant", received by Council in July 2020.

The program was developed to assist community groups and organisations to deliver community events in the Alpine Shire and Alpine Resorts. Events aim to bring bushfire affected communities together, build resilience and raise awareness of support services.

The Bushfire Recovery Community Events Grants Program 2020/21 was open for applications between 7 December 2020 and 10 January 2021.

Seven applications were received, with a cumulative request of \$31,250 in funding.

The applications were reviewed by an assessment panel comprising:

- Five community members from the Alpine Community Recovery Committee (CRC)
- Manager Economic and Community Development (Council); and
- Director Assets (Council).

The assessment panel has recommended that four applicants receive funding through the Bushfire Recovery Community Events 2020/21 Grants Program, with all four to receive the full amount of funding requested.

ISSUES

Three applications have not been recommended for funding through the Bushfire Recovery Community Events 2020/21 Grants Program, for the reasons outlined below:

Applicant	Project Title	Grant Request	
Myrtleford Lawn Tennis Club	Myrtleford Lawn Tennis Club Easter Tournament	\$2,000	Not supported as it does not fit the grant criteria.
Tawonga Primary School	Back to Tawonga Primary School	\$5,000	Not supported. Does not benefit the broader community.
Bright Chamber of Commerce	Bright Spring Festival Garden Event	\$4,800	Not supported. Does not involve the broader community and is not inclusive.
Total		\$11,800	

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A thriving and connected community

FINANCIAL AND RESOURCE IMPLICATIONS

Council received \$200,000 of funding from the Victorian and Commonwealth Government's "Community Bushfire Recovery 2020, Community Events Grant".

The recommended allocation of \$19,450 through this funding program meets the requirements of this grant fund.

CONSULTATION

The Community Grants Program was advertised through local media, on Council's website and Facebook page and communicated to community groups through the Alpine Community Recovery Committee.

An assessment panel including two Council staff and representatives from across the Shire assessed the grant funding applications, and provided the recommendations contained within this report.

CONCLUSION

The recommendations put forward by the assessment panel support community participation, contribute to the building of healthy and strong communities and represent a diversity of events from across the Alpine Shire.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Assets
- Manager Bushfire Recovery
- Manager Economic and Community Development

ATTACHMENT(S)

- Nil

Cr Keeble re-entered Council Chambers at 5.26pm.

8.3 DIRECTOR CORPORATE – NATHALIE COOKE

8.3.1 Audit and Risk Committee Meeting Minutes and Recommendations

File Number: 0900.06

INTRODUCTION

The purpose of the report is to present the minutes of the Audit Committee meeting held on 17 July 2020, and the Audit and Risk Committee meetings held on 1 September 2020, 18 September 2020, and 11 December 2020.

Key items presented to and considered by the Committee at these meetings included:

- reports by the External Auditor on interim and final annual audits
- 2019/20 annual financial and performance statements
- new *Local Government Act 2020* implementation progress
- annual self-assessment of performance
- establishment of new Audit and Risk Committee and charter
- nomination and recommendation of Committee Chair

Cr Vincent

Cr Nicholas

That:

1. *The minutes of Audit Committee Meeting No.2020/21-1 held 17 July 2020 be received and noted;*
2. *The minutes of Audit and Risk Committee Meeting No.2020/21-2 held 1 September 2020 be received and noted;*
3. *The minutes of Audit and Risk Committee Meeting No.2020/21-3 held 18 September 2020 be received and noted;*
4. *The minutes of Audit and Risk Committee Meeting No.2020/21-4 held 11 December 2020 be received and noted and:*
 - a. *Independent Member Sinead Ryan's resignation be accepted and her contribution to the Audit Committee be acknowledged; and*
 - b. *The Audit and Risk Committee's nomination of Independent Member Gerard Moore to the role of Chair of the Audit and Risk Committee for the balance of the 2020/21 period be accepted.*

Carried

REPORT

Audit Committee Meeting No.2020/21-1, 17 July 2020

External Auditor

Council's External Auditors, RSD Chartered Accountant, from Bendigo attended the video conference meeting to discuss the VAGO Interim Management Letter, Year Ending 30 June 2020.

Local Government Act 2020 - implementation

The Committee was briefed on Council's implementation of the deliverables in the new *Local Government Act 2020*, particularly those due by 1 September 2020, including; Governance Rules, Expenses Policy, Delegated and Community Asset committees, the Audit and Risk Committee and Public Transparency Policy.

New Audit and Risk Committee Charter and establishment of Committee

The new *Local Government Act 2020* expanded the scope of audit committees and the Committee considered the draft Charter for the new Committee and agreed to the establishment of the new Audit and Risk Committee by reappointing existing members for the balance of their three-year terms.

Annual self-assessment of performance

The current Audit Committee Charter requires the Committee to undertake a self-assessment of its performance each year. An online survey has been made available to Committee members since 2017 and was again provided in this format for the 2019/20 survey with a 100% return rate.

Feedback this year has again been very positive with members satisfied with the overall performance of the Committee concluding that its functioning well. Members have a positive level of satisfaction in relation to Council's financial controls and reporting, risk management framework and compliance processes, however the Committee did identify opportunities for improvement including forward planning of internal audits and routine strategic risk reporting.

Audit and Risk Committee Meeting No.2020/21-2, 1 September 2020

External Auditor

Council's External Auditors, RSD Chartered Accountant, from Bendigo attended the video conference meeting to discuss the progress of the VAGO Audit, Year Ending 30 June 2020.

2019/2020 Annual Financial and Performance Statements (Draft)

Each year Council is required to prepare an Annual Financial Report containing financial statements that are audited according to Australian Accounting Standards. The financial statements show Council's financial performance, financial position, and cash flows against the previous year and comprise a balance sheet and statements of income, changes in equity, cash flows and capital works.

The annual performance statement is a specific requirement of the Local Government Act and is generated from indicators and measures from the Local Government Performance Reporting Framework. It consists of six sustainable capacity indicators, 12 service performance indicators, and 12 financial performance indicators – all of which are subject to audit.

The Committee considered and endorsed in principle the draft 2019/2020 Annual Financial and Performance Statements for consideration by Council.

Audit and Risk Committee Meeting No.2020/21-3, 18 September 2020

External Auditor

Council's External Auditors, RSD Chartered Accountant, from Bendigo attended the video conference meeting to discuss the VAGO Audit, Year Ending 30 June 2020.

2019/2020 Annual Financial and Performance Statements (Draft)

The Committee considered and endorsed for certification the final 2019/2020 Annual Financial and Performance Statements.

Audit and Risk Committee Meeting No.2020/21-4, 11 December 2020

Welcome to new members

The Committee extended a welcome to two new councillor members, Cr Sarah Nicholas and Cr Charlie Vincent, appointed to the Committee by Council in December 2020.

Resignation of member

The Committee accepted the resignation of independent member Sinead Ryan and thanked her for her service to the Committee.

Nomination and Recommendation of Chair

The Alpine Shire Council Audit and Risk Committee Charter, V4.0 August 2020, sets out the requirements for the appointment of the Chair of the Audit and Risk Committee.

Section 3.8 of the Charter stipulates that:

"The chair of the Committee must be an independent member (section 53(4)).

The Committee will nominate and recommend a Chair to Council each year.

Council will formally appoint the Committee Chair".

The Committee nominated and recommends to Council independent member Gerard Moore as Chair of the Committee for the balance of the 2020/21 period.

Councillor expense reports

The commencement of s40 of the *Local Government Act 2020* on 1 May 2020 introduced the requirement to report councillor expenses to the Audit and Risk Committee. The Committee considered the 2020/21 Quarter 1 Councillor Expense Report. Councillor expenses will continue to be reported to the Audit and Risk Committee on a quarterly basis.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A responsible and sustainable organisation

CONCLUSION

The Audit and Risk Committee, being satisfied with the detail provided in its agendas and the officer reports, submits the minutes of its meetings held on 17 July 2020, 1 September 2020, 18 September 2020, and 11 December 2020 to Council for noting as well as specific recommendations to: acknowledge the contribution of an Independent Member who has resigned from the Committee; and appoint a Chair to the recently established new Audit and Risk Committee.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Health, Safety and Risk Officer

ATTACHMENT(S)

- 8.3.1(a) Minutes of Audit Committee Meeting No 2020/21-17, July 2020
- 8.3.1(b) Minutes of Audit and Risk Committee Meeting No 2020/21-2, 1 September 2020
- 8.3.1(c) Minutes of Audit and Risk Committee Meeting No 2020/21-3, 18 September 2020
- 8.3.1(d) Minutes of Audit and Risk Committee Meeting No 2020/21-4, 11 December 2020

8.3.2 Porepukah Airfield Service Agreement

INTRODUCTION

The purpose of the report is to recommend Council enters into a Service Agreement with Porepukah Airfield Association to manage, maintain and operate the Porepukah Airfield.

Cr Janas
Cr Keeble

That:

- 1. Council enters into a Service Agreement with Porepukah Airfield Association Inc to manage, maintain, and operate the Porepukah Airfield for a period of three (3) years with an option to extend the agreement by a further three (3) year period; and*
- 2. Council execute the Agreement at a suitable time at this meeting.*

Carried

BACKGROUND

Council is the owner of land upon which the Porepukah Airfield is located. The airfield is a low-level general aviation airfield and is currently operated by the Porepukah Airfield Association Inc (the Association) under the terms of a Memorandum of Understanding (MoU) with Council. The MoU was originally put in place in 2012 following the formation of the Association and the transfer of responsibilities previously held by the Porepukah Airfield Committee of Management.

The MoU was a temporary instrument that defined responsibilities of both parties in relation to the operation of the airfield whilst a more formal Service Agreement was prepared.

This Agreement has now been finalised and terms agreed between the Association and Council.

ISSUES

Given the responsibilities and obligations associated with the operations of the Porepukah Airfield it is considered a Service Agreement is a more suitable instrument than an MoU to define and manage these responsibilities and obligations.

Under the agreement Council will continue to pay the Association hangar rental collected from leases at the airfield. These funds combined with landing fees collected by the Association are to be allocated to the day to day maintenance and operating costs of the airfield. The agreement limits how these funds can be used and the Association is required to provide plans on how the funds are to be used to achieve the objectives and obligations under the agreement. Council has the right to hold or bring back funds if the Association cannot demonstrate effective plans for the use of these funds.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- Highly utilised and well managed community facilities

FINANCIAL AND RESOURCE IMPLICATIONS

Hangar rental charges for the 2020/21 financial year are forecast to be \$18,278 (incl GST). Under the terms of the Agreement these funds are to be paid to the Association to cover the day to day operating and maintenance costs of the airfield. Budget has been provided for the hangar income and payment to the Association.

CONSULTATION

Extensive consultation has occurred with the Association and Council officers over the last seven years. Solicitors were engaged to develop the draft Service Agreement and provide advice in response to various matters raised by the Association during early negotiations.

CONCLUSION

It is recommended that Council enter into a Service Agreement with Porepunkah Airfield Association Inc to Manage, Maintain and Operate the Porepunkah Airfield for an initial term of three (3) years with an option for a further three (3) years.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Facilities

ATTACHMENT(S)

- Nil

9. Informal meetings of Councillors

Introduction

In accordance with Chapter 8, section A1 of Council's Governance Rules, if there is a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors;
- is attended by at least one member of Council staff; and
- is not a Council meeting, Delegated Committee meeting, or Community Asset Committee meeting.

The Chief Executive Officer must ensure that a summary of the matters discussed at the meeting are:

- tabled at the next convenient Council meeting; and
- are recorded in the minutes of that Council meeting.

Cr Vincent

Cr Prime

That the summary of informal meetings of Councillors for December 2020 and January 2021 be received.

Carried

Background

The written records of the informal meetings of Councillors held during the previous month are summarised below. Detailed records can be found in Attachment 9.0 to this report.

Date	Meeting
15 December 2020	Councillor Briefing Session
12 January 2021	Councillor Induction
19 January 2021	Councillor Induction
19 January 2021	Councillor Briefing Session
19 January 2021	Meeting with Bright Chamber of Commerce

Attachment(s)

- 9.0 Informal meetings of Councillors – December 2020 and January 2021

10. General business

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording of General business.

11. Motions for which notice has previously been given

Nil

12. Reception and reading of petitions

Nil

13. Documents for sealing

Cr Nicholas

Cr Janas

That the following documents be signed and sealed.

- 1. Section 173 Agreement – Phillip Rees Lot 1 on Plan of Subdivision 543434L Volume 10914 Folio 125 Lot 2 on Plan of Subdivision 611585L Volume 11062 Folio 379. Condition 14 of Planning Permit 2017.35.2 for a Six (6) Lot Subdivision at Simmonds Creek Road, Tawonga South. The Agreement restricts further subdivision of the lots and that future dwellings are in accordance with the Overall Development Plan.*
- 2. Section 173 Agreement - Alan Caulfield & Claire Vincent - Lot 9 on Plan of Subdivision 75436 Volume 10763 Folio 545. Conditions 12,21 and 22 of the Planning Permit 2020.36.1 for a two lot subdivision and alteration to an access to a Road Zone Category 1 at 176 Kiewa Valley Road, Tawonga South.*
- 3. Service Agreement with Porepunkah Airfield Association Inc to manage, maintain, and operate the Porepunkah Airfield.*

Carried

There being no further business the Chairperson declared the meeting closed at 5.38p.m.

.....

Chairperson



SPM(2) – 23 FEBRUARY 2021

Special Council Meeting

Minutes

The **Special Meeting** of the **Alpine Shire Council** was held in Council Chambers, Great Alpine Road, Bright on **23 February 2021** and commenced at **5:00pm**.

PRESENT

COUNCILLORS

Cr John Forsyth - Mayor

Cr Sarah Nicholas – Deputy Mayor

Cr Katarina Chalwell

Cr Ron Janas

Cr Tony Keeble

Cr Kelli Prime

Cr Charlie Vincent

OFFICERS

Charlie Bird - Chief Executive Officer

Will Jeremy - Director Assets

Nathalie Cooke - Director Corporate

APOLOGIES

Nil

Agenda

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1. Recording and livestreaming of Council meetings

The CEO read the following statement:

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

The reasoning behind recording council meetings is of course to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

2. Acknowledgement of traditional custodians, and recognition of all people

The Mayor read the following statement:

The Alpine Shire Council acknowledges the Taungurung Traditional Owners and their ancestors as the Traditional Owners of the land we are now on, we pay our respect to Elders, past and present.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3. Apologies

Nil

4. Declarations by Councillors of conflict of interest

Nil

5. Presentation of reports by officers

5.1 DIRECTOR CORPORATE - NATHALIE COOKE

5.1.1 Community Engagement Policy

INTRODUCTION

This report provides for the adoption of Council's Community Engagement Policy, following its release for public submissions during December / January. The Community Engagement Policy is a requirement of the *Local Government Act 2020*.

Cr Nicholas

Cr Vincent

That Council:

1. *Note that following release of the draft Community Engagement Policy for the purpose of seeking public submissions, the following were received:*
 - a. *no formal submissions; and*
 - b. *one informal submission, which did not request any change to the Community Engagement Policy.*
2. *Note the following amendments made to the Community Engagement Policy:*
 - a. *grammatical and formatting corrections.*
3. *Adopt the Community Engagement Policy (version 1).*
4. *Sign and seal the Community Engagement Policy at the appropriate stage of this meeting.*

Carried

BACKGROUND

The *Local Government Act 2020* (LGA 2020) no longer contains the prescriptive public submissions processes previously set out under the *Local Government Act 1989* (LGA 1989). Instead, it is a principles-based Act, requiring Councils to develop specific processes to suit their communities. These principles are governance; community engagement; public transparency; strategic planning; financial management; and service performance.

A Community Engagement Policy is a requirement of the LGA 2020 and must be developed in consultation with the municipal community. It must give effect to the community engagement principles and be adopted by 1 March 2021. The policy must describe the type and form of community engagements proposed, and include deliberative engagement processes for long-term plans such as the Council Plan and Financial Plan.

The community engagement principles are outlined in s56 of the LGA 2020 as follows:

- a. a community engagement process must have a clearly defined objective and scope;
- b. participants in community engagement must have access to objective, relevant and timely information to inform their participation;
- c. participants in community engagement must be representative of the persons and groups affected by the matter that is the subject of the community engagement;
- d. participants in community engagement are entitled to reasonable support to enable meaningful and informed engagement;
- e. participants in community engagement are informed of the ways in which the community engagement process will influence Council decision making.

ISSUES

During the month of December Councillors worked together to consider the Community Engagement Policy. Councillors developed a set of community engagement commitments through the induction process that underpin the policy.

Council will also develop a staff procedure that provides operational guidance to ensure that staff are consistently developing engagement processes that meet the requirements of the Community Engagement Policy.

SUBMISSIONS

Council released the draft Community Engagement Policy at the Ordinary Council Meeting on 15 December 2020, with submissions closing on Friday 22 January 2021. The document was available on Council's website under 'on exhibition', with copies available on request at Customer Service Centres in Bright, Mount Beauty and Myrtleford. A news article was published in the Myrtleford Times / Alpine Observer on 30 December, with five posts appearing on Council's Facebook page between 22 December and 22 January.

No formal submissions were received regarding the content of the Community Engagement Policy. One informal submission was received, which provided Council with an observation of a recent example where Council's engagement could be improved, however the submitter did not request any changes to be made to the policy itself.

Formatting and grammatical changes have been made to the final version of the Community Engagement Policy to make the content clearer, correct fonts, update a table so that it is more easily read. No changes to the policy made on the final version change the intent or detail of the draft released in December.

POLICY IMPLICATIONS

The development of a community engagement policy in conjunction with the municipal community is a requirement of the LGA 2020. Council must adopt this policy by 1 March 2020.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A high performing organisation

FINANCIAL AND RESOURCE IMPLICATIONS

Council included scope for assistance in compliance with *Local Government Act 2020* deliverables in its 2020/21 Budget.

CONSULTATION

Consultants met with Councillors, and staff in developing the Community Engagement policy. Along with industry best practice, this feedback has been utilised in developing the final policy.

The document was released on public exhibition for the purpose of seeking submissions on content of the policy. No formal submissions were received. One informal submission was received; however it did not request any changes to the policy content.

CONCLUSION

The development of a community engagement policy in conjunction with the municipal community is a requirement of the LGA 2020. It is recommended that Council adopt the Community Engagement Policy and sign and seal at the appropriate time at the meeting.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Governance Officer
- Communications Officer

ATTACHMENT(S)

5.1.1a Community Engagement Policy (version 1)

5.1.2 Councillor Code of Conduct

INTRODUCTION

A review of the Councillor Code of Conduct (Code) following the October 2020 elections is a requirement of the *Local Government Act 2020*. The Code provides for the Mayor, Deputy Mayor, and Councillors to commit to working together:

- in the best interests of the people of the Alpine Shire;
- to discharge their responsibilities to the best of their skill and judgement; and
- constructively and in a manner that is consistent with Council's values.

Cr Janas

Cr Prime

That Council:

1. *Note the Councillor Code of Conduct (version 6) has been updated to reflect the Local Government Act 2020 and the Local Government (Governance and Integrity) Regulations 2020 to include:*
 - a. *Councillor Standards of Conduct;*
 - b. *Updated Internal Arbitration processes; and*
 - c. *Updated legislative references and guidance.*
2. *Adopt the Councillor Code of Conduct (version 6), noting that this replaces all previous versions.*
3. *Sign and seal the Councillor Code of Conduct (version 6) at the appropriate stage of this meeting.*
4. *Ensure all Councillors sign the declaration stating that they will abide by the Councillor Code of Conduct.*

Carried

BACKGROUND

The Councillor Code of Conduct (the Code) is a requirement of s139 of the *Local Government Act 2020* (LGA 2020). The Code must be reviewed and updated within four months of a general election (by 24 February 2021) and adopted by a formal resolution of the Council passed at a meeting by at least two-thirds of the total number of Councillors elected to the Council.

Version 5 of the Code was last adopted in February 2017. Version 6 is presented for adoption with this report.

ISSUES

Local Government Act amendments

The transition from the *Local Government Act 1989* (LGA 1989) to the *Local Government Act 2020* (LGA 2020) means that the Code requires updating to ensure that legislative references and requirements are current, and guidance for Councillors to meet their legislative responsibilities is accurate and relevant.

Standards of Conduct

The LGA 2020, and supporting *Local Government (Governance and Integrity) Regulations 2020*, require that the Councillor Standards of Conduct are incorporated into the Code. These Standards of Conduct replace the former Councillor Conduct Principles contained in the LGA 1989. The Councillor Standards of Conduct are divided into five main themes:

1. Treatment of others
2. Performing the role of Councillor
3. Compliance with good governance measures
4. Councillor must not discredit or mislead Council or public
5. Standards do not limit robust political debate

Misconduct and Internal Arbitration

The LGA 1989 required that each Council set out their own requirements for an internal resolution process using an independent arbiter. The LGA 2020 now sets out an Internal Arbitration process that must be followed, and hence the Code must be updated to reflect this. The referral processes for allegations made regarding serious and gross misconduct have also been updated to align with the LGA 2020.

Legislative references

The Code points to many of the requirements of the Local Government Act. These have been updated to accurately reflect requirements of the LGA 2020 and its supporting regulations. Where other legislation has changed, these references have also been updated.

Councillor / staff interactions

Section 46(3)(c) of the LGA 2020 requires that the CEO ensures that arrangements are in place for managing interactions between Councillors and Council staff. The Code includes a section regarding interaction with Council staff and avoiding improper influence of Council staff. This section satisfies the requirements of s46 of the LGA 2020.

Councillor signatures

The LGA 1989 required that all Councillors sign a declaration that they would abide by the Code. This is not a requirement of the LGA 2020, however it is considered prudent that Councillors continue to declare that they will abide by each version as it updated, as it maintains the importance and relevance of the Code.

POLICY IMPLICATIONS

Adoption of the Councillor Code of Conduct is a mandatory requirement of s139 of the *Local Government Act 2020*. The Code must be adopted by a two-thirds majority of Councillors.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2017-2021:

- A high performing organisation

FINANCIAL AND RESOURCE IMPLICATIONS

The Councillor Code of Conduct has been reviewed with the assistance of external advice, as well as utilising existing staff. The cost of this external advice is covered in the 2020/21 Budget.

CONSULTATION

Councillors have been briefed on the legislative amendments made to version 6 of the Councillor Code of Conduct. There is no requirement for community consultation / engagement to be undertaken with respect to the review and update of the Code.

CONCLUSION

The review and adoption of version 6 of the Councillor Code of Conduct ensures that Council is complying with the *Local Government Act 2020*, and Councillors have a relevant and up to date Code to guide their duties.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

5.1.2.a Councillor Code of Conduct (version 6)

6. Documents for sealing

Cr Keeble

Cr Janas

That the following documents be signed and sealed.

- 1. Community Engagement Policy (version 1).*
- 2. Councillor Code of Conduct (version 6).*

Carried

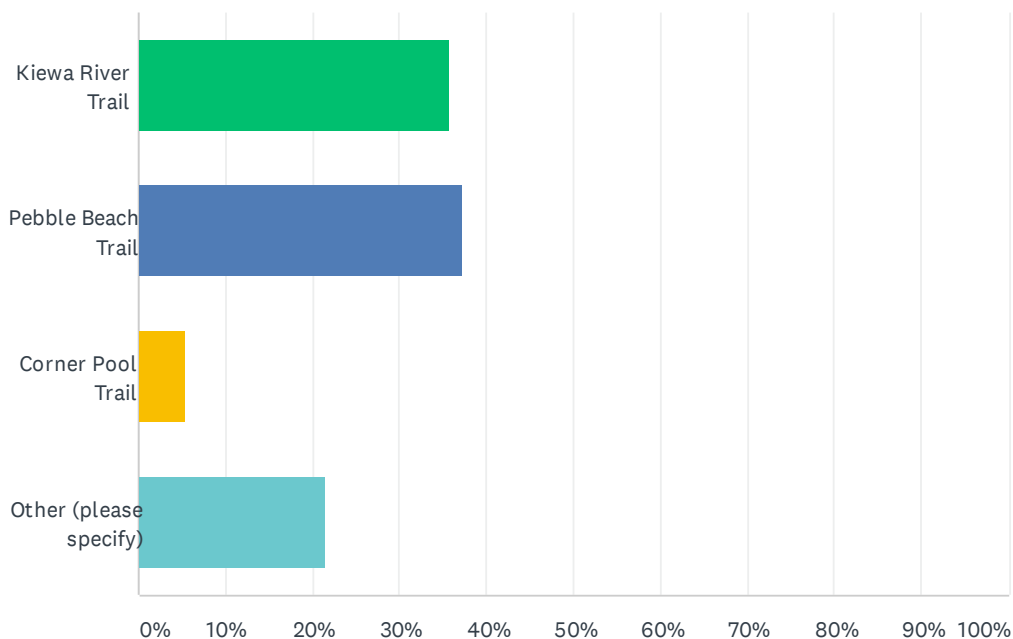
There being no further business the Chairperson declared the meeting closed at 5.10p.m.

.....

Chairperson

Q1 What do you think the shared path along the West Kiewa River should be named?

Answered: 279 Skipped: 0



ANSWER CHOICES	RESPONSES	
Kiewa River Trail	35.84%	100
Pebble Beach Trail	37.28%	104
Corner Pool Trail	5.38%	15
Other (please specify)	21.51%	60
TOTAL		279

#	OTHER (PLEASE SPECIFY)	DATE
1	Indigenous name	1/28/2021 11:07 AM
2	Snowy miller trail	1/24/2021 3:51 PM
3	Sweet Water River Trail	1/24/2021 9:22 AM
4	Sweet Water Walking Trail	1/23/2021 4:29 PM
5	Read Jim's email to Ebony / Will please.	1/22/2021 12:11 PM
6	Jaitmatang Trail (to honour Traditional Owners of the land)	1/22/2021 9:07 AM
7	river on Kiewa	1/21/2021 10:52 PM
8	Mount Beauty Kiewa River Trail	1/18/2021 4:36 PM
9	Clayton Neil Walk	1/16/2021 5:25 PM
10	Kiewa East West Link Trail	1/13/2021 3:17 PM
11	Mt.Beauty Kiewa River Trail	1/13/2021 11:13 AM
12	East-West Kiewa River Trail	1/13/2021 8:26 AM
13	Upper Kiewa Valley River Trail	1/12/2021 3:16 PM
14	Kiewa Rivers Trail	1/12/2021 10:55 AM
15	West Kiewa River Trail	1/12/2021 9:54 AM
16	Upper Kiewa river junction trail	1/11/2021 9:03 PM
17	Running river trail	1/11/2021 8:37 PM
18	Pebble Beach West Kiewa River Trail	1/11/2021 8:31 PM
19	The. Junction. Walk	1/11/2021 7:46 PM
20	Colin Hayes Walk	1/11/2021 6:10 PM
21	Mt Beauty Kiewa River Trail	1/11/2021 2:22 PM
22	Kiewa Junction Trail	1/11/2021 1:23 PM
23	Kiewa River Trail – Mount Beauty	1/11/2021 11:24 AM
24	Mt Beauty Kiewa River Trail	1/11/2021 11:16 AM
25	Yaitmathang trail	1/11/2021 10:44 AM
26	Mt Beauty Kiewa River Trail or Kiewa River Trail - Mt Beauty..	1/11/2021 10:13 AM
27	Pebble beach extension	1/11/2021 6:30 AM
28	doesn't matter what you call it everyone will call it simply "Pebble Beach"	1/11/2021 12:19 AM
29	Something aboriginal - needs investigation and needs to go through the place naming process	1/10/2021 9:05 PM
30	Mount Beauty Kiewa River Trail	1/10/2021 8:17 PM
31	Kiewa River Trail Mt Beauty	1/10/2021 8:04 PM
32	Jim's Track	1/10/2021 7:23 PM
33	Brumby Trail Run	1/10/2021 7:11 PM
34	West Kiewa River Trail	1/10/2021 6:24 PM
35	Mount Beauty Kiewa River Trail'.	1/10/2021 6:16 PM
36	Pebble beach and beyond	1/10/2021 4:38 PM
37	Jaithmathang	1/10/2021 12:13 PM

Mount Beauty Shared Trail Naming

ORDINARY COUNCIL MEETING M(3) - 2 MARCH 2021

8.2.1 MOUNT BEAUTY SHARED TRAIL RESULTS

38	Jaitmatang	1/10/2021 6:54 AM
39	An indeginous name other than kiewa. We really should be acknowledging traditional landowners far more and implenting native language.	1/9/2021 6:32 PM
40	Mt Beauty River Trail	1/9/2021 4:13 PM
41	Upper Kiewa Rivers Trail	1/9/2021 3:55 PM
42	Upper Kiewa Rivers trail (as the trail will eventually follow both rivers, e.g. downstream on the West Kiewa from the highway to the junction, then upstream along the East Kiewa to Damms Rd)	1/9/2021 3:54 PM
43	Bogong view river trail	1/9/2021 2:09 PM
44	Rocky Road Trail	1/9/2021 1:14 PM
45	Dhudhuroa Trail	1/8/2021 11:09 PM
46	A local Aboriginal reference	1/8/2021 10:24 PM
47	Yaitmathang trail	1/8/2021 10:09 PM
48	Jaitmatang (not Yaithmathang as this is not officially recognised as accurate spelling of the language group according to AITSIS)	1/8/2021 10:09 PM
49	Indigenous name in consultation with traditional owners please	1/8/2021 9:03 PM
50	Something of our indigenous heritage	1/8/2021 8:36 PM
51	West meets East Kiewa River Trail	1/8/2021 8:01 PM
52	Yaitmathang trail... or Dhudhuroa trail. paying respect to the indigenous mobs that walked this land before us. Always was and always will be indigenous land.	1/8/2021 6:46 PM
53	Dhudhuroa Nation Heritage Trail	1/8/2021 6:43 PM
54	Yaitmathang trail	1/8/2021 6:22 PM
55	Yaitmathang Trail (recognition of local indigenous owners of this land)	1/8/2021 6:15 PM
56	Jim Crebbins Trail	1/8/2021 6:06 PM
57	Dhudhuroa Trail	1/8/2021 5:46 PM
58	Roper's Rambles	1/8/2021 5:43 PM
59	Indigenous / First Nations name	1/8/2021 5:35 PM
60	Yaitmathang Trail	1/8/2021 5:28 PM



1 OCTOBER – 31 DECEMBER 2020

Q2 - Quarterly Report

Presented to Ordinary Council Meeting
2 March 2021

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Strategic Objective 1: A high performing organisation

Initiative / Indicator	Major initiative?	Progress to 31 December 2020
Strategy: Advocate for the community on key issues		
Conduct advocacy to all levels of government, and to key groups within the North East and Hume region.	No	Council continued to advocate strongly for the Alpine Shire community during Q2 with a strong focus on funding for initiatives and projects to help our community recover from the bushfire and COVID-19 impacts.
Strategy: Build a skilled organisation with a positive culture		
Provide mandatory and targeted training to staff	No	72 training opportunities were provided to staff during Q1-Q2, through a mix of group training sessions and individual learning opportunities. Due to COVID-19 social distancing, much of the training was delivered online. A total of 361 staff received training across all sessions.
Staff turnover as a percentage of permanent staff numbers*	Indicator	Reported at end of financial year.
Strategy: Communicate and engage with stakeholders		
Community Vision	Yes	Consultant has been engaged to prepare the Community Vision and Council Plan. Community Engagement to assist in the development of these key plans is due to commence in Q3.
Council Plan	Yes	
Community satisfaction with community consultation and engagement	Indicator	57 (March 2020) up from 56 (March 2019), and significantly higher than the Small Rural Council average. Surveying for 2021 will commence in Q3.
Strategy: Lead and govern with integrity		
No initiatives in 2020/21.		
Percentage of Council decisions made at meetings closed to the public*	Indicator	0.86% YTD
Percentage of Councillors in attendance at ordinary and special Council meetings*	Indicator	98.21% YTD

Strategic Objective 2: A responsible and sustainable organisation

Initiative / Indicator	Major initiative?	Progress to 31 December 2020
Strategy: Balance financial, economic and community outcomes		
Local Government Act 2020 implementation	Yes	Local Government Elections were held in October 2020, welcoming three new Councillors and four returning Councillors. Councillors took their Oath / Affirmation of Office on 17 November, and elected Cr Forsyth as Mayor and Cr Nicholas as Deputy Mayor on 24 November. The Community Engagement Policy was released for public submissions in December and will be presented to a Special Council Meeting in February for adoption.
Strategy: Identify and manage Council's risk		
IT governance framework and IT risk controls	No	The final report for the Data Security / IT Governance project was presented to Council officers in September, with a final handover in October.
Health and Safety improvements	No	Council engaged a consultant to assist with the rollout of a new Health and Safety system to support staff. This will continue into Q3.
Lost time injury frequency rate	Indicator	0 YTD
Overall financial sustainability risk rating	Indicator	Reported at end of financial year.
Percentage of planned hazard inspections undertaken	Indicator	No planned hazard inspections have been undertaken during Q2, due to a focus on the roll out of a new health and safety management system.
Strategy: Manage our financial resources sustainably		
No initiatives in 2020/21		
Ability to pay debts: Non-current liabilities as a percentage of own source revenue*	Indicator	Reported at end of financial year.
Available revenue: Adjusted underlying surplus (or deficit) as a percentage of underlying revenue*	Indicator	Reported at end of financial year.
Working capital: Current assets as a percentage of own source revenue*	Indicator	Reported at end of financial year.
Strategy: Provide an excellent customer experience		
Business Systems Transformation Program	Yes	First stream of the new Customer Request Management system implementation went live in Q2. Future stream development (Rates, receipting and animals) is underway.

Initiative / Indicator	Major initiative?	Progress to 31 December 2020
Community satisfaction with customer service provided	Indicator	65 (March 2020), down from 69 (March 2019). Surveying for 2021 will commence in Q3.

New Customer Request System

In December 2020 Council launched a new customer request management system which will enable Council officers to improve the experience for customers and the community.

Soon, Council customers will be able to log their requests via an online portal or Council's customised app, and also coming is the ability for customers to view all of their previous interactions with Council as well as their rates notices, animal registrations, facilities bookings and all other business conducted with Council.

Strategic Objective 3: Incredible places for our community and visitors

Initiative / Indicator	Major initiative?	Progress to 31 December 2020
Strategy: Deliver Council's capital works program on time, to budget, and to the satisfaction of stakeholders		
Dinner Plain Activation	Yes	Community consultation and scoping has been progressed. Tendering will be carried out in Q3 for works planned for delivery this summer.
Great Valley Trail	Yes	Taungurung Traditional Owners have inspected the proposed alignment. Permission was obtained to proceed to tender for construction. Tendering for guard rails and civil works will commence in Q3.
Alpine Better Places - Harrierville	Yes	Draft concept designs were received before Christmas. Community consultation for Step 2 of the project will occur in Q3.
Alpine Better Places - Tawonga	Yes	Draft concept designs were received before Christmas. Community consultation for Step 2 of the project will occur in Q3.
Myrtleford Memorial Hall renewal	No	A contract for the floor renewal has been awarded. Floorboards will be installed in January.
Bright car parking improvements	No	Sign installation and the establishment of a new 40km/h zone was completed before the holiday season.
Ratio of capital works program actually delivered compared to budgeted	Indicator	Reported at end of financial year.
Strategy: Identify our community's infrastructure expectations		
No initiatives in 2020/21.		
Community access to our project pipeline	Indicator	Community have been given access via Council website.

Capital Projects progress

Buckland Bridge – The Buckland Bridge provides access for critical fire fighting and emergency response equipment and vehicles for DELWP and other emergency services agencies. The new bridge will enable larger equipment to be easily deployed in the case of emergencies. The new bridge was installed and able to be used in an emergency prior to Christmas. The balance of the work will be completed in Q3.

Swimming pools – The swimming pools are an important facility for our communities in Mount Beauty and Myrtleford. Both pools required significant maintenance and

upgrading of infrastructure, which was successfully completed in time for the season opening.

Riverside Park – The Riverside BBQ Shelter in Porepunkah was renewed and successfully commissioned prior to the busy summer holiday period, proving a welcome addition to the Riverside Park in Porepunkah.

Walking track – The Pebble Beach Track in Mount Beauty was sealed and this project was completed in time for the summer holidays.

Strategic Objective 4: Infrastructure and open space that our community is proud of

Initiative / Indicator	Major initiative?	Progress to 31 December 2020
Strategy: Maintain Council's parks, trees and reserves		
Deliver maintenance programs for open spaces	No	Open space maintenance programs are being delivered throughout the year.
Strategy: Manage and maintain Council infrastructure		
Deliver maintenance programs for civil infrastructure	No	Civil Infrastructure maintenance programs are being delivered throughout the year.
Undertake activities in accordance with Road Management Plan (RMP)	No	All scheduled road and pathway maintenance inspections are completed in line with the Road Management Plan.
Community satisfaction with sealed local roads*	Indicator	61 (March 2020), down from 64 (March 2019), but still significantly higher than both State-wide and Small Rural Council averages. Surveying for 2021 will commence in Q3.
Strategy: Prepare for and assist in the response to emergency events		
Undertake activities in accordance with Municipal Emergency Management Plan (MEMP)	No	Municipal Emergency Management Planning Committee was re-established under the <i>Emergency Management Act 2013</i> at the December Council meeting. Membership includes Council, Victoria Police, Country Fire Authority, Ambulance Victoria, Victoria State Emergency Service, Australian Red Cross, and Victorian Department of Health and Human Services, plus community representatives.
Audit of the Municipal Emergency Management Plan	Indicator	Council's Municipal Emergency Management Plan (MEMP) is audited every three years, with the most recent successful audit conducted in 2018. The MEMP will be updated prior to the next audit due in 2021.
Strategy: Understand and plan for Council's asset renewal requirements		
Chain of responsibility solutions	Yes	Council is ensuring compliance with the Chain of Responsibility, associated with the Heavy Vehicle National Law and Regulations.

Strategic Objective 5: Highly utilised and well managed community facilities

Initiative / Indicator	Major initiative?	Progress to 31 December 2020
Strategy: Align services with community expectations		
Events Waste Management Plan implementation	Yes	Implementation of plan delayed due to the cessation of events under COVID-19 restrictions. Commencing implementation in Q3.
Strategy: Deliver quality services for our community		
Deliver Recycling Victoria and climate action initiatives	No	Draft kerbside transitions plans prepared and submitted to DELWP.
Kerbside collection bins missed per 10,000 households*	Indicator	1.71 YTD.
Kerbside collection waste diverted from landfill*	Indicator	43.19% YTD.
Strategy: Soundly operate and manage community facilities		
Porepunkah landfill rehabilitation	Yes	Work on the monitoring bores have been completed. EPA meeting booked for January and this will inform direction of cap design.
Myrtleford landfill rehabilitation	Yes	Work on the monitoring bores have been completed. EPA meeting booked for January and this will inform direction of cap design.
Electronic waste infrastructure upgrade	Yes	All e-waste sheds have been built and have been operational since Q1.
Renewable energy upgrades for Council buildings	No	Contract awarded and site inspections to commence in January.
Operate Visitor Information Centres, seasonal pools and sports centres	No	Facilities are trading under necessary COVID-19 restrictions.
Deliver library programs to engage patrons	No	Full library services are now being offered to our communities.
Cost of indoor aquatic facilities per visit*	Indicator	Reported at end of financial year.
Cost of outdoor aquatic facilities per visit*	Indicator	Reported at end of financial year.
Number of visits to aquatic facilities per head of municipal population*	Indicator	Sourced from LGPRF
Cost of library services per visit*	Indicator	Reported at end of financial year
Percentage of the population that are active library members*	Indicator	23.09% YTD

Strategic Objective 6: A well planned and safe community

Initiative / Indicator	Major initiative?	Progress to 31 December 2020
Strategy: Enforce local laws, regulations and codes		
Implement registration and inspection of swimming pools	No	38% of total registrations have been completed. A third of all applications are still undergoing compliance checks and follow up of unregistered systems is to be undertaken.
Domestic Wastewater Management Plan (DWMP) implementation	No	Water testing equipment has been procured and used to test the river pools over summer. Further testing is planned after the summer season. Integration of database into Health Manager is now underway.
Food premise inspections	No	71% of all Class 1, 2 and 3 food premises were inspected in calendar year 2020. Progress was impacted due to COVID-19 during the year, with many businesses shut down. Environmental Health team focus was on assisting businesses that were able to trade in complying with COVID-19 requirements.
Percentage of required food safety assessments undertaken*	Indicator	78.6% of all Class 1 and 2 food premise assessments undertaken in calendar year 2020. Progress was impacted due to COVID-19 during the year, with many businesses shut down. Environmental Health team focus was on assisting businesses that were able to trade in complying with COVID-19 requirements.
Strategy: Plan for and manage development to enhance liveability		
Land Development Strategy	Yes	Strategy scoping and precursor / supporting activities progressed. Community consultation to commence in Q3, with completion of the strategy anticipated by June 2021.
Planning scheme amendments	Yes	Amendment VC60 to the Alpine Planning Scheme commenced public exhibition in November. Following close of submissions in January, the amendment will be presented to the March Council Meeting for adoption.
Percentage of planning applications processed within 60 statutory days*	Indicator	Data not available at time of reporting.
Time taken to decide planning applications*	Indicator	Data not available at time of reporting.

Alpine Planning Scheme Amendment

Amendment C60 to the Alpine Planning Scheme has been placed on Exhibition. The amendment corrects various errors in the planning scheme.

Bright Gateway Development Plan Study

Council has received expressions of interest from consultants for the conduct of the Bright Gateway Development Plan Study to provide long term planning guidance for the western entry to Bright Township.

Land Development Strategy

Expressions of interest have been sought from consultants for the conduct of the Shire wide Land Development Strategy which is to review planning policy for urban development in the Shire.

Strategic Bushfire Study

Extensive LiDAR data has been acquired to enable detailed elevation maps to be prepared as a necessary input to Council's Strategic Bushfire Study that is being prepared by consultants as an important input to the Land development Strategy.

Completion of the Strategic Bushfire Study was delayed due to some difficulty acquiring data, however this has now been overcome with the provision of recently acquired data from the State Government.

Strategic Objective 7: A thriving and connected community

Initiative / Indicator	Major initiative?	Progress to 31 December 2020
Strategy: Create socially connected and supported communities		
Bushfire Recovery	Yes	The Municipal Recovery Plan was endorsed at the Municipal Recovery Meeting on 17 September 2020. The Municipal Recovery Committee regularly meet and the "pillar leads" report their actions back to the workplan within the Municipal Recovery Plan. The Community Recovery Committee meet every fortnight, with support from Council, to ensure socially connected and supported communities.
Disability Action Plan	Yes	Commencement of this project is planned for Q3.
Participation in the Maternal Child Health service*	Indicator	48.49% YTD
Percentage of people who volunteer in the community	Indicator	No data - to be reviewed at end of financial year.
Strategies: Improve healthy eating and physical activity Stop family violence against women and children Reduce the incidence of alcohol and other drug related harm		
No initiatives in 2020/21		
Strategy: Strengthen visitor attraction and experience		
Alpine Events Strategy	Yes	Community consultation phase completed during Q2. Draft discussion documentation also commenced in Q2. Consultation on the discussion documentation occurring in Q3 with the final report planned to be presented to Council for adoption during Q4.
Number of permitted festivals and events in the Alpine Shire	Indicator	As a result of the COVID-19 pandemic and subsequent restrictions, many events planned for delivery in Q2 continued to be cancelled or postponed with the exception of market events.
Visitor numbers	Indicator	Reported at end of financial year.
Strategy: Support and encourage investment and enterprise		
Economic Development Strategy	Yes	Community consultation with the draft final Economic Development Strategy document is planned to occur in Q3 with the final report planned to be presented to Council for adoption in Q3.
Increase small business and light industry in the Shire	Indicator	Reported at end of financial year.

Bushfire Recovery

Community Survey

Council assisted the Alpine Community Recovery Committee with conducting a Shire-wide survey to assist in determining how communities are recovering from the 2019/20 Bushfires, and COVID-19.

327 responses to the survey were returned and analysed and will form the basis of a Community Recovery Plan, to be developed early 2021. Further community consultation will be implemented to target underrepresented community members.

Community catch ups for fire impacted communities

The Buckland Valley and Buffalo River community catchups were an opportunity for each community to put forward their thoughts, feelings, concerns and comments around the events and recovery process.

More than 100 community members attended across the two events. Council will now work with bushfire recovery agencies to ensure that they are heard and actioned.

Community Bushfire Recovery Grant Funding Program

Council facilitated a Community Bushfire Recovery Grant Funding opportunity for Alpine Shire communities, as a result of a Victorian Government Grant received for bushfire recovery in January 2020. \$400,000 was available, with \$80,000 nominally allocated to each of the following; Myrtleford and surrounds, Bright and surrounds, Harrietville and surrounds, Dinner Plain and surrounds, and Kiewa Valley.

The Grant program was run across two stages with an initial EOI stage open during September / October 2020, followed by a Stage 2 for further development of successful applications.

Council received 33 applications to the approx. value of \$1.5 million. Applications were assessed by a panel consisting of Council staff, Bushfire Recovery Victoria Staff, and Community members (from the Community Recovery Committee). Ten

projects were chosen for further development ahead of final approval.

Community Bushfire Recovery Event Funding

Alpine Shire Council was awarded funding in July 2020 to deliver events through the; Victorian and Commonwealth Governments Community Recovery Package under the Disaster Recovery Funding Arrangements, to assist communities impacted by the 2019/20 bushfires.

Council worked with the Alpine Community Recovery Committee to develop a workplan for community events across the Alpine Shire and Alpine Resorts. Part of this workplan consisted of making funds available for community members through a grant funding opportunity. The Alpine Shire Bushfire Recovery Community Events 2020/21 funding program opened on 7 December and will close in early January.

Tourism and Events

L2P Vehicle Replacements

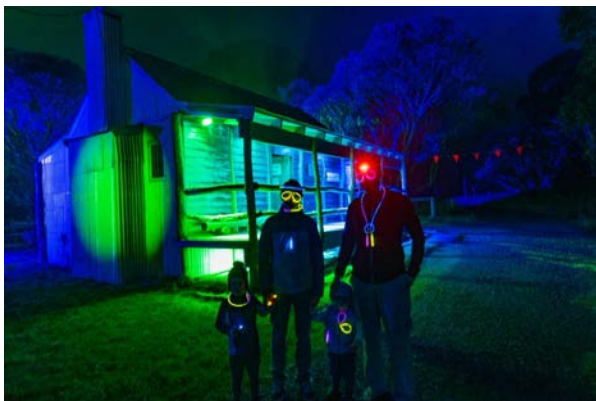
Two new vehicles were purchased to replace older vehicles for the L2P program in the Ovens Valley. Sponsorship funds received from Bright Community Bank and Myrtleford Rotary Club supported the purchase. Vehicles will go into circulation in Q3.

Tourism

The easing of COVID-19 restrictions for regional travel saw a slow return of visitors to the region during Q2. Further restrictions being eased to enable travel by people from interstate and Melbourne resulted strong visitation pre-Christmas throughout all townships and villages across the Shire in what would normally be a quiet period for visitation. The Christmas to New Year period, accommodation agents in the valley destinations reported 100% occupancy and Dinner Plain close to 90%. It is expected that strong visitation and spend into the Shire townships and villages will continue while international and interstate travel restrictions are in place.

Festival of Light – Dinner Plain

While most events have been cancelled or postponed across the Shire as a result of COVID-19, the Festival of Light event was delivered in Dinner Plain, replacing the annual fireworks celebration. The Festival of Light event was held between 23 December to 2 January. This event was able to be delivered in a COVID-safe way as participants were able to view the light display at their own leisure anytime after sundown and over a period of days. The event attracted some new overnight visitation, was enjoyed by residents and others already booked to stay in Dinner Plain as well as visitors from the valleys making a special trip to Dinner Plain to see the lights.



Challenge – Bushfire and COVID-19 Tourism Economic Impact

The estimated total effect on the economy 1 January – 30 September 2020 as a result of the bushfires, COVID-19 and no ski season in 2020 is as follows:

- Estimated loss of 542,000 visitors (82% loss of forecast Business as Usual (BAU) visitation).
- Estimated loss of \$316 million in tourism economy (83% loss to forecast BAU tourism economy).
- Estimated loss of 2,100 jobs.

Losses between 30 September and 31 December 2020 are not available as yet and will be provided at Q3 reporting.

Finance Report Quarterly Review



For the period ending 31 December 2020

Finance Report – Quarterly Review

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Finance Report – Quarterly Review

Introduction

Preparation of report

The purpose of this report is to provide Council with an overview of quarterly results and an update on the forecast financial position for the year against budget, and it includes:

- Income Statement
- Departmental Summary
- Capital Works Summary
- Balance Sheet
- Dinner Plain Reserve
- Cash and Investments

Explanations are provided for variances greater than \$100,000.

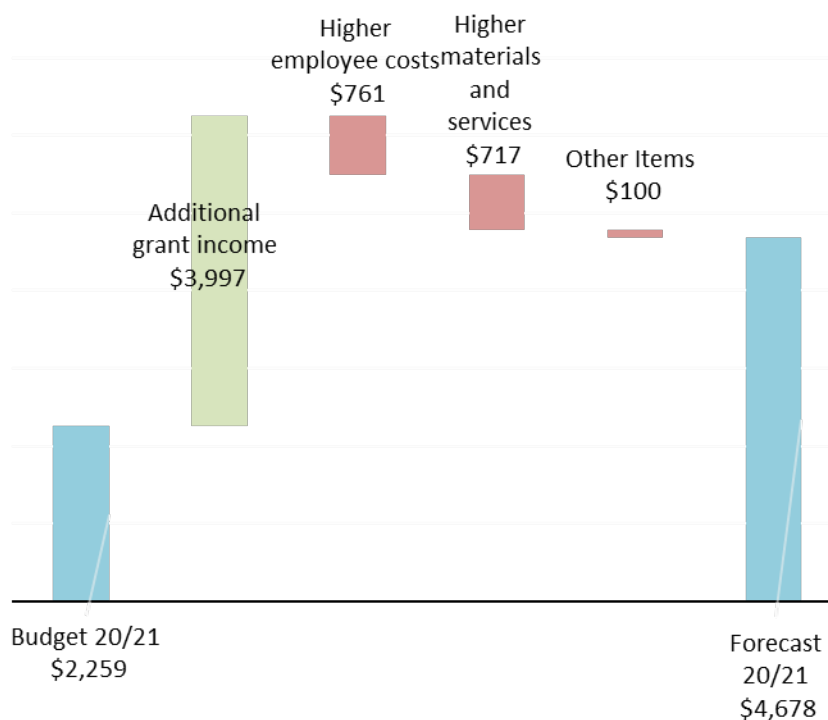
The report has been prepared as required under section 97 of the *Local Government Act 2020* and has not been audited. Explanations for budgets and variances have been provided by each department and reviewed by the Finance department.

The report is presented to the Finance Committee, and also to the Audit Committee and Council for noting.

Summary

Council is forecasting a full year surplus of \$4.7m, which is \$2.4m higher than the budgeted surplus of \$2.3m.

Q2 Forecast to FY20/21 Budget Surplus (\$k)



Finance Report – Quarterly Review

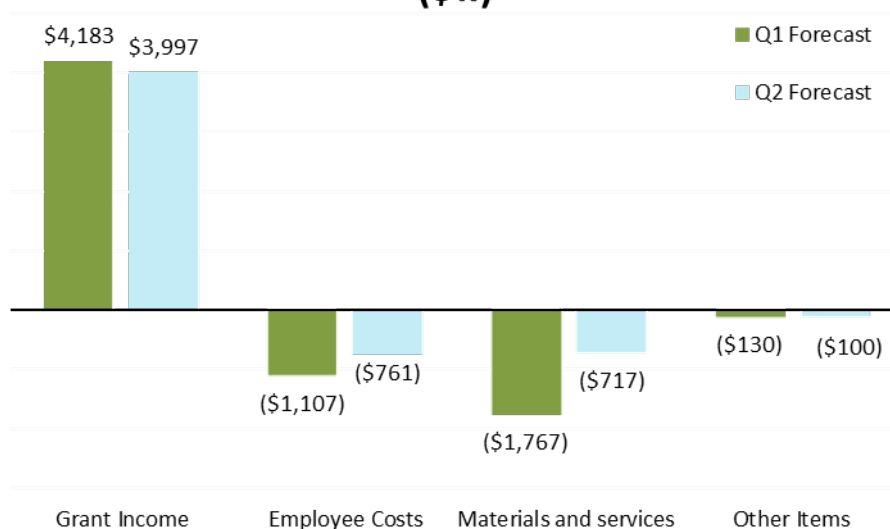
The major driver of the forecasted increase in the surplus is additional grant income received of \$4.0m. The most significant items are for:

- Tawonga Caravan Park Upgrade \$0.5m
- Working for Victoria \$1.3m
- Great Valley Trail \$0.7m.

This is partly offset by a forecast increase in employee costs and materials and services of \$1.5m, predominately as a result of additional expenditure related to the Working for Victoria grant of \$1.3m.

Comparison to Q1 Forecast

Q1 to Q2 Forecast - Key Variances (\$k)



The Q2 forecast surplus has increased from the Q1 forecast by \$1.2m primarily due to a reduction in the forecast employee costs and materials and services expenditure predominantly related to the Tawonga Caravan project and Working for Victoria grant funded program.

Finance Report – Quarterly Review

Income Statement

Year-end forecast against budget

	Actual YTD December	Budget YTD December	Variance	Budget Full year	Forecast Full year	Variance	Ref
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000 %	
Income							
Rates and charges	9,551	9,630	(79)	19,267	19,171	(96) -1%	
Statutory fees and fines	196	171	25	416	478	62 13%	
User fees	563	438	125	1,096	1,067	(29) -3%	1
Contributions - cash	620	634	(14)	719	697	(22) -3%	
Contributions - non-monetary assets	-	-	-	214	214	- 0%	
Grants - Operating (recurrent)	1,227	1,199	28	4,639	4,504	(135) -3%	2
Grants - Operating (non-recurrent)	1,949	147	1,802	334	2,445	2,111 86%	3
Grants - Capital (recurrent)	54	30	24	710	710	- 0%	
Grants - Capital (non-recurrent)	1,163	1,240	(77)	1,885	3,906	2,021 52%	4
Other income	374	405	(31)	745	740	(5) -1%	
Total income	15,697	13,894	1,803	30,025	33,932	3,907 12%	
Expenses							
Employee costs	4,923	4,567	356	9,293	10,054	761 8%	5
Materials and services	5,163	4,832	331	12,597	13,314	717 5%	6
Depreciation and amortisation	2,519	2,485	35	4,969	5,037	68 1%	
Landfill rehabilitation	-	-	-	82	80	(2) 0%	
Other expenses	151	273	(122)	723	667	(56) -8%	7
Net gain on disposal of property, infrastructure, plant and equipment	-	-	-	102	102	- 0%	
Total expenses	12,756	12,157	600	27,766	29,254	1,488 5%	
Surplus (deficit) for the year	2,941	1,738	1,204	2,259	4,678	2,419 52%	

Income Statement – explanations of variances

Ref	Item	Explanation
1.	User fees	Higher than YTD budget primarily due to greater than expected building and development fees however this is forecast to be offset by reduced income from the Bright Sports Centre due to COVID-19 restrictions.
2.	Grants - Operating (recurrent)	Lower than budget as the financial assistance grant was revised down for 2020/21 in July due to an overestimate of the Victorian allocation.
3.	Grants - Operating (non-recurrent)	Higher than budget primarily as a result of additional grant income received for <ul style="list-style-type: none"> Working for Victoria \$1,296k. COVID-19 Outdoor Dining state initiative \$250k Community and tourism events \$115k Community events bushfire recovery \$180k ICT Infrastructure support \$100k

Finance Report – Quarterly Review

- | | | |
|-----------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. | Grants - Capital (non-recurrent) | <p>Higher than budget primarily as a result of additional grant income received for</p> <ul style="list-style-type: none"> • Great Valley Trail \$720k • Tawonga Caravan Park \$500k • Local Roads and Community Infrastructure program \$355k. |
| 5. | Employee Costs | <p>Higher than budget due to Working for Victoria additional employee costs \$1,128k, partially offset by vacancies.</p> |
| 6. | Materials and Services | <p>The forecast is higher than budget due to</p> <ul style="list-style-type: none"> • Working for Victoria expenditure \$168k. • Additional expenditure on community bushfire recovery events funded by an additional grant \$180k. • Additional repair works on the Bright Sports Centre and Mount Beauty Pool \$105k. • Workforce support costs to cover vacant positions \$100k. • Expenditure on community grants and the Dinner Plain Snow Play Slope project \$88k. • Additional expenditure on outdoor dining \$200k which is funded as part of Victorian government COVID19 response. <p>This was partially offset by decreased expenditure as a result of COVID-19 and the ski season closure. The Dinner Plain bus did not operate saving \$239k.</p> |

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Departmental Summary

	Actual YTD December \$'000	Budget YTD December \$'000	Variance \$'000	Budget Full Year \$'000	Forecast Full Year \$'000	Variance \$'000	Ref
Income							
Asset Development	1,697	1,310	387	2,756	4,856	2,100	1
Asset Maintenance	130	93	37	169	205	36	
Building and Amenity	198	167	31	406	407	1	
Bushfire Recovery	198	-	198	-	198	198	2
Corporate Services	9,079	9,163	(84)	20,532	20,210	(322)	3
Councillors and Executive	634	-	634	-	1,332	1,332	4
Customer and Digital Projects	769	807	(38)	891	1,023	132	5
Economic and Community Development	763	259	504	503	980	477	6
Facilities	2,239	2,226	13	4,558	4,519	(39)	
Planning Services	203	141	62	314	384	70	
Grand Total	15,910	14,166	1,744	30,129	34,114	3,985	
Expenditure							
Asset Development	1,876	1,966	(90)	7,933	9,621	1,688	7
Asset Maintenance	947	1,019	(72)	2,565	2,490	(75)	
Building and Amenity	39	56	(17)	160	164	4	
Bushfire Recovery	158	110	48	1,105	1,285	180	8
Corporate Services	747	794	(47)	1,278	1,329	51	
Councillors and Executive	4,945	4,824	121	9,908	10,944	1,036	9
Customer and Digital Projects	836	705	131	1,951	1,750	(201)	10
Economic and Community Development	546	535	11	1,422	1,394	(28)	
Facilities	1,539	1,593	(54)	4,066	4,078	12	
Planning Services	15	40	(25)	250	251	1	
Expenditure Total	11,648	11,642	6	30,638	33,306	2,668	

Departmental summary – explanations of variances

Ref	Item	Explanation
1.	Asset Development Income	Higher than budget due to additional funding for the Great Valley Trail, Local Roads and Community Infrastructure and Tawonga Caravan Park Upgrade projects. Refer to the Capital Works Summary for further detail.
2.	Bushfire Recovery Income	Additional grant funding to provide Community Events across the Alpine Shire.
3.	Corporate services Income	Lower than budget primarily as the financial assistance grant was revised down for 2020/21 in July due to an overestimate of the Victorian allocation and an unexpected 25% capacity factor discount on AGL Rates in Lieu.
4.	Councillors and Executive Income	Additional grant funding for Working for Victoria \$1,296k.
5.	Customer and Digital Projects Income	Additional grant funding for ITC Infrastructure Support \$100k.
6.	Economic and Community Development Income	Higher than budget primarily due to additional grant funding for outdoor dining \$250k, sponsorship for L2P \$51k and tourism events \$90k.
7.	Asset Development Expenditure	Higher than budget primarily due to additional funding for various unbudgeted projects which has been partially offset by a delay in the Dinner Plain activation project. Refer to the Capital Works Summary for further detail.

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Ref	Item	Explanation
8.	Bushfire Recovery	Higher than budget due to additional expenditure on community events funded by an additional grant.
9.	Councillors and Executive Expenditure	Higher than budget due to additional grant funded expenditure on Working for Victoria project for additional employees \$1,296k. This is partially offset by lower than budget employee costs due to the ongoing impact of vacancies \$266k.
10.	Customer and Digital Projects Expenditure	Actual expenditure is higher than the YTD budget because of earlier than anticipated payments for software licences. The forecast is lower than budget due to delays in the delivery of ICT projects to next financial year.

Finance Report – Quarterly Review

Capital Works Summary

The following table summarises all capital works projects where the forecast full year income or expenditure varies from the budgeted amount by \$100,000 or more.

	Actual YTD December	Budget Full Year	Forecast Full Year	Variance		Ref
	\$'000	\$'000	\$'000	\$'000	%	
Income						
Buckland Bridge Income	-	1,165	1,280	115	9%	1
Bay Creek Bridge Income	-	-	115	115	100%	2
East Ovens Pedestrian Bridge Income	-	-	120	120	100%	3
Tawonga Caravan Park Upgrade Income	400	-	500	500	100%	4
Great Valley Trail Income	480	400	1,120	720	64%	5
Local Roads and Community Infrastructure Program Income	355	-	355	355	100%	6
Alpine View Children's Centre Expansion Income	100	-	100	100	100%	7
Expenses						
Buckland Bridge	710	1,165	1,280	115	9%	8
Bay Creek Bridge	-	-	229	229	100%	9
East Ovens Pedestrian Bridge	-	-	120	120	100%	10
Tawonga Caravan Park Upgrade	16	-	500	500	100%	11
Mount Beauty Airport Upgrade	35	-	221	221	100%	12
Dinner Plain Activation	58	900	178	(722)	-406%	13
Gavan Street Pedestrian Crossings	175	-	195	195	100%	14
Alpine View Children's Centre Expansion	-	-	350	350	100%	15
Dinner Plain Bus Shelters and Town Entrance Access	3	-	143	143	100%	16

Capital works summary – explanation of variances

Ref	Item	Explanation
1.	Buckland Bridge Income	Under new accounting standards grant funding which was received in 2019/20 will be recognised once the associated expenditure has occurred. As additional expenditure has been carried over from 2019/20 additional income for this project will also be recognised in 2020/21.
2.	Bay Creek Bridge Income	Bridges Renewal Program Round 5 successful funding application
3.	East Ovens Pedestrian Bridge Income	Bushfire Recovery Victoria successful funding application
4.	Tawonga Caravan Park Upgrade Income	The grant funding agreement was finalised after the Budget for 2020/21 was completed.
5.	Great Valley Trail Income	Additional funding is forecast from the Local Roads Community Infrastructure Program.
6.	Local Roads and Community Infrastructure Program Income	Additional funding source.
7.	Alpine View Children's Centre Expansion Project Income	Grant received from Department of Education for additional project.
8.	Buckland Bridge	Additional expenditure has been carried over from 2019/20.

Finance Report – Quarterly Review

Ref	Item	Explanation
9.	Bay Creek Bridge	Grant received from Bridges Renewal Program Round 5 successful funding application
10.	East Ovens Pedestrian Bridge	Grant received from Bushfire Recovery Victoria successful funding application.
11.	Tawonga Caravan Park Upgrade	The grant funding agreement was finalised after the Budget for 2020/21 was completed.
12.	Mount Beauty Airport Upgrade	Unbudgeted project which includes cost for design, flood modelling and government road purchase in 2020/21.
13.	Dinner Plain Activation	The forecast has been reduced as a result of project delays due to additional community engagement to clarify scope, and subsequent delay in planning approvals and native vegetation offset by DELP.
14.	Gavan Street Pedestrian Crossings	Additional expenditure has been carried over from 2019/20.
15.	Alpine View Children's Centre Expansion Project	Unbudgeted project grant received from Department of Education
16.	Dinner Plain Bus Shelters and Town Entrance Access	Unbudgeted project bus bay and shelter construction on exit road.

Finance Report – Quarterly Review

Balance Sheet

	Actual YTD December	Budget Full year	Forecast Full year	Variance	
	\$'000	\$'000	\$'000	\$'000	%
Assets					
Current assets					
Cash and cash equivalents	2,714	1,708	1,549	(159)	-9%
Trade and other receivables	593	1,899	2,278	379	20%
Financial assets	27,500	21,000	24,000	3,000	14%
Inventories	122	53	122	69	130%
Other assets	153	262	266	4	2%
Total current assets	31,082	24,922	28,215	3,293	13%
Non-current assets					
Investment properties	3,260	3,260	3,260	-	
Investment in shared services	102	120	120	-	0%
Property, infrastructure, plant & equipment	216,378	233,456	221,590	(11,866)	-5%
Intangible assets		425	276	(149)	-35%
Inventories	-	99	-	(99)	-100%
Total non-current assets	219,740	237,360	225,246	(12,114)	-5%
Total assets	250,822	262,282	253,461	(8,821)	-3%
Liabilities					
Current liabilities					
Trade and other payables	868	2,190	2,298	108	5%
Trust funds and deposits	340	413	434	21	5%
Provisions	2,610	2,979	3,147	168	6%
Income received in advance	2,247	54	834	780	1444%
Total current liabilities	6,065	5,636	6,713	1,077	19%
Non-current liabilities					
Provisions	3,860	3,208	3,154	(54)	-2%
Income received in advance	458	365	425	60	16%
Total non-current liabilities	4,318	3,573	3,579	6	0%
Total liabilities	10,383	9,209	10,292	1,089	12%
Net assets	240,439	253,073	243,169	(9,904)	-4%
Equity					
Accumulated surplus	116,678	119,372	119,797	425	0%
Reserves	123,761	133,701	123,372	(10,329)	-8%
Total equity	240,439	253,073	243,169	(9,904)	-4%

Finance Report – Quarterly Review

Dinner Plain Reserve

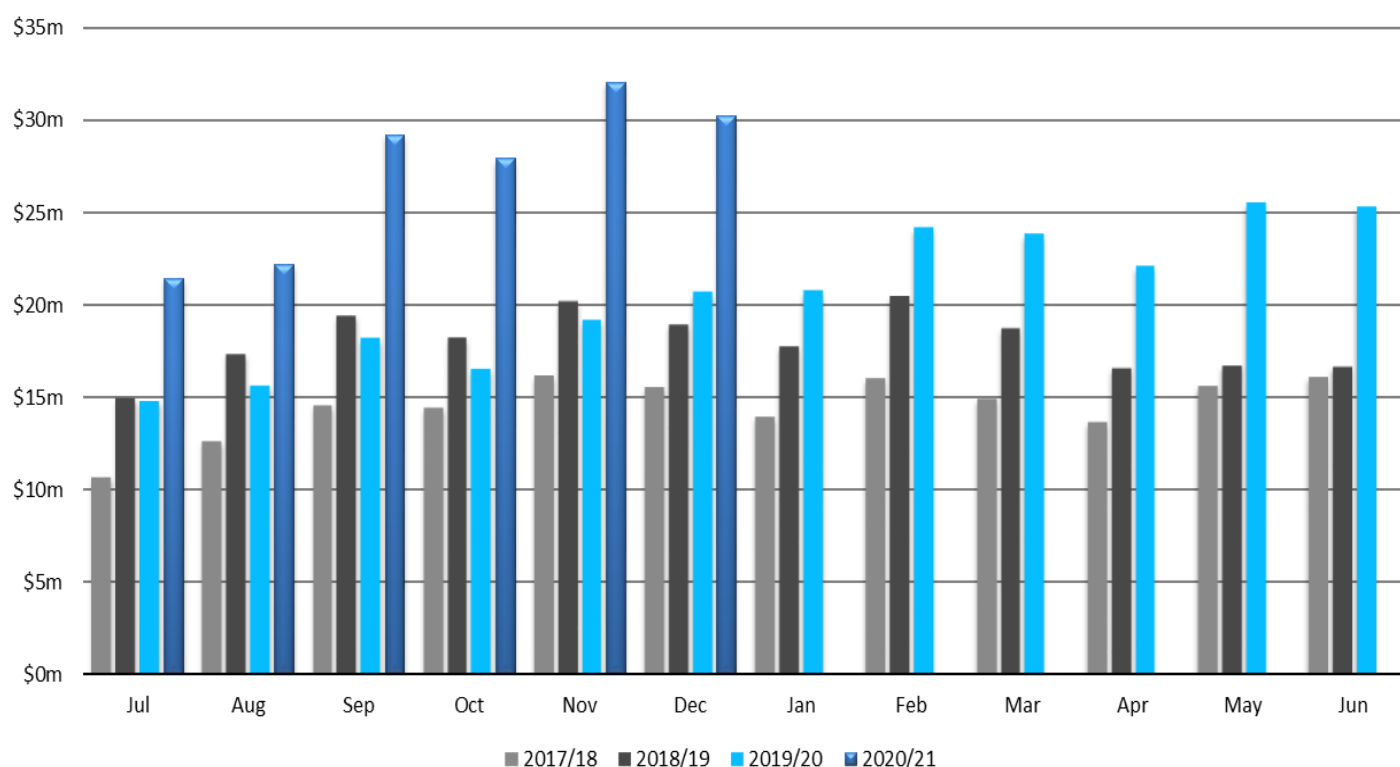
	Actual YTD December \$'000	Budget Full Year \$'000	Forecast Full Year \$'000	Variance \$'000	%
Balance as at 1 July 2020	699	669	699	30	
Income	685	1,653	1,540	(113)	-7%
Expenditure	475	2,247	1,475	(772)	-52%
Net	210	(594)	65	659	1014%
Balance	909	75	764	689	90%

The Dinner Plain Reserve is forecast to be \$764k by the end of 2020/21. This is \$689k higher than budgeted primarily due to lower expenditure on the Dinner Plain Activation project (\$722k) and the Dinner Plain Bus (\$249k). This has been partially offset by reduced funding for the Dinner Plain Activation project (\$80k) in 2020/21.

Finance Report – Quarterly Review

Cash and Investments

Monthly Cash Balance



The cash balance was \$30.2 at the end of Q2, of which \$27.5m was term deposits. This was \$9.5m higher than the 2019/20 Q2 cash balance of \$20.7m. The main contributing factors were unspent Bushfire Recovery grant funding of \$2.0m additional surplus YTD of \$1.2m and lower than budget capital works in 2019/20 by \$4.8m (of which \$2.2m was carried forward to 2020/21). The cash balance is forecast to reduce to \$24.5m as the capital works projects are completed.

Amendment C60 submissions summary				
Sub No	Submitter	Summary of submission	Comment	Recommendation
1	NECMA	Offers no objection to the amendment	No issues raised	No action necessary
2	DELWP	Offers no objection to the amendment	No issues raised	No action necessary
3	Bright Golf Club	Conditional support for the amendment provided that the use "Group Accommodation" is included as a discretionary Section 2 use.	The requested change is considered reasonable as "Group Accommodation" is often included in modern golf courses.	Agree to change and insert "Group Accommodation" as a Section 2 use on the SUZ6 zone.
4	North East Water	<p>1.Supports the rezoning of water supply sites in Mount Beauty and Tawonga South to Public Use 1 zones.</p> <p>2. Advises that some of the lots shown on the SUZ5 Master Plan may not be able to be developed because of the presence of drainage infrastructure.</p> <p>3. Requests prohibition of a range of sensitive uses in Precinct 3 of the SUZ5 Master Plan to protect encroachment of such uses into the odour buffer areas of the Mount beauty Water Treatment Plant.</p>	<p>Re point 1: there is no action necessary.</p> <p>Re point 2: Even though SUZ5 does not allow as of right subdivision in accordance with the Masterplan it is of concern that the Master Plan indicate lots that may not be able to be practically implemented. This matter should referred to panel so that the details can be examined and if necessary changes made to the Master Plan so as false expectations are not created.</p> <p>Re point 3: NEW advises that an updated Odour exposure study has been prepared that shows that precinct 3 will be affected by odours and that a range of sensitive uses should be prohibited. There are a number of parties with interests in Precinct 3 of the Master Plan who have not had an opportunity to respond to the NEW proposal. It is considered that this matter should be referred to panel for resolution so the affected parties can be allowed to respond.</p>	Refer to Panel

Planning and Environment Act 1987

ALPINE PLANNING SCHEME

AMENDMENT C60

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Alpine Shire Council, which is the planning authority for this amendment.

The Amendment has been made at the request of Alpine Shire Council.

Land affected by the Amendment

This is a general amendment affecting the six properties listed in Table 1 below:

A mapping reference table is attached at Attachment 1 to this Explanatory Report.

What the amendment does

The amendment proposes changes as described in Table 1

below: Table 1 – Changes proposed by the amendment

Reference	Affected Land	What the amendment does	Why the amendment is required.
C60.01	Bright Golf Club – 308 Back Porepukah Road, Porepukah, CA 14A Section 4, Parish of Porepukah.	Rezones the land from Public Park and Recreation Zone (PPRZ) to a new Special Use Zone Schedule 6 (SUZ6)	The current zoning is redundant as the land is not Crown Land and the land has been used as a golf course for many years.
C60.02	Mount Beauty Golf Club – 19 Tawonga Crescent, Mount Beauty, CA 2D Section 4, Parish of Wermatong.	Rezones the land from PPRZ to a new SUZ6	The current zoning is redundant as the land is not Crown Land and the land has been used as a golf course for many years.
C60.03	Himalayan Oak (<i>Quercus lanata</i>) tree at Bright Cemetery – Part of CA 6D, Section F2, Township of Bright.	Relocates HO6 to the correct location	HO6 is shown in the incorrect location.
C60.04	<i>Quercus lanata</i> , Bright Cemetery (west side of central path uphill), 12-20 Coronation Ave, Bright	Amends to Schedule to Clause 43.01, Heritage Overlay to properly name the tree to be protected as <i>Quercus lanata</i> .	The tree has had its scientific name changed from <i>Quercus leucotrichophora</i> to <i>Quercus lanata</i> since it was included in the planning scheme.
C60.05	Land Generally within Schedule 5 of the Special Use Zone (SUZ5) applying to Mount Beauty Air Park. • Reserve: 1 PS:701053 (in 5 parts) • Reserve: 1 PS:549580 • Reserve: 1 PS:705737	Corrects ordinance errors and anomalies in order to strengthen the strategic intent and statutory resilience of the SUZ5.	The current ordinance provisions are not serving the original strategic intent of the amendment and there are errors that potentially impact on air safety (see detail

Reference	Affected Land	What the amendment does	Why the amendment is required.
	<ul style="list-style-type: none"> • (Portion of) CA. 2019 – Parish of Mullindolingong • (Portion of) CA. 2021 – Parish of Mullindolingong • Lot: 1 PS: 705737 (in 2 parts) • Lot: S3 PS: 549580 • Lot: C PS: 420780 • Lot: 1 PS: 420780 (in 2 parts) • Lot: 1 PS: 705744 • Lot: 2 PS: 705744 • Lot: 6 LP: 146156 • Lots: 1, 2, 3 and 4 PS: 549580 • (un-named Govt. Road) • (section of Mill Road) 		below).
C60.06	5 Clover Rise, Tawonga South	Rezones the land from PCRZ to Public Use Zone 1 (PUZ1) to reflect current land ownership and usage.	The current zoning does not conform with the intent of the Victoria Planning Provisions with respect to the correct zoning of public land.
C60.07	Res 1, PS338531, Bogong High Plains Road, Mount Beauty	Rezones the land from PCRZ to PUZ1 to reflect current land ownership and usage.	The current zoning does not conform with the intent of the Victoria Planning Provisions with respect to the correct zoning of public land.
C60.08		Updates the Schedule to Clause 72.04 Documents Incorporated in the Planning Scheme to include the <i>Mount Beauty Aerodrome Master Plan 2011</i> as an incorporated document.	In accordance with Ministerial Direction on Form and Content of Planning Schemes

Strategic assessment of the Amendment

Why is the Amendment required?

The amendment is required to address obvious errors in the planning scheme maps and ordinance. It will streamline planning approvals in respect of the proposed SUZ6 and the proposed PUZ1 zone and clarify the requirements of the SUZ5 zone in order to reflect more accurately the original strategic intent of the SUZ5 zone.

The amendment also rectifies an error whereby a tree of heritage significance in the Bright Cemetery is wrongly mapped in the planning scheme and was therefore not subject to planning scheme protection. In a further minor matter, the tree is to be renamed in the Schedule to the Heritage Overlay as its scientific name has been changed since it was first included in the planning scheme.

C60.01 – Bright Golf Course

The amendment is required as the land, which is freehold land, is inappropriately included in a Public Park and Recreation Zone, contrary to the Victoria Planning Provisions. It is appropriate that the land be included in a zone which is consistent with its current use as a golf course. A new Special Use Zone Schedule 6 (Golf Course), reflecting the existing use of the land is considered the most appropriate zone.

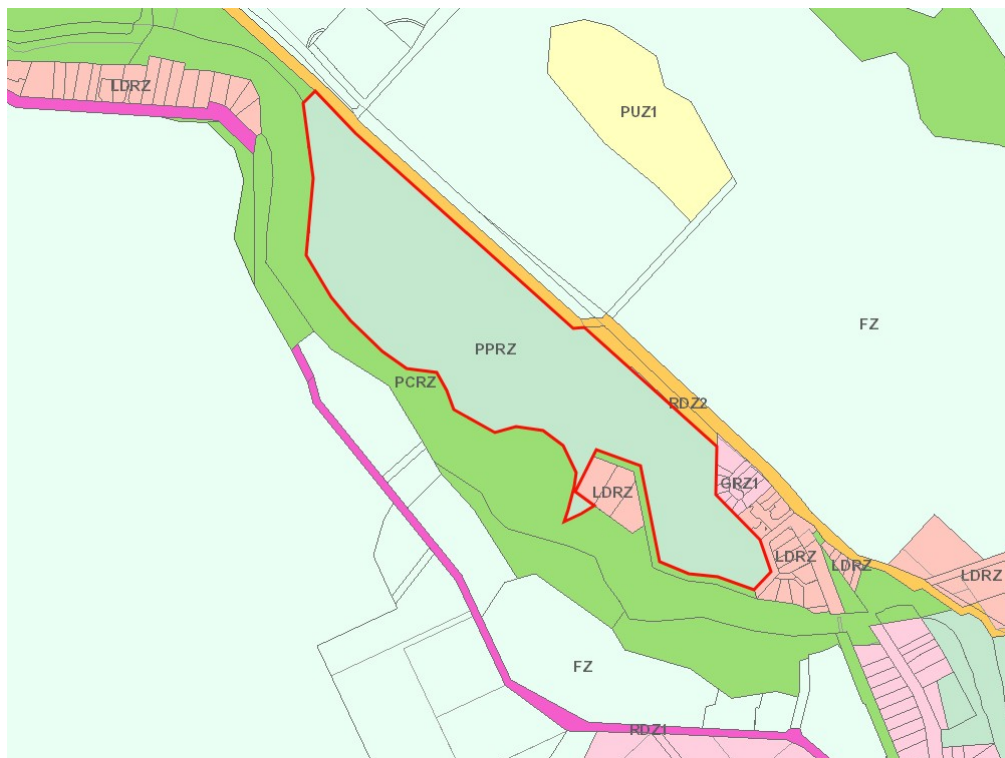


Figure 1 Existing Zoning of Bright Golf Course (outlined in red).

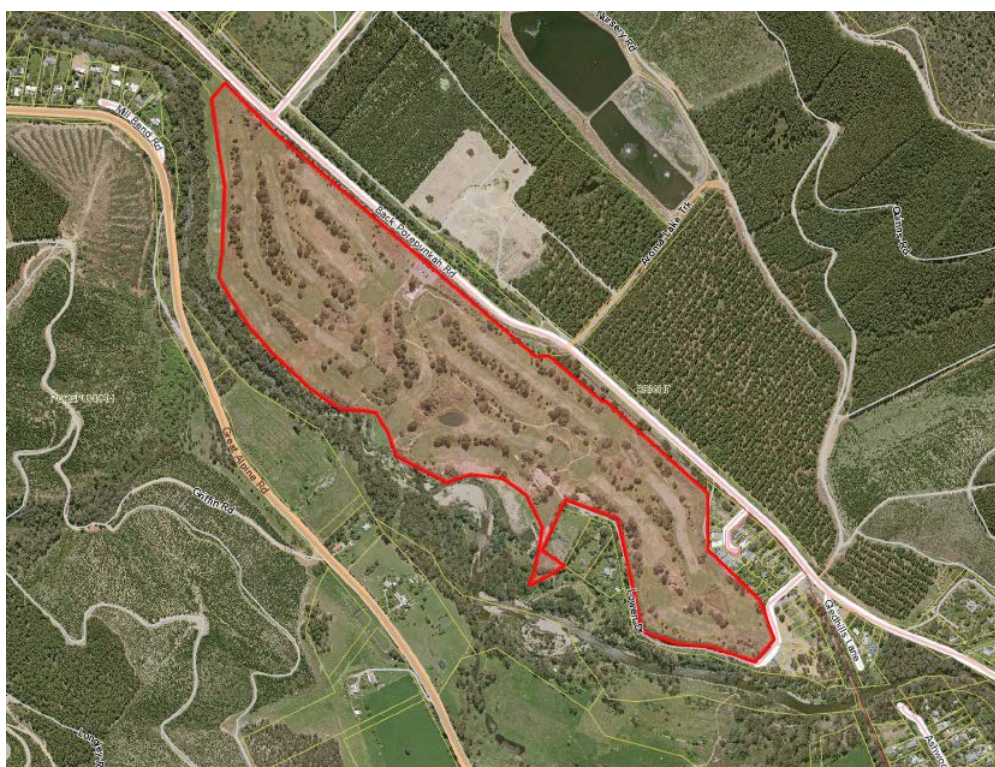


Figure 2 Aerial photograph showing Bright Golf Course (outlined in red)

C60.02 - Mount Beauty Golf Course

The amendment is required as the land, which is freehold land, is inappropriately included in a Public Park and Recreation Zone, contrary to the Victoria Planning Provisions. It is appropriate that the land be included in a zone which is consistent with its current use as a golf course. A new Special Use Zone Schedule 6 (Golf Course), reflecting the existing use of the land is considered the most appropriate zone.

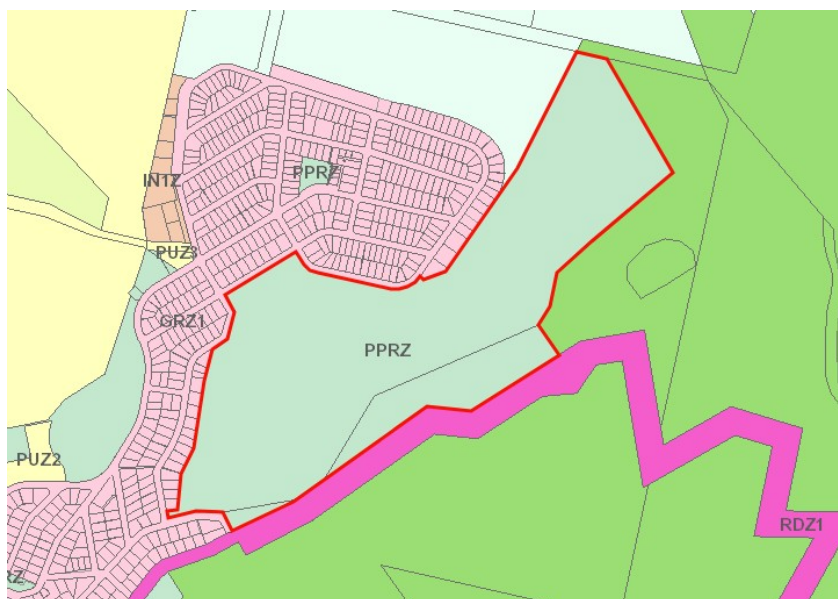


Figure 3 Existing Zoning of Mount Beauty Golf Course (outlined in red).



Figure 4 Aerial photograph of Mount Beauty Golf Course (outlined in red)

C60.03 - Himalayan Oak at Bright Cemetery (Map correction)

The tree is listed as being of State and National significance by the National Trust and was inadvertently omitted from inclusion as a schedule in the Heritage Overlay.

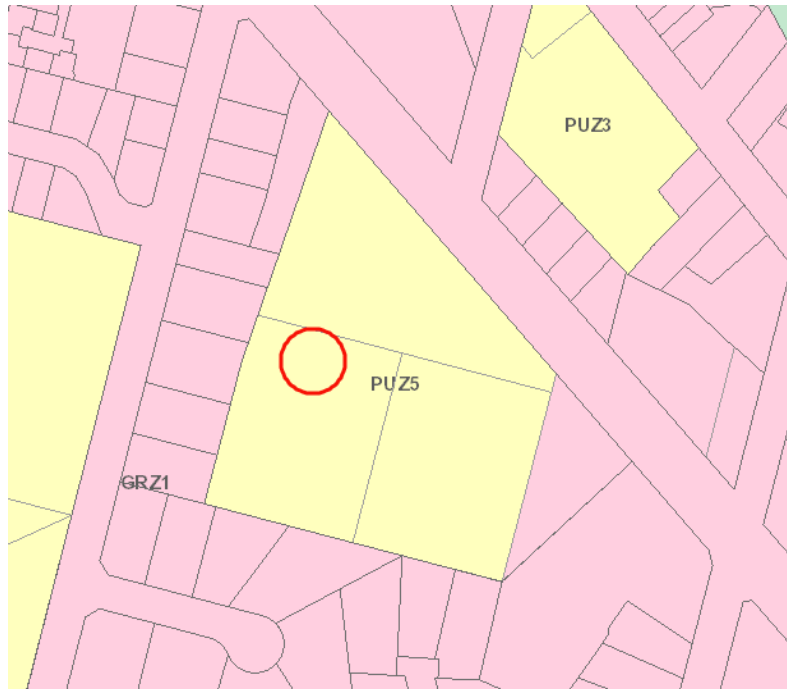


Figure 5 Plan showing existing zoning of the land and the location of the proposed Schedule to the Heritage Overlay (HO215) circled in red.



Figure 6 Aerial photograph of the land showing the location of the Himalayan Oak to be included in the Heritage Overlay circled in red.

C60.04 - Himalayan Oak at Bright Cemetery (Renaming in the table to the Heritage Overlay)

The Himalayan Oak tree at HO6 in the table to the Heritage Overlay is currently included in the planning scheme under the scientific name "*Quercus leucotrichophora*". However, the scientific name has been changed to "*Quercus lanata*". The amendment proposes to correct the name to the current description.

C60.05 - Land Generally within Schedule 5 of the Special Use Zone applying to Mount Beauty Air Park.

The current ordinance provisions are not serving the original strategic intent of the amendment and there are errors that potentially impact on air safety. The errors are proposed to be corrected as follows:

Proposed Amendments to Schedule 5 to the Special Use Zone- Mount Beauty Aerodrome and Air Park	
Explanation of existing controls and associated issues.	Proposed Amendment
<p><u>Existing Control:</u> 37.01 - Schedule 5 - 2.0 Use of Land Application requirements – final bullet point, <u>Issues:</u> There is an application requirement for a Construction Management Plan on ex landfill when no development is proposed there. Whilst there is not going to be a trigger for this, the requirement is redundant and should be removed. The landfill is not within the SUZ5 area, the identified buffer does not extend to the SUZ5 area and no development is proposed on the land.</p>	<p>The last bullet point under "<i>Application requirements</i>" is to be deleted from the Schedule.</p>
<p><u>Existing Control:</u> 37.01 - Schedule 5 - 1.0 Table Use - Section 2 - Permit required:</p> <p><u>Uses</u> Fuel depot - Must be within Precinct 2</p> <p>Function centre- Must be within Precinct 2</p> <p>Heliport- Must be within Precinct 2</p> <p>Industry (other than Transfer station and Refuse disposal) - Must be within Precinct 2</p> <p><u>Issues:</u> The above uses should also be allowed within precinct 3. This appears to be a typing error as both precincts were included in earlier drafts and the current controls contradict the objectives for the use of precinct 3.</p>	<p>Replace "<i>Must be within Precinct 2</i>" with "<i>Must be within Precinct 2 or 3</i>"</p>
<p><u>Existing Control:</u> 37.01 - Schedule 5 - 2.0 Use of land - Objectives Precinct 2 – Airpark Mixed Use Area</p> <p>• To provide a buffer between the Mount Beauty Waste Water Treatment Plant and to make the community aware of odour emissions emanating from the treatment plant.</p> <p><u>Issues:</u> Precinct 2 is not within the odour buffer zone. This objective is therefore not relevant and should be</p>	<p>The last bullet point under "<i>Precinct 2 – Airpark Mixed Use Area</i>" is to be deleted.</p>

Proposed Amendments to Schedule 5 to the Special Use Zone- Mount Beauty Aerodrome and Air Park	
removed.	
<p><u>Existing Control:</u> 37.01 - Schedule 5 - 2.0 - Use of land - Objectives Precinct 3- Airpark Business Area – final bullet point:</p> <ul style="list-style-type: none"> <i>• To provide a buffer between the Mount Beauty Waste Water Treatment Plant and to make the community aware of odour emissions emanating from the treatment plant.</i> <p><u>Issues:</u> Only part of Precinct 3 lies within the odour buffer zone and this objective should only address that part.</p>	<p><i>The objective is to be replaced with the following:</i> <i>“To provide a buffer between the Mount Beauty Waste Water Treatment Plant for that part of the land within the buffer to the Mount Beauty Wastewater Treatment Plant and to ensure awareness of odour emissions emanating from the treatment plant.”</i></p>
<p><u>Existing Control:</u> 37.01 - Schedule 5 - 3.0 Subdivision - Application requirements- final bullet point:</p> <ul style="list-style-type: none"> <i>•For land within the former landfill buffer, a Construction Management Plan must be prepared which includes procedures to ensure the air quality of trenches, pits or basements is protective of human health.</i> <p><u>Issues:</u> As acknowledged in the Panel Report, the SUZ does not include land affected by the former landfill. This requirement is therefore not relevant. The landfill is not within the SUZ5 area, the identified buffer does not extend to the SUZ5 area and no development is proposed on the land.</p>	<p>The provision is to be deleted.</p>
<p><u>Existing Control:</u> 37.01 - Schedule 5-4.0 - Buildings and works – Design guidelines - first bullet point:</p> <ul style="list-style-type: none"> <i>•“Buildings and all parts of the building (including aerials, air vents and the like) must be no more than 6m above ground level of the centreline of the runway at right angles to where the building is erected”</i> <p><u>Issues:</u> This clause appears to be a misinterpretation of the 2011 Mt Beauty Aerodrome Master Plan Report and did not form part of the original exhibited amendment. It is considered that the true intention was to establish a building setback at which point a maximum height of 6m would be applied, 6m being the height that results. However, it is also considered that it was the intention that the Mount Beauty Aerodrome Obstacle Limitation Surfaces forming Annex 2 part of the Mt Beauty Aerodrome Master Plan 2011 would thereafter form the maximum height limit and that this should have been applied as part of the clause.</p>	<p>The dot point is to be replaced with the following two bullet points:</p> <ul style="list-style-type: none"> <i>•All buildings must be setback at least 60m from the centreline of the runway</i> <i>•All buildings and all parts of buildings (including aerials, air vents and the like) to be erected must not impinge into the approved Mount Beauty Aerodrome transitional surface gradient of 20% or 1:5 as referenced in the Mt Beauty Aerodrome Master Plan 2011.</i>
<u>Existing Control:</u>	The second bullet point is to be deleted.

Proposed Amendments to Schedule 5 to the Special Use Zone- Mount Beauty Aerodrome and Air Park	
<p>37.01 - Schedule 5 -4.0 – Buildings and works – Design Guidelines bullet points 3 and 4.</p> <p>•<i>Buildings to incorporate noise attenuation measures.</i></p> <p>Issues: This guideline has been listed twice.</p>	
<p>Existing Control: 37.01 - Schedule 5-4.0 Buildings and Works – Design Guidelines – bullet point 5:</p> <p>•<i>Buildings, trees and structures must not breach the Transitional Surface Area shown on Figure 1.</i></p> <p>Issues: Figure 1. as currently displayed within Schedule 5 of the SUZ, shows what is referred to as the Mount Beauty Air Park Master Plan 2016. There is no attachment showing the Transitional Surface Area. This is an important omission from the Schedule and needs to be addressed. The Transitional Surface details are contained at 4.1 within the Mount Beauty Aerodrome Master Plan dated January 2011. The Transitional Surface commences 30m from the centreline of the runway and slopes upward at 20% or 1:5 to a height of 45m.</p>	<p>This provision is to be replaced with the following:</p> <p>•<i>Buildings, trees and structures must not breach the into the approved Mount Beauty Aerodrome transitional surface gradient of 20% or 1:5 as referenced in the Mt Beauty Aerodrome Master Plan 2011.</i></p>

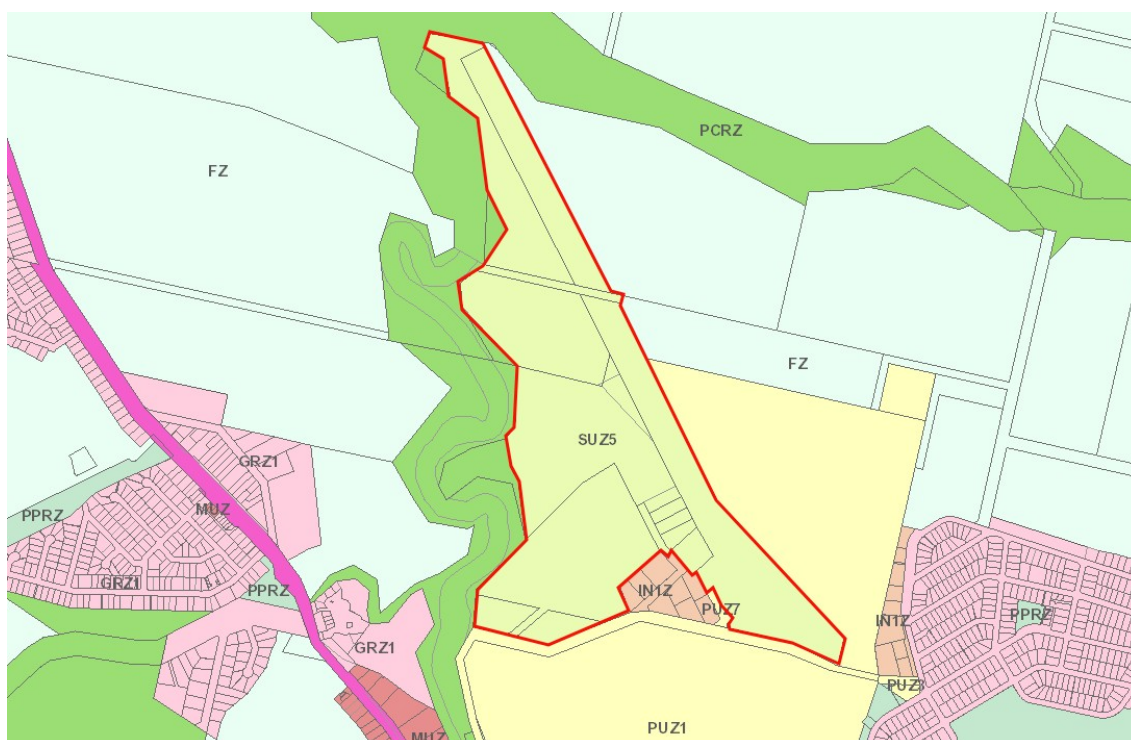


Figure 7 The area within the Special Use Zone 5 outlined in red is subject to ordinance amendments.

C60.06 - Land owned by North East Water - Tawonga South

The land is in public ownership but currently is subject to the Public Conservation and Resource Zone (PCRZ). The proposed PUZ! zone befits the current and proposed use of the land.

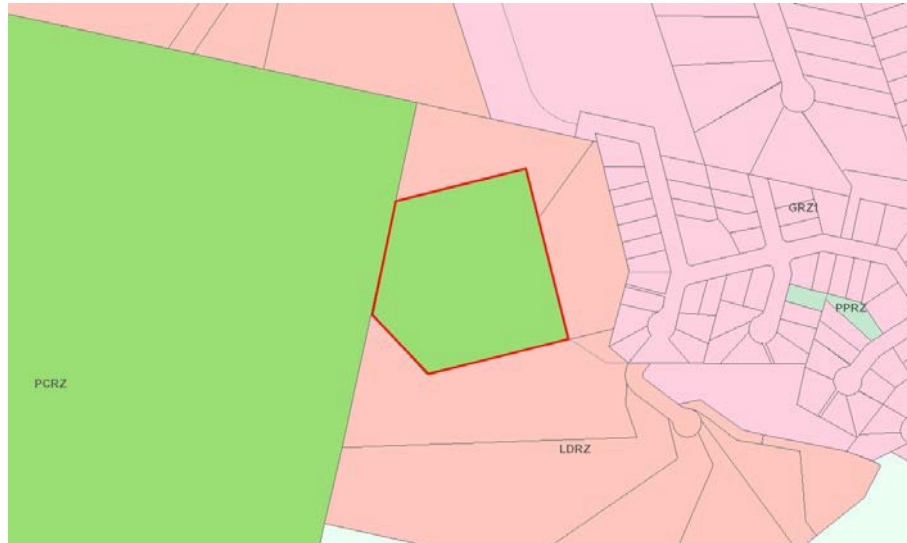


Figure 8 Existing Zoning of land owned and operated by North East Water outlined in red.



Figure 9 Aerial photograph showing subject land owned and operated by North East Water outlined in red

C60.07 - Land owned by North East Water – Mount Beauty

The land is in public ownership but currently is subject to the Public Conservation and Resource Zone (PCRZ). The proposed PUZ1 zone befits the current and proposed use of the land.



Figure 10 Existing Zoning of land owned and operated by North East Water outlined in red



Figure 11 Aerial photograph of land owned and operated by North East Water outlined in red

How does the Amendment implement the objectives of planning in Victoria?

The amendment is consistent with the objectives of planning in Victoria as quoted below:

- *To provide for the fair, orderly, economic and sustainable use and development of land.*
- *To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- *To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- *To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- *To facilitate development in accordance with the objectives set out in the points above.*
- *To balance the present and future interests of all Victorians.*

The amendment does this by ensuring appropriate controls over the subject sites in accordance with the requirements of the Victoria Planning Provisions and the objectives of planning in Victoria. It provides certainty with respect to development, management and conservation as appropriate.

How does the Amendment address any environmental, social and economic effects?

Environmental effects

The amendment is not expected to have significant adverse environmental effects as it only corrects provisions that are currently in error. It is considered that the environmental, economic and social effects are positive as they give effect to policy as was originally intended.

Social and economic effects

The amendment is expected to have positive social and economic effects by giving greater certainty to developers and the community regarding areas suitable for development.

Does the Amendment address relevant bushfire risk?

The changes in the amendment are unlikely to result in any increase in the risks to life, property, community infrastructure and the natural environment from bushfire. The views of the Country Fire Authority (CFA) will be sought as required during exhibition.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The amendment is generally consistent with the following Ministerial Directions:

- *Ministerial Direction - The Form and Content of Planning Schemes* under section 7(5) of the *Planning and Environment Act 1987*.
- *Ministerial Direction No. 11 Strategic Assessment of Amendments* under section 12(2)(a) of the Act.

How does the Amendment support or implement the Planning Policy Framework and any adopted State policy?

The amendment rectifies errors and omissions in the planning scheme and thereby brings the planning scheme more in line with the intent of the Planning Policy Framework.

Does the Amendment make proper use of the Victoria Planning Provisions?

By making corrections to obvious errors in the planning scheme the proposal supports the intent of the Victoria Planning Provisions with regard to the appropriate use of zones, overlays and ordinance provisions.

How does the Amendment address the views of any relevant agency?

The amendment addresses the views of those agencies that have been consulted to date. Other agencies will be consulted during exhibition of the amendment, including: VicRoads, North East Catchment Management Authority, Heritage Victoria and the Civil Aviation Safety Authority (CASA).

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

Council, as an interface body under the provisions of the *Transport Integration Act 2010*, has an obligation to have regard to specified matters under that Act. In this case, it is considered that the proposal will have no significant negative impact on the transport system and will not be inconsistent with the transport system objectives nor the decision-making principles of the Act.

The proposed changes to the controls over land surrounding the Mount Beauty aerodrome will improve clarity regarding permissible building heights that will ensure designated flight paths are not unduly impinged by buildings and other structures.

Resource and administrative costs

The items in this amendment are expected to have only a minor impact (if any) on resource and administrative costs.

Where you may inspect this Amendment

The Amendment can be inspected free of charge at the Alpine Shire Website at www.alpineshire.vic.gov.au; and/or

The amendment is available for public inspection, free of charge, during office hours at:

2 Churchill Avenue, Bright, 3741

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection.

Submissions

Any person who may be affected by the Amendment can make a submission in writing to the planning authority. Submissions about the Amendment must be received by **30 October 2020**.

A submission must be sent:

Either by mail to:

Alpine Shire Council

PO Box 139, Bright VIC 3741

Or

By email to:

info@alpineshire.vic.gov.au

Panel hearing dates

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:

- directions hearing: In the week of **Monday 22 March 2021**
- panel hearing: In the week of **Monday 26 April 2021**

ATTACHMENT 1 - Mapping reference table

Location	Land /Area Affected	Mapping Reference
Bright	Bright Golf Club – 308 Back Porepukah Road, Porepukah, CA 14A Section 4, Parish of Porepukah.	Maps 13 & 14
Mount Beauty	Mount Beauty Golf Club – 19 Tawonga Crescent, Mount Beauty, CA 2D Section 4, Parish of Wermatong.	7
Bright	Himalayan Oak tree (HO6) at Bright Cemetery – Part of CA 6D, Section F2, Township of Bright.	9
Tawonga South	5 Clover Rise, Tawonga South	12
Mount Beauty	Res 1, PS338531, Bogong High Plains Road, Mount Beauty	13



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting..

Meeting Title: Councillor Induction

Date: Tuesday 2 February 2021

Location: Bright Council Chambers

Start Time: 1.00pm

Finish Time: 4.45pm

Chairperson: Charlie Bird, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Mayor	Charlie Bird	Chief Executive Officer
Cr Sarah Nicholas	Deputy Mayor (via Zoom)	Will Jeremy	Directors Assets
Cr Katarina Chalwell	Councillor	Nathalie Cooke	Director Corporate
Cr Ron Janas	Councillor		
Cr Tony Keeble	Councillor		
Cr Kelli Prime	Councillor		
Cr Charlie Vincent	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

- N/A

1. Record of Councillors that have disclosed a conflict of interest leaving the meeting

- N/A

2. Items discussed

A list of items discussed at the meeting must be included here.

Item
Council Financials and Budgeting Overview
Traditional Custodians Presentation from external presenter
Welcome to Country, Flag raising, and smoking ceremony conducted by Aunty Jo from Taungurung Clans Aboriginal Corporation



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting..

Meeting Title: Briefing Session

Date: Tuesday 2 February 2021

Location: Bright Council Chambers

Start Time: 11.30am

Finish Time: 1.00pm

Chairperson: Charlie Bird, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Mayor	Charlie Bird	Chief Executive Officer
Cr Sarah Nicholas	Deputy Mayor	Nathalie Cooke	Director Corporate
Cr Katarina Chalwell	Councillor	Will Jeremy	Directors Assets
Cr Ron Janas	Councillor		
Cr Tony Keeble	Councillor		
Cr Kelli Prime	Councillor		
Cr Charlie Vincent	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

- N/A

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

- N/A

3. Items discussed

A list of items discussed at the meeting must be included here.

Item
Councillor only time
Acknowledgement of Traditional Custodians
Mount Beauty trail naming
Councillor Code of Conduct
Ordinary Council Meeting Agenda Review
Councillor Updates on committee meeting attended
General business



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting..

Meeting Title:	Planning Objectors Forum for Planning Application P.2020.145 - Parcel 6065 Cottrells Lane, Tawonga
Date:	5 February 2021
Location:	Zoom virtual meeting
Start Time:	12.00pm (noon)
Finish Time:	1.00pm
Chairperson:	James Trimble – Planning Officer

Councillor and staff attendees:

Name	Position	Name	Position
Sarah Nicholas	Deputy Mayor	James Trimble	Planning Officer
Kelli Prime	Councillor	Nathalie Cook	Director Corporate

Councillor and staff apologies:

Name	Position
John Forsyth	Mayor
Charlie Vincent	Councillor
Tony Keeble	Councillor
Katarina Chalwell	Councillor

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

N/A.

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

N/A.

3. Items discussed

A list of items discussed at the meeting must be included here.

Item
Planning Objectors Forum, to discuss submissions received on a planning application for Use and Buildings and Works for the construction of a Dwelling at Parcel 6065 Cottrells Lane, Tawonga.



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting..

Meeting Title: Minerals Exploration information Session presented by Department Jobs, Precincts and Regions

Date: Tuesday 9 February 2021

Location: Zoom Virtual meeting

Start Time: 2.30pm

Finish Time: 4.00pm

Chairperson: Charlie Bird, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Mayor	Charlie Bird	Chief Executive Officer
Cr Sarah Nicholas	Deputy Mayor	Nathalie Cooke	Director Corporate
Cr Katarina Chalwell	Councillor	Will Jeremy	Directors Assets
Cr Ron Janas	Councillor		
Cr Tony Keeble	Councillor		
Cr Kelli Prime	Councillor		
Cr Charlie Vincent	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

- N/A

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

- N/A

3. Items discussed

A list of items discussed at the meeting must be included here.

Item
Information Session conducted by A/Manager Community and Stakeholder Engagement and Senior Engagement Officer Earth Resources Policy and Programs - Department Jobs, Precincts and Regions on Minerals Exploration in the Alpine Shire



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting..

Meeting Title: Briefing Session

Date: Tuesday 16 February 2021

Location: Zoom Virtual meeting

Start Time: 1.00pm

Finish Time: 5.30pm

Chairperson: Charlie Bird, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Mayor	Charlie Bird	Chief Executive Officer
Cr Sarah Nicholas	Deputy Mayor	Nathalie Cooke	Director Corporate
Cr Katarina Chalwell	Councillor	Will Jeremy	Directors Assets
Cr Ron Janas	Councillor		
Cr Tony Keeble	Councillor		
Cr Kelli Prime	Councillor		
Cr Charlie Vincent	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

- N/A

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

- N/A

3. Items discussed

A list of items discussed at the meeting must be included here.

Item
Councillor only time
Acknowledgement of Traditional Custodians
Alpine Events Strategy phase 2 external discussion
Long Term Financial Plan
Councillor Allowances
Cottrells Lane Tawonga Planning Application
Bright Western Gateway Development Plan
Amendment VC60
General business
Special Council Meeting Agenda Review