

M(9) – 6 SEPTEMBER 2022

Ordinary Council Meeting

Minutes

The **Ordinary Meeting** of the **Alpine Shire Council** was held in the Council Chambers, Great Alpine Road, Bright on **6 September 2022** and commenced at **5:00pm**.

PRESENT

COUNCILLORS

Cr Sarah Nicholas - Mayor

Cr Katarina Hughes - Deputy Mayor

Cr John Forsyth

Cr Ron Janas

Cr Tony Keeble

Cr Simon Kelley

Cr Kelli Prime

OFFICERS

Will Jeremy - Chief Executive Officer

Elaine Burridge - A/Director Assets

Helen Havercroft - Director Corporate Performance

APOLOGIES

Nil

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1. Recording and livestreaming of Council meetings

The CEO will read the following statement:

All council meetings are filmed with both video and audio being recorded.

Video is focused on a specific area however audio from the entire room is captured.

In common with all narrative during council meetings, verbal responses to congratulations, obituaries and question time will not be recorded in the written minutes. By submitting a question, you consent to your question being read aloud at the meeting.

The reasoning behind recording council meetings is to hold us more accountable and improve transparency of council's decision making to our community.

The full meeting is being streamed live on Council's YouTube channel which is "Alpine Shire Council" and will also be available on the YouTube channel shortly after this meeting.

2. Acknowledgement of traditional custodians, and recognition of all people

All to stand, and the Mayor will read the following statement:

The Alpine Shire Council acknowledges the Taungurung Traditional Owners and their ancestors as the Traditional Owners of the land we are now on, we pay our respect to their Elders, past and present.

We also acknowledge those people who have contributed to the rich fabric of our community and strive to make wise decisions that will improve the quality of life for all.

3. Confirmation of minutes

3.1 ORDINARY COUNCIL MEETING – M(8) – 2 AUGUST 2022

Cr Hughes

Cr Prime

That the minutes of Ordinary Council Meeting M(8) held on 2 August 2022 as circulated be confirmed.

Carried

4. Apologies

Nil

5. Obituaries / congratulations

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to obituaries / congratulations.

6. Declarations by Councillors of conflict of interest

7. Public questions

Questions on Notice will be limited to two questions per person.

Questions on Notice can be written or from the floor.

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au; for its YouTube live-streaming recording for responses to questions.

8. Presentation of reports by officers

8.1 CHIEF EXECUTIVE OFFICER – WILL JEREMY

8.1.1 Contracts approved by the CEO

Cr Forsyth

Cr Prime

That the Contracts approved by the CEO be noted.

Contract No:	CQ22050	Process:	RFQ
Title:	Kerb and Channel Works (Deacon Avenue Bright)		
Tenderer:	McPhersons Earthmoving Contractors		
\$ (excl. GST):	\$57,675.00		

Carried

8.2 ACTING DIRECTOR ASSETS – ELAINE BURRIDGE

8.2.1 Sport and Active Recreation Master Planning

File Number: CT21137

INTRODUCTION

This report relates to the award of a contract to undertake the Sport and Active Recreation Master Planning of Pioneer Park, Mount Beauty Sports and Education Precinct, and Myrtleford Township.

Cr Hughes

Cr Kelley

That Council awards Contract No. 2113701 "Sport and Active Recreation Master Planning" to GroupGSA for \$226,300 (GST Exclusive).

Carried

BACKGROUND

A Sport and Active Recreation Plan was adopted by Council in March 2022.

Through the development of this plan, three key community locations have been identified as a medium to high priority for master planning to ensure they meet the existing and future needs of the community:

1. Pioneer Park, Bright
2. Mount Beauty Sports and Education Precinct, Mount Beauty
3. Myrtleford town centre sport and active recreation facilities

A funding opportunity through Bushfire Recovery Victoria has enabled Sport and Active Recreation Master Planning for these locations to be fast tracked.

A tender for the engagement of a consultant to support the delivery of the of the Sport and Active Recreation Master Planning project was advertised in the Herald Sun on 3 May 2022, as well as on tenders.net and Council's website. The tender documents were downloaded by 29 prospective tenderers with six conforming responses being received by the closing date.

EVALUATION

The evaluation panel consisted of the Manager Asset Development, Manager Facilities and Project Officers.

The tenders were evaluated according to the key selection criteria listed in the Invitation to Tender:

- Price
- Qualifications and Previous Performance
- Delivery

- Social
- Environmental

Through this evaluation process it was determined that the tender from GroupGSA best met the selection criteria.

ISSUES

Council will engage with the Department of Education and Training to seek alignment during the master planning of the Mount Beauty Sports and Education Precinct.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 1.1 A community that is active, connected and supported

FINANCIAL AND RESOURCE IMPLICATIONS

This project is fully funded by Bushfire Recovery Victoria. No co-contribution of Council's funds is required.

There is sufficient allocation within the project budget to deliver master planning through award of this contract.

CONSULTATION

Alpine Shire communities have been engaged throughout the development of the Sport and Active Recreation Master Planning

Engagement with residents, community organisations and health services occurred through:

- 199 community survey responses
- 504 unique visits online
- 2 community sessions
- 34 responses on social media
- 42 clubs surveyed
- 11 stakeholder meetings with clubs
- 8 State Sporting Associations, schools and LGAs surveyed
- 28 Day Public Exhibition

Consultation with the key stakeholders for the master planning projects will build on this previous consultation and engagement and is planned to commence in October 2022, with the wider community engagement occurring towards the end of 2022.

CONCLUSION

Following a comprehensive assessment, the tender from GroupGSA is considered to represent the best value option for the project and Council.

It is recommended that the Council awards the contract for the Sport and Active Recreation Master Planning to GroupGSA.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Acting Director Assets
- Manager Asset Development
- Manager Facilities
- Project Officer

ATTACHMENT(S)

Nil

8.2.2 Draft Alpine Better Places Tawonga Concept Plans

INTRODUCTION

This report relates to the public exhibition of the Draft Alpine Better Places Tawonga Concept Plans.

Cr Prime

Cr Keeble

That Council:

- 1. Endorses the Draft Alpine Better Places Tawonga Concept Plans to be placed on public exhibition for a minimum period of 28 days;***
- 2. Invites public submissions regarding the Draft Alpine Better Places Tawonga Concept Plans; and***
- 3. Reviews and considers any submissions received as part of the Draft Alpine Better Places Tawonga Concept Plans to be adopted at a future meeting.***

Carried

BACKGROUND

The Alpine Better Places Tawonga Project commenced in March 2020. The key project outcomes described in the design brief included:

- Improved streetscapes, including wayfinding signage, paths, tracks or trails to better connect the town's assets and facilities, integrated landscape treatments and improved parking options; and
- Improved open space reserves, including upgraded and/or additional facilities and amenities.

The Tawonga plans were developed to focus on two key areas identified by the community in the phase one consultation:

- Create a centralised 'focus' or heart to the township in Pioneer Park; and
- Improve the circulation and safety for pedestrians.

Following the inception of the project, the next steps were as follows:

- July 2020 – community consultation session 1
- February 2021 – community consultation session 2
- July 2021 – community consultation session 3
- August 2021 – project paused pending outcome of Scout Hall sale
- January 2022 – Scout Hall acquired by Council
- February 2022 – Scout Hall building assessment undertaken and determined it would not be cost effective to renew the Scout Hall building
- March 2022 - project restarted and four draft concept designs created for the Scout Hall site based on community feedback from prior engagement sessions
- April 2022 - community consultation session 4

- May 2022 - community consultation session 5
- July 2022 - survey results show a strong preference for a pump track on the Scout Hall site.
- July 2022 - alignment with Team Mount Beauty to ensure a pump track at Tawonga would provide for different ability levels and ages compared with the track being constructed in Mount Beauty.
- July 2022 - further concept designs created, presenting various options for the location of a pump track within the park
- August 2022 - final concept design created showing a shortened pump track adjacent to the playground with a suitable gradient for beginner levels and younger children

ISSUES

Feedback received on concept designs to date has focused on items in the following key areas:

- Pedestrian circulation and crossing points on the Kiewa Valley Highway.
- Carparking on the Kiewa Valley Highway adjacent to the Old Tawonga Store.
- Playground shade trees and natural elements.

During consultation with the community (in particular parents with young children) it was identified that pedestrians were most likely to cross the Kiewa Valley Highway at the Old Tawonga Store, which provides the shortest and most direct route into Pioneer Park. Therefore, the pedestrian crossing point is located at this location.

The proposed adjustment to the kerb has considered both the existing bus stop and the maximisation of car parking, with the priority being the safety of those crossing the road.

POLICY IMPLICATIONS

The recommendations are in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 4.5 Assets for our current and future needs

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial or resource implications associated with the public exhibition of the Draft Alpine Better Places Tawonga Concept Plans.

Council will investigate funding opportunities to progress the project to detailed design and construction.

CONSULTATION

Consultation has occurred throughout the development of the concept plan. Residents, community organisations, and internal stakeholders were engaged throughout the process.

Five rounds of community consultation have been conducted as follows:

- July 2020 - Consultation session 1: via Zoom webinar. The community provided feedback on the preliminary plans and areas of focus.
- February 2021 – Consultation session 2: Tawonga Memorial Hall lunch and evening sessions. The community was invited to provide comment on the draft concept designs and proposed project priority list. The presentation and plans were made available online and the feedback period was open for two weeks. A further third round of consultation was supported by the community.
- July 2021 - Consultation session 3: Tawonga Memorial Hall lunch and evening sessions. The community was invited to view and provide feedback on the third revision of the plans. The presentation and plans were made available online. The feedback period was open for five weeks.
- April 2022 - Consultation session 4: Tawonga Memorial Hall, evening session displaying four options of designs for the park and inviting the community to identify a preferred option.
- May 2022 - Consultation session 5: In person community engagement session held on 19 May to establish the communities preferred option for the Scout Hall. An online survey seeking feedback from residents was conducted between 9-26 May and the survey results showed strong support for a pump track.

CONCLUSION

It is recommended that Council endorses the Draft Alpine Better Places Tawonga Concept Plans for public exhibition.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Acting Director Assets
- Manager Asset Development
- Project Officer

ATTACHMENT(S)

8.2.2 Draft Alpine Better Places Tawonga Concept Plans - August 2022

8.3 DIRECTOR CORPORATE PERFORMANCE – HELEN HAVERCROFT

8.3.1 Audit and Risk Committee Meeting Minutes

File Number: 0900.06

INTRODUCTION

The purpose of the report is to present the minutes of the Audit and Risk Committee meeting No.2022/23-1 held on 22 July 2022.

The key items presented to and considered by the Audit and Risk Committee (Committee) at this meeting related to:

- Victorian Auditor-General's Office (VAGO) Interim Management Letter, Year Ending 30 June 2022,
- management of playground assets, and
- climate action plan

Council's regular quarterly reports were also presented to the Committee.

Cr Kelley

Cr Prime

That Council receives and notes the minutes of the Audit and Risk Committee meeting No. 2022/23-01 held on 22 July 2022.

Carried

REPORT OF MINUTES

VAGO Audit Strategy Memorandum and Interim Management Letter, Year Ending 30 June 2022

Auditor, Phil Delahunty, Partner, RSD Audit, Bendigo, attended the meeting via video conference to discuss the VAGO Audit Strategy Memorandum and Interim Management Letter, Year Ending 30 June 2022.

The audit approach is to:

- assess risks - identify material transactions, balances, disclosures, and significant events and assess risks of material misstatements and controls in place to mitigate
- respond to risks - execute procedures to obtain audit evidence including testing key manual and application controls
- report - provide observations and recommendations for improvement to internal controls and other key deficiencies identified.

The key risks and areas of audit focus for 2021/22 are:

1. Valuation of property, infrastructure, plant, and equipment
2. Non-monetary contributions

3. Impact of COVID-19 pandemic
4. Accounting for government grants
5. Landfill rehabilitation provisions
6. Implementation of new receipting and rating system

The Interim Management Letter provides a detailed overview of the matters raised by the auditors including one new finding and recommendations in relation to IT general control weaknesses.

The Committee noted the VAGO Interim Management Letter year ending 30 June 2022 and Council's plan for addressing the findings.

Playground maintenance

The Committee received a report on the management of Council's playground assets that outlined:

- Council's asset register includes 328 discrete playground 'components' across 18 playgrounds with an estimated replacement value of \$1.74 million.
- Council fulfils its obligations under the *Occupational Health and Safety Act 2004* by using the best practice approach of following the guidelines in Australian Standard AS 4685.0:2017 'Playground equipment and surfacing, Part 0: Development, installation, inspection, maintenance and operation'.
- Council inspects its playground assets every 12 months as a minimum and contracts this service to a qualified consultant.
- Identified defects programmed for action.
- Council's adopted 2022/23 Annual Budget included an increased allocation to playground maintenance to address defects.

The Committee noted that Council is currently up to date with its playground inspections and has good visibility on the status of outstanding actions to address identified defects.

Climate Change Risks

The Committee noted the report outlining Council's Climate Action Plan and its commitment to mitigate greenhouse gas emissions but deferred further consideration of the report to the Committee's November 2022 meeting.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 5.2 A responsible, transparent and responsive organisation

CONCLUSION

The Audit and Risk Committee, being satisfied with the detail provided in its agenda and the officer reports, submits the minutes of its meeting No.2022/23-1 held on 22 July 2022 to Council for noting.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

ATTACHMENT(S)

8.3.1 Minutes of Audit and Risk Committee Meeting No.2022/23-01, 22 July 2022

8.3.2 Reappointment of Independent Audit and Risk Committee Member

INTRODUCTION

The Alpine Shire Council Audit and Risk Committee established under section 53(1) of the *Local Government Act 2020* (the Act) comprises councillor and independent members. This report recommends the reappointment of an independent member to Council's Audit and Risk Committee for a further three-year term.

Cr Forsyth

Cr Keeble

That Council reappoints Craig Covich to the Audit and Risk Committee for a three-year term.

Carried

BACKGROUND

The Audit and Risk Committee Charter (the Charter) requires that the Committee comprises a minimum of five members:

- no more than two councillors nominated and appointed by Council, and
- at least three or more independent persons.

The Audit and Risk Committee currently consists of six members: two councillors and four independent members.

The Charter provides for independent members to be appointed for an initial term of up to three-years.

Independent member Craig Covich has now fulfilled his initial three-year term.

REPORT

Reappointment of independent members

At the completion of an appointed term, section 3.4 of the Charter provides for independent members to apply for reappointment to the Committee with a maximum of three consecutive terms.

Craig Covich has made an application to be reappointed to the Committee for a second term.

Expertise and experience

Section 53(b) of the Act specifies that independent Committee members have, collectively, expertise in financial management and risk, and experience in public sector management. The Charter further specifies collective knowledge and strategic skills in the areas of audit, governance, control, and compliance and preference for at least one

independent member to be a member of CPA Australia (CPA status), the Institute of Chartered Accountants Australia (CA status) and/or the Institute of Internal Auditors.

As the focus and responsibilities of the Committee respond to emerging needs and regulatory, economic, and reporting developments, members' competencies, and the overall balance of skills on the Committee is re-evaluated in the appointment of new and returning members.

Craig Covich is currently the Director Environment and Planning at Mosman Municipal Council and is an engineer by trade with qualifications in Law, Science, and Management. He has over 18 years' experience in Local Government with a background in private consultancy. He has a proven track record in corporate risk management and probity particularly in the areas of asset management and procurement.

Craig has been a valuable member of the Committee over the past three years and brings direct local government experience to the Committee, particularly his expertise in bringing finance and asset management together to deliver best practice for local government.

Terms of appointment

The terms of appointment for each member are, where possible, arranged to provide an orderly rotation of membership. Current independent member terms expire in 2023 and 2024 so a further three-year term expiring in 2025 provides for stability and continuity on the Committee going forward.

POLICY IMPLICATIONS

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 5.2 A responsible, transparent and responsive organisation

FINANCIAL AND RESOURCE IMPLICATIONS

Independent Audit and Risk Committee members receive a set fee for each meeting attended in accordance with the Audit and Risk Committee Charter and as set by Council. The 2022/23 fee is \$355.00 per meeting for independent members and \$460.00 per meeting for the Chair and is accounted for in Council's annual budget.

CONCLUSION

It is recommended that Council reappoints Craig Covich to the Audit and Risk Committee for a further three-year term.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Health, Safety and Risk Officer

ATTACHMENT(S)

Nil

8.3.3 Community Satisfaction Survey 2022

INTRODUCTION

The annual Community Satisfaction Survey provides a means for Victorian councils to benchmark their community's satisfaction with how services are delivered amongst other undertakings.

The purpose of this report is to note Council's results for this survey.

Cr Forsyth

Cr Hughes

That Council notes Alpine Shire Council's results for the 2022 Community Satisfaction Survey.

Carried

BACKGROUND

The annual Community Satisfaction Survey is coordinated by Local Government Victoria (LGV) and conducted by JWS Research on LGV's behalf. Councils across Victoria may 'opt in' to the survey, noting that three (3) of the measures in the survey are required under the Local Government Performance Reporting Framework (LGPRF).

The survey consists of a group of 'core' questions that are asked on behalf of every council that participates, plus a suite of 'optional' questions. Council asked the core questions and two additional 'open responses' to gauge residents' views on areas where Council is doing well, as well areas they consider Council needs to improve.

The 2022 Alpine Shire survey consisted of phone interviews with 400 residents selected to match to the demographic profile of the Alpine Shire according to the most recently available Australian Bureau of Statistics estimates. Surveys were conducted from late January through to late March 2022.

Results are summarised through an 'Index Score' which is a weighted average of how many respondents responded against each possible survey response to each question, including 'very good', 'good', 'average', 'poor' and 'very poor'. Survey responses of 'can't say' were excluded from the Index Score. A higher index score indicates a more positive weighted response.

RESULTS

Measures	Alpine 2022	Alpine 2021	Alpine 2020	Alpine 2019	Small Rural 2022	State-wide 2022
Overall Performance	59	62	60	60	58	59
Value for Money	56 +*	54	n/a	n/a	51	53
Overall Council Direction	53 *	52	52	54	51	50
Customer Service	63 -/	70	65	69	67	68
% respondents having contact with Council	60%	62%	62%	59%	63%	60%
Waste Management	70	68	n/a	n/a	68	68
Sealed Local Roads	61 +*	63	61	64	50	53
Community Decisions	56	56	56	59	54	54
Consultation and Engagement	55	57	57	56	54	54

+ *Alpine's result is significantly higher than State-wide Average*

* *Alpine's result is significantly higher than Small Rural Average*

- *Alpine's result is significantly lower than the State-wide Average*

/ *Alpine's result is significantly lower than the Small Rural Average*

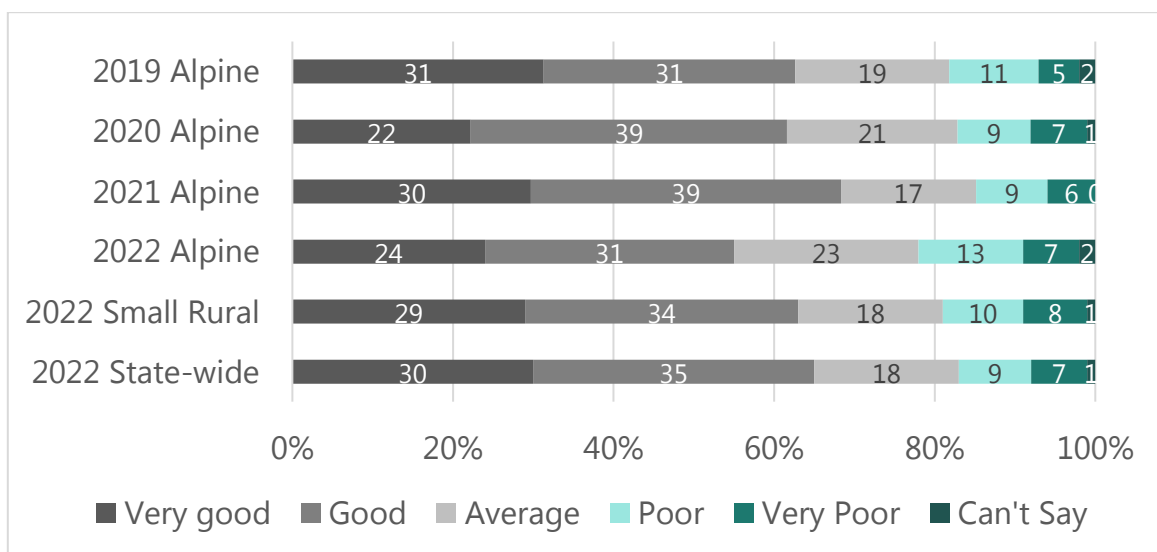
Note that 'Value for Money' and 'Waste Management' only became core questions in 2021, so do not have previous year results.

Top performing areas

- Sealed local roads: Council's index score of 61 remains significantly higher than both the Small Rural and State-wide averages (50 and 53 respectively). Sealed local roads continues to be an area where Council consistently performs well.
- Value for money: Introduced as a measure in 2021, Council's index score of 56 is significantly higher than both the Small rural and State-wide averages (51 and 53 respectively).
- Overall Council direction: Council's index score of 53 is significantly higher than the State-wide average (50).

Customer service

- Customer service: Council's index score of 63 was significantly lower than the Small Rural and State-wide averages (67 and 68 respectively). This result is also significantly lower than Council's result in 2021 (70).
- Residents in Lower Ovens had significantly less contact (48%) with Council than the Alpine average (60%).
- Residents aged 35-49 had significantly more contact with Council (73%) than the Alpine average.
- 55% of all residents surveyed rate Alpine's customer service as 'very good' or 'good', a decrease from 69% in 2021, and compared to 63% for Small Rural and 65% for State-wide averages in 2022. See chart below for more details.



Open response questions

In 2022, Council elected to include two open response questions to gauge residents' views regarding what they considered Council does well, compared to areas that they considered Council needs to improve.

- Parks and gardens, customer service and tourism were areas that were highlighted that Council did well.
- A request that 'all areas be treated the same' and community consultation were the highest results where respondents considered Council needed to improve.

Areas for focus

- The report suggests that the following areas should be a focus in 2022:
 - Customer service
 - Community decisions
 - Consultation and engagement

Full report

- Council's full report and more in-depth analysis of results can be found in Attachment 8.3.3.
- State-wide comparative results can be found at:
<https://www.localgovernment.vic.gov.au/our-programs/council-community-satisfaction-survey>.

POLICY IMPLICATIONS

While undertaking the Community Satisfaction Survey is not mandatory, the linkage between results for 'consultation and engagement', 'community decisions' and 'sealed local roads' with the Local Government Performance Reporting Framework (LGPRF) has meant that undertaking it not only gives Council an insight as to how the community thinks it is performing but means that Council is able to meet its annual reporting requirements.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 5.2 A responsible, transparent and responsive organisation

FINANCIAL AND RESOURCE IMPLICATIONS

The cost to Council for the Community Satisfaction Survey was \$11,714 excluding GST.

CONSULTATION

400 residents were surveyed by JWS Research (on behalf of Local Government Victoria and Alpine Shire Council) to gather the data for this survey.

All interviews were conducted by phone.

CONCLUSION

Council's results were slightly mixed in 2022, with some measures better than Small Rural and State-wide averages, while 'customer service' was lower than the Small Rural and State-wide averages. The report suggests that Council will need to focus on customer service in 2022 to address the decline in performance this year.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

8.3.3 2022 Local Government Community Satisfaction Survey - Alpine Shire Council

8.3.4 Governance Rules

INTRODUCTION

In May 2020, temporary measures were introduced into the *Local Government Act 2020* (LGA 2020) to allow electronic attendance at Council meetings, as a way of dealing with the COVID-19 pandemic restrictions. However, those temporary measures were repealed on 2 September 2022, after which each Council must have amended its Governance Rules to allow Council to hold Council meetings by electronic means.

This report presents the updated Governance Rules for adoption.

Cr Keeble

Cr Kelley

That Council:

- 1. Notes that no public submissions were received regarding the proposed amendments to the Governance Rules (version 2);***
- 2. Revokes Governance Rules (version 1);***
- 3. Adopts Governance Rules (version 2; and***
- 4. Signs and seals Governance Rules (version 2) at the appropriate stage of this meeting.***

Carried

BACKGROUND

Council adopted its Governance Rules in August 2020, in accordance with section 60 of the LGA 2020. The Governance Rules set out the requirements for not only the conduct of Council meetings, but many other processes including the Election of Mayor and Deputy Mayor, declarations of conflict of interest, and an election period policy.

COVID-19 temporary measures

At the time that the Governance Rules were developed, the LGA 2020 required attendance at Council meetings to be 'in person'. Temporary measures were introduced into the LGA 2020 (sections 392-396) in May 2020 to allow council meeting attendance to occur by 'electronic means of communication'. This allowed councils to meet the requirements of the COVID-19 restrictions, while keeping council meetings operating. These provisions also allowed councils to close the meeting to an in-person public gallery as long as the meeting was being livestreamed on the council's website.

The provisions were originally due to be repealed in April 2021, but were extended to April 2022, and further to 1 September 2022. However, Councils were advised that the provisions would not be extended past 1 September 2022.

ISSUES

Legislative change

On 2 September 2022, sections 60, 61, and 66 of the LGA 2020 was amended to include attendance at Council meetings by electronic means of communication, and also note that Council meetings will be considered 'open to the public' as long as they are being livestreamed on Council's website.

Amendment of Governance Rules

Council's Governance Rules were reviewed in accordance with guidance from both Local Government Victoria (LGV) and from templates developed by Maddocks.

Changes included in version 2 are detailed below.

Election of Mayor

Section 25 of the LGA 2020 specifies that the Mayor must be elected by an absolute majority of Councillors. Chapter 2 "Procedure for the election of Mayor and Deputy Mayor" has been updated to make this requirement clear, and to provide further clarification for occasions where more than two nominees for the position of Mayor or Deputy Mayor occur.

Electronic Attendance

Chapter 3 "Meeting procedure for Council meetings" has been updated to allow for attendance by electronic means of communication. This included clarifying the means of voting so that it can be in a manner either visible or audible to the Chairperson and providing for a Councillor to request attendance by electronic means.

Mode of attendance at Council meetings was amended to:

- Wholly in person;
- Wholly by electronic means; or
- Partially in person and partially by electronic means.

Council does not currently have capacity to hold partial (hybrid) meetings, however the ability to hold Council meetings in this manner has been included so that once Council's systems allow this in the future, a further change in Governance Rules is not required.

The Governance Rules include the following statement: "*Council must endeavour to meet wholly in person where possible before electronic attendance is considered*".

Conflict of Interest

Chapter 7 "Disclosure of Conflicts of Interest" has been updated to require declarations to include whether they are 'general' or 'material' in accordance with definitions in the LGA 2020.

Petitions

Petitions were amended to include the ability for electronic / online petitions to be lodged. Previously, Council required petitions to be in hard copy.

Question time

Where Council meetings are advertised as being held electronically, questions on notice must be submitted ahead of the meeting and read out by the Chairperson.

Miscellaneous

Several miscellaneous amendments were made to Chapter 3 "Meeting procedure for Council meetings", including clarification when the Mayor is speaking to a motion, and clarification for minutes of confidential Council Meetings.

POLICY IMPLICATIONS

Once the amendments to Governance Rules are adopted, they will provide guidance for the conduct of Council meetings, including attendance by electronic means.

The recommendations are in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 5.2 A responsible, transparent and responsive organisation

FINANCIAL AND RESOURCE IMPLICATIONS

Council purchased the Maddocks template for the Governance Rules, with officers incorporating amendments to Council's Governance Rules. Costs of template purchase were provided for within Council's budget.

CONSULTATION

Section 60(4) of the LGA 2020 requires that Council must ensure that a process of community engagement is followed in developing or amending the Governance Rules.

Council commenced a public exhibition period on the amendments to the Governance Rules commencing immediately following the August Council meeting, concluding on Friday 19 August 2022. The opportunity to comment on the proposed amendments was advertised via Council's Facebook page on 4 and 15 August and advertised in the Myrtleford Times / Alpine Observer on 10 August.

At the time of writing this report, no submissions had been received regarding the proposed amendments to the Governance Rules.

CONCLUSION

Amendment of the Governance Rules is necessary following changes to the *Local Government Act 2020*. The amended Governance Rules clarify the process for election of the Mayor and Deputy Mayor, and importantly, allow for Council meetings to be held electronically into the future.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

8.3.4 Alpine Shire Council Governance Rules (version 2)

8.3.5 Public Interest Disclosures Policy

File Number: Policy Register

INTRODUCTION

This report presents Council's Public Interest Disclosures Policy for adoption, following the regular cycle of policy reviews.

Cr Hughes

Cr Janas

That Council:

- 1. Revokes the Protected Disclosures Policy (No 92, version 3);***
- 2. Adopts the Protected Disclosures Policy (No 92, version 4); and***
- 3. Signs and seals the Protected Disclosures Policy (No 92, version 4) at the appropriate stage of this meeting.***

Carried

BACKGROUND

The Public Interest Disclosures Policy was last adopted in December 2019, with an effective date of 1 January 2020, which was required by legislative change introduced at that time. The policy is now due for review, following Council's regular cycle of policy reviews.

The *Public Interest Disclosures Act 2012 [Vic]* (PID Act) provides protections for people who make disclosures about improper conduct in the public sector.

ISSUES

Victoria's Public Interest Disclosure (PID) scheme is important in ensuring that people who report improper conduct and corruption in the Victorian public sector can do so with confidence that they will be protected.

Protections include keeping confidential the identity of the person reporting improper conduct and protecting them from possible reprisals including bullying, harassment or legal action.

Legislative change

On 1 January 2020, the PID Act introduced several changes, which required a change to Council's policy at the time. Since that time, the legislation has not significantly changed, other than to introduce the Office of the Special Investigator, relating to PIDs about Victoria Police. These amendments do not affect how Council must manage PIDs, and does not require a legislative update to Council's policy.

Changes to policy

Councils remain a body that can receive a PID and the Independent Broad-Based Anti-Corruption Commission (IBAC) is the body to assess and determine a PID that has been reported to Council.

To improve understanding of the context of the policy, there have been several inclusions, which do not change the scope or purpose of the policy but assist the reader in understanding both what a PID is, and how it can be made and managed. These sections include:

- What is a public interest disclosure;
- Who can a public interest disclosure be about;
- Who can make a disclosure;
- How can a disclosure be made;
- Misdirected disclosures;
- Adding definitions for: corrupt conduct, detrimental action, and misdirected disclosure;
- Assessment flow chart for assessing disclosures.

Council policy and procedures

It is a requirement that public sector bodies have adequate policies and systems for staff to make a disclosure, as well as information as to how to receive, assess and safely handle disclosures.

Council's Protected Disclosure Policy No.92 has been reviewed and updated in accordance with Council's regular cycle of policy reviews.

Council's procedures for the handling of disclosures will also be reviewed following adoption of the policy.

POLICY IMPLICATIONS

Updates to the Public Interest Disclosures Policy align with terminology in *the Public Interest Disclosures Act 2012*, and with PID guidance provided by the IBAC.

It is not considered that a Gender Impact Assessment is required on this policy, as all persons must be treated equally under the PID Act and policy, and all have the same rights of protection.

The recommendations are in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 5.2 A responsible, transparent and responsive organisation

FINANCIAL AND RESOURCE IMPLICATIONS

The Public Interest Disclosures policy was reviewed by Council employees, and there were no financial costs associated with this review.

CONSULTATION

Community engagement is not required on this policy, as it meets the requirements of section 3.2.4 of Council's Community Engagement Policy, where "Council will not engage where feedback received through community engagement is unable to impact decision making". The PID policy is following a legislative process, which is well documented and prescribed by both the PID Act and the guidelines issued by the IBAC.

Proposed changes have been discussed with senior management and presented to Councillors.

CONCLUSION

A review of the Public Interest Disclosures Policy is in line with Council's regular cycle of policy reviews. Amendments in version 4 of this policy provide additional context for the reader about what a PID is, and how it can be made.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Governance Officer

ATTACHMENT(S)

8.3.5 Alpine Shire Council Public Interest Disclosure Policy No.92, version 4

8.3.6 Approval in Principle - Financial Statements and Performance Statement

INTRODUCTION

The purpose of this report is to present the draft Financial Statements and Performance Statement for the year ended 30 June 2022 for review and seek approval in principle.

Cr Forsyth put forward that the recommendations be dealt with in separable parts once councillors had been nominated to certify the Financial Statements and Performance Statement.

Cr Forsyth
Cr Kelley

That Council:

Approves in principle the Financial Statements and the Performance Statement for the year ended 30 June 2022.

Carried

Cr Forsyth
Cr Keeble

Authorises Cr Nicholas and Cr Kelley to certify the Financial Statements and Performance Statement for the year ended 30 June 2022 on behalf of Council, once any amendments or changes are made as requested by the Victorian Auditor General.

Carried

BACKGROUND

Section 98 of the *Local Government Act 2020* requires Council to prepare an Annual Report for each financial year that contains a report on the operations of the Council, an audited performance statement and audited financial statements.

Section 99 of the *Local Government Act 2020* requires Council to pass a resolution giving its approval in principle to the draft Financial Statements and draft Performance Statement prior to submitting the statements to the auditor so that they may prepare their reports.

This report provides an overview of the results in Council's draft Financial Statements and draft Performance Statement which are provided in full in the attachments.

Once approval in principle has been provided and Council has incorporated any changes recommended or agreed by the auditor, the Financial Statements and Performance Statement must be certified by two Councillors authorised by Council prior to the auditors signing their report.

ISSUES

Financial Statements

The Financial Statements show Council's financial performance, financial position, and cash flows against the previous year.

In summary, Council ended the 2021/22 year with an operating surplus of \$10.077m, which was \$3.47m higher than the \$6.607m surplus projected in the 2021/22 Annual Budget (the Budget).

The higher result was primarily due to the receipt of Federal Assistance Grants for 2022/23 received in advance in the 2021/22 financial year and lower than expected employee costs by \$0.603m due to the impact of vacant positions throughout the year together with a significant increase in Landfill Rehabilitation expense.

The total comprehensive result for the 2021/22 Financial year is \$32.917m and includes an asset revaluation increment of \$22.84m comprised of predominantly infrastructure assets and in particular bridges.

1. Income

Altogether Council received \$41.137m in income which was \$4.073m favourable to the Budget projection of \$37.064m. Key variances to budget were as follows:

1.1 Grants - operating

Council received total operating grant income of \$8.75m which was \$3.811m favourable to budget, primarily due to the receipt of higher-than-expected Federal Assistance Grants distributed by the Victorian Grants Commission.

1.2 Grants - capital

Council received total capital grant income of \$8.525m which was \$0.38m less than anticipated.

2. Expenses

Overall expenses were \$31.06m which was \$0.603m higher than Budget.

Significant expense variances included employee costs, which were \$9.959m vs budget of \$10.562m, primarily due to the impact of vacant positions throughout the year; and materials and services costs of \$14.238m vs budget of \$13.974m. In addition, as previously referred to, the Landfill Rehabilitation expense was significantly higher than budget because of additional provisions and an increase in the discount factor used in provision calculations.

2.1 Depreciation

Depreciation was \$5.406m which was \$0.313m unfavourable to Budget and reflects the revaluation of Bridges and Buildings assets.

Performance Statement

The Performance Statement provides an overview of Council progress against key performance indicators. The Local Government Performance Reporting Framework (LGPRF) provides the basis for these indicators to enable a uniform Performance Statement across all Victorian councils.

Several service performance indicators continued to be impacted by COVID-19, including:

- An early opening of aquatic facilities during 2021/22 saw a recovery in visitor numbers following a low the previous year.
- Active library members in the Alpine Shire increased in 2021/22, but the three-year average reduced in as the closures of previous years continue to impact performance report. Council expects active library members to return to pre-COVID-19 levels in due course.
- Staff shortages because of illness from COVID-19 or related complications have been felt throughout the organisation, particularly after restrictions lifted, resulting in impact on some service delivery outputs.

Generally, the financial indicators show that Council is financially sustainable and that services are being delivered within expected parameters.

Audit progress

The Financial Statements and Performance Statement are still being audited at the time of writing this report. Whilst the Victorian Auditor General can still make changes, any changes would be expected to be minor in nature.

POLICY IMPLICATIONS

Council has prepared draft Financial Statements and a draft Performance Statement for Council Approval in Principle, in line with the requirements Sections 98 and 99 of the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

The authorised Councillors are required to certify the final Financial Statements and Performance Statement after any amendments or changes requested by the Victorian Auditor General have been made, and prior to adoption by Council.

In a change from previous requirements, section 100 of the *Local Government Act 2020* now requires the Mayor to report on the implementation of the Council Plan by presenting the Annual Report at a Council meeting open to the public, no later than 31 October 2022. Council intends to present the Annual Report to the October Ordinary Council Meeting. It is anticipated that audit clearance from the Victorian Auditor General's Office could potentially be delayed due to a focus on auditing State Government departments prior to the State Government elections later this year. If Council does not receive audit clearance prior to the Ordinary Council Meeting scheduled for 4 October, it will need to hold a Special Council Meeting prior to the end of October.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 5.2 A responsible, transparent and responsive organisation

FINANCIAL AND RESOURCE IMPLICATIONS

The draft Financial Statements and Performance Statement for the year ended 30 June 2022 show that Council is financially sustainable and that Council services are being delivered within expected parameters.

CONSULTATION

The Audit Committee Charter states that the Committee is required to review the Annual Financial Report and consider whether it is complete, consistent with information known to Audit Committee members and reflects appropriate accounting principles. At the time of submitting this paper the key contents of the Annual Financial Report, comprising the Financial Statements and Performance Statement, have been submitted to the Audit Committee for review.

CONCLUSION

Council ended the 2021/22 year with an operating surplus of \$10.077 million, which is greater than that predicted in the 2021/22 Annual Budget. The higher operating surplus result is largely attributed to the receipt of Federal Assistance Grants for 2022/23 received in advance in 2021/22 financial year and lower than expected employee costs due to the impact of vacant positions throughout the year together with a significant increase in Landfill Rehabilitation expense.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Accountant
- Governance Officer

ATTACHMENT(S)

- 8.3.6.a 2021/22 Financial Statements (Draft)
- 8.3.6.b 2021/22 Performance Statement (Draft)

9. Informal meetings of Councillors

Introduction

In accordance with Chapter 8, section A1 of Council's Governance Rules, if there is a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors;
- is attended by at least one member of Council staff; and
- is not a Council meeting, Delegated Committee meeting, or Community Asset Committee meeting;

the Chief Executive Officer must ensure that a summary of the matters discussed at the meeting are tabled at the next convenient Council meeting and are recorded in the minutes of that Council meeting.

Cr Keeble

Cr Prime

That the summary of informal meetings of Councillors for July / August 2022 be received.

Carried

Background

The written records of the informal meetings of Councillors held during the previous month are summarised below. Detailed records can be found in Attachment 9.0 to this report.

Date	Meeting
26 July	Briefing Session
2 August	Briefing Session
12 August	Community Meeting in Kiewa Valley / Tawonga South
16 August	Briefing Session
23 August	Briefing Session

Attachment(s)

- 9.0 Informal meetings of Councillors – July / August 2022

10. Presentation of reports by delegates

Refer to Alpine Shire Council's website www.alpineshire.vic.gov.au for its YouTube live-streaming recording for responses to presentation of reports by delegates.

11. General business

The Municipal Association of Victoria (MAV) State Council is the MAV's governing body and is made up of representatives from each member Council. A special State Council meeting will be held on 16 September 2022 to consider the new MAV Rules, including the ability for the MAV State Council meetings to be held virtually. MAV representatives and Council CEOs from each Council are invited to attend. Where the two representatives nominated by Council (currently Cr Nicholas and Cr Forsyth) are unable to attend, Council must nominate a substitute representative. By formally nominating Cr Janas to act as Council's substitute representative, this will allow him to cast a vote at the meeting.

Cr Forsyth

Cr Hughes

That Cr Janas be nominated as Council's substitute representative to attend the Special State Council Meeting of the Municipal Association of Victoria being held on Friday 16 September 2022.

Carried

12. Motions for which notice has previously been given

Nil

13. Reception and reading of petitions

Nil

14. Documents for sealing

Cr Keeble

Cr Janas

That the following documents be signed and sealed.

1. *Contract No. 22031 in favour of GPE HV for the Energy Efficient Street Lighting Installation.*
2. *Contract No. 22021 in favour of DNA Live Experiences Pty Ltd.*
3. *Section 173 Agreement – Goulburn Murray Water and AJ & DH Robertson. The Section 173 Agreement relates to conditions 17, 20, 21 and 22 of Planning Permit 2021.187 for a Two lot Subdivision at 177 Simmonds Creek Road, Tawonga South. Lot 5 LP 27985, Volume 8063 Folio 445. The Agreement acknowledges and agrees that:*
 - a. *it has been prepared for the purpose of an exemption from a planning permit under Clause 44.06-2 of the Alpine Shire Planning Scheme and incorporated with this Agreement is the plan prepared in accordance with Clause 53.02-4.4 of this planning scheme.*
 - b. *if a dwelling is constructed on the land without a planning permit that the bushfire protection measures set out in the plan incorporated into the agreement must be implemented and maintained to the satisfaction of the responsible authority on a continuing basis.*
 - i. *Lot 1 as indicated on the plans endorsed under planning permit is explicitly excluded from the exemption under Clause 44.06-2 of the Alpine Shire Planning Scheme:*
 - c. *Any future development of Lot 2 as indicated on the endorsed plans, adheres to the wastewater management requirements outlined within the Land Capability Assessment AR09092021-1A prepared by Damien Porta, Porta Environmental Pty Ltd, December 2021. This includes the design, installation and maintenance of the wastewater management system, and the size and location of the wastewater disposal field. No buildings are to be constructed on Lot 2 within 30 metres of any waterways (including dams on waterways) or on any drainage lines.*
4. *Section 173 Agreement – Gilandos Pty Ltd and Alpine Spa Resorts Pty Ltd Crown Allotment 2060 Parish of Bright – Tyntynder Lane, Bright Amendment C61ALPI to the Alpine Planning Scheme – Surplus Victorian Government land in Bright. The amendment applies to land at Part CA 14L, Section C, Parish of Bright, Tyntynder Lane, Bright, and rezones the site from Public Conservation and Resource Zone to part Farming Zone and part General Residential Zone Schedule 1. The Section 173 Agreement is designed to address bushfire risk mitigation identified by the Country Fire Authority. The four parcels that are to*

be sold to the adjoining owners will require the owners to undertake 'defendable space vegetation management' to the entirety of the land, and no additional accommodation or buildings are permitted.

The parcel that is to be sold at auction is only to have a single dwelling build to achieve a radiant heat flux of less than 12.5 kilowatts per square meter and no less than BAL 29. The owners will also have to undertake a 'defendable space vegetation management' on the entirety of the land.

- 5. Protected Disclosures Policy (No 92, version 4).***
- 6. Governance Rules (version 2).***
- 7. Contract No. 22055 in favour of North East Civil Construction for Dargo High Plains Road Upgrade.***
- 8. Contract No. 2203601 in favour of Jackson's Earthmoving for 'Tawonga Caravan Park - Roads and Carpark Construction'.***

Carried

There being no further business the Chairperson declared the meeting closed at 6.22p.m.

.....

Chairperson



ALPINE
SHIRE COUNCIL

Annual Report

2021/22

About this annual report

Welcome to the Alpine Shire Council Annual Report 2021/22. This report provides an account of Council's performance against the Alpine Shire Council Plan 2021-2025 and Budget for 2021/22.

Performance is measured against the five strategic drivers in the Council Plan:

1. For those who live and visit
2. For a thriving economy
3. For the bold protection of our future
4. For the enjoyment and opportunities of our lifestyle
5. For strong and informed leadership

This report can be downloaded from Council's website www.alpineshire.vic.gov.au. Hard copies are available, by request, for those in the community without access to a computer.

Cover:

Tavare Park in Harrietville is one of the many attractions made more accessible by the Great Valley Trail which is a shared trail link between Bright and Harrietville. The Trail was completed in 2021/22 and has been well utilised by visitors and locals alike.

Council Vision 2040

Our people, places, and environment enrich our area's resilience, prosperity, and sustainability.

1. For those who live and visit

To be connected, supported, and welcomed throughout all stages of life.

2. For a thriving economy

Ideas and industry thrive through a climate sensitive and diverse economy.

3. For the bold protection of our future

Our natural environment is protected and preserved.

4. For the enjoyment and opportunities of our lifestyle

The connection between people and place is strengthened.

5. For strong and informed leadership

Collaborative, bold and evidence-based decision making.

Council Values

Council's values are the operating principles that guide councillor and employee conduct and the relationships between them, as well as the relationship of the organisation with its community, customers, partners, and stakeholders.

The values were developed following workshops with both councillors and staff – the set of six core values recognise who we are – **ALPINE**. The values are:

Accountable	We are accountable and responsible for our decisions and actions, and the impacts of these on our community and the organisation.
Leadership	We demonstrate leadership by being informed, applying innovative thinking and solutions, and making fair and timely decisions in the best interest of our community and the organisation for now and the future.
Productive	We are productive by focusing on delivering efficient and high quality services and projects that respond to the needs and priorities of our community and the organisation.
Integrity	We have integrity by being committed, truthful and transparent in our decision making and our interactions with our community and the organisation.
Nurture	We nurture the relationships, contributions and strengths of our community and the individuals of the organisation.
Engaged	We are engaged with our community, and within the organisation, to build strong and effective relationships and inform our choices.

The values have been embedded in the Councillor Code of Conduct, and the Employee Code of Conduct. These documents assist in reinforcing the importance of the values across the organisation.

Acknowledgement of Country

Alpine Shire Council acknowledges the Dhudhuroa, GunaiKurnai, Jaitmathang, Taungurung, and Waywurru as the Traditional Custodians of what we call the Alpine Shire.

We recognise and respect their continued connection to the land and waters of this region and pay our respects to all Elders, past and present.

We acknowledge and celebrate the many First Nations peoples across the Shire who contribute to our vibrant communities.

Year in review

Alpine Shire Council (Council) has made good progress in delivery against the first year of the Council Plan 2021-2025.

Highlights included:

1. For those who live and visit

- More than \$74,000 in Community Grants was awarded to the community in August 2021, enabling community projects valued at \$210,000 to progress.
- Adoption of the Access and Inclusion Plan 2021-2025 and development of a Youth Strategy.
- Commencement of work on Council's Reflect Reconciliation Action Plan, including release of a draft for input from Traditional Owners and First Nations peoples who live in the Alpine Shire.
- Development of a draft Affordable Housing Analysis and Opportunities Plan, which will be shared with the public in 2022/23.

See page 22 for more details.

2. For a thriving economy

- Event Funding valued at more than \$74,000 in sponsorship and logistics support was awarded in August 2021. This was in addition to \$124,000 support that was reallocated following cancellations the previous year due to COVID-19.
- Adoption of Council's Event Strategy, with event funding and permits framework due to take effect from 1 July 2022. A total of 76 event permits were issued for 2021/22, noting that there were a significant number of other events that did not progress due to COVID-19.
- Visitation statistics for 2021 showed an increase on 2019 visitation, noting that 2020 data was not available. This is a great result for the Alpine Shire, particularly given that Melbourne was in COVID-19 lockdown for nearly one third of the calendar year.

See page 29 for more details.

3. For the bold protection of our future

- Council's Climate Action Plan was adopted in September 2021. Initiatives include planning for Council's electric vehicle fleet, design for solar battery installation at five Council buildings, and plans for replacement of the Shire's street lights with LEDs.
- Adoption of the Domestic Animal Management Plan 2021-2025. Initiatives include staff skills upgrades, follow up of unregistered animals, property

inspections for dangerous dogs, and an audit of domestic animal businesses.

- Implementation of Council's Event Waste Management Plan for large events within the Alpine Shire, including use of mobile water stations and waste wise event signage and bins.
- Approval of the Municipal Emergency Management Plan.

See page 31 for more details.

4. For the enjoyment and opportunities of our lifestyle

- A policy-neutral translation of the Alpine Planning Policy Framework was approved by the Minister for Planning, the first step towards an Alpine Planning Scheme Review.
- Completion of the Great Valley Trail, providing a shared trail connecting Harrierville and Bright.
- Adoption of the Alpine Sport and Active Recreation Plan, and the Asset Plan, providing direction for future management of Council facilities.
- Major works at the Mount Beauty Airport were progressed, with the runway partially reopening for users in 2021/22. Final drainage and sealing works will be completed in 2022/23.

See page 35 for more details.

5. For strong and informed leadership

- Adoption of all documentation required by the *Local Government Act 2020* during 2021/22, including the Community Vision, Council Plan, Asset Plan, Workforce Plan, and Financial Plan.

See page 43 for more details.

Challenges in 2021/22

COVID-19 continued to impact across the Alpine Shire, affecting the community's ability to hold events and operate businesses. Impact on Council operations included challenges in delivering capital works through to staff and contractor shortages. Council continued to provide services to the community while dealing with restrictions and staff shortages during peak transmission periods.

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Mayor's message

Welcome to the 2021/22 Annual Report. It has been another busy year for Council, juggling the ongoing impacts of COVID-19 whilst continuing to support our community and provide the services needed.

COVID-19

As a Council we played an important role in advocating for and supporting our community and businesses through the difficulties associated with managing COVID-19, including: regional and metro lockdowns, inter-state red zone permits and the 'Border Bubble', authorised workers, QR code check-ins, face masks, COVID-19 vaccinations and vaccination targets, test kits, the virus coming to the Shire, and eventually getting back to a 'new normal' once restrictions were lifted.

Supporting our businesses has been key to getting back to 'business as usual' when living with COVID-19, and Victorian Government funding has assisted us on that journey. Through this funding, Council has been able to provide a reduction of more than \$100,000 in Council fees and charges in 2021/22, as well as financial assistance to help activate businesses outdoors.

Capital projects

I have been very pleased to see the progress made in delivering our capital works program this year. The fantastic Great Valley Trail was completed, linking Harrietville and Bright, and a number of significant upgrade projects are well on their way to completion, including upgrades to the Alpine View Children's Centre, the Tawonga Caravan Park, and the Mount Beauty Airport. I look forward to seeing these important projects delivered in the 2022/23 financial year and providing benefits to our community and visitors.

Supporting community projects and events

We saw a fantastic response to our Community Grants and Event Funding programs during 2021/22. Across both programs we provided almost \$150,000 in grants, sponsorship funds and logistics support for community programs and events this year, and carried over support for events that were not held the previous year due to COVID-19.

Visitation

Despite COVID-19 continuing to cause difficulties in scheduling and hosting public events during the year, it has been heartening to see these events start to occur again, allowing the community and visitors to appreciate all that is great about the Alpine Shire. We are fortunate to live in such a beautiful region.

Strategies and plans

We have seen a number of plans and strategies presented to Council this year which, alongside our Council Plan, help to provide direction for the services and projects we deliver into the future. Plans such as the Access and Inclusion Plan, Events Strategy, Climate Action Plan, and the Sport and Active Recreation Plan provide us with this guidance, and I thank the community for their participation in engagement opportunities during the development of each of these.

We adopted our Community Vision and Council Plan 2021-2025 in October 2021, which documents Council's direction for the next four years. This year we incorporated a deliberative engagement process and a community panel that helped to shape the content of the Vision and Plan. I look forward to the delivery of the Council Plan over the remainder of the Council term and continued work with our communities to ensure informed input into our planning.

Climate action

This year Council has made a lot of progress on climate action, including adopting both a Climate Action Plan 2021-2024 and Climate Action Position Statement in September 2021, and Council declaring a climate emergency in November 2021, urging urgent and sustained action by all levels of government, including local government.

I look forward to seeing Council's progress against the Action Plan in the coming years, noting that we are already making strong progress in 2021/22 with deliverables in 2022/23 including changing our street lighting to LEDs, installing solar panels and batteries on five Council buildings, and plans for an electric vehicle fleet and charging stations for Council vehicles.

Councillor movements

We welcomed Cr Simon Kelley to Council in January 2022 following the resignation of Cr Charlie Vincent in December 2021. Cr Vincent made a significant contribution in her short time of Council, and I welcome Cr Kelley to the team.

I thank my fellow Councillors for their support during my first term as Mayor. It has been a stimulating and engrossing experience, and I have enjoyed connecting with the community in this role. Thank you also to Cr Hughes for her support in the Deputy Mayor role, and all Councillors for their contributions and commitment through the year.

Finally, I would like to thank all of the staff of the Alpine Shire Council for their continued dedication to our community, often contributing 'over and above' particularly through a few challenging years.



Cr Sarah Nicholas
Mayor

CEO's message

It is with great pleasure that I introduce this year's Annual Report as Chief Executive Officer. I would like to thank outgoing CEO Charlie Bird, who was in the CEO chair for the majority of the 2021/22 year.

The past year has been a very busy one, and the pace of change in local government continues to be rapid. We are the closest level of government to our community, and the changes that everyone has had to deal with in 2021/22 have been considerable.

Financial position

As an organisation we have worked hard to end the year in a strong financial position, and continue to operate without loans. The budget surplus was higher than forecast due to the receipt of additional funding, which is the result of fantastic work by our staff in pursuing funding opportunities on behalf of the community, as well as the generous support provided by the State and Federal Governments.

Project delivery

The capital projects that we have been able to deliver in the past year have been fabulous, and a great credit to not only Council's Asset Development team, but also to the numerous contractors that are building these projects. COVID-19 restrictions have added an extra layer of complexity to our projects, and I applaud all involved in their delivery.

Some great projects like the sealing of a large stretch of the Buckland Valley Road and resurfacing of the Bogong High Plains Road have been completed, whilst other projects such as the Myrtleford Memorial Hall upgrade and the Alpine View Children's Centre Expansion commenced in 2021/22 and are due for completion in 2022/23.

Supporting the community

We have continued to provide support for our community with Bushfire Recovery programs and COVID-19 support across the Shire. We could not deliver these programs without the targeted funding provided by higher levels of Government. These targeted programs were provided in addition to our regular services, all of which have continued throughout the restrictions of the past year.

Staff

Without our valued staff we would not be able to deliver the suite of services and projects each year. Our staff have risen to the occasion to not only deal with ever changing COVID-19 implications themselves, but to also provide support to our businesses and residents.

We have certainly faced challenges this year as an organisation, experiencing a higher than usual turnover of staff as a consequence of the global changes which have resulted from the COVID-19 pandemic over the past two years.

Our Full Time Equivalent (FTE) staff numbers increased in 2021/22, mainly due to temporary resourcing in our Asset Development team to allow for capital project delivery, and in the Economic and Community Development team to deliver increased scope, both due to significant external funding. As these were temporary increases based on one-off funding, we will see resourcing levels dropping back towards the long-term average over the next couple of years.

Our staff also voted on the Enterprise Agreement in August 2021, which had been delayed by COVID-19. The Agreement was subsequently approved by the Fair Work Commission.

Guiding documents

In addition to the Plans and Strategies noted in Cr Nicholas' Mayor Report, we have also been working on a suite of documents required by legislation. This year we have developed and adopted the Financial Plan, Asset Plan, Workforce Plan, Gender Equality Action Plan, and updated the Employee Code of Conduct and several guiding policies. Along with the Council Plan, these key plans provide us with the direction and surety that we are managing our assets and resources responsibly.

Looking ahead

In the coming year we will be focussing on improving the quality and consistency of our customer service, improving our engagement with the community, and increasing our focus on planning for the future of the Shire. All of this we need to achieve together as an organisation, whilst maintaining a strong focus on delivering value for money for our ratepayers.



Will Jeremy
Chief Executive Officer

Financial summary

Financial overview 2021/22

Council ended the 2021/22 year with a surplus of \$10.1 million, which was \$3.5 million more than projected in the 2021/22 Budget. This was largely due to:

- the receipt of \$3.4 million in additional grant income;
- additional non-monetary contributions of \$0.3 million arising from completed subdivision developments;
- additional user fees income of \$0.2 million; and
- other income of \$0.1 million; and
- lower than expected employee costs of \$0.6 million.

This was in part offset by:

- additional materials and services costs of \$0.3 million;
- higher than budgeted depreciation of \$0.3 million due to the revaluation of several asset classes and
- higher than expected landfill rehabilitation expense of \$0.6 million.

On 16 March 2020 a state of emergency was declared in Victoria due to the global pandemic of COVID-19. Whilst the impacts of the pandemic have abated somewhat during the 2021/22 year, the crisis and measures to mitigate it impacted on Council financial operations as follows:

- Council provided fee relief in the form of reduced fees and charges for the businesses at an estimated cost of \$0.1 million; and
- Council received additional COVID-19 related Grant income of \$0.6 million.

Council's income

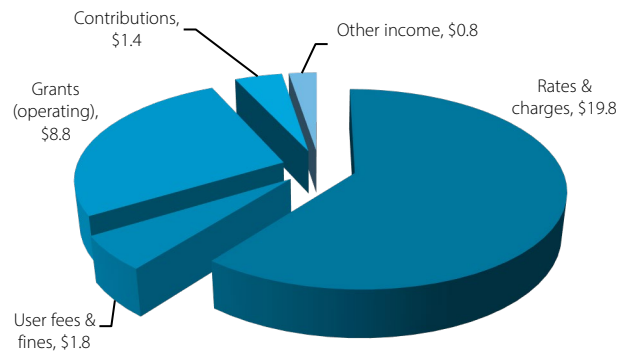


Figure 1: Alpine Shire Council operating income 2021/22 (\$millions)

Rates and charges are Council’s most significant source of revenue comprising \$19.8 million of income. Operating Grants are the second largest income source, comprising \$8.75 million. Other income includes interest on investments, capital grants and rent for leased Council assets.

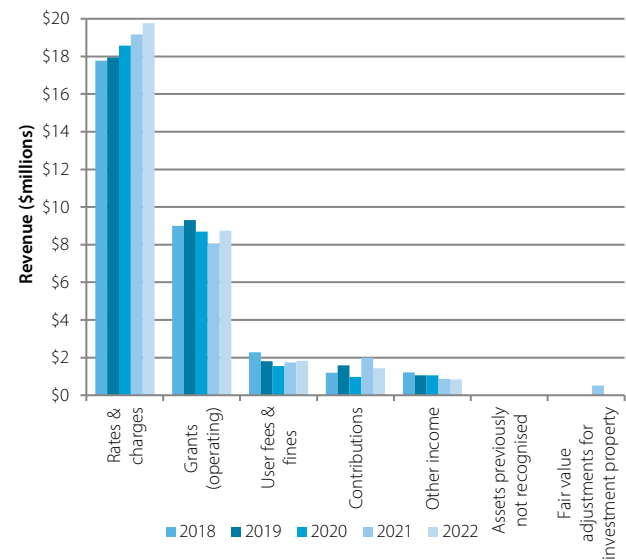


Figure 2: Alpine Shire Council operating income 2017/18 to 2021/22 (\$millions)

Rates and charges have demonstrated consistent incremental growth due to ongoing development in the Alpine Shire and compliance with Rate Capping. Grants fluctuate depending on the timing of payments, and the ability to obtain one-off project grants.

Council's expenditure

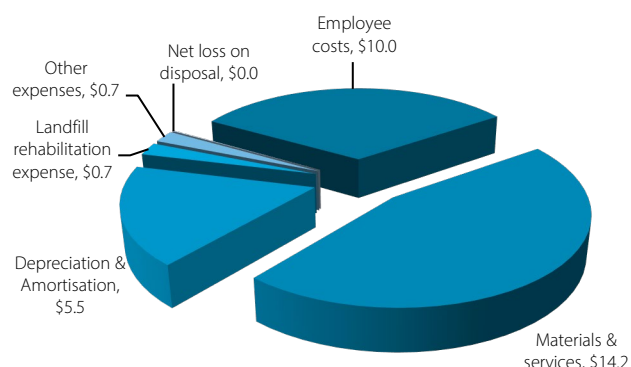


Figure 3: Alpine Shire Council expenditure 2021/22 (\$millions)

Materials and services and employee costs comprise the majority of Council's operating expenditure.

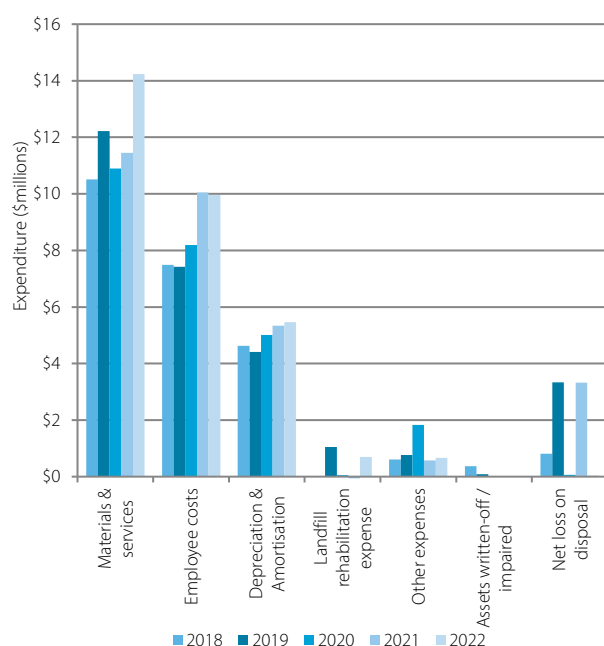


Figure 4: Alpine Shire Council expenditure 2017/18 to 2021/22 (\$millions)

There has been an increase in employee expenses during the five years shown in Figure 4, due to pay increases aligned with the Enterprise Agreement and incremental growth in staff numbers supporting service delivery. The Working for Victoria program contributed to a significant increase in 2020/21, while Bushfire Recovery grants have supported additional resources in 2021/22.

Materials and services increased this year as a result of additional capital works projects resulting in some project expenditure classified as operational rather than capital.

Cash balance

Following the surplus result, Council is in a strong cash position with a balance of \$40.0 million as at 30 June 2022. This will reduce over the next few years as the capital works program finalises a number of key projects and the Landfill rehabilitation works are completed.

Looking forward

Council continues to maintain a ten-year Financial Plan (FP) and 4-year budget, which are updated each year as part of the budgeting process. The FP is a critical tool for Council to ensure it makes fiscally responsible decisions. The FP measures long term fiscal sustainability utilising conservative assumptions such as:

- rate rises below or in line with the rate cap;
- increases in equivalent full time employees premised on Service delivery needs and fiscal capacity; and
- no borrowings by Council.

These assumptions can be changed to respond to changes in the internal and external environment. The FP is used to inform decisions regarding grant applications, major projects, operational spending, rating strategies and financial risk.

Funding

Council acknowledges the support of both the Victorian Government and the Australian Government for the provision of funding, without which many of the projects and services that Council delivers would not be possible. In particular the Australian Government's Financial Assistance Grants are essential for the continued delivery of Council's services and infrastructure.

Council's Annual Financial Statements commence on page 62 of this report.

Capital works summary

Council delivered a \$15.6 million capital works program in 2021/22, balancing investment in our infrastructure with prudent financial management.

Capital Projects by Region

The capital projects portfolio spans the entire Shire with the following distribution of investment: Kiewa Valley \$6.4m, Lower Ovens Valley \$1.3m, Upper Ovens Valley \$5.9m, Dinner Plain \$0.8m, with the remaining \$1.2m on Shire-wide projects.

The Great Valley Trail

The Great Valley Trail is a new 16km asphalt shared trail that connects Bright to Harrietville. The trail meanders along the banks of the Ovens River, providing a unique experience for residents and visitors alike with amazing views of Mount Feathertop along the way. This project was funded through a mix of Federal and Victorian Government funding, including: Building Better Regions Fund (BBRF), Local Sports Infrastructure Fund (LSIF), Regional Roads Victoria (RRV) and Sustainable Infrastructure Fund (SIF) grant funding programs. The asphalt surface incorporates approximately 300 tonnes of recycled glass and rubber, which was diverted from landfill. This is an example of Council's sustainability initiatives outlined in the Climate Action Plan.

Hospitality businesses in Harrietville are reporting significant positive impacts as locals and visitors embrace this new trail and cycle to Harrietville for coffee and lunch.

Buckland Valley Road Upgrade

The Buckland Valley Road Upgrade involved sealing a 3.3km section of unsealed road starting from the end of the bitumen after the new Buckland Bridge. These works included road base construction, sealing and minor drainage works. This has significantly improved the safety and amenity for both local residents and visitors to the area.

Kiewa River Trail and Harrietville Tronoh Dredge Carpark Upgrades

This project involved formalising two important car parks for the community and visitors. The Kiewa River Trail car park is at the start of the increasingly popular Kiewa River Trail. It has created improved amenity for the Mount Beauty community and visitors that use the trail.

The Tronoh Dredge car park in Harrietville is Stage One of the Alpine Better Places Harrietville project. This car park forms the trailhead for the important and increasingly popular Bungalow Spur and Bon Accord walking tracks.

Energy Efficient Street Lighting

Council is upgrading street lights in the Shire to the latest LED technology lights as part of the Climate Action Plan. This will significantly reduce energy costs and improve the carbon footprint. Stage One was completed this year, and involved the scoping and procurement of the street lights. Installation of the new LED lights will be completed in the next financial year.

Road Renewal Program

The annual road renewals program was successfully delivered, with a focus in the Lower Ovens Valley. The works included asphalt overlays, road resealing, line marking, kerb and channel installation and drainage improvements. These works are essential to keep Council's road network in good condition to enable the community to travel safely and with confidence.

Footpath Renewal Program

The footpath network in Centenary and Lions Parks in Bright was upgraded. A key feature is the connection along Morse's Creek under the bridge which provides a safe pedestrian link between the parks and improves connectivity with the adjacent caravan park.

Emergency Management Trailers and Signage

This project involved the procurement of an emergency management trailer that will enable Council to support the community in the event of an emergency, and the construction of a storage shed at the Bright depot. The trailer design enables all the essential resources, such as a generator and power points, LED TV screen to display critical information, computers, signage, and safety equipment required to establish a relief centre. The trailer was successfully used to support a joint emergency training exercise at Tangambalanga in June.

Major Multi-Year Projects Update

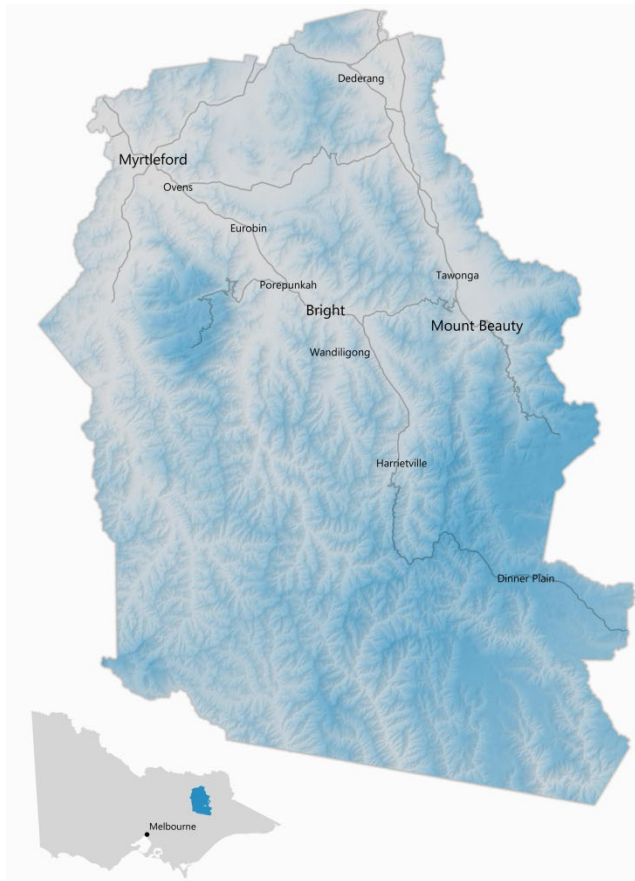
Council is continuing the delivery of a large portfolio of major multi-year projects that will be completed in the coming years. The total expenditure on these projects during this financial year is approximately \$8m and includes the Tawonga Caravan Park Upgrade, Alpine View Children's Centre Expansion, Bogong High Plains Road Upgrade, Dargo High Plains Road Upgrade, Dinner Plain Activation, and snow making projects and the Mount Beauty Airport upgrade. These projects are supported by State and Federal grant funding and will deliver significant value for the community as they are completed.

Challenges – COVID-19 Impacts

Contractor capacity has been impacted by labour shortages as staff and their families have experienced illness and required to isolate or take time off from work. Supply chains have been disrupted, which has caused delays to project delivery timelines due to essential materials and components for civil and building construction project in particular being in short supply. These shortages in supply and manufacturing capacity have contributed to significant increases in prices, creating budget pressures as market pricing exceeds approved and adopted budgets.

Our Council

Alpine Shire profile



The Alpine Shire is situated in north-east Victoria, approximately 300km from Melbourne, and 70km south of Albury-Wodonga. The area of the Alpine Shire is 4,790 square kilometres¹ of which 92% is public land. This includes the whole of the Mount Buffalo National Park and large tracts of the Alpine National Park. The remaining 8% of land consists of towns, villages, and farming land in the major river valleys: Ovens, Buffalo, Buckland, and Kiewa valleys.

The Alpine Shire extends from mountain ranges down to the valley floor, where residents choose to live predominantly around the three main towns of Bright, Myrtleford and Mount Beauty – each of which proudly respects their own strong heritage and individuality. Other members of the populace live in the smaller towns, villages, and surrounding farming communities that are spread throughout the Shire. The Alpine Shire surrounds two of Victoria's major ski resorts: Falls Creek and Mount Hotham, and includes the smaller snowfield attractions of Dinner Plain and Mount Buffalo.

The Alpine Shire has a rich history of ancient First Nations culture. There was an influx of mining and prospecting that accompanied the gold rush era, and an increase in diversity through post-war immigration. Today the region offers a diverse lifestyle with a mix of culture, history, and experiences. The region is a well-known destination for visitors, with festivals, markets, exhibitions, sporting, and recreational activities held throughout the Alpine Shire; together with a range of cafes, restaurants, and wineries.

In 2020, the Alpine Shire industries with the greatest number of businesses were agriculture, forestry, and fishing; construction; and accommodation and food services. In terms of employment in the 2016 Census, the main industries were accommodation and food services; health care and social assistance; retail trade; agriculture, forestry, and fishing; manufacturing; construction; and education and training. 2021 Census data was not available at the time of writing this report.

The population of the Alpine Shire is estimated to be 13,069² - a number which significantly increases with the seasonal influx of visitors. Population demographics from the 2016 Census, and ABS estimated resident population in 2020, show a much lower population of 20-39 year olds, but a much higher population of persons aged 55 and over compared to the Victorian State-wide average. 2021 Census data was not available at the time of writing this report.

¹ This area does not include the resorts of Hotham Heights and Falls Creek which have a combined total of 44 square kilometres.

² Estimated Residential Population, Local Government Areas, Victoria (released 29 March 2022) – Australian Bureau of Statistics (catalogue 3218.0)

Alpine Shire Councillors

Elections were held for the Alpine Shire Council on 24 October 2020. Councillors elected were:

Elected October 2020

Cr Sarah Nicholas (Mayor)	First elected:	October 2016
	Mayor	November 2021 – current
	Deputy Mayor:	November 2017 – October 2020 November 2020 – November 2021
	Re-elected:	October 2020
Cr Katarina Hughes (Deputy Mayor)	First elected:	October 2020
	Deputy Mayor:	November 2021 – current
Cr John Forsyth	First elected:	October 2012
	Re-elected:	October 2016 October 2020
	Mayor:	November 2020 – November 2021
Cr Ron Janas	First elected:	October 2012
	Re-elected:	October 2016 October 2020
	Deputy Mayor:	November 2014 – November 2015
	Mayor:	November 2015 – November 2019
Cr Tony Keeble	First elected:	November 2008
	Re-elected:	October 2012 October 2016 October 2020
	Deputy Mayor:	November 2015 – November 2017
Cr Kelli Prime	First elected:	October 2020
Cr Charlie Vincent	First elected:	October 2020
	Retired:	December 2021

On 22 December 2021, Cr Charlie Vincent tendered her resignation as a Councillor of the Alpine Shire Council, as she wished to take up the opportunity of full-time employment that would present a conflict of interest if she was to remain a Councillor.

Following notification of Cr Vincent's resignation to the Minister for Local Government, and the Victorian Electoral Commission (VEC), the VEC advised that the vacancy would be filled through a countback of the formal ballot papers cast at the general election in October 2020. Votes were redistributed to candidates who were unsuccessful at the general election in October 2020, who remained eligible to participate in the countback to fill the extraordinary vacancy.

The countback took place on 19 January 2022, with the successful candidate announced as Simon Kelley. Following his acceptance of the role, Simon Kelley was officially declared elected on 20 January 2022. Cr Kelley took his Affirmation of Office on 25 January 2022.

Retiring Councillor December 2021

Cr Charlie Vincent	First elected:	October 2020
	Retired:	December 2021

Incoming Councillor January 2022

Cr Simon Kelley	First elected:	January 2022
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More information regarding Councillors can be found on page 47.

The organisation

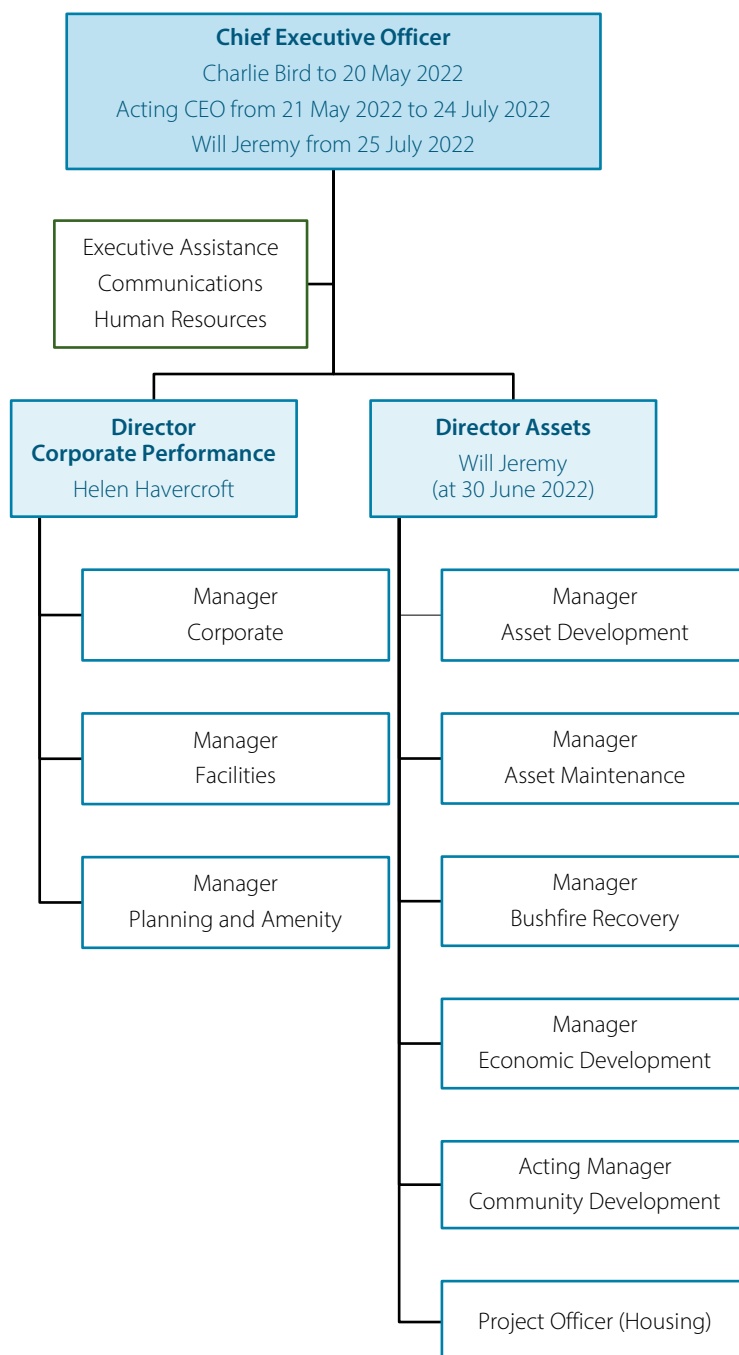
The Alpine Shire Council operates under a corporate management structure, with the Chief Executive Officer leading directors, managers, and staff.

The organisation has a two-directorate model consisting of Corporate Performance and Assets. Each director reports to the CEO and is responsible for the delivery of services and projects within program areas. A small executive services team reports directly to the CEO.

Changes to the structure throughout the year included:

- Small restructures to teams in the following departments were undertaken during the year:
 - Community and Recreation team in the Facilities department – January 2022
 - Engineering team in the Asset Development department – January 2022
 - Technology and Transformation department dissolved following resignation of Manager – March 2022
 - ICT team moved to the Corporate department – March 2022
 - Libraries team moved to the Facilities department – June 2022
 - Civil Works team in the Asset Maintenance department – April 2022
 - The Economic and Community Development department was temporarily split into two smaller departments with Acting Managers to allow for the Housing Affordability project to be undertaken.
- In March 2022, Council's Chief Executive Officer (CEO) Charlie Bird announced that he would not be seeking an extension to his contract, and would be leaving Council at the end of his contract in July 2022. Mr Bird departed Council in May 2022, after successfully gaining other employment. An Acting CEO was appointed by Council in May 2022 to enable Council to undertake recruitment to the role. Will Jeremy (previously Council's Director Assets) was announced as the successful candidate at a Special Council Meeting on 15 July 2022, with a commencement date of 25 July 2022.

Organisational structure at 30 June 2022



Chief Executive Officer

Functions reporting directly to CEO include Executive Assistance, Human Resources, and Communications.

Senior Officers reporting directly to the Chief Executive Officer and the functions for which they are responsible include:

Director Corporate Performance

Helen Havercroft at 30 June 2022

- Planning and Amenity
 - Animal management
 - Building services
 - Environmental health
 - Food safety
 - Local laws
 - Strategic planning
 - Statutory planning
 - Subdivisions
- Corporate
 - Customer service
 - Finance
 - Governance
 - Information and communication technology
 - Occupational health and safety
 - Rates and property
 - Risk management
- Facilities
 - Aerodromes
 - High Country Library Network hub
 - Holiday parks
 - Leases
 - Library services
 - Public amenities
 - Recreation (sports centres and pools)
 - School crossing supervisors
 - Waste and recycling management
 - Visitor information centres

Director Assets

Will Jeremy at 30 June 2022

- Asset Development
 - Project prioritisation, design, and delivery
 - Securing funding
- Asset Maintenance
 - Asset management
 - Building maintenance
 - Depot operations
 - Development engineering
 - Emergency management
 - Footpaths, tracks, and trails maintenance
 - Open spaces
 - Road, bridge, and drainage maintenance
- Bushfire Recovery
 - Community recovery
 - Economic recovery
- Community Development
 - Community development
 - Immunisations
 - L2P driving program
 - Maternal and child health (child and family services)
 - Supported playgroups
 - Youth services
- Economic Development
 - COVID support – Business concierge and community connections
 - Dinner Plain bus
 - Dinner Plain marketing and events
 - Economic development
 - Tourism, festivals, and events
- Key Worker Housing (Pilot)
 - Housing availability and affordability

Council staff

Impact of COVID-19

Depending on COVID-19 restrictions during the year, many of the office-based staff continued to balance working from home with being on site in Council buildings. Strict hygiene procedures continued for those staff working in the office or vehicles to undertake their duties.

From late February 2022, once the public health recommendation for Victorians to work or study from home was lifted, staff were required to work in the office one day per week, increasing to three days per week by the end of the financial year. A remote working policy was drafted and released to staff for comment, and will be adopted in 2022/23.

Council staff that contracted COVID-19 during the year were supported, with every effort made to ensure service delivery was impacted as little as possible. Given the relatively small workforce, and many staff being single subject matter experts, impact on service delivery was unavoidable in some circumstances.

The workforce

The Chief Executive Officer (CEO) is employed directly by Council to manage Council's business. Employees act under the general direction of the executive management team, with terms and conditions of employment governed by an enterprise agreement.

Personnel are employed on a permanent basis (full time or part time) where the work is continuous and ongoing, on a temporary basis where the work is temporary or seasonal, or on a casual basis where the work is of a relieving or intermittent nature.

Employee numbers are best measured by the number of full time equivalent (FTE) staff. On 30 June 2022 Council's FTE was 127.1, occupied by a total of 183 staff across the organisation, including permanent, temporary, and casual positions. There were 13.6 FTE (14 positions) vacant at the time of reporting, due to a mix of seasonal positions not filled in June, and a series of recruitment to both permanent and temporary positions. A more detailed summary of the workforce can be found in tables 1 and 2 on page 20.

Recruitment and selection

Council's workforce turnover for permanent staff (not including casual and temporary staff) was 26.5% in 2021/22, and 19.6% in 2020/21, which is a much higher than expected turnover. This relates primarily to COVID-19 and its associated impacts, reflecting a situation common across the sector.

Council's workforce FTE (Full Time Equivalent) increased from 117.8 in 2020/21 to 127.1 in 2021/22. Temporary resourcing was increased in the Asset Development and Economic and Community Development teams in order to deliver increased scope as a result of significant external funding. The State and Federal Government funding through the Council Support Fund will end on 30 June 2023, which will be reflected in a small reduction in temporary resources from the start of 2023/24. However, it is anticipated that temporary resourcing to the Asset Development team will remain elevated through to the end of 2023/24 as the externally funded multi-year projects are delivered to completion. Based on current forecasts, from the start of the 2024/25 financial year resourcing will return towards the long-term average.

Training and development

Council is committed to supporting staff to learn, grow and embrace new opportunities. As a small council, continuous improvement is fundamental to the success of our organisation. The training and development of employees is integral to the application and maintenance of this process.

127 events were attended by 522 staff during 2021/22. COVID-19 continued to affect in-person training opportunities, however many courses were available via webinar or online events.

New employee inductions were conducted either in-person or through virtual meetings, as COVID-19 restrictions allowed.

Equal Employment Opportunity

Council is committed to ensuring that its workplaces promote equal opportunity and are free from discrimination.

Council's Equal Opportunity, Discrimination and Harassment Policy (No.112) ensures that Equal Employment Opportunity (EEO) principles are integral in Council's processes.

The objective of the policy is to ensure that people are treated as individuals, respected for their unique attributes, and not excluded, harassed, or bullied through unconscious bias, stereotypes, or unlawful actions.

Council's Employee Code of Conduct further endorses equal employment opportunity and expects all employees to refrain from behaviour that could be perceived as discrimination, harassment, or bullying.

Gender statistics for Council's workforce are shown in Tables 1 and 2 on page 20. 48% of Council's staff are female based on FTE in 2021/22, a slight increase from the

previous year. Women are more likely to be employed on a part-time basis.

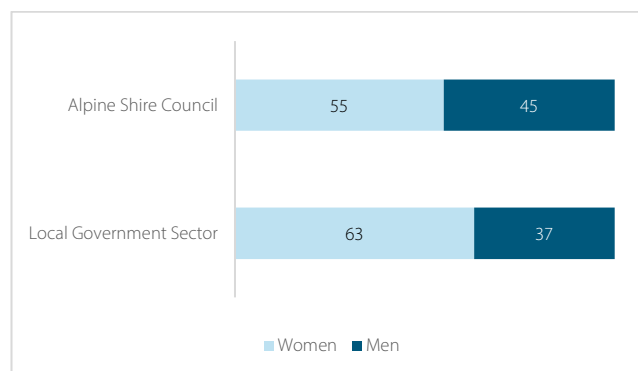
Gender Equality

Council adopted its first Gender Equality Action Plan as required by the *Gender Equality Act 2020* during 2021/22. The GEAP included the results of Council's workplace gender audit (as at 30 June 2021), and strategies for achieving workplace gender equality over the next four years. Councils are also required to consider Gender Impact Assessments when considering how policies, programs and services will meet the different needs of all genders.

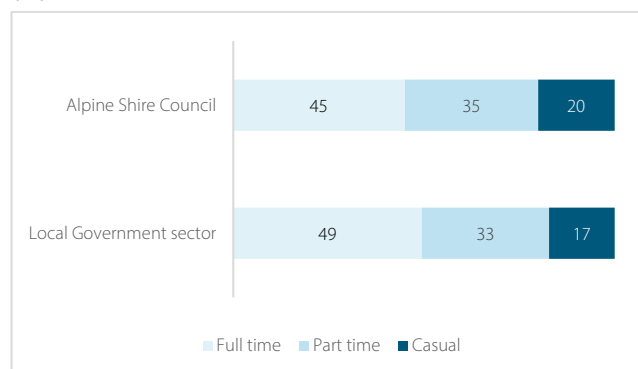
The *Local Government Act 2020* further requires Councils to develop a Workforce Plan, which also must include Council's commitment to gender equality in the workforce. Council's Workforce Plan references the Gender Equality Action Plan to ensure that gender and intersectional issues are considered as part of Council's resourcing into the future.

Gender composition of the workforce as at 30 June 2021 compared to the Local Government Sector is presented in the following charts (source: Gender Equality Commission, September 2022).

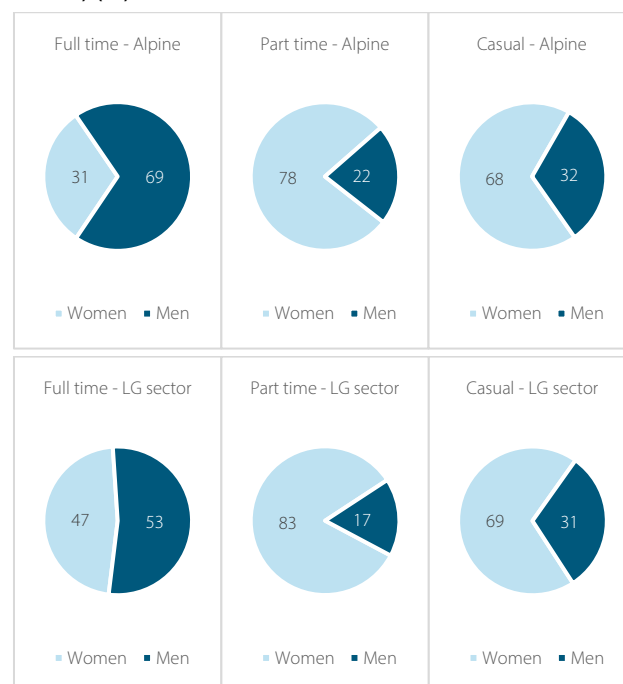
Gender composition of the entire workforce (%) based on headcount at 30 June 2021:



Composition by employment basis based on headcount (%) at 30 June 2021:



Composition by employment basis based on headcount Alpine Shire Council (Alpine) vs Local Government (LG sector) (%) at 30 June 2021:



Employee Code of Conduct

Council's Employee Code of Conduct outlines the principles, values, standards, and rules of behaviour that guide the decisions, procedures, and systems that Council subscribes to. The code applies to all employees of the Alpine Shire Council, and is extended to cover contractors, staff on exchange, volunteers, work experience and graduate placements. The document supports the principle that customer service is the fundamental purpose of Council, and all staff must commit to providing competent, reliable, and efficient services.

Enterprise Agreement 2020

The Alpine Shire Council Enterprise Agreement 2020 was approved by the Fair Work Commission on 23 September 2021. The Agreement detailed the terms and conditions under which staff are employed and remunerated.

Employee Assistance Program

Council continues to focus on the health and wellbeing of its employees. An Employee Assistance Program (EAP) is available to all employees and their families.

During the year, the EAP provided appointments either in person, via phone, or via video conferencing, to ensure that employees and their families could continue to access assistance during COVID -19 restrictions.

Staff Engagement Surveys

During April 2022, Council conducted the annual Staff Engagement Survey, to help inform what actions the organisation could undertake to improve things like performance, retention, and innovation. Questions remained the same as previous years to enable continual monitoring and to better understand those aspects of the workplace.

Employee Health, Safety and Wellbeing

Training, education, and awareness

Health, safety and wellbeing training, education and awareness programs are driven by mandatory requirements and analysis of high-risk activities.

Course Category	Number of Courses	Number of Attendees
Mental health and wellbeing	2	2
Plant competency / licence	5	5
Equipment competency / licence	2	4
Other competencies / licences	11	26
Hazard / risk management	2	9
General OHS matters	7	18
First Aid and CPR – including psychological first aid	2	119
COVID-19 safety	2	10

Compliance training is delivered to all employees through Council's online training portal Alpine Academy. Health and safety related training in the compliance pack includes bullying and harassment, sexual harassment, and equal opportunities for workers.

Consultation

Employee engagement and consultation on health, safety and wellbeing matters occurs through a number of channels. The main consultative mechanism is Council's Health and Safety Committee, established in accordance with section 72 of the *Occupational Health and Safety Act 2004*, and its member health and safety representatives of the three designated workgroups. Engagement and consultation with workers also occur through management and departmental meetings and team toolbox meetings.

Incidents and injury management

There were fifty-one health and safety events reported during the year: 15 general incidents, 8 near misses, 10 hazards and 18 injuries. Of the eighteen injuries, 6 progressed to WorkCover claims - 3 minor claims and 3 above the employer liability threshold - with 4 of the claims being lost time injuries. Council is committed to positive return-to-work outcomes by working closely with injured employees and their treating practitioners to find suitable or modified duties while they recover with the aim of returning to full duties.

Volunteers

Volunteers play a crucial role in the delivery of various services provided by Council, including our visitor information services, the L2P program, youth programs, facilities management, library programs, and advisory committees.

Council appreciates the role undertaken by its many volunteers, and acknowledges that without their assistance, there would be many services which could not be provided. Much of the work done by Council's dedicated volunteers provides vital support and expertise to assist the Alpine Shire community.

Table 1: Total staff FTE (Full Time Equivalent) by department (30 June 2022)

Directorate		Assets				Corporate Performance			
Department	Executive (incl CEO, Directors and staff)	Asset Development	Asset Maintenance	Bushfire Recovery	Economic and Community Development	Corporate	Facilities	Planning and Amenity	Total
Permanent - FT - F	2.0		4.0		1.0	6.0	4.0	3.0	20.8
Permanent - FT - M		3.0	28.0		1.0	4.0	1.0	6.0	42.0
Permanent - FT - Vacant	1.0	1.0	6.0			1.0	1.0	3.0	12.0
Permanent - PT - F					5.4	2.7	5.2	1.9	14.6
Permanent - PT - M		1.0			0.6		1.6	0.6	3.8
Permanent - PT - Vacant		0.8					0.9		1.6
Temporary - FT - F	2.0	3.0		1.0	1.0	1.0	1.0		9.0
Temporary - FT - M	2.0	2.0	1.0			1.0		1.0	7.0
Temporary - FT - Vacant						1.0			1.0
Temporary - PT - F				1.2	2.9	0.2	0.7		5.0
Temporary - PT - M					0.6			0.8	1.4
Temporary - PT - Vacant							0.4		0.0
Casual - F		0.1			0.5	0.3	3.7		4.5
Casual - M						0.1	1.5	0.2	2.7
Casual - Vacant							0.5	0.3	1.7
Department Total	7.0	10.9	39.0	2.2	13.0	17.3	20.9	16.8	127.1
Directorate Total	7.0	65.1				55.0			127.1

FT = Full Time; PT = Part Time; F= Female; M = Male

* Temporary positions include backfill positions such as maternity leave, and short-term contract staff.

Intersectional data within the meaning of the Gender Equality Act 2020 is not captured in data presented in Tables 1 and 2

Table 2: Summary of FTE categorised by employment classification and gender (at 30 June 2022)*

	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7	Band 8	Other**	Total
Female	0.6	0.8	7.6	10.2	9.1	9.1	7.4	2.0	5.9	53.9
Male	0.6	0.5	18.0	7.1	8.2	8.2	8.5	3.0	5.0	56.9
Vacant			5.4	2.3	1.0	4.6	1.0	1.0	1.0	16.3
Total	1.2	1.3	31.0	19.6	18.3	20.9	16.9	6.0	11.9	127.1

* Includes all permanent, temporary, and casual positions at 30 June 2022.

** 'Other' includes CEO, Directors, Managers, Maternal Child Health Nurses, and Building Surveyors.

Performance report

Corporate Planning and Reporting Framework

Every council in Victoria is required to produce a Council Plan following each council election. The Alpine Shire Council Plan 2021-2025 was developed following the October 2020 Council election, and formally adopted in October 2021 following a deliberative engagement process with the community. The Community Vision, Council Plan, and Municipal Health and Wellbeing Plan were incorporated into the one document, bringing three of Council's key plans together.

The Council Plan is a strategic document, detailing the desired outcomes for the four years following the elections. Annual commitments to the Council Plan are detailed in Council's Budget.

Council also utilises a Financial Plan (FP) which projects Council's required resources (both financial and non-financial) over the next ten years.

This Annual Report is reporting the first year of progress against the Alpine Shire Council Plan 2021-2025.

Council Plan

The 2021-2025 Council Plan has five strategic drivers:

1. **For those who live and visit**
2. **For a thriving economy**
3. **For the bold protection of our future**
4. **For the enjoyment and opportunities of our lifestyle**
5. **For strong and informed leadership**

The Council Plan also includes strategic objectives, strategies for achieving the strategic objectives, and strategic indicators for monitoring achievement of them.

Performance

Council's performance for the 2021/22 year has been reported against each strategic driver to demonstrate how council is performing in achieving the Council Plan. Performance has been measured as follows:

- Results achieved in relation to the strategic indicators in the Council Plan.
- Progress in relation to the major initiatives identified in the Budget.
- Highlights from projects and services funded in the Budget and the persons or sections of the community who are provided those services.
- Results against the prescribed service performance indicators and measures.

Several of Council's strategic indicators in the Council Plan are sourced from the Service Performance indicators and measures contained within the Local Government Planning and Reporting Framework (LGPRF). These have been identified to reduce duplicate reporting.

It should be noted that the 2021/22 Budget adopted in June 2021 was prepared under the structure of the previous Council Plan 2017-2021, as the Council Plan 2021-2025 was not adopted until October 2021. Commitments such as Major Initiatives and Service Performance Indicators have been retained and re-allocated under the structure of the Council Plan 2021-2025 in order to be reported here.

Local Government Planning and Reporting

2021/22 is the eighth year that all councils across Victoria will report against the prescribed Service Performance, Financial Performance, Sustainable Capacity indicators, and Governance and Management checklist contained within the *Local Government (Planning and Reporting) Regulations 2020*.

Results for these measures are found throughout the following sections under the headings "Service Performance Indicators". Further reporting is found in the "Governance and Management checklist" on page 51 and in the Performance Statement on page 120.

1. For those who live and visit

Performance against the Council Plan

The following is a statement of progress in relation to the services and initiatives identified in the 2021/22 Budget which contribute to the Council Plan 2021-2025:

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022
<i>Strategic Objective: 1.1 A community that is active, connected and supported</i>		
Deliver the annual Community Grants Program	No	24 eligible applications for Community Grants in 2021/22 were received. 19 applicants were successful in being awarded more than \$74,000 at the August 2021 Council Meeting, enabling community projects valued at \$210,000 to go ahead.
<i>Strategic Objective: 1.2 Services and resources that enhance health and wellbeing</i>		
Develop Library Services Plan	No	The Library Services Plan was approved in February 2022.
Provide contemporary library services	No	Library branches continue to play an important role in the community, not only providing access to reading and visual material, but providing a space for the community to access services. A comprehensive range of in-house programs and events were held at Bright, Mount Beauty, and Myrtleford during the year. These included: Storytime, Rhyme Time, School Holiday programs including VR space, craft activities, live native animals, and magicians. Seniors' month and Children's week were celebrated at the libraries, and a regular schedule of visiting authors were hosted throughout the year.
Work with Alpine Health to advocate to State and Federal Governments for funding	No	Continue to participate in discussions with Alpine Health. Discussions with Ambulance Victoria regarding provision of emergency services in Alpine Shire.
Deliver Seniors Festival	No	The Seniors Festival in the Alpine Shire was delivered in October 2021. Planning for 2022 Seniors Festival was underway at the end of June, to be delivered in October 2022.
Provide Maternal and Child Health (MCH), Immunisation, and Supported Playgroups services	No	Supported Playgroups, Maternal and Child Health, and Immunisation services continued to be delivered to community.
Develop and implement the Alpine Shire Council Access and Inclusion Plan 2021-2025	No	Council adopted the Access and Inclusion Plan 2021-2025 in October 2021. An implementation plan was developed and has been utilised to commence implementing actions during 2021/22, including advocacy for improved access for people with disability. Council coordinated a visit from Dylan Alcott, Paralympian and Australian of the Year 2022, to the Alpine Shire in June providing inspirational presentations to schools, community, and Council staff.
<i>Strategic Objective: 1.3 A caring community</i>		
Develop a Reflect Reconciliation Action Plan (RAP)	No	In September 2021, Alpine Shire Council committed to developing a Reflect Reconciliation Action Plan (RAP) and registered its intention with Reconciliation Australia. Council coordinated a working group to develop the RAP. Together, the working group shaped the RAP to identify key areas for reflection for Council to work through over a twelve month period. A draft RAP was open for public input and consultation from First Nations peoples of the Alpine Shire ahead of Council's intention to submit a draft RAP to Reconciliation Australia in July 2022. Implementation of the endorsed Reflect RAP is anticipated to occur in 2023.

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022
Deliver services and programs to support Youth	Youth Strategy	<p>The L2P Program assisting young people to gain their 120 hours of driving experience continued. FreeZa Youth Events were held, and preparations for the Youth Awards occurred. Funding was received to provide additional resourcing for youth engagement.</p> <p>Following a period of engagement, a draft Youth Strategy was prepared, with a final version due to be presented to Council in August 2022 for public exhibition.</p>
Undertake research, strategy development and advocacy to address housing affordability - 2021-2025	No	Council secured funding in 2021 to undertake work to understand and document the issues of housing affordability and availability for key workers and identify potential solutions to address. A draft of the Affordable Housing Analysis and Opportunities Plan has been prepared. The document will be presented to Council at a future Council meeting.
Undertake the Key Worker Housing Pilot Project - 2021-2022	No	Activity was undertaken as planned. Completion of the funded project is due 30 September 2022.
Deliver the Prevention of Family Violence funded project	No	Council collaborated with Women's Health Goulburn North East to deliver actions from Prevention of Family Violence Project. Council also collaborated with Alpine Health to deliver the 16 Days of Activism initiatives in November 2021.
Strategic Objective: 1.4 Increasing healthy eating and active living		
Support increased participation in physical activity through Community Grants Program	No	<p>Community Grants were awarded in August 2021. The funding round attracted 24 applications, with 19 of these being successful in obtaining funding. Of the 19 funded applications, nine were from community and sporting group projects which support participation in physical activity.</p> <p>Planning is underway for Skate Park Competitions and Colour Fun Run scheduled for 2022/23.</p>
Provide well maintained seasonal pools and sports centres	No	Council operated the Bright Sports Centre and seasonal pools in Myrtleford and Mount Beauty until September 2021. Provision of services for all facilities was then contracted out to Belgravia Leisure, commencing in mid-September 2021.
Strategic Objective: 1.5 Improving mental wellbeing		
Accessible Council Meetings	No	<p>Council meetings continue to be livestreamed from the Bright Council Chamber, and recordings made available on Council's website and YouTube channel.</p> <p>A meeting was also held in each of the townships of Mount Beauty (March 2022) and Myrtleford (April 2022), providing those residents additional access to Council Meetings and Councillors. Where meetings are held in locations other than Bright, these are recorded, and recordings made available the following business day.</p>
Strategic Objective: 1.6 Preventing all forms of violence		
Deliver 16 Days of Activism	No	Council collaborated with Alpine Health to deliver the 16 Days of Activism in November 2021. Planning is underway for 16 Days of Activism campaign for 2022.
Deliver Gender Equality Action Plan	No	Council's Gender Equality Action Plan was adopted in March 2022, and approved by the Gender Equality Commissioner in June 2022. The Gender Equality Action Plan provides a snapshot of Council's current Gender Equality status, and actions over the next four years.

Services provided to the community

Service area	Description of services provided
Library Branches	Alpine Shire library branches are located in Bright, Mount Beauty, and Myrtleford. Branches also deliver programs such as rhyme time, story time, school holiday programs and visiting authors.
High Country Library Network	Council operates the High Country Library Network Hub, which undertakes the purchase and management of books and library materials for the Alpine Shire Council as well as neighbouring councils of Benalla, Mansfield, and Wangaratta as a shared service.
Swimming Pools	This service is managed under contract to Belgravia Leisure Services. It covers Bright Sports Centre, the provision of outdoor seasonal pools at Myrtleford and Mount Beauty and lifeguarding at the Bright and Porepunkah river pools
Visitor Information Centres	This service comprises visitor information services located at Bright, Mount Beauty and Myrtleford providing visitors with information about the attractions the region offers and generates income through the sale of souvenirs, including local products.
Youth	Provision of specific services to youth in the community, including youth awards, youth activities and the Learner to Probationary (L2P) program.
Community Development	This service is concerned with building community capacity. Key areas include community resilience, the community grant program and implementing the Municipal Health and Wellbeing Plan.
School Crossings	Council provides the school crossing supervisor function to schools within the Alpine Shire.

Service Performance Indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments ⁺
Aquatic Facilities					
Service standard					
Health inspections of aquatic facilities <i>[Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]</i>	1.7	0.3	1.7	1.0	Each of Council's three swimming pool facilities received health inspections once during the year.
Utilisation					
Utilisation of aquatic facilities <i>[Number of visits to aquatic facilities / Municipal population]</i>	2.4	2.2	1.9	2.7	Utilisation of Council's aquatic facilities increased by almost 40% across all three pools in 2021/22, recovering after facility closures due to COVID-19 restrictions the previous year.
Service Cost					
Cost of aquatic facilities <i>[Direct cost of aquatic facilities less income received / Number of visits to aquatic facilities]</i>	New in 2019/20	\$8.38	\$13.74	\$17.35	Council awarded a contract for the 'Provision of Swimming Pools and Bright Sports Centre Management and Operations' to Belgravia Leisure in August 2021. Belgravia commenced operation of Council's three pools in September 2021. Employee costs ceased in mid-September following the commencement of Belgravia. Visitation increased by almost 40% compared to the previous year.
Libraries					
Utilisation					
Physical library collection usage <i>[Number of physical library collection item loans / Number of physical library collection items]</i>	2.5	2.8	2.1	2.2	Number of physical library collection loans improved in 2021/22, following a low in 2020/21 due to COVID-19 restrictions. While the number of loans has increased in 2021/22, it has not yet returned to pre-COVID-19 levels.
Resource standard					
Standard of library collection <i>[Number of library collection items purchased in the last 5 years / Number of library collection items] x100</i>	58.8%	59.7%	57.7%	56.6%	Various COVID-19 restrictions impacted supply chain delivery and supply of physical items, causing delays in collection renewal in 2021/22. Ongoing general collection management and renewal has also been impacted by staffing turnover.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments ⁺
Participation					
Active library members <i>[Number of active library members in the last three years / The sum of the population for the last three years] x100</i>	18.8%	18.4%	15.8%	14.3%	This result is affected by the following factors: * this data reflects a three year average, so despite an increase in active borrowers in the municipality in 2021/22, the overall result remains lower than previous years, and * the Alpine Shire population growth has risen faster than the rise in active borrowers so % borrowers is proportionally lower.
Service cost Cost of library service <i>[Direct cost of the library service / Population]</i>	New in 2019/20	\$25.84	\$22.99	\$29.03	Cost of library services increased in 2021/22, after a low in the previous year due to COVID-19 restrictions and staff turnover.
Maternal and Child Health (MCH)					
Service standard					
Infant enrolments in the MCH service <i>[Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100</i>	100.0%	101.1%	102.0%	100.9%	In a small number of cases, Council also conducts home visits for newborns where the birth notification was received elsewhere, but Alpine MCH nurses conduct the first home visit.
Service cost Cost of the MCH service <i>[Cost of the MCH service / Hours worked by MCH nurses]</i>	\$74.30	\$67.37	\$69.09	\$70.67	
Participation Participation in the MCH service <i>[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100</i>	84.6%	74.4%	81.8%	83.4%	Participation in the MCH service has continued to return to a more usual trend in 2021/22 after a large reduction in 2019/20 due to Bushfires and COVID-19 restrictions. The MCH team continued to support the community, working within COVID-19 restrictions in 2021/22.
Participation in the MCH service by Aboriginal children <i>[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100</i>	79.2%	58.8%	85.7%	64.7%	Council has a small number of First Nations children enrolled in the MCH service, so a slight change in participation creates a greater change in overall results.
Satisfaction Participation in 4-week Key Age and Stage visit <i>[Number of 4-week age and stage visits / Number of birth notifications received] x100</i>	New in 2019/20	102.1%	94.9%	101.9%	

⁺ The Local Government (Planning and Reporting) Regulations 2020 require Council to report material variations between the current year results, and the preceding three years' results. Comments are included where necessary to aid the reader's understanding.

Retired Service Performance Indicators

The following measures were retired from the Local Government Performance Reporting Framework (LGPRF) on 1 July 2019 and are no longer part of the LGPRF from 2019/20.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments ⁺
Aquatic Facilities					
Health and Safety					
Reportable safety incidents at aquatic facilities <i>[Number of WorkSafe reportable aquatic facility safety incidents]</i>	0	N/A	N/A	N/A	This indicator was retired on 1 July 2019.
Service cost					
Cost of indoor aquatic facilities <i>[Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities]</i>	\$8.63	N/A	N/A	N/A	This indicator was retired on 1 July 2019. It has been replaced by "Cost of aquatic facilities".
Service Cost					
Cost of outdoor aquatic facilities <i>[Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities]</i>	\$8.80	N/A	N/A	N/A	This indicator was retired on 1 July 2019. It has been replaced by "Cost of aquatic facilities".
Libraries					
Service cost					
Cost of library service <i>[Direct cost of the library service / Number of visits]</i>	\$3.72	N/A	N/A	N/A	This indicator was retired on 1 July 2019. It has been replaced by "Cost of library service", which is now a measure of cost / population, rather than cost / visit.
Maternal and Child Health (MCH)					
Satisfaction					
Participation in first MCH home visit <i>[Number of first MCH home visits / Number of birth notifications received] x100</i>	108.5%	N/A	N/A	N/A	This indicator was retired on 1 July 2019. It has been replaced by "Participation in 4-week Key Age and Stage visit".

Strategic Indicators

Indicator	Result 2021/22
Active library borrowers in municipality	14.84% at end of financial year Refer to 'service performance indicators' for more details.
Cost of library service per population	\$29.03 per resident Refer to 'service performance indicators' for more details.
Participation in the Maternal Child Health service	83.4% of children enrolled in the Maternal and Child Health service had participated in the service by the end of financial year. Refer to 'service performance indicators' for more details.
Aboriginal participation in the Maternal Child Health Service	64.7% of First Nations children enrolled in the Maternal and Child Health service had participated in the service by the end of financial year. Refer to 'service performance indicators' for more details.
Participation in supported playgroups	Supported Playgroups delivered to vulnerable families face to face since reduction of COVID-19 restrictions.
Number of visits to aquatic facilities per head of population (Utilisation of aquatic facilities)	2.68 visits per resident in 2021/22, a 40% increase on the previous year which was impacted by COVID-19 restrictions. Refer to 'service performance indicators' for more details.

2. For a thriving economy

Performance against the Council Plan

The following is a statement of progress in relation to the services and initiatives identified in the 2021/22 Budget which contribute to the Council Plan 2021-2025:

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022 (Full year reporting)
<i>Strategic Objective: 2.1 Diverse reasons to visit</i>		
Facilitate events on Council land over the year. Facilitate the annual Event Funding Program	The GOAT and Spartan Events	<p>Continued and ongoing uncertainty around COVID-19 restrictions impacted on events taking place. This led to many reoccurring events postponing or cancelling altogether in the early part of 2021/22.</p> <p>As a result, event participation numbers were reduced compared to previous years, and the first year of the GOAT event also had less participation than expected. A total of 55 events were facilitated either on Council land or with the assistance of Council funding support between January – March 2022, including the Bright Paragliding Open, Markets, Alpine Classic, Brighter Days, Myrtleford Bush Market, and Dederang Picnic Races.</p> <p>The annual Event Funding Program received 36 applications for the 2021/22 round, with 29 receiving funding through the program, providing \$74,000 of logistics and sponsorship support to local events.</p>
Develop and implement Events Strategy	No	Council's Event Strategy 2021-2025 was adopted by Council in November 2021, with an implementation plan finalised in early 2022. Event Funding and Permitting Framework takes effect from 1 July 2022 and will be applied to Event Funding Program application assessments.
Progress next stage of the Sustainable Tourism Project.	Sustainable Tourism	Activity has been implemented through the Events Strategy adopted in 2021/22, encouraging dispersal of events through townships of the Shire rather than just in Bright, and throughout the year rather than just over peak holidays periods such as long weekends. Ensuring implementation and compliance of Council's Waste Wise Guide at events will be a focus of the team in 2022/23.
Implement Council Economic Development Strategy	Economic Development Strategy Implementation	<p>Marketing activity was delivered to increase geographic and visitor dispersal.</p> <p>Businesses were supported through initiatives such as the Victorian Government's "Rapid Implementation Outdoor Activation Program which provided financial assistance to help activate businesses outdoors. Activity under this funding program was complete at 30 June 2022. A program for delivery of outdoor activation street furniture will be completed by mid 2022/23.</p>
<i>Strategic Objective: 2.2 Innovative and sustainable business development that supports year-round benefit</i>		
Continue to deliver small business workshops	No	Business operator fatigue and impacts of COVID-19 impacted on business interest in attending workshops during the majority of the year. Between March and June 2022, Visual Merchandising and Social Media Basics and Product Photography for business workshops were well attended.

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022 (Full year reporting)
<i>Strategic Objective: 2.3 Access to technology that meets our evolving needs</i>		
Develop a Telecommunications Strategy	No	<p>Council engaged a consultant to develop a Telecommunications (Mobile and Internet) Strategy for the Alpine Shire and Alpine Resorts. The draft strategy was developed through desktop analysis, drive data testing and community consultation.</p> <p>The Strategy aims to identify current gaps, overlay them with relevant telecommunications infrastructure that may assist, and provide advice on what actions can be taken to alleviate the potential problems in the lack of telecommunications services.</p>

Services provided to the community

Service area	Description of services provided
Tourism	This service provides destination marketing and aids in the development of the local industry. It develops and distributes tourism collateral including Official Visitors Guide, trail brochures, maps and retail and dining guide.
Dinner Plain	Delivers specific services to Dinner Plain such as marketing and events of this alpine village, and the provision of the Dinner Plain to Mount Hotham winter bus service.
Festivals and Events	Events are a major contributor to the economy. Events Funding provides sponsorship and logistical support for event organisers.
Economic Development	This service facilitates local and new business to develop and grow.

Service Performance Indicators

There are no prescribed service performance outcome indicators for this Strategic Directive.

Strategic Indicators

Indicator	Result 2021/22
Number of permitted festivals and events in the Shire	A total of 76 Event Permits were issued throughout 2021/22. This included events that Council delivered through the Bushfire Recovery program of events. This number is reduced on a 'business as usual' year as a result of the ongoing uncertainty of COVID-19 and restrictions. A total of 43 events did not proceed throughout 2021/22 directly as a result of the impacts of COVID-19.
Number of overnight and day trip visitors	<p>2021 visitation statistics summary:</p> <ul style="list-style-type: none"> Domestic overnight visitation to Alpine Shire destinations increased by 1.5% on 2019 to 516,000. This is despite Melbourne being in COVID-19 lockdown for nearly one third of the calendar year, and interstate border restrictions being in place. Domestic overnight visitors stayed an average 3.6 nights which is an increase from 2.9 nights in 2019. <p>Note: 2020 visitation data was not collected due to the impact of the summer bushfires and 153 days of Melbourne COVID-19 restriction lockdowns and multiple state border lockdowns - data sourcing was deemed as unreliable by Tourism Research Australia. Next annual visitation data report available in early 2023 which will report on 2022 calendar year visitation.</p>
Number of small businesses and light industry in the Shire	<p>2021/22 data is not available at the time of reporting.</p> <p>The 2020/21 data estimates showed there were a total of 1,543 businesses that were either sole operators or employ less than 20 employees. This is an increase of 4% to the 2019/20 result being 1,492 businesses.</p>

3. For the bold protection of our future

Performance against the Council Plan

The following is a statement of progress in relation to the services and initiatives identified in the 2021/22 Budget which contribute to the Council Plan 2021-2025:

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022 (Full year reporting)
<i>Strategic Objective: 3.1 Decisive leadership to address the impacts and causes of climate change</i>		
Implement Alpine Shire Council Climate Action Plan	No	Council's Climate Action Plan was adopted in September 2021. Initiatives that progressed during 2021/22 include: funding to install charging stations for Council's electric fleet vehicles, planning for the purchase of electric vehicle fleet underway, design commenced for solar and battery installation at five additional Council buildings, replacement of the municipality's streetlights with LEDs commenced, and commitment to Cities Power Partnership.
Energy efficient street lighting	Energy Efficient Street Lighting	A survey of street lighting was completed as a first step in the project to replace and upgrade lighting infrastructure. Following the survey, a procurement process for purchase of hardware was undertaken, with a contract awarded in April 2022. By end of June 2022, 95% of the hardware was delivered. A contract will be awarded in July 2022 for the installation, with installation planned for 2022/23.
<i>Strategic Objective: 3.2 Stewardship and care of our natural environment</i>		
Protect and enhance our waterways	No	Council is a partner in the Sustainable Upper Ovens platform. The platform has provided opportunities to share knowledge, communicate maintenance and discuss projects including funding opportunities. Council is actively engaged with multiple Landcare groups across the Shire.
Domestic Animal Management Plan	No	Council's Domestic Animal Management Plan was adopted in February 2022. Some key activities included: follow-up with unregistered animal owners and failure to re-register, property inspections for dangerous dogs undertaken, domestic animal businesses have been audited, and Desex Your Pet month was promoted. Local Laws Officer skill upgrades continue.
<i>Strategic Objective: 3.3 Responsible management of waste</i>		
Implement a container deposit scheme and support local resident use of program by 2023	No	Council has been unable to progress a container deposit scheme, as there has been no further updates from State Government on the delivery date. The expected date is in the first half of 2023.
Closed landfill risk assessment	No	The final Landfill Gas (LFGR) risk assessments were completed for Myrtleford and Porepunkah and minor works and monitoring is being undertaken to ensure compliance. Major capping works are scheduled to occur in 2022/23 financial year.
Events Waste Management Plan Implementation	Events Waste Management Plan Implementation	The Events Waste Management Plan is being implemented for large events held within the Alpine Shire. Initiatives include: mobile water stations, and waste wise event signage and bins. Council is investigating the potential for a solution for the supply and washing of reusable mugs, plates, and cutlery at events.
Myrtleford Landfill Rehabilitation	Myrtleford Landfill Rehabilitation	Cap redesign underway to meet EPA and Best Practice Environmental Management (BPEM) requirements. Design will be complete early in 2022/23, and will be submitted for EPA approval. Once approval is obtained, construction works will be procured.

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022 (Full year reporting)
Porepunkah Landfill Rehabilitation	Porepunkah Landfill Rehabilitation	EPA approval obtained for cap profile design, in line with Best Practice Environmental Management (BPEM) standards. A procurement process for construction works has been undertaken, with construction planned for 2022/23.
Implement Food Organics Garden Organics (FOGO) collection service	No	Annual kerbside audits were undertaken to determine the level of Food Organics Garden Organics (FOGO) that is currently disposed of in general waste kerbside bins. A funding application to DELWP to part fund FOGO kerbside infrastructure and transfer station upgrades was submitted. Implementation of FOGO kerbside service is planned for July 2023, with preparation and education throughout 2022/23.
Strategic Objective: 3.4 A community that is prepared for, can respond to, and recover from emergencies		
Municipal Emergency Management Plan (MEMP)	No	The updated Municipal Emergency Management Plan was approved by the Regional Emergency Management Planning Committee, with the Flood sub-plan approved by the Municipal Emergency Management Planning Committee (MEMPC). A new Fire Management Planning Committee will be formed due to recently changed legislation, and will be a sub-committee of the MEMPC. Their first action will be the review of the draft Fire sub-plan.
Support Alpine Resilience Committee and Community Recovery Committee through delivery of resilience activities and initiatives.	Emergency Management Community Resilience Education	The Alpine Resilience Committee was re-established to support the Community Recovery Committee in its activities to improve community resilience and recovery. Planning workshops and meetings were held, and a temporary Community Resilience Officer engaged to support resilience activities in the Alpine Shire. Planning commenced for the Resilience Emergency Action Plan day to be held at primary schools in both Bright and Myrtleford; an Emergency Ready Trivia evening and the Redi Expo at the Myrtleford Show which will be delivered in 2022/23.
Strategic Objective: 3.5 Reducing the impact of climate change on health		
Work with local partners to support initiatives relating to climate change	No	Council worked in partnership with several organisations during 2021/22, including: the Naturally Cooler towns project through the Goulburn Murray Climate Alliance, the Community Climate Action Field Day with Sustainable Upper Ovens, and provided letters of support for electric vehicle charging stations in Bright.

Services provided to the community

Service area	Description of services provided
Waste and Recycling	Provision of waste management and recycling services across the Shire. This includes kerbside garbage and recycling collection services as well as the operation of the Myrtleford, Mount Beauty and Porepunkah transfer stations and municipal residual landfills.
Emergency Management	Administrative costs of Council's Emergency Management Planning role, maintenance of various flood warning infrastructure, and additional coordination activities which are fully grant funded.
Dinner Plain	Facilities Provision of specific waste collection and public facilities services for Dinner Plain.

Service Performance Indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments
Waste Collection					
Satisfaction					
Kerbside bin collection requests <i>[Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1000</i>	84.5	80.0	90.7	102.8	The introduction of a new Customer Request Management system in December 2020, has resulted in an improvement in the capture of all customer requests, including those relating to kerbside bins. This has led to an increase in reported requests compared to previous years.
Service standard					
Kerbside collection bins missed <i>[Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000</i>	1.5	1.5	1.8	2.1	The introduction of a new Customer Request Management system in December 2020, has resulted in an improvement in the capture of all customer requests, including those relating to missed bins. This has led to an increase in reported requests compared to previous years.
Service cost					
Cost of kerbside garbage bin collection service <i>[Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]</i>	\$119.82	\$113.28	\$115.21	\$128.24	Cost of kerbside garbage bin collection service has increased in 2021/22 mainly due to increased transportation costs to landfill from Council's transfer stations, with the remainder due to kerbside collection costs.
Service cost					
Cost of kerbside recyclables collection service <i>[Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]</i>	\$63.46	\$61.17	\$69.06	\$74.93	Cost of kerbside recycling bin collection service has increased in 2021/22 in line with the processing contract.
Waste diversion					
Kerbside collection waste diverted from landfill* <i>[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</i>	39.4%	40.4%	40.0%	40.0%	Kerbside collection waste diverted from landfill remained steady in 2021/22 compared to the previous year.

* The Local Government (Planning and Reporting) Regulations 2020 require Council to report material variations between the current year results, and the preceding three years' results. Comments are included where necessary to aid the reader's understanding.

Strategic Indicators

Indicator*	Result 2021/22
Net Zero Greenhouse Gas Emissions -2023 (Cities for Power Partnership)	The annual Greenhouse Gas emissions will be completed in the early 2022/23, once all bills are in from utility companies. Council is in the process of moving to a carbon accounting tool that will more efficiently calculate greenhouse gas emissions.
Community satisfaction with waste management performance - Target 70	Index score of 70, which was an improvement on the previous year (68) and slightly higher than both Small Rural and State-wide averages (both 68).
Kerbside collection waste diverted from landfill - Target increase	40% of kerbside collection waste is diverted from landfill as part of Council's kerbside recycling program. It is expected that this will increase in 2023/24 once a FOGO kerbside collection service is implemented. Refer to 'service performance indicators' for further details.

4. For the enjoyment and opportunities of our lifestyle

Performance against the Council Plan

The following is a statement of progress in relation to the services and initiatives identified in the 2021/22 Budget which contribute to the Council Plan 2021-2025:

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022 (Full year reporting)
<i>Strategic Objective: 4.1 Conservation and promotion of the distinct character across the Shire</i>		
Character and heritage of our townships and settlements respected and retained	Myrtleford and Mount Beauty Town Centre Urban Design Frameworks	<p>The Bright Urban Design Framework was completed in 2021/22. The commencement of the detailed background documentation for the Land Development Strategy (LDS) became a focus for 2021/22 meaning work has not been progressed on Myrtleford and Mount Beauty Town Centre Urban Design Framework.</p> <p>Following completion of the LDS and subsequent precinct planning work the Urban Design Frameworks will be scheduled for completion.</p>
<i>Strategic Objective: 4.2 Planning and development that reflects the aspirations of the community</i>		
Bright Western Gateway Precinct Structure Plan	Bright Western Gateway Precinct Structure Plan	Bright Western Gateway Development Plan was submitted during 2021/22. It will be presented to a Council meeting in 2022/23. In addition, work on the broader site including Stackey Gully Creek considerations progressed with the completion of water modelling study.
Land Development Strategy	Land Development Strategy	The background documentation for the Land Development Strategy was delayed to allow 2021 census data to be included. At 30 June 2022 a futures direction paper had been drawn out of the full report to form the basis of extensive deliberative engagement in 2022/23.
Develop the Alpine Shire Council Housing Affordability Strategy by 2023	No	The focus in 2021/22 was on the projects fully funded and worked by the Housing Officer. As a result, the Housing Strategy was not commenced. It will form one of a suite of documents to be undertaken following completion of the Land Development Strategy. The work is budgeted and programmed for completion in 2023.
Planning Customer Service Process Improvements	Planning Customer Service Process Improvements	Council continued to refine and implement changes to improve the efficiency of planning customer service, however staffing shortages have had a significant impact on processing times and overall customer service provision. Council sought to recruit into all vacant planning roles in addition to using external contracted services to progress planning applications.
Planning Scheme Amendments	Planning Scheme Amendments	<p>2021/22 saw the successful completion of the Planning Policy Framework Review (Amendment C60), a policy neutral translation of the Alpine Planning Scheme.</p> <p>In 2021/22 Council sought DELWP assistance to undertake the Alpine Planning Scheme Review to audit and update the Scheme. Work will commence on this work in 2022/23.</p>
<i>Strategic Objective: 4.3 Accessible parks that promote active and passive recreation</i>		
Elm Leaf Beetle treatment and upper canopy works (High Risk areas)	Elm Leaf Beetle Treatment and Upper Canopy Works (High Risk Areas)	Annual Elm Leaf Beetle works were conducted in accordance with Council's Tree Management Plan, including updating the GIS location and relevant diameter measurements for each tree surveyed. Upper canopy works were undertaken based on risk and location. Further works will be scheduled based on inspected risk.

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022 (Full year reporting)
Maintenance of Council parks, gardens, and trails	No	Council continued to maintain parks, gardens, and trails, ensuring that townships look their best for residents and visitors alike. The annual autumn leaf collection and kerbside pruning collection occurred, along with additional tree planting.
Great Valley Trail	Great Valley Trail	The Great Valley Trail project was completed, delivering a new shared trail connecting Bright and Harrietville. Feedback from Harrietville hospitality business owners suggested higher sales numbers as locals and visitors embrace the use of the trail and stop for coffee and meals.
Develop and implement the Alpine Shire Council Active Alpine Sport and Recreation Plan 2021-2025	No	Council adopted the Alpine Sport and Active Recreation Plan. By 30 June 2022, procurement of masterplan consulting services was underway for Myrtleford, Bright Pioneer Park and the Mount Beauty Sport and Education precinct. The scope includes an initial review of aquatic facilities, which will inform a future aquatics strategy.
<i>Strategic Objective: 4.4 Diverse arts and cultural experience</i>		
Support delivery of arts and culture projects	No	Community arts and culture projects were funded through the Community Grants program and Events Funding program. During the year, the Youth Arts Festival was held, funding to support the Myrtleford Mosaic Tree of Life was provided, and the Mount Beauty Mural project was completed.
<i>Strategic Objective: 4.5 Assets for our current and future needs</i>		
Adoption of Asset Plan	Adoption of Asset Plan	Council's Asset Plan was adopted in June 2022. The Asset Plan guides the management of Council's assets over the next ten years.
Asset management revaluations and reporting	Asset Management Revaluations and Reporting	At 30 June 2022, all required Asset Management valuations had been completed. The draft report had been reviewed internally and final copy provided to Council's Finance team ahead of the End of Financial Year audit.
Dargo High Plains Road	Dargo High Plains Road	By 30 June 2022, the preliminary site establishment works had been undertaken and procurement for the road upgrade works underway. The contract award and works will take place in 2022/23.
Dinner Plain activation	Dinner Plain Activation	Phase 1 of Dinner Plain Activation was completed prior to the winter snow season, including the new bus bay, bus shelters and parking improvements. Phase 2 and snowmaking design is ongoing.
Essential Safety Measures System	Essential Safety Measures System	Scheduled inspections of Council owned and managed buildings were completed to ensure the safety features required in a building to protect occupants in the event of a fire were present, and identified repairs completed.
Inspect and prioritise regular maintenance of its assets in engineering, civil infrastructure, open spaces, and building areas	No	In accordance with the Asset Management Plan for each asset class, all assets were inspected to prioritise renewal.
Mount Beauty Airport	Mount Beauty Airport	Major works were progressed during 2021/22, meaning the runway could be partially reopened for users. The final sealing and drainage works behind the hangers will be completed in summer 2022/23 once the weather is suitable.

Services provided to the community

Service area	Description of services provided
Airports	Provision and maintenance of aerodromes at Mount Beauty and Porepunkah.
Local Roads, Bridges and Drainage	Maintenance of all Council's roads and bridges including roadside vegetation and drainage. Council has 576km of roads, 120 bridges and over 40 major culverts.
Footpaths	Maintenance of Council footpaths and snow grooming services for Dinner Plain.
Open Spaces	Maintenance of all of Council's open space areas such as playgrounds, parks, street trees, roundabouts, and public reserves.
Building Maintenance	Maintenance of all of Council's buildings. This includes operational buildings such as depots, administration buildings and libraries as well as community buildings such as halls, senior citizens centres and childcare centres. This area is also responsible for rectifying damage caused by vandalism.
Property Management	Management of public amenity facilities and property leases.
Operations	Administration and management of Myrtleford, Bright and Mount Beauty works depots and plant maintenance and operational expenses.
Recreation	Council supports the development and maintenance of recreation reserves across the Shire and also supports recreation clubs and committees.
Building Services	Statutory building services includes processing of building applications, emergency management response responsibilities, fire safety inspections, audits of swimming pool barriers and investigations of complaints and illegal works.
Environmental Health	Registration and inspection of all food premises, wastewater applications, investigation of complaints in relation to certain noise complaints, odours, dealing with infectious disease outbreaks and other health issues.
Local Laws	This area provides animal registrations, animal management, and local law enforcement.
Statutory Planning	Assessment of planning applications, the provision of advice to developers and property owners and representing Council at the Victorian Civil and Administrative Tribunal.
Strategic Planning	Prepares and reviews amendments to the Alpine Planning Scheme, structure plans, strategies, master plans, urban growth plans, frameworks, and design guidelines.
Asset Development	Delivers the critical projects to renew and upgrade our community assets and to develop new assets. The area is in part subsidised by recurrent and non- recurrent grants.

Service Performance Indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments
Animal Management					
Timeliness					
Time taken to action animal management requests <i>[Number of days between receipt and first response action for all animal management requests / Number of animal management requests]</i>	1.1	1.3	1.3	1.6	Time taken to action animal management requests has increased slightly, mirroring an increase in the number of overall customer service requests to the Local Laws team during 2021/22. The small team is proactive in managing requests, noting that animal management cases can take 4-5 times longer to bring to completion than dealing with other Local Laws tasks such as a parking complaint.
Service standard					
Animals reclaimed <i>[Number of animals reclaimed / Number of animals collected] x100</i>	60.9%	42.1%	34.7%	29.9%	More animals were collected during 2021/22 compared to the previous year, however the number of those being returned to their owner dropped slightly. This continues a trend of previous years, where the public are turning to social media to assist in returning lost animals to their owners. Council officers are generally called where these social media efforts are unsuccessful, meaning the animals are less likely to be claimed by their owners.
Animals rehomed <i>[Number of animals rehomed / Number of animals collected] x 100</i>	New in 2019/20	54.3%	61.1%	41.4%	More animals were collected during 2021/22 compared to the previous year, however the number of those being rehomed dropped slightly. Council has an agreement with the RSPCA to assist with rehoming animals that are not able to be returned to their owners. Unfortunately, there were many more animals collected in 2021/22 that were unsuitable for rehoming, meaning a decrease in the number successfully rehomed.
Service cost					
Cost of animal management service <i>[Direct cost of the animal management service / Municipal population]</i>	New in 2019/20	\$8.69	\$6.95	\$8.50	Cost of animal management service has increased slightly in 2021/22 compared to the previous year, primarily due to a small increase in the FTE of the Local Laws team.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments
Health and safety					
Animal management prosecutions <i>[Number of successful animal management prosecutions / Number of animal management prosecutions] x 100</i>	New in 2019/20	0.0	0.0	0.0	No animal management prosecutions were presented to Court in 2021/22.
Food Safety					
Timeliness					
Time taken to action food complaints <i>[Number of days between receipt and first response action for all food complaints / Number of food complaints]</i>	1.0	1.0	4.3	3.0	Staff shortages continue to hamper response times in 2021/22 despite seeing an improvement from 2020/21. State Government COVID-19 disrupted business trading arrangement and staff availability leading to an increase in response times.
Service standard					
Food safety assessments <i>[Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100</i>	37.5%	56.3%	78.6%	64.0%	The Environmental Health team continues to apply a risk based approach to food safety assessments, ensuring that higher risk premises and non-compliances are followed up as a priority. Limited Environmental Health Officer staff impacted on the inspection schedule and reduced time spent on delivery of food safety services.
Service cost					
Cost of food safety service <i>[Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]</i>	\$130.92	\$167.52	\$175.82	\$170.14	Staff shortages have meant the use of contractor services to support Council food safety service which come with a relatively high cost.
Health and safety					
Critical and major non-compliance outcome notifications <i>[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100</i>	82.9%	95.8%	100.0%	100.0%	All non-compliance notifications were followed up.
Roads					
Satisfaction of use					
Sealed local road requests <i>[Number of sealed local road requests / Kilometres of sealed local roads] x100</i>	37.9	45.0	53.7	100.3	The introduction of a new Customer Request Management system in December 2020, has resulted in improvement in the capture of all customer requests, including those for sealed local roads. This has led to an increase in requests reported compared to previous years.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments
Condition					
Sealed local roads maintained to condition standards <i>[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100</i>	99.1%	98.8%	98.8%	98.8%	Council continues to maintain its sealed local road network to a high standard. Routine condition assessments will be conducted across the entire sealed local road network in 2022/23.
Service cost					
Cost of sealed local road reconstruction <i>[Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]</i>	\$42.67	\$53.66	\$21.45	\$25.22	Council undertook more sealed local road reconstruction in 2021/22 compared to the previous year. This included the reconstruction and sealing of 3km of the Buckland Valley Road, which was previously unsealed. Construction costs have increased over the previous year, driven by COVID-19 impacts.
Service Cost					
Cost of sealed local road resealing <i>[Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]</i>	\$6.13	\$11.44	\$6.66	\$12.81	Council undertook significantly more sealed local road resealing in 2021/22 compared to the previous year. This included asphalt over approximately 10km of the Bogong High Plains Road, which is a higher unit cost than the spray seals undertaken in the previous year.
Satisfaction					
Satisfaction with sealed local roads <i>[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</i>	64	61	63	61	Community satisfaction with sealed local roads (index score 61) was significantly higher than both the Small Rural and State-wide averages (50 and 53 respectively). Sealed local roads continues to be an area where Council consistently performs well.
Statutory Planning					
Timeliness					
Time taken to decide planning applications* <i>[The median number of days between receipt of a planning application and a decision on the application]</i>	36	68	68	114	Council's planning department operated with reduced resources for much of 2021/22, with two employees departing during the year. This, along with a small increase in the number of applications, saw a large increase in the time taken to decide planning applications.
Service standard					
Planning applications decided within required time frames <i>[(Number of planning application decisions made within 60 days for regular permits) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100</i>	71.9%	55.7%	62.3%	41.4%	Council's planning department operated with reduced resources for much of 2021/22, with two employees departing during the year. This, along with a small increase in the number of applications, saw a large increase in the time taken to decide planning applications.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments
Service cost					
Cost of statutory planning service <i>[Direct cost of the statutory planning service / Number of planning applications received]</i>	\$1,345.53	\$1,533.50	\$1,683.26	\$1,936	Council received slightly more planning applications in 2021/22 than the previous year. All costs associated with employees departing are included in this calculation. Expectation that cost of delivering the service will reduce in future years.
Decision making					
Council planning decisions upheld at VCAT <i>[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</i>	100.0%	0.0%	100.0%	66.7%	Three planning decisions were presented to VCAT during 2021/22. One case was 'set aside', meaning that VCAT granted a permit that had been initially refused by Council. The two other cases were 'not set aside', with Council's decision varied in one case, and Council's decision affirmed in the other.

+ The Local Government (Planning and Reporting) Regulations 2020 require Council to report material variations between the current year results, and the preceding three years' results. Comments are included where necessary to aid the reader's understanding.

Retired Service Performance Indicators

The following measures were retired from the Local Government Performance Reporting Framework (LGPRF) on 1 July 2019 and are no longer part of the LGPRF from 2019/20.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments ⁺
Animal Management					
Service cost					
Cost of animal management service <i>[Direct cost of the animal management service / Number of registered animals]</i>	\$31.37	N/A	N/A	N/A	This indicator was retired on 1 July 2019. It has been replaced by "Cost of animal management service" which is now a measure of cost / population, rather than cost / registered animal.
Health and safety					
Animal management prosecutions <i>[Number of successful animal management prosecutions]</i>	0	N/A	N/A	N/A	This indicator was retired on 1 July 2019. It has been replaced by "Animal management prosecutions", which is now a measure of proportion rather than a measure of number.

Strategic Indicators

Indicator	Result 2021/22
Council planning decisions upheld at VCAT	66.7% of Council planning decisions were upheld at VCAT. Refer to 'service performance indicators' for more details.
Planning applications decided within required timeframes - Target 70%	41.4% of all planning permit applications (standard and VicSmart) were decided within required timeframes. Refer to 'service performance indicators' for more details.
Time taken to decide planning applications - Target 60 days	Median processing days for standard planning permit applications was 114 days at the end of financial year. Refer to 'service performance indicators' for more details.
Sealed local roads maintained to condition standards	Maintenance of all sealed and unsealed roads has been undertaken based on priority and in accordance with our road management plan. 98.8% of Council's sealed local roads are maintained at the condition standards. Refer to 'service performance indicators' for more details.
Community satisfaction with sealed local roads - Target 60	Index score of 61 Refer to 'service performance indicators' for more details.

Table 3: Planning Permits processed by Alpine Shire Council

	2017/18	2018/19	2019/20	2020/21	2021/22
Planning permit applications received / issued	276 / 284	253 / 242	243 / 239	235 / 215	247 / 198
Median processing time (days)	43	36	68	68	114
Value of works subject to planning permit	\$46m	\$48.8m	\$31.15m	\$40.78m	\$47.52m
Value of fees	\$199,659	\$236,760	\$236,292	\$287,105	\$327,490

Table 4: Building Permits completed by Alpine Shire Council

	2017/18	2018/19	2019/20	2020/21	2021/22
Number of building permits issued	197	169	173	189	155
Value of building works approved	\$23.7m	\$23.3m	\$21.15m	\$26.41m	\$15.7m
Value of fees	\$251,498	\$254,334	\$233,570	\$277,645	\$200,603

5. For strong and informed leadership

Performance against the Council Plan

The following is a statement of progress in relation to the services and initiatives identified in the 2021/22 Budget which contribute to the Council Plan 2021-2025:

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022 (Full year reporting)
<i>Strategic Objective: 5.1 Effective communication and engagement</i>		
Improve community engagement participation and access	No	Council continued to engage with the community on a range of projects, including Alpine Better Places Tawonga and Harrierville, and the Tawonga Community Hall upgrade. Onsite signage for projects now includes QR codes, where the community can access more information about the project.
Finalise online customer portal and all customer request system optimisations	No	Significant work was undertaken on the "My Alpine" customer portal. This will provide a new channel of engagement with Council and allow customers to undertake a number of processes online including booking Council facilities.
Upgrade core technology applications to improve customer experience	No	By 30 June 2022, the server renewal project was in implementation phase. The Branch Network project is underway with scheduled completion in 2022/23. The Property and Rates solution continues optimisation work and was utilised for the end of financial year rollover for the first time.
<i>Strategic Objective: 5.2 A responsible, transparent and responsive organisation</i>		
Adopt Community Vision	Community Vision	The Community Vision was adopted by Council in October 2021, along with the Council Plan.
Adopt Council Plan	Council Plan	The Council Plan was adopted by Council in October 2021, incorporating the Municipal Health and Wellbeing Plan. This annual report is the first against the new Council Plan.
Local Government Act implementation	Local Government Act Implementation	All documentation required by the <i>Local Government Act 2020</i> (LGA 2020) was adopted within statutory timelines during 2021/22. All sections of the LGA 2020 are now in operation, meaning that Council can now focus on compliance with the LGA 2020 as part of 'business as usual', following the large number of new documents required since the LGA 2020 was introduced in May 2020.
Maintain transparent governance and decision making	No	Council continues to stream and record its Council meetings on YouTube. All agendas and minutes are available on the Council website. Quarterly reports against the Council Plan and Budget are presented to Council meetings.
Adoption of Financial Plan	Adoption of Financial Plan	The Financial Plan was adopted by Council in October 2021. It is a key part of Council's financial management, and is used in development of the adopted Budgets each year.
Develop Gender Equality Action Plan	Gender Equality Action Plan	Council's Gender Equality Action Plan (GEAP) was developed in accordance with the <i>Gender Equality Act 2020</i> . Council's GEAP was approved by the Gender Equality Commissioner, and has been made available on Council's website.
Develop Workforce Plan	Workforce Plan	Council adopted a Workforce Plan in December 2021, in line with the requirements of the <i>Local Government Act 2020</i> .

Annual Actions 2021/22	Major Initiative 2021/22	Progress to 30 June 2022 (Full year reporting)
Invest in workforce to ensure skills, customer service, capital works, planning, and transferring delivery of certain activities in-house	No	<p>Council continues to invest in its people, developing technical, interpersonal and leadership capabilities.</p> <p>Council sponsored two employees to undertake the Alpine Valleys Community Leadership Program and another employee to undertake the LGPro Executive Leadership Program.</p> <p>Learning and development opportunities are made available to all staff during the year.</p>
Strategic Objective: 5.3 Bold leadership, strong partnerships, and effective advocacy		
Ensure membership of regional partnerships to progress the Alpine Shire	No	Active participation in regional partnerships has continued, with an additional focus on housing in 2021/22.
Continue to sit with Tourism NE, part of Alpine Community recovery community and municipal recovery committee	No	Membership and active participation continued with Tourism North East, the Alpine Community Recovery Committee, and the Municipal Recovery Committee (MRC). The MRC was formally disbanded at the end of 2021/22.
Maintain effective working relationship with Government funding bodies and MPs	No	<p>Council's Mayor and CEO actively advocated to State and Federal Ministers and members of parliament on a range of issues during the year including: housing affordability and availability, Bright hospital redevelopment, and electric vehicle charging stations. Council was pleased to see funding announcements for several projects it had been advocating for, including the Myrtleford Splash Park and Tronoh Dredge Hole development in Harrietville.</p> <p>Council met with Federal Member for Indi following the federal election. Regular communication has continued with organisations that provide funding streams, including Regional Development Victoria.</p>

Services provided to the community

Service area	Description of services provided
Corporate	Support function to enable Council to deliver services in an efficient, effective, and safe manner. This includes financial control and planning, revenue collection, information technology, customer service, governance, and risk management.
Councillors and Executive	Includes all human resources support, marketing and communications activities, and advocacy activities. This area also includes remuneration for the Council workforce, the Mayor, and the Councillors.

Service Performance Indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/indicator/measure	2018/19	2019/20	2020/21	2021/22	Comments
Governance					
Transparency					
Council decisions made at meetings closed to the public <i>[Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100</i>	1.5%	1.4%	0.5%	1.6%	Council makes very few decisions in closed Council meetings, with a strong preference for transparent decision making in an open Council meeting. The percentage of decision has returned to Council's long-term trend, after a low in 2020/21.
Consultation and engagement					
Satisfaction with community consultation and engagement <i>Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement</i>	56	57	57	55	Community satisfaction with Community Consultation and Engagement (index score 55) reduced slightly in 2021/22 compared to the previous year, remaining slightly higher than both the Small Rural and State-wide averages (both 54).
Attendance					
Councillor attendance at council meetings <i>[The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) x (Number of Councillors elected at the last Council general election)] x100</i>	91.2%	93.4%	96.2%	96.4%	
Service cost					
Cost of governance	\$32,507.71	\$36,673.71	\$28,616.86	\$36,342.16	Cost of elected representation has returned to Council's long-term trend, after a low in 2020/21. Cost includes recruitment of the Chief Executive Officer, after Charlie Bird announced in March 2022 that he would not be seeking an extension to his contract.
Satisfaction					
Satisfaction with council decisions <i>[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</i>	59	56	56	56	Community satisfaction with Council decisions (index score 56) remained steady in 2021/22 compared to the previous year, and was slightly higher than both the Small Rural and State-wide averages (both 54).

+ The Local Government (Planning and Reporting) Regulations 2020 require Council to report material variations between the current year results, and the preceding three years' results. Comments are included where necessary to aid the reader's understanding.

Strategic Indicators

Indicator	Commentary 2021/22
Community satisfaction with Council's community consultation and engagement performance - Target 60	Index score of 55 - down slightly from 2021 results (57), but slightly higher than both Small Rural and State-wide averages (both 54).
Council decisions made at meetings closed to the public	1.6% at end of financial year. Refer to 'service performance indicators' for more details.
Councillor attendance at Council meetings	96.4% at end of financial year. Refer to 'service performance indicators' for more details.
Satisfaction with Council decisions	Index score of 56. Refer to 'service performance indicators' for more details.
Community satisfaction with Council's overall performance - Target 70	Index score 59, down slightly from the previous year (62), and in line with Small Rural (58) and State-wide (59) averages.
Working capital (current assets as percentage of current liabilities)	235.0%. The ratio of current assets compared to current liabilities is affected by a significant increase in income in advance (current liabilities) in 2021/22, which reflects grant funding received for projects not yet commenced or fully completed and capitalised as assets. These levels of Grant funding are expected to decrease in future years, reflecting higher ratio of current assets to current liabilities. Refer to 'financial performance indicators' in the Performance Statement on page 119 for more details.

Governance report

Council report

Council's role

The *Local Government Act 2020* formally commenced on 6 April 2020, with transitional provisions commencing on 1 May 2020, 24 October 2020, and 1 July 2021.

Council's role, functions and powers are governed by the *Local Government Act 2020* (LGA 2020), with several provisions still remaining in the *Local Government Act 1989* (LGA 1989) as at 30 June 2022. Both Acts set out the legislative framework under which all councils in Victoria must operate.

Councillors

The Alpine Shire Council comprises seven elected members in an un-subdivided Shire. Council elections occurred on 24 October 2020, appointing Councillors for a four-year term. Councillors-elect took their Oath or Affirmation of Office on 17 November 2020.

Cr Charlie Vincent (elected 24 October 2020) announced her resignation on 22 December 2021. Following this resignation, the Victorian Electoral Commission conducted a countback of formal ballot papers cast at the general election in October 2020. Cr Simon Kelley was declared elected on 20 January 2022, and took his Affirmation of Office on 25 January 2022.

On 9 November 2021, Council resolved to appoint both the Mayor and Deputy Mayor to a one-year term, and to appoint the Deputy Mayor as Acting Mayor in accordance with section 21 of the LGA 2020. Councillor Sarah Nicholas was elected as Council's Mayor, with Cr Katarina Hughes elected as Deputy Mayor.

Councillor Code of Conduct

The Councillor Code of Conduct was adopted on 23 February 2021 and includes the standards of conduct expected to be observed by Councillors in the course of performing their duties and functions as councillors, including prohibiting discrimination, harassment, and vilification.

Council decision making

Decisions made by Council are made in one of two ways:

- At ordinary and special meetings of Council by resolution; or
- Under delegated authority by Council officers.

A 'decision of Council' (resolution) can only be made in the formal setting of an ordinary or special Council meeting. Decisions are made by majority voting. As individuals, neither the Mayor nor Councillors have the authority to act or make decisions on behalf of Council or its staff.

The majority of decisions, particularly those of an operational nature, are made under delegated authority from Council, either directly to officers or through the CEO. See 'delegated authority' on page 49 for more details.

Council meetings

During 2021/22, Council conducted 11 Ordinary Council meetings and one Special Council meeting.

The ordinary and special Council meetings are typically held in Bright, although Council held six Council meetings as online meetings, in accordance with the temporary COVID-19 provisions in the *Local Government Act 2020*. This ensured that Council could continue to hold Council meetings, regardless of the level of COVID-19 restrictions in place at the time. All Council meetings held in Bright Council Chambers or online were livestreamed. Council also held a single meeting in both Mount Beauty and Myrtleford.

Council meeting agendas, attachments, minutes, and recordings of meetings are available on Council's website.

Councillor briefing sessions are held to give Councillors the opportunity to meet with management to keep up to date with issues as they arise. No formal decisions of Council may be made at these meetings. Each is considered an 'Informal meeting of Councillors' and reported at Council meetings.

Table 5: Council meeting attendance 2021/22

	Ordinary Council	Special Council
Cr Forsyth	11	1
Cr Nicholas	11	1
Cr Hughes	11	1
Cr Janas	10	1
Cr Keeble	11	1
Cr Prime	9	1
Cr Vincent ⁺	6	1
Cr Kelley [*]	5	N/A
Total meetings	11	1

⁺ Cr Vincent resigned in December 2021

^{*} Cr Kelley was declared elected in January 2022

Councillor committees

Councillors were appointed to individual committees on 14 December 2021 and refreshed on 1 February 2022 following the election countback.

Councillor delegates were appointed on the following groups and committees (non-executive):

Committee	Delegate
Municipal Association of Victoria	Cr Forsyth Cr Nicholas
Hume Region Local Government Network	Cr Nicholas
Rural Councils Victoria (RCV)	Cr Nicholas
Alpine Shire Council – Audit and Risk Committee	Cr Nicholas Cr Vincent / Cr Kelley
Alpine Shire Council – Finance Committee	Cr Nicholas Cr Vincent / Cr Kelley
Alpine Shire Council – Community Resilience Committee	Cr Hughes Cr Janas
Alpine Children's Services Inc.	Cr Hughes
Alpine Alliance (between Council and Alpine Health)	Cr Prime
Goulburn Broken Greenhouse Alliance	Cr Forsyth Cr Nicholas
North East Waste and Resource Recovery Group (Forum)	Cr Prime
Reflect Reconciliation Action Plan Working Group	Cr Nicholas Cr Forsyth

Councillor allowances

Local Government Acts 1989 / 2020

From 1 July 2021, Mayor and Councillor allowances were paid in accordance with the most recent review conducted in accordance with the *Local Government Acts 1989 and 2020*.

Councils were able to set their allowances within the range determined by the Order in Council. Alpine Shire Council allowances were set lower than the maximum allowable for a Category 1 Council, with an amount equivalent to the superannuation guarantee payable in addition to the allowance (10% in 2021/22).

Victorian Independent Remuneration Tribunal

On 7 March 2022 the Victorian Independent Remuneration Tribunal made its first Determination setting allowances payable to Mayors, Deputy Mayors, and Councillors. The Determination applied to all Victorian Councils, and took effect from 18 December 2021.

The Determination set a single base allowance for each Category of Council which was inclusive of a superannuation guarantee payment. Councils were

required to pay the set allowance amounts, with no ability to vary this at a Council level. However, individual Councillors could elect to receive the entire allowance, a specified part, or none of the allowance.

The Determination introduced a category of payment for the Deputy Mayor, which was not available under the previous LGA determination.

Alpine Shire Council allowances applicable for the 2021/22 year are shown below. Noting that allowances were paid pro-rata for the part of the year where the allowance applied:

Councillor allowance:

1 July 2021 – 17 December 2021:

\$ 20,046 per annum
(\$ 22,051 including superannuation guarantee)

18 December 2021 – 30 June 2022:

\$ 24,080 per annum

Deputy Mayor allowance:

1 July 2021 – 17 December 2021:

As per Councillor allowances above

18 December 2021 – 30 June 2022:

\$ 37,353 per annum

Mayor allowance:

1 July 2021 – 17 December 2021:

\$ 59,889 per annum
(\$ 65,878 including superannuation guarantee)

18 December 2021 – 30 June 2022:

\$ 74,706 per annum

Table 6: Councillor allowances paid 2021/22

	Total allowance paid (\$)
Cr Forsyth	38,847
Cr Hughes [%]	30,278
Cr Janas	23,142
Cr Keeble	23,142
Cr Nicholas [^]	54,920
Cr Prime	23,142
Cr Vincent ⁺	11,026
Cr Kelley [*]	10,486

⁺ Cr Vincent resigned in December 2021

^{*} Cr Kelley was declared elected in January 2022

^o Cr Forsyth was Mayor 1 July 2021 – 8 November 2021

[^] Cr Nicholas was Deputy Mayor 1 July 2021 – 8 November 2021, and Mayor 9 November 2021 – 30 June 2022

[%] Cr Hughes was Deputy Mayor 9 November 2021 – 30 June 2022.

Councillor expenses

The Councillor Expenses policy sets out the electronic equipment that will be provided to councillors, as well as the types of approved expenses that will be reimbursed under the policy. Expenses can only be reimbursed if the expense was incurred while performing duties as a Councillor or committee member and fulfils the requirements as described in the policy.

During 2021/22, Council provided the Mayor with a fully maintained vehicle, and Councillors utilise fleet vehicles to attend to council business in accordance with the policy.

In accordance with r14(2)(db) of the *Local Government (Planning and Reporting) Regulations 2020*, table 7 presents the expense declarations incurred by Council on behalf of each Councillor:

Table 7: Councillor & committee member expenses 2021/22**

	CC [@]	CM ^x	C&T [#]	ICT [°]	TR ¹	Total
	\$	\$	\$	\$	\$	\$
Cr Forsyth ^{&}		509	618	1,020		2,147
Cr Hughes	263			-		263
Cr Janas		91		1,020		1,111
Cr Keeble				1,020		1,020
Cr Nicholas [^]		1,097		1,020		2,117
Cr Prime				-		-
Cr Vincent ⁺				510		510
Cr Kelley [*]				200		200
Total	263	1,697	618	4,790	0	7,168

⁺ Cr Vincent resigned in December 2021

^{*} Cr Kelley was declared elected in January 2022

[&] Cr Forsyth was Mayor 1 July 2021 – 8 November 2021

[^] Cr Nicholas was Mayor 9 November 2021 – 30 June 2022

¹ TR is Travel including transport, accommodation and meal costs associated with conferences and training, but does not include civic event costs. For the purposes of reporting in 2021/22, TR costs have been incorporated into C&T costs.

[@] CC is Child-care expenses

^x CM is Car Mileage allocated using the cents per kilometre Australian Taxation Office rate for 2021/22 of \$0.72 / km for pool vehicles, Mayoral vehicle, and reimbursement for use of private vehicles.

[#] C&T is Conferences and Training

[°] ICT is Information and Communication Technology. Crs Prime and Hughes elected not to receive an ICT allowance.

^{**} Audit committee members were paid sitting fees (allowances), but no other expenses were incurred.

Delegated authority

The *Local Government Act 1989* (LGA 1989), *Local Government Act 2020* (LGA 2020) and numerous other pieces of legislation confer specific powers, duties, and functions on a council.

An Instrument of Delegation under section 11 of the LGA 2020 provides the CEO with the necessary authority to perform the duties of the position. Council delegates powers, duties, and functions to staff, and appoints authorised officers under various Acts. The CEO can further sub-delegate powers, duties, and functions to staff.

Following the commencement of the LGA 2020, delegations from Council to the CEO and Staff were updated on 5 October 2021, in accordance with legislative timeframes. Additional updates were conducted during the year.

Audit and Risk Committee

Council's Audit and Risk Committee, established under section 53(1) of the *Local Government Act 2020*, is part of Council's good governance and accountability obligations to the community by providing oversight, advice and guidance on Council's frameworks, systems and controls relating to:

- legislative and good governance compliance;
- financial and performance reporting;
- risk management; and
- audit.

The specific functions and responsibilities of the Committee are detailed in its Charter in adopted by Council under section 54(1) of the Act.

Committee Membership

Councillor Representatives	
Cr Nicholas	appointed December 2020 reappointed December 2021
Cr Vincent ⁺	appointed December 2020 resigned December 2021
Cr Kelley [*]	appointed February 2022
Independent Representatives	
Gerard Moore	appointed August 2020 reappointed May 2021
Craig Covich	appointed August 2020
Jason Young	appointed May 2021
Julie Guest	appointed July 2021

⁺ Cr Vincent resigned in December 2021

^{*} Cr Kelley was declared elected in January 2022

Key areas of focus for the Audit Committee during the year were:

- Annual financial and performance reports
- Quarterly reports: finance; performance; health and safety; finance controls audits; asset management; and policy reviews
- *Local Government Act 2020*: compliance with deliverables
- Asset management: roads
- Risk management review: policy and framework

Risk Management

Council is committed to reducing its exposure to financial, strategic, and operational risk. As part of this commitment, Council:

- Continued its regular review and reassessment of its risk register
- Maintained its ongoing financial controls audits including credit cards, float balances and purchasing
- Continued implementation of the new health and safety management system
- Undertook a review of its Risk Management Policy and Governance and Risk Framework, clearly articulating its risk appetite and updating its risk matrix with these documents assisting Council with the integration of governance, risk management and compliance into Council's corporate planning, operational management, and reporting processes.

Insurable risk

Council has an insurance program in place to cover its insurable risk which is reviewed annually to ensure adequate insurance coverage. Council procures its professional indemnity and public liability insurance through the MAV Liability Mutual Insurance scheme.

Community Asset Committees

Section 65 of the LGA 2020 provides for Council to establish Community Asset Committees (CACs) to manage community assets such as halls and recreation reserves. Council formally established CACs for each of the Bright Senior Citizens Centre and the Mount Beauty Recreation Reserve in 2020.

Council worked with the Bright Senior Citizens Centre committee during 2021/22 to determine opportunities to increase utilisation of the centre. The review will continue in 2022/23.

Council also works with advisory committees that provide advice to Council regarding the operations and management of Council assets.

Organisational committees

Audit Committee - see previous page.

Finance Committee - provides oversight of Council's financial performance and management. Quarterly financial reports are also presented to Council meetings as required by s97 of the *Local Government Act 2020*.

Governance and Management Checklist

Governance and Management Items	Assessment
Community engagement policy (policy under section 55 of the <i>Local Government Act 2020</i> (LGA 2020) outlining Council's commitment to engaging with the community on matters of public interest)	Adopted in accordance with section 55 of the LGA 2020 <input checked="" type="checkbox"/> Date of adoption 23/02/2021
Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Guidelines <input checked="" type="checkbox"/> Date of commencement 23/02/2021 High level guidelines are contained in Council's Community Engagement Policy, including specifying when Council will engage and won't engage with the community. The policy also includes specifications for an engagement plan. Additional detailed guidance will be developed as required.
Financial Plan (plan under section 91 of the LGA 2020 outlining the financial and non-financial resources required for at least the next 10 financial years)	Adopted in accordance with section 91 of the LGA 2020 <input checked="" type="checkbox"/> Date of adoption 05/10/2021
Asset Plan (plan under section 92 of the LGA 2020 setting out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Adopted in accordance with section 92 of the LGA 2020 <input checked="" type="checkbox"/> Date of adoption 07/06/2022
Revenue and Rating Plan (plan under section 93 of the LGA 2020 setting out the rating structure of Council to levy rates and charges)	Adopted in accordance with section 93 of the LGA 2020 <input checked="" type="checkbox"/> Date of adoption: 15/06/2021
Annual Budget (plan under section 94 of the LGA 2020 setting out the services to be provided and initiatives to be undertaken during the budget year and the funding and other resources required)	Budget adopted in accordance with section 94 of the LGA 2020 <input checked="" type="checkbox"/> Date of adoption: 07/06/2022
Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Policy <input checked="" type="checkbox"/> Date of commencement of current policy: 17/12/2019. The policy was reviewed in 2021/22 and endorsed by the Audit and Risk Committee, and is scheduled for Council endorsement in July 2022.
Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	Policy <input checked="" type="checkbox"/> Date of commencement of current policy: 14/12/2021
Municipal emergency management plan (plan under section 20 of the <i>Emergency Management Act 1986</i> for emergency prevention, response, and recovery)	Prepared and maintained in accordance with section 20 of the <i>Emergency Management Act 1986</i> <input checked="" type="checkbox"/> Date of preparation: 17/12/2021 The Alpine Shire Municipal Emergency Management Plan (MEMP) was developed in accordance with section 60ADB of the <i>Emergency Management Act 2013</i> . The MEMP was endorsed by the Hume Regional Emergency Management Planning Committee on 17/12/2021.

Governance and Management Items	Assessment	
Procurement policy (policy under section 108 of the LGA 2020 outlining the principles, processes and procedures that will apply to the purchase of goods and services by the Council)	Adopted in accordance with section 108 of the LGA 2020 Date of adoption: 14/12/2021	☑
Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)	Plan Date of commencement of current plan: 11/12/2009. A review of the Business Continuity Plan was undertaken during 2019/20 and is scheduled for its next review in 2022/23.	☑
Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Plan Date of commencement of current plan: 16/09/2019. The Disaster Recovery Plan was tested in June 2022, and will be reviewed during 2022/23.	☑
Risk management framework (framework outlining Council's approach to managing risks to the Council's operations)	Framework Date of commencement of current framework: 17/12/2019. The Governance and Risk Framework was reviewed in 2021/22 and endorsed by the Audit and Risk Committee, and is scheduled for Council endorsement in July 2022.	☑
Audit and Risk Committee (see sections 53 and 54 of the LGA 2020)	Established in accordance with section 53 of the LGA 2020 Date of establishment: 25/08/2020	☑
Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk, and management controls)	Engaged Date of engagement of current provider: At the Ordinary Council meeting on 05/04/2016, Council resolved to not appoint an internal auditor for a three year period but rather source quotes on a per audit basis as required under Council's Procurement Policy. The internal audit conducted during 2021/22 focused on Council's playground safety and maintenance. Outcomes are proactively managed through the Audit and Risk Committee.	☑
Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 98 of the LGA 2020)	Framework Date of adoption of current framework: 1/07/2014	☑

Governance and Management Items	Assessment	
Council Plan report (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)	Report Date of report: Quarterly Council Plan reports were presented at the following Council meetings: Q4: 05/10/2021 (as part of annual report); Q1: not reported, as Council Plan due for adoption in October 2021; Q2: 01/03/2022; Q3: 07/06/2022.	☑
Quarterly budget reports (quarterly reports to the Council under section 97 of the LGA 2020, comparing actual and budgeted results and an explanation of any material variations)	Reports presented to the Council in accordance with section 97(1) of the LGA 2020 Dates reports presented: Quarterly budget reports were presented at the following Council meetings: Q4: 07/09/2021 (in-principle financial statements for annual report); and 05/10/2021 (as part of annual report); Q1: 14/12/2021; Q2: 01/03/2022; Q3: 07/06/2022.	☑
Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Reports Dates of reports: Strategic risks are reported to Council through its Audit and Risk Committee. No other specific recommendations regarding Strategic Risk were made to Council during 2021/22.	☑
Performance reporting (six-monthly reports of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 98 of the LGA 2020)	Reports Dates of reports: Quarterly progress reports against the non-financial service performance indicators included in the Council Plan were presented at the following Council meetings: Q4: 05/10/2021 (as part of annual report); Q1: not reported, as Council Plan due for adoption in October 2021; Q2: 01/03/2022; Q3: 07/06/2022. All other non-financial and financial performance indicators are reported at end of financial year.	☑
Annual report (annual report under sections 98 and 99 of the LGA 2020 containing a report of operations and audited financial and performance statements)	Presented at a meeting of the Council in accordance with section 100 of the LGA 2020 Date of presentation: 05/10/2021	☑
Councillor Code of Conduct (Code under section 139 of the LGA 2020 setting out the standards of conduct to be followed by Councillors and other matters)	Reviewed and adopted in accordance with section 139 of the LGA 2020 Date reviewed and adopted: 23/02/2021	☑

Governance and Management Items	Assessment
Delegations (documents setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff, in accordance with sections 11 and 47 of the LGA 2020)	<p>Reviewed in accordance with section 11(7) of the LGA 2020 and a register kept in accordance with sections 11(8) and 47(7) of the LGA 2020 <input checked="" type="checkbox"/></p> <p>Date of review under section 11(7):</p> <p>5/10/2021</p> <p>Delegations were reviewed in October 2021, as required by s11(7) of the Local Government Act 2020. Additional reviews were conducted in December 2021, and June 2022.</p>
Meeting procedures (Governance Rules under section 60 of the LGA 2020 governing the conduct of meetings of Council and delegated committees)	<p>Governance Rules adopted in accordance with section 60 of the LGA 2020 <input checked="" type="checkbox"/></p> <p>Date Governance Rules adopted:</p> <p>25/08/2020</p>

I certify that this information presents fairly the status of Council's governance and management arrangements.



Will Jeremy
Chief Executive Officer
Date: 19 September 2022



Cr Sarah Nicholas
Mayor
Date: 19 September 2022

Statutory Information Report

Documents Available for Public Inspection

In accordance with regulation 10(k) of the *Local Government (Planning and Reporting) Regulations 2020* the following are a summary of information that is publicly available for the purposes of Council's Public Transparency Policy adopted under section 57 of the Act:

Council will at minimum publish the following information for access by the public, except where the information is confidential in accordance with legislation:

- Plans, strategies, reports, policies, and documents required by the *Local Government Act 2020*;
- Plans, strategies, and policies otherwise adopted by Council;
- Local Laws;
- Council meeting agendas, minutes, and meeting recordings;
- Terms of reference or charters for Council committees;
- Application processes for approvals, permits, grants, and access to services.

Council will at minimum make the following information available to the public upon request, except where confidential in accordance with legislation:

- Plans, strategies, reports, and documents required by any Act or which have been adopted by Council;
- Project and service plans which have been adopted by Council;
- Guidelines, manuals, policies and procedures;
- Technical reports and / or research used to inform decision making;
- Registers required by LGA 2020 or any other legislation;
- Newsletters, handbooks and promotional materials;
- Building approval registers as required by the *Building Act 1993*;
- Planning permit registers and documentation as required by the *Planning and Environment Act 1987*.

Council may require that a formal Freedom of Information request is submitted where the information requested is not listed above.

Information published for access by the public can be found on Council's website. Additional information made available upon request can be inspected by appointment at Council's Bright Office located at 2 Churchill Avenue, Bright.

Information privacy

The primary legislative obligations applying to Council's treatment of personal and health information are contained in the Victorian Government's *Privacy and Data Protection Act 2014* and the *Health Records Act 2001*.

The legislation prescribes a number of Information Privacy Principles that the Council is required to comply with to promote and ensure the fair and responsible collection and handling of personal and health information.

Council will continue to comply with the privacy principles contained in the Act, and updated its Information Privacy Policy in June 2021.

More privacy information can be obtained from Council's website: www.alpineshire.vic.gov.au.

Freedom of Information

Freedom of Information (FoI) legislation ensures public accountability at all levels of government in Australia.

The *Freedom of Information Act 1982 [Vic]* gives the public a legal right to see certain council documents created after 1 January 1989 and also any personal documents relating to individuals (regardless of how long they have been held).

How do I make a request?

An application under the *Freedom of Information Act 1982* can be made by forwarding the following:

- The request must be made in writing, providing sufficient information to enable the documents to be identified, and where possible, include the approximate date range of the documents requested.
- Applications must be accompanied with the prescribed fee.

Forward your request to:

Freedom of Information officer
Alpine Shire Council
PO Box 139
BRIGHT 3741

Council will respond to your request within the legislated period. Search and access charges allowable under the Act may apply to your request.

For further information, contact Council's Freedom of Information officer on 03 5755 0555 or email foi@alpineshire.vic.gov.au.

Contracts

July – November 2021

Prior to the adoption of Council's Procurement Policy under s108 of the *Local Government Act 2020* in December 2021, the following information is provided:

In accordance with the *Local Government (Planning and Reporting) Regulations 2020*, Council is required to report

- a) *A list of contracts entered into by Council valued at \$150,000 or more for goods or services or \$200,000 or more for the carrying out of works, of a kind specified in section 186(5)(a) and (c) of the Act:*

Council did not enter into any contracts during 2020/21 that were valued at \$150,000 or more for goods or services or \$200,000 or more for the carrying out of works that related to an emergency or were in relation to a Ministerial exemption.

- b) *A list of contracts entered into by Council valued at \$150,000 or more for goods or services or \$200,000 or more for the carrying out of works, if the Council did not engage in a competitive process before entering into the contract and it is not of a kind specified in section 186(5) or (5A) of the Act;*

Council did not enter into any contracts during 2020/21 that were valued at \$150,000 or more for goods or services or \$200,000 or more for the carrying out of works, without engaging in a competitive process.

December 2021 – June 2022

Council adopted its Procurement Policy on 14 December 2021. Under the policy, procurement valued > \$150,000 (excluding GST) required an Invitation to Tender process and a written contract. The CEO's financial delegation is \$150,000 (excluding GST), meaning that these contracts must be awarded at a Council meeting.

In accordance with the *Local Government (Planning and Reporting) Regulations 2020*, Council is required to report:

- (A) *a list of contracts entered into by Council valued above the contract value at which the Council must invite a tender or seek an expression of interest under its Procurement Policy;*

In accordance with Council's Procurement Policy, procurement valued > \$150,000 (excl GST) must be by Invitation to Tender, with a written contract required.

The CEO's financial delegation is also \$150,000 (excl GST), meaning that any contract valued above this delegation must be awarded at a Council meeting.

During 2021/22, Council awarded 32 contracts at Council meetings, resulting in a total value of more than \$14.6m. A summary of these contracts is shown on page 57.

- (B) *a list of contracts entered into by Council valued above the contract value at which the Council must invite a tender or seek an expression of interest under its Procurement Policy but for which the Council did not invite a tender or seek an expression of interest and which did not meet the conditions for the Council to purchase goods or services without inviting a public tender or seeking an expression of interest;*

Council did not enter into any contracts valued > \$150,000 excluding GST without first engaging in a competitive process.

Table 8: Contracts awarded at Council meetings valued >\$150,000 (excl GST) during 2021/22

Project	Contract	Supplier	Value (\$)
Alpine View Children's Centre	Principal Design and Construct Contract for Alpine View Children's Centre Expansion - Variation	Modus Projects	\$445,301
Communications services for capital works projects	Communications Services for Capital Works Projects	The Copy Collective	\$232,000
Dinner Plain capital works	Dinner Plain – Construction of a bus bay, bus shelters and car parking bays	Prestige Paving Pty Ltd	\$543,463
	Dinner Plain Stage 2 Design Services	Enlocus Pty Ltd	\$212,075
Dinner Plain operations	Dinner Plain - Snowmaking Design Services	Foresight Engineering Pty Ltd	\$225,335
	Provision of a shuttle bus service between Dinner Plain and Mount Hotham be extended to include the 2022 ski season	Alpine Spirit Pty Ltd	\$165,371
Great Valley Trail	Great Valley Trail - Bridge Construction	North East Civil Construction Pty Ltd	\$589,220
	Great Valley Trail - Supply and Lay of Asphalt containing 15% recyclable materials	North East Civil Construction Pty Ltd	\$682,510
ICT services and equipment	Supply of professional services, components, software, and maintenance agreements to design, install and commission ICT servers and storage as a renewal of existing systems	GlobalOne Technologies	\$335,808
Mount Beauty Airport	Mount Beauty Airport Upgrade Construction - Asphalt option	Winslow Constructors Pty Ltd	\$1,865,795
	Mount Beauty Airport Upgrade Construction - Variation for treatment of the runway extension subgrade to meet design specifications	Winslow Constructors	\$458,169
	Mount Beauty Airport Upgrade Construction - Variation for the enlarged apron and widening an additional section of the runway for the enlarged apron and widening an additional section of the runway	Winslow Constructors	\$169,961
	Mount Beauty Airport Upgrade Construction - Variation for treatment of the runway extension subgrade to meet design specifications	Winslow Constructors	\$440,227
	Mount Beauty Airport Upgrade Construction - Variation to revert to a spray seal runway surface as per the original design specification	Winslow Constructors	\$301,607
	Relocation of an underground cable from beneath the Mount Beauty Airport runway extension - Variation	Telstra	\$92,210
Operation of Aquatic facilities	Provision of Swimming Pools and Bright Sports Centre Management and Operations	Belgravia Leisure	\$471,000
Plant & equipment	Supply and delivery of one new JCB 3CX Elite Backhoe	Construction Equipment Pty Ltd	\$203,450
Property purchase	Purchase of Lot B on plan PS832311S being land located on Mummery Road, Myrtleford	-	\$760,000
	Purchase of 43 Kiewa Valley Highway, Tawonga (the Tawonga Scout Hall)	-	\$350,000
Road sealing / reconstruction / drainage	Asphalt Overlay 2021-22	Country Wide Asphalt	\$147,207
	Bakers Gully Road Drainage Works	Stadelmann Enterprises Pty Ltd	\$372,619
	Big Hill Car Park Sealing	North East Civil Construction Pty Ltd	\$234,440
	Bogong High Plains Road - Supply and Lay of Asphalt	Downer EDI Works Pty Ltd	\$1,217,733
	Buckland Valley Road Sealing	Stadelmann Enterprises Pty Ltd	\$585,009
	Resealing 2021-22	Country Wide Asphalt	\$434,099

Project	Contract	Supplier	Value (\$)
	Toms Road Upgrade	Richardson Earthworks and Maintenance	\$242,522
Streetlight Hardware	Supply of Energy Efficient Streetlight Hardware	Sylvania-Schreder	\$440,000
Tawonga Caravan Park	Tawonga Caravan Park - Buildings Design and Construct Stage 1	Joss Facility Management	\$504,998
	Tawonga Caravan Park - Buildings Design and Construct Stage 2	Joss Facility Management	\$555,433
	Tawonga Caravan Park - Inground Services and Infrastructure Stage 1	Joss Facility Management	\$510,126
	Tawonga Caravan Park - Inground Services and Infrastructure Stage 2	Joss Facility Management	\$279,340
	Tawonga Caravan Park Sewage Rising Main and Sewage Pump Station Infrastructure Construction	Longford Civil Pty Ltd	\$560,356
Grand Total			\$14,627,384

Infrastructure and development contributions

In accordance with section 46GM and 46QD of the *Planning and Environment Act 1987*, a council that is a collecting or development agency must prepare and give a report to the Minister for Planning on infrastructure and development contributions including levies and works in kind. The report must be published in a council's annual report.

For the 2021/22 year, Council did not receive any infrastructure and development contributions of the type specified in s46GM or 46QD of the *Planning and Environment Act 1987*.

Public Interest Disclosures Act

The *Public Interest Disclosures Act 2012* aims to encourage and facilitate the making of disclosures in relation to the improper conduct of Council and its employees and to provide protection for persons making disclosures against detrimental action.

Council's Public Interest Disclosures Policy was adopted in December 2019, to commence on 1 January 2020. The policy will be further reviewed and updated in 2022/23.

Council fully supports the Act, having a high regard for transparency and accountability.

In accordance with Section 70 of the *Public Interest Disclosures Act 2012*, the following information is provided:

a) *Information about how to access the Protected Disclosure Procedures document*

The policy and procedures are available in hard copy at the Council offices or by request and electronically via the Council website and staff intranet.

b) *The number of disclosures made to Council and notified to the IBAC for assessment*

There were no disclosures made directly to Council during the period of 1 July 2021 to 30 June 2022.

Road Management Act 2004

Council, as a road authority, is required under section 22 of the *Road Management Act 2004* to publish a copy of any direction received from the Minister in its annual report. No directions were received from the Minister in 2021/22.

Food Act 1984

Council is required under section 7E of the *Food Act 1984* to publish a copy of any direction received from the Minister in its annual report. No directions were received from the Minister in 2021/22.

Carers Recognition Act 2012

Council did not provide a Home and Community Care service during 2021/22 and therefore does not meet the definition of a care agency under the *Carers Recognition Act 2012*. Therefore, the reporting obligations for care agencies under s12(2)(a) of the Act do not apply to Council for the 2021/22 year.

Disability Act 2006

Alpine Shire Council is committed to supporting the rights of people with a disability to achieve full participation in community life.

As required under section 38 of the *Disability Act 2006*, Alpine Shire Council adopted a Disability Action Plan (Access and Inclusion Plan) in October 2021.

Activity continued throughout 2021/22:

- Develop Access and Inclusion Action Plan.
- Review and prioritise recommendations of Access Appraisals.
- The Alpine Shire currently has six RECHARGE points across the Shire.
- 2021 Seniors Festival was delivered.
- 2022 International Day of People with Disability acknowledged on Council's social media, in local print media and through delivery of event.
- Promote 2022 Victorian Disability Awards.
- Building and facility upgrades scoped and delivered during 2021/22 were completed with consideration to accessibility.
- Installation of automatic doors at the Bright Council Office to allow hands-free disability access in October 2021.
- Pool hoists installed at Mount Beauty and Myrtleford outdoor pools.
- Raising profile of people with disability – Stuart Tripp and Dylan Alcott guest speakers.
- Council's website updated with consideration for people with disabilities.
- Alpine Shire Council Events Guidelines updated with consideration for people with disabilities.

Domestic Animals Act 1994

Pursuant to section 68A of the *Domestic Animals Act 1994*, Council must prepare a Domestic Animal Management Plan (DAMP) every four years, review the plan annually, and publish an evaluation of its implementation of the plan in its annual report.

The DAMP sets out how Council manages its responsibilities under the *Domestic Animals Act 1994* and delivers services to enhance and promote responsible pet ownership in the community.

Council's 2022-2026 DAMP was reviewed and formally adopted by Council on 1 February 2022.

Key actions in the DAMP 2022-2026 were developed with input from staff and key stakeholders such as the RSPCA, customer request data, and service delivery statistics. Activity during 2021/22 includes:

1. Training of Authorised Officers
One Local laws Officer has commenced training in:
 - o Certificate IV in Animal Control and Regulation
 - o Certificate IV in Local Government (regulatory services)
2. Annual animal registration reminders
Renewal notices were sent out with rates notices, and Local Laws Officers will follow up on animals that did not have registration renewed.
3. Community Partnerships
The agreement made under section 84Y of the *Domestic Animals Act 1994* has been renewed with the RSPCA to assist rehoming of animals.
Liaison with local Vets on animal management issues continued.
4. Overpopulation and High Euthanasia
Desex Your Animal month was undertaken in the month of July, Council engaged with the community and local vets to encourage community participation.
5. Domestic Animal Businesses
There are a number of Domestic Animal Businesses (DAB) within the Alpine Shire – Local Laws Officers engaged with these businesses to ensure they comply with the Act and are registered through an audit process.

6. Declared dogs

The *Domestic Animals Act 1994* allows Council to declare a dog dangerous or menacing. Once declared the owner of the animal has certain obligations under the Act. Local laws Officers completed an audit of addresses of known dangerous dogs as part of annual requirements.

7. Cat Curfew

Initial work began on investigation of a cat curfew, starting with comparisons with other similar Councils. Investigation will be ongoing.

Local Laws

Copies of current Local Laws are available from the Council Offices in Bright and on the Alpine Shire Council website.

Community Local Law 2019

The objectives of the Community Local Law are to:

- provide for the peace, order, and good government of the municipal district;
- protect, maintain, and enhance the natural environment of the municipal district;
- ensure the protection of Council assets and the sustainable use of resources;
- protect the health and safety of persons within the municipal district;
- regulate the management of animals on land and on Council land; and
- provide uniform and fair administration of this Local Law.

Council gazetted a provision under section 224A of the *Local Government Act 1989* on 1 August 2019, to allow Victorian Police to act as authorised officers to enforce 'Part 2.2 – Consumption of liquor on Council land' and 'Part 7 – Enforcement', where they relate to the use, possession or consumption of alcohol.

Governance Local Law

The objectives of the Governance Local Law are to:

- regulate the use of the Alpine Shire Council Common Seal;
- provide for offences in relation to unauthorised use of the Common Seal or any device resembling the Common Seal; and
- provide for offences in relation to Council meetings and Delegated Committee meetings.

Glossary

Alpine Shire	the geographic region in which the Alpine Shire Council operates.
Alpine Shire Council	the organisation represented by elected councillors and staff.
Annual report	a report of the council's operations of the previous financial year and contains a report of operations, audited financial statements and an audited performance statement
Budget	a plan setting out the services and initiatives to be funded for the financial year and how they will contribute to achieving the strategic objectives specified in the council plan
Council	the abbreviation of Alpine Shire Council
council (lowercase)	a reference to councils generally, not specifically the Alpine Shire Council
Council Plan	a plan setting out the medium-term strategic objectives, strategies, strategic indicators, and resources reflecting vision and aspirations of the community for the next four year
Financial performance indicators	a prescribed set of indicators and measures that assess the effectiveness of financial management in a council covering operating position, liquidity, obligations, stability, and efficiency
Financial statements	the financial statements and notes prepared in accordance with the Local Government Model Financial Report, Australian Accounting Standards, and other applicable standards as they apply to the general purpose financial reports and a statement of capital works and included in the annual report
Financial year	the period of 12 months ending on 30 June each year
Indicator	what will be measured to assess performance
Initiatives	actions that are one-off in nature and/or lead to improvements in service
Major initiative	significant initiatives that will directly contribute to the achievement of the council plan during the current year and have a major focus in the budget
Measure	how an indicator will be measured and takes the form of a computation, typically including a numerator and denominator
Minister	the Minister for Local Government
Performance statement	a statement including the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year and included in the annual report
Planning and accountability framework	the key statutory planning and reporting documents that are required to be prepared by councils to ensure accountability to local communities in the performance of functions and exercise of powers under the Act
Regulations	the <i>Local Government (Planning and Reporting) Regulations 2020</i>
Services	assistance, support, advice, and other actions undertaken by a council for the benefit of the local community
Service outcome indicators	the prescribed service performance indicators to be included in the performance statement which measure whether the stated service objective has been achieved
Service performance indicators	a prescribed set of indicators measuring the effectiveness and efficiency of council services covering appropriateness, quality, cost, and service outcomes
Strategic objectives	the outcomes a council is seeking to achieve over the next four years and included in the council plan
Strategic resource plan	a plan of the financial and non-financial resources for at least the next four years required to achieve the strategic objectives in the council plan. It is also referred to as a long term financial plan
Strategies	high level actions directed at achieving the strategic objectives in the council plan
Sustainable capacity indicators	a prescribed set of indicators measuring whether councils have the capacity to meet the agreed service and infrastructure needs of the local community and absorb foreseeable changes and unexpected shocks covering financial performance, capacity and governance and management

Annual Financial Report

For the year ended 30 June 2022

Understanding the Financial Report

The Annual Financial Report comprises of the audited Financial Statements and Performance Statement. The purpose of the Financial Statements is to provide readers with a detailed report of Council's financial performance (profit or loss), financial position (level of assets against liabilities) and cash flow (increase or decrease in cash held by Council) in accordance with Australian Accounting Standards. The preparation of the Financial Statements is consistent for all councils across Victoria and also provides a comparison against the previous financial year.

The purpose of the performance statement is to provide readers with an overview of how Council performed against the nominated Service Performance, Sustainable Capacity and Financial Capacity indicators as required by section 98 of the *Local Government Act 2020* and part 4 of the *Local Government (Planning and Reporting) Regulations 2020*. This reporting is consistent for all councils across Victoria and provides a comparison against the previous financial year(s) results.

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Performance Statement

For the year ended 30 June 2022

Produced by:

Alpine Shire Council

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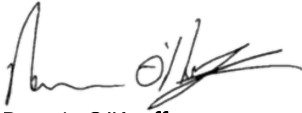


ANNUAL FINANCIAL REPORT
For the year ended 30 June 2022

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Certification of the Financial Statements

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, Australian Accounting Standards, and other mandatory professional reporting requirements.



Dennis O'Keeffe
Principal Accounting Officer CA


Date: **30 September 2022**

Location: Bright, Victoria

In our opinion, the accompanying financial statements present fairly the financial transactions of Alpine Shire Council for the year ended 30 June 2022 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify the financial statements in their final form.



Cr Sarah Nicholas
Councillor

Date: **30 September 2022**

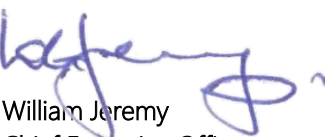
Location: Bright, Victoria



Cr Simon Kelley
Councillor

Date: **30 September 2022**

Location: Bright, Victoria



William Jeremy
Chief Executive Officer

Date: **30 September 2022**

Location: Bright, Victoria

Victorian Auditor-General's Office Report

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Comprehensive Income Statement

For the year ended 30 June 2022

	Note	2022 \$'000	2021 \$'000
Income			
Rates and charges	3.1	19,766	19,162
Statutory fees and fines	3.2	579	466
User fees	3.3	1,253	1,272
Grants - operating	3.4	8,750	8,040
Grants - capital	3.4	8,525	3,007
Contributions - monetary	3.5	665	774
Contributions - non-monetary	3.5	766	1,224
Other income	3.6	833	846
Share of net profits of associates	6.2	-	21
Fair value adjustments for investment property	6.3	-	515
Total income		41,137	35,327
Expenses			
Employee costs	4.1	(9,959)	(10,051)
Materials and services	4.2	(14,238)	(11,447)
Depreciation	4.3	(5,406)	(5,281)
Amortisation - Intangible assets	4.4	(53)	(53)
Bad and doubtful debts	4.5	2	(2)
Other expenses	4.6	(667)	(571)
Net loss on disposal of property, infrastructure, plant and equipment	4.7	(38)	(3,328)
Landfill rehabilitation expense	4.8	(701)	131
Total expenses		(31,060)	(30,602)
Surplus for the year		10,077	4,725
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation (decrement)/increment	9.1	22,840	6,245
Total comprehensive result		32,917	10,970

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2022

	Note	2022 \$'000	2021 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1	8,008	7,286
Other financial assets	5.1	32,000	30,500
Trade and other receivables	5.1	1,585	1,640
Inventories	5.2	102	102
Other assets	5.2	229	187
Total current assets		41,924	39,715
Non-current assets			
Property, infrastructure, plant and equipment	6.1	255,783	222,035
Intangible assets	5.2	188	242
Investments in associates	6.2	-	123
Investment property	6.3	3,775	3,775
Total non-current assets		259,746	226,175
Total assets		301,670	265,890
Liabilities			
Current liabilities			
Trade and other payables	5.3	4,511	4,077
Trust funds and deposits	5.3	300	278
Unearned income	5.3	8,672	6,581
Provisions	5.4	4,355	2,614
Total current liabilities		17,838	13,550
Non-current liabilities			
Unearned income	5.3	386	422
Provisions	5.4	2,110	3,499
Total non-current liabilities		2,496	3,921
Total liabilities		20,334	17,471
Net assets		281,336	248,419
Equity			
Accumulated surplus		127,973	118,844
Reserves	9.1	153,363	129,575
Total equity		281,336	248,419

The above balance sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended 30 June 2022

2022	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at the beginning of the financial year		248,419	118,844	124,451	5,124
Surplus for the year		10,077	10,077	-	-
Net asset revaluation decrement	6.1	22,840	-	22,840	-
Transfers to other reserves	9.1	-	(948)	-	948
Transfers from other reserves	9.1	-	-	-	-
Balance at the end of the financial year		281,336	127,973	147,291	6,072

2021	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at the beginning of the financial year		237,449	115,119	118,206	4,124
Surplus for the year		4,725	4,725	-	-
Net asset revaluation decrement	6.1	6,245	-	6,245	-
Transfers to other reserves	9.1	-	(1,000)	-	1,000
Transfers from other reserves	9.1	-	-	-	-
Balance at the end of the financial year		248,419	118,844	124,451	5,124

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 30 June 2022

		2022 Inflows/ (Outflows) \$'000	2021 Inflows/ (Outflows) \$'000
	Notes		
Cash flows from operating activities			
Rates and charges		19,716	19,128
Statutory fees and fines		579	470
User fees		1,291	1,320
Grants - operating		8,794	8,242
Grants - capital		11,014	7,389
Contributions - monetary		732	851
Interest received		141	262
Rent received		538	560
Trust funds and deposits taken		63	2,972
Other receipts		236	47
Net GST refund		807	1,192
Materials and services		(15,147)	(11,582)
Employee costs		(10,166)	(9,664)
Trust funds and deposits repaid		(35)	(3,122)
Other payments		(712)	(581)
Net cash provided by operating activities	9.2	17,851	17,484
Cash flows from investing activities			
Payments for investments		(1,500)	(6,500)
Payments for property, infrastructure, plant and equipment		(15,573)	(5,526)
Proceeds from sale of assets held for sale		-	515
Proceeds from sale of property, infrastructure, plant and equipment		(56)	36
Net cash used in investing activities		(17,129)	(11,475)
Net increase in cash and cash equivalents		722	6,009
Cash and cash equivalents at the beginning of the financial year		7,286	1,277
Cash and cash equivalents at the end of the financial year	5.1	8,008	7,286
Commitments	5.6	315	315
Restrictions on cash assets	5.1	300	278

The above statement of cash flows should be read in conjunction with the accompanying notes.

Statement of Capital Works

For the year ended 30 June 2022

	Note	2022 \$'000	2021 \$'000
Property			
Land		1,121	-
Buildings		3,637	577
Total property		4,758	577
Plant and equipment			
Plant, machinery and equipment		833	402
Fixtures, fittings and furniture		-	-
Computers and telecommunications		469	115
Library books		67	74
Total plant and equipment		1,369	591
Infrastructure			
Roads		6,469	1,673
Bridges		474	1,509
Footpaths and cycleways		2,095	862
Drainage		192	137
Recreational, leisure and community facilities		131	143
Parks, open space and streetscapes		35	-
Waste		50	34
Total infrastructure		9,446	4,358
Total capital works expenditure		15,573	5,526
Represented by:			
New asset expenditure		3,846	831
Asset renewal expenditure		2,699	3,018
Asset upgrade expenditure		9,028	1,677
Total capital works expenditure		15,573	5,526

The above statement of capital works should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

For the year ended 30 June 2022

Note 1 Overview

Introduction

The Alpine Shire Council (Council) was established by an Order of the Governor in Council on 18 November 1994 and is a body corporate. The Council's main office is located at 2 Churchill Avenue, Bright, Victoria 3741.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*. The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

Significant accounting policies

a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision.

Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.1);
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.1);
- the determination of employee provisions (refer to Note 5.4);
- the determination of landfill provisions (refer to Note 5.4).
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of *AASB 15 Revenue from Contracts with Customers* or *AASB 1058 Income of Not-for-Profit Entities* (refer to Note 3)
- the determination, in accordance with *AASB 16 Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value.

b) Impact of COVID-19

On 16 March 2020 a state of emergency was declared in Victoria due to the global pandemic COVID-19 virus. A State of Disaster was subsequently declared on 2 August 2020. The state of disaster in Victoria concluded on 28 October 2020 and the state of emergency concluded on 15 December 2021. During 2021-22 Council has noted the following impacts on its financial operations:

- Council provided fee relief in the form of reduced fees and charges for businesses at an estimated cost of \$112k;
- There was grant funding of \$60k for a Covid 19 Business Concierge for local business
- A grant of \$500k for Covid Safe Outdoor Activation

Notes to the Financial Statements

For the year ended 30 June 2022

Note 2 Performance against budget

The performance against budget note compares Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2020* require explanation of any material variances. Council has adopted a materiality threshold of greater than \$100,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figure details below are those adopted by Council on 15 June 2021. The budget was based on assumptions that were relevant at the time of adoption of the budget. Council set guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Notes to the Financial Statements

For the year ended 30 June 2022

2.1.1 Income and expenditure

	Budget 2022 \$'000	Actual 2022 \$'000	Variance 2022 \$'000	Variance 2022 %	Ref
Income					
Rates and charges	19,687	19,766	79	-	
Statutory fees and fines	614	579	(35)	(6)	
User fees	1,101	1,253	152	14	1
Grants - Operating	4,939	8,750	3,811	77	2
Grants - Capital	8,905	8,525	(380)	(4)	3
Contributions - monetary	668	665	(3)	-	
Contributions - non-monetary	430	766	336	78	4
Other income	720	833	113	16	5
Share of net profits of associates	-	-	-	-	
Fair value adjustments for investment property	-	-	-	-	
Total income	37,064	41,137	4,073	11	
Expenses					
Employee costs	(10,562)	(9,959)	603	(6)	6
Materials and services	(13,974)	(14,238)	(264)	2	7
Bad and doubtful debts	-	2	2	-	
Depreciation	(5,093)	(5,406)	(313)	6	8
Amortisation	(28)	(53)	(25)	-	
Landfill rehabilitation expense	(78)	(701)	(623)	799	9
Other expenses	(714)	(667)	47	(7)	
Net loss on disposal of property, infrastructure, plant and equipment	(8)	(38)	(30)	375	
Total expenses	(30,457)	(31,060)	(603)	2	
Surplus for the year	6,607	10,077	3,470	53	

Notes to the Financial Statements

For the year ended 30 June 2022

2.1.1 Income and expenditure (continued)

Ref	Item	Explanation
1	User fees	Above budget mainly due to greater than anticipated income from waste management activities.
2	Grants – Operating	Higher than budget as a result of additional grants received for <ul style="list-style-type: none"> • 2022/23 Financial Assistance Grants received ahead of schedule \$1,467k • Bushfire recovery \$800k • Outdoor Activation \$500k • Community development initiatives \$203k. • Murray Primary Health Network (Bushfire Recovery) \$188k • Learning and Development \$160k • Flood Study of Myrtleford and the Ovens and Buffalo Rivers \$83k • Maternal Child Health \$61k • Covid-19 Business Concierge \$60k • Fire services levy administration \$52k
3	Grants - Capital	Above budget over a range of capital projects resulting from successful advocacy.
4	Contributions - non-monetary	Higher than budget due to greater than expected assets gifted as a result of subdivision development.
5	Other income	Above budget due to a better rate of return on investments and the disposal of surplus caravans from the Tawonga Caravan Park upgrade project.
6	Employee costs	Lower than budgeted because of significant levels of vacancies carried through the year.
7	Materials and services	Below budget due to the deferral of several large value capital projects and related operational expenses.
8	Depreciation	Higher than budget mainly due to revaluations of Bridges and Building assets in the current year.
9	Landfill rehabilitation expense	Higher than budget as a result of additional provisions and an increase in the discounted factor in provision calculations.

Notes to the Financial Statements

For the year ended 30 June 2022

2.1.2 Capital works

	Budget 2022 \$'000	Actual 2022 \$'000	Variance 2022 \$'000	Variance 2022 %	Ref
Property					
Land	-	1,121	1,121	100	1
Total land	-	1,121	1,121	-	
Buildings	2,652	3,637	985	37	2
Total buildings	2,652	3,637	985	37	
Total property	2,652	4,758	2,106	79	
Plant and equipment					
Plant, machinery and equipment	1,060	833	(227)	(21)	3
Fixtures, fittings and furniture	-	-	-	-	
Computers and telecommunications	363	469	106	29	4
Intangibles	226	-	(226)	100	5
Library Books	79	67	(12)	(15)	
Total plant and equipment	1,728	1,369	(359)	(21)	
Infrastructure					
Roads	8,427	6,469	(1,958)	(23)	6
Bridges	496	474	(23)	(4)	
Footpaths and cycleways	1,783	2,095	312	17	7
Drainage	320	192	(128)	(40)	8
Recreational, leisure and community facilities	-	131	131	100	9
Parks, open space and streetscapes	-	35	35	-	
Waste management	70	50	(20)	(29)	
Total infrastructure	11,096	9,446	(1,651)	(15)	
Total capital works expenditure	15,476	15,573	96	2	
Represented by:					
New asset expenditure	3,710	3,846	(1,064)	(29)	
Asset renewal expenditure	5,380	2,699	(1,482)	(28)	
Asset upgrade expenditure	6,386	9,028	2,642	41	
Total capital works expenditure	15,476	15,573	96	1	

Expenditure on uncompleted works in progress has been included in the relevant categories in the above table. For further information refer to Note 6.1 Summary of work in progress - additions.

Notes to the Financial Statements

For the year ended 30 June 2022

Ref	Item	Explanation
1	Land	Higher than budget as the following land acquisitions took place; <ul style="list-style-type: none"> • Nil Gully flood mitigation; and • Land at 43 Kiewa Valley Highway, Tawonga from the Scout Association of Australia, Victorian branch.
2	Buildings	Higher than budget due mainly to work on Tawonga Caravan Park upgrade and Alpine View Children's Centre expansion projects
3	Plant, machinery and equipment	Lower than budget as a result of a delay in the delivery of the woodchipper ordered
4	Computers and telecommunications	Higher than budget as a result of a server infrastructure renewal project completed in early 2022/23
5	Intangible	Lower than budget due to deferred expenditure on software development for CouncilWise applications
6	Roads	Lower than budget due to the deferral of several large value road projects as a result of economic factors involving labour and materials
7	Footpaths and cycleways	Higher than budget due to completion of Great Valley Trail project.
8	Drainage	Lower than budget due to delays in McCullough Road drainage design and Dinner Plain activation projects.
9	Recreational, leisure and community facilities	Unbudgeted expenditure on the Dinner Plain Pump Track and Dinner Plain Snowmaking initiatives.

Notes to the Financial Statements

For the year ended 30 June 2022

2.2 Analysis of Council results by program

Summary of revenues, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2022					
Councillors and Executive	160	10,695	(10,535)	160	-
Asset Development	8,582	7,451	1,131	8,526	-
Asset Maintenance	942	3,461	(2,519)	99	259,555
Economic and Community Development	1,588	1,764	(176)	1,561	-
Bushfire Recovery	1,010	502	508	1,010	-
Corporate Services	22,862	2,905	19,957	5,753	42,044
Facilities	4,973	4,003	970	75	71
Planning and Amenity	1,020	279	741	91	-
	41,137	31,060	10,077	17,275	301,670
	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2021					
Councillors and Executive	1,049	10,816	(9,767)	1,028	123
Asset Development	3,122	351	2,771	3,085	-
Asset Maintenance	1,445	8,230	(6,785)	186	225,355
Economic and Community Development	1,528	1,297	231	1,518	-
Bushfire Recovery	817	732	85	817	-
Corporate Services	21,052	2,408	18,644	4,318	40,341
Facilities	5,329	3,615	1,714	46	71
Planning and Amenity	985	188	797	49	-
Disposal of Asset	-	2,965	(2,965)	-	-
	35,327	30,602	4,725	11,047	265,890

Notes to the Financial Statements

For the year ended 30 June 2022

2.2 Analysis of Council results by program (continued)

Asset Development

Asset Development delivers the critical projects to develop, renew and upgrade our community assets.

Asset Maintenance

Asset Maintenance is responsible for maintaining our vital civil assets in order to underpin the wellbeing of the community. Services include maintenance of local roads, bridges and drainage, footpaths, open spaces and buildings, operations, and emergency management.

Bushfire Recovery

Bushfire Recovery is a new function in place to support communities and businesses to recover from the 2019/2020 bushfires.

Corporate

Corporate manages the supporting functions that help Council to deliver services in a responsible and sustainable manner. Services include financial control and planning, revenue collection, governance, libraries, health and safety and risk management.

It also manages the information technology and customer service functions that underpin the effective operation of Council.

Councillors and Executive

Includes all human resources support, marketing and communications activities, and advocacy activities. This area also includes remuneration for the Council workforce, the Mayor and the Councillors.

Economic and Community Development

Economic and Community Development supports a thriving, connected community and focuses on building economic and community capacity. It plays a role in facilitating festivals, events and tourism, and manages community services such as youth activities, community grants and the Maternal and Child Health service.

Facilities

Council operates a range of facilities and services for the benefit of our residents and visitors. These include airports, waste facilities, swimming pools, community centres, recreation facilities, public amenity facilities, school crossings and visitor information centres.

Planning and Amenity

Planning develops frameworks and plans for the ongoing development of land across the Shire and assesses planning applications submitted by individuals and businesses.

Amenity provides various regulatory services to uphold the amenity and safety of the community such as assessment of building and waste water applications, conduct of fire safety and environmental health inspections, registration of food premises, management of animals and enforcement of local laws.

Notes to the Financial Statements

For the year ended 30 June 2022

Note 3 Funding for the delivery of our services

3.1 Rates and charges

	2022 \$'000	2021 \$'000
General rates	15,981	15,218
Waste charges	3,129	3,245
Dinner Plain special rate	168	178
Supplementary rates and rate adjustments	101	132
Interest on rates and charges	101	103
Revenue in lieu of rates	286	286
Total rates and charges	19,766	19,162

Council uses capital improved value (CIV) as the basis of valuation of all properties within the shire. The CIV of a property is the total market value of the land plus buildings and other improvements.

The valuation base used to calculate general rates for 2021/2022 was \$3,927 million (\$3,881 million in 2020/2021). The 2021/2022 rate in the dollar was 0.003649 for residential, 0.002664 for farm and 0.005218 for commercial/industrial (2020/21 0.004038 for residential, 0.002947 for farm and 0.005774 for commercial/industrial).

The date of the latest general revaluation of land for rating purposes within the shire was 1 January 2022, and the valuation was first applied in the rating year commencing 1 July 2022.

Annual rates and charges are recognised as revenues when Council issues annual rates notices.

Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

	2022 \$'000	2021 \$'000
Town planning fees	388	297
Health services	21	20
Animal and roadside trading permits	50	90
Infringements and costs	96	23
Land information certificates	24	28
Election Fines	-	8
Total statutory fees and fines	579	466

Statutory fees and fines are recognised as revenue when the service has been provided where a specific service obligation is required. All other services are recognised when the payment is received.

Notes to the Financial Statements

For the year ended 30 June 2022

3.3 User fees

	2022 \$'000	2021 \$'000
Building services	320	317
Waste management services	604	491
Engineering works	39	53
Leisure centre and recreation	20	170
Community centres	27	15
Legal costs recovered	12	2
Visitor information centres	220	213
Library income	9	5
Other fees and charges	2	6
Total user fees	1,253	1,272

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

Notes to the Financial Statements

For the year ended 30 June 2022

3.4 Funding from other levels of government

Grants were received in respect of the following:

Summary of grants

	2022 \$'000	2021 \$'000
Commonwealth funded grants	6,186	4,487
State funded grants	11,089	6,560
Total	17,275	11,047

(a) Operating recurrent grants

Commonwealth Government

Financial assistance grant	5,496	3,777
Fuel rebate	2	30

State Government

School crossing supervisors	37	36
Maternal and child health	346	339
Rates administration	107	286
Youth services	80	117
Senior citizen centres	31	43
Library services	151	156
Immunisation funding	7	27
Weed management	24	22
Tobacco activity	8	4

Total recurrent operating grants	6,289	4,837
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Operating non-recurrent grants

Commonwealth Government

Bushfire Recovery	210	510
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State Government

Learning and development	160	82
Municipal emergency resourcing program	73	133
Economic development and tourism	256	117
Housing	83	248
Community development	673	317
COVID-19 Recovery	168	310
Working for Victoria	-	917
Information and Communication Technology support	-	100
Strategic Planning	-	45
Wastewater Treatment Cluster Design	-	41
Sport and Recreation	-	37
Waste	38	10
Bushfire Recovery	800	336

Total non-recurrent operating grants	2,461	3,203
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Total operating grants	8,750	8,040
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Notes to the Financial Statements

For the year ended 30 June 2022

3.4 Funding from other levels of government (continued)

	2022 \$'000	2021 \$'000
(b) Capital grants		
Capital recurrent grants		
<i>Commonwealth Government</i>		
Roads to Recovery	690	710
Total recurrent capital grants	690	710
Capital non-recurrent grants		
<i>Commonwealth Government</i>		
LRCI	1,115	-
Roads	778	-
<i>State Government</i>		
Capital projects	19	-
Roads	1,678	405
Bridges	123	1,173
Recreational, leisure	108	-
Pathways	1,236	399
Buildings	2,778	320
Total non-recurrent capital grants	7,835	2,297
Total capital grants	8,525	3,007
(c) Unspent grants received on condition that they be spent in a specific manner		
<i>Operating</i>		
Balance at start of year	2,412	2,161
Received during the financial year and remained unspent at balance date	433	1,300
Received in prior years and spent during the financial year	(867)	(1,049)
Balance at year end	1,978	2,412
<i>Capital</i>		
Balance at start of year	6,412	-
Received during the financial year and remained unspent at balance date	4,347	6,412
Received in prior years and spent during the financial year	(2,124)	-
Balance at year end	8,635	6,412

Notes to the Financial Statements

For the year ended 30 June 2022

3.4 Funding from other levels of government (continued)

(d) Recognition of grant income

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with AASB 15 Revenue from Contracts with Customers. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies AASB 1058 Income for Not-for-Profit Entities. "

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

	2022 \$'000	2021 \$'000
Income recognised under AASB 1058 <i>Income of Not-for-Profit Entities</i>		
General purpose	5,496	3,777
Specific purpose grants to acquire non-financial assets	8,526	3,007
Other specific purpose grants	793	1,060
Revenue recognised under AASB 15 <i>Revenue from Contracts with Customers</i>		
Specific purpose grants	2,460	3,203
	17,275	11,047

Notes to the Financial Statements

For the year ended 30 June 2022

3.5 Contributions

	2022 \$'000	2021 \$'000
Monetary	665	774
Non-monetary	766	1,224
Total contributions	1,431	1,998
Contributions of non-monetary assets were received in relation to the following services:		
Land	-	-
Roads	461	628
Other infrastructure	305	596
Total non- monetary contributions	766	1,224

Monetary and non-monetary contributions are recognised as revenue when Council obtains control over the contributed asset

3.6 Other income

	2022 \$'000	2021 \$'000
Disposal of caravans from Tawonga Caravan Park update and other assets	46	-
Non-monetary services received	45	43
Interest on investments	181	211
Rent	561	592
Total other income	833	846

Interest and rent is recognised as it is earned. Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Notes to the Financial Statements

For the year ended 30 June 2022

Note 4 Cost of delivering services

4.1 Employee costs

	2022 \$'000	2021 \$'000
a) Employee costs		
Wages and salaries - permanent	7,282	7,648
Workcover	106	110
Wages and salaries - casual	690	671
Annual leave and long service leave	885	817
Superannuation	977	786
Fringe benefits tax	19	19
Total employee costs	9,959	10,051
b) Superannuation		
Council has made contributions to the following funds:		
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	24	27
Accumulation funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	409	319
Employer contributions - other funds	568	467
Total accumulation funds	977	786
Employer contributions payable at reporting date	28	29

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2023 is \$39,748

Refer to note 9.3 for further information relating to Council's superannuation obligation.

4.2 Materials and services

	2022 \$'000	2021 \$'000
Administration	2,703	2,150
Operational	6,263	5,285
Asset maintenance	3,375	2,516
Non-recurrent projects	1,897	1,496
Total materials and services	14,238	11,447

Expenses are recognised as they are incurred and reported in the financial year to which they relate..

Notes to the Financial Statements

For the year ended 30 June 2022

4.3 Depreciation

	2022 \$'000	2021 \$'000
Property	1,691	1,701
Plant and equipment	597	478
Infrastructure	3,118	3,102
Total Depreciation	5,406	5,281

Refer to note 6 for a more detailed breakdown of depreciation charges

4.4 Amortisation – Intangible assets

	2022 \$'000	2021 \$'000
Software and Implementation costs	53	53
Total Amortisation	53	53

4.5 Bad and doubtful debts

	2022 \$'000	2021 \$'000
Other debtors	(2)	2
Total bad and doubtful debts	(2)	2

Provision for doubtful debts is recognised in accordance with the expected credit loss model, or when there is objective evidence that an impairment loss has occurred. Bad debts are written-off when identified.

Excluding one-off items, year end sundry debtor balances have not altered significantly from 2021 levels. When using the expected credit loss model, in addition to 'base expectations', Council has also applied to other debts greater than 30 days outstanding a factor of 2.29% in consideration of potential economic impacts of prolonged restrictions due to COVID-19.

4.6 Other expenses

	2022 \$'000	2021 \$'000
Auditors remuneration - VAGO - audit of financial statements, performance statement and grant acquittals	26	38
Auditors remuneration - Internal	-	8
Councillors allowances	221	193
Council grants and contributions	375	289
Non-monetary services received	45	43
Total other expenses	667	571

Notes to the Financial Statements

For the year ended 30 June 2022

4.7 Net loss on disposal of property, infrastructure, plant and equipment

	2022 \$'000	2021 \$'000
(a) Property, infrastructure, plant and equipment		
Proceeds of sale	56	36
Written down value of assets disposed	(25)	(399)
Disposal of asset: Land under Roads	-	(2,965)
Disposal of asset: share in MomentumOne Pty Ltd	(69)	-
Total net loss on disposal of property, infrastructure, plant and equipment and other assets	(38)	(3,328)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer. A 2021 review of land under roads by Council's valuers

discovered that the original valuation in June 2018 had erroneously included roads not controlled by Council. These have been removed from Council's asset register.

(b) Asset held for sale

	2022 \$'000	2021 \$'000
Proceeds of sale	-	(515)
Written down value of assets disposed	-	515
Total net loss on disposal of assets held for sale	-	-

4.8 Landfill rehabilitation expenses

	2022 \$'000	2021 \$'000
Additional provisions	1,110	167
Increase/(Decrease) in discounted amount (due to time and effect of any change in the discount rate)	(409)	(298)
Total landfill rehabilitation expenses	701	(131)

Notes to the Financial Statements

For the year ended 30 June 2022

Note 5 Our financial position

5.1 Financial assets

	2022 \$'000	2021 \$'000
(a) Cash and cash equivalents - current		
Cash on hand	2	2
Cash at bank	8,006	7,284
Total cash and cash equivalents	8,008	7,286
(b) Other financial assets		
Term deposits - current	-	-
Term deposits - non-current	32,000	30,500
Total other financial assets	32,000	30,500
Total financial assets	40,008	37,786
Council's cash and cash equivalents are subject to restrictions that limit amounts available for discretionary use. These include:		
Trust funds and deposits Note 5.3(b)	300	278
Total restricted funds	300	278
Total unrestricted cash, cash equivalents and other financial assets	7,708	7,008
Intended allocations		
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
Cash held to fund carried forward capital works	2,116	1,892
Dinner Plain reserve	845	835
Subdivision reserves	374	374
Waste reserve	4,853	3,915
Total funds subject to intended allocations	8,188	7,016

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Other financial assets include term deposits and those with original maturity dates of three to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.

Notes to the Financial Statements

For the year ended 30 June 2022

5.1 Financial assets (continued)

	2022 \$'000	2021 \$'000
(c) Trade and other receivables		
Current		
<i>Statutory receivables</i>		
Rates debtors	923	873
Net GST receivable	355	-
<i>Non-statutory receivables</i>		
Other debtors	311	773
Provision for doubtful debts - other debtors	(4)	(6)
Total current trade and other receivables	1,585	1,640

Short-term receivables are carried at invoice amount. A provision for doubtful debts is recognised in accordance with the expected credit loss model, or when there is objective evidence that impairment has occurred.

Long-term receivables are carried at amortised cost using the effective interest rate method.

(d) Ageing of receivables

At balance date other debtors representing financial assets were past due but not impaired. The ageing of the Council's trade and other receivables (excluding statutory receivables) was:

	2022 \$'000	2021 \$'000
Current (not yet due)	210	559
Past due by up to 30 days	25	185
Past due between 31 and 180 days	67	3
Past due between 181 and 365 days	3	3
Past due more than 1 year	6	23
Total trade and other receivables	311	773

(e) Impaired receivables

At balance date, other debtors representing financial assets with a nominal value of \$3,255 (2021: \$5,641) were impaired. The amount of the provision raised against these debtors was \$3,255 (2021: \$5,641).

In determining the value of the provision for doubtful debts, an expected credit loss model was used, incorporating a combination of historical trends, knowledge of individual issues and forward-looking expected losses. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

Notes to the Financial Statements

For the year ended 30 June 2022

5.2 Non-financial assets

(a) Inventories

Current

Merchandise

Pavement materials

Total inventories

2022 \$'000	2021 \$'000
72	72
30	30
102	102

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories are measured at the lower of cost and net realisable value.

Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets

Prepayments

Accrued income

Total other assets

2022 \$'000	2021 \$'000
118	102
111	85
229	187

(c) Intangible assets

Software and implementation costs

Total intangible assets

2022 \$'000	2021 \$'000
188	242
188	242

Gross carrying amount

Balance at 1 July 2021

Additions

Balance at 1 July 2022

\$'000
295
-
295

Accumulated amortisation

Balance at 1 July 2021

Amortisation expense

Balance at 1 July 2022

54
53
107

Net book value at 30 June 2021

Net book value at 30 June 2022

242
188

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight-line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

Notes to the Financial Statements

For the year ended 30 June 2022

5.3 Payables, trust funds and deposits and unearned income/revenue

	2022 \$'000	2021 \$'000
(a) Trade and other payables		
Trade payables	4,159	2,426
Accrued expenses	347	1,162
Net GST payable	-	202
Grants to be repaid	-	280
Other creditors	5	7
Total trade and other payables	4,511	4,077
(b) Trust funds and deposits		
Fire services levy	87	81
Retention amounts	64	60
Subdivision works	97	85
Other deposits	52	52
Total trust funds and deposits	300	278
(c) Lease income received in advance		
Current	36	36
Non-current	386	422
Total lease income received in advance	422	458
(d) Unearned income		
Grants received in advance - operating	-	-
Grants received in advance - capital	8,636	6,420
Other	-	125
Total unearned income	8,636	6,545

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Other deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Services Levy - Council is the collection agent for the fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.

Retention amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect

period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Subdivision works - Council receives deposits as a form of surety from property developers until certain works are completed. Once the works are completed the amounts are refunded.

Unearned income

Unearned income/revenue represents contract liabilities and reflect consideration received in advance from customers in respect of grant funding to deliver specified works on behalf of the funding body. Grants received in advance for capital and operating projects are to be recognised when the specific obligations for the grant agreement have been fulfilled.

Unearned income/revenue are derecognised and recorded as revenue when promised goods and services are transferred to the customer. Refer to Note 3.

Notes to the Financial Statements

For the year ended 30 June 2022

Other income in advance is comprised of fees and contributions with specific obligations to be recognised when they have been fulfilled.

Lease Income Received in Advance

This represents lease income received in advance for the Bright and Myrtleford Caravan Park leases at the start of the lease to be recognised on a straight line basis over the life of the leases (21 years).

5.4 Provisions

	Employee provisions \$'000	Landfill restoration \$'000	Total \$'000
2022			
Balance at beginning of the financial year	2,129	3,984	6,113
Additional provisions	961	1,110	2,071
Amounts used	(1,136)	(144)	(1,280)
Decrease in the discounted amount arising because of time and the effect of any change in the discount rate	(30)	(409)	(439)
Balance at the end of the financial year	1,924	4,541	6,465
2021			
Balance at beginning of the financial year	2,028	4,291	6,319
Additional provisions	1,020	167	1,187
Amounts used	(911)	(176)	(1,087)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	(8)	(298)	(306)
Balance at the end of the financial year	2,129	3,984	6,113
		2022	2021
		\$'000	\$'000
Current			
Employee provisions		1,749	1,842
Landfill restoration provision		2,606	772
		4,355	2,614
		2022	2021
		\$'000	\$'000
Non-current			
Employee provisions		175	287
Landfill restoration provision		1,935	3,212
		2,110	3,499

Notes to the Financial Statements

For the year ended 30 June 2022

5.4 Provisions (continued)

	2022 \$'000	2021 \$'000
a) Employee provisions		
Current provisions expected to be wholly settled within 12 months		
Annual leave	556	621
Long service leave	145	152
Other accrued and parental leave	127	95
	828	868
Current provisions expected to be wholly settled after 12 months		
Annual leave	178	178
Long service leave	743	796
	921	974
Total current provisions	1,749	1,842
Non-current		
Long service leave	175	287
	175	287
Total aggregate carrying amount of employee provisions	1,924	2,129
	2022	2021
The following assumptions were adopted in measuring the present value of employee benefits:		
Weighted average increase in employee costs	3.85%	2.95%
Weighted average discount rates	3.69%	1.49%
Weighted average settlement period	2 years	2 years

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Annual leave

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities

are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

Paid parental leave and other accrued leave

A liability for paid parental leave, time in lieu and rostered day off is recognised in the provision for employee benefits under the Alpine Shire Enterprise

Notes to the Financial Statements

For the year ended 30 June 2022

Agreement 2020. The liability is measured at the nominal value as it expected to be settled within 12 months.

Notes to the Financial Statements

For the year ended 30 June 2022

5.4 Provisions (continued)

b) Landfill restoration

Current

Non-current

Total landfill restoration

2022
\$'000

2021
\$'000

2,606

772

1,935

3,212

4,541

3,984

The following assumptions were adopted in measuring the present value of landfill restoration:

Weighted average increase in restoration costs

Weighted average discount rates

Weighted average settlement period

2022

2021

2.59%

2.02%

3.69%

1.49%

3 Years

3 Years

Council is obligated to restore former landfill sites at Myrtleford and Porepunkah to a particular standard.

The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken, which has been estimated based on current understanding of work required to reinstate the sites to this standard.

Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Notes to the Financial Statements

For the year ended 30 June 2022

5.5 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2022	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	2,094	1,509	777	-	4,380
Electricity	412	412	1,235	1,647	3,706
Dinner Plain bus	168	-	-	-	168
Cleaning	412	412	107	-	931
Other	198	1,147	70	-	1,415
Total	3,284	3,480	2,189	1,647	10,600
Capital					
Buildings	1,210	-	-	-	278
Pathways	-	-	-	-	8
Roads	1,680	-	-	-	96
Other	877	-	-	-	6
Total	3,767	-	-	-	388

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2021	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	2,143	1,509	777	-	4,429
Electricity	412	412	1,235	1,647	3,706
Dinner Plain bus	243	-	-	-	243
Cleaning	132	132	37	-	301
Consultancy	329	-	-	-	329
Other	359	60	71	-	490
Total	3,618	2,113	2,120	1,647	9,498
Capital					
Buildings	278	-	-	-	278
Pathways	8	-	-	-	8
Roads	96	-	-	-	96
Other	6	-	-	-	6
Total	388	-	-	-	388

Notes to the Financial Statements

For the year ended 30 June 2022

5.5 Commitments (continued)

b) Operating lease receivables

The Council has entered into commercial property leases on some properties, consisting of caravan parks, a community centre and a cafe. These properties held under operating leases have remaining non-cancellable lease terms between 1 and 18 years. All leases include a CPI based revision of the rental charge annually.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

	2022 \$'000	2021 \$'000
Not later than one year	438	480
Later than one year and not later than five years	1,454	1,533
Later than five years	2,299	2,678
Total operating lease receivables	4,191	4,691

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than recognised in the years in which they are incurred.

5.6 Financing arrangements

	2022 \$'000	2021 \$'000
Bank overdraft	250	250
Credit cards	50	50
Bank guarantees	15	15
Total facilities	315	315
Used facilities	65	65
Unused facilities	250	250

Notes to the Financial Statements

For the year ended 30 June 2022

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment	At fair value 30 June 2021 \$'000	Acquisitions \$'000	Contributions \$'000	Revaluation \$'000	Depreciation \$'000	Disposal \$'000	Transfers \$'000	At fair value 30 June 2022 \$'000
Land	34,351	1,121	-	-	-	-	-	35,472
Buildings	31,335	303	-	3,020	(1,691)	-	-	32,969
Plant and equipment	3,640	1,369	-	-	(597)	(25)	-	4,387
Infrastructure	151,197	4,922	766	19,820	(3,118)	-	773	174,360
Work in progress	1,512	7,858	-	-	-	-	(773)	8,597
Total	222,035	15,573	766	22,840	(5,406)	(25)	-	255,783

Summary of work in progress	Opening WIP \$'000	Additions \$'000	Transfers \$'000	Disposal \$'000	Closing WIP \$'000
Buildings	222	3,334	-	-	3,556
Infrastructure	1,290	4,524	(773)	-	5,041
Total	1,512	7,858	(773)	-	8,597

Notes to the Financial Statements

For the year ended 30 June 2022

6.1 Property infrastructure plant and equipment (continued)

a) Property	Land	Land under roads	Total land	Buildings	Total buildings	Work in progress	Total property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property - at fair value 1 July 2021	29,721	4,630	34,351	75,235	75,235	222	109,808
Property - accumulated depreciation at 30 June 2021	-	-	-	(43,900)	(43,900)	-	(43,900)
	29,721	4,630	34,351	31,335	31,335	222	65,908
Movements in fair value							
Acquisition of assets at fair value	1,121	-	1,121	303	303	3,334	4,758
Revaluation increments	-	-	-	7,625	7,625	-	7,625
Fair value of assets disposed	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
	1,121	-	1,121	7,928	7,930	3,334	12,383
Movements in accumulated depreciation							
Depreciation and amortisation	-	-	-	(1,691)	(1,691)	-	(1,691)
Revaluation increments/(decrements)	-	-	-	(4,605)	(4,605)	-	(4,605)
	-	-	-	(6,296)	(6,296)	-	(6,296)
At fair value 30 June 2022	30,842	4,630	35,472	83,163	83,163	3,556	122,191
Accumulated depreciation at 30 June 2022	-	-	-	(50,196)	(50,196)	-	(50,196)
	30,842	4,630	35,472	32,967	32,967	3,556	71,995

Notes to the Financial Statements

For the year ended 30 June 2022

6.1 Property infrastructure plant and equipment (continued)

	Plant, machinery and equipment	Fixtures, fittings and furniture	Computers and telecomms	Library Books	Work in progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
b) Plant and equipment						
At fair value 1 July 2021	6,197	471	575	872	-	8,115
Accumulated depreciation at 30 June 2021	(3,228)	(285)	(399)	(563)	-	(4,475)
	2,969	186	176	309	-	3,640
Movements in fair value						
Acquisition of assets at fair value	833	-	469	67	-	1,369
Revaluation increments/(decrements)	-	-	-	-	-	-
Fair value of assets disposed	(159)	-	-	-	-	(159)
	674	-	469	67	-	1,210
Movements in accumulated depreciation						
Depreciation and amortisation	(414)	(29)	(77)	(77)	-	(597)
Revaluation increments/(decrements)	-	-	-	-	-	-
Accumulated depreciation of disposals	134	-	-	-	-	134
	(280)	(29)	(77)	(77)	-	(463)
At fair value 30 June 2022	6,871	471	1,044	939	-	9,325
Accumulated depreciation at 30 June 2022	(3,508)	(314)	(476)	(640)	-	(4,938)
	3,363	157	568	299	-	4,387

Notes to the Financial Statements

For the year ended 30 June 2022

6.1 Property, infrastructure, plant and equipment (continued)

	Roads	Bridges	Footpaths and cycleways	Drainage	Waste	Recreational, leisure and community facilities	Parks, open spaces and streetscapes	Work in progress	Total infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
c) Infrastructure									
At fair value 1 July 2021	144,868	27,500	13,270	24,485	996	4,602	2,876	1,290	219,887
Accumulated depreciation at 30 June 2021	(42,406)	(7,668)	(4,022)	(10,013)	(334)	(1,421)	(1,536)	-	(67,400)
	102,462	19,832	9,248	14,472	662	3,181	1,340	1,290	152,487
Movements in fair value									
Acquisition of assets at fair value	2,146	474	2,007	192	50	18	35	4,524	9,446
Contributed assets	461	-	106	199	-	-	-	-	766
Revaluation	-	28,220	-	-	-	-	373	-	28,593
Fair value of assets disposed/written-off	-	-	-	-	-	-	-	-	-
Transfers	7	-	766	-	-	-	-	(773)	-
	2,614	28,694	2,880	391	50	18	408	3,751	38,805
Movements in accumulated depreciation									
Depreciation and amortisation	(1,928)	(273)	(239)	(348)	(62)	(128)	(140)	-	(3,118)
Revaluation	-	(9,056)	-	-	-	-	283	-	(8,773)
Accumulated depreciation of disposals	-	-	-	-	-	-	-	-	-
	(1,928)	(9,329)	(239)	(348)	(62)	(128)	143	-	(11,891)
At fair value 30 June 2022	147,482	56,194	16,149	24,876	1,046	4,620	3,284	5,041	258,692
Accumulated depreciation at 30 June 2022	(44,334)	(16,997)	(4,261)	(10,361)	(396)	(1,549)	(1,393)	-	(79,291)
	103,148	39,197	11,889	14,515	650	3,071	1,892	5,041	179,401

Notes to the Financial Statements

For the year ended 30 June 2022

6.1 Property, infrastructure, plant and equipment (continued)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Asset recognition thresholds and depreciation periods

Class of Asset	Depreciation period	Threshold limit \$'000
Land	-	-
Land under roads	-	5
Buildings	15 to 100 years	5
Roads	25 to 80 years	5
Bridges	70 years	5
Drainage	50 to 100 years	5
Footpaths and cycleways	22 to 60 years	5
Recreational, leisure and community facilities	15 to 50 years	5
Parks, open space and streetscapes	20 to 50 years	5
Waste management	12 to 20 years	-
Plant, machinery and equipment	3 to 20 years	2
Fixtures, fittings and furniture	5 to 20 years	2
Computers and telecomms	3 to 10 years	2

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and

residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Notes to the Financial Statements

For the year ended 30 June 2022

6.1 Property, infrastructure, plant and equipment (continued)

Valuation of land and land under roads

Valuation of land was undertaken by a qualified independent valuer Martin Burns AAPI (Liquid Pacific) in June 2021. The valuation of land is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

A revaluation was conducted in the prior year; this valuation was based on the Valuer-General Victoria vacant land indexation factors for the financial year 2021.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table.

Valuation of buildings

A formal valuation of Council's building assets was performed by a qualified independent valuer Martin Burns AAPI (Liquid Pacific) in June 2019. The date of the current valuation is detailed in the following table.

The valuation was at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Management elected to perform an indexation of all council buildings as at 30 June 2022 in line with the cumulative indices issued by the Valuer General Victoria since the last formal valuation. These indices totalled 10.1%.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of valuation
Land	-	16,745	14,097	Jun-2021
Land under roads	-	-	4,630	Jun-2021
Specialised buildings	-	-	23,684	Jun-2022
Non-specialised buildings	-	9,283	-	Jun-2022
Total	-	26,027	42,412	

Valuation of infrastructure

Valuation of Council's infrastructure assets was performed by an asset management consultant Robert Uebergang, Bachelor of Engineering (Civil). The date of the current valuation is detailed in the following table.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Infrastructure asset values are not expected to be materially impacted by COVID-19 as at 30 June 2022. Formal revaluations were undertaken for Infrastructure assets during 2021/2 (Bridges, Parks and Open Spaces) which were predominately based on industry standard unit rates (Rawlinson's Construction Cost Guide) and are largely immune to the impacts of COVID-19.

Notes to the Financial Statements

For the year ended 30 June 2022

Details of Council's infrastructure and information about the fair value hierarchy as at 30 June 2022 are as follows:

6.1 Property, infrastructure, plant and equipment (continued)				
	Level 1	Level 2	Level 3	Date of valuation
	\$'000	\$'000	\$'000	
Roads	-	-	103,148	Jun-2020
Bridges	-	-	39,197	Jun-2022
Footpaths and cycleways	-	-	11,888	Jun-2021
Drainage	-	-	14,515	Jun-2022
Waste management	-	-	650	Jun-2022
Recreational, leisure and community facilities	-	-	3,071	Jun-2021
Parks, open space and streetscapes	-	-	1,891	Jun-2022
Total	-	-	174,360	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads are valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 10% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$7.62 and \$679 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement cost is calculated on a square metre basis and ranges from \$200 to \$4000 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 15 years to 100 years.

Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 5 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2022	2021
	\$'000	\$'000
Reconciliation of specialised land		
Land under roads	4,630	4,630
Parks and reserves	6,488	6,488
Facilities	5,056	5,056
Office/depots	2,553	2,319
Total specialised land	18,727	18,493

For the year ended 30 June 2022

	2022 \$'000	2021 \$'000
Investment in associates accounted for by the equity method are:		
MomentumOne Shared Services Pty Ltd		
A 50% Interest is held in the MomentumOne Shared Services Pty Ltd.		
Fair value of Council's investment in MomentumOne Shared Services Pty Ltd.	-	123
Council's share of accumulated surplus		
Council's share of accumulated surplus at start of year	88	67
Reported profit/(deficit) for year	-	21
Council's share of accumulated surplus at end of year	88	88
Movement in carrying value of investment in associates		
Carrying value of investment at start of year	123	102
Distributions for the year	-	-
Share of profit/(deficit) for year	-	21
Distributions received	(54)	-
Full impairment on Council's interest on dormancy	(69)	-
Carrying value of investment at end of year	-	123
Council's share of expenditure commitments		
Operating commitments	-	-
Capital commitments	-	-
Council's share of expenditure commitments	-	-

Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

Notes to the Financial Statements

For the year ended 30 June 2022

6.3 Investment property

	2022 \$'000	2021 \$'000
Balance at beginning of financial year	3,775	3,260
Fair value adjustments	-	515
Balance at end of financial year	3,775	3,775

Investment property is held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value. Changes to fair value are recorded in the comprehensive income statement in the period that they arise.

Valuation of investment property

Valuation of investment property has been determined in accordance with an independent valuation by a qualified independent valuer LG Valuation Services Pty Ltd (API Registration no. 62901) who has recent experience in the location and category of the property being valued. The valuation is at fair value, based on the current market value for the property as at 4 May 2021.

The COVID-19 restrictions have adversely affected the tourism industry within the Alpine Shire, this may have impacted these property values. As this effect at present is not reliably quantifiable no adjustment has been made.

Notes to the Financial Statements

For the year ended 30 June 2022

Note 7 People and relationships

7.1 Council and key management remuneration

a) Related Parties

Interests in associates are detailed in Note 6.2.

b) Key management personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors

John Forsyth - Mayor (1 Jul 2021 - 8 Nov 2021), Councillor (9 Nov 2021- 30 Jun 2022)

Sarah Nicholas - Deputy Mayor (1 Jul 2021 - 8 Nov 2021), Mayor (9 Nov 2021 – 30 Jun 2022)

Tony Keeble (1 Jul 2021 - 30 Jun 2022)

Ron Janas (1 Jul 2021 - 30 Jun 2022)

Kelli Prime (1 Jul 2021 - 30 Jun 2022)

Charlie Vincent (1 Jul 2021 - 22 Dec 2021)

Katarina Hughes Councillor (1 Jul 2021 – 8 Nov 2021), Deputy Mayor (9 Nov 2021 - 30 Jun 2022)

Simon Kelley (25 Jan 2022 – 30 Jun 2022)

Chief Executive Officer and other key management personnel

Charlie Bird - Chief Executive Officer (1 Jul 2021 - 22 May 2022)

Alan Clark - Acting Chief Executive Officer (23 May 2022 - 30 Jun 2022)

William Jeremy - Director Assets (1 Jul 2021 - 30 Jun 2022)

Helen Havercroft - Director Corporate Performance (4 Oct 2021 - 30 Jun 2022)

Ruth Kneebone – Executive projects (1 Jul 2021 – 21 Dec 2021)

Notes to the Financial Statements

For the year ended 30 June 2022

7.1 Council and key management remuneration (continued)

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

	2022	2021
	No.	No.
< \$10,000	-	1
\$10,000 - \$19,999	3	4
\$20,000 - \$29,999	3	5
\$30,000 - \$39,999	2	
\$40,000 - \$49,999	1	1
\$50,000 - \$59,999	1	-
\$140,000 - \$149,999	1	2
\$190,000 - \$199,999	1	-
\$240,000 - \$249,999	-	1
\$270,000 - \$279,999	1	-
	13	14

Total Number of Councillors	8	10
Chief Executive Officer and other Key Management Personnel	5	4
Total Key Management Personnel	13	14

(c) Remuneration of Key Management Personnel

Total remuneration of key management personnel was as follows:

	2022	2021
	\$'000	\$'000
Short-term benefits	820	787
Long-term benefits	8	14
Termination benefits	-	-
Post-employment benefits	53	54
Total	881	855

(d) Senior officer Remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$151,000.

There were no officers meeting this definition.

Notes to the Financial Statements

For the year ended 30 June 2022

7.2 Related party disclosure

(a) Transactions with related parties

2022
\$'000

2021
\$'000

MomentumOne

The CEO is a director of MomentumOne Shared Services Pty Ltd as Council owns 50% of this company. MomentumOne provided labour hire services mainly for the operating of Council's swimming pool facilities until September 2021 when management of the pools was contracted out to Belgravia Leisure. MomentumOne also provided recruitment, onboarding and payroll services for Council employees funded under the Working for Victoria program which ceased in 2021/22.

Paid to MomentumOne Shared Services Pty Ltd

65

1,106

Alpine Community Plantations

William Jeremy is a member of the board of management for Alpine Community Plantations. Transactions with Alpine Community Plantations relate to the development of a new masterplan for the mountain bike park, the installation of an electronic boom gate at the entrance to the park and an annual fee towards operational costs.

Paid to Alpine Community Plantations

12

50

Tourism North East

The CEO is a member of the Tourism North East board of directors. Tourism North East provides marketing and advertising services for Council.

Paid to Tourism North East

101

235

Received from Tourism North East

-

-

Partners of key management personnel that are employed by Council

Council employed partners of key management personnel. This is a normal Council employee/contractor relationship.

No.

No.

1

1

(b) Outstanding balances with related parties

\$'000

\$'000

The outstanding balances owing to related parties is to MomentumOne Shared Services Pty Ltd

-

27

The outstanding balances owing with related parties is to Tourism North East

-

-

(c) Loans to/from related parties

There were no loans either to or from related parties.

(d) Commitments to/from related parties

Council had contracted with MomentumOne to provide labour hire services for seasonal swimming pools for three years to September 2022. Both parties mutually agreed that this contract would cease prior to the 2021/22 outdoor swimming season. MomentumOne's contract to provide recruitment, onboarding and payroll services for Council employees funded the Working for Victoria program ended 31 August 2021.

Notes to the Financial Statements

For the year ended 30 June 2022

Note 8 Managing uncertainties

8.1 Contingent assets and liabilities

Contingent liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value.

Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

Landfill

Council is responsible for three small landfill sites that have been closed for more than twenty years at Myrtleford, Mount Beauty and Harrietville. These sites are being monitored by Council and it may be required to perform rehabilitation works in the future. It is estimated that the works if required are likely to cost \$3,100,000.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme; matters relating to this potential obligation are outlined in note 9.3. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Liability Mutual Insurance

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2022 reporting period. Council assesses the impact of these new standards.

As at 30 June 2022 there were no new accounting standards or interpretations issued by the AASB applicable for the year ending 30 June 2022 that are expected to impact Council.

Notes to the Financial Statements

For the year ended 30 June 2022

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls, and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of Council's financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council does not hold any interest-bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk.

Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 2020 Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council has exposure to credit risk on some financial assets included in the balance sheet. To help manage this risk:

- Council has a policy for establishing credit limits for the entities Council deals with;
- Council may require collateral where appropriate; and
- Council only invests surplus funds with financial institutions which have a recognised credit rating specified in Council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

Notes to the Financial Statements

For the year ended 30 June 2022

8.3 Financial instruments (continued)

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of Council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- has readily accessible standby facilities and other funding arrangements in place;
- monitors budget to actual performance on a regular basis; and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

All financial liabilities are expected to be settled within normal terms of trade.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of 1.75% and 1.25% in market interest rates (AUD) from year end rates of 1.35%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Financial Statements

For the year ended 30 June 2022

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, they are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities;

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above. In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that

would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 2 to 4 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset

Notes to the Financial Statements

For the year ended 30 June 2022

8.5 Events occurring after the balance date

No matters have occurred after balance date that require disclosure in the financial report.

Notes to the Financial Statements

For the year ended 30 June 2022

Note 9 Other matters

9.1 Reserves

	Balance at beginning of reporting period \$'000	Increment / (decrement) \$'000	Balance at end of reporting period \$'000
a) Asset revaluation reserve			
2022			
Property			
Land	26,856	-	26,856
Buildings	17,978	3,020	20,998
	44,834	3,020	47,854
Plant, machinery and equipment			
Books	94	-	94
Infrastructure			
Roads	54,740	-	54,740
Bridges	13,744	19,164	32,908
Footpaths and cycleways	1,764	-	1,764
Drainage	353	-	353
Waste	7,983	-	7,983
Recreational, leisure and community	510	-	510
Parks, open spaces and streetscapes	429	656	1,085
	79,523	19,820	99,343
Total asset revaluation reserve	124,451	22,840	147,291
2021			
Property			
Land	21,559	5,297	26,856
Buildings	17,978	-	17,978
	39,537	5,297	44,834
Plant, machinery and equipment			
Books	22	72	94
Infrastructure			
Roads	54,740	-	54,740
Bridges	13,744	-	13,744
Footpaths and cycleways	1,239	525	1,764
Waste	7,983	-	7,983
Drainage	353	-	353
Recreational, leisure and community	159	351	510
Parks, open spaces and streetscapes	429	-	429
	78,647	876	79,523
Total asset revaluation reserve	118,206	6,245	124,451

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Notes to the Financial Statements

For the year ended 30 June 2022

9.1 Reserves (continued)

	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
b) Other reserves				
2022				
Dinner Plain	835	10	-	845
Waste	3,915	938	-	4,853
Subdivision recreation	374	-	-	374
Total other reserves	5,124	948	-	6,072
2021				
Dinner Plain	699	136	-	835
Waste	3,247	668	-	3,915
Subdivision recreation	178	196	-	374
Total other reserves	4,124	1,000	-	5,124

The **Dinner Plain reserve** is maintained to ensure all rates raised from Dinner Plain properties are quarantined and invested back into Dinner Plain.

The **waste reserve** is maintained to fund landfill rehabilitation works. Where budgeted rehabilitation projects are not carried out in the financial year, funds are allocated to the reserve to fund future rehabilitation work.

The **subdivision recreation reserve** is maintained to account for contributions received under the *Subdivision Act 1988*. This reserve funds future recreational projects which meet the definition of the Act.

Notes to the Financial Statements

For the year ended 30 June 2022

9.2 Reconciliation of cash flows from operating activities to surplus

	2022 \$'000	2021 \$'000
Surplus for the year	10,077	4,725
Depreciation	5,406	5,281
Net loss on disposal of property, infrastructure, plant and equipment	38	3,328
Contributions - non-monetary assets	(766)	(1,224)
Fair value adjustments for investment property	-	(515)
Non-cash amortisation	54	(242)
Change in assets and liabilities:		
(Increase)/decrease in trade and other receivables	55	242
(Increase)/decrease in prepayments	(16)	298
(Increase)/decrease in accrued income	(26)	19
Decrease in inventories	-	20
Increase in investment in associates	123	(21)
Increase/(decrease) in trade and other payables	434	1,653
Increase in trust funds and other deposits	22	(136)
Increase/(decrease) in employee provisions	(205)	101
Increase in unearned income	2,097	4,262
Decrease in landfill restoration provision	557	(307)
Net cash provided by operating activities	17,851	17,484

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper / Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2022, this was 10.0% as required under Superannuation Guarantee legislation – (2021 9.5%).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Notes to the Financial Statements

For the year ended 30 June 2022

9.3 Superannuation (continued)

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

An interim actuarial review for the Defined Benefit category as at 30 June 2022 was being held and is expected to be completed by the due date of 31 October 2022. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 109.8%. To determine the VBI, the Fund Actuary used the following long-term assumptions:

- Net investment returns 5.5% pa
- Salary information 2.5 – 3.5% pa
- Price inflation (CPI) 3.0% pa.

Vision Super has advised that the estimated VBI at 30 June 2022 was 102.20%, Council was notified of this during August 2022

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2021 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2021 interim actuarial review conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2022, this rate was 10.0% of members' salaries (9.5% in 2020/2021). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound-up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

Notes to the Financial Statements

For the year ended 30 June 2022

9.3 Superannuation (continued)

The 2021 interim actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation conducted every three years and interim actuarial investigations are conducted for each intervening year. A full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigations identified the following in the defined benefit category of which Council is a contributing employer:

	2021 \$m	2020 \$m
A VBI surplus	\$214.7	\$100.0
A total service liability surplus	\$270.3	\$200.0
A discounted accrued benefits surplus	\$ 285.2	\$217.8

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2021. Council was notified of the 30 June 2021 VBI during August 2021.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2021.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2021.

The 2022 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2022 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this investigation will be completed by 31 October 2022.

Superannuation contributions

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2022 are detailed below:

Scheme	Type of Scheme	Rate	2022 \$'000	2021 \$'000
Vision super	Defined benefit	10.00%	36	27
Vision super	Accumulation fund	10.00%	373	319
Other funds	Accumulation fund	10.00%	568	440

There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2022.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2022 is \$36,135.

Notes to the Financial Statements

For the year ended 30 June 2022

Note 10 Change in accounting policy

There have been no changes to accounting policies in the 2021-22 year.

There are no pending accounting standards that are likely to have a material impact on council



Alpine Shire Council

Performance Statement

For the year ended 30 June 2022

Performance Statement

For the year ended 30 June 2022

Description of municipality

The Alpine Shire is situated in north-east Victoria, approximately 300km from the Victorian state capital Melbourne, and 70km south of Albury-Wodonga. The area of the Alpine Shire is 4,790 square kilometres consisting of 92% public land.

The Shire extends from mountain ranges to the valley floor, where residents choose to live predominantly around the three main towns of Bright, Myrtleford and Mount Beauty. Other members of the populace live in the smaller towns, villages and surrounding farming communities that are spread throughout the Shire.

The region offers a diverse lifestyle with a mix of culture, history and experiences. The region is a well-known destination for tourists with festivals, markets, exhibitions, sporting and recreational activities held throughout the Alpine Shire; together with a range of cafes, restaurants and wineries.

The estimated resident population of the Shire is 13,069, a number which significantly increases with the seasonal influx of tourists. Population demographics in the 2016 Census and estimated resident population in 2020, show a lower population of 20-39 year olds, but a much higher population of persons aged 55 and over as compared to the Victorian averages. 2021 Census data was not available at the time of writing this report.

Other Information

For the year ended 30 June 2022

1. Basis of preparation

Council is required to prepare and include a Performance Statement within its Annual Report. The Performance Statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the Performance Statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The Performance Statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by Council's Budget. The *Local Government (Planning and Reporting) Regulations 2020* require explanation of any material variations in the results contained in the Performance Statement. Council has utilised materiality thresholds as described in the "Local Government Better Practice Guide - Annual Report Performance Statement 2021/22" relevant to each indicator and measure. Where Council's year on year result varies by more than 10% of the State-wide average (2021/22), Council has reported a material variance. Explanations have not been provided for variations below these materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the Performance Statement are those adopted by Council in its four-year Budget on 7 June 2022. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The Budget can be obtained by contacting Council or visiting Council's website www.alpineshire.vic.gov.au.

2. Impact of COVID-19 on Performance Statement

The Alpine Shire, and in turn the Alpine Shire Council, continue to be impacted by the ongoing COVID-19 global pandemic. For much of 2021/22, various measures were in place by all three levels of Government in Australia to reduce the spread of COVID-19.

The ongoing COVID-19 global pandemic and measures taken to mitigate its spread and impact on the Alpine Shire residents and businesses have had a bearing on the performance of some Council operations during 2021/22. For the financial year ended 30 June 2022, these are as follows:

- * An early opening of aquatic facilities during 2021/22 saw a recovery in visitor numbers following a low the previous year.
- * Active library members in the Alpine Shire increased in 2021/22, but the three-year average reduced as the closures of previous years continue to impact performance. Council expects active library members to return to pre-COVID-19 levels in due course.
- * Staff shortages as a result of illness from COVID-19 or related complications have been felt throughout the organisation, particularly after restrictions lifted, which impacted on some service delivery outputs.

Generally the financial indicators show that Council is financially sustainable and that services are being delivered within expected parameters despite the extraordinary ongoing global situation.

Sustainable Capacity Indicators

For the year ended 30 June 2022

Indicator / measure	Results				Material Variations
	2018/19	2019/20	2020/21	2021/22	
Population					
<i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$2,300	\$2,032	\$2,359	\$2,377	
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$14,753	\$14,489	\$14,467	\$16,858	An increase in infrastructure per head of municipal population reflects an increase in capital expenditure and revaluation of some of Council's infrastructure asset classes.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	22.0	22.4	22.6	22.6	
Own-source revenue					
<i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,635	\$1,655	\$1,718	\$1,716	

Sustainable Capacity Indicators (continued)

For the year ended 30 June 2022

Indicator / measure	Results				Material Variations
	2018/19	2019/20	2020/21	2021/22	
Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$400.55	\$427.58	\$427.58	\$534.01	Recurrent grants per head of population appears higher in 2021/22, due to receipt of Federal Assistance Grants for 2022/23 in advance.
Disadvantage <i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]	5	5	5	5	
Workforce turnover <i>Percentage of staff turnover</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year]x100	14.4 %	11.0 %	19.6 %	26.5 %	Council has experienced higher than expected turnover in the past two years, relating primarily to the impact of COVID-19 and its associated impacts, reflecting a situation common across the sector.

Sustainable Capacity Indicators (continued)

For the year ended 30 June 2022

Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent capital grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*.

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue excluding revenue which is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2022

Service / indicator / measure	Results				Material Variations
	2018/19	2019/20	2020/21	2021/22	
Aquatic facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	2.4	2.2	1.9	2.7	Utilisation of Council's aquatic facilities increased by almost 40% across all three pools in 2021/22, recovering after facility closures due to COVID-19 restrictions the previous year.
Animal management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	New in 2020	0	0	0%	No animal management prosecutions were presented to Court in 2021/22.
Food safety Health and safety <i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	82.9 %	95.8 %	100.0 %	100.0 %	All non-compliance notifications were followed up.

Service Performance Indicators (continued)

For the year ended 30 June 2022

Service/indicator /measure	Results				Material Variations
	2018/19	2019/20	2020/21	2021/22	
Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	59	56	56	56	Community satisfaction with Council decisions (index score 56) remained steady in 2021/22 compared to the previous year, and was slightly higher than both the Small Rural and State-wide averages (both 54).
Libraries Participation <i>Active library borrowers in municipality</i> [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100	18.8 %	18.4 %	15.8 %	14.3 %	This result is affected by the following factors; * this data reflects a three year average, so despite an increase in active borrowers in the municipality in 2021/22, the overall result remains lower than previous years, and * the Alpine Shire population growth has risen faster than the rise in active borrowers so % borrowers is proportionally lower.

Service Performance Indicators (continued)

For the year ended 30 June 2022

Service/indicator /measure	Results				Material Variations
	2018/19	2019/20	2020/21	2021/22	
Maternal and child health Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	84.5 %	74.4 %	81.8 %	83.4 %	Participation in the MCH service has continued to return to a more usual trend in 2021/22 after a large reduction in 2019/20 due to Bushfires and COVID-19 restrictions. The MCH team continued to support the community, working within COVID-19 restrictions in 2021/22.
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	79.2 %	58.8 %	85.7 %	64.7 %	Council has a small number of First Nations children enrolled in the MCH service, so a slight change in participation creates a greater change in overall results.

Service Performance Indicators (continued)

For the year ended 30 June 2022

Service/indicator /measure	Results				Material Variations
	2018/19	2019/20	2020/21	2021/22	
Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	64	61	63	61	Community satisfaction with sealed local roads (index score 61) was significantly higher than both the Small Rural and State-wide averages (50 and 53 respectively). Sealed local roads continues to be an area where Council consistently performs well.
Statutory Planning Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	100.0 %	0.0 %	100.0 %	66.7 %	Three planning decisions were presented to VCAT during 2021/22. One case was 'set aside', meaning that VCAT granted a permit that had been initially refused by Council. The two other cases were 'not set aside', with Council's decision varied in one case, and Council's decision affirmed in the other.
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	39.4 %	40.4 %	40.0 %	40.0 %	Kerbside collection waste diverted from landfill remained steady in 2021/22 compared to the previous year.

Service Performance Indicators (continued)

For the year ended 30 June 2022

Retired measures Service/indicator /measure	Results		Comment
	2018/19	2019/20	
Animal Management Health and Safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	0	Retired in 2019/20	This measure was replaced by <i>Animal management prosecutions (%)</i> for 2019/20.

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the *Aboriginal Heritage Act 2006*

"active library borrower" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 98 and 99 of the *Local Government Act 2020*

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

Financial Performance Indicators

For the year ended 30 June 2022

Dimension / indicator / measure	Results					Forecasts			Material Variations
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Efficiency									
Expenditure level									
<i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$3,361	\$2,955	\$3,423	\$3,451	\$3,476	\$3,247	\$3,353	\$3,424	The expenses per property assessment reflect the ongoing levels of capital expenditure in renewing and upgrading community assets.
Revenue level									
<i>Average rate per property assessment</i> [General rates and Municipal charges / Number of property assessments]	New in 2020	\$1,684	\$1,717	\$1,787	\$1,795	\$1,836	\$1,882	\$1,928	Growth in average rate per property assessment reflects continued compliance with the Victorian Government Fair Go Rates system.

Financial Performance Indicators (continued)

For the year ended 30 June 2022

Dimension / indicator / measure	Results			Forecasts					Material Variations
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Liquidity									
Working capital									
Current assets compared to current liabilities [Current assets / Current liabilities] x100	349.5 %	373.4 %	293.1 %	235.0 %	481.4 %	452.2 %	481.8 %	432.6 %	The ratio of current assets compared to current liabilities is affected by a significant increase in income in advance (current liabilities) in 2021/22, which reflects grant funding received for projects not yet commenced or fully completed and capitalised as assets. These levels of Grant funding are expected to decrease in future years, reflecting higher ratio of current assets to current liabilities.
Unrestricted cash									
Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100	4.8 %	-48.1 %	15.1 %	18.2 %	41.9 %	32.3 %	43.7 %	26.1 %	The 2021/22 year had a higher than normal cash balance due to receipt of grant funding in Quarter 4 which has resulted in a higher than expected ratio of unrestricted cash to current liabilities. Future years forecasts have no carried forward amounts or conditional grants unspent so that the unrestricted cash is higher.

Financial Performance Indicators (continued)

For the year ended 30 June 2022

Dimension / indicator / measure	Results			Forecasts					Material Variations
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Obligations									
Loans and borrowings									
<i>Loans and borrowings compared to [Interest bearing loans and borrowings / Rate revenue] x100</i>	0.0 %	0.0 %	0.0 %	0.0 %	0.0 %	0.0 %	0.0 %	0.0 %	Council continues to operate free from borrowings and has no plans to do so in the short to mid term.
<i>Loans and borrowings repayments [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100</i>	0.0 %	0.0 %	0.0 %	0.0 %	0.0 %	0.0 %	0.0 %	0.0 %	Council continues to operate free from borrowings and has no plans to do so in the short to mid term.
Indebtedness									
<i>Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100</i>	20.8 %	20.4 %	17.6 %	11.1 %	16.7 %	13.8 %	13.2 %	12.6 %	Non-current liabilities reduced in 2021/22 as projected works were brought forward and reclassified as current, and are forecast to be lower in future years as the level of landfill rehabilitation works diminish.
Asset renewal and upgrade									
<i>Asset renewal and upgrade compared to depreciation [Asset renewal and asset upgrade expense / Asset depreciation] x100</i>	New in 2020	112.3%	93.1%	216.9 %	102.7 %	166.5 %	159.4 %	109.7 %	A reduced focus on renewal projects in 2020/21 meant a reduction in asset renewal and upgrade expenditure compared to depreciation. To address this reduction, significant capital expenditure in 2021/22 included the Alpine View Childcare Centre, Tawonga Caravan Park and Mount Beauty Airport, causing this ratio to spike in the current year, but the expectation is to return to more usual levels in future years.

Financial Performance Indicators (continued)

For the year ended 30 June 2022

Dimension / indicator / measure	Results			Forecasts					Material Variations
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Operating position									
Adjusted underlying result									
Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100	-6.3 %	16.8 %	3.8 %	4.5 %	-11.1 %	1.0 %	0.2 %	0.3 %	Adjusted underlying surplus (or deficit) is quite changeable from year to year depending on amount of non-recurring grant funding (including Bushfire and COVID-19 related funding) which are forecast to return to normal levels in future years.
Stability									
Rates concentration									
Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	64.5 %	58.8 %	59.7 %	60.2 %	71.1 %	69.3 %	69.3 %	69.5 %	2021/22 includes higher non-recurrent operating grant funding, primarily related to 2019/20 Bushfire and COVID-19 recovery. Future years income does not forecast non-recurrent operating grant funding at these levels.
Rates effort									
Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.55 %	0.51 %	0.50 %	0.37 %	0.37 %	0.37 %	0.38 %	0.39 %	A large increase in the Capital Improved Value (CIV) for property valuations across the Alpine Shire in 2021/22 has reduced the rate in the dollar compared to property values in the current year, and into future years.

Financial Performance Indicators (continued)

For the year ended 30 June 2022

Retired measures	Results		Comment
Dimension / indicator / measure	2018/19	2019/20	
Efficiency Revenue level <i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,753	Retired in 2019/20	This measure was replaced by <i>Average rate per property assessment</i> for 2019/20.
Obligations Asset renewal <i>Asset renewal compared to depreciation</i> [Asset renewal expense / Asset depreciation] x100	92%	Retired in 2019/20	This measure was replaced by <i>Asset renewal and upgrade compared to depreciation</i> for 2019/20.

Financial Performance Indicators (continued)

For the year ended 30 June 2022

Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent capital grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Certification of the Performance Statement

For the year ended 30 June 2022

In my opinion, the accompanying Performance Statement has been prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.



Dennis O'Keeffe
Principal Accounting Officer

Date: 30 September 2022

In our opinion, the accompanying Performance Statement of the Alpine Shire Council for the year ended 30 June 2022 presents fairly the results of Council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

The Performance Statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

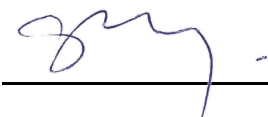
At the date of signing, we are not aware of any circumstances that would render any particulars in the Performance Statement to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify this Performance Statement in its final form.



Cr Sarah Nicholas
Councillor

Date: 30 September 2022



Cr Simon Kelley
Councillor

Date: 30 September 2022



William Jeremy
Chief Executive Officer

Date: 30 September 2022

Refer page 6 for entry signage treatment



- Rationalise existing parking
- Potential parallel parking along Feathertop Track (fence to be relocated for this sections as necessary).
- Drainage pits to address ponding issues

Ordinary Council Meeting M(10) - 4 October 2022

9.2.1 ABR - Harrieville (Nov 2021)

Summary of key feedback received during the second round community consultation period (including all detailed comments received):

01. Rethink the use of yellow colour for signage and shelters - considered too bright and should be more subdued / subtle golden tones. Branding preferred as 'mountain village' rather than 'historic Harrieville',

02. Reconsider parking layout at Feathertop Track / Tronoh Dredge Hole area to limit capacity, discourage caravans, allow for mini buses. Seal road surface to Tronoh Dredge Hole. Reduce number of shelter structures proposed in adjacent parklands,

03. Rethink the logistics and suitability of Pioneer Park log cart relocation (mixed responses received), and

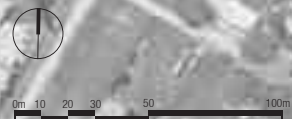
04. Consider drainage infrastructure rectification and undergrounding of powerlines along GAR.

(Nominated project study area in colour)

Design evolution, changes and responses noted on pages 2 and 3.

LEGEND

	Existing trees To be protected and retained		Custom timber picnic tables with oversized benches
	Proposed trees Refer planting species list.		Custom timber oversized bench seats
	Garden bed planting Refer planting species list.		Electric barbecue
	Open grassed area		Drinking fountain
	Exposed local aggregate insitu concrete paving with sawcuts		Recycling + litter bins
	Non-coloured insitu concrete paving with ruled joints		Bike racks / rail
	Local crushed gravel surface		Local stone wall to match existing plinths
	Asphalt road surfacing		Toilet facilities
	Custom shelter structure (main)		Township primary directional entry signage element
	Custom shelter structure (smaller)		Secondary wayfinding / feature labelling signage element
	Fitness station		Tertiary wayfinding signage element
			Interpretive signage boards



RESPONSES AND CHANGES:






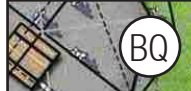















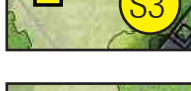

Items updated directly as a result of community feedback received and design evolution process:

- 01.** Gold / yellow signature colour:
- . Entry signage and shelter structure colour intensity reconsidered,
 - . Muted dark gold or bronze colours proposed, replacing bright yellow,
 - . Introduction of timber ply panels to main shelter ceiling, and
 - . Entry sign tagline now 'Mountain Village', not 'Historic Harrietville'.

- 02.** Feathertop Track / Tronoh Dredge area:
- . Carpark numbers reconsidered, informed by traffic count data, engineering input and survey,
 - . Caravans actively discouraged from entering carpark, bike trailers and mini busses permitted,
 - . Reorientation of carpark direction to provide single access point, circulation improvement and allowance for peak demand overflow to eastern grassed areas, and
 - . Shelter structure numbers reduced and shade tree plantings added.

- 03.** Pioneer Park / Tavare Park:
- . Carparking added to Tavare Park north-east frontage along Feathertop Track,
 - . Pioneer Park vehicle movements and bus stop location reconfigured following engineering input,
 - . Bollards added to deter vehicle access along Ovens River track, and
 - . Fitness Station added.

LEGEND

	Existing trees To be protected and retained		Custom timber picnic tables with oversized benches
	Proposed trees Refer planting species list.		Custom timber oversized bench seats
	Garden bed planting Refer planting species list.		Electric barbeque
	Open grassed area		Drinking fountain
	Exposed local aggregate insitu concrete paving with sawcuts		Recycling + litter bins
	Non-coloured insitu concrete paving with ruled joints		Bike racks / rail
	Local crushed gravel surface		Local stone wall to match existing plinths
	Asphalt road surfacing		Toilet facilities
	Custom shelter structure (main)		Township primary directional entry signage element
	Custom shelter structure (smaller)		Secondary wayfinding / feature labelling signage element
	Fitness station		Tertiary wayfinding signage element
			Interpretive signage boards



B

Ordinary Council Meeting M(10) - 4 October 2022



RESPONSES AND CHANGES:

(continued)

9.2.1 ABP - Harrietville (Nov 2021)

04. Other items / design progression:

- . Signage hierarchy resolved, identifying 4 categories of messaging and information (pages 6 and 7),
- . Minor adjustment to main shelter roofline to increase cover and improve forms,
- . Identifying ongoing timber maintenance regime (staining or weathering approach),
- . Materials and finishes proposed (page 7),
- . Lighting strategy proposed (page 8),
- . Planting strategy proposed (page 9),
- . Likely construction costs determined (page 10), and
- . Potential staging / delivery sequence strategy added (page 11).

Items not changed:

- . Log cart location retained,
- . Redevelopment of 'paddock site' as town centre,
- . Additional shelters / covered structures in Tavare Park for markets, and
- . GAR powerline undergrounding, included as potential future project at this stage.

LEGEND

	Existing trees To be protected and retained		Custom timber picnic tables with oversized benches
	Proposed trees Refer planting species list.		Custom timber oversized bench seats
	Garden bed planting Refer planting species list.		Electric barbecue
	Open grassed area		Drinking fountain
	Exposed local aggregate insitu concrete paving with sawcuts		Recycling + litter bins
	Non-coloured insitu concrete paving with ruled joints		Bike racks / rail
	Local crushed gravel surface		Local stone wall to match existing plinths
	Asphalt road surfacing		Toilet facilities
	Custom shelter structure (main)		Township primary directional entry signage element
	Custom shelter structure (smaller)		Secondary wayfinding / feature labelling signage element
	Fitness station		Tertiary wayfinding signage element
			Interpretive signage boards

Harrietville
Hv₃



ALPINE BETTER PLACES
DETAILED LANDSCAPE CONCEPT B

Scale 1:250 @ A1 or 1:500 @ A3
Issue [C] For 3rd engagement 13.05.2021 Issue [D] 03.06.2021 Issue [E] final 24.08.2021
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LEGEND

	Existing trees To be protected and retained		Custom timber picnic tables with oversized benches
	Proposed trees Refer planting species list.		Custom timber oversized bench seats
	Garden bed planting Refer planting species list.		Electric barbecue
	Open grassed area		Drinking fountain
	Exposed local aggregate insitu concrete paving with sawcuts		Recycling + litter bins
	Non-coloured insitu concrete paving with ruled joints		Bike racks / rail
	Local crushed gravel surface		Local stone wall to match existing plinths
	Asphalt road surfacing		Toilet facilities
	Custom shelter structure (main)		Township primary directional entry signage element
	Custom shelter structure (smaller)		Secondary wayfinding / feature labelling signage element
	Fitness station		Tertiary wayfinding signage element
			Interpretive signage boards



ALPINE BETTER PLACES
DETAILED LANDSCAPE CONCEPT C

Scale 1:250 @ A1 or 1:500 @ A3
Issue [C] For 3rd engagement 13.05.2021 Issue [D] 03.06.2021, Issue [E] final 24.08.2021
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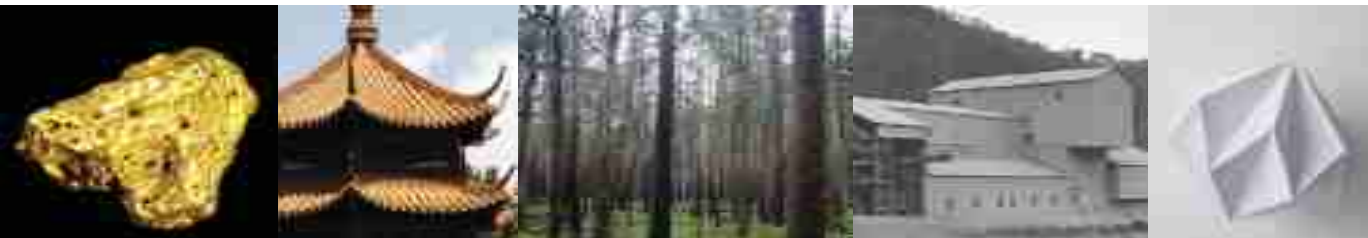
Ordinary Council Meeting M(10) - 4 October 2022



9.2.1 ABP - Harrietville (Nov 2021)



Main shelter structure views



Main shelter structure design inspiration + local cultural references: (gold mining heritage, chinese settlement, surrounding forests, tronoh dredge corrugated buildings)



Park design intent imagery: retaining large existing tree canopy character

Ongoing timber maintenance schedule:

- TS Timbers stained to specified treatment
- TNS Timbers not stained and allowed to silver



ALPINE BETTER PLACES
LANDSCAPE STRUCTURES

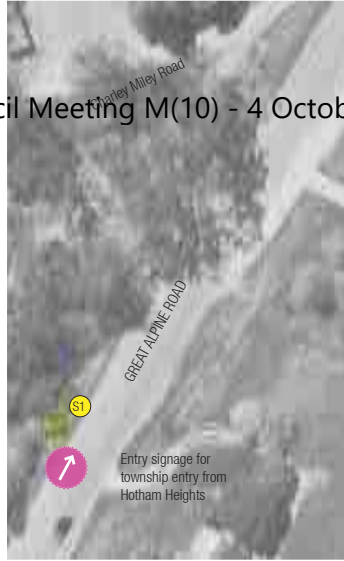
Harrietville
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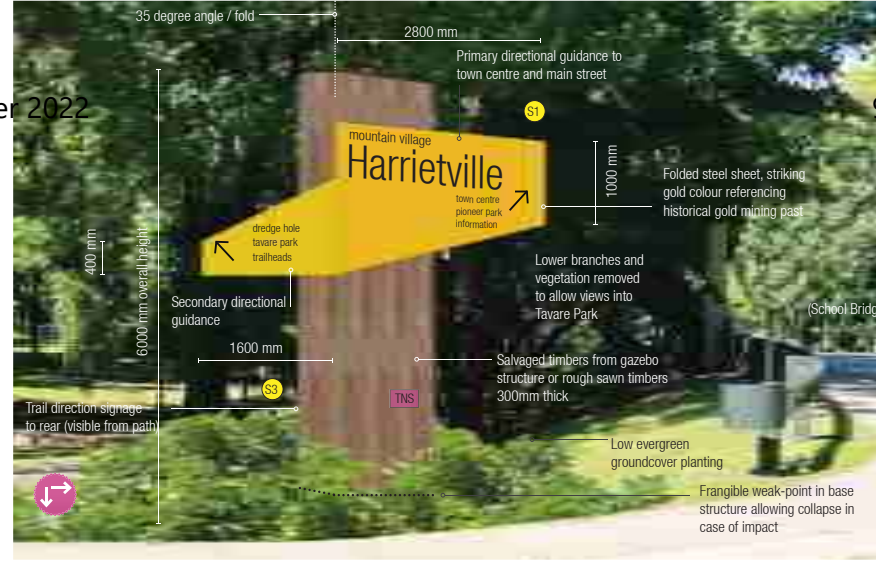
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Entry signage locations - NORTH



SOUTH



Primary entry signage view from NORTH approach



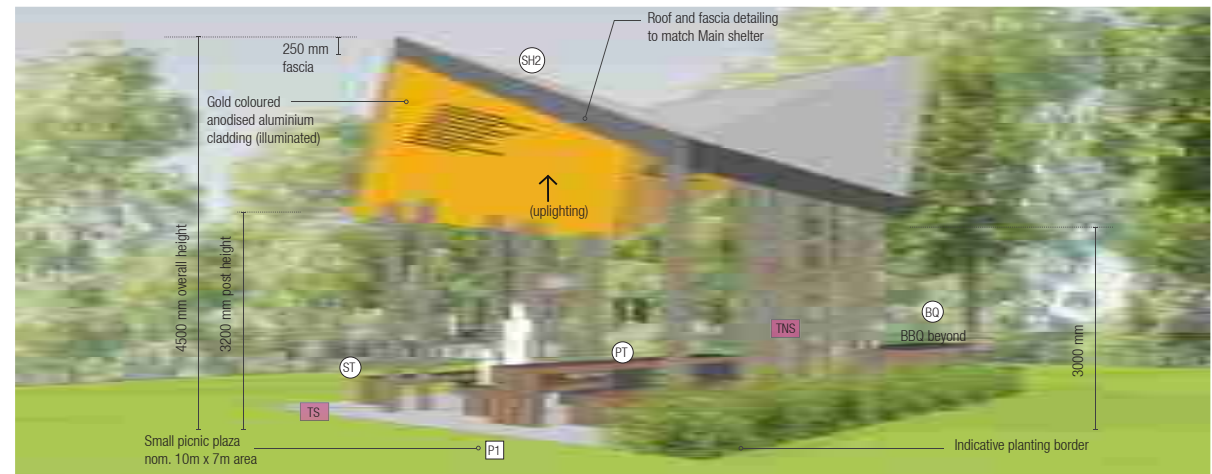
Secondary signage / feature labelling



Tertiary signage (existing)



Secondary shelter structures views



Parks, Dredge Hole Precinct, Trails, Community Hall design intent imagery: folded roof forms to shelter structures, open inviting parklands, community gathering spaces.

Ongoing timber maintenance schedule:

- TS Timbers stained to specified treatment
- TNS Timbers not stained and allowed to silver



[P1] Coloured exposed aggregate insitu concrete with local aggregate and sawcut joints



[P2] Non-coloured in-situ plain grey concrete paving with ruled joints



[P3] Local crushed rock gravel paving



[P4] Asphalt road pavement without kerb and channel



[W] Site stone walls to match existing stone plinths



[PT] Custom timber picnic tables with oversized benches and timber oversized bench seats



[BB] Electrical BBQ
Supplier: Christie Parksafe, Modular Triple
Product Code: HMOD-E-3.2
Material: Brushed stainless steel finish with local stone cladding
Features: 3 Module Installation Kit with 2035mm x 750mm Stainless Steel Bench, 2 x Electric Stainless Steel CCQ cooktops, Safety Push Button Start Timing Control.
Installation and connections in accordance with manufacturers specifications



[DF] Drinking fountain
Supplier: Botton + Gardiner
Product code: Prospect drinking fountain, marine grade 316 stainless steel



[RB] Bin enclosure (rubbish & recycling)
Supplier: Draffin, charcoal powdercoat infills.
Product codes : 88597-140-MS-ALPINE-RUB and 88597-140-MS-ALPINE-REC



[BR] Bike racks
Supplier: Commercial Systems
Product code: BR7102, manhattan bike leaning rail, charcoal powdercoated



[SH1] Shelter ceiling cladding material 1 = gold-coloured anodised aluminium sheeting with lazercut lettering (content to be advised)
[SH2]



[SH1] Shelter ceiling cladding material 2 = timber ply sheeting
[SH2]

Ongoing timber maintenance schedule:
[TS] Timbers stained to specified treatment
[TNS] Timbers not stained and allowed to silver



Examples of interpretive historical signage boards with high quality illustrative material to main shelter area (content to be resolved)





L1 Uplighting or internal illumination to signage elements



L2 Uplighting to shelters



L3 Pole lighting to park - Supplier: BEGA
Product Code: 77844

Note: for clarity, existing street lighting not shown



Ordinary Council Meeting M(10) - 4 October 2022



INDICATIVE PLANT SCHEDULE

Code	Botanical Name	Common Name	Mature Size (h x w)	Install Size	Evergreen / Deciduous
Park Exotic / Specimen Trees					
ASC	Acer saccharum	Sugar Maple	12 x 10m	3.0-3.5m / 100L	D
LIN	Lagerstroemia indica 'Natchez'	Crape Myrtle	6 x 4m	3.0-3.5m / 100L	D
MGE	Magnolia grandiflora 'Exmouth'	Magnolia	12 x 6m	3.0-3.5m / 100L	E
QPL	Quercus palustris	Pin Oak	15 x 8m	3.0-3.5m / 100L	D
UMP	Ulmus parvifolia	Chinese Elm	13 x 10m	3.0-3.5m / 100L	D
Park Indigenous Trees (EVC 32: Herb-Rich Foothill Forest)					
ACM	Acacia melanoxylon	Blackwood	15 x 8m	3.0-3.5m / 100L	E
EVO	Eucalyptus ovata	Swamp Gum	20 x 10m	3.0-3.5m / 100L	E
EVM	Eucalyptus viminalis ssp. viminalis	Manna Gum	30 x 15m (varies)	3.0-3.5m / 100L	E
Park Native Trees					
ERD	Eucalyptus radiata	Narrow Leaved Peppermint Gum	15 x 8m	3.0-3.5m / 100L	E
Shrubs					
	Bursaria spinosa	Sweet Bursaria	3.0 x 2.0m	200mm pot	E
	Callistemon 'Slim'	Upright Callistemon	3.0 x 1.0m	200mm pot	E
	Correa baeuerlenii	Chef's Cap Correa	2.0 x 1.0m	200mm pot	E
	Correa 'Ivory Lantern'	Ivory Lantern Correa	1.0 x 0.7m	150mm pot	E
	Grevillea 'Scarlet Sprite'	Scarlet Grevillea	1.5 x 1.5m	150mm pot	E
	Indigofera australis	Astral Indigo	2.0 x 1.0m	200mm pot	E
	Leucadendron 'Safari Sunset'	Safari Sunset	2.0 x 1.0m	150mm pot	E
	Westringia longifolia	Westringia	2.0 x 1.0m	150mm pot	E
	Viburnum japonicum	Japanese Viburnum	3.0 x 2.0m	150mm pot	E
Ground Cover					
	Trachelospermum jasminoides	Chinese Star Jasmine	spreading	150mm pot	E
Native / Tufting					
	Austrodanthonia caespitosa	Common Wallaby-grass	1.0 x 0.5m	150mm pot	E
	Dianella longifolia	Flax Lily	1.0 x 1.0m	150mm pot	E
	Lomandra longifolia 'Tanika'	Matrush	0.6 x 0.6m	150mm pot	E
	Lomandra filiformis	Wattle Mat-Rush	0.6 x 0.6m	150mm pot	E
	Microlaena stipoides	Weeping Grass	0.5 x 0.5m	150mm pot	E
	Poa sieberiana	Snow Grass	0.5 x 0.5m	150mm pot	E
	Stylidium graminifolium	Grass Trigger Plant	0.5 x 0.5m	150mm pot	E
	Themeda triandra	Kangaroo Grass	0.6 x 0.6m	150mm pot	E

Park Exotic / Specimen Trees



ASC - Acer saccharum



MGE - Magnolia 'Exmouth'

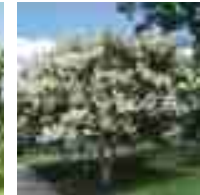


QPL - Quercus palustris

9.2.1 ABP - Harrietteville (Nov 2021)



UMP - Ulmus parvifolia

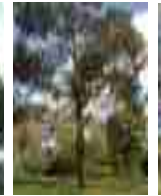


LIN - Lagerstroemia indica 'Natchez'

Park Indigenous Trees



ACM - Acacia melanoxylon



EVO - Eucalyptus Ovata



ERD - Eucalyptus radiata

Park Native Trees

Shrubs, Groundcover & Tussock Planting



Callistemon 'Slim'



Bursaria spinosa



Correa baeuerlenii



Correa Ivory Lantern



Escallonia 'Poi Pink'



Grevillea 'Scarlet Sprite'



Indigofera australis



Leucadendron 'Safari Sunset'



Westringia longifolia



Viburnum japonicum



Trachelospermum jasminoides



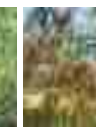
Lomandra longifolia 'Tanika'



Dianella longifolia



Lomandra filiformis



Themeda triandra

ALPINE BETTER PLACES PLANTING PLAN

Scale NTS

Issue [C] For 3rd engagement 13.05.2021 Issue [D] 03.06.2021, Issue [E] final 24.08.2021
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9.2.1 ALPINE - Harrietville (Nov 2021)

STAGE 1 . 1A

Adjustments to Feathertop Track intersection and sealing first section of road towards Tronoh Dredge Hole.

. 1B

Tronoh Dredge car-parking, plantings, trailhead and footpath connection works.

STAGE 2

. 2A

Pioneer Park and entry signage works (north and south) + Park landscape upgrade works including toilets, shelters, picnic facilities, car parking, pathways, planting, lighting, signage, etc.

. 2B

Tavare Park landscape upgrade works including shelters, picnic facilities, planting and car parking upgrades etc.

STAGE 3

Community Centre upgrade landscape works and carparking

STAGE 4

Feathertop Track footpath extension

- **POTENTIAL STAGE 5** (approximate extent shown)
Undergrounding of HV power lines in town centre and from northern approach to avoid need for yearly tree pruning maintenance.

NOTE: if budget permits, construction of the works in a single stage would be the most cost effective way of completing the works.



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PRELIMINARY COST ESTIMATES

HARRIETVILLE		STAGE 1A				STAGE 1B				STAGE 2A				STAGE 2A				STAGE 3			
Description		Unit	Rate	STG 1A : DREDGE HOLE ROAD	Qty	Amount	STG 1B : DREDGE HOLE CARPARK	Qty	Amount	STG 2A : PIONEER PARK / ENTRIES	Qty	Amount	STG 2A : TAVARE PARK	Qty	Amount	STG 3 : COMMUNITY CENTRE	Qty	Amount			
9.2.1 ABP - Harrietville (Nov 2021)																					
02110 ENVIRONMENTAL MANAGEMENT																					
Allowance for environmental protection and management, including staging of works, coordination with residents, establishment, location of services etc. (5%)		Item	5%	5%		\$5,287.50	5%		\$47,153.40	-		\$97,635.38	-		\$47,592.15	5%		\$17,101.35			
02120 DEMOLITION																					
Allowance for demolition required to achieve landscape works including removal of existing paving and asphalt footpaths etc. incl. disposal off site		m2	\$40.00		200	\$8,000.00				1800		\$72,000.00									
Removal / relocation of existing structures / plaques / signage		allow				\$30,000.00		0.1	\$3,000.00	0.6		\$18,000.00	0.3		\$9,000.00						
Tree removal works to achieve landscape works		no.				\$2,000.00		2	\$4,000.00	8		\$16,000.00	2		\$4,000.00	2		\$4,000.00			
Allowance for adjustments to existing services incl. removal of light poles		allow				\$10,000.00				1		\$10,000.00									
Relocate existing historical log cart		allow				\$10,000.00				1		\$10,000.00									
Allowance for removal of existing site furniture / shelters and deliver to Council depot		allow				\$5,000.00				0.5		\$2,500.00	0.5		\$2,500.00	0.2		\$1,000.00			
02200 GROUNDWORKS																					
Bulk earthworks as necessary to achieve design grades.		allow	\$25,000.00		0.2	\$5,000.00	0.2		\$5,000.00	1		\$25,000.00				0.2		\$5,000.00			
General excavation, fine grading and trimming to all areas to achieve landscape works.		m2	\$5.00		400	\$2,000.00	3108		\$15,540.00	2693		\$13,465.00	1460		\$7,300.00	1446		\$7,230.00			
02500 PAVING																					
Supply and install paving Type P1 - in situ coloured concrete paving		m2	\$170.00				510		\$86,700.00	360		\$61,200.00	237		\$40,290.00	550		\$93,500.00			
Supply and install paving Type P2 - in situ plain concrete paving		m2	\$120.00							462		\$55,440.00			\$0.00			\$0.00			
Supply and install paving Type P3 - granitic gravel paving		m2	\$40.00				398		\$15,920.00	471		\$18,840.00	124		\$4,960.00			\$0.00			
Supply and install paving Type P3 (V) - granitic gravel paving (vehicle grade) including edging as necessary.		m2	\$60.00				1350		\$81,000.00			\$0.00	301		\$18,060.00	414		\$24,840.00			
Supply and install paving Type P4 - asphalt paving.		m2	\$120.00		400	\$48,000.00				800		\$96,000.00									
Supply and install kerbs / manholes in accordance with Australian Standards.		allow	\$5,000.00		0.5	\$2,500.00				1		\$5,000.00									
02700 DRAINAGE																					
Allow to modify existing drainage and install new drainage as necessary		allow	\$10,000.00		0.5	\$5,000.00	0.5		\$5,000.00	0.8		\$8,000.00	0.2		\$2,000.00						
02800 IRRIGATION																					
Supply and install irrigation system including all required authority fees		item	\$5,000.00							1		\$5,000.00				1		\$5,000.00			
Supply and install irrigation to garden bed areas (excluding creek edge).		m2	\$32.00							300		\$9,600.00				282		\$9,024.00			
Supply and install irrigation to grass areas.		m2	\$40.00							300		\$12,000.00									
02900 SOIL & PREPARATION																					
Prepare and install garden bed, including weed eradication, sub-base preparation, 250mm depth imported topsoil.		m2	\$25.00				350		\$8,750.00	300		\$7,500.00	598		\$14,950.00	282		\$7,050.00			
Supply and install revegetation planting along creek (rubstock infill planting)		m2	\$15.00							500		\$7,500.00	500		\$7,500.00						
Supply and install organic mulch.		m2	\$9.00				350		\$3,150.00	300		\$2,700.00	598		\$5,382.00	282		\$2,538.00			
Prepare grass areas, including weed eradication, sub-base preparation, 100mm depth imported topsoil		m2	\$10.00				500		\$5,000.00	300		\$3,000.00	200		\$2,000.00	200		\$2,000.00			
Supply and install steel edge (SE) as detailed & specified.		lin.m	\$32.00				31		\$992.00	350		\$11,200.00	223		\$7,136.00	45		\$1,440.00			
02910 TURF & GRASS																					
Supply and install pre-grown turf as detailed and specified, including allowance to make good all areas disturbed during the works		m2	\$12.00				500		\$6,000.00	300		\$3,600.00	200		\$2,400.00	200		\$2,400.00			
02920 PLANTING																					
Supply and install advanced tree in 100L pot size, 3.0 m height with nursery standard caliper, including mulching.		no.	\$380.00				42		\$15,960.00	12		\$4,560.00			\$0.00	3		\$1,140.00			
Supply and install shrubs in 200 mm pots		no.	\$18.00				350		\$6,300.00	300		\$5,400.00	598		\$10,764.00	282		\$5,076.00			
Supply and install shrubs in 150 mm pots		no.	\$10.00				1400		\$14,000.00	1200		\$12,000.00	2392		\$23,920.00	1128		\$11,280.00			
02930 LANDSCAPE ESTABLISHMENT																					
Allow for all maintenance (including watering) of all areas within extent of works as specified.		weeks	\$500.00				13		\$3,000.00	13		\$4,000.00	13		\$2,500.00	13		\$3,000.00			
04100 WALLS																					
Supply and install granite seating walls (portions with timber top)		lin.m	\$1,500.00							23		\$34,500.00	30		\$45,000.00	27					
05500 METALWORK & FURNITURE																					
Supply and install new toilets including disabled / baby-change toilets		item	\$280,000.00				0.5		\$140,000.00	1		\$280,000.00									
Supply and install SH1 large Picnic Shelter incl. S4 interpretive signage		item	\$220,000.00							1		\$220,000.00									
Supply and install SH2 small Picnic Shelter		item	\$80,000.00				1		\$80,000.00				3		\$240,000.00						
Supply and install picnic tables		item	\$12,000.00				2		\$24,000.00	3		\$36,000.00	3		\$36,000.00						
Supply and install picnic table set (small)		item	\$6,000.00							1		\$6,000.00	5		\$30,000.00						
Supply and install timber seating		lin.m	\$750.00				16		\$12,000.00	2		\$12,000.00	12		\$9,000.00						
Supply and install Rubbish and Recycling bins		item	\$2,400.00				1		\$2,400.00	1		\$4,800.00	1		\$2,400.00						
Supply and install barbecue.		item	\$15,000.00									\$0.00	3		\$45,000.00						
Supply and install drinking fountain		item	\$8,500.00				1		\$8,500.00	2		\$17,000.00	1		\$8,500.00						
Supply and install stainless steel bike racks - long rail		item	\$500.00									\$0.00	7		\$3,500.00						
Supply and install Fitness Station including concrete footings and finishes as specified		item	\$12,000.00							2		\$24,000.00									
Supply and install S1 Entry Signage including concrete footings and finishes as specified		item	\$40,000.00							2		\$80,000.00									
Supply and install S2 Secondary Wayfinding Signage including concrete footings and finishes as specified		item	\$10,000.00				2		\$20,000.00							1.00		\$10,000.00			
Supply and install S3 Tertiary Wayfinding Signage including concrete footings and finishes as specified		item	\$5,000.00				3		\$15,000.00	2		\$10,000.00	1		\$5,000.00						
Supply and install bollards + relocate fencing along Feathertop Track to allow for parking including concrete footings and finishes as specified		allow	\$8,000.00										1		\$8,000.00						
Supply and install timber screen to bank including concrete footings and finishes as specified		lin.m	\$1,000.00													20		\$20,000.00			
10000 LIGHTING & ELECTRICAL																					
Allowance for L1 feature uplighting to signs		allow	\$10,000.00						\$0.00	2.5		\$25,000.00									
Allowance for L2 feature uplighting to shelters and signs		allow	\$5,000.00				2		\$10,000.00	1		\$5,000.00				1		\$5,000.00			
Allowance for L3 feature pole lighting		allow	\$15,000.00				2		\$30,000.00	3		\$45,000.00	2		\$30,000.00						
Allowance for services connections		allow	\$15,000.00				0.5		\$7,500.00	1		\$15,000.00	0.5		\$7,500.00	0.5		\$7,500.00			
PROVISIONAL SUM (10%)		Item	10%	10%		\$7,050.00	10%		\$62,871.20	10%		\$130,180.50	10%		\$63,456.20	10%		\$22,801.80			
TOTAL (excl. GST)						\$82,837.50			\$738,736.60			\$1,529,620.88			\$745,610.35			\$267,921.15			
GRAND TOTAL (excl. GST)						\$3,364,726.48															

NOTE- EXACT SCOPE OF STAGES 4 & 5 UNKNOWN AT THIS STAGE
Exclusions :
 GST
 Stages 4 & 5
 Street pole lighting & services works
 Civil estimates for road and kerb works guide only - subject to civil detailed design.
 Extended maintenance period
 Project management fees
 Consultant fees
 Public art and murals
 Irrigation
 Undergrounding of power lines

FEATHERTOP TRACK

DREDGE HOLE PRECINCT

Hv₁₁

ALPINE BETTER PLACES
 STAGED INDICATIVE COSTINGS

Scale NTS

Issue [C] For 3rd engagement 13.05.2021 Issue [D] 03.06.2021, Issue [E] final 24.08.2021
 J:\2002 Alpine Shire Harrietville Townships\5_Design\Drawings\InDesign\2002C Hv FNAI concept plan [E].indd

ALPINE SHIRE 2022-24

Youth Strategy



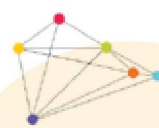
■--Photo: Don Owers Photography 2018

*We acknowledge the First Nations Peoples of the Alpine Shire.
We acknowledge their living culture and their unique role in the life of this region.
We pay respects to their Elders, past, present, and emerging.*

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Funded by:



Central Hume
Primary Care Partnership

INTRODUCTION

Young people are central to a vibrant and healthy community. When given opportunities, young people bring passion, energy, and creativity to the whole community.

This inaugural Alpine Shire Youth Strategy (the Youth Strategy) 2022-2024 sets the direction for the next three years, guiding Communities that Care Alpine (CTCA) and its partners' efforts to cultivate resilience, wellbeing and opportunities for young people and their families in the Alpine Shire.

The Youth Strategy establishes a clear focus for CTCA and identifies CTCA's role, priorities, and initiatives to create the greatest positive impact for young people in Alpine Shire.

CTCA consists of a group (coalition members) of passionate and committed schools, community organisations and service providers who will leverage their strengths to deliver on the Youth Strategy. To deliver on the priorities set out in the Youth Strategy, collaboration across the community is critical as well as the participation, contribution, and the voice of young people.

The Youth Strategy was developed in collaboration with coalition members and aligns to their aspirations to create a thriving Alpine Shire where young people live, work and study. It was also designed through an extensive engagement process with young people across the Alpine Shire.



SCOPE

Young people in the Alpine Shire are unique and diverse individuals with different identities, needs and priorities.

The Youth Strategy:

- covers young people aged from 12 years to 25 years who work, live, learn and play in Alpine Shire
- is a whole of community strategic document
- will address the needs and social development of young people with an inclusive and intersectional approach
- recognises that family, peers, community, and school are four key pillars that support, enable and influence healthy behaviours

Intersectionality is a way of thinking about the relationship between an individual's multiple social identities (race, religion, gender, class, ability, age etc.) which form their experience of power, privilege and disadvantage.

Our Young People

There are approximately 1,600 young people aged 12 to 25 years living in the Alpine Shire, making up 14% of the total population, by contrast, people aged over 65 form approximately 24% of the total population of Alpine Shire.

The Alpine Shire is about 300 kilometres northeast of Melbourne, 70 kilometres south of Albury/Wodonga and 40 kilometres southeast of Wangaratta. Approximately 140 young people travel outside of the Alpine Shire on a daily basis for their secondary schooling.



Social Development Strategy



The Youth Strategy is underpinned by the Communities That Care Social Development Strategy which is an evidenced based framework that organises protective factors into a simple process for action to promote positive youth development.

The Social Development Strategy identifies the following key components to increase protective factors for young people in Alpine Shire:

Healthy beliefs and clear standards for behaviour Young people are more likely to engage in healthy, socially responsible behaviour when parents, educators and the community around them communicate healthy beliefs and clear standards.

Bonding: Strong, attached relationships with those who hold healthy beliefs and clear standards are an important protective influence. To create these bonds, young people need:

Opportunities: Provide opportunities for active participation and meaningful involvement with prosocial others, including families, schools, communities, and peer groups.

Skills: Teach young people the skills they need to succeed.

Recognition: Provide consistent recognition and praise for their effort, improvement, and accomplishments.

Protective factors can be defined as characteristics or attributes in individuals, families, or communities (including peers, culture and environment) that promote health and wellbeing.

Our Vision

Young people of the Alpine Shire are aware of and can access opportunities to connect, learn and collaborate to create a thriving, safe, supportive and inclusive community.

Our Priorities

Our priorities outline the focus of our activities over the next two years. Each of these priorities are important and will require collaboration, strong partnerships, and dedicated resourcing from CTCA coalition members to achieve success.

Health and Wellbeing

Healthy, well, empowered and safe

Opportunities and Recognition

Flourishing in their chosen passions, goals and aspirations

Self-advocacy

Celebrated, and have a voice in shaping our community

Our Commitment

To support health and wellbeing of young people we will:



Form and maintain impactful partnerships

Form and maintain partnerships with service providers, including schools and community organisations that will empower young people. Our partners connect young people to services, opportunities and resources that will contribute to their social development and enhance their life outcomes.



Elevate the voice of young people

Support the facilitation of ongoing, relevant and tailored opportunities for young people to raise their voice in the community. Our coalition partners support and lend our platforms to uplift and engage young people, to participate and advocate for issues important to them.



Develop an evidence base

Collect information and data that is comprehensive to make informed decisions about our work. This will entail having open communication about activities and outcomes between coalition partners. Moreover, to support reflective practice and continuously improve outcomes for young people, the coalition embeds monitoring and evaluation in processes and funded activities.



Promote service quality and safety

Promote and advocate for high standards of service quality and safety for all young people, maintaining a 'do no harm' approach.

Implementation Plan

The Youth Strategy is supported by an implementation plan that will define key actions against priority areas, including measures to track progress and outcomes.

What Young People Told Us

The 2019 CTC Youth survey results for Alpine students provided a rich snapshot of health and social issues. CTCA also used data from Mission Australia Youth Survey 2020 to identify additional social issues. In 2021 CTCA engaged Spark Strategy to take a deeper dive into the presenting health and social issues for young people following bushfires and public health orders due to the COVID-19 pandemic.

- 450 students from years 5, 6, 7, 9, and 11 attending eight schools across the Alpine Shire completed the CTC Youth survey in September 2019
- 5,826 young people from Victoria aged 15 to 19 years completed the Mission Australia 2020 Youth Survey
- 201 young people aged between 12 and 25 years attended consultations with Spark Strategy to take a deeper dive into the presenting health and social issues from November 2021 to May 2022.

The most important issues that young people identified throughout the CTC Youth Survey, the Mission Australia Youth Survey and Spark Strategy consultations were:

- Substance use - alcohol, tobacco, marijuana, vaping
- Community Norms - normalisation of drugs and alcohol use
- Mental Health & Wellbeing - bullying, coping with stress, confidence in confidentiality of services
- Social isolation - need for more events due to a sense of loss of celebration where young people acknowledge specific milestones or events in their lives
- A place where young people can meet for information and support
- Family conflict
- Academic and vocational opportunities, work experience, pathways
- Establishment of creative arts culture
- A voice about social issues
 - Gender identity
 - The environment
 - Equity and discrimination
 - Body image

What We Will Do

Priority 1:

Young people are healthy, well, empowered and safe

Young people will have increased information about and confidence in the health and wellbeing services available to them.

We will achieve this by:

Initiative	Coordinator
Delivering drug and alcohol-free events in collaboration with young people.	Alpine Shire Council
Implementing mental health week in the Alpine Shire.	Alpine Shire Council Alpine Health
Exploring delivery of Youth and Teen Mental Health First Aid training.	Alpine Shire Council Alpine Health
Exploring funding to develop a strength-based communications strategy which utilises contemporary and engaging tools to ensure key messages are reaching all young people and community.	CTCA - steering committee
Exploring funding to support a feasibility study of a mobile youth truck which travels to different towns in the Alpine Shire.	Alpine Shire Council Alpine Health
Lobbying for ongoing funding to support placed-based mental health services e.g. Alpine Youth Support Services.	Alpine Health NESAY
Supporting development of resources and delivery of programs which support young people experiencing bullying, family conflict and discrimination.	Alpine Shire Council Alpine Health NESAY
Supporting development of resources and delivery of programs which support young people in relation to sexuality, gender identity and body image.	Alpine Shire Council Alpine Health NESAY



Priority 2:

Young people are flourishing in their chosen passions, goals, and aspirations

Alpine Shire's young people will be supported in pursuing and achieving their passions, goals, and aspirations for the future. The coalition will come together to promote existing initiatives on contemporary and relevant channels to ensure they reach as many young people as possible. Over the next two years education, career and special interest opportunities will be enhanced to support young people flourish in their aspirations.

We will achieve this by:

Initiative	Coordinator
Promoting existing employment pathway programs to all young people and local employers that enhance the creation of, and engagement in, local employment opportunities.	NELLEN
Exploring and promoting a broad range of vocational training opportunities.	Alpine Shire Council Alpine Health NELLEN
Continuously improving the Alpine Shire Youth Awards by collaborating with young people to lead and organise the event.	Alpine Shire Council
Developing a calendar of events associated with arts, culture, creativity and design for all young people who are interested in these vocations.	Alpine Shire Council Alpine Health
Delivering drug and alcohol-free events in collaboration with young people.	Alpine Shire Council
Supporting and promoting collaboration for delivery of Science, Technology, Engineering & Math (STEM) events.	CTCA



Priority 3:

Young people are celebrated, and have a voice to shape their community

Young people will be empowered to participate in events which promote their voice, unique ideas, and experiences. This includes opportunities to get involved in organising youth events, participating in leadership and mentoring programs and playing active roles in the Alpine Shire.

We will achieve this by:

Initiative	Coordinator
Exploring and supporting establishment of Youth Advisory or Action Groups.	Alpine Shire Council Alpine Health
Providing opportunities for young people to participate in school and community leadership opportunities.	Alpine Shire Council Schools in Alpine Shire
Delivering Alpine Shire Youth Awards in collaboration with young people to lead and organise the event.	Alpine Shire Council
Promoting and supporting volunteering opportunities for young people.	Alpine Shire Council

OUR STRATEGIC ENABLERS

During the planning process we identified three strategic enablers that will underpin our success in delivering on the Youth Strategy. These enablers must be in place for us to achieve all three strategic priorities and the ultimate impact we seek for our young people, and our community at large.

Collaboration and partnerships

Seeking appropriate partners to achieve our strategic priorities will drive positive outcomes for young people. This will include networking, information exchange, coordination of activities, and sharing of resources within the coalition to avoid duplication and create maximum collective impact.

Data and reflective practice

A critical factor of the CTC approach is ensuring actions are driven by robust data collection, which is underpinned by the latest research and best practice. This is about using data and evidence to inform decision-making, improving services and pivoting away from programs that are not leading to positive outcomes.

Reshaping community norms

Young people are shaped by those they spend time with and in the environments in which they spend their time. To support healthy behaviours and positive role modelling, the coalition will work together to build positive and healthy messages around shared social standards, norms and perceptions in the community. A key part of this is delivering effective, tailored, and consistent messaging to young people, community, partners, parents, carers and other stakeholders.



OUR VALUES

Our values underpin how we will work together as coalition members, with young people and the broader community and how we want others to work with us. Our values also act as a reminder of the important role we play in being role models and mentors to young people in the Alpine Shire.

**Accountability and commitment:**

We build trust between coalition partners, our community and with the young people we work with. We inspire change by doing what we said we were going to do, being bold and putting our hand up when things don't always go to plan.

**Youth Participation and empowerment:**

We seek young people's voices, energy, engagement and participation to inform our approach and initiatives. Young people, our partners and the community will be empowered to create meaningful outcomes in the Alpine Shire.

**Belonging and compassion:**

Our interactions with each other, young people and the broader community are underpinned by instilling a sense of belonging and compassion. We will strive to walk in other's shoes, hear different perspectives and use empathy and pragmatism to inform our actions and decision-making.

COMMUNITIES THAT CARE ALPINE

CTCA is a community-based initiative designed to promote the healthy social development of children and young people. Alpine Health is the coordinating agency for CTCA within the Alpine Shire and it is supported by a range of coalition members who are made up of schools, community organisations and health and wellbeing service providers in the region. CTCA aims to improve the lives of children, young people and families living in the Alpine Shire.

Alpine Health is a Multi-Purpose Service with three sites in the towns of Bright, Mount Beauty and Myrtleford. Alpine Health provides integrated Acute Health, Community Health and Community and Aged Residential Services for residents and visitors of the Alpine Shire.

Alpine Shire Council provides a broad range of services to residents, ratepayers, businesses and visitors.

The North East Local Learning and Employment Network (NELLEN) is one of 31 Victorian Local Learning and Employment Networks (LLENs). NELLEN's core objective is to improve education and employment participation, engagement, attainment and transition for all young people aged 12 to 25 years.

NESAY is a youth and family community agency based in North East Victoria, providing a range of services that enables young people to achieve safe housing, develop their independent living skills, foster and nurture family relationships and sustain education and employment.

Myrtleford P-12 College is a prep to year 12 co-educational public school. It has over 375 students.

Marian College is a Catholic co-educational secondary school. It has over 190 students.

Mount Beauty Secondary College is a co-educational secondary public school. It has approximately 180 students.

Bright P-12 College is a prep to year 12 co-educational public school. It has approximately 595 students.

Porepunkah Primary School has approximately 100 students.

Dederang Primary School has approximately 38 students.

Victoria Police provides policing services to the Victorian community across 54 Police Service Areas, within 21 divisions and four regions.

Formed in 2021, **The Alpine Saints Myrtleford Football and Netball Club** wellbeing team aims to de-stigmatise mental health issues and provide a support base for people to have confidential conversations, with access to other supports and programs across the Alpine Shire.

CLOSING REMARKS

The Youth Strategy captures our commitment to the safety, health and wellbeing of young people in the Alpine Shire. CTCA and its partners look forward to working together with young people to activate this Youth Strategy into meaningful and tangible impact for young people today and for future generations.



The development of this Youth Strategy involved a co-design approach that was driven by extensive stakeholder engagement, research and analysis. Our strategic planning process included three workshops, ten focus groups, seven group interviews, and two surveys. The result has been engagement with over 200 young people between the ages of 12 to 25, 29 representatives from CTCA coalition member organisations - Myrtleford P-12 College, Marian College, Mount Beauty Secondary College, Bright P-12 College, Alpine Health, Alpine Shire Council, NELLEN, NESAY, Myrtleford Football and Netball Club Wellbeing Team, and Victoria Police. This extensive engagement has been successful in revealing a wealth of rich ideas, perspectives, and insights to create a thriving Alpine Shire for our young people.

Alpine Health and Alpine Shire Council have conducted a Gender Impact Assessment for the Alpine Shire Youth Strategy.



We extend our thanks to everyone involved in the strategic planning process, who shared their time, experiences, suggestions, and stories with us.



CTCA steering committee:



CONTACT US

If you have any questions about the Youth Strategy or the work we do, we'd love to hear from you.

Please get in touch through the following contact details:

CTCA Coordinator

Email: Lisa.neville@alpinehealth.org.au

Tel: 03 5755 0132

30 O'Donnell Avenue Myrtleford, 3737

Alpine Shire Council

Email: ydo@alpineshire.vic.gov.au

Tel: 03 5755 0555

2 Churchill Avenue Bright, 3741

NO.2022/23-2 – 6 SEPTEMBER 2022

Audit and Risk Committee Meeting

Minutes

In Attendance

COMMITTEE MEMBERS

Gerard Moore, Chair elect

Craig Covich

Jason Young

Julie Guest

Cr Sarah Nicholas, Mayor

Cr Simon Kelley

OFFICERS

Will Jeremy, Chief Executive Officer

Helen Havercroft, Director Corporate Performance

Elaine Burrridge, Acting Director Assets

Dennis O'Keeffe, Manager Corporate

Kirsten McDonald, Health, Safety and Risk Officer

Brian Bose, Accountant

EXTERNAL AUDITORS

RSD Audit, Bendigo

Phil Delahunty, Partner

Blessing Mendoza, Chartered Accountant

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1. Acknowledgement of traditional custodians, and recognition of all people

2. Apologies

Nil

3. Declarations by Committee members of conflict of interest

Nil

4. Nomination and recommendation of Chair 2022/2023

The Alpine Shire Council Audit and Risk Committee Charter, V4.0 August 2020, sets out the requirements for the appointment of the Chair of the Audit and Risk Committee.

Section 3.8 of the Charter stipulates that:

"The chair of the Committee must be an independent member (section 53(4)).

The Committee will nominate and recommend a Chair to Council each year.

Council will formally appoint the Committee Chair".

The Chief Executive Officer called for nominations of an independent member to Chair of the Audit and Risk Committee for the balance of 2022/2023.

Members C Covich and J Young nominated independent member Gerard Moore who accepted the nomination.

No further nominations were received

The Audit and Risk Committee recommend to Council the appointment of independent member Gerard Moore as Chair of the Audit and Risk Committee for the balance of 2022/2023.

G Moore indicated to the Committee that he would not be seeking any further terms as Chair and that the Committee needed to consider a succession plan from 2023/2024.

5. Report by External Auditor

Introduction

External Auditors, Phil Delahunty, Partner, and Blessing Mendoza, Chartered Accountant, of RSD Audit, Bendigo attended the meeting via video conferencing to discuss the VAGO audit year ending 30 June 2022.

The Auditors briefed the Committee on VAGO's Closing Report and Final Management Letter.

The Chair, on behalf of the Committee, thanked the Auditors for their reports and for meeting with the Committee.

Management acknowledged the support and patience the Auditors and their team have given Council's staff in the preparation of the audit documents.

6. Reports by officers

6.1 APPROVAL IN PRINCIPLE - FINANCIAL STATEMENTS AND PERFORMANCE STATEMENT

Introduction

The purpose of this report is to present the draft Financial Statements and Performance Statement for the year ended 30 June 2022 for review and approval in principle.

J Young

S Kelley

The Audit and Risk Committee endorsed Council's draft Financial Statement and draft Performance Statement for the year ended 30 June 2022 for Council approval in principle.

Background

Section 98 of the *Local Government Act 2020* requires Council to prepare an Annual Report for each financial year that contains a report on the operations of the Council, an audited performance statement and audited financial statements.

Section 99 of the *Local Government Act 2020* requires Council to pass a resolution giving its approval in principle to the draft Financial Statements and draft Performance Statement prior to submitting the statements to the auditor so that they may prepare their reports.

This report provides an overview of the results in Council's draft Financial Statements and draft Performance Statement which are provided in full in the attachments.

Once approval in principle has been provided and Council has incorporated any changes recommended or agreed by the auditor, the Financial Statements and Performance Statement must be certified by two Councillors authorised by Council prior to the auditors signing their report.

Financial Statements

The Financial Statements show Council's financial performance, financial position, and cash flows against the previous year.

In summary, Council ended the 2021/2022 year with an operating surplus of \$10.077m, which was \$3.47m higher than the \$6.607m surplus projected in the 2021/2022 Annual Budget (the Budget).

The higher result was primarily due to the receipt of Federal Assistance Grants for 2022/2023 received in advance in the 2021/2022 financial year and lower than expected employee costs by \$0.603m due to the impact of vacant positions throughout the year.

Operational expenses were impacted by the significant increase in Landfill rehabilitation expense reflecting a reassessment of future costs.

The total comprehensive result for the 2021/22 Financial year is \$32.917m and includes an asset revaluation increment of \$22.84m comprised of predominantly Infrastructure assets and in particular Bridges.

1. Income

Altogether Council received \$41.137m in income which was \$4.073m favourable to the Budget projection of \$37.064m. Key variances to budget were as follows:

1.1 Grants - operating

Council received total operating grant income of \$8.75m which was \$3.811m favourable to budget, primarily due to the receipt of higher-than-expected Federal Assistance Grants distributed by the Victorian Grants Commission.

1.2 Grants - capital

Council received total capital grant income of \$8.525m which was \$0.38m less than anticipated.

2. Expenses

Overall expenses were \$31.06m which was \$0.603m higher than Budget.

Significant expense variances included a positive variance on employee costs, which were \$9.959m vs budget of \$10.562m, primarily due to the impact of vacant positions throughout the year. Materials and services costs were \$14.238m vs budget of \$13.974m. In addition, as previously referred to, the Landfill Rehabilitation expense was significantly higher than budget because of additional provisions and an increase in the discount factor used in provision calculations.

2.1 Depreciation

Depreciation was \$5.406m which was \$0.313m unfavourable to Budget and reflects the revaluation of Bridges and Buildings assets.

Performance Statement

The Performance Statement provides an overview of Council progress against key performance indicators. The Local Government Performance Reporting Framework (LGPRF) provides the basis for these indicators to enable a uniform Performance Statement across all Victorian councils.

Several service performance indicators continued to be impacted by COVID-19, including:

- An early opening of aquatic facilities during 2021/22 saw a recovery in visitor numbers following a low the previous year.
- Active library members in the Alpine Shire increased in 2021/22, but the three-year average reduced in as the closures of previous years continue to impact performance

report. Council expects active library members to return to pre-COVID-19 levels in due course.

- Staff shortages because of illness from COVID-19 or related complications have been felt throughout the organisation, particularly after restrictions lifted, impacted in some service delivery outputs.

Generally, the financial indicators show that Council is financially sustainable and that services are being delivered within expected parameters.

Issues

The Financial Statements and Performance Statement are still being audited at the time of writing this report. Whilst the Victorian Auditor General can still make changes, any changes would be expected to be minor in nature.

Risk management

Risk	Likelihood	Impact	Level / Rating	Mitigation Action / Control
Inability to accurately plan and manage finances due to inaccurate financial data	Unlikely	Moderate	C4	<ul style="list-style-type: none"> • Financial Plan • Annual Budget • Regular reporting • Year-end controls and reconciliations • Audit processes
Failure to address changes in accounting standards and legislation	Rare	Minor	D5	<ul style="list-style-type: none"> • Liaison with auditors • Industry updates • Staff CPD

Policy Implications

Council has prepared draft Financial Statements and a draft Performance Statement for Council Approval in Principle, in line with the requirements Sections 98 and 99 of the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

The authorised Councillors are required to certify the final Financial Statements and Performance Statement after any amendments or changes requested by the Victorian Auditor General have been made, and prior to adoption by Council.

In a change from previous requirements, section 100 of the *Local Government Act 2020* now requires the Mayor to report on the implementation of the Council Plan by presenting the Annual Report at a Council meeting open to the public, no later than 31 October 2022. Council intends to present the Annual Report to the October Ordinary Council Meeting. It is anticipated that audit clearance from the Victorian Auditor General's Office could potentially be delayed due to a focus on auditing State Government departments prior to the State Government elections later this year. If Council does not receive audit clearance prior to the Ordinary Council Meeting

scheduled for 4 October, it will need to hold a Special Council Meeting prior to the end of October.

The recommendation is in accordance with the following Strategic Objective of the Council Plan 2021-2025:

- 5.2 A responsible, transparent and responsive organisation

Financial And Resource Implications

The draft Financial Statements and Performance Statement for the year ended 30 June 2022 show that Council is financially sustainable and that Council services are being delivered within expected parameters.

Conclusion

Council ended the 2021/2022 year with an operating surplus of \$10.077 million, which is greater than that predicted in the 2021/2022 Annual Budget. The higher operating surplus result is largely attributed to the receipt of Federal Assistance Grants for 2022/2023 received in advance in 2021/2022 financial year and lower than expected employee costs due to the impact of vacant positions throughout the year together with a significant increase in Landfill Rehabilitation expense.

Declaration Of conflict of interest

In accordance with section 130 of the *Local Government Act 2020*, and Chapter 7 section A6 of Council's Governance Rules, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate Performance
- Manager Corporate
- Accountant
- Governance Officer

7. General business

7.1 CRITICAL INFRASTRUCTURE LEGISLATION

Member Kelley brought to the Committee's attention recent amendments to the *Security of Critical Infrastructure Act 2018* to strengthen the security and resilience of critical infrastructure by expanding the sectors and asset classes the Act applies to, and to introduce new obligations. Member Kelley questioned whether these changes may now affect Council infrastructure such as the upgraded Mount Beauty Airfield and whether agencies representing local government had provided any guidance to councils on the implications of the legislation.

7.2 CYBER RISKS

Given the recommendation in the VAGO Final Management Letter for Council to formally assess its cyber risk and consider cyber insurance, Member Young sought clarification on what the Committee's role and responsibilities are regarding cyber risks. Officers have previously committed to bringing a recommendation to the Committee at the November 2022 meeting following review by the ICT Steering Committee.

8. Next meeting

The next meeting of the Audit and Risk Committee is scheduled to be held on Friday 25 November 2022 at 9.00am.

There being no further business, the Chair elect declared the meeting closed at 10.12am.



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Kiewa Valley Historical Society
Date: 12 August 2022
Location: Kiewa Valley
Start Time: 12.30pm
Finish Time: 1.30pm
Chairperson: Will Jeremy, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr Sarah Nicholas	Mayor	Will Jeremy	Chief Executive Officer
Cr Ron Janas	Councillor		
Cr Tony Keeble	Councillor		

2. Items

Item
Meeting with Kiewa Valley Historical Society Community Members



Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Tawonga District Community Association

Date: 12 August 2022

Location: Tawonga South Community Hall

Start Time: 1.30pm

Finish Time: 2.45pm

Chairperson: Will Jeremy, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr Sarah Nicholas	Mayor	Will Jeremy	Chief Executive Officer
Cr Ron Janas	Councillor		
Cr Tony Keeble	Councillor		

2. Items

Item
Meeting with Tawonga District Community Association Members

Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Briefing Session
Date: 30 August 2022
Location: Briefing Session – Bright Committee Room
Start Time: 2.00pm
Finish Time: 5.30pm
Chairperson: Will Jeremy, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr Sarah Nicholas	Mayor	Will Jeremy	Chief Executive Officer
Cr Katarina Hughes	Deputy Mayor	Elaine Burridge	A/Director Assets
Cr John Forsyth	Councillor	Helen Havercroft	Director Corporate Performance
Cr Ron Janas	Councillor		
Cr Simon Kelley	Councillor		
Cr Kelli Prime	Councillor		
Cr Tony Keeble	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

N/A

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

N/A

3. Items

Item
Councillor only time
Acknowledgement of Traditional Owners
Housing
Bushfire Recovery Funding
Financial Statements in Principle verbal update
Agenda Review – September Ordinary Council Meeting
General Business

Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's Governance Rules, the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Onsite Planning Objectors Forum for Planning Application P.2021.229 – 365 Mullagong Rd, Upper Gundowring

Date: Tuesday, 30 August 2022

Location: 365 Mullagong Rd, Upper Gundowring

Start Time: 10:00am

Finish Time: 11:00am

Chairperson: James Trimble – Planning Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr Ron Janas	Councillor	Tom Courtice	A/Manager Planning and Amenity
Cr Tony Keeble	Councillor	James Trimble	Senior Planning Officer
Cr John Forsyth	Councillor		
Cr Sarah Nicholas	Mayor		

Councillor and staff apologies:

Name	Position	Name	Position
Cr Katarina Hughes	Councillor		

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's Governance Rules, and recorded here.

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

3. Items discussed

A list of items discussed at the meeting must be included here.

Item
Onsite Planning Objectors Forum, to discuss submissions received on a planning application for Use and Buildings and Works for a Telecommunications Facility at 365 Mullagong Rd, Upper Gundowring. Kelli Prime objected to this application in private capacity. She has declared a conflict of interest in her capacity as a councillor and has removed herself from any discussion, paperwork associated with this application.

Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's Governance Rules, the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Planning Objectors Forum for Planning Application P.2022.001 – 1072
 Morses Creek Rd, Wandiligong

Date: Wednesday, 31 August 2022

Location: Online – Zoom

Start Time: 12pm – noon

Finish Time: 1:00pm

Chairperson: James Trimble – Planning Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr John Forsyth	Councillor	Helen Havercroft	Director Corporate Performance
Cr Katarina Hughes	Councillor	James Trimble	Senior Planning Officer
		Anup Lamichhane	Civil Development Engineer

Councillor and staff apologies:

Name	Position	Name	Position
Cr Simon Kelly	Councillor	Cr Ron Janas	Councillor
Cr Dr Tony Keeble	Councillor		

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's Governance Rules, and recorded here.

N/A

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

N/A

3. Items discussed

A list of items discussed at the meeting must be included here.

Item
Planning Objectors Forum, to discuss submissions received on a planning application for Use and Buildings and Works for a Dwelling, Host Farm, Agricultural Outbuilding and Water Tanks at 1072 Morses Creek Rd, Wandiligong.

Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Briefing Session
Date: 6 September 2022
Location: Briefing Session – Bright Committee Room
Start Time: 2.00pm
Finish Time: 5.30pm
Chairperson: Will Jeremy, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr Sarah Nicholas	Mayor	Will Jeremy	Chief Executive Officer
Cr Katarina Hughes	Deputy Mayor	Elaine Burrige	A/Director Assets
Cr John Forsyth	Councillor	Helen Havercroft	Director Corporate Performance
Cr Ron Janas	Councillor		
Cr Simon Kelley	Councillor		
Cr Kelli Prime	Councillor		
Cr Tony Keeble	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

N/A

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

N/A

3. Items

Item
Councillor only time
Acknowledgement of Traditional Owners
Land Development Strategy
FOGO Update
Rotary Markets
Ordinary Council Meeting Agenda review
General Business

Informal Meeting of Councillors

In accordance with Chapter 8, section A1 of Council's [Governance Rules](#), the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal meeting of Councillors is tabled at the next convenient Council meeting, and recorded in the minutes of that Council meeting.

Meeting Title: Briefing Session
Date: 20 September 2022
Location: Briefing Session – Bright Committee Room & MS Teams
Start Time: 2.30pm
Finish Time: 5.30pm
Chairperson: Will Jeremy, Chief Executive Officer

Councillor and staff attendees:

Name	Position	Name	Position
Cr Sarah Nicholas	Mayor	Will Jeremy	Chief Executive Officer
Cr Katarina Hughes	Deputy Mayor	Elaine Burrige	A/Director Assets
Cr John Forsyth	Councillor	Helen Havercroft	Director Corporate Performance
Cr Ron Janas	Councillor		
Cr Simon Kelley	Councillor		
Cr Kelli Prime	Councillor		
Cr Tony Keeble	Councillor		

Councillor and staff apologies:

Name	Position

1. Conflict of interest disclosures

Disclosures of Conflicts of Interests must be made in accordance with Chapter 7, sections A3-A5 of Council's [Governance Rules](#), and recorded here.

N/A

2. Record of Councillors that have disclosed a conflict of interest leaving the meeting

N/A

3. Items

Item
Councillor only time
Acknowledgement of Traditional Owners
External Presentation Alpine Community Plantation – Mystic Mountain Bike Park
Alpine Better Places – Harrietville update
Mount Beauty Airport update
Planning Compliance
Community interest planning applications
Budget 2023/24 process
General Business